

23 January 2025

NOTICE

Notice is hereby given that there will be a meeting of the Broads (2006) Internal Drainage Board held at Hickling Barn Community Centre, Tate Loke (off Mallard Way), Hickling, Norwich NR12 0YU on Thursday, 30 January 2025 at 10.00 am.

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at business.support@wlma.org.uk before 3.00 pm on 29 January 2025.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 24 October 2024 (**Pages 3 - 8**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 9**)
 - Capital Works Programme Overview and Project Development Report (**Pages 10 - 26**)
 - Project Delivery Report (**Pages 27 - 29**)
 - Operations Report (**Pages 30 - 36**)
 - Environmental Report (**Pages 37 - 46**)
 - Sustainable Development Report (**Pages 47 - 48**)
6. To consider and approve the Schedule of Paid Accounts for the period 01 October 2024 to 31 December 2024, for publication on the Water Management Alliance (WMA) Group website (**Pages 49 - 50**)
7. To consider and approve the Financial Report for the period 01 April 2024 to 31 December 2024 (**Pages 51 - 59**)
8. To consider and approve the Capital and Maintenance Works Programmes for 2025/26, as financed by Option 3 in the Rate Estimates for 2025/26 (**Pages 60 - 63**)
9. To consider and approve the Rate Estimates for 2025/26 (**Pages 64 - 69**)
10. To Lay and Seal the Drainage Rates and Special Levies for 2025/26

Cont./d

Robin Buxton
(Chairman)

Simon Daniels
(Vice-Chairman)

Louis Baugh
(Vice-Chairman)

Phil Camamile
(Chief Executive)

Constituted by The Broads (2006) Internal Drainage Board Order 2006. Statutory Instrument 2006 No. 773

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11. To review the Board's performance for 2024/25 and approve the Board's objectives for 2025/26 **(Pages 70 - 77)**
12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 **(Pages 78 - 82)**
13. To review any official complaints and other feedback received since the last Board meeting **(Pages 83)**
14. Date / Time / Type of next meeting: Thursday, 05 June 2025 at 10.00 am, to be held face-to-face at Hickling Barn
15. Open Forum: to hear from any member of the public, with leave of the Chairman

16. CONSORTIUM MATTERS

- 16.1. To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 06 December 2024, to view [Click Here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2024 to 31 October 2024
 - Social Media Report for the period 01 September 2024 to 31 October 2024
- 16.2. To consider and approve the WMA's Projected Out-turns for 2024/25 and the Estimates for 2025/26 **(Pages 84 - 91)**
- 16.3. To consider and approve the updated WMA Data Protection Policy for review in 2024/25 **(Pages 92 - 108)**
- 16.4. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 25 April 2025

17. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 17.1. To confirm the confidential minutes of the last Board meeting held on 24 October 2024 **(Pages 109 - 110)**
- 17.2. Matters arising from the minutes
- 17.3. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 06 December 2024 **(Pages 111 - 114)**
- 17.4. Any other confidential business