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06 November 2025

NOTICE

Notice is hereby given that there will be a meeting of the Broads (2006) Internal Drainage Board held at Hickling barn Community Centre, Tate Loke, Mallard Way, Norwich, NR12 0YU on Thursday, 13 November 2025 at 10.00 am.

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at business.support@wlma.org.uk before 3.00 pm on Wednesday 12 November 2025.

AGENDA

1. To report the membership of the newly elected Board following the Election ***(Page 4)***

2. Welcome and Apologies for absence

3. Declarations of interest

4. To elect a Chair and Vice-Chair to hold office for a three-year term from 01 November 2025 to 31 October 2028

5. To confirm the minutes of the last Board meeting held on 05 June 2025 ***(Pages 5 - 13)***

6. Matters arising from the minutes, not covered elsewhere on the agenda

7. To review the Division of Responsibilities between the Chief Executive and Chairman, the Reserved Matters and the Financial Regulations, and approve the Scheme of Delegation ***(Page 14)***

8. To receive the Members Attendance Register for the last three-year period from 01 November 2022 to 31 October 2025 ***(Pages 15 - 17)***

9. To elect members to serve on the Board's Committees for the next three-year term, from 01 November 2025 to 31 October 2028, to view click here ***(Pages 18 - 24)***

10. To approve the Board's participation in, and representation on, the Joint Advisory Committees as presented for a further three-year term

11. To consider and approve:
    - Health, Safety & Welfare Performance Review ***(Page 25 - 27)***
    - Capital Works Programme Overview & Project Development Report ***(Page 28)***
    - Project Delivery Report ***(Page 29 - 36)***
    - Operations Report ***(Pages 37 - 40)***
    - Environmental Report ***(Pages 41 - 44)***
    - Sustainable Development Report ***(Pages 45 - 46)***

12. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2025, to view click here

13. To consider and approve the Schedule of Paid Accounts for the period 01 April 2025 to 31 August 2025 for publication on the WMA Group website ***(Pages 47 - 49)***

14. To consider and approve the Financial Report for the period 01 April 2025 to 31 August 2025 ***(Pages 50 - 58)***

15. To consider and approve the full Risk Register ***(Pages 59 - 70)***

16. To review any official complaints, correspondence and other feedback received since the last Board meeting ***(Page 71)***

17. To co-opt John Blackburn as a Board member to represent the Postwick Electoral Division for the current 3-year term

18. To co-opt Jon Burton as a Board member to represent the Reedham Electoral Division for the current 3-year term

19. To co-opt Gordon Plaice as a Board member to represent the Runham Electoral Division for the current 3-year term

20. To co-opt Alex Higgs as a Board member to represent the Stalham Electoral Division for the current 3-year term

21. To consider and approve the Calendar of Meetings for 2026, as recommended by the Consortium Management Committee ***(Page 72)***

22. Date / Time / Type of next meeting: Thursday 29 January 2026 at 10.00 am, face-to-face at Hickling Barn Community Centre

23. To apprise Board members of the ICF led, Defra and MHCLG IDB funding and costs research project which is to be concluded in July 2026 ***(Page 73)***

24. Any other business

25. Open Forum: to hear from any member of the public, with leave of the Chairman

26. **CONSORTIUM MATTERS**

26.1 To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 June 2025, to view Click here:

- Confirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 April 2025 to 31 May 2025
- WMA Financial Report for the period 01 April 2025 to 31 May 2025
- WMA Capital Works Portfolio Overview as at 13 June 2025
- WMA Communications Report for the period 01 April 2025 to 31 May 2025
- WMA Corporate Strategy Review

26.2. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 18 September 2025, to view Click here:

- Unconfirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 June 2025 to 31 August 2025
- WMA Financial Report for the period 01 April 2025 to 31 August 2025
- WMA Capital Works Portfolio Overview as at 04 September 2025
- WMA Communications Report for the period 01 June 2025 to 31 August 2025

26.3. To consider and adopt the WMA policies due for review in 2025, as recommended by the Consortium Management Committee ***(Page 74 - 77)***

26.4. To receive the interim review of the WMA's objectives for 2025/26, as recommended by the Consortium Management Committee ***(Page 78 - 80)***

26.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 05 December 2025

27. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

27.1. To confirm the confidential minutes of the last Board meeting held on 05 June 2025 ***(Pages 81 - 82)***

27.2. Matters arising from the minutes not covered elsewhere on the agenda

27.3. To receive the confirmed confidential minutes of the CMC meeting held on 27 June 2025 ***(Pages 83 - 85)***

27.4. To receive the unconfirmed confidential minutes and extracts of the last CMC meeting held on 18 September 2025 ***(Pages 86 - 87)***

27.5. Any other confidential business