



**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDING
31 MARCH 2025**

Pierpoint House
28 Horsleys
Fields Kings Lynn
Norfolk
PE30 5DD

NOTE ACCOUNTING POLICIES

1 FINANCIAL REPORTING STANDARDS, REGULATION AND GUIDANCE

- (i) The Board has not elected to prepare a full Statement of Accounts required by larger public bodies (Category 1 Authorities), as provided for in the Local Audit and Accountability Act 2014.
- (ii) The Board has completed this Statement of Accounts in accordance with the provisions of FRS102 Section 1A Small Entities issued by the Accounting Standards Board (other than in respect of the note required for the defined benefit pension scheme) and has prepared an Annual Return which all Category 2 Authorities are required to do, in accordance with Regulation 11 of the Accounts and Audit Regulations 2015 based on these Accounts. The Board is a Category 2 Authority.
- (iii) The Annual Return has been prepared in accordance with proper practices that are set out in Sections 1 to 5 of the Guidance published by the Association of Drainage Authorities in March 2025. This Statement of Accounts therefore includes the Accounting Statement reported in Section 2 of the Annual Return, which has been reconciled to the Income and Expenditure Account and Balance Sheet stated herein.

2 ACCOUNTING CONCEPTS

These accounts have been prepared in accordance with the following accounting concepts:

Going Concern
Prudence
Accruals

3 FIXED ASSETS

- (i) Fixed Assets are recognised as expenditure on the acquisition, creation or enhancement of fixed assets. Most assets with estimated useful economic lives in excess of one year and a value of £5,000 or above are capitalised on an accruals basis in the Accounts.
- (ii) All Fixed Assets are valued on the following basis:

Land and buildings are included in the balance sheet at lower of net current replacement cost and net realisable value, net of accumulated depreciation.

For the purposes of Box 9 in Section 2 of the audited Annual Return, Fixed Assets are valued at Net Book Value.
- (iii) Disposals are written off at cost less depreciation. Any surplus/deficit arising is charged/credited to Exceptional Items in the Income and Expenditure Account.

4 STOCKS AND WORK IN PROGRESS

Stocks and work in progress are valued at the lower of cost or net realisable value.

NOTE	ACCOUNTING POLICIES
------	---------------------

5 GOVERNMENT GRANTS AND SUBSIDIES

Government grants and contributions have been credited to the Income and Expenditure Account on an accruals basis.

6 PENSIONS

The Board has a share of the pension liability attributed to the Water Management Alliance that has been calculated by the fund actuary as at 31 March 2025.

7 TAXATION

Drainage Boards are exempt from Income, Corporation and Capital Gains Taxes. Value Added Tax is included in the Income and Expenditure Account only to the extent that it is irrecoverable.

8 EXCEPTIONAL ITEMS, EXTRAORDINARY ITEMS AND PRIOR YEAR ADJUSTMENTS

- (i) There are no material exceptional or extraordinary items to disclose in the Accounts.
- (ii) Profits or losses on the disposal of fixed assets are shown separately on the face of the Income and Expenditure Account prior to the Operating Net Surplus/(Deficit).

9 INCOME RECOGNITION

Income is recognised at the time of invoicing. In the case of Drainage Rates this is on the 1st April annually.

10 FINANCE LEASES

The Board has not taken on any Finance Leases during the accounting period.

11 RESERVES

The Board holds the Reserves as itemised below. The adequacy of these Reserves is reviewed by the Board annually. The purpose of the Reserves can be noted in the Board's Capital Financing and Reserves Policy:

https://www.wlma.org.uk/uploads/WMA_Capital_Financing_and_Reserves_Policy.pdf

This policy is reviewed by the Board every 5 years.

- (i) **General Reserve**
- (ii) **Development Reserve**
- (iii) **Plant Renewals Reserve**
- (iv) **Capital Works Reserve**
- (v) **Revaluation Reserve**
- (vi) **Pension Reserve**

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

NOTES	INCOME AND EXPENDITURE ACCOUNT	Y-T-D BUDGET £	Y-T-D ACTUAL £	Y-T-D VARIANCE £	ANNUAL BUDGET £	PROJECTED OUT-TURN £	PROJECTED VARIANCE £
	<u>Income</u>						
	Occupiers Drainage Rates	287,370	287,370	0	287,370	287,370	0
1	Special Levies issued by the Board	500,997	500,997	0	500,997	500,997	0
2	Highland Water Contributions from EA	221,753	289,946	68,193	221,753	289,946	68,193
	Grants Applied	10,473,215	3,887,370	-6,585,845	10,473,215	3,887,370	-6,585,845
	Tranche 1 + 2 Grant Applied	0	327,267	327,267	0	327,267	327,267
3	Income from Rechargeable Works	0	154,946	154,946	0	154,946	154,946
	Investment Interest	0	162,448	162,448	0	162,448	162,448
	Development Contributions	0	11,146	11,146	0	11,146	11,146
4	Other Income	323,476	296,719	-26,756	323,476	296,719	-26,756
	Total Income	£11,806,814	£5,918,209	-£5,888,601	£11,806,814	£5,918,209	-£5,888,601
	<u>Less Expenditure</u>						
5	Capital Works	10,473,215	3,887,370	6,585,845	10,473,215	3,887,370	6,585,845
	Tranche 1 + 2 Expenditure	0	90,474	-90,474	0	90,474	-90,474
6	Precept Contributions to EA	94,487	93,569	918	94,487	93,569	918
7	Maintenance Works	1,104,799	954,822	149,978	1,104,799	954,822	149,977
8	Administration Charges	134,313	145,910	-11,597	134,313	145,910	-11,597
3	Cost of Rechargeable Works	0	154,946	-154,946	0	154,946	-154,946
	Total Expenditure	£11,806,814	£5,327,092	£6,479,724	£11,806,814	£5,327,092	£6,479,724
	Profit/(Loss) on disposal of Fixed Assets	£0	£0	£0	£0	£0	£0
	Net Surplus/(Deficit)	£0	£591,117	£591,117	£0	£591,117	£591,117

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

BALANCE SHEET AS AT 31-3-2025		OPENING BALANCE £	MOVEMENT THIS YEAR £	CLOSING BALANCE £
Fixed Assets				
9	Pumping Stations	2,717,000	0	2,717,000
		2,717,000	0	2,717,000
Current Assets				
10	Bank Account	670,791	75,889	746,680
11	Trade Debtors	176,306	-173,802	2,504
12	Work in Progress	0	0	0
13	Term Deposits	3,715,000	24,600,000	28,315,000
15	Drainage Ratepayers and Special Levies Due	8,657	9,019	17,675
16	Prepayments	0	0	0
	Prepayments to WMA	9,238	112,755	121,993
	VAT Due	381,597	-269,624	111,972
	Grants Due	0	0	0
		4,961,588	24,354,236	29,315,825
Less Current Liabilities				
	Trade Creditors	295,003	-120,325	174,678
	Accruals	55,645	207,177	262,821
	Payments Received In Advance	37,511	-36,428	1,083
	Loans Due in Less Than One Year	8,583	-304	8,279
		396,742	50,120	446,861
	Net Current Assets	4,564,847	24,304,117	28,868,963
Less Long Term Liabilities				
21	Pension Liability	0	0	0
	Loan Due in Over One Year	52,388	-8,279	44,108
	Net Assets	£7,229,459	£24,312,396	£31,541,855
Reserves				
Earmarked				
	General Reserve	102,466	421,563	524,029
17	Grant Reserve	3,424,873	23,721,279	27,146,152
	Grant Reserve Tranche 1 + 2	0	0	0
18	Development Reserve	704,338	11,146	715,484
19	Langley Road & Pump Maint and Repairs Provision	11,668	0	11,668
	Capital Works Accrued Interest Provision	102,745	125,546	228,291
20	Accrued Interest Provision	166,368	32,862	199,231
		4,512,459	24,312,396	28,824,855
Non-Distributable				
	Revaluation Reserve	2,717,000	0	2,717,000
		2,717,000	0	2,717,000
	Total Reserves	£7,229,459	£24,312,396	£31,541,855

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

Note Notes to the Accounts

- 1 Special Levies due from constituent Billing Authorities are as follows:

	Y-T-D BUDGET	Y-T-D 2024/25
Breckland District Council	1,081	1,081
Broadland District Council	724	724
East Suffolk Council	32,352	32,352
Great Yarmouth Borough Council	291,131	291,131
Mid Suffolk District Council	21,185	21,185
South Norfolk District Council	154,524	154,524
	500,997	500,997

- 2 The EA Highland Water Claim for 2024/25 is due to be paid by the Environment Agency (EA) to the Board in September, following the changes made to the timetable in 2015 (previously the payment was made in two installments - one in May and one in December).

- 3 There have been a small amount of rechargeable works completed in this financial year.

- 4 Other income is made up as follows:

	Y-T-D BUDGET	Y-T-D 2024/25
4803 Shared Income from WMA	323,476	293,593
4800 Sundry Income	0	276
4802 Court Summons	0	2,850
	323,476	296,719

- 5 The gross cost of each capital scheme is approved by the Board annually and detailed on the schedule of capital works as managed by the Project Delivery Manager, which can be made available to members on request. The Grants Due/(Unapplied) also correspond with the figures shown on the Balance Sheet.

- 6 The EA Precept due for 2024/25 is payable to the EA on 31 May and the other half is payable to them on 30 November. The Board has no idea where or how this money is spent.

	Y-T-D BUDGET	Y-T-D 2024/25
Contributions Payable to the Environment Agency	94,487	93,569
	94,487	93,569

- 7 Detailed maintenance operations are approved by the Board annually and shown on the Operations map, together with the schedule of maintenance works for each catchment, which can be made available to members on request. Expenditure is analysed as follows:

	Y-T-D BUDGET	Y-T-D 2024/25
Materials	0	2,543
Pump Attendants	49,743	47,668
Electricity	342,677	277,116
Telemetry	1,200	1,017
Insurance	22,094	24,342
Contractors	255,846	241,208
Surveyors	27,469	23,120
PWLB Repayment	14,280	1,414
Direct Works	713,309	647,828
5400 Technical Support Staff Costs	296,554	267,076
5450 Other Technical Support Costs	36,906	36,489
Deficity Recovery Payment	58,032	0
5500 Biodiversity Action Plan Costs	0	3,429
Maintenance Works	1,104,799	954,822

- 8 (i) Administration charges are detailed below:

	Y-T-D BUDGET	Y-T-D 2024/25
6000 Administration Fee	89,591	84,079
6001 Other Administration Costs	44,722	48,834
6200 Drainage Rates AV Increases/(Decreases)	0	11,614
Settlement Discount	0	1,022
	134,313	145,910

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

Note Notes to the Accounts

8(ii). Consortium Charges

Y-T-D Budget Y-T-D Actual

Expenses

Technical Support Staff (note 7)	296,554	267,076
Other Technical Support (note 7)	36,906	36,489
Administration Staff Costs (note 8i)	89,591	84,079
Other Administration Costs (Note 8i)	44,722	48,834

Shared Income from the WMA (note 4)	-323,476	-293,593
-------------------------------------	----------	----------

Net Consortium Charge

144,296 142,884

9 Cost

Opening Balance as at 1-4-2024 b/fwd

(+) Revaluations

(+) Additions

(-) Disposals

(=) Closing Balance as at 31-3-2025 c/fwd

Land and Buildings	Pumping Stations	Total
0	2,717,000	2,717,000
0	0	0
0	0	0
0	0	0
0	2,717,000	2,717,000

Depreciation

Opening Balance as at 1-4-2024 b/fwd

(+) Depreciation Charge for year

(-) Accumulated Depreciation written out on disposal

(=) Closing Balance as at 31-3-2025 c/fwd

0	0	0
0	0	0
0	0	0
0	0	0

Net Book Value as at 31-3-2024

Net Book Value as at 31-3-2025

0	2,717,000	2,717,000
0	2,717,000	2,717,000

- 10 Additional sums are now being invested on the short term money market to maximise the return on the working balances, in accordance with the Board's Investment Policy. The Bank Account is reconciled as follows:

	2023/24	2024/25
Opening Balance as at 1-4-2024 b/fwd	156,202	670,791
(+) Receipts	11,374,457	57,933,914
(-) Payments	-10,859,869	-57,858,024
(=) Closing Balance as at 31-3-2025 c/fwd	670,791	746,680

Balance on Statement as at 31-3-2025

Less: Unpresented payments

Add: Unpresented receipts

Closing Balance as at 31-3-2025 c/fwd

669,873	746,596
0	0
918	84
670,791	746,680

- 11 Aged Debtor profile is currently as follows:

Debt period

<=30 days

>30 days and <=60 days

>60 days and <=90 days

>90 days (Highland Water Contribution)

Amount	Number of Debtors
2,504	1
0	0
0	0
0	0
2,504	1

>90 days

Amount	Inv. Date	Originator
0		
0		

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

Note Notes to the Accounts

- 12 Work in Progress is currently made up of the following jobs:

Customer	Amount	Comp. Date	Originator
	0		
	<u>0</u>		

- 13 Term Deposits are currently as follows:

Financial Institution	Capital	Investment Date	Maturity Date	Variable Interest Rate
Newcastle Building Society	500,000	11/11/2024	11/04/2025	4.75%
West Bromwich Building Society	250,000	13/03/2025	14/04/2025	4.41%
Cambridge Building Society	1,000,000	31/03/2025	30/04/2025	4.35%
Furness Building Society	1,000,000	31/03/2025	30/04/2025	4.00%
Newcastle Building Society	500,000	31/03/2025	30/04/2025	4.30%
Vernon Building Society	500,000	31/03/2025	30/04/2025	4.00%
West Bromwich Building Society	250,000	20/02/2025	20/05/2025	4.35%
Melton Mowbray Building Society	500,000	03/03/2025	03/06/2025	4.55%
Nottingham Building Society	500,000	13/01/2025	13/06/2025	4.62%
National Counties Building Society	250,000	13/03/2025	14/07/2025	4.42%
Melton Mowbray Building Society	250,000	27/03/2025	28/07/2025	4.50%
Saffron Building Society	250,000	05/02/2025	05/08/2025	4.60%
Vernon Building Society	315,000	04/03/2025	04/09/2025	4.40%
National Counties Building Society	250,000	11/03/2025	11/09/2025	4.33%
Melton Mowbray Building Society	2,000,000	27/03/2025	27/03/2026	4.30%
Cambridge Building Society	2,000,000	27/03/2025	27/03/2026	4.25%
Nottingham Building Society	2,000,000	27/03/2025	27/03/2026	4.23%
Newcastle Building Society	2,000,000	27/03/2025	27/03/2026	4.25%
Leek United Building Society	2,000,000	27/03/2025	27/03/2026	4.20%
Saffron Building Society	2,000,000	27/03/2025	27/03/2026	4.30%
Vernon Building Society	2,000,000	27/03/2025	27/03/2026	4.25%
National Counties Building Society	2,000,000	27/03/2025	27/03/2026	4.22%
Newbury Building Society	2,000,000	27/03/2025	27/03/2026	4.25%
Furness Building Society	2,000,000	27/03/2025	27/03/2026	4.30%
Progressive Building Society	2,000,000	27/03/2025	27/03/2026	4.30%
	28,315,000			

- 14 Special Levies are due to be paid by Constituent Councils in two halves on 1 May and 1 November every year.

- 15 Summarised transactions for Drainage Rates and Special Levies during the year are as follows:

	2023/24	2024/25
Arrears b/fwd	1,301	8,657
Drainage Rates for the year	369,850	286,713
Special Levies for the year	233,990	500,440
Payments Received	-618,355	-770,005
Settlement Discount	-1,013	-1,022
Paid Refund	23,491	443
Annual Value Decreases	-5,497	-2,480
Annual Value Increases	4,118	1,791
New Assessments	1,205	700
Irrecoverables and write offs	-2,348	-11,510
Summons Collection Costs	1,725	3,375
Special Levy Adjustment	95	557
Drainage Rate Adjustment	95	16
Arrears c/fwd	8,657	17,675

- 16 There have been no prepayments in the period.

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

Note Notes to the Accounts

17 Grants Reserve

Movements on the Grants Reserve are made up as follows:

	<u>2024/25</u>
Opening Balance at 1-4-2024	3,424,873
Add: Grant Received	27,608,649
Less: Grant Applied	-3,887,370
Closing Balance as at 31-3-2025	<u>27,146,152</u>

	<u>2023/24</u>	<u>2024/25</u>
SCH02 Norton & Raveningham Water Mgmt Improvement Scheme	13,942	0
SCH03 Lower Waveney WLMI FCERM7 Study	136,552	53,727
SCH04 Norton & Raveningham WMIS	2,270,382	1,293,209
SCH05 Benacre and Kessingland Flood Risk Management Scheme	974,320	25,775,060
SCH06 Shimpling Natural Flood Management Scheme	29,676	24,156
	<u>3,424,873</u>	<u>27,146,152</u>

18 Development Reserve

	<u>2023/24</u>	<u>To/(From)</u>	<u>2024/25</u>
Burgh Castle	472,086	0	472,086
Gravitational Level	53,000	0	53,000
Norton South	0	259	259.12
Waveney Valley	0	10,887	10,886.57
Haddiscoe	5,874	0	5,874
Capital Receipt WHAM	173,379	0	173,379
	<u>704,338</u>	<u>11,146</u>	<u>715,484</u>

19 Langley Road & Pump Maint and Repairs Provision

	<u>2023/24</u>	<u>To/(From)</u>	<u>2024/25</u>
Langley Pump Repair Replacement Fund	11,668	0	11,668
Langley Road Maintenance Fund	0	0	0
	<u>11,668</u>	<u>0</u>	<u>11,668</u>

20 Accrued Interest Provision

	<u>2023/24</u>	<u>To/(From)</u>	<u>2024/25</u>
Burgh Castle	109,833	21,673	131,506
Worlingham	9,844	6,824	16,668
Gravitational Level	45,806	3,680	49,486
Haddiscoe	256	228	484
Langley Pump Repair Replacement Fund	628	458	1,086
	<u>166,368</u>	<u>32,862</u>	<u>199,231</u>

21 The Board is a member of the Water Management Alliance Consortium and as such also has a proportion of the pension liability for the shared staff that are employed by King's Lynn IDB, t/a the Water Management Alliance. The Fund Actuary for Norfolk County Council has prepared a separate Report for the Water Management Alliance, which identifies a notional net pension asset of £2,707,000 as at 31 March 2025 that is shared by all 7 Member Boards. The Board's share of this pension liability is set out every year in the WMAs Basis of Apportionment, which was approved by the Board on 15 February 2024.

22 The Reserves are managed in accordance with the Capital Financing and Reserves Policy, as approved by the Board in February 2021. This policy is available for viewing on the Board's website.

23 The purpose of the Development Reserve is to reduce the impact on drainage rates and special levies from development that takes place in the area. The Board charges developers a standard rate per impermeable hectare for agricultural land which is developed and becomes a hard standing area, such as housing, roadways etc. The money is credited to this Reserve and then used to reduce the gross cost of capital work needed to cater for the additional flows arising from such development. The income for this Reserve therefore comes exclusively from developers and is used to fund in part improvement works that are necessary because of development.

Related Party Transactions

24 Mr H Thomson-Carrie is the Chairman of the Waveney, Lower Yare and Lothingland IDB. He is due to receive a total of £3,500.00 Chairman's Allowance for the period 01 April 2024-31 March 2025.

Recommended Actions:

1. To approve the Financial Report for the period ending 31-3-2025.

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

BOX NO. ANNUAL RETURN, FOR THE YEAR ENDED 31 MARCH 2025		ACTUAL 2023/24 £	ACTUAL 2024/25 £
1	Balances brought forward		
	General Reserve	239,822	102,466
	Development Reserve	490,700	704,338
	Plant Reserve	11,668	11,668
	Revaluation Reserve	0	0
	Grants Reserve	1,549,870	3,424,873
	Capital Works Accrued Interest Provision	14,183	102,745
	Accrued Interest Provision	138,442	166,368
	As per Statement of Accounts	2,444,685	4,512,459
	(-) Fixed Assets and Long Term Liabilities		
	Long Term Liabilities	-69,293	-60,971
	Pension Liability	0	0
	Net Book Value of Tangible Fixed Assets	0	0
		-69,293	-60,971
	(=) Adjusted Balances brought forward (Net Current Assets)	2,513,979	4,573,430
2	(+) Rates and Special Levies		
	Drainage Rates	371,825	287,370
	Special Levies issued by the Board	233,999	500,997
	As per Statement of Accounts	605,824	788,367
3	(+) All Other Income		
	Grants Applied	4,829,097	3,887,370
	Grants Applied Tranche 1 + 2	0	327,267
	Highland Water Contributions	244,256	289,946
	Income from Rechargeable Works	0	154,946
	Investment Interest	127,038	162,448
	Surface Water Development Contributions	213,638	11,146
	Other Income	275,964	296,719
	Profit/(Loss) on disposal of Fixed Assets	0	0
	As per Statement of Accounts	5,689,993	5,129,842
	(+) Additional Income from Sale of Fixed Assets		
	Capital Cost of disposals	0	0
	Less: Accumulated depreciation written out	0	0
		0	0
	(+) Grants Applied to Grants Received Conversion		
	(-) Grants Applied	-4,829,097	-3,887,370
	(-) Grants Applied Tranche 1 +2	0	-327,267
	(+) Grants Received	6,704,100	27,608,649
	(+) Grants Received Tranche 1 + 2	0	327,267
		1,875,003	23,721,279
	(=) Adjusted Other Income	7,564,996	28,851,121

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

BOX NO. ANNUAL RETURN, FOR THE YEAR ENDED 31 MARCH 2025		ACTUAL 2023/24 £	ACTUAL 2024/25 £
4	(-) Staff Costs		
	Labour Operations Account	0	0
	Shared Technical Support Staff Costs	254,080	267,076
	Shared Administration Staff Costs	78,462	84,079
		332,542	351,155
5	(-) Loan Interest/Capital Repayments		
	Loan Interest	1,675	1,414
	Capital Repayments	8,322	8,583
	As per Statement of Accounts	9,997	9,997
6	(-) All Other Expenditure		
	Capital Works	4,829,097	3,887,370
	Capital Works Tranche 1 + 2	0	90,474
	Maintenance Works	1,044,860	953,408
	Environment Agency Precept	91,735	93,569
	Development Expenditure	0	0
	Administration Charges	135,681	145,910
	Cost of Rechargeable Works	0	154,946
	Pension Interest Cost/(Expected Return on Assets)	0	0
	As per Statement of Accounts	6,101,372	5,325,678
	(-) All Other Expenditure (Non Cash)		
	Plant and Equipment	0	0
	Buildings	0	0
	Depreciation on Kettlewell House (ncluding in admin. Exp.)	0	0
	Pension Interest Cost/(Expected Return on Assets)	0	0
		0	0
	(-) Staff Costs now reported in Box 4	332,542	351,155
	(+) Capitalised Additions		
	Land and Buildings	0	0
	Plant and Equipment	0	0
		0	0
	(=) Adjusted Other Expenditure	5,768,830	4,974,523

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

BOX NO. ANNUAL RETURN, FOR THE YEAR ENDED 31 MARCH 2025		ACTUAL 2023/24 £	ACTUAL 2024/25 £
7	(=) Balances carried forward		
	General Reserve	102,466	524,029
	Development Reserve	704,338	715,484
	Plant Reserve	11,668	11,668
	Revaluation Reserve	0	0
	Grants Reserve	3,424,873	27,146,152
	Grant Reserve Tranche 1 + 2	0	0
	Capital Works Accrued Interest Provision	102,745	228,291
	Accrued Interest Provision	166,368	199,231
	As per Statement of Accounts	4,512,459	28,824,855
	(-) Fixed Assets and Long Term Liabilities		
	Long Term Borrowing	-60,971	-52,388
	Loans Payable in less than 12 months	0	0
	Pension Liability	0	0
	Net Book Value of Tangible Fixed Assets	0	0
		-60,971	-52,388
	(=) Adjusted Balances carried forward (Net Current Assets)	4,573,430	28,877,243
8	Total Cash and Short Term Investments		
	Cash at Bank and in Hand	670,791	746,680
	Short Term Investments	3,715,000	28,315,000
	As per Statement of Accounts	4,385,791	29,061,680
9	Total Fixed Assets and Long Term Assets (Net Book Value)		
	Land and Buildings	0	0
	Plant and Equipment	0	0
	Pumping Stations	2,717,000	2,717,000
	As per Statement of Accounts	2,717,000	2,717,000
10	Total Borrowings		
	Loans Due (<= 1 Year)	8,583	8,279
	Loans Due (> 1 Year)	52,388	44,108
	As per Statement of Accounts	60,971	52,388

From: 01 April 2024
To: 31 March 2025

Period To: 12
Year Ended: 31 March 2025

BOX NO. ANNUAL RETURN, FOR THE YEAR ENDED 31 MARCH 2025	ACTUAL 2023/24 £	ACTUAL 2024/25 £
---	------------------------	------------------------

7, 8 RECONCILIATION BETWEEN BOXES 7 AND 8	ACTUAL 2023/24 £	ACTUAL 2024/25 £
---	------------------------	------------------------

7	Balances carried forward (adjusted)	4,573,430	28,877,243
---	-------------------------------------	-----------	------------

(-) Deduct: Debtors and Prepayments

Trade Debtors	176,306	2,504
Work in Progress	0	0
Drainage Rates and Special Levies Due	8,657	17,675
Prepayments	0	0
Prepayments to WMA	9,238	121,993
Grant Due	0	0
Vat Due from HMRC	381,597	111,972
Intt Accrued	0	0
	575,798	254,145

(+) Add: Creditors and Payments Received in Advance (<= 1 Year)

Trade Creditors	295,003	174,678
Accruals	55,645	262,821
Drainage Rates/Special Levies paid in advance	37,511	1,083
PWLB	0	0
	388,159	438,582

(=) Box 8

	4,385,791	29,061,680
--	------------------	-------------------

8 (=) Total Cash and Short Term Investments

Cash at Bank and in Hand	670,791	746,680
Short Term Investments	3,715,000	28,315,000
	4,385,791	29,061,680

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

21/05/2025

**NOTICE OF CONCLUSION OF AUDIT
AND
RIGHT TO INSPECT THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

Annual Governance and Accountability Return for the year ended 31 March 2025

Sections 20 (2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015 No 234)

Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 (SI 2020/404)

Date of Notice: 08 September 2025

Notice

The audit of accounts for the Waveney Lower Yare and Lothingland Internal Drainage Board for the year ended 31 March 2025 was concluded on 05 September 2025 by PKF Littlejohn LLP.

Rights

The Annual Governance and Accountability Return, Auditor's Certificate/Report and Statement of Accounts have been published and are available below.

To arrange an inspection and/or copy please contact the Chief Executive between the hours of 9.00 am – 4.00 pm, Monday to Friday.

Documents will remain available for public access for a period of not less than 5 years from the date of this notice.

Pierpoint House
28 Horsley's Fields
King's Lynn
Norfolk
PE30 5DD

P J CAMAMILE
CHIEF EXECUTIVE

Tel: 01553 819600

E-mail: phil@wlma.org.uk

Annual Governance and Accountability Return 2024/25 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2024/25

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
 - **Sections 1 and 2** **must** be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2025**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2025**. Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2025
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2024/25

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2025 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2024/25**, approved and signed, page 4
- **Section 2 - Accounting Statements 2024/25**, approved and signed, page 5

Not later than 30 September 2025 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2024/25

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2025.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2024) equals the balance brought forward in the current year (Box 1 of 2025).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2025**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2025 been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

**Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2024/25

WAVENEY LOWER YARE AND LOTHINGLAND IDB

<https://www.wlma.org.uk/waveney-idb/home/>

During the financial year ended 31 March 2025, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2024/25 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2023/24, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2023/24 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2024-25 AGAR period, were public rights in relation to the 2023-24 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2023/24 AGAR (see AGAR Page 1 Guidance Notes).	✓		

O. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

31/02/2025 04/02/2025

Name of person who carried out the internal audit

DAVID ROBINSON

Signature of person who carried out the internal audit



Date

03/04/2025

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

WAVENEY LOWER YARE AND LOTHINGLAND IDB

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

21/05/2025

and recorded as minute reference:

47/25/01

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

SIGNATURE REQUIRED

SIGNATURE REQUIRED

ENTER PUBLISHED URL OF ANNUAL GOVERNANCE STATEMENT HERE

<https://www.wlma.org.uk/waveney-idb/home/>

Section 2 – Accounting Statements 2024/25 for

WAVENEY LOWER YARE AND LOTHINGLAND IDB

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	2,513,979	4,573,430	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	605,824	788,367	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	7,564,996	28,851,121	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	332,542	351,155	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	9,997	9,997	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	5,768,830	4,974,523	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	4,573,430	28,877,243	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	4,385,791	29,061,680	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	2,717,000	2,717,000	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	60,971	52,838	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)				The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

14/05/2025

I confirm that these Accounting Statements were approved by this authority on this date:

21/05/2025

as recorded in minute reference:

47125/02

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2024/25

In respect of **Waveney Lower Yare & Lothingland Internal Drainage Board – DB0121**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2024/25

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature



Date

05/09/2025




Water Management Alliance

Assurance Review of Annual Governance and Accountability Return






April 2025

Final

Executive Summary

OVERALL ASSESSMENT

ASSURANCE OVER KEY STRATEGIC RISK / OBJECTIVE
<p>The audit covers all areas required by the Annual Governance and Accountability Return (AGAR) and includes, where appropriate, the key risks for a drainage board.</p>

SCOPE
<p>The purpose of the review was to undertake sufficient audit work to be able to sign off the Annual Governance and Accountability Return for Internal Audit.</p>

KEY STRATEGIC FINDINGS
 <p>There is no budget in place for rechargeable works resulting in total expenditure and income exceeding the total budget for East Suffolk WMB and Norfolk Rivers IDB.</p>
 <p>The Water Management Alliance (WMA) has good accounting practices, and the governance, risk and control framework is working well.</p>
 <p>The WMA has complied with the publication requirements as stated by the Accounts and Audit Regulations 2015.</p>
GOOD PRACTICE IDENTIFIED
 <p>The WMA has an informative website which is easy to navigate and well populated with useful and key information.</p>
 <p>The WMA use the Sage 200 suite of software to manage their accounts, which supports accurate accounting and good record keeping.</p>

ACTION POINTS			
Urgent	Important	Routine	Operational
0	0	1	1

Assurance - Key Findings and Management Action Plan (MAP)

Rec.	Risk Area	Finding	Recommendation	Priority	Management Comments	Implementation Timetable (dd/mm/yy)	Responsible Officer (Job Title)
1	Delivery	Total expenditure for 2024/25 YTD is within budget for all Boards except East Suffolk and Norfolk Rivers, primarily due to the cost of rechargeable works. Whilst the cost of rechargeable works is offset by rechargeable works income resulting in a profit, there is no budget for this cost or income which results in total expenditure and income exceeding their budget.	The cost of and income from rechargeable works be budgeted for to prevent total expenditure and income exceeding their budget.	3	<i>We will look to review how both income and expenditure for rechargeable are presented within both our estimates and financial reports and amend these if appropriate. It is important to note these types of works are volatile and an official order is only usually received in the same financial year as the works are then complete, after estimates are produced and subsequently approved by the Boards. This then gives no certainty over any figures that may be presented in the estimates, which would in turn distort the income and expenditure budgets in a similar manner to those detailed in the findings should this recommendation be actioned. We would look to only include rechargeable works where an order had been received, and works were taking place in the next financial year.</i>	31/03/26	Sallyanne Jeffrey - CFO

PRIORITY GRADINGS

1	URGENT	Fundamental control issue on which action should be taken immediately.
---	--------	--

2	IMPORTANT	Control issue on which action should be taken at the earliest opportunity.
---	-----------	--

3	ROUTINE	Control issue on which action should be taken.
---	---------	--

Operational - Effectiveness Matter (OEM) Action Plan

Ref	Risk Area	Finding	Suggested Action	Management Comments
1	Directed	It was noted that the current 3x3 risk scoring system may not always capture nuanced differences in risk levels, particularly when a risk's likelihood and impact fall between distinct scores. Consideration to a wider map would allow for greater precision in assessing and communicating risk levels, reducing the potential for over- or under-representation. As Drainage Boards' activities may affect environment and infrastructure, it is crucial that risks are scored and assessed effectively.	Consideration be given to using a 4x4 (or higher) risk matrix to ensure risk scores better represent the actual likelihood and potential impact of the risk occurring.	<i>We will consider the recommendation and look to implement any changes during 2025/26 if appropriate.</i>

ADVISORY NOTE

Operational Effectiveness Matters need to be considered as part of management review of procedures.

Findings







Directed Risk:











Failure to properly direct the service to ensure compliance with the requirements of the organisation.

Ref	Expected Key Risk Mitigation		Effectiveness of arrangements	Cross Reference to MAP	Cross Reference to OEM
GF	Governance Framework	There is a documented process instruction which accords with the relevant regulatory guidance, Financial Instructions and Scheme of Delegation.	In place	-	-
RM	Risk Mitigation	The documented process aligns with the mitigating arrangements set out in the corporate risk register.	In place	-	1
C	Compliance	Compliance with statutory, regulatory and policy requirements is demonstrated, with action taken in cases of identified non-compliance.	In place	-	-


Other Findings


-  The Water Management Alliance (WMA) consists of the following seven Boards: Broads IDB; East Suffolk WMB; King's Lynn IDB; Norfolk Rivers IDB; South Holland IDB; Waveney, Lower Yare and Lothingland IDB; Pevensey and Cuckmere WLMB.
-  The following Policies and procedures for each Board were reviewed and found to cover the expected areas and key controls: Financial Regulations - Recently approved with a three-year review cycle and adopted by all seven Boards; Business Plan (Policy Statement) - All approved within the five-year review cycle; Consortium Management Committee - Terms of Reference dated March 2024; and the Capital Financing and Reserves Policy - recently approved with a five-yearly review cycle and adopted by all seven Boards.
-  Three Board meeting agendas and minutes from throughout 2024 were reviewed for each Board. All were found to be very comprehensive and demonstrated good governance. Decisions and actions had been followed through, including the approval of drainage rates for each board.
-  WMA has complied with the publication requirements as stated by the Accounts and Audit Regulations 2015, including publication of the Annual Governance and Accountability Return, Auditor's Certificate/Report and Statement of Accounts.

Other Findings

-  The Risk Management Policy was last reviewed in September 2021 and has a five-year review period. The Policy applies to and has been adopted by all seven Boards in the Alliance. The Risk Register is presented at each and every Board meeting for consideration and approval. The Risk Register and resulting discussions/approvals are all included in the certified minutes which can be found on the WMA website. Mitigating actions are in place alongside designated risk owners and defined due dates. Risk scores are reviewed and updated at every board meeting.
-  Each Board reviews its objectives and sets new objectives for the following financial year at their rate setting meetings in January/February. This is confirmed in each Board's minutes, which are available on the WMA website.
-  WMA uses Sage 200 accounting software for their accounting records which supports the financial transactions of the Boards. The Nominal Ledger Trial Balance and Balance Sheet (dated 3rd February 2025) for all seven Boards were reviewed and found to be in balance. In addition, the Income and Expenditure accounts were reviewed for all seven Boards and found to be in order, noting an increase in profit compared to the previous year.
-  Accounts payable is managed using Sage 200 Accounting Software. All procurement of goods and services are to be authorised in line with the thresholds stated in the Financial Regulations, by the raising, signing and dating an official purchase order (PO). Quotes/tenders, delivery notes, invoices for payment and credit notes are all matched to the corresponding PO and confirmed as correct prior to payment.
-  The five greatest payments of the year were selected across the seven Boards and reviewed in detail. Each Board provided a PO (if applicable), invoice, nominal ledger entry, payment run and bank statement for each payment. This demonstrates good accounting practices with adequate controls and approvals in place.
-  The drainage rates and special levies are set and sealed by each Board at their January/February meeting annually. Many of the Boards also receive Environment Agency contributions, Grant income and Tranche Funding Grant income.
-  Accounts receivable is managed using Sage 200 Accounting Software. The Chief Financial Officer (CFO) is responsible to the Chief Executive for raising and collecting sundry debts due and ensures that all debts are substantially collected within 30 days from the Debtor Invoice tax point date. The Chief Financial Officer (CFO) advises the Chief Executive of any debt that becomes three months overdue or whenever a debt becomes doubtful, whichever earlier. Sage 200 Aged Debtor Reports (dated 31st January 2025) were reviewed for all Boards within WMA. The reports demonstrated good debt management and only one significant aged debt was identified, which was due to a lack of funding from the Environment Agency. This was discussed at the Regional Flood and Coastal Committee where it was decided that funding would be taken from other areas. The Environment Agency have since paid this in full.
-  All seven boards use the same write-off procedure as detailed in the Financial Regulations. The Chief Executive has authority to write off debts up to £2,000, surplus goods, damaged/stolen goods and obsolete goods. Board members and other staff must inform the Chief Executive of any material item they consider should be written off. The Financial Officer is responsible for ensuring the appropriate adjustments are made to the accounting records. There have been no debts written off this year across all Boards.
-  The CFO is responsible to the Chief Executive for the proper compilation of the payroll(s). Gross pay, all deductions and net pay has been well documented for all employees. Each Board operate an individual payroll (excluding East Suffolk; Pevensey and Cuckmere; Waveney Lower Yare and Lothingland as these Boards have no employees) and the WMA operate a separate payroll for shared staff such as administration staff.
-  Payrolls for the month of December 2024 were examined and found to be in order including both employee and employer deductions (PAYE, NI and Pension). The WMA have confirmed employee contracts are in place. Review of PAYE and NI invoices and the corresponding BACS runs and Bank Statements for all applicable Boards confirmed payments were made as required for December 2024. Review of the pension invoices for each board shows employee and employer pension contributions have been made to the respective pension providers as required for December 2024. Each payment was approved and reconciled to the corresponding BACS run and bank statement.

Other Findings

 The Asset Register for each Board was reviewed and found to be in order, up to date and included details on original purchase, revaluation, depreciation and net book value.

 Accounting Statements have been undertaken and reconciled to the cash book for each Board with no unreconciled sums. Data feeding into the Accounting Statements was confirmed to be correct. Bank reconciliations for December 2024 were reviewed and confirmed that all Boards' bank accounts were accurately reconciled to the cash book.



Delivery Risk:

Failure to deliver the service in an effective manner which meets the requirements of the organisation.

Ref	Expected Key Risk Mitigation		Effectiveness of arrangements	Cross Reference to MAP	Cross Reference to OEM
PM	Performance Monitoring	There are agreed KPIs for the process which align with the business plan requirements and are independently monitored, with corrective action taken in a timely manner.	In place	1	-
FC	Sustainability	The impact on the organisation's sustainability agenda has been considered.	In place	-	-
R	Resilience	Good practice to respond to business interruption events and to enhance the economic, effective and efficient delivery is adopted.	In place	-	-

Other Findings



The WMA's Capital Financing and Reserves Policy was approved in September 2022 and is to be reviewed every five years. General Reserves should be no less than 20% of net expenditure, therefore, the Boards aim to maintain a general reserve of no less than £200k at the end of every financial year. Due to high inflation, which has particularly impacted on electricity supplies, many other Drainage Boards in the East Anglia area have been looking to increase their general reserve capacity to 30% of net expenditure. It was noted during the 2023/24 Annual Governance and Accountability Return that all WMA Member Boards have agreed to present a balanced budget within three years but are unlikely to rebuild their reserves during the same timeframe without increasing rates and levies further (by at least 30% year on year). The Boards are therefore unlikely to agree to increase their reserves from drainage rates and special levies at this moment in time.



Management accounts, including budget data, are reported at each Board meeting as evidenced by the corresponding minutes. The Boards maintain an indicative 5-year forecast which enables future increases in both the penny rate and precept to be calculated and for such bodies as the precepting authorities to be consulted well in advance of any increases being made. The forecast is presented to each Board at the annual January/February Board Meeting.



The Financial Regulations state the Chief Financial Officer is responsible for ensuring that all monies received are properly recorded in the Member Board's accounting records. Cheques are banked daily using Online Banking. Cheques and cash that cannot be banked in this manner are banked at least weekly.

Scope and Limitations of the Review

- 1. The definition of the type of review, the limitations and the responsibilities of management in regard to this review are set out in the Annual Plan. As set out in the Audit Charter, substantive testing is only carried out where this has been agreed with management and unless explicitly shown in the scope no such work has been performed.

Disclaimer

- 2. The matters raised in this report are only those that came to the attention of the auditor during the course of the review and are not necessarily a comprehensive statement of all the weaknesses that exist or all the improvements that might be made. This report has been prepared solely for management's use and must not be recited or referred to in whole or in part to third parties without our prior written consent. No responsibility to any third party is accepted as the report has not been prepared, and is not intended, for any other purpose. TIAA neither owes nor accepts any duty of care to any other party who may receive this report and specifically disclaims any liability for loss, damage or expense of whatsoever nature, which is caused by their reliance on our report.

Effectiveness of Arrangements

- 3. The definitions of the effectiveness of arrangements are set out below. These are based solely upon the audit work performed, assume business as usual, and do not necessarily cover management override or exceptional circumstances.

In place	The control arrangements in place mitigate the risk from arising.
Partially in place	The control arrangements in place only partially mitigate the risk from arising.
Not in place	The control arrangements in place do not effectively mitigate the risk from arising.

Assurance Assessment

- 4. The definitions of the assurance assessments are:

Substantial Assurance	There is a robust system of internal controls operating effectively to ensure that risks are managed and process objectives achieved.
Reasonable Assurance	The system of internal controls is generally adequate and operating effectively but some improvements are required to ensure that risks are managed and process objectives achieved.
Limited Assurance	The system of internal controls is generally inadequate or not operating effectively and significant improvements are required to ensure that risks are managed and process objectives achieved.
No Assurance	There is a fundamental breakdown or absence of core internal controls requiring immediate action.

Acknowledgement

- 5. We would like to thank staff for their co-operation and assistance during the course of our work.

Release of Report

- 6. The table below sets out the history of this report:

Stage	Issued	Response Received
Audit Planning Memorandum:	9 th October 2024	16 th October 2024
Draft Report:	18 th March 2025	
Revised Draft Report:	27 th March 2025	27 th March 2025
Final Report:	1 st April 2025	

IAS19 as at 31 March 2025 - Results Schedule

Employer : King's Lynn (WMA)

Local Government Pension Scheme Fund : Norfolk Pension Fund

Terms of Engagement Signed : 24 February 2025

Date report prepared : 24 April 2025

Summary information from this schedule:

(a) Balance sheet

	31 March 2025	31 March 2024
	£(000)	£(000)
Fair value of plan assets	8,860	8,011
Present value of funded obligations	(6,153)	(7,291)
Effect of the asset ceiling	-	-
Present value of unfunded obligations	-	-
Net asset / (liability)	2,707	720

The Accounting Standard restricts the amount of surplus that can be disclosed (i.e. the asset ceiling) where an Employer's assets are greater than its funded obligations. Further consideration must also be given under IAS19 where an Employer has been certified to pay positive past service contributions at the most recent funding valuation, with additional details on this set out in the Accompanying Covering Report.

Unless stated otherwise, this Results Schedule shows the gross accounting position before any asset ceiling adjustments are applied. Where instructed to do so, I have allowed for adjustments to the net asset/(liability) on the Employer's balance sheet through the "Effect of asset ceiling" items and the resulting impact on the P&L and OCI.

(b) Profit & Loss account for the period ending 31 March 2025

	£(000)
Service cost	
Current Service Cost	(353)
Past Service Cost (including curtailments)	-
Effect of settlements	-
Total Service Cost	(353)

	£(000)
Total net interest	40
Total defined benefit cost recognised in Profit or (loss)	(313)

Jamie Baxter FFA C.Act

For and on behalf of Hymans Robertson LLP

April 2025

(c) Key elements

Has the employer instructed bespoke assumptions?	No
Bulk transfer(s) included?	No
Unfunded Pensioner(s) included?	No
Opening balance asset ceiling adjustment instructed?	No
Closing balance asset ceiling adjustment instructed?	No

Immediately following 31 March 2025, the market experienced a period of significant volatility. The financial market conditions (on which the accounting assumptions are based) and asset values may have changed materially since the reporting date. As you finalise your financial statements, it may be necessary to include additional narrative and/or estimated monetary impacts as a disclosure note. We are available to assist you on this emerging issue and with any additional disclosure requirements.

To help with your year-end reporting, you may wish to discuss your results with an actuary or arrange a call for your auditor to help answer their queries on your 2025 accounts. To arrange this or to request any additional services or further calculations (eg related to asset ceilings), please get in touch with your Norfolk Pension Fund contact.

(d) General Information for auditor and Employer

The results in the Schedule report should be read in conjunction with the accompanying report entitled ‘Actuarial Valuation as at 31 March 2025 for Accounting Purposes’. The method, assumptions, reliances and limitations are described in that document. The restrictions set out in the reports on the disclosure to any third party apply equally to this Results Schedule.

If there are any queries on the approach taken to derive the figures in the Results Schedule please first consider the accompanying report as it will often answer these. In particular, see the sections on recent court cases (such as the Lloyds’ judgement on GMP, McCloud, Goodwin etc) and other key topics which will detail the approach taken to allow for these issues or otherwise.

Contents in the remainder of this schedule:

1. Data (including early retirements, investment returns, asset split & unfunded pensions)
2. Assumptions
3. Balance sheet, P&L, OCI disclosures as at 31 March 2025 (and prior year if relevant)
4. Assets
5. Projected defined benefit cost for the period to 31 March 2026
6. Sensitivity analysis

Section 1 - Data

Employer membership statistics

	Number of Records	Total Salaries/ Pensions p.a. (£000)	Average Age
	31 Mar 2022	31 Mar 2022	31 Mar 2022
Actives	46	1,776	48
Deferred Pensioners	10	53	49
Pensioners	7	52	66

The membership data summarised in the table above is as at the most recent funding valuation date of 31 March 2022. Salaries are actual, not full-time equivalent. Deferred pensioners include undecided leavers and frozen refunds. Pensioners include dependants.

Payroll

Period	Assumed Total Pensionable Payroll based on Information Provided
1 April 2024 to 31 March 2025	£2,339,000

LGPS early retirements

New Early Retirements 1 April 2024 to 31 March 2025	Number	Total Pension Accrued (£)	Total Pension Actual (£)
Redundancy	-	-	-
Efficiency	-	-	-
Other	-	-	-

Teachers' early retirements

New Early Retirements 1 April 2024 to 31 March 2025	Number	Recharged Accrued Pension (£)	Total Actual Recharged Pension (£)
Redundancy	-	-	-
Efficiency	-	-	-
Other	-	-	-

Investment returns

The return on the Fund in market value terms for the period to 31 March 2025 is estimated based on actual employer returns as reported in HEAT and index returns where necessary. Index returns, where used, are based on employer asset holdings. Details are given below:

Actual Returns from 31 March 2024 to 28 February 2025	5.7%
Total Returns from 1 April 2024 to 31 March 2025	2.0%

The major categories of plan assets as a percentage of total plan assets

Please note, IAS19 requires a detailed breakdown of Fund assets which requires me to distinguish between the nature and risk of those assets and to further break them down between those with a quoted price in an active market and those that do not. The split is shown on page 8.

Unfunded benefits

A summary of the membership data in respect of unfunded benefits is shown below.

LGPS Unfunded Pensions	Number at 31 March 2025	Annual Unfunded Pension £(000)
Male	-	-
Female	-	-
Dependants	-	-
Total	-	-

Teacher Unfunded Pensions	Number at 31 March 2025	Annual Unfunded Pension £(000)
Male	-	-
Female	-	-
Dependants	-	-
Total	-	-

The annual unfunded pensions include the 2025 pension increase.

Bulk transfers

I have not been asked to value any bulk transfers of membership this period.

Section 2 - Assumptions

Financial assumptions

The financial assumptions, as described in the accompanying covering report, are summarised below:

Period Ended	31 Mar 2025	31 Mar 2024
	% p.a.	% p.a.
Pension Increase/Revaluation Rate (CPI)	2.70%	2.75%
Salary Increase Rate	3.40%	3.45%
Discount Rate	5.85%	4.85%

As at the date of the most recent valuation, the duration of the Employer's funded obligations is 26 years.

Demographic assumptions

Life expectancy is based on the Fund's VitaCurves with improvements in line with the CMI 2023 model, with a 15% weighting of 2023 (and 2022) data, a 0% weighting of 2021 (and 2020) data, standard smoothing (Sk7), initial adjustment of 0.25% and a long term rate of improvement of 1.5% p.a. for both males and females. Based on these assumptions, the average future life expectancies at age 65 for the Employer are summarised below:

	Males	Females
Current Pensioners	22.0 years	24.5 years
Future Pensioners*	23.3 years	25.8 years

* Figures assume members aged 45 as at the last formal valuation date.

Life expectancies for the prior period end are based on the Fund's VitaCurves. The allowance for future improvements are shown below:

Current Pensioners	Future Pensioners
CMI 2022 model, with a 25% weighting of 2022 data, a 0% weighting of 2021 (and 2020) data, standard smoothing (Sk7), initial adjustment of 0.25% and a long term rate of improvement of 1.5% p.a.	CMI 2022 model, with a 25% weighting of 2022 data, a 0% weighting of 2021 (and 2020) data, standard smoothing (Sk7), initial adjustment of 0.25% and a long term rate of improvement of 1.5% p.a.

Please note that the mortality assumptions used to value the Obligations in the Employer's Closing Position are different to those used to value the Obligations in the Employer's Opening Position.

A commutation allowance is included for future retirements to elect to take 45% of the maximum additional tax-free cash up to HMRC limits.

All other demographic assumptions are as per the latest funding valuation of the Employer.

Section 3 - Balance sheet, P&L, OCI disclosures as at 31 March 2025

Changes in the Fair Value of Plan Assets, Defined Benefit Obligation and Net Liability for year end 31 March 2025

Period ended 31 March 2025	Assets £(000)	Obligations £(000)	Net asset / (liability) £(000)
Fair value of plan assets	8,011		8,011
Present value of funded obligations		7,291	(7,291)
Effect of the asset ceiling			0
Present value of unfunded obligations		-	-
Opening Position as at 31 March 2024	8,011	7,291	720
Service cost			
Current service cost*		353	(353)
Past service cost (including curtailments)		-	-
Effect of settlements	-	-	-
Total Service Cost	-	353	(353)
Net interest			
Interest income on plan assets	405		405
Interest cost on defined benefit obligation		365	(365)
Interest on the effect of the asset ceiling			-
Total net interest	405	365	40
Total defined benefit cost recognised in Profit or (Loss)	405	718	(313)
Cashflows			
Participants' contributions	189	189	-
Employer contributions	556		556
Benefits paid	(65)	(65)	-
Unfunded benefits paid	-	-	-
Contributions in respect of unfunded benefits paid	-		-
Effect of business combinations and disposals	-	-	-
Expected closing position	9,096	8,133	963
Remeasurements			
Changes in financial assumptions		(1,906)	1,906
Changes in demographic assumptions		(12)	12
Other experience †	-	(62)	62
Return on assets excluding amounts included in net interest	(236)		(236)
Changes in the effect of the asset ceiling			-
Total remeasurements recognised in Other Comprehensive Income (OCI)	(236)	(1,980)	1,744
Fair value of plan assets	8,860		8,860
Present value of funded obligations		6,153	(6,153)
Effect of the asset ceiling			-
Present value of unfunded obligations**		-	-
Closing position as at 31 March 2025	8,860	6,153	2,707

Please note the Employer's fair value of plan assets is less than 1% of the Fund's total.

I estimate that the present value of funded obligations comprises of approximately £4,595,000, £677,000 and £881,000 in respect of employee members, deferred pensioners and pensioners respectively as at 31 March 2025.

* The current service cost includes an allowance for administration expenses of 0.6% of payroll.

** The unfunded obligations comprise of £0 in respect of LGPS unfunded pensions and £0 in respect of Teachers' unfunded pensions.

† Within this other experience item, the funded obligations have decreased by £62,000 as a result of the pension increase order being different to the previous assumption.

Changes in the Fair Value of Plan Assets, Defined Benefit Obligation and Net Liability for year end 31 March 2024

Period ended 31 March 2024	Assets £(000)	Obligations £(000)	Net asset / (liability) £(000)
Fair value of plan assets	6,664		6,664
Present value of obligations		6,904	(6,904)
Effect of the asset ceiling			0
Opening Position as at 31 March 2023	6,664	6,904	(240)
Service cost			
Current service cost*		397	(397)
Past service cost (including curtailments)		-	-
Effect of settlements	-	-	-
Total Service Cost	-	397	(397)
Net interest			
Interest income on plan assets	332		332
Interest cost on defined benefit obligation		340	(340)
Interest on the effect of the asset ceiling			-
Total net interest	332	340	(8)
Total defined benefit cost recognised in Profit or (Loss)	332	737	(405)
Cashflows			
Participants' contributions	183	183	-
Employer contributions	527		527
Benefits paid	(61)	(61)	-
Unfunded benefits paid	-	-	-
Contributions in respect of unfunded benefits paid	-		-
Effect of business combinations and disposals	-	-	-
Expected closing position	7,645	7,763	(118)
Remeasurements			
Changes in financial assumptions		(637)	637
Changes in demographic assumptions		(39)	39
Other experience	-	204	(204)
Return on assets excluding amounts included in net interest	366		366
Changes in the effect of the asset ceiling			-
Total remeasurements recognised in Other Comprehensive Income (OCI)	366	(472)	838
Fair value of plan assets	8,011		8,011
Present value of funded obligations		7,291	(7,291)
Effect of the asset ceiling			-
Present value of unfunded obligations		-	-
Closing position as at 31 March 2024	8,011	7,291	720

* The current service cost includes an allowance for administration expenses of 0.6% of payroll.

Please note that I have only shown a one year history of results and if further information is required please see the previous years' reports.

Section 4 - Assets

Fair value of plan assets

The below asset values are at bid value as required under IAS19.

The IAS19 asset split is based on the Plan's benchmark investment split.

	Period Ended 31 March 2025			
	Quoted £(000)	Unquoted £(000)	Total £(000)	Percentage of Total Assets
Asset category				
Equity Securities:				
Consumer	-	-	-	0%
Manufacturing	-	-	-	0%
Energy and Utilities	-	-	-	0%
Financial Institutions	-	-	-	0%
Health and Care	-	-	-	0%
Information Technology	-	-	-	0%
Other	-	-	-	0%
Debt Securities:				
Corporate Bonds (investment grade)	-	-	-	0%
Corporate Bonds (non-investment grade)	-	-	-	0%
UK Government	167.9	-	167.9	2%
Other	-	-	-	0%
Private Equity:				
All	-	1,133.5	1,133.5	13%
Real Estate:				
UK Property	-	564.8	564.8	6%
Overseas Property	-	83.0	83.0	1%
Investment Funds and Unit Trusts:				
Equities	4,949.0	-	4,949.0	56%
Bonds	668.9	-	668.9	8%
Hedge Funds	-	-	-	0%
Commodities	-	-	-	0%
Infrastructure	-	990.0	990.0	11%
Other	-	-	-	0%
Derivatives:				
Inflation	-	-	-	0%
Interest Rate	-	-	-	0%
Foreign Exchange	5.1	-	5.1	0%
Other	-	-	-	0%
Cash and Cash Equivalents:				
All	297.8	-	297.8	3%
Totals	6,089	2,771	8,860	100%

The breakdown of assets in monetary terms in the table have been shown to the nearest £100. The additional precision in the presentation of the figures has been included because the sum of the values rounded to the nearest £1,000 will not equal the total values due to rounding. Please note that there may still be a rounding difference between the total and the sum of the breakdown values but this difference will be small. For the avoidance of doubt this does not impact any of the other figures in the report.

Section 5 - Projected defined benefit cost for the period to 31 March 2026

Analysis of projected amount to be charged to operating profit for the period to 31 March 2026

Period Ended 31 March 2026	Assets	Obligations	Net asset / (liability)	
	£(000)	£(000)	£(000)	% of pay
Projected Current service cost *		211	(211)	(9.0%)
Past service cost including curtailments		-	-	
Effect of settlements				
Total Service Cost	-	211	(211)	
Interest income on plan assets	537		537	
Interest cost on defined benefit obligation		370	(370)	
Interest on the effect of the asset ceiling			-	
Total Net Interest Cost	537	370	167	
Total Included in Profit and Loss	537	581	(44)	

* The current service cost includes an allowance for administration expenses of 0.6% of payroll. The monetary value is based on a projected payroll of £2,339,000.

The contributions paid by the Employer are set by the Fund following an actuarial valuation. For further details on the approach adopted to set contribution rates for the Employer, please refer to the latest formal valuation report and Funding Strategy Statement.

I estimate the Employer's contributions for the period to 31 March 2026 will be approximately £526,000.

Notes:

The above figures should be treated as estimates and may need to be adjusted to take account of:

- any material events, such as curtailments, settlements or the discontinuance of the Employer's participation in the Fund;
- any changes to accounting practices;
- any changes to the Scheme benefit or member contribution rates; and/or
- any full funding valuation that may have been carried out on the Employer's behalf.

The monetary amount of the projected service cost for the period to 31 March 2026 will be adjusted to take account of the actual pensionable payroll for the period.

Section 6 - Sensitivity Analysis

Sensitivity analysis

The sensitivities regarding the principal assumptions used to measure the scheme obligations are set out below:

Change in assumptions at 31 March 2025:	Approximate % increase to Defined Benefit Obligation	Approximate monetary amount (£000)
0.1% decrease in Real Discount Rate	3%	162
1 year increase in member life expectancy	4%	246
0.1% increase in the Salary Increase Rate	0%	8
0.1% increase in the Pension Increase/Revaluation Rate (CPI)	3%	159

The principal demographic assumption is the longevity assumption (i.e. member life expectancy). For sensitivity purposes, we estimate that a one year increase in life expectancy would approximately increase the Employer's Defined Benefit Obligation by around 3-5%. In practice the actual cost of a one year increase in life expectancy will depend on the structure of the revised assumption (i.e. if improvements to survival rates predominantly apply at younger or older ages).

The provided sensitivity figures can be used to estimate the impact of adopting different financial assumptions (e.g. an Employer considering alternative accounting assumptions or to help an Employer complete an ESFA accounts return). For further details on this, please refer to the accompanying accounting covering report.

In order to quantify the impact of a change in the financial assumptions used, we have calculated and compared the value of the scheme obligations at the accounting date on varying bases. The approach taken is consistent with that adopted to derive the accounting figures provided in this report, based on the profile (average member ages, retirement ages etc) of the Employer as at the date of the most recent valuation.

BOARD MEMBERSHIP AS AT 31 MARCH 2025

NAME	MEETINGS	ATTENDED	ATTENDANCE %
ELECTED MEMBERS			
Sir Nicholas Bacon	3	0	0
Richard Basey-Fisher	4	2	50
Ben Blower**	4	3	75
John Brown	4	3	75
Henry Budgen	4	3	75
David Burroughs	4	1	25
Collen Burton	4	4	100
Peter Cargill	4	4	100
John Collen	4	3	75
Matt Gooch (Elected to February '25)	2	2	100
John Heathcote (Elected to November '24)	1	0	0
Rachael Hipperson	4	2	50
Chris Mutten	4	4	100
William Slater	4	3	75
Hamish Thomson-Carrie *	4	4	100
David Utting (Co-opted from February '25)	1	0	0
Ivan Vincent	4	3	75
David Watson	4	2	50

Vacancy

Vacancy

Elected Member Total			63%
-----------------------------	--	--	------------

APPOINTED MEMBERS

Great Yarmouth BC

Ivan Murray Smith	4	3	75
Paul Wells (Appointed to May '24)	1	0	0

Vacancy

South Norfolk DC

Brendon Bernard	4	1	25
Chris Brown	4	2	50
James Eddy	4	2	50
Clayton Hudson	4	3	75
Kieran Murphy	4	2	50
Suzanne Wateridge (Appointed from February '24)	2	1	50

East Suffolk Council

Peter Byatt	4	4	100
-------------	---	---	-----

Jointly Appointed

Grant Nurden (Broadland District Council)	4	2	50
---	---	---	----

Vacancy

Appointed Member Total			53%
-------------------------------	--	--	------------

* Chairman / ** Vice Chairman

Elected Member Average Attendance (excluding vacancies) **63%**

Appointed Member Average Attendance (excluding vacancies) **53%**

IAS19 as at 31 March 2025 - Results Schedule

Employer : King's Lynn (WMA)

Local Government Pension Scheme Fund : Norfolk Pension Fund

Terms of Engagement Signed : 24 February 2025

Date report prepared : 21 May 2025

Summary information from this schedule:

(a) Balance sheet

	31 March 2025	31 March 2024
	£(000)	£(000)
Fair value of plan assets	8,915	8,011
Present value of funded obligations	(6,153)	(7,291)
Effect of the asset ceiling	-	-
Present value of unfunded obligations	-	-
Net asset / (liability)	2,762	720

The Accounting Standard restricts the amount of surplus that can be disclosed (i.e. the asset ceiling) where an Employer's assets are greater than its funded obligations. Further consideration must also be given under IAS19 where an Employer has been certified to pay positive past service contributions at the most recent funding valuation, with additional details on this set out in the Accompanying Covering Report.

Unless stated otherwise, this Results Schedule shows the gross accounting position before any asset ceiling adjustments are applied. Where instructed to do so, I have allowed for adjustments to the net asset/(liability) on the Employer's balance sheet through the "Effect of asset ceiling" items and the resulting impact on the P&L and OCI.

(b) Profit & Loss account for the period ending 31 March 2025

	£(000)
Service cost	
Current Service Cost	(353)
Past Service Cost (including curtailments)	-
Effect of settlements	-
Total Service Cost	(353)

	£(000)
Total net interest	40
Total defined benefit cost recognised in Profit or (loss)	(313)

Jamie Baxter FFA C.Act

For and on behalf of Hymans Robertson LLP

May 2025

(c) Key elements

Has the employer instructed bespoke assumptions?	No
Bulk transfer(s) included?	No
Unfunded Pensioner(s) included?	No
Opening balance asset ceiling adjustment instructed?	No
Closing balance asset ceiling adjustment instructed?	No

Immediately following 31 March 2025, the market experienced a period of significant volatility. The financial market conditions (on which the accounting assumptions are based) and asset values may have changed materially since the reporting date. As you finalise your financial statements, it may be necessary to include additional narrative and/or estimated monetary impacts as a disclosure note. We are available to assist you on this emerging issue and with any additional disclosure requirements.

To help with your year-end reporting, you may wish to discuss your results with an actuary or arrange a call for your auditor to help answer their queries on your 2025 accounts. To arrange this or to request any additional services or further calculations (eg related to asset ceilings), please get in touch with your Norfolk Pension Fund contact.

(d) General Information for auditor and Employer

The results in the Schedule report should be read in conjunction with the accompanying report entitled ‘Actuarial Valuation as at 31 March 2025 for Accounting Purposes’. The method, assumptions, reliances and limitations are described in that document. The restrictions set out in the reports on the disclosure to any third party apply equally to this Results Schedule.

If there are any queries on the approach taken to derive the figures in the Results Schedule please first consider the accompanying report as it will often answer these. In particular, see the sections on recent court cases (such as the Lloyds’ judgement on GMP, McCloud, Goodwin etc) and other key topics which will detail the approach taken to allow for these issues or otherwise.

Contents in the remainder of this schedule:

1. Data (including early retirements, investment returns, asset split & unfunded pensions)
2. Assumptions
3. Balance sheet, P&L, OCI disclosures as at 31 March 2025 (and prior year if relevant)
4. Assets
5. Projected defined benefit cost for the period to 31 March 2026
6. Sensitivity analysis

Section 1 - Data

Employer membership statistics

	Number of Records	Total Salaries/ Pensions p.a. (£000)	Average Age
	31 Mar 2022	31 Mar 2022	31 Mar 2022
Actives	46	1,776	48
Deferred Pensioners	10	53	49
Pensioners	7	52	66

The membership data summarised in the table above is as at the most recent funding valuation date of 31 March 2022. Salaries are actual, not full-time equivalent. Deferred pensioners include undecided leavers and frozen refunds. Pensioners include dependants.

Payroll

Period	Assumed Total Pensionable Payroll based on Information Provided
1 April 2024 to 31 March 2025	£2,339,000

LGPS early retirements

New Early Retirements 1 April 2024 to 31 March 2025	Number	Total Pension Accrued (£)	Total Pension Actual (£)
Redundancy	-	-	-
Efficiency	-	-	-
Other	-	-	-

Teachers' early retirements

New Early Retirements 1 April 2024 to 31 March 2025	Number	Recharged Accrued Pension (£)	Total Actual Recharged Pension (£)
Redundancy	-	-	-
Efficiency	-	-	-
Other	-	-	-

Investment returns

The return on the Fund in market value terms for the period to 31 March 2025 is estimated based on actual employer returns as reported in HEAT and index returns where necessary. Index returns, where used, are based on employer asset holdings. Details are given below:

Actual Returns from 31 March 2024 to 31 March 2025	2.7%
Total Returns from 1 April 2024 to 31 March 2025	2.7%

The major categories of plan assets as a percentage of total plan assets

Please note, IAS19 requires a detailed breakdown of Fund assets which requires me to distinguish between the nature and risk of those assets and to further break them down between those with a quoted price in an active market and those that do not. The split is shown on page 8.

Unfunded benefits

A summary of the membership data in respect of unfunded benefits is shown below.

LGPS Unfunded Pensions	Number at 31 March 2025	Annual Unfunded Pension £(000)
Male	-	-
Female	-	-
Dependants	-	-
Total	-	-

Teacher Unfunded Pensions	Number at 31 March 2025	Annual Unfunded Pension £(000)
Male	-	-
Female	-	-
Dependants	-	-
Total	-	-

The annual unfunded pensions include the 2025 pension increase.

Bulk transfers

I have not been asked to value any bulk transfers of membership this period.

Section 2 - Assumptions

Financial assumptions

The financial assumptions, as described in the accompanying covering report, are summarised below:

Period Ended	31 Mar 2025	31 Mar 2024
	% p.a.	% p.a.
Pension Increase/Revaluation Rate (CPI)	2.70%	2.75%
Salary Increase Rate	3.40%	3.45%
Discount Rate	5.85%	4.85%

As at the date of the most recent valuation, the duration of the Employer's funded obligations is 26 years.

Demographic assumptions

Life expectancy is based on the Fund's VitaCurves with improvements in line with the CMI 2023 model, with a 15% weighting of 2023 (and 2022) data, a 0% weighting of 2021 (and 2020) data, standard smoothing (Sk7), initial adjustment of 0.25% and a long term rate of improvement of 1.5% p.a. for both males and females. Based on these assumptions, the average future life expectancies at age 65 for the Employer are summarised below:

	Males	Females
Current Pensioners	22.0 years	24.5 years
Future Pensioners*	23.3 years	25.8 years

* Figures assume members aged 45 as at the last formal valuation date.

Life expectancies for the prior period end are based on the Fund's VitaCurves. The allowance for future improvements are shown below:

Current Pensioners	Future Pensioners
CMI 2022 model, with a 25% weighting of 2022 data, a 0% weighting of 2021 (and 2020) data, standard smoothing (Sk7), initial adjustment of 0.25% and a long term rate of improvement of 1.5% p.a.	CMI 2022 model, with a 25% weighting of 2022 data, a 0% weighting of 2021 (and 2020) data, standard smoothing (Sk7), initial adjustment of 0.25% and a long term rate of improvement of 1.5% p.a.

Please note that the mortality assumptions used to value the Obligations in the Employer's Closing Position are different to those used to value the Obligations in the Employer's Opening Position.

A commutation allowance is included for future retirements to elect to take 45% of the maximum additional tax-free cash up to HMRC limits.

All other demographic assumptions are as per the latest funding valuation of the Employer.

Section 3 - Balance sheet, P&L, OCI disclosures as at 31 March 2025

Changes in the Fair Value of Plan Assets, Defined Benefit Obligation and Net Liability for year end 31 March 2025

Period ended 31 March 2025	Assets £(000)	Obligations £(000)	Net asset / (liability) £(000)
Fair value of plan assets	8,011		8,011
Present value of funded obligations		7,291	(7,291)
Effect of the asset ceiling			0
Present value of unfunded obligations		-	-
Opening Position as at 31 March 2024	8,011	7,291	720
Service cost			
Current service cost*		353	(353)
Past service cost (including curtailments)		-	-
Effect of settlements	-	-	-
Total Service Cost	-	353	(353)
Net interest			
Interest income on plan assets	405		405
Interest cost on defined benefit obligation		365	(365)
Interest on the effect of the asset ceiling			-
Total net interest	405	365	40
Total defined benefit cost recognised in Profit or (Loss)	405	718	(313)
Cashflows			
Participants' contributions	189	189	-
Employer contributions	556		556
Benefits paid	(65)	(65)	-
Unfunded benefits paid	-	-	-
Contributions in respect of unfunded benefits paid	-		-
Effect of business combinations and disposals	-	-	-
Expected closing position	9,096	8,133	963
Remeasurements			
Changes in financial assumptions		(1,906)	1,906
Changes in demographic assumptions		(12)	12
Other experience †	-	(62)	62
Return on assets excluding amounts included in net interest	(181)		(181)
Changes in the effect of the asset ceiling			-
Total remeasurements recognised in Other Comprehensive Income (OCI)	(181)	(1,980)	1,799
Fair value of plan assets	8,915		8,915
Present value of funded obligations		6,153	(6,153)
Effect of the asset ceiling			-
Present value of unfunded obligations**		-	-
Closing position as at 31 March 2025	8,915	6,153	2,762

Please note the Employer's fair value of plan assets is less than 1% of the Fund's total.

I estimate that the present value of funded obligations comprises of approximately £4,595,000, £677,000 and £881,000 in respect of employee members, deferred pensioners and pensioners respectively as at 31 March 2025.

* The current service cost includes an allowance for administration expenses of 0.6% of payroll.

** The unfunded obligations comprise of £0 in respect of LGPS unfunded pensions and £0 in respect of Teachers' unfunded pensions.

† Within this other experience item, the funded obligations have decreased by £62,000 as a result of the pension increase order being different to the previous assumption.

Changes in the Fair Value of Plan Assets, Defined Benefit Obligation and Net Liability for year end 31 March 2024

Period ended 31 March 2024	Assets £(000)	Obligations £(000)	Net asset / (liability) £(000)
Fair value of plan assets	6,664		6,664
Present value of obligations		6,904	(6,904)
Effect of the asset ceiling			0
Opening Position as at 31 March 2023	6,664	6,904	(240)
Service cost			
Current service cost*		397	(397)
Past service cost (including curtailments)		-	-
Effect of settlements	-	-	-
Total Service Cost	-	397	(397)
Net interest			
Interest income on plan assets	332		332
Interest cost on defined benefit obligation		340	(340)
Interest on the effect of the asset ceiling			-
Total net interest	332	340	(8)
Total defined benefit cost recognised in Profit or (Loss)	332	737	(405)
Cashflows			
Participants' contributions	183	183	-
Employer contributions	527		527
Benefits paid	(61)	(61)	-
Unfunded benefits paid	-	-	-
Contributions in respect of unfunded benefits paid	-		-
Effect of business combinations and disposals	-	-	-
Expected closing position	7,645	7,763	(118)
Remeasurements			
Changes in financial assumptions		(637)	637
Changes in demographic assumptions		(39)	39
Other experience	-	204	(204)
Return on assets excluding amounts included in net interest	366		366
Changes in the effect of the asset ceiling			-
Total remeasurements recognised in Other Comprehensive Income (OCI)	366	(472)	838
Fair value of plan assets	8,011		8,011
Present value of funded obligations		7,291	(7,291)
Effect of the asset ceiling			-
Present value of unfunded obligations		-	-
Closing position as at 31 March 2024	8,011	7,291	720

* The current service cost includes an allowance for administration expenses of 0.6% of payroll.

Please note that I have only shown a one year history of results and if further information is required please see the previous years' reports.

Section 4 - Assets

Fair value of plan assets

The below asset values are at bid value as required under IAS19.

The IAS19 asset split is based on the Plan's benchmark investment split.

	Period Ended 31 March 2025			
	Quoted £(000)	Unquoted £(000)	Total £(000)	Percentage of Total Assets
Asset category				
Equity Securities:				
Consumer	-	-	-	0%
Manufacturing	-	-	-	0%
Energy and Utilities	-	-	-	0%
Financial Institutions	-	-	-	0%
Health and Care	-	-	-	0%
Information Technology	-	-	-	0%
Other	-	-	-	0%
Debt Securities:				
Corporate Bonds (investment grade)	-	-	-	0%
Corporate Bonds (non-investment grade)	-	-	-	0%
UK Government	169.0	-	169.0	2%
Other	-	-	-	0%
Private Equity:				
All	-	1,140.5	1,140.5	13%
Real Estate:				
UK Property	-	568.3	568.3	6%
Overseas Property	-	83.5	83.5	1%
Investment Funds and Unit Trusts:				
Equities	4,979.8	-	4,979.8	56%
Bonds	673.0	-	673.0	8%
Hedge Funds	-	-	-	0%
Commodities	-	-	-	0%
Infrastructure	-	996.2	996.2	11%
Other	-	-	-	0%
Derivatives:				
Inflation	-	-	-	0%
Interest Rate	-	-	-	0%
Foreign Exchange	5.1	-	5.1	0%
Other	-	-	-	0%
Cash and Cash Equivalents:				
All	299.6	-	299.6	3%
Totals	6,127	2,789	8,915	100%

The breakdown of assets in monetary terms in the table have been shown to the nearest £100. The additional precision in the presentation of the figures has been included because the sum of the values rounded to the nearest £1,000 will not equal the total values due to rounding. Please note that there may still be a rounding difference between the total and the sum of the breakdown values but this difference will be small. For the avoidance of doubt this does not impact any of the other figures in the report.

Section 5 - Projected defined benefit cost for the period to 31 March 2026

Analysis of projected amount to be charged to operating profit for the period to 31 March 2026

Period Ended 31 March 2026	Assets	Obligations	Net asset / (liability)	
	£(000)	£(000)	£(000)	% of pay
Projected Current service cost *		211	(211)	(9.0%)
Past service cost including curtailments		-	-	
Effect of settlements				
Total Service Cost	-	211	(211)	
Interest income on plan assets	540		540	
Interest cost on defined benefit obligation		370	(370)	
Interest on the effect of the asset ceiling			-	
Total Net Interest Cost	540	370	170	
Total Included in Profit and Loss	540	581	(41)	

* The current service cost includes an allowance for administration expenses of 0.6% of payroll. The monetary value is based on a projected payroll of £2,339,000.

The contributions paid by the Employer are set by the Fund following an actuarial valuation. For further details on the approach adopted to set contribution rates for the Employer, please refer to the latest formal valuation report and Funding Strategy Statement.

I estimate the Employer's contributions for the period to 31 March 2026 will be approximately £526,000.

Notes:

The above figures should be treated as estimates and may need to be adjusted to take account of:

- any material events, such as curtailments, settlements or the discontinuance of the Employer's participation in the Fund;
- any changes to accounting practices;
- any changes to the Scheme benefit or member contribution rates; and/or
- any full funding valuation that may have been carried out on the Employer's behalf.

The monetary amount of the projected service cost for the period to 31 March 2026 will be adjusted to take account of the actual pensionable payroll for the period.

Section 6 - Sensitivity Analysis

Sensitivity analysis

The sensitivities regarding the principal assumptions used to measure the scheme obligations are set out below:

Change in assumptions at 31 March 2025:	Approximate % increase to Defined Benefit Obligation	Approximate monetary amount (£000)
0.1% decrease in Real Discount Rate	3%	162
1 year increase in member life expectancy	4%	246
0.1% increase in the Salary Increase Rate	0%	8
0.1% increase in the Pension Increase/Revaluation Rate (CPI)	3%	159

The principal demographic assumption is the longevity assumption (i.e. member life expectancy). For sensitivity purposes, we estimate that a one year increase in life expectancy would approximately increase the Employer's Defined Benefit Obligation by around 3-5%. In practice the actual cost of a one year increase in life expectancy will depend on the structure of the revised assumption (i.e. if improvements to survival rates predominantly apply at younger or older ages).

The provided sensitivity figures can be used to estimate the impact of adopting different financial assumptions (e.g. an Employer considering alternative accounting assumptions or to help an Employer complete an ESFA accounts return). For further details on this, please refer to the accompanying accounting covering report.

In order to quantify the impact of a change in the financial assumptions used, we have calculated and compared the value of the scheme obligations at the accounting date on varying bases. The approach taken is consistent with that adopted to derive the accounting figures provided in this report, based on the profile (average member ages, retirement ages etc) of the Employer as at the date of the most recent valuation.