

NOTICE

Notice is hereby given that there will be a meeting of the Waveney, Lower Yare and Lothingland Internal Drainage Board held on Wednesday, 05 February 2025 at Ravensingham Barn, Beccles Road, Ravensingham NR14 6NW at 10:00 am

If any member of the public would like to join the general business session, please contact Business.Support@wlma.org.uk before 3.00 pm on Tuesday, 04 February 2025.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 06 November 2024 (**Pages 3 – 9**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Page 10**)
 - Capital Works Programme Overview & Project Development Update (**Pages 11 – 12**)
 - Project Delivery Report (**Pages 13 – 35**)
 - Operations Report (**Pages 36 – 39**)
 - Environmental Report (**Pages 40 - 48**)
 - Sustainable Development Report (**Pages 49 - 50**)
6. To consider and approve the Financial Report for the period 01 April 2024 to 31 December 2024 (**Pages 51 - 56**)
7. To consider and approve the Capital and Maintenance Work Programmes for 2025/26, as financed by Option 3 in the Rate Estimates for 2025/26 (**Pages 57 - 59**)
8. To consider and approve the Rate Estimates for 2025/26 (**Pages 60 - 62**)
9. To Lay and Seal the Drainage Rates and Special Levies for 2025/26

Cont.d/

Hamish Thomson-Carrie (Chairman)

Ben Blower (Vice Chairman)

Phil Camamile (Chief Executive)

Constituted in 2006. Statutory Instrument 2006 No. 2140

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10. To review the Board's performance for 2024/25 and approve the Board's objectives for 2025/26 (**Pages 63 - 70**)
11. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 71 - 75**)
12. To review any official complaints and other feedback received since the last Board meeting on 06 November 2024 (**Page 76**)
13. To co-opt David Utting as a Board member to fill one of the casual vacancies for the remainder of the current 3-year term
14. Date / Time / Type of next meeting: Wednesday, 21 May 2025 at 10am, face-to-face at Raveningham Barn
15. Any other business
16. Open Forum to hear from any member of the public, with leave of the Chairman
17. **CONSORTIUM MATTERS**
 - 17.1. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 06 December 2024, to view [Click Here](#) :
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2024 to 31 October 2024
 - Social Media Report for the period 01 September 2024 to 31 October 2024
 - 17.2. To consider and approve the WMA Projected Out-turns for 2024/25 and the Estimates for 2025/26 (**Pages 77 - 84**)
 - 17.3. To consider and approve the updated WMA Data Protection Policy for review in 2024/25 (**Pages 85 - 101**)
 - 17.4. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 25 April 2025
18. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

 - 18.1. To confirm the confidential minutes of the last Board meeting held on 06 November 2024 (**Pages 102 - 103**)
 - 18.2. Matters arising from the confidential minutes
 - 18.3. To receive the unconfirmed confidential minutes and report extracts of the last CMC meeting held on 06 December 2024 (**Pages 104 - 107**)
 - 18.4. Any other confidential business