

04 February 2025

## NOTICE

**Notice is hereby given that there will be a hybrid meeting of South Holland Internal Drainage Board held at Marsh Reeves, Foxes Lowe Road, Holbeach, Spalding PE12 7PA and via Microsoft Teams on Tuesday, 11 February 2025 at 10.30 am. To join the meeting via Microsoft Teams please [Click here](#)**

If any member of the public would like to join the general business session, please contact Business Support via email at [business.support@wlma.org.uk](mailto:business.support@wlma.org.uk) before 3.00 pm on Monday, 10 February 2025.

## AGENDA

1. Welcome and Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the last Board meeting held on 21 November 2024 **(Pages 4 - 14)**
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve the recommendations arising from the unconfirmed minutes of the Performance Sub Committee held on 22 January 2025, together with the Annual Performance Review for 2024/25 **(Pages 15 - 30)**
6. To consider and approve:
  - Health, Safety & Welfare Performance Report **(Pages 31 - 33)**
  - Capital Works Programme Overview and Project Development Report **(Pages 34 - 35)**
  - Project Delivery Report **(Pages 36 - 38)**
  - Operations Report **(Pages 39 - 46)**
  - Environmental Report **(Pages 47 - 51)**
  - Sustainable Development Report **(Pages 52 - 56)**
7. To consider and approve the Schedule of Paid Accounts for the period 01 October 2024 to 31 December 2024, for publication on the WMA Group's website **(Pages 57 - 58)**
8. To consider and approve the Financial Report for the period 01 April 2024 to 31 December 2024 **(Pages 59 - 65)**
9. To consider and approve the recommendations arising from the unconfirmed minutes of the Chairman's Committee meeting held on 22 January 2025, together with the Rate Estimates for 2025/26 **(Pages 66 - 69)**

Cont'd/

Duncan Worth (Chairman)

Simon Bartlett (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Anglian Water Authority (South Holland Internal Drainage District) Order 1974,  
Statutory Instrument 1974 No.1209. Reconstituted in 1993. Statutory Instrument 1993 No.453.

[www.wlma.org.uk](http://www.wlma.org.uk)

10. To consider and approve the Capital and Maintenance Works Programmes for 2025/26, as financed by Option 3 in the Rate Estimates for 2025/26 (**Pages 70 - 72**)
11. To consider and approve the Rate Estimates for 2025/26 (**Pages 73 - 75**)
12. To Lay and Seal the Drainage Rates and Special Levies for 2025/26
13. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 76 - 79**)
14. To review any official complaints and other feedback received since the last Board meeting (**Page 80**)
15. Date / Time / Venue: Thursday, 15 May 2025 at 10.30 am, at Marsh Reeves and virtually by MS Teams
16. Any other business
17. Open Forum: to hear from any member of the public, with leave of the Chairman

18. **CONSORTIUM MATTERS**

- 18.1. To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 September 2024, to view [Click here](#):
  - Unconfirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 June 2024 to 31 August 2024
  - WMA Financial Report for the period 01 April 2024 to 31 August 2024
  - Social Media Report for the period 06 May 2024 to 05 August 2024
- 18.2. To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 06 December 2024, to view [Click here](#)
  - Unconfirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 September 2024 to 31 October 2024
  - Social Media Report for the period 01 September 2024 to 31 October 2024
- 18.3. To consider and approve the WMA Strategy for review (**Pages 81 - 94**)
- 18.4. To consider and approve the WMA Projected Out-turns for 2024/25 and the Estimates for 2025/26 (**Pages 95 - 102**)
- 18.5. To consider and approve the updated WMA Data Protection Policy for review in 2024/25 (**Pages 103 - 119**)
- 18.6. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 25 April 2025

19. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

- 19.1. To confirm the confidential minutes of the last Board meeting held on 21 November 2024 (**Pages 120 - 123**)
- 19.2. Matters arising from the confidential minutes

- 19.3. To consider and approve the recommendations arising from the unconfirmed confidential minutes of the Chairman's Committee meeting held on 22 January 2025 (**Pages 124 - 125**)
- 19.4. To consider and approve the confidential Estates Report (**Pages 126 - 127**)
- 19.5. To receive the confirmed confidential minutes of and reports for the last CMC meeting held on 27 September 2024 (**Pages 128 - 131**)
- 19.6. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 06 December 2024 (**Pages 132 - 135**)
- 19.7. Any other confidential business