

13 May 2026

## NOTICE

Notice is hereby given that there will be a hybrid meeting of the Waveney, Lower Yare and Lothingland Internal Drainage Board held on Wednesday 20 May 2026 at Ravensingham Barn, Beccles Road, Ravensingham NR14 6NW at 10:00 am. Attendance can be in person or virtually via Microsoft Teams by clicking on this [link](#)

If any member of the public would like to join the general business session, please contact [Business.Support@wlma.org.uk](mailto:Business.Support@wlma.org.uk) before 3.00 pm on Tuesday 19 May 2026.

## AGENDA

1. Welcome and Apologies for Absence
2. Declarations of Interest
3. To receive the new constitution, the Instrument of Appointment and the councils' revised entitlements to appoint members (**Pages 3 - 8**)
4. Gifts and Hospitality Register for 2025/26
5. To confirm the minutes of the Board meeting held on 04 February 2026 (**Pages 9 - 17**)
6. Matters arising from the minutes, not covered elsewhere on the agenda
7. To consider and approve:
  - Health, Safety & Welfare Performance Review (**Page 18**)
  - Capital Works Programme Overview (**Page 19**)
  - Project Delivery Report (**Pages 20 - 23**)
  - Operations Report (**Pages 24 - 32**)
  - Catchment Services Report (**Pages 33 - 37**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2026 and confirm the reappointment of the Internal Auditor for 2026/27 (**Pages 38 - 46**)
9. To consider and approve the Internal Audit Plan for 2026-27 (**Pages 47 - 48**)
10. To consider and approve the Management Accounts for the year ending 31 March 2026 (**Pages 49 - 57**)
11. To consider and approve the Full Risk Register (**Pages 58 - 70**)

Hamish Thomson-Carrie (Chairman)

Ben Blower (Vice Chairman)

Marcus Coleman (Chief Executive)

Constituted in 2006. Statutory Instrument 2006 No. 2140

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12. To review any official complaints, correspondence and other feedback received since the last Board meeting (**Page 71**)
13. To consider and approve the Board's Business Plan Policy Statement (**Pages 72 - 82**)
14. Date / Time / Type of next meeting: Provisionally Wednesday 03<sup>rd</sup> February 2027 at Raveningham Barn and virtually via Microsoft Teams
15. Any other business
16. Open Forum to hear from any member of the public, with leave of the Chairman
17. **CONSORTIUM MATTERS**
  - 17.1. To receive the unconfirmed minutes and the report extracts from the last Consortium Management Committee (CMC) meeting held on 24 April 2026
    - Unconfirmed minutes of the meeting
    - WMA Schedule of Paid Accounts for the period 01 November 2025 to 31 March 2026
    - WMA Financial Report for the year ending 31 March 2026
    - WMA Group's Portfolio of Capital Works as at 31 March 2026
    - Communications Report for the period 01 November 2025 to 31 March 2026
  - 17.2. To consider and approve the WMA policies due for review (**Page 83**)
  - 17.3. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 June 2026
18. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

  - 18.1. To confirm the confidential minutes of the Board meeting held on 02 February 2026 (**Pages 84 - 85**)
  - 18.2. Matters arising from the confidential minutes
  - 18.3. To receive the unconfirmed confidential minutes from the Benacre & Kessingland Flood Risk Management Project Committee meeting held on 16 April 2026 (**Pages 86 - 88**)
  - 18.4. To receive the unconfirmed confidential minutes and report extracts of the last CMC meeting held on 24 April 2026 (**Pages 89 - 90**)
  - 18.5. To consider and approve the new Consortium Agreement that enables the Upper Ouse Water Management Board to join the WMA group with a commencement date 01 April 2026, as previously agreed (**Pages 91 - 121**)
  - 18.6. Any other confidential business