

A MEETING OF THE WAVENEY, LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD WAS HELD AT RAVENINGHAM BARN, BECCLES ROAD, RAVENINGHAM, NORFOLK, NR14 6NW, ON TUESDAY, 13 FEBRUARY 2024 AT 10.00 AM.

Elected Members	Appointed Members
* Sir N Bacon	Great Yarmouth BC
* R Basey-Fisher	I Murray-Smith
* B Blower	P Wells
* J Brown	South Norfolk DC
* H Budgen	B Bernard
* D Burroughs	* C Brown
* C Burton	* J Eddy
* P Cargill	* C Hudson
* M Gooch	K Murphy
J Heathcote	Vacancy
R Hipperson	East Suffolk DC
* C Mutton	P Byatt
* W Slater	Jointly Appointed
* H Thomson-Carrie	* G Nurden
I Vincent	Vacancy
* D Watson	
Vacancy	
Vacancy	* Present (59%)

H Thomson-Carrie in the Chair

In attendance:

Giles Bloomfield (Project Development Manager), *Cathryn Brady (Sustainable Development Manager), *Grace Burton (Senior Business Support Officer), *Phil Camamile (Chief Executive), *Olivia Follen (Business Support Officer), *Sallyanne Jeffrey (Finance and Rating Manager), *Caroline Laburn (Environmental Manager), *Kari Nash (Project Delivery Manager) and Matthew Philpot (Deputy Chief Executive)

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
01/24	WELCOME AND APOLOGIES FOR ABSENCE	
01/24/01	The Chairman welcomed everyone to the meeting in particular the new Area Manager for East Anglia, Tom Hunter, the new Senior Business Support Officer, Grace Burton, and the new Business Support Officer, Olivia Follen, who were all attending their first Waveney, Lower Yare & Lothingland IDB meeting. RESOLVED that this be noted.	
01/23/02	Apologies for absence were received on behalf of Peter Byatt, Rachael Hipperson, Ivan Murray-Smith, and Paul Wells. RESOLVED that this be noted.	

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
	<i>Henry Budgen left the meeting at this point.</i>	
	02/24 DECLARATIONS OF INTEREST	
02/24/01	All of the directly elected Board members declared an interest in the proposed reduction of rating sub districts, the proposed reduction in the number of Board members and in the setting of the Drainage Rates and Special Levies agenda items. RESOLVED that this be noted.	
02/24/02	Matt Gooch declared an interest in the correspondence to and from the Suffolk Wildlife Trust. RESOLVED that this be noted.	
	03/24 MINUTES OF THE LAST BOARD MEETING	
03/24/01	The minutes of the last Board meeting held on 14 June 2023 were confirmed as a true record. It was noted that the Chairman would sign the minutes shortly after the meeting. There were no matters arising.	
	04/24 HEALTH, SAFETY AND WELFARE PERFORMANCE REPORT	
04/24/01	The Health, Safety and Welfare Performance Report, (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.	
	05/24 CAPITAL WORKS PROGRAMME OVERVIEW & PROJECT DEVELOPMENT REPORT	
05/24/01	The Capital Works Programme Overview & Project Development Update Report (a copy of which is filed in the Report Book), was considered in detail, and approved. There were no matters arising.	
	06/24 PROJECT DELIVERY REPORT	
06/24/01	The Project Delivery Report (a copy of which is filed in the Report Book), was considered in detail, and approved. There were no matters arising.	
	07/24 OPERATIONS REPORT	
07/24/01	The Operations Report (a copy of which is filed in the Report Book), was considered in detail, and approved. Arising therefrom:	
07/24/02	Chris Mutton requested an update on the report that he had sent to the Deputy Chief Executive approximately 2 years ago requesting	TH

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
	<p>the Environment Agency (EA) to raise the crest levels of its defences to avoid overtopping and breaching. It was agreed and thereby RESOLVED that the Area Manager would investigate this and provide an update at the next Board meeting.</p> <p><i>Post Meeting Note: Chris Mutton emailed Matthew Philpott on 17 February 2024. He requested the following extract to be minuted as written:</i></p> <p><i>“I had not had an update about the overtopping West of Reedham Ferry. This occurred 30th January 2022. I had hoped that the WMA would have a bit more clout with the EA.”</i></p>	
07/24/03	Clayton Hudson thanked Tom Hunter and Matthew Philpott for their involvement in the Norfolk Strategic Flood Alliance, which ensured that this important group kept moved forward. RESOLVED that this be noted.	
07/24/04	Members requested that the Confidential Environmental Report be discussed in the general business session. RESOLVED that this actioned:	
07/24/05	<p>Confidential Environmental Report</p> <p>The confidential Environmental Report, (a copy of which is filed in the Report Book) was considered in detail and noted. Arising therefrom:</p>	
07/24/06	Two reports of over-zealous maintenance had been received from members of the public concerning work that had been done on Worlingham Marshes drain and on Thurlton drain, week commencing 22 January 2024. Both the Area Manager and Environmental Manager had been to site to inspect the work and were recommending some improvements to the way maintenance was carried out to keep the Board on the right side of the law and to protect the Board members personally, should a prosecution be brought, whilst crucially at the same time maintaining conveyance through the channels. RESOLVED that this be noted.	
07/24/07	The Board felt that these complaints were an absolute disgrace and refused to make any changes to the way they carried out maintenance work. They were important watercourses that needed proper maintenance to reduce flood risk. Simply ‘tickling’ the channels would prove to be costly and ineffective, in terms of reducing flood risk. RESOLVED that this be noted.	
07/24/08	This discussion continued in the Confidential Business session of the meeting. RESOLVED that this be noted.	

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08/24	ENVIRONMENTAL REPORT	
08/24/01	The Environmental Report (a copy of which is filed in the Report Book), was considered in detail, and approved. There were no matters arising.	
09/24	SUSTAINABLE DEVELOPMENT REPORT	
09/24/01	The Sustainable Development Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:	
09/24/02	24_26276_C: Application to alter Bedingham Beck (Knave's Lane, Woodton) It was agreed and thereby RESOLVED to delegate authority to the Chief Executive's Management Committee to determine any applications for Land Drainage Consent associated with this project once further information about the scheme had been provided.	
10/24	AUDITED ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR YEAR ENDING 31 MARCH 2023	
10/24/01	The audited Annual Governance and Accountability Return for the financial year ending 31 March 2023 was considered in detail and approved. Arising therefrom:	
10/24/02	Peter Cargill congratulated officers for a successful and clean audit. RESOLVED that this be noted.	
11/24	FINANCIAL REPORT	
11/24/01	The Financial Report for the period 01 April 2023 to 31 December 2023 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.	
12/24	REDUCTION OF BOARD MEMBERS	PC
12/24/01	The proposed re-constitution to reduce the number of Board Members from 29 to 15 was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:	
12/24/02	It was unanimously agreed and thereby RESOLVED to request the Environment Agency to start the statutory process of reconstituting the Board to reduce the number of directly elected members from 18 to 9, which would reduce the total number of Board members from 29 to 15 and lead to the following entitlements for constituent	

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
	<p>councils (this process is estimated to take between 2 and 3 years to complete):</p> <p>Directly Elected Members: 9 (a reduction of 9)</p> <p>Breckland District Council: 0 (no change) Broadland District Council: 0 (no change) East Suffolk Council: 1 (no change) Great Yarmouth Borough Council: 1 (a reduction of 1) Mid Suffolk District Council: 0 (no change) South Norfolk District Council: 3 (a reduction of 3)</p> <p>(=) Entitlement to individually appoint members: 5 (a reduction of 4) (+) Entitlement to jointly appoint members: 1 (a reduction of 1) (=) Collective entitlement to appoint members: 6 (a reduction of 5)</p>	
12/24/03	It was noted that the Board's directly elected members should stand down as Board members if they were absent from meetings for more than 6 months consecutively without a valid reason, as is set out in the legislation (i.e. not attending two consecutive Board meetings).	
12/24/04	It was agreed that the Board gives some thought as to how it could reconnect with its grass roots to maintain interest in the Board's work and create a stronger network of individuals who were capable and sufficiently motivated to serve as directly elected members in future and able to attend Board meetings. This would be challenging, given that the Board's area and infrastructure was wholly dependent on the performance of the Environment Agency's coastal defences and main-river network. That said, now more than ever was an exciting time to join the Board, given the nature and extent of the planned 6-year capital improvement works programme.	
12/24/05	It was agreed to consider increasing the number of meetings the Board has a year from two to three, given the current workload. The frequency of Board meetings would also be reviewed annually in January/February each year.	
12/24/06	It was agreed that Board meeting venues should either have Wi-Fi or be equipped to host hybrid meetings, so that members had the choice of being able to attend meetings virtually or physically. This facility should increase attendance at Board meetings.	
12/24/07	It was agreed that the Board should encourage its constituent councils to take up and maintain their full entitlements and consider appointing 'non-councillors' (possibly as alternates or substitutes) as well as senior councillors who have the ability to influence and report back to their authority's decision-making executive, in accordance with the WMA group's Guidance to Local Authorities when making Appointments to IDBs .	
12/24/08	It was agreed not to change the name of the Board.	

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
13/24	REDUCTION IN THE NUMBER OF RATING SUB DISTRICTS	
13/24/01	The Options Report to reduce the number of rating districts and change the Differential Rating Order was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:	
13/24/02	It was unanimously agreed and thereby RESOVED to request the EA and Defra to start the statutory process of introducing a new Differential Rating Order that reduces the number of rating sub districts from 36 to 4 with effect from 1 April 2025, as shown in Option 3 of the Report and appended to the minutes in the Minute Book.	
13/24/03	It was agreed to transfer all the actual positive balances (net of any remaining negative balances) as at 31 March 2025 into a capital reserve, which would be ring-fenced/ear-marked for use in those former sub districts when the necessary improvements needed to be made to the drainage infrastructure.	
	<p><i>Post meeting Note:</i></p> <p><i>The Board's arterial network would now need categorising into High, Medium, and Lower priority systems to ensure that a consistent approach to the standard and level of maintenance work was carried out across the whole district with effect from 1 April 2025.</i></p>	
14/24	CAPITAL AND MAINTENANCE WORK PROGRAMMES FOR 2024/25	
14/24/01	The Capital Works Programme for 2024/25 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.	
14/24/02	The Maintenance Works Programme for 2024/25 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.	
15/24	RATE ESTIMATES FOR 2024/25	
15/24/01	The detailed Rate Estimates for 2024/25 (a copy of which is filed in the Report Book), was considered in detail, and approved, there were no matters arising.	
16/24	FINANCIAL YEAR 2024/25 LAY AND SEAL DRAINAGE RATES AND SPECIAL LEVIES	
16/24/01	Annual values as at 31 December 2023 It was agreed and thereby RESOLVED to approve the aggregate	

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action																																																																														
	<p>annual values as at 31 December 2023, used for the purposes of raising and apportioning expenses from drainage rates and special levies for 2024/25 (a copy of which is filed in the Report Book).</p>																																																																															
16/24/02	<p>It was unanimously agreed and thereby RESOLVED to lay and seal the following drainage rates and special levies for 2024/25:</p> <p>Drainage Rates</p> <table><tr><td>Waveney Valley</td><td>0.146</td></tr><tr><td>Geldeston 1</td><td>0.146</td></tr><tr><td>Geldeston 2</td><td>0.146</td></tr><tr><td>Geldeston Village</td><td>0.000</td></tr><tr><td>Barsham 1</td><td>0.515</td></tr><tr><td>Barsham 2</td><td>0.515</td></tr><tr><td>Remainder</td><td>0.058</td></tr><tr><td>Gillingham</td><td>0.515</td></tr><tr><td>Worlingham</td><td>0.515</td></tr><tr><td>North Cove & Barnby</td><td>0.515</td></tr><tr><td>Long Dam</td><td>0.515</td></tr><tr><td>Short Dam</td><td>0.515</td></tr><tr><td>Blundeston</td><td>0.515</td></tr><tr><td>General</td><td>0.058</td></tr><tr><td>Caldecott</td><td>0.515</td></tr><tr><td>Belton</td><td>0.515</td></tr><tr><td>Burgh St Peter</td><td>0.515</td></tr><tr><td>Wheatacre</td><td>0.515</td></tr><tr><td>Haddiscoe</td><td>0.515</td></tr><tr><td>St Olaves</td><td>0.515</td></tr><tr><td>Askews</td><td>0.515</td></tr><tr><td>Island</td><td>0.515</td></tr><tr><td>Pettingills</td><td>0.515</td></tr><tr><td>Fringe</td><td>0.515</td></tr><tr><td>Powells</td><td>0.058</td></tr><tr><td>Raveningham</td><td>0.515</td></tr><tr><td>Norton Low</td><td>0.515</td></tr><tr><td>Norton</td><td>0.515</td></tr><tr><td>Lower Gravitational</td><td>0.146</td></tr><tr><td>Upper Gravitational</td><td>0.146</td></tr><tr><td>Limpenhoe</td><td>0.515</td></tr><tr><td>Langley Pumped</td><td>0.515</td></tr><tr><td>Claxton Gravitational</td><td>0.146</td></tr><tr><td>Burgh Castle</td><td>0.515</td></tr><tr><td>Lothingland</td><td>0.205</td></tr></table> <p>Special Levies:</p> <table><tr><td>Breckland District Council</td><td>£1,081</td></tr><tr><td>Broadland District Council</td><td>£724</td></tr><tr><td>East Suffolk Council</td><td>£32,352</td></tr><tr><td>Great Yarmouth Borough Council</td><td>£291,131</td></tr></table>	Waveney Valley	0.146	Geldeston 1	0.146	Geldeston 2	0.146	Geldeston Village	0.000	Barsham 1	0.515	Barsham 2	0.515	Remainder	0.058	Gillingham	0.515	Worlingham	0.515	North Cove & Barnby	0.515	Long Dam	0.515	Short Dam	0.515	Blundeston	0.515	General	0.058	Caldecott	0.515	Belton	0.515	Burgh St Peter	0.515	Wheatacre	0.515	Haddiscoe	0.515	St Olaves	0.515	Askews	0.515	Island	0.515	Pettingills	0.515	Fringe	0.515	Powells	0.058	Raveningham	0.515	Norton Low	0.515	Norton	0.515	Lower Gravitational	0.146	Upper Gravitational	0.146	Limpenhoe	0.515	Langley Pumped	0.515	Claxton Gravitational	0.146	Burgh Castle	0.515	Lothingland	0.205	Breckland District Council	£1,081	Broadland District Council	£724	East Suffolk Council	£32,352	Great Yarmouth Borough Council	£291,131	
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	<div> <div>Mid Suffolk District Council</div> <div>£21,185</div> <div>South Norfolk District Council</div> <div><u>£154,524</u></div> <div>£500,997</div> </div>	
	17/24 BOARD'S OBJECTIVES FOR 2024/25	
17/24/01	It was agreed and thereby RESOLVED to approve the following objectives for 2024/25:	
	i) To ensure total expenditure does not exceed the expenditure budget for 2024/25 and present a balanced budget within the next 3 years.	
	ii) To ensure that the Board receives as much Capital FDGiA from the Environment Agency (EA) and financial contributions from third parties as possible, and ensure that the capital programme is delivered, as planned.	
	iii) Continue to ensure that the Environment Agency's annual precept charge on the Board is fair and is spent on work that benefits the Internal Drainage District. In the Gravity districts, aim to get the EA to invest this money primarily in the extensive 'low consequence' main river network that the Board's watercourses discharge into.	
	iv) Ensure that the height and structural integrity of the flood defences bordering the IDBs districts and any critical structures, are properly monitored and reported by the Environment Agency to the IDB. Put pressure on the EA to deliver any required topping up of floodbanks that is required or seek that they provide temporary measures in the interim. Offer support through the PSCA to undertake this work.	
	v) To start building support locally for extending the Board's Drainage District to the watershed catchment boundary, should Highland Water Contributions reduce or no longer be paid by the EA for managing surface water entering the Drainage District from the Upland Catchment.	
	vi) To seek to ensure that the Board's Top 40 ratepayers are registered to use DRS Online and increase the value of drainage rates that are managed through DRS Online to 60%.	
	vii) To monitor the WMA group's performance in reducing carbon emissions to ensure that targets set out in the Carbon Management Plan are delivered and met.	
	18/24 INTERNAL AUDIT PLAN FOR 2023/24	
18/24/01	The Internal Audit Plan for 2023/24 (a copy of which is filed in the Report Book), was considered in detail, and approved. Arising therefrom:	

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18/24/02	Grant Nurden raised concern over remote auditing and the potential for documents to be amended to obtain a positive audit. The Finance and Rating Manager assured the Board that the remote auditing process was secure and offered to explain the process in detail with Grant Nurden at the end of the meeting.	
	FULL RISK REGISTER	
19/24/01	Members considered and approved the full risk register (a copy of which is filed in the Report Book). There were no matters arising.	
	CO-OPTION OF NEW BOARD MEMBER	
20/24/01	It was agreed and thereby RESOLVED to co-opt John Collen to fill one of the two casual vacancies for the remainder of the current 3-year term to 31 October 2024 with immediate effect.	OF
	OFFICIAL COMPLAINTS AND OTHER FEEDBACK	
21/24/01	Extracts taken from the Official Complaints and Other Feedback Registers (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:	
21/24/02	The Board considered the correspondence received from Mr Ben McFarland, Suffolk Wildlife Trust, dated 18 November 2023 and the proposed response from the Chief Executive. It was agreed and thereby RESOLVED to send the response to Mr McFarland, as drafted.	OF
	DATE OF NEXT MEETING	
22/24/01	It was agreed that the next Board meeting would take place at Raveningham Barn on Wednesday, 15 May 2024 at 10.00 am. RESOLVED that this be noted.	
22/24/02	Sir Nicholas Bacon confirmed that Raveningham Barn would have internet access and a camera to accommodate hybrid meetings, in place for the next Board meeting on Wednesday, 15 May 2024. RESOLVED that this be noted.	
	ANY OTHER BUSINESS	
23/24/01	The Board requested that future meeting papers be distributed to the members 2 weeks prior to the meeting, to ensure enough time was given to review the paperwork accordingly. RESOLVED that this be actioned.	OF

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23/24/02	Chris Mutton requested that a site visit be arranged to take place at the new Norton Pumping Station for members, after the next Board meeting on Wednesday, 15 May 2024. RESOLVED that this be actioned.	KN
23/24/03	<p>Members raised concern that the Environment Agency were not effectively fulfilling their statutory function desilting the rivers, which ultimately received water from the IDB levels. The Area Manager encouraged members to voice their concerns with the Broadlands Future Initiative group (BFI), which had shown interest in gaining input from the community. Members could find information regarding the BFI on the Broad's Authority website, see link below:</p> <p>https://www.broads-authority.gov.uk/looking-after/climate-change/broadland-futures-initiative</p>	
24/24	OPEN FORUM: TO HEAR FROM ANY MEMBER OF THE PUBLIC, WITH LEAVE OF THE CHAIRMAN	
24/24/01	There were no members of the public present at the meeting.	
25/24	CONSORTIUM MATTERS	
25/24/01	<p>Confirmed Minutes and Report Extracts 23 June 2023</p> <p>The confirmed minutes and report extracts taken from the Consortium Management Committee (CMC) meeting held on 23 June 2023 were considered in detail and approved. There were no matters arising.</p>	
25/24/02	<p>Confirmed Minutes and Report Extracts 29 September 2023</p> <p>The confirmed minutes and report extracts taken from the Consortium Management Committee (CMC) meeting held on 29 September 2023 were considered in detail and approved. There were no matters arising.</p>	
25/24/03	<p>Unconfirmed Minutes and Report Extracts 08 December 2023</p> <p>The unconfirmed minutes and report extracts taken from the Consortium Management Committee (CMC) meeting held on 08 December 2023 were considered in detail and approved. There were no matters arising.</p>	
25/24/04	<p>Development Control Charges and Fees Policy</p> <p>The updated Development Control Charges and Fees Policy, as recommended by the Consortium Management Committee was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	

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25/24/05	<p data-bbox="355 208 1240 280">Administration and Technical Support Budgets Projected Out-turns for 2023/24 and Estimates for 2024/25</p> <p data-bbox="355 315 1316 459">The Projected Out-turns for 2023/24 and the Estimates for 2024/25, as recommended at the CMC meeting held on 08 December 2023 (a copy of which is filed in the Report Book) were considered in detail and approved. There were no matters arising.</p>	
25/24/06	<p data-bbox="355 517 903 546">WMA Planning and Byelaw Strategy</p> <p data-bbox="355 582 1316 689">The proposed changes to the WMA Planning and Byelaw Strategy were considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
25/24/07	<p data-bbox="355 748 807 777">WMA Communications Policy</p> <p data-bbox="355 813 1316 920">The WMA Communications Policy, which replaces the Stakeholder Engagement Policy, was considered in detail, and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
25/24/08	<p data-bbox="355 978 1222 1008">WMA Annual Carbon Report & Carbon Management Plan</p> <p data-bbox="355 1043 1316 1187">The WMA Annual Carbon Report for 2022/23 and the Carbon Management Plan to halve carbon emissions by 2030 were considered in detail and approved (copies of which are filed in the Report Book). There were no matters arising.</p>	
25/24/09	<p data-bbox="355 1232 1051 1261">Items for discussion at the next CMC meeting</p> <p data-bbox="355 1305 1316 1480">There were no issues raised by members for discussion at the next CMC meeting on 26 April 2024. Should members wish to raise any item for discussion at the next meeting, they should contact any of the Board's representatives: the Chairman, Vice-Chairman, Peter Cargill, or the Chief Executive directly.</p>	
26/24	CONFIDENTIAL BUSINESS	
26/24/01	<p data-bbox="355 1637 1316 1812">It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and the Board's Standing Orders.</p>	

HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW

For the period June 2023 to January 2024

1. LEARNING EVENTS

Kings Lynn IDB Environmental Incident:

- 1.1 Waste was found fly-tipped, which had originated at a WMA construction site. The site was a major project being managed and run by a main contractor.
- 1.2 Further to a letter from Sherwood Council regarding the fly tipped waste, the WMA and the principle contractor undertook a detailed investigation. This found that the waste recycling centre, where the waste had been taken to, was broken into with numerous items stolen. It was confirmed that this waste was taken during that break in and then discarded once the valuable elements had been removed.
- 1.3 A review of the site waste management plan was undertaken as part of our investigation and was found to be adequate and well managed. The learning shared has been around the importance of using certified waste carriers for any work and the importance of record keeping. A detailed TBT will be developed for relevant staff.

2. ACCIDENTS

Norfolk Rivers IDB BT cable strike

- 2.1. Whilst undertaking work to relieve flooding in a water filled ditch, a BT cable in a duct was struck by a sub-contractor working on behalf of the WMA.
- 2.2. The cable was below the water line and mid-dyke. There were no clues to its presence (warning posts, adjacent overhead cables, road scars) and the work only involved removal of silt accumulations over a short 10m section of roadside grip, with no groundbreaking, and as such, service returns were not provided or obtained. In addition, the site had been cleared the previous year with no cable being present.
- 2.3. BT attended site the same day to make the area safe and confirmed the cable was new and had been installed by a sub-contractor, not in accordance with BT's required standard. There were no injuries and the accident is not RIDDOR reportable. Risk assessment and method statements have since been updated to include checks for ducts to be conducted in water filled ditches.



South Holland IDB Gas cable strike:

- 2.4. Whilst undertaking routine maintenance operations, a gas cable was caught by the mowing bucket of a machine. The cable was in a very old and degraded steel ducting and constituted one of many along a stretch of ditch, which is maintained annually. The operator was aware of the cables and did not realise he had struck it until gas was smelt some hours later. CADENT visited site the same day and made the area safe. The accident is not RIDDOR reportable and there were no injuries.
- 2.5. Risk assessment and method statement have since been updated for this stretch of drain to modify the operation to include hand clearance around these cables. In addition, discussions are underway with CADENT to improve the ducting and the marking of these services both here and elsewhere within the district.



3. TOOLBOX TALKS & TRAINING

- Plant Access and Haulage
- Mental Health Awareness and Thinking Errors
- Water Risk: Environment Staff, November 2023
- Eye protection types and risk: Ops Managers December 2023
- Winter safe start: Staff December 2023

4. UPDATES TO GENERIC RISK ASSESSMENTS (GRA) & SAFE SYSTEMS OF WORK

- 4.1. None – annual review in progress

5. HEALTH & SAFETY INSPECTIONS

- 5.1. Alliance lifting checks – 6 monthly
- 5.2. Copes visits to KLIDB, P&CIDB. Minor points from visits in hand. Next visit to Eastern Boards 1st Feb 2024.

TOM HUNTER
AREA MANAGER

WAVENEY, LOWER YARE & LOTHINGLAND IDB - CAPITAL WORKS PROGRAMME OVERVIEW & PROJECT DEVELOPMENT

REPORT FOR THE PERIOD 30 MAY 2023 TO 23 JANUARY 2024

6 Year Actual Spend

6.1M

2023/24 Forecast

5.9M

Variance

-1.8M

6 Year Forecast

74.5M

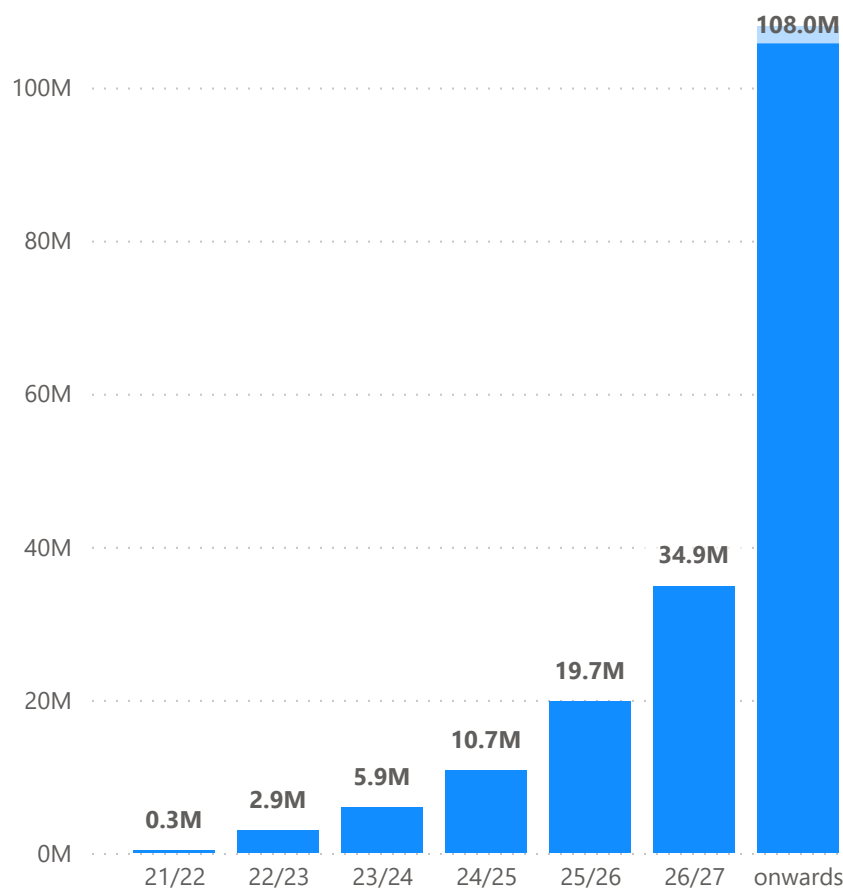
Variance

-9.6M

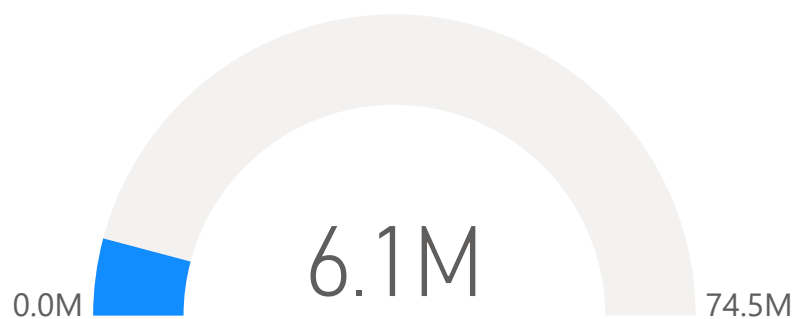
Forecast beyond 2027

108.0M

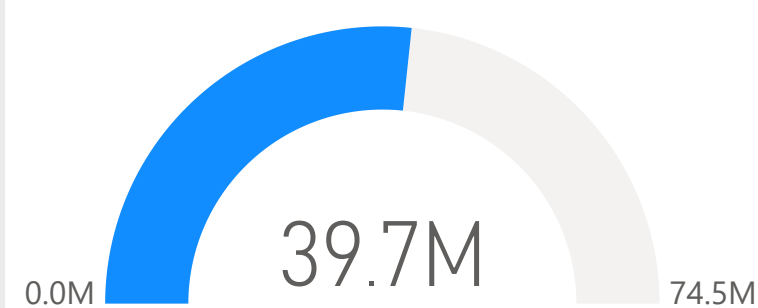
Expenditure Profile by Year



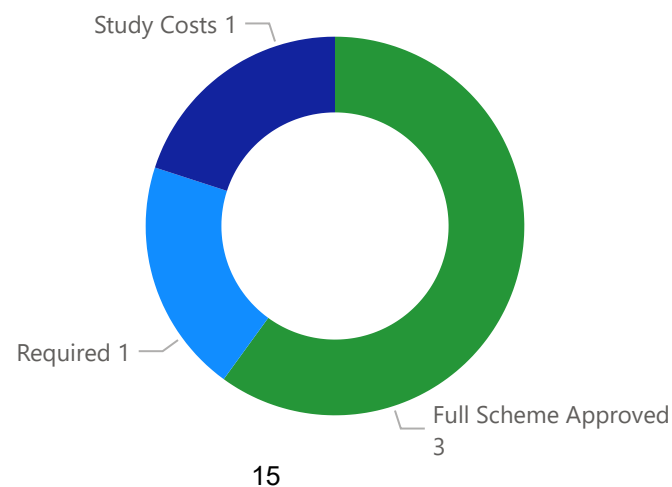
6 Year Forecast & Actual Spend



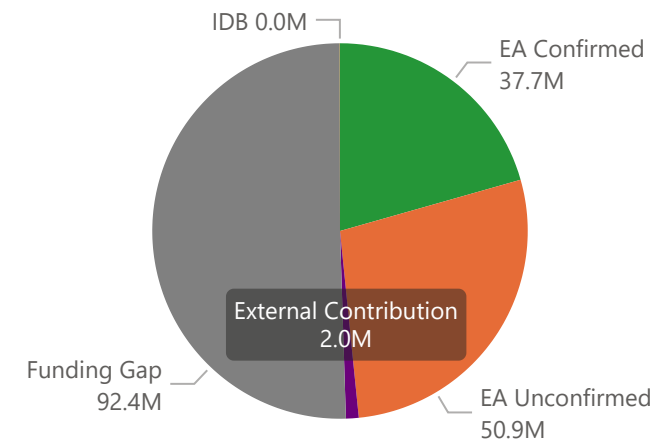
6 Year Forecast & Approvals



EA Approval Level Received (No)



Funding Sources



SCH No	Project Name	Description	Project Manager	Framework	Project Stage	OBC Approval	Start Construction	Complete Construction
1 & 5	Benacre and Kessingland Flood Risk Management Scheme	Demolish old Pumping station and rebuild 2 new Pumping station and c3km of Embankment	Colin Beaumont	SCAPE	Detail Design	01/12/2021	01/03/2024	01/11/2027
3	Lower Waveney Water Level Management Improvements Priority 1 sites	8 Pumping station Replacements & Refurbishments	Adam Thurtle	NGSA	Study	01/04/2024	01/04/2025	31/03/2028
tbc	Lower Waveney Water Level Management Improvements Priority 2 sites	6 Pumping station Replacements & Refurbishments	Adam Thurtle	NGSA	Future Pipeline	01/03/2029	01/04/2030	01/03/2033
2 & 4	Norton & Raveningham Pumping Station Replacement	Demolish 2 old Pumping station and rebuild 1 new Pumping station	Adam Thurtle	NGSA	In Construction	01/12/2021	01/07/2023	01/09/2024
6	Shimpling Natural Flood Management	Construction of a number of Natural Flood Management measures	Matthew Philpot	IDB Board	Complete	01/07/2023	14/08/2023	31/03/2024

Update

Norton, Benacre and Lower Waveney detailed project updates are in the Delivery Report.

Risks

High Risk - 1. We will not be able to gain full approval for Lower Waveney Priority 1 until the funding gap (~£50m) is closed. 2. We will not be able to progress into construction on Benacre until the addition funding (~£28m) is secured.

Change

Significant Increases to costs -

Benacre - Following the Feasibility report produced by Balfour Beatty, the updated Construction price costs have increased the total project cost to ~£56m, an increase of £28m from our existing approval value of £28m. This is mainly due to the increases in clay required for the embankments and the additional cost of a further construction year to enable topping up of the embankments from what was expected in the OBC. The Environment Agency are expecting Suffolk County Council to contribute additional funds due to the protection the project provides to the A12. Discussions with contributors are ongoing. Meanwhile, in November 2023, we progressed into the 'Pre-construction' phase with Balfour Beatty to continue driving the project forward. Delay to secure additional funding has caused some reduction in the 6 year forecast and the increase in project total costs have increased the forecast beyond 2027.

Lower Waveney Priority 1 and 2 - The updated costs from BAM Nuttall received as part of the pricing exercise for the Lower Waveney Priority 1 OBC have increased these project costs to ~£60m from £30m. These costs have increased the forecast beyond 2027.

Approvals

We secured approval for Shimpling NFM (£67k of Local Levy) and the additional costs (£2.7m) for Norton. We aim to submit the Lower Waveney OBC to LPRG during February 2024. We submitted an FCERM4 to seek the additional funds for Benacre (£28m) in September 2023.

Recommendations for Board

To note progress since last paper.

KARI NASH - PROJECT DELIVERY MANAGER
[Interactive Google Map Link](#)

PROJECT DELIVERY REPORT

For the period 30 May 2023 to 23 January 2024

1. NORTON & RAVENINGHAM PUMPING STATION REPLACEMENT

1.1. The construction of the replacement pumping station at Norton commenced in August 2023. Good progress is being made on site with the following tasks completed:

- Driven steel cased foundation piles and reinforced concrete works for control kiosk and UK Power Networks transformer kiosk completed.



Control kiosk base. Finished floor level will be at the top of the concrete.

- The directional drilling of the high and low voltage electric cable under the IDB drain has been completed.



Directional drilling rig installing cable ducts for electric cable under IDB main drain.

- The installation of the river wall and cofferdam piling has been completed. This includes installation of temporary sheet piled returns which allows the earth flood embankment to be removed.



Piles being installed using a suspended vibro hammer.



Completed pumping station piling viewed from the inlet.

- Installation of de-watering wells to enable excavation of the inlet chamber.

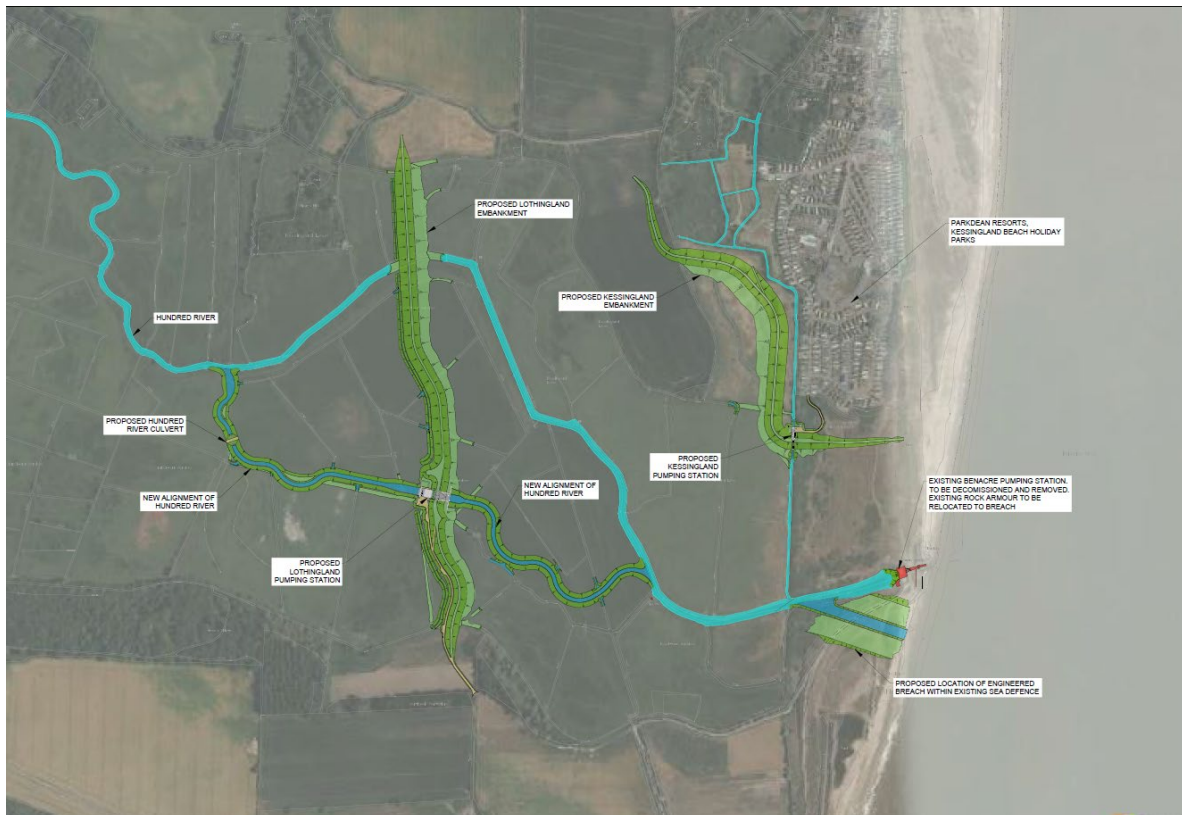


Installation of temporary de-watering well using shell and auger rig.

1.2. The latest programme shows the following key milestones:

- The commissioning of the Norton replacement pumping station: August 2024.
- Decommissioning of Norton and Raveningham Pumping Stations: September 2024.

2. BENACRE AND KESSINGLAND FLOOD RISK MANAGEMENT SCHEME



2.1. **Contract:** Further to the completion of the Feasibility Report by Balfour Beatty the project has moved to the Pre-construction Stage. Balfour Beatty have been engaged under the Scape Framework to complete Stage 1 (Pre-construction) with the option of moving forward into Stage 2 (Construction) subject to funding and Board approval.

This stage of the works aims to carry out the advanced planning to enable the construction activities to commence promptly upon receiving the instruction to proceed.

2.2. **Design:** An order has been placed with Aquatic Control Engineering to produce Detailed design for the Mechanical and Electrical aspects of the project. Stantec continue to co-ordinate design at the same time as progressing with ongoing Licensing applications and Detailed design approvals with the EA.

2.3. **Pre-construction:** Contractors Balfour Beatty commenced the Pre-construction contract 31 October 2023. In this period, they have:

- Been reviewing any revised drawings issued since Feasibility report date.
- Developed a Value Engineering strategy including a VE Log which will be subject to ongoing review as the project and funding situation develops.
- Developing a Procurement strategy including supplier and sub-contractor selection.
- Developing access and accommodation works strategy ready for engaging the local stakeholders.

- 2.4. **Ground Investigation & Geotechnical:** Stantec are carrying out further analysis to better predict the magnitude of settlement to inform the programming and pricing.
- 2.5. **Coastal geomorphology:** ABP Mer completed their report, and it has been incorporated into the HRA Assessment.
- 2.6. **Ecology:** HRA Assessment has been completed and submitted. Following review by East Suffolk Council and Natural England initial comments were received and responded to by our consultants. Further comment or approval is awaited.

MMO have stated that they need to carry out their own Environmental Impact Assessment Screening. Discussions are ongoing as to the extent and scope of their work.

The agreed water vole mitigation strategy continues to be implemented. Ditch management work was commenced 2023 and remaining ditch improvements will be completed in February 2024. Vole surveys and raft monitoring is still ongoing.

- 2.7. **Archaeology & Heritage:** MOLA (Museum of London Archaeology) have completed geophysical survey (magnetometry) of the works footprint. The final interpretive report has been issued. This is being reviewed by Stantec's principal archaeologist, we await his further recommendations.
- 2.8. **UK Power Networks – New Supply:** UKPN have quoted for a power supply to the new pumping stations. Stantec are requesting an updated quote now detailed MEICA design has progressed and actual power requirements are confirmed.

2.9. Current programme Key Dates:-

• Design Contract award	03 December 2021
• Full Design completion	July 2023
• Enabling works (Water Vole Habitat Mitigation)	February 2023 (ongoing)
• Pre-construction Start	31 October 2023
• Pre-construction Completion	27 November 2024
• Construction Start	March 2025
• Construction Completion	November 2028

- 2.10. **Funding:** Balfour Beatty priced the completed detail design in Summer 2023 and due to well documented market volatility and inflationary pressures, costs have escalated since the initial funding was applied for. The projects total cost is c£28m higher than the £28.2m we have approved. Therefore, we submitted an FCERM4 to the Environment Agency at the end of August 2023 for their consideration. The Environment Agency have not committed to any funding but are putting pressure on Suffolk County Council to find more funding due to the flood protection provided to the A12. Suffolk County Council supported our bid to the Department for Energy Security and Net Zero (DESNZ) for which we submitted a briefing note outlining our challenges and urgency and discussed the project at the SZC Local Delivery Forum for Transport on 14 December 2023. We await any funding updates.
- 2.11. **Legal Agreements:** We have not progressed beyond draft heads of terms currently as we have not wanted to incur abortive spend until the final scope of works is confirmed.

3. LOWER WAVENEY WATER LEVEL MANAGEMENT IMPROVEMENTS

3.1 The development of the Outline Business Case (OBC) is scheduled to be complete in February 2024. Originally the OBC considered 14 pumping stations however recognising the current funding pressures associated with the availability of Environmental Statutory Allowance (ESA) funding, which makes up a sizeable proportion of the partnership funding required to deliver the construction phase of the project, the assets have been prioritised.

3.2 The preferred solution being taken forward as part of the OBC for the priority 1 sites are as follows:

- Barsham pumping station and culvert replacement,
- Beccles pumping station replacement (linked catchment to Worlingham),
- Burgh St Peter pumping station decommissioning (link catchment to Wheatacre),
- Belton pumping station replacement (link catchment to Caldecott),
- Caldecott pumping station decommissioning (link catchment to Belton),
- Short Dam pumping station replacement,
- Wheatacre pumping station replacement (link catchment to Burgh St Peter),
- Worlingham pumping station decommissioning (link catchment to Beccles).

3.3 The project objectives are supported by Broadlands Future Initiative. The preferred solutions do not foreclose future flood risk management options, provides resilience to climate change, and considers potential future adaptation pathways.

3.4 The project has the full support of Natural England whose position is that the complete delivery of the water level management plan programme is necessary for the favourable condition of the designated sites, species and surrounding landscape.

3.5 The project is looking to deliver multiple objectives:

- Water level management within all catchments is required to conserve and sustain Coastal and floodplain grazing marsh Priority Habitat.
- Meeting the requirements of the various Water Level Management Plans to support the nature conservation and agricultural objectives within each catchment.
- The replacement pumping stations will have the ability to achieve enhanced water level management through the use of Variable Speed Drives allowing the pump to operate over a broad range of flows and have the ability to achieve a steady upstream water level (water quality and biodiversity benefits).
- The control and instrumentation provided in the replacement pumping stations has the capability to adjust water levels providing adaptability for any future changes in land management such as paludiculture and wetland habitat creation (sustainable agriculture).
- The replacement pumping stations will have increased capacity to better cope with an overtopping event and reduce the impact to the freshwater habitat.
- Ability to meet the water management needs of the catchments, both present-day and in the future as climate change occurs within technical, environmental, and economic limits. An uplift factor of 50% has been applied to the design capacity of the proposed pumps. This is broadly in line with the Broadland Rivers peak rainfall intensity climate change allowance of 40% for the 2050s upper end, which is recommended for use to test the sensitivity of options to more severe climate change and extra mitigation.
- Climate adaption and mitigation through standardisation of design which has the potential to accommodate larger capacity pumps and increased power requirements to adapt to increased frequency overtopping events.
- Should the adaptive pathway identify a need for increased capacity pumps in the future the standardisation of the pump chamber provides this flexibility. The design of the chamber is not exclusive to one supplier's requirements and enables future replacement pumps to be from different suppliers. The chamber is able to accommodate larger capacity pumps without impacting operational efficiency. The load schedule, used to identify the

power supply requirements, includes an additional 25% power for future expansion. This means the transformer has the capacity for increased power requirements should there be a requirement for future replacement pumps motor sizes to increase.

- Minimises carbon footprint during construction, operation, and maintenance. Selecting technology which provides the most efficient pumping arrangement and incorporate renewable energy sources to minimise whole life carbon.
- Significant saving in embodied capital and operational carbon by combining catchments.
- Combining catchments optimises available water resource during drought periods improving wetland sequestering capabilities.

3.6 The existing pumping stations operate at 0% or 100% of the duty flow and operate at levels specified by the Water Level Management Plan (WLMP). In the future changes to government policy, increased intensity rainfall events or prolonged periods of drought, for example, may change the approach to how the catchment is managed. In this situation the WLMP would be updated to reflect the change (i.e., higher, or lower operating levels, reduced or increased flow requirements). The proposed pumping stations can operate over a wide range of flows (approximately 30 – 100%) and over a wide range of water levels ensuring they are easily adaptable to future changes in the way the catchment is managed.

3.7 When considering adaptive pathways having the ability to increase the capacity of the pumps ensures the action to comply with the current legal obligation relating to the designated and priority habitat remains viable and offers a no regret investment decision.

- The preferred solution is the most cost-effective solution which offers the least cost option to conserve and sustain the natural environment.
- The design of the replacement pumping stations will consider the impact to navigation, recreation and tourism and ensure this is minimised through energy dissipation chambers reducing the velocity of water discharging through the outfall at sensitive locations such as moorings.
- The preferred solution sustains water level management enabling continued access to the following popular recreational tourist attractions: Beccles Marsh, Beccles Sailing Club, Marsh Trial fishing lakes, Angles Way, and River Waveney Centre.
- The design of the replacement pumping stations will consider the heritage, amenity and civic environment of the Norfolk and Suffolk Broads is protected within economic limits.
- Stakeholders are fully engaged at every project stage and collaborative working encouraged to deliver additional outcomes (environmental enhancements).
- Drop-in session to present preferred options to all landowners within catchment to be held in Spring 2024.

3.8 The OBC is due to be submitted to the Large Project Review Group in February 2024.

OPERATIONS REPORT

For the period July 2023 – 31 January 2024

1. REVENUE MAINTENANCE WORKS

1.1. Routine maintenance works Gravity Network

Hand cut and clear and machine work was undertaken early in October on the Tunbeck at Pulham St Mary.

Due to the very wet autumn and high flows in the watercourses the planned maintenance in the gravity network has been delayed. The following programme of works has been scoped by officers including the WMA environment team and now ready to start in the week commencing 5th February.

System	Watercourses
Eye	DRN283G0201
Stuston	DRN286G0101
Denham (Hoxne)	DRN282G1201, 202, 204
Finningham (Wickham Skeith & Thornham Magma)	DRN285G0103 & 104 DRN285G0201, 202, 203
Shelfanger	DRN290G0106
Thelveton & Dickleborough (Shimpling Village)	DRN288G0103 & 104
Bungay – Alma Beck	DRN275G0202
Earsham	DRN277G0102, 103

The above programme follows the 5 year planned maintenance programme but also takes into account reactive works as a result of high flows and flooding following Storm Babet.

1.2. Pumped systems continue to be managed on a day-to-day basis by the relevant surveyors and routine drain maintenance works have been completed within the reporting period on a number of pumped systems.

1.3 The following maintenance work has been delivered by the WMA MEICA team:

- Langley Monks Pumping Station - service and electrical test.
- Burgh Castle Pumping Station - service and weed screen cleaner service.
- Haddiscoe Twin Pumping Station - service and weed screen cleaner service.
- Claxton Pumping Station – service.

2. RECHARGE WORKS

2.1. Shimpling Flood Storage works.

Phase 1

Storage area practically complete. Grass seeding works due in spring / better weather. Likely return also to install some erosion protection to banks on downstream side of new pipe installed in cross bank through lower end of storage area. Final as built survey to be completed to give us better feel for m3 benefits.

Cut from channel side by road bridge on main Dickleburgh road completed.

Drains in woodland completed.

Phase 2

Assessing and proposing to install small, raised bund/cross bank in woodland somewhere along a footpath that would provide a cut off to the properties on Hall Lane. We are in discussions with landowner and the Estate Manager to progress this. The works involved need to be fully planned and delivery is likely in the spring or summer.

3. OPERATIONAL MATTERS

- 3.1. Job descriptions have been sent to Surveyors outlining the requirements of the role. This notably includes the informing the Area Manager of planned maintenance and costs, and managing contractors to ensure work is undertaken safely and in accordance with the Standard Operating Procedures (SMO's) adopted by the Board. As of 30th January, only a small number of surveyors have signed and returned the job descriptions. This is to be followed up by the Area Manager to ensure full compliance or identify issues and provide support if required.
- 3.2. Officers of the board have been involved with the Norfolk Strategic Flood Alliance (Hosted by Henry Cator) and have been looking into possible options to reduce flood risk to a number of properties on Station Road, Pulham St Mary, which flooded in December 2020. A level survey has been undertaken and discussions are in progress with Anglian Water about restrictions to high level flows caused by their sewage treatment works and access bridge. The issue is however complicated, with any changes potentially leading to increased flood risk to other properties. It is likely that modelling will be required to inform decisions, the cost of this is to be assessed.

5. EA FLOOD DEFENCE UPDATE

- 5.1. We continue to work with the EA Broadlands team, particularly to ensure there is an efficient and effective plan for embankment maintenance.
- 5.2. It is understood that the current contract with Bam Nuttall for routine maintenance is due to expire in March. The EA's Broadland team are looking to deliver routine maintenance through a mix of in-house field teams, framework contractors and the IDBs. The EA has drafted new Public Sector Cooperation Agreements (PSCA's) for the Broads IDB and Norfolk Rivers IDB, and have shared a proposed programme of routine maintenance for delivery. The programme includes grass cutting of embankments within the Broads IDB area and channel maintenance of some of the smaller main river water courses in Waveney, Lower Yare and Lothingland IDB area. Officers are currently considering the resource and plant requirements needed to carry out this work.

6. COMPLAINTS/ ENFORCEMENT

- 6.1 Two informal complaints have been received from members of the public relating to the approach to drain maintenance at Worlingham Marshes and Thurlton.

Ali Bloomfield
OPERATIONS MANGER
February 2024

Tom Hunter
AREA MANAGER

ENVIRONMENTAL REPORT

For the period 01 June 2023 to 30 January 2024

1. INFORMATION FOR THE BOARD

1.1. WMA BOARD COMPLIANCE WITH THE BIODIVERSITY DUTY - UPDATE

The UK government guidance on complying with the Biodiversity Duty was published in May 2023 and can be seen in detail via the following link:

[Complying with the biodiversity duty - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/complying-with-the-biodiversity-duty)

This guidance states that Public Authorities operating in England, must consider what they can do to conserve and enhance biodiversity in England. **This is the strengthened 'biodiversity duty' that the Environment Act 2021 introduces.**

This means that an IDB as a public authority, must:

1. Consider what can be done do to conserve and enhance biodiversity.
2. Agree policies and specific objectives based on this consideration.
3. Act to deliver your policies and achieve your objectives.

An IDB must complete the first consideration of what action to take for biodiversity by 01 January 2024 and IDBs must agree the policies and objectives as soon as possible after this.

WMA RESPONSE TO DEFRA GUIDANCE

In response to this guidance, internal meetings to discuss the “**Considerations of Biodiversity Duty in IDB Functions**” and actions to be undertaken were convened and attended by managers on the following dates:

- SMO policy considerations: 18/11/2022
- Sustainable Development team policies: 09/03/2023
- General policy considerations: 14/07/2023, 08/09/2023, 31/10/2023, 14/11/2023

Table 1 below summarises the overall considerations for biodiversity already undertaken by Boards, with proposed actions, as approved by the Boards of the WMA during 2022-2023:

Table 1.

Policy / Document	Board or WMA
IDB Biodiversity Action Plan Review 2023-2028	Broads IDB Norfolk Rivers IDB South Holland IDB Kings Lynn IDB Waveney Lower Yare and Lothingland IDB East Suffolk WMB Pevensey & Cuckmere WLMB
Standard Maintenance Operations Document Review 2023-2028	Broads IDB Norfolk Rivers IDB

	Waveney Lower Yare and Lothingland IDB East Suffolk WMB
Planning and Byelaw Strategy	WMA

A further overview of all the 68 IDB/WMA policies was undertaken on 31/10/2023 by WMA managers to determine if and where further enhancements for biodiversity were appropriate. A shortlist of documents where it was considered that enhancements could be achieved for further investigation was created. These are shown in Table 2:

Table 2.

Policy/Document Name	Where Biodiversity Enhancement may be included	Responsible Officer	WMA or IDB Branded
Strategic			
Business Plan/ Policy Statement	Include enhancement and Carbon Management Plan across the Boards	Area Managers	IDB
Asset Prioritisation Criteria	Influencing drains to be included	Area Managers	IDB
Biosecurity Policy	Review currently scheduled for 2027 but undertake in 2024.	Environmental Manager	WMA
Drought Policy	Review alongside WLMPs- moving water from one watercourse to another.	Environmental Manager	WMA
ISO 9001 Quality Statement	Take to next ISO management meeting	ICT Manager	WMA
ISO 14001 Environmental Statement	Take to next ISO management meeting	Environmental Manager	WMA
Pevensey Levels Water Level Management Plan 2015	P&C now principal lead on WLMP. Review to be undertaken when new pumping stations are replaced.	Environmental Manager	P&C WLMB
Sustainability Policy	To be reviewed in 2023/24 to align with Carbon Audit and Carbon Management Plan.	Environmental Manager	WMA
Finance			
Investment Strategy	Understand and consider opportunities for environmental investment.	Finance & Rating Manager	WMA
Governance			
Information Security and Systems - Acceptable Use Policy	Consideration of energy rating of new equipment	ICT Manager	WMA

As part of the review process regarding the Considerations for Biodiversity, additional policy documentation is being prepared as described below in Table 3:

Table 3.

Proposed New Policy/Document Name	Proposed inclusion of Biodiversity Enhancement	Responsible Officer	WMA or IDB Branded
WLMPs for Individual Boards	WLMPs can by their very nature create environmental enhancements. Review process initiated in BIDB Sept 2023-Likely catchment-based approach and useful for Pumping Station review.	Environmental Manager	BIDB /NRIDB/WLY L /KLIDB (LSD fen)
Non-Native Invasives,	Undertake review and combine enhancement where possible.	Environmental Manager	WMA
Ragwort Policy	Undertake review and combine enhancement where possible.	Environmental Manager	WMA
Tree Policy	Undertake review and combine enhancement where possible. To include IDB owned land.	Environmental Manager	WMA
Hedgerow Policy	Undertake review and combine where possible enhancement. To include IDB owned land.	Environmental Manager	WMA
Standard Maintenance Operations Document Review 2024-2029	Review of documents to consider enhancement during maintenance where applicable.	Environmental Manager	SHIDB KLIDB P&C WLMB (in prep)

NATURE RECOVERY STRATEGIES

Links have also been made with the Local Nature Recovery Strategy Officers and partnerships in Lincolnshire, Norfolk, Suffolk, and Sussex to further determine how WMA IDBs may be able to work alongside others to facilitate nature recovery at scale within the respective IDD. These partnerships also allow IDB officers to better understand where protected site strategies are being implemented and how the IDBs can contribute to species recovery strategies.

E.g. All WMA IDBs are participating in the Water Vole Recovery Strategy through their affiliation with and/or funding of the Waterlife Recovery Trust Mink eradication programme.

TRAINING AND EDUCATION

Training will continue to be delivered to IDB staff on a regular basis as policies are reviewed to ensure compliance with the Biodiversity Duty.

IDB OWNED LAND

A review of IDB land ownership is underway to better understand where specific management or enhancements may be undertaken for the benefit of biodiversity on IDB owned land parcels and determine how this may contribute to larger scale landscape recovery.

1.2. NON-NATIVE INVASIVE SPECIES – FLOATING PENNYWORT REMOVAL ON THE WAVENEY

Since early November 2022 the WMA Environment Team have been heavily involved in the negotiations and operation of the removal of Floating Pennywort from the main River Waveney

as part of a PSCA agreement with the EA, to try to control and eradicate this plant in the Waveney catchment. The contracted work was completed in January 2023.

Future management of the site continues to be regularly discussed at the Monthly Floating Pennywort meeting. The plant has been managed by Native Landscapes with regular spraying and pulling of the plant undertaken between June – October 2023. At recent Floating Pennywort meetings, an update from the River Waveney Trust detailed that a stretch of Floating Pennywort is growing along the Billingford IDB ditch. Native Landscapes undertook a final day of spraying and hand pulling of the invasive on 27th October 2023 which completed Native Landscapes control of Floating Pennywort in the Billingford drain network for this year. The Environment Team plan to undertake a survey of the Billingford drain when the water levels have dropped to assess the extent of the plants spread and plan future management.

1.3. LAMSEY BECK RESTORATION

The Lamsey Beck was enhanced hydromorphologically in 2023, by depositing reject flint/gravels on the channel bed, raising the bed level and creating a shallower profile, speeding up the water flow. This part of the project was completed in March 2023. In October 2023 the next stage of the project was to install coir matting, planted up with freshwater plant species. These were positioned and pegged securely into place behind the flow deflectors in the hope they will encourage silt deposition, growth of the plants and provide channel sinuosity and bankside cover and food source for a diverse variety of species.

Environmental support was present on site when the coir matting was installed to ensure water vole burrows were not blocked or damaged as the coir matting was pegged into position instream.



Coir matting with plants pegged in the Lamsey Beck, Eye, behind the log flow deflectors.

1.4. WLYLIDB STANDARD MAINTENANCE OPERATIONS AUDITS

The Environment Team have undertaken audits on two drains during this period, in the WLYLIDB catchment, following the completion of maintenance works. This is to ensure that maintenance on the drains is done to the standard set out by the WLYLIDB's Standard Maintenance Operations Document and ensure compliance.

The two drains audited include the Burgh Castle (DRN223P0101) and the Gaptan Marshes drains (DRN223P0301, DRN223P0306), both of which were audited on 20 November 2023. Audit reports were completed for each drain, including an overall maintenance score and recommendations, and issued to the WLYLIDB Engineer Operations Manager.

2. BIODIVERSITY ACTION PLAN - UPDATE

2.1. MINK: WATER LIFE RECOVERY TRUST (WLRT) - UPDATE

The WLRT is a charity, registered in 2022, with origins in the Waterlife Recovery East (WRE) project. The aim of this group is to eradicate mink throughout Great Britain via a partnership approach from many organisations. The WLRT today sees partner organisations and volunteers trapping mink and seeing native wildlife rebound from Yorkshire through to Sussex, with more counties to likely sign up. The Pevensey Farmer Cluster are now involved in this project and moves are afoot to setup an extended arm of the project, likely called Waterlife Recovery South East, extending the project into Sussex, Kent and Southern Greater London areas. The Environmental Manager continues to sit on this steering group to represent WMA interests.

The fourth edition of the WLRT newsletter produced for October 2023 provides some interesting information, updates on the project and its progress and can be found [here](#).

2.2. WLYLDB BIODIVERSITY ACTION PLAN (BAP) – PROGRESS REVIEW 2023-2024

The Biodiversity Action Plan for the ESWMB has been subject to an annual review of progress. Various actions have been undertaken during 2023 by the Board, mostly via the day to day running of the Boards Maintenance and Capital Scheme Delivery programmes. Some actions, however, are delivered via other organisations on behalf of the Board, where they receive funding from the Board to facilitate projects. A summary of the progress made thus far in 2023-24 can be found in **Appendix A**.

2.3. WATER VOLE LICENCE (CL24) – MONITORING SURVEYS

Environment Officers have undertaken water vole surveys on drains at Eye, Lamsey Beck and Barnby Marshes following on from water vole mitigation required for IDB project and maintenance works under the CL24 Water Vole Displacement Class Licence. The information collected from these follow-up surveys is reported to Natural England, informing them of presence or absence of water voles in locations previously mitigated under this licence.

Water vole signs were found at both Eye, Lamsey Beck and Barnby Marshes.

2.4. FEN RAFT SPIDER

2.4.1. TRAINING



Officers looking for Fen Raft Spiders at Carlton Marshes.

WMA officers and operatives attended Fen Raft Spider Training held at the Carlton Marshes Nature Reserve in July 2023, which was and delivered by spider expert Dr Helen Smith. The training day included a theory session on Fen Raft Spider ecology, distribution, threats and conservation in the UK, followed by a field session where officers were able to see and learn about the spiders within the dyke systems of the Carlton Marshes.

2.4.2 REPORT

The WLYLIDB have recently received the Lower Waveney 2023 Fen Raft Spider *Dolomedes plantarius* report undertaken by Dr Helen Smith's. The report documents work commissioned by the Water Level Management Alliance (WMA) on behalf of the Waveney Lower Yare and Lothingland IDB (WLYLIDB) in July-August 2023 to establish the current distribution of Fen Raft Spiders on the riparian grazing marsh ditches of the lower Waveney. In particular, it focused on the previously unsurveyed land west (upstream) of Castle Marshes nature reserve.

The semi-aquatic Fen Raft Spider *Dolomedes plantarius*, one of Britain's largest and most striking spider species, is considered 'Vulnerable' to extinction on both the Global and British Red Lists. As part of a Natural England led Species Recovery Programme to increase the number of populations, spiders were translocated to grazing marsh ditches on Castle and Carlton Marshes nature reserves on the lower Waveney between 2010-2012. In summary, the report details that in 2023, funding from the Waveney Lower Yare and Lothingland IDB (WLYLIDB) allowed the first assessment of the extent of the spider's spread west of Castle Marshes towards Worlingham.

The population density in the recently colonised areas was low but is likely still to be increasing. A larger population may increase the chance of the spiders crossing and continuing their westward expansion. This report also brings together data from the Castle and Carlton Marshes reserves, and the 2022 survey, to give the best currently available information on the occurrence of Fen Raft Spiders on watercourses managed by the WLYLIDB. This report can be made available to members upon request.

3. PRE-WORKS SITE VISITS DURING THE PERIOD:

Date	Officer	Project / Maintenance/ BAP	Site	Comments
23-06-23	HM, AB	Survey	Gillingham	Survey to confirm whether plant is pennywort or frogbit. Confirmed as frogbit.
31-08-23	EB, CH	Maintenance	River Waveney	Walkover of the Billingford drain to check for the presence of Floating pennywort.
07-09-23	CH, EB	Maintenance	Eye, Lamsey Beck and Barnby Marshes	Post mitigation water vole survey.
18-09-23	CH, OP	Maintenance	Tunbeck, Starston	Scoping of the Tunbeck catchment drains.
20-10-23	CH, MP	Project	Eye, Lamsey Beck	Site visit to oversee the installation of reedbed pallets and check for water vole presence. – to be rescheduled as rained off
25-10-23	HM, MP	Project	Eye, Lamsey Beck	Site visit to install the reedbed pallets and check for water vole presence.
20-11-23	HM, CH	Maintenance	Burgh Castle	Site visit to undertake a WLYLIDB SMO audit on the maintenance undertaken at Burgh Castel (DRN223P0101, DRN223P0301, DRN223P0306).
24-11-23	CH	Maintenance	Burgh Castle	Site visit to undertake a water vole survey where a riparian drain required to be temporarily filled for access purposes.
13-12-23	HM, AB	Maintenance	WLYLMB	Scoping on a series of drains ready to be maintained in 2024 (Lamsey beck, Goldbrook, Stuston Beck, Finningham, Thornham Magna beck)

Date	Officer	Project / Maintenance/ BAP	Site	Comments
24-01-24	CH, EB	Maintenance	Eye and Stuston Beck	Scoping of the Eye (Lamsey Beck and Main drain) drains and the Stuston Beck drain system for upcoming maintenance.

4. ASSENTS/LICENCES GRANTED AND/OR APPLIED FOR DURING THE PERIOD:

Licence / WFD Assessments / Assent / Habitat Regulations Assessment	Applied	Granted
Limpenhoe WFD Assessment - Desilt	23-10-2023	N/A
Belton WFD Assessment - Desilt	18-12-2023	N/A
Eye, Lamsey Beck and Main Drain WFD Assessment – Desilt TBC		
Stuston Beck WFD Assessment – Desilt and Tree work TBC		

5. TRAINING AND MEETINGS ATTENDED:

Date Applied	Meeting / Training Attended	Brief Description
07-06-23 - 08-06-23	Flood and Coast Conference 2023	Conference for flood and water management practitioners from many industries and organised by CIWEM. Middle day attended by CL and HM where topic was Nature Based Solutions and adaptation to a changing climate.
14-06-23	Floating Pennywort Meeting	Monthly update meeting with partners to discuss progress and updates on Floating pennywort in the North Walsham Dilham Canal and River Ant.
21-06-23	ISO 14001/9001 Team Meeting	Meeting to discuss progress of the internal audit.
23-06-23	ISO 14001- Environmental Aspects Review	Team discussion on determining Environmental Aspects for 2022-2023 Internal Audit process.
27-06-23	'How to carry out a management review' Webinar	A webinar to learn about how to carry out a management review of the organisation, including what to include and how to structure meetings.
28-06-23 – 29-06-23	Royal Norfolk Show	Environment Officers attended the Royal Norfolk Show alongside the Anglian (Eastern) Regional Flood and Coastal Committee (RFCC), Environment Agency and Groundwork East to showcase how we are working in partnership to better manage water in a changing climate.
30-06-23	Beaver Reintroductions; Derbyshire	CIEEM lunchtime webinar discussing the use of beavers in managing a large wetland site in Willington, Derbyshire. This touched on the ecology and conservation of European beaver and their particular use at this site in managing invasive willow scrub and keeping the reedbed and wetland site open.
04-07-23	Floating Pennywort Meeting	Monthly update meeting with partners to discuss progress and updates on Floating pennywort in the North Walsham Dilham Canal and River Ant.
05-07-23	CITB test for CSCS card	Environmental Officer completed and passed the CITB test. CSCS card has been applied for and received.
07-07-23	Fen Raft Spider Training	The Environment Team attended a half day training session at Carlton Marshes Visitor Centre, Lowestoft for training on how to recognise the very rare Fen Raft Spider and its habitat. Training covered; where to find these spiders and the ecology of the species, by one of the UK's leading experts on Fen Raft Spider- Helen Smith.
13-07-23	CIEEM 2023 Summer Conference: Managing Ecological Impacts to Restore Water & Wetlands	Environment officers attended the CIEEM 2023 Summer Conference where a number of presentations were given by professionals regarding wetland restoration. These included topics on nutrient neutrality, restoration strategies, water friendly farming and adapting to climate change.

Date Applied	Meeting / Training Attended	Brief Description
14-07-23	Public Bodies General Duty to Biodiversity	Review of policy requirements and further considerations for objective and action setting for biodiversity enhancements with the Management Team.
20-07-23	Emergency First Aid at work Training	The Environmental officer attended this training course.
01-08-23	ISO 14001/9001 Team Meeting	Meeting to discuss progress of the internal audit.
02-08-23	Biodiversity Net Gain for Landowners Webinar	A webinar discussing how Biodiversity Net Gain can be applied for landowners and the benefits and challenges surround this.
02-08-23	WLMP meeting with NE	A meeting with Natural England representatives to discuss the future of the Water Level Management Plans.
02-08-23	Meeting with Carl Sayer, Norfolk Ponds Project to discuss Ghost Ponds	The Environmental Officers attended the Norfolk pond project to discuss if there were any opportunities to restore potential ghost ponds in Norfolk within the IDB boundary.
07-08-23	Floating Pennywort Meeting	Monthly update meeting with partners to discuss progress and updates on Floating pennywort in the North Walsham Dilham Canal and River Ant.
08-08-23	Public Bodies Enhancements Meeting	A meeting with WMA managers to discuss environmental enhancements that could be considered for the organisation.
04-09-23	Floating Pennywort Meeting	Monthly update meeting with partners to discuss progress and updates on Floating pennywort in the North Walsham Dilham Canal and River Ant.
11-09-23 - 13-09-23	ROLO Managers-Training course for CSCS Card	3 day Health, Safety and Environment Training course for the Landscape industry.
20-09-23	Water Vole Handling Training	The Environmental Team attended a handling course in preparation to carrying out water vole trapping for the Alde and Ore project ESWMB.
03-10-23	ISO 14001/9001 Team Meeting	Meeting to discuss progress of the internal audit.
09-10-23	Floating Pennywort Meeting	Monthly update meeting with partners to discuss progress and updates on Floating pennywort in the North Walsham Dilham Canal and River Ant.
12-10-23	ISO 9001/14001 WMA External Audit 2023	The Environmental Team and ICT Team attended the External ISO Audit to deliver details/examples to the Auditing Team.
17-10-23	ISO 14001/9001 Management Review meeting	Management review with internal officers looking at internal audit outcomes and determining solutions for continuous improvement.
18-10-23	Carbon Management Plan	Regular review by Management team on Carbon Audit and Management Plan progress throughout the WMA Boards.
31-10-23	Consideration of Biodiversity Duty in IDB Functions meeting (Biodiversity Policy)	A meeting to further consider what action the WMA can properly take, consistently with the proper exercise of its functions, to further the general biodiversity objective (this objective is the conservation and enhancement of biodiversity in England through the exercise of functions in relation to England).
31-10-23	IDB Ecologists Forum	Virtual meeting with other IDB ecologists to share information and knowledge.
02-11-23	INNS Training delivered to the Planning Team	Environment Officer provided a training presentation to the WMA Planning Team regarding INNS, including legislation, why it is important, identification, and recording.
13-11-23	Floating Pennywort Meeting	Monthly update meeting with partners to discuss progress and updates on Floating pennywort in the North Walsham Dilham Canal and River Ant.
14-11-23	Consideration of Biodiversity Enhancement Meeting	A meeting to further consider what action the WMA can properly take, consistently with the proper exercise of its functions, to further the general biodiversity objective (this objective is the conservation and enhancement of biodiversity in England through the exercise of functions in relation to England).
15-11-23	Invasives, Hedging and Tree Policy Meeting	A meeting to discuss the creation of three new WMA polices: Hedges, Trees, and INNS, including what should

Date Applied	Meeting / Training Attended	Brief Description
		be included in each policy and the information should be presented.
16-11-23	CIEEM Webinar – Survive or Thrive? The IUCN Green Status of Species	A webinar provided by CIEEM on the new IUCN Green Status list and how this can help influence and instruct conservation efforts and resources using past, present and future modelling. The webinar also presented key differences between the IUCN Red List AND THE Green Status and how these can be used for different functions within conservation.
23-11-23	Lowland Peat Taskforce Workshop	DEFRA workshop updating stakeholders on the Cauldwell Report and discussing challenges and opportunities for wetting up lowland peats to reduce greenhouse gas emissions.
28-11-23	ISO 14001/9001 Internal Audit Review Meeting	Meeting to discuss the WMA 2023 ISO Internal audit result / outcomes and review next steps for the 2024 Internal audit.
06-12-23	Norfolk and Suffolk Nature Recovery Partnership meeting	A meeting with stakeholders to work alongside others to facilitate nature recovery at scale within the respective IDD's.
07-12-23	Creating clean water ponds for freshwater wildlife Webinar	A webinar lead by Dr Pascale Nicolet from Freshwater Habitats Trust on creating clean water ponds for freshwater wildlife. The webinar presented the key elements of pond creation, covering locating ponds to ensure good water quality, how to assess hydrology and geology and design principles at pond and ponscape levels to maximise conservation benefits.
12-12-23	Floating Pennywort Meeting	Monthly update meeting with partners to discuss progress and updates on Floating pennywort in the North Walsham Dilham Canal and River Ant.
08-01-23	Norfolk Crayfish Group partnership meeting	A biannual meeting with the partners of the Norfolk Crayfish Group to discuss partner updates, current funding opportunities, recent training and research, and future plans for the group.
09-01-24	Floating Pennywort Meeting	Monthly update meeting with partners to discuss progress and updates on Floating pennywort in the North Walsham Dilham Canal and River Ant.
11-01-24	ISO 9001/14001 Team Meeting	Team meeting to discuss progress of the 2024 internal audit.
16-01-24	CIEEM Webinar - The Amplification of Plant Disease Risk through Ecological Restoration	A member network event / webinar provided by CIEEM on covering; 1) What are the risks plant pests and pathogens pose to our native habitats?, 2) How aware are those conducting habitat restoration and creation of the risks plant pests and pathogens pose? and 3) What can we do about these risks?
23-01-24	CIEEM Webinar - The Statutory Biodiversity Metric for Mandatory Biodiversity Net Gain in England	A webinar provided by CIEEM on the statutory Biodiversity Metric for mandatory Biodiversity Net Gain. The statutory Biodiversity Metric underpins the mandatory requirement for developments to achieve Biodiversity Net Gain. The webinar presented the statutory Biodiversity Metric, how it differs from previous versions of the metric, the policy context of the statutory Biodiversity Metric and how the metric supports developments to achieve net gains in biodiversity.
25-01-24	CIEEM Webinar - Mandatory Biodiversity Net Gain: The Policy	A webinar provided by CIEEM on the mandatory Biodiversity Net Gain being introduced in England for most developments seeking planning permission. The webinar presented the policy of mandatory Biodiversity Net Gain, and the context of mandatory Biodiversity Net Gain and the planning system.
26-01-24	Biodiversity Enhancements / Policy meeting	A meeting with WMA managers to discuss environmental enhancements that could be considered for the organisation to further the general biodiversity objective.

6. NON-COMPLIANCE

Nothing to report .

7. COMPLAINTS

Nothing to report .

**CAROLINE LABURN
ENVIRONMENTAL MANAGER
FEBRUARY 2024**

Appendix A: WLYLIDB BAP Progress 2023-24

ACTION		PARTNERS	DATE	2023-24 STATUS	2023-24 PROGRESS
COASTAL AND FLOODPLAIN GRAZING MARSH					
1a	Continue to work in partnership with stakeholders to look for opportunities, to enhance grazing marshes by appropriate water level management practice.	SWT, RSPB, NRT, NE, EA, Landowners	Ongoing		WLYLIDB is a partner with the Suffolk Wader Strategy. This will enable the WLYLIDB to share knowledge and to contribute to habitat enhancement projects that will help meet BAP targets.
1b	Work in partnership with the Suffolk Wader Strategy Group	Suffolk Wader Strategy Group	Ongoing		4 meetings were held by the SWS, all of which were attended by an environment officer.
1c	Where funding opportunities arise, prioritise and undertake a review of WLMPs in WLYLIDB SSSIs over the next 5 year period.	NE	Ongoing		Current WLMP review started with BIDD in September 2023. WLYL IDB members will be encouraged to participate in future meetings.
LOWLAND FENS					
2a	Continue to work in partnership with stakeholders to look for opportunities, to enhance fen habitat by appropriate water level management practice.	RSPB, NE, NWT, Landowners	Ongoing		Environmental Officer attends the Broads Partnership meeting with Broads Authority and partner organisations working in Broadland and provide reports to the BA on IDB projects.
2b	Work in partnerships to implement Fen Restoration within the IDB area whilst undertaking ELMS objectives and Capital projects.	NWT, NE, EA, Landowners	Ongoing		Members of the environment team attended the Lowland Agricultural Peat Workshop in Nov 2023. Current WLMP review started with BIDD in September 2023. WLYL IDB members will be encouraged to participate in future meetings.
REEDBEDS					
3a	Continue to work in partnership with stakeholders to look for opportunities, to enhance reedbeds by appropriate water level management practice.	RSPB, NE	Ongoing		Environmental Officer attends the Broads Partnership meeting with Broads Authority and partner organisations working in Broadland and provide reports to the BA on IDB projects.

3b	Identify potential sites for habitat restoration and expansion within the IDB area during WLMP and Capital Scheme delivery and consider future management planning on these sites during this process. .	NRT, NE, EA, SRT, SWT, Landowners	Ongoing		A table of recorded reedbed locations and extent within the IDD has been created to highlight areas that could be considered if appropriate Capital Schemes are to be delivered.
3c	Enhance and maintain reedbed fringe habitat on the Boards main drains.		Ongoing		Reedbed fringe habitat maintained through compliance with the SMO.
3d	Explore opportunities to create new reedbeds and link with other reedbed projects to create corridors for wildlife.	NRT, NE, EA, SRT, SWT, Landowners	Ongoing		Small areas of reedbed creation was undertaken at Lamsey Beck. Hessian mats planted up with aquatic plants including reed were secured in place behind 6 wooden deflectors and 4 secured on a man-made berm to encourage the growth of plants suited to this environment.

RIVERS, CANALS AND DRAINS

4a	Work with the planning department to review the boards culverting policy	Planning Department	2024		A meeting between the planning department and environment team was held during March 2023 to review the boards culverting policy.
4b	Identify opportunities to record species present in watercourses managed by the board	NBIS, SBIS	Ongoing		A shared IDB iRecord app is active and used by IDB officers to record species.
6a	The SMO will be produced		2023		SMO review undertaken in 2023, in line with the enactment of the Environment Act 2021 and endorsed by Natural England.
6b	Ensure compliance with the IDB SMO by auditing on identified number of maintenance works jobs annually, to ensure they are being carried out to an agreed standard across the whole board.		Annually		SMO audits are completed four times a year within the WLYLIDB area to assess the maintenance practices against the SMO manual. The Environment team have undertaken 2 x SMO audits during 2023. SMO Audit 1: Finningham drain maintenance was audited in February 2023 SMO Audit 2: Burgh Castle drain maintenance was audited in November 2023

BARN OWL AND KESTREL

7c	Continue to maintain sward height during bankside maintenance mowing of 150mm.	Staff, Contractors	Ongoing		Habitat maintained to sward height through compliance with the SMO.
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BREEDING WADERS					
8a	Attend the Suffolk Wader Strategy Group meetings	Suffolk Wader Strategy Group	Annually		4 meetings were held by the SWS, all of which were attended by an environment officer.
8b	Where funding opportunities arise, prioritise and undertake a review of WLMP in WLYLIDB SSSI's over 5 years.	RSPB, BA, NWT, SWT	Ongoing		Current WLMP review started with BIDB in September 2023. WLYL IDB members will be encouraged to participate in future meetings.
EUROPEAN EEL					
10a	Undertake EDNA water sampling at pumping stations for fish, including Eel (As part of pumping station replacement)	EA	Ongoing		Eel DNA test kits purchased in readiness for summer 2024 Eel DNA and fish surveys
GRASS SNAKE					
11a	Determine the extent and distribution of the existing populations at the Board's pumping stations and on key drains using ESRI maps.	SBIS, NBIS	Ongoing		A table of locations of grass snakes around WLYLIDB pumping stations has been created, using the records displayed on ESRI maps.
FEN RAFT SPIDER					
12a	Survey and monitor for Fen Raft Spiders within the relevant IDB drains	SWT	May - September ongoing		<p>The environment team and operatives were provided with Fen Raft Spider training at Carlton Marshes, provided by leading expert Helen Smith.</p> <p>A report on the distribution of Fen Raft Spiders in and beyond Carlton Marshes, has been produced by Dr Helen Smith.</p>
BATS					
14a	Install bat boxes for roosting and hibernation on suitable IDB structures		Ongoing		Two bat boxes were installed on existing unused telegraph poles at Lamsey Beck.
WATER VOLE					
15a	Continue to contribute funding to the Norfolk Mink Project and SWT for mink control/eradication	WLRE, SWT	Annually		WLYLIDB contributed £2500 toward the WLRT 2023 -2024 for the Mink Eradication Project

					https://www.waterliferecoverytrust.org.uk/
15b	Continue to work with the WLRE and the Norfolk Mink Project on mink eradication.	WLRE, Norfolk Mink Control Project	Annually		Water Life Recovery Trust steering group meeting attended 3 times per year by Environmental Manager.
16a	Undertake yearly recording by operational staff and report to local biodiversity record centres	NBIS, SBIS	Annually		A new water vole survey record spreadsheet has been created. Officers to record water vole surveys undertaken and records to be reported to NBIS and SBIS annually.
17a	Ensure compliance with the IDB SMO by auditing 4 jobs per year jobs, to ensure they are being carried out sensitively and to an agreed standard across the Board.		Annually		SMO audits are completed during the year within the WLYLIDB area to assess the maintenance practices against the SMO manual. The Environment team have undertaken 2 x SMO audits during 2023. SMO Audit 1: Finningham drain maintenance was audited in February 2023 SMO Audit 2: Burgh Castle drain maintenance was audited in November 2023

NATIVE BLACK POPLAR

18a	Liaise with the Suffolk Black Poplar Working Group to identify suitable sites and opportunities for planting Native Black Poplar within the IDB district	NCC, SCC, Suffolk Black Poplar Working Group	Ongoing		Environment Officer has contacted the Suffolk Black Poplar working group to initiate a conversation about identifying suitable sites and opportunities for planting Native Black Poplar within the IDB district.
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NON NATIVE INVASIVE SPECIES

19a	Establish a partnership with the NBIS and SBIS to receive up to date records of Invasives within the local area.	NBIS, SBIS	Ongoing		Partnerships established and regular updated records received.
19b	Continue to contribute to and work in partnership with the Norfolk Non-Native Species Initiative (E.g. Floating pennywort).	NNNSI	Ongoing		Works were completed in January 2023 to remove large volumes of Floating Pennywort from the EA main River Waveney over 5km from Scole- Hoxne mill to prevent future spread and allow treatment to take place. This work was funded by the EA. Ongoing work with the Floating Pennywort partnership. Officers attend monthly meetings with the partnership.

Waveney, Lower Yare and Lothingland IDB BAP

19c	Maintain records for all species of concern using the 'iRecord' app.	NNNSI, Staff, Contactors	Ongoing		A shared IDB iRecord app is active and used by IDB officers to record and report INNS.
19d	Train staff regularly in key non-native species identification.	NNNSI, Staff, Contactors	Ongoing		INNS training was delivered to the planning department in November 2023, including identification and recording.
20a	To continue to work in partnership with Mink control/eradication groups	Norfolk Mink Project, WLRE	Ongoing		The Environment team continue to have ongoing work with the Water Life Recovery Trust steering group partnership, attending meetings with the partnership.

SUSTAINABLE DEVELOPMENT REPORT

1. REPORTING PERIOD

This planning report covers the reporting period 25 May 2023 to 29 January 2024.

2. CONSENT APPLICATIONS

There are currently 17 consent applications being processed. The most common types of consent that the Board receive and determine in its regulatory capacity are set out in the table below alongside the current breakdown of cases.

<i>Application Type</i>	<i>Number</i>
Byelaw 3 (B3) – Discharge of Treated Foul Water (TFW):	0
Byelaw 3 (B3) – Discharge of Surface Water (SW):	2
Byelaw 4 (B4) / Section 23 (S23), LDA 1991 – Alteration of watercourse:	12
Byelaws 10 & 17 (B10/17)– Works within 7 m of a Board's maintained watercourse:	3
Total:	17

There is one application (24_26276_C) which requires consideration by the Board within this report, which is detailed in section 3.

3. ITEMS FOR THE BOARD'S CONSIDERATION

3.1. 24_26276_C: Application to alter Bedingham Beck (Knaves Lane, Woodton)

The Board have very recently (on the day papers were collated) received an application associated with a river restoration project at Knaves Lane, Woodton. Part of this application involves re-meandering the Board maintained watercourse known as Bedingham Beck – Woodton (DRN266G0101). This will involve the infilling of approximately 175 metres of the Board maintained watercourse, with the replacement channel being a length of approximately 215 metres.

This application is required to be determined by the Board, as per the Board's Scheme of Delegation.

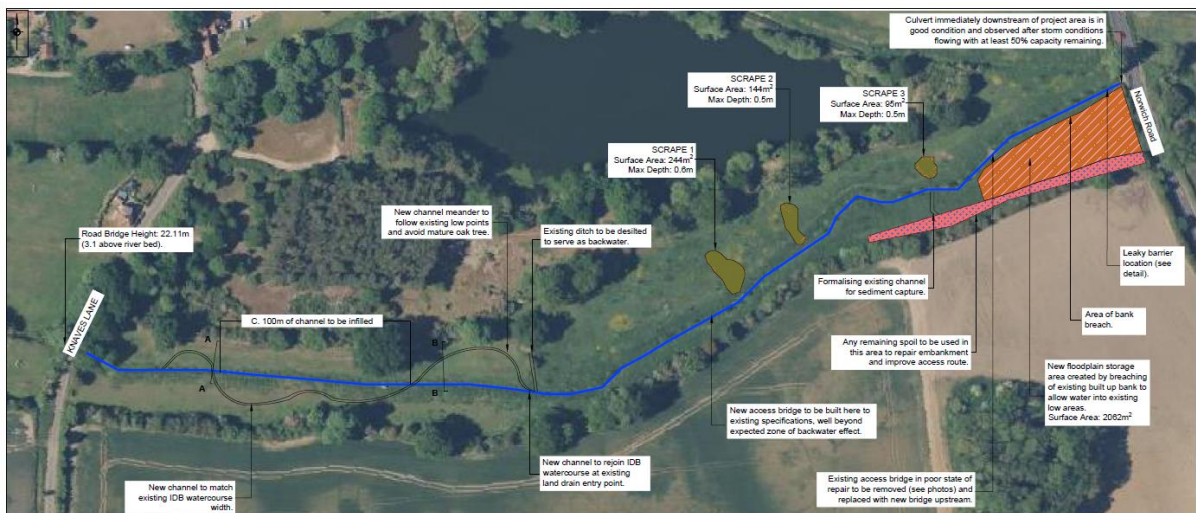


Figure 1: Drawing provided by applicant: 'Overview plan and new channel cross sections', River Waveney Trust, RWT/2023/200/001 Rev O, 07/11/2023.

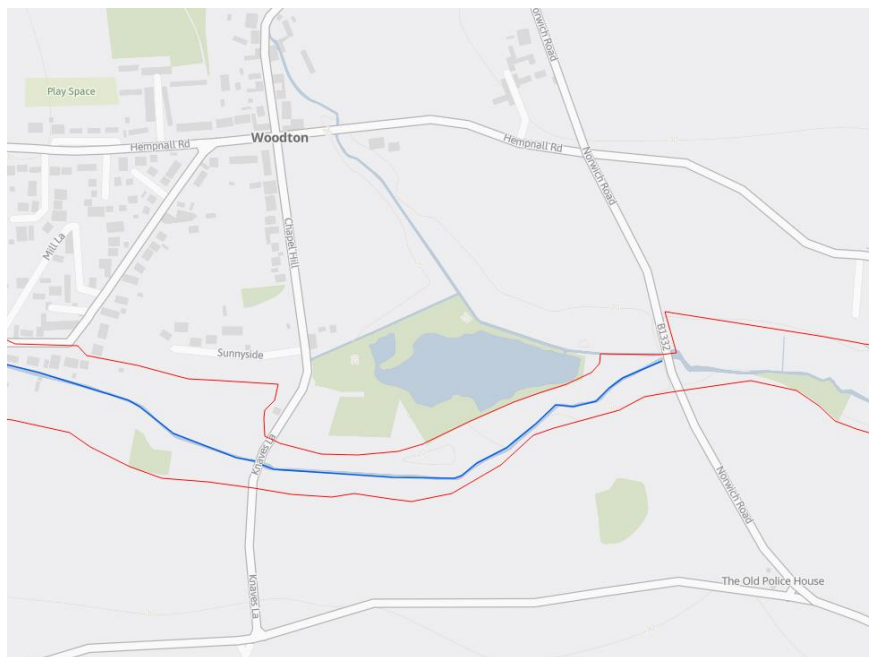


Figure 2: Location plan.

Officer Recommendations: Officers request that delegated authority is granted to the Chief Executive's Management Committee to determine any applications for Land Drainage Consent associated with the project once further information about the scheme is provided.

4. CONSENTS DETERMINED

During this reporting period, the following 12 consents under the Land Drainage Act 1991 and Board's Byelaws have been determined by Officers in accordance with their delegated authority.

Case. Ref.	Case File Sub-type	Location / Site Name	Description of Application or Proposal	Outcome
22_07549_C	Byelaw 3 Surface Water	Thamesfield Way, Great Yarmouth	Discharge of surface water from 5,769m2.	Granted 19/06/2023
22_06637_C	Protective Provision within DCO	William Adams Way, Great Yarmouth	Discharge of surface water from 7,550m2	Granted 27/09/2023
22_07127_C	Byelaw 10	Harfreys Road, Great Yarmouth	Outfall Apparatus	Granted 22/11/2023
22_07126_C	Byelaw 3 Surface Water	Harfreys Road, Great Yarmouth	Discharge of surface water from 5,820m2	Granted 22/11/2023
23_08244_C	Byelaw 3 Surface Water	Townlands, Great Yarmouth	Discharge of surface water from 86m2	Granted 12/06/2023
23_21343_C	Byelaw 3 Surface Water	Bungay Road Flixton, NR35 1NZ	Discharge of ground water from quarry dewatering	Granted 06/07/2023
23_23180_C 23_23182_C 23_23184_C 23_23186_C 23_23188_C 23_23190_C	Section 23, LDA 1991	Haddiscoe Island,	Installation of 6 water control structures to maintain water levels for breeding birds.	Granted 26/09/2023

Additionally, at the last meeting the Board agreed to delegate authority to the Chief Executive's Management Committee to approve an application to realign a watercourse at Croft Road, Norton Subcourse (23_21894_C) if sufficient information was provided to officers to assure them that the diversion would not negatively impact local drainage or flood risk. Following several months of negotiations, this application was approved on 29 January 2024.

5. PLANNING COMMENTS

Officers have provided comments on 60 applications that are either in or could impact on the Boards Internal Drainage District. 10 of these applications are for major developments within the District and are summarised below;

Planning Ref.	Parish	Location / Site Name	Description
2022/2424	Diss	Park Road	Commercial Development
2023/1410	Diss	Park Road	Residential Development (13 Dwellings)
2022/1897	Gillingham	The Street	Residential Development (17 Dwellings)
06/23/0378/F	Hopton-On-Sea	Coast Road	Commercial Development
2023/2213	Diss	Victoria Road	Commercial Development
06/23/0056/F	Bradwell	Meadowland Drive	Residential Development (75 Dwellings)
06/23/0669/F	Bradwell	Kings Drive	Residential Development (29 Dwellings)
2023/3506	Loddon	Beccles Road	Residential Development (85 Dwellings)
2023/3610	Harleston	Spirketts Lane	Residential Development (162 Dwellings)
06/23/0928/F	Great Yarmouth	Suffolk Road	Education Facility

6. FEES

There have been three surface water development contribution fees invoiced or paid during the reporting period. These fees are detailed below;

Case ref(s)	Date invoiced	Amount (no VAT)	Date Paid
22_07549_C	20.06.2023	£7,649.69	20.11.23
22_06637_C	29.09.2023	£59,066.67	12.01.2024
Total:		£66,716.36	

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CATHRYN BRADY
SUSTAINABLE DEVELOPMENT MANAGER
JANUARY 2024

From: 01 April 2023
To: 31 December 2023

Period To: 9
Year Ended: 31 March 2024

NOTES	INCOME AND EXPENDITURE ACCOUNT	Y-T-D BUDGET £	Y-T-D ACTUAL £	Y-T-D VARIANCE £	ANNUAL BUDGET £	PROJECTED OUT-TURN £	PROJECTED VARIANCE £
<u>Income</u>							
	Occupiers Drainage Rates	371,825	371,825	0	371,825	371,825	0
1	Special Levies issued by the Board	233,999	233,999	0	233,999	233,999	0
2	Highland Water Contributions from EA	198,274	244,256	45,982	198,274	244,256	45,982
	Grants Applied	10,692,917	2,906,854	-7,786,063	14,257,222	5,811,190	-8,446,032
3	Income from Rechargeable Works	0	0	0	0	0	0
	Investment Interest	0	51,452	51,452	0	51,452	51,452
4	Other Income	229,600	273,149	43,549	305,722	284,736	-20,986
	Total Income	£11,726,615	£4,081,536	-£7,645,080	£15,367,042	£6,997,459	-£8,369,584
<u>Less Expenditure</u>							
5	Capital Works	10,692,917	2,906,854	7,786,063	14,257,222	5,811,190	8,446,032
6	Precept Contributions to EA	92,326	91,735	591	92,326	91,735	591
7	Maintenance Works	751,258	595,476	155,782	965,493	1,024,215	-58,722
	PWLB Loan Interest	10,711	1,100	9,611	14,281	14,281	0
8	Administration Charges	124,239	113,641	10,598	142,152	138,302	3,850
3	Cost of Rechargeable Works	0	0	0	0	0	0
	Total Expenditure	£11,671,450	£3,708,805	£7,962,645	£15,471,474	£7,079,723	£8,391,751
	Profit/(Loss) on disposal of Fixed Assets	£0	£0	£0	£0	£0	£0
	Net Surplus/(Deficit)	£55,163	£372,731	£317,568	-£104,433	-£82,264	£22,169

From: 01 April 2023
To: 31 December 2023

Period To: 9
Year Ended: 31 March 2024

BALANCE SHEET AS AT 31-12-2023		OPENING BALANCE £	MOVEMENT THIS YEAR £	CLOSING BALANCE £
Fixed Assets				
9	Pumping Stations	2,717,000	0	2,717,000
		2,717,000	0	2,717,000
Current Assets				
10	Bank Account	156,202	1,925,737	2,081,939
11	Trade Debtors	3,035	-3,035	0
12	Work in Progress	13,464	-11,106	2,357
13	Term Deposits	2,292,171	1,422,829	3,715,000
15	Drainage Ratepayers and Special Levies Due	1,301	27,051	28,352
16	Prepayments	0	0	0
	Prepayments to WMA	6,638	14,916	21,554
	VAT Due	202,444	181,297	383,741
	Grants Due	0	0	0
		2,675,255	3,557,689	6,232,944
Less Current Liabilities				
	Trade Creditors	66,347	-6,592	59,755
	Accruals	83,360	-43,591	39,769
	Payments Received In Advance	11,570	-10,855	715
	Loans Due in Less Than One Year	8,322	-4,151	4,172
		169,599	-65,188	104,411
	Net Current Assets	2,505,656	3,622,877	6,128,533
Less Long Term Liabilities				
21	Pension Liability	0	0	0
	Loan Due in Over One Year	60,971	0	60,971
	Net Assets	£5,161,685	£3,622,877	£8,784,563
Reserves				
Earmarked				
	General Reserve	239,822	372,731	612,553
17	Grant Reserve	1,549,870	3,250,146	4,800,016
18	Development Reserve	490,700	0	490,700
19	Langley Road & Pump Maint and Repairs Provision	11,668	0	11,668
	Capital Works Accrued Interest Provision	14,183	0	14,183
20	Accrued Interest Provision	138,442	0	138,442
		2,444,685	3,622,877	6,067,563
Non-Distributable				
	Revaluation Reserve	2,717,000	0	2,717,000
		2,717,000	0	2,717,000
	Total Reserves	£5,161,685	£3,622,877	£8,784,563

S JEFFREY BSc (Hons) FCCA CPFA
FINANCE & RATING MANAGER

From: 01 April 2023
To: 31 December 2023

Period To: 9
Year Ended: 31 March 2024

Note Notes to the Accounts

- 1 Special Levies due from constituent Billing Authorities are as follows:

	Y-T-D BUDGET	Y-T-D 2023/24
Breckland District Council	915	915
Broadland District Council	1,124	1,124
East Suffolk Council	28,648	28,648
Great Yarmouth Borough Council	46,702	46,702
Mid Suffolk District Council	17,939	17,939
South Norfolk District Council	138,672	138,672
	233,999	233,999

- 2 The EA Highland Water Claim for 2022/23 is due to be paid by the Environment Agency (EA) to the Board in September, following the changes made to the timetable in 2015 (previously the payment was made in two installments - one in May and one in December).

- 3 There have been a small amount of rechargeable works completed in this financial year.

- 4 Other income is made up as follows:

	Y-T-D BUDGET	Y-T-D 2023/24
Shared Income from WMA	229,600	272,947
Sundry Income	0	2
Haddiscoe Road Repairs	0	200
Court Summons	0	0
	229,600	273,149

- 5 The gross cost of each capital scheme is approved by the Board annually and detailed on the schedule of capital works as managed by the Project Development and Delivery Managers, which can be made available to members on request. The Grants Due/(Unapplied) also correspond with the figures shown on the Balance Sheet.

- 6 The EA Precept due for 2023/24 is payable to the EA on 31 May and the other half is payable to them on 30 November. The Board has no idea where or how this money is spent.

	Y-T-D BUDGET	Y-T-D 2022/23
Contributions Payable to the Environment Agency	92,326	91,735
	92,326	91,735

- 7 Detailed maintenance operations are approved by the Board annually and shown on the Operations map, together with the schedule of maintenance works for each catchment, which can be made available to members on request. Expenditure is analysed as follows:

	Y-T-D BUDGET	Y-T-D 2023/24
Materials	0	267
Pump Attendants	35,654	32,131
Electricity	235,885	264,754
Telemetry	0	753
Insurance	14,920	20,843
Contractors	237,948	59,039
Surveyors	20,333	10,882
PWLB Repayment	10,711	848
Direct Works	552,647	390,932
Technical Support Staff Costs	184,387	180,341
Other Technical Support Costs	24,935	21,703
Biodiversity Action Plan Costs	0	2,500
Maintenance Works	761,969	595,476

From: 01 April 2023
To: 31 December 2023

Period To: 9
Year Ended: 31 March 2024

Note Notes to the Accounts

8 (i) Administration charges are detailed below:

	Y-T-D BUDGET	Y-T-D 2023/24
Administration Fee	81,578	74,518
Other Administration Costs	42,662	36,512
Drainage Rates AV Increases/(Decreases)	0	1,598
Levels Deficit Recovery Payment (incl in Maintenance)	0	0
Sundry Expenses	0	0
Settlement Discount	0	1,013
	124,239	113,641

8(ii). **Consortium Charges**

Expenses

	Y-T-D Budget	Y-T-D Actual
Technical Support Staff (note 7)	184,387	180,341
Other Technical Support (note 7)	24,935	21,703
Administration Staff Costs (note 8i)	81,578	74,518
Other Administration Costs (Note 8i)	42,662	36,512

Shared Income from the WMA (note 4) -229,600 -272,947

Net Consortium Charge

103,961	40,127
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9 **Cost**

	Land and Buildings	Pumping Stations	Total
Opening Balance as at 1-4-2023 b/fwd	0	2,717,000	2,717,000
(+) Revaluations	0	0	0
(+) Additions	0	0	0
(-) Disposals	0	0	0
(=) Closing Balance as at 31-12-2023 c/fwd	0	2,717,000	2,717,000

Depreciation

Opening Balance as at 1-4-2023 b/fwd	0	0	0
(+) Depreciation Charge for year	0	0	0
(-) Accumulated Depreciation written out on disposal	0	0	0
(=) Closing Balance as at 31-12-2023 c/fwd	0	0	0

Net Book Value as at 31-3-2023

0	2,717,000	2,717,000
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Net Book Value as at 31-12-2023

0	2,717,000	2,717,000
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10 Additional sums are now being invested on the short term money market to maximise the return on the working balances, in accordance with the Board's Investment Policy. The Bank Account is reconciled as follows:

	2022/23	2023/24
Opening Balance as at 1-4-2023 b/fwd	1,471,775	156,202
(+) Receipts	9,906,871	9,912,374
(-) Payments	-11,222,444	-7,986,637
(=) Closing Balance as at 31-12-2023 c/fwd	156,202	2,081,939

Balance on Statement as at 31-12-2023

242,862	2,081,939
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Less: Unpresented payments

-89,327	0
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Add: Unpresented receipts

2,667	0
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Closing Balance as at 31-12-2023 c/fwd

156,202	2,081,939
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From: 01 April 2023
To: 31 December 2023

Period To: 9
Year Ended: 31 March 2024

Note Notes to the Accounts

11 Aged Debtor profile is currently as follows:

Debt period	Amount	Number of Debtors
<=30 days	0	0
>30 days and <=60 days (HWC)	0	0
>60 days and <=90 days	0	0
>90 days	0	0
	0	0

>90 days	Amount	Inv. Date	Originator
	0		
	0		

12 Work in Progress is currently made up of the following jobs:

Customer	Amount	Comp. Date	Originator
REA0001	2,357	31/12/2023	Manager - AB
	2,357		

13 Term Deposits are currently as follows:

Financial Institution	Capital	Investment Date	Maturity Date	Variable Interest Rate
West Bromwich Building Society	400,000	14/12/2023	15/01/2024	4.98%
West Bromwich Building Society	250,000	29/09/2023	29/01/2024	5.21%
West Bromwich Building Society	250,000	10/11/2023	11/03/2024	5.20%
National Counties Building Society	250,000	10/11/2023	11/03/2024	5.30%
Newcastle Building Society	500,000	10/11/2023	11/03/2024	5.30%
National Counties Building Society	250,000	11/12/2023	11/03/2024	5.23%
Melton Mowbray Building Society	500,000	10/11/2023	11/04/2024	5.35%
Saffron Building Society	250,000	03/11/2023	03/05/2024	5.35%
Progressive Building Society	500,000	10/11/2023	13/05/2024	5.40%
Vernon Building Society	315,000	04/12/2023	04/06/2024	5.35%
Chorley Building Society	250,000	27/09/2023	27/09/2024	6.00%
	3,715,000			

14 Special Levies are due to be paid by Constituent Councils in two halves on 1 May and 1 November every year.

15 Summarised transactions for Drainage Rates and Special Levies during the year are as follows:

	2022/23	2023/24
Arrears b/fwd	-571	1,301
Drainage Rates for the year	250,484	369,850
Special Levies for the year	234,469	233,990
New Assessments	7,213	1,193
Value Decreases	-10,519	-5,311
Value Increases	3,300	4,118
Payments Received	-482,923	-599,240
Settlement Discount	0	-1,013
Returned/(Represented) amounts	19	23,491
Irrecoverables and write offs	-1,165	-24
Summons collection costs	975	0
Adjustments	18	-2
Arrears c/fwd	1,301	28,352

16 There have been no prepayments in the period.

From: 01 April 2023
To: 31 December 2023

Period To: 9
Year Ended: 31 March 2024

Note Notes to the Accounts

17 Grants Reserve

Movements on the Grants Reserve are made up as follows:

	2023/24
Opening Balance at 1-4-2023	1,549,870
Add: Grant Received	6,157,000
Less: Grant Applied	-2,906,854
Closing Balance as at 31-12-2023	4,800,016

	2022/23	2023/24
SCH02 Norton & Raveningham Water Mgmt Improvement Scheme	13,942	13,942
SCH03 Lower Waveney WLMI FCERM7 Study	372,752	165,047
SCH04 Norton & Raveningham WMIS	801,165	3,093,672
SCH05 Benacre and Kessingland Flood Risk Management Scheme	362,010	1,468,002
SCH06 Shimpling Natural Flood Management Scheme	0	59,352
	1,549,870	4,800,016

18 Development Reserve

	2022/23	2023/24
Burgh Castle	258,448	258,448
Gravitational Level	53,000	53,000
Haddiscoe	5,874	5,874
Capital Receipt WHAM	173,379	173,379
	490,700	490,700

19 Langley Road & Pump Maint and Repairs Provision

	2022/23	2023/24
Langley Pump Repair Replacement Fund	11,668	11,668
Langley Road Maintenance Fund	0	0
	11,668	11,668

20 Accrued Interest Provision

	2022/23	2023/24
Burgh Castle	94,451	94,451
Worlingham	2,192	2,192
Gravitational Level	41,680	41,680
Langley Pump Repair Replacement Fund	120	120
	138,442	138,442

21 The Board is a member of the Water Management Alliance Consortium and as such also has a proportion of the pension liability for the shared staff that are employed by King's Lynn IDB, t/a the Water Management Alliance. The Fund Actuary for Norfolk County Council has prepared a separate Report for the Water Management Alliance, which identifies a notional net pension liability of £121,000 as at 31 March 2023 that is shared by all 6 Member Boards. The Board's share of this pension liability is set out every year in the WMAs Basis of Apportionment, which was approved by the Board on 31 January 2023.

22 The Reserves are managed in accordance with the Capital Financing and Reserves Policy, as approved by the Board in February 2021. This policy is available for viewing on the Board's website.

23 The purpose of the Development Reserve is to reduce the impact on drainage rates and special levies from development that takes place in the area. The Board charges developers a standard rate per impermeable hectare for agricultural land which is developed and becomes a hard standing area, such as housing, roadways etc. The money is credited to this Reserve and then used to reduce the gross cost of capital work needed to cater for the additional flows arising from such development. The income for this Reserve therefore comes exclusively from developers and is used to fund in part improvement works that are necessary because of development.

Related Party Transactions

24 Mr H Thomson-Carrie is the Chairman of the Waveney, Lower Yare and Lothingland IDB. He will receive a total of £3,500.00 Chairman's Allowance for the period 01 April 2023-31 March 2024.

25 The Board uses Rating Software for the collection of Drainage Rates known as DRS. The software was developed by Mr P J Camamile, the Chief Executive, and is supported by Byzantine Ltd. Mr P J Camamile is the Company Secretary of Byzantine Ltd, and his wife, Mrs P Camamile is a Director. Both are shareholders.

Recommended Actions:

1. To approve the Financial Report for the period ending 31-12-2023.

S JEFFREY BSc (Hons) FCCA CPFA
FINANCE & RATING MANAGER

PROPOSED RE-CONSTITUTION TO REDUCE THE NUMBER OF BOARD MEMBERS

1. Terms of Reference

- 1.1 At the last Board meeting held on 14 June 2023, members expressed concern about the low attendance at that meeting and at Board meetings generally. The Board requested the Chief Executive to prepare an Attendance Register in the first instance, which is included in the [annual reports](#) that are published on the WMA group's website.
- 1.2 The Board has not been able to fill the casual vacancies that have arisen in its elected membership in recent years, despite having a legal duty to do so¹, and some of the constituent councils have equally struggled to appoint the full number of members they are entitled to. In the Board's [Election of Members Policy \(Casual Vacancies\)](#) we have said that the Board will consider reducing the number of its members in such circumstances.
- 1.3 The Internal Auditor has also recommended that the Board considers reducing its membership, given the relatively low attendance at Board meetings. The purpose of this paper is to review the current position, consider the case for change and recommend what that reduced number of Board members should be, if appropriate.

2. Current Position

- 2.1 The Board currently has [18 places](#) for the directly elected members² which is set out in its constitution and has only [1 Electoral Division](#) that is the same as the Drainage District, however only [16 places](#) are actually filled: there are 2 vacancies.
- 2.2 The Board currently has [11 places](#) for its appointed membership³: East Suffolk DC (1 place), Great Yarmouth Borough Council (2 places), South Norfolk DC (6 places) and all councils including Breckland DC, Broadland DC and Mid Suffolk DC (2 jointly appointed places). There are [9 places](#) currently filled and there are 2 vacancies.
- 2.3 The number of places each council is entitled to appoint depends on their proportion of the Board's net expenditure that they pay for, which is reviewed every 3 years (to be reviewed next on 31 March 2026, for the period 01 April 2026 to 31 March 2029). It is important to note that the legislation caps the majority that the councils can have collectively to one⁴: the directly elected membership representing agricultural ratepayers stands as 18 places and the appointed membership representing the interests of urban drainage ratepayers currently stands at 11 places, making 29 places in total.
- 2.4 The Board currently only has 16 directly elected members and 9 appointed members, making a total of 25, as explained in sections 2.1 and 2.2 above. However, if the councils' proportion of the Board's net expenditure were to significantly increase, following further development of the area or for whatever other reason, the maximum number of places could increase from 29 to 37, which the councils are unlikely to be able to fill and could therefore increase the number of vacancies still further.

¹ Land Drainage Act 1991, Schedule 1, Part III, Section 10(1).

² Elected members are all Board members that have not been appointed by one or more billing authorities: Land Drainage Act 1991, Part III, Section 12.

³ Appointed members are all Board members that have been appointed by one or more billing authorities: Land Drainage Act 1991, Part III, Section 6(5).

⁴ Land Drainage Act 1991, Schedule 1, Part II, Section 6(2).

P J CAMAMILE
CHIEF EXECUTIVE

05 FEBRUARY 2024

PROPOSED RE-CONSTITUTION TO REDUCE THE NUMBER OF BOARD MEMBERS

- 2.5 The reason why the number of members is quite high goes back to the amalgamation of the 12 predecessor IDBs in 2006, when it was agreed that at least one member from each of the former internal drainage districts would be represented on the new Board. The Board has continued to evolve since 2006 and now has the opportunity to streamline the number of its members still further.
- 2.6 Attendance at Board meetings has remained low in recent years. For example, average attendance during 2022/23 was 44% for the directly elected members and 43% for the appointed members.
- 2.7 If the Board was to reconstitute and reduce the number of its directly elected membership from 18 then the councils would be entitled to appoint fewer members, but crucially each council would maintain a very similar proportion of the total number of members to what they have now.

3. Case for Change

- 3.1 Boards with a high number of members were cited by the National Audit Office (NAO) in 2017 as an example of poor governance, and both Defra and ADA now recommend that IDBs should consider reducing their number of members if constituent councils struggle to appoint their full entitlements and Board meetings are not well attended. The thinking here is that some IDBs may be deliberately keeping numbers high in the hope that constituent councils will not be able to field all of their entitlement and attend Board meetings, which means that a handful of 'farmers' retain control of the decision-making. This is of course complete rubbish, but perception is everything and whilst the number of elected members remain high and attendance remains low, it's easy for policy makers to use this as an excuse not to devolve more decision-making locally or worse, consider introducing more radical changes to the composition and make up of IDBs.
- 3.2 The average attendance at Board meetings during the last 3 years has been 41% (12 members present), which falls well short of what is expected and could be perceived by some as giving credence to the NAO's message. The most we've ever had attending in the last 3 years is 13 and the least we've ever had attending is 9, when we were inquorate (we need 10 members present to be quorate and Defra will not allow us to simply reduce this number in the Board's Standing Orders). Members may recall that the Board was not able to set the rates and levies a couple of years ago because the meeting was inquorate. Average attendance has been 38% for the appointed membership and 47% for the directly elected membership.
- 3.3 The Board has not been able to fill all the casual vacancies that have arisen in its elected membership in recent years, despite having a legal duty to do so, and the constituent councils have also struggled to appoint the full number of members they are entitled to do, which again could be taken by some as evidence that supports the NAO's message.
- 3.4 Crucially, the Board has also not been able to enforce the '6-months and you're off' rule, despite having a legal duty to do so⁵: where elected members do not attend Board meetings for a period of 6 months consecutively, the legislation states that they should be automatically struck off the Board unless their absence is due to illness or another reason approved by the Board and minuted as such. Whilst it is

⁵ Land Drainage Act 1991, Schedule 1, Part III, Section 8(2).

P J CAMAMILE
CHIEF EXECUTIVE

05 FEBRUARY 2024

PROPOSED RE-CONSTITUTION TO REDUCE THE NUMBER OF BOARD MEMBERS

recognised that the Board currently only meets twice a year, if an elected member did not attend two consecutive meetings without a valid reason, then they would have to step down. If we had followed this rule during the last 3 years, we would only have 5 directly elected members remaining on the Board with 12 more casual vacancies to fill that we could not fill. As a public body, it is important that the Board is consistently able to comply with the law.

- 3.5 It is important to note that IDB members can still be held personally liable for decisions taken by the Board, even if they are not in attendance at the meetings where those decisions are taken. Not all the risks can be insured against.
- 3.6 Boards with a high number of members are less likely to have contested elections. It is important to note that the Board has never had a contested election of members since it was formed in 2006. The theory here is that if there are fewer places, then they will be more fiercely contested at an Election and therefore, fewer members' leads to a healthier working democracy and a higher turnover of Board member.
- 3.7 The largest IDBs in England in terms of area do not generally have more than 21 Board members in total (for example, King's Lynn IDB and South Holland IDB are circa 40k hectares in size and both have 21 Board members). Waveney Lower Yare and Lothingland IDB is approximately 15k hectares in size and has 29 Board member places (with a potential for 37 places, should the councils be liable to pay a greater proportion of net expenditure).

4. Recommendations

- 4.1 The Board requests the Environment Agency to start the statutory process of reconstituting to reduce the number of directly elected Board members from 18 to 9, which would reduce the total number of Board members there are now from 29 to 15 and lead to the following entitlements⁶ for constituent councils (this process is estimated to take between 2 and 3 years to complete):

Directly Elected Members: 9 (a reduction of 9)

Breckland District Council: 0 (no change)

Broadland District Council: 0 (no change)

East Suffolk District Council: 1 (no change)

Great Yarmouth Borough Council: 1 (a reduction of 1)

Mid Suffolk District Council: 0 (no change)

South Norfolk District Council: 3 (a reduction of 3)

(=) Entitlement to individually appoint members: 5 (a reduction of 4)

(+) Entitlement to jointly appoint members: 1 (a reduction of 1)

(=) Collective entitlement to appoint members: 6 (a reduction of 5)

⁶ Subject to triennial review: Land Drainage Act 1991, Part II, Section 6(1).

P J CAMAMILE
CHIEF EXECUTIVE

05 FEBRUARY 2024

PROPOSED RE-CONSTITUTION TO REDUCE THE NUMBER OF BOARD MEMBERS

In reducing the number of directly elected members to 9 the Board would also limit the maximum number of members that would be possible to 19 (from 37), should the councils' proportion of net expenditure ever significantly increase in future.

- 4.2 The Board gives some thought as to how to select 9 of its 16 directly elected members to be the first members of the reconstituted Board.
- 4.3 The Board does not seek to introduce Electoral Divisions, which, if the Environment Agency agree would mean that the 9 directly elected members could continue to be nominated by any land occupier who pays drainage rates anywhere within the drainage district, giving the electorate more choice and reducing the risk of any members who have been co-opted to fill casual vacancies during the 3-year life of a Board not being able to stand at the next election.
- 4.4 The Board's directly elected members should stand down as Board members if they are absent from meetings for more than 6 months consecutively without a valid reason, as is set out in the legislation (i.e. not attending two consecutive Board meetings).
- 4.5 The Board gives some thought as to how it can reconnect with its grass roots to maintain interest in the Board's work and create a stronger network of individuals who are capable and sufficiently motivated to serve as directly elected members in future and able to attend Board meetings. This will be challenging, given that the Board's area and infrastructure is wholly dependent on the performance of the Environment Agency's coastal defences and main-river network. That said, now more than ever is an exciting time to join the Board, given the nature and extent of its planned 6-year capital improvement works programme.
- 4.6 The Board considers increasing the number of meetings it has a year from two to three, given the amount of work we currently have on. The frequency of Board meetings should be reviewed annually in January/February each year.
- 4.7 Board meeting venues should either have Wi-Fi or be equipped to host hybrid meetings, so that members have the choice of being able to attend meetings virtually or physically. This facility should increase attendance at Board meetings.
- 4.8 The Board encourages its constituent councils to take up and maintain their full entitlements and consider appointing 'non-councillors' (possibly as alternates or substitutes) as well as senior councillors who have the ability to influence and report back to their authority's decision-making executive, in accordance with the WMA group's [Guidance to Local Authorities when making Appointments to IDBs](#).
- 4.9 The Board considers changing its name from the Waveney Lower Yare and Lothingland Internal Drainage Board to the Waveney Water Management Board, which could be done at the same time as reconstituting to reduce the number of Board members.

P J CAMAMILE
CHIEF EXECUTIVE

05 FEBRUARY 2024

Options to reduce the number of rating sub districts

Case for change

1. The Board have requested Officers to look at consolidating the number of rating sub districts to reduce volatility in drainage rates and special levies that are charged each year and better align the rating profile with the planned restructuring of the pumping stations that will take place after completing our capital programme. The Board currently has 36 rating sub districts.
2. Eight of those sub districts are projected to have negative balances as at 31/03/2024 which defeats the object of holding balances at sub district level for use in only those sub districts. The other twenty-eight sub districts with positive balances are therefore subsidising the eight sub districts with negative balances. If the Board would prefer to stick with its existing Differential Rating Order (DRO) this must be regularised in 2024/25.
3. The estimated net expenditure totals for each of the existing 36 rating sub districts and the impact of putting all sub districts back into the black and balancing the budget can be seen in the worksheet labelled 'Existing Differential Rating Order (36 Sub Districts)', which is the first page of the Rate Estimates Report. Drainage Rates in total would increase from £371,825.25 in 2023/24 to £489,348.49 in 2024/25 (62% of net expenditure) and Special Levies would increase in total from £233,987.37 in 2023/24 to £299,017.32 in 2024/25 (38% of net expenditure).
4. This clearly demonstrates the volatile nature of maintaining the current 36 rating sub districts and the difficulty of balancing the budget, which we were not able to do last year because the impact on drainage rates and special levies was considered by the Board to be too great.

Options

Option 1

5. Option 1 considers the impact of introducing just one single rating district (Option 1 worksheet). The proportion of net expenditure that would come from Drainage Rates in total would reduce from 62% to 32% and the proportion of net expenditure that would come from Special Levies would increase in total from 38% to 68%.
6. This shift in proportion between drainage rates and special levies has largely been caused by the penny rate increases in the Burgh Castle, Remainder and Gravity Levels to £0.306, which would lead to significant increases for Drainage Ratepayers in these sub districts, and for all the billing authorities (councils).

Option 2

7. Option 2 considers the impact of introducing two rating sub districts – one for the pumped area and one for the gravity area (Option 2 worksheet). The proportion of net expenditure that

Options to reduce the number of rating sub districts

would come from Drainage Rates in total would reduce from 62% to 33% and the proportion of net expenditure that would come from Special Levies would increase in total from 38% to 67%.

8. This shift in proportion between drainage rates and special levies has largely been caused by the penny rate increases in the Burgh Castle & Remainder Levels, which would lead to significant increases for Drainage Ratepayers in these sub districts, and for Great Yarmouth Borough Council and East Suffolk Council.

Option 3

9. Option 3 considers the impact of introducing four rating sub districts – Main pumped area, Other pumped area, Gravity area and Lothingland area (Option 3 worksheet).
10. The proportion of net expenditure that would come from Drainage Rates in total would reduce from 62% to 36% and the proportion of net expenditure that would come from Special Levies would increase in total from 38% to 64%. This has largely been caused by the penny rate increases in the Burgh Castle & Remainder Levels, which would lead to significant increases for Drainage Ratepayers in these sub districts, and for Great Yarmouth Borough Council and East Suffolk Council.
11. This option best aligns with the planned restructuring of the pumping stations that will take place after delivering the Board's capital programme.

Option 4

12. Option 4 considers the impact of introducing five rating sub districts – Main pumped area, Burgh Castle pumped area, Other pumped area, Gravity area and Lothingland area (Option 4 worksheet).
13. The proportion of net expenditure that would come from Drainage Rates in total would reduce from 62% to 55% and the proportion of net expenditure that would come from Special Levies would increase in total from 38% to 45%.
14. This option best aligns with the existing rating profile, which limits the impact on any sub district and billing authority.

Recommendations

15. Request the EA and Defra to start the statutory process of introducing a new Differential Rating Order that reduces the number of rating sub districts from 36 to 4 with effect from 1 April 2025, as shown in the Option 3 worksheet.

Options to reduce the number of rating sub districts

16. Transfer all the actual positive balances (net of any remaining negative balances) as at 31 March 2025 into a capital reserve, which will remain ear-marked for use in those former sub districts when the necessary improvements need to be made to the drainage infrastructure.

P J CAMAMILE
CHIEF EXECUTIVE

05/02/2024

Rate in the Pound for the District: £0.306

Notes:

1. In the absence of Annual Values for non-agricultural land (other land) as set out in 535(f) of the Land Drainage Act 1991, Annual Values have been worked back from the fixed percentages that have been used historically and the rate in the pound agreed by the Board for each sub district last year.

2. Eight sub districts are projected to have negative balances or at 31/03/2024 level of holding balances at sub district level for in only those sub districts. The other twenty eight sub districts with positive balances are therefore subsidising the eight sub districts with negative balances, which is why we are recommending that this is regularised in 2024/25.

3. The proportion of net expenditure that would come from Drainage Rates in total would reduce from 62% to 32% and the proportion of net expenditure that would come from Special Levies would increase in total from 38% to 68%.

4. This shift in proportion between drainage rates and special levies has largely been caused by the penny rate increases in the Burgh Estate, Remainder and Gravity Levies to £0.36, which would lead to significant increases for Drainage Ratepayers in these sub districts, and for all the councils.

1). Not to proceed with this option because the impact on billing authorities is too great.

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Waveney, Lower Yare & Lothingland IDB
Calculation of Drainage Rates and Special Levies for 2024/25
Option 2: Proposed Differential Rating Order (2 Sub Districts)

Pumped Area Rate in the Pound: £0.417
Gravity Area Rate in the Pound: £0.151

ID	Sub District Name	Pumped/ Gravity	Ag Area (Ha)	Ag AVs (£)	Bill.Auth.ty	Sply (% age)	Sply AVs (£)	Total AVs (£)	Est. Bal.s B/Fwd (£) on 01/04/2024	Net Exp (£) 2024/25	(+/-) Reserves (£) 2024/25	Rates & Levies (£) 2024/25	Est. Bal.s C/Fwd (£) at 31/03/2025	Rate in the £ 2023/24	Rate in the £ 2024/25	Increase (%) 2024/25	Dr.Rates Total (£)	Sply Total (£)	BreckDC	MSDC	ESC	SNDC	BroadDC	GYBC
Pumped (IDB operated pumps):																								
05	Barsham 1 Level	Pumped	203.741	15,525	ESC	43.06%	11,765	27,290	11,224	19,727	0	19,727	11,224	0.350	0.417	19%	6,475.66	4,907.33			4,907.33			
08	Gillingham Level	Pumped	175.869	12,137	SNDC	79.12%	46,803	58,940	-6,487	13,838	-6,487	20,325	0	0.200	0.417	109%	5,062.48	19,522.10				19,522.10		
09	Worlingham Level	Pumped	297.047	15,317	ESC	11.11%	1,916	17,233	144,013	38,350	0	38,350	144,013	0.800	0.417	-48%	6,388.90	799.12			799.12			
10	North Cove Level	Pumped	97.648	6,363	ESC	25.19%	4,189	10,552	-9,590	11,343	-9,590	20,933	0	0.800	0.417	-48%	2,654.08	1,747.14			1,747.14			
11	Long Dam Level	Pumped	228.453	16,719	ESC	0.50%	84	16,803	9,765	22,273	0	22,273	9,765	1.000	0.417	-58%	6,973.69	35.04			35.04			
12	Short Dam Level	Pumped	78.410	6,540	ESC	0.00%	0	6,540	1,349	8,439	0	8,439	1,349	1.000	0.417	-58%	2,727.91							
13	Barnby Level	Pumped	508.969	28,693	ESC	0.33%	60	28,753	26,384	23,838	0	23,838	26,384	0.800	0.417	-48%	11,968.18	25.04			25.04			
14	Blundeston Level	Pumped	226.312	14,165		0.00%	0	14,165	2,179	21,790	0	21,790	2,179	1.000	0.417	-58%	5,908.38							
16	Caldecott Level	Pumped	97.029	4,972		0.00%	0	4,972	1,841	7,745	0	7,745	1,841	1.507	0.417	-72%	2,073.88							
17	Belton Level	Pumped	58.006	1,501	GYBC	95.26%	30,196	31,697	25,388	16,276	0	16,276	25,388	0.100	0.417	317%	626.08	12,595.22						12,595.22
18	Burgh St Peter Level	Pumped	413.365	26,769		0.00%	0	26,769	15,860	24,472	0	24,472	15,860	0.700	0.417	-40%	11,165.66							
19	Wheatase Level	Pumped	348.761	29,195	SNDC	1.52%	451	29,646	-255	20,102	-255	20,357	0	0.482	0.417	-13%	12,117.57	188.10				188.10		
20	Haddiscoe Level	Pumped	725.622	54,063	SNDC	26.83%	19,827	73,890	16,892	33,264	0	33,264	16,892	0.380	0.417	10%	22,550.30	8,270.00				8,270.00		
21	St Olaves Level	Pumped	0.000	0	SNDC	100.00%	1,063	1,063	254	1,089	0	1,089	254	1.000	0.417	-58%	0.00	443.19				443.19		
22	Askesew Level	Pumped	239.239	15,087	SNDC	7.37%	1,200	16,287	2,102	18,434	0	18,434	2,102	1.000	0.417	-58%	6,292.96	500.58				500.58		
23	Island Level	Pumped	198.948	13,730	SNDC	2.33%	328	14,058	-5,160	28,183	-5,160	33,343	0	1.614	0.417	-74%	5,726.94	136.61				136.61		
24	Pettingills Level	Pumped	290.630	16,477		0.00%	0	16,477	-1,689	21,402	-1,689	23,091	0	1.183	0.417	-65%	6,872.75							
25	Fringe Level	Pumped	12.700	4,752	SNDC	85.25%	27,305	32,057	-1,433	18,556	-1,433	19,989	0	0.450	0.417	-7%	3,982.11	11,389.34				11,389.34		
27	Raveningham Level	Pumped	260.938	15,598	SNDC	0.33%	52	15,650	-5,289	16,637	-5,289	21,926	0	0.675	0.417	-38%	6,506.10	21.54				21.54		
28	Norton Low Level	Pumped	297.114	20,706	SNDC	1.58%	342	21,048	-1,666	24,490	-1,666	26,156	0	1.000	0.417	-58%	8,636.71	142.64				142.64		
29	Norton Level	Pumped	294.920	15,633	SNDC	18.87%	3,475	19,108	7,830	17,648	0	17,648	7,830	0.990	0.417	-58%	6,520.70	1,449.27				1,449.27		
32	Limpenhoe Level	Pumped	308.220	19,597	BroadDC	6.69%	1,405	21,002	9,051	23,976	0	23,976	9,051	0.800	0.417	-48%	8,174.13	585.88				585.88		
33	Langley Pumped Level	Pumped	994.802	72,762	SNDC	29.50%	30,233	102,995	22,331	73,641	0	73,641	22,331	0.700	0.417	-40%	30,349.86	12,610.73				12,610.73		
35	Burgh Castle Level	Pumped	528.208	33,858	GYBC	94.02%	534,245	568,103	413,157	68,387	0	68,387	413,157	0.080	0.417	421%	14,122.56	222,839.89						222,839.89
			6,884,951	£460,159			£714,938	£1,175,097	£678,051	£573,900	-£31,569	£605,469	£709,620				£191,937.59	£298,208.76	£0.00	£0.00	£7,513.67	£54,674.10	£585.88	£235,435.11
Pumped (privately operated pumps):																								
07	Remainder Level	Pvte Pumped	305.711	21,565.00	ESC	69.30%	195,518.02	282,255.58	7,032	11,895	0	11,895	7,032	0.041	0.417	917%	8,995.01	108,737.02			81,552.80	27,184.22		
15	General Level	Pvte Pumped	533.995	19,644.00	SNDC	23.10%	65,172.56							0.041	0.417	917%								
					ESC	7.05%	1,899.76	26,928.38	2,581	4,959	0	4,959	2,581	0.175	0.417	138%	8,193.74	3,038.39			792.41			2,245.98
26	Powells Level	Pvte Pumped	137.552	11,868.00	SNDC	2.78%	338.39	12,206.39	45	1,879	0	1,879	45	0.151	0.417	176%	4,950.28	141.14				141.14		
			977.258	£53,077			£268,313	£321,390	£9,658	£18,733	£0	£18,733	£9,658				£22,139.03	£111,916.55	£0.00	£0.00	£82,345.21	£27,325.36	£0.00	£2,245.98
			7,862.209	£513,236			£983,251	£1,496,487	£687,709	£592,633	-£31,569	£624,202	£719,278				£214,076.62	£410,125.31	£0.00	£0.00	£89,858.88	£81,999.46	£585.88	£237,681.09
Gravity:																								
01	Waveney Valley	Gravity	4,420.183	236,944	BreckDC	0.82%	7,382	899,428	69,868	120,432	0	120,432	69,868	0.124	0.151	22%	35,895.19	100,361.17	1,118.33	21,916.08	1,036.44	76,290.32		
					MSDC	16.08%	144,668							0.124	0.151	22%								
					ESC	0.76%	6,842							0.124	0.151	22%								
02	Geldeston 1 Level	Gravity	166.086	12,008	SNDC	55.97%	503,592							0.124	0.151	22%								
					SNDC	39.62%	1,731	13,739	14,122	1,734	0	1,734	14,122	0.140	0.151	8%	1,819.12	262.19				262.19		
03	Geldeston 2 Level	Gravity	68.359	4,165	SNDC	15.22%	2,426	6,591	6,991	5,530	0	5,530	6,991	0.330	0.151	-54%	630.97	367.57				367.57		
04	Geldeston Village Level	Gravity	0.142	0	SNDC	100.00%	3,962	3,962	2,596	4,159	0	4,159	2,596	1.000	0.151	-85%	0.00	600.18				600.18		
06	Barsham 2 Level	Gravity	7.974	197		0.00%	0	197	222	78	0	78	222	0.402	0.151	-62%	29.84							
30	Lower Gravitation Level	Gravity	32.472	1,304	SNDC	93.18%	17,288	18,592	33,212	3,284	0	3,284	33,212	0.196	0.151	-23%	197.55	2,619.02				2,619.02		
31	Upper Gravitation Level	Gravity	103.714	5,647	SNDC	87.49%	38,690	44,337	33,213	8,875	0	8,875	33,213	0.204	0.151	-26%	855.48	5,861.27				5,861.27		
34	Claxton Gravitation Level	Gravity	104.419	3,762	SNDC	6.81%	274	4,036	32,513	1,058	0	1,058	32,513	0.170	0.151	-11%	569.91	41.51				41.51		
36	Lothingland Level	Gravity	651.900	41,237	ESC	55.54%	51,527	92,764	11,867	19,014	0	19,014	11,867	0.200	0.151	-24%	6,347.09	7,805.94			7,805.94			
			5,555.249	£305,264			£778,382	£1,083,646	£204,603	£164,164	£0	£164,164	£204,603				£46,245.15	£117,918.85	£1,118.33	£21,916.08	£8,842.38	£86,042.06	£0.00	£0.00
			13,417.458	£818,500			£1,761,633	£2,580,133	£892,312	£756,797	-£31,569	£788,366	£923,881				£260,321.77	£528,044.16	£1,118.33	£21,916.08	£98,701.26	£168,041.52	£585.88	£237,681.09

- Notes:
- 1). In the absence of Annual Values for non-agricultural land (other land) as set out in S37(5) of the Land Drainage Act 1991, Annual Values have been worked back from the fixed percentages that have been used historically and the rate in the pound agreed by the Board for each sub district last year.
 - 2). Eight sub districts are projected to have negative balances as at 31/03/2024 which defeats the object of holding balances at sub district level for use in only those sub districts. The other twenty eight sub districts with positive balances are therefore subsidising the eight sub districts with negative balances, which is why we are recommending that this is regularised in 2024/25.
 - 3). The proportion of net expenditure that would come from Drainage Rates in total would reduce from 62% to 33% and the proportion of net expenditure that would come from Special Levies would increase in total from 38% to 67%.
 - 4). This shift in proportion between drainage rates and special levies has largely been caused by the penny rate increases in the Burgh Castle & Remainder Levels, which would lead to significant increases for Drainage Ratepayers in these sub districts, and for Great Yarmouth Borough Council and East Suffolk Council.

Recommendations:

- 1). Not to proceed with this option because the impact on billing authorities is too great.

P J CAMAMILE
CHIEF EXECUTIVE
05/02/2024

Waveney, Lower Yare & Lothingland IDB
Calculation of Drainage Rates and Special Levies for 2024/25
Option 3: Proposed Differential Rating Order (4 Sub Districts)

Main pumped area: £0.515
Other pumped area: £0.058
Gravity area: £0.146
Lothingland area: £0.205

ID	Sub District Name	Pumped/ Gravity	Ag Area (Ha)	Ag Avs (£)	Bill Auth.ty	Sply % (age)	Sply Avs (£)	Total Avs (£)	Est. Bal.s B/Pwd (£) on 01/04/2024	Net Exp (£) 2024/25	(+/-) Reserves (£) 2024/25	Rates & Levies (£) 2024/25	Est. Bal.s C/Pwd (£) at 31/03/2025	Rate in the £ 2023/24	Rate in the £ 2024/25	Increase (%) 2024/25	Dr.Rates Total (£)	Sply Total (£)	BreckDC	MSDC	ESC	SNDC	BroadDC	GYBC
Main pumped area (IDB operated pumps):																								
05	Barsham 1 Level	Pumped	203.741	15,525	ESC	43.06%	11,765	27,290	11,224	19,727	0	19,727	11,224	0.350	0.515	47%	7,998.95	6,061.70			6,061.70			
06	Barsham 2 Level	Pumped (to be)	7.974	197		0.00%	0	197	222	78	0	78	222	0.402	0.515	28%	101.50							
08	Gillingham Level	Pumped	175.869	12,137	SNDC	79.12%	46,803	58,940	-6,487	13,838	-6,487	20,325	0	0.200	0.515	158%	6,253.35	24,114.36				24,114.36		
09	Worlingham Level	Pumped	297.047	15,317	ESC	11.11%	1,916	17,233	144,013	38,350	0	38,350	144,013	0.800	0.515	-36%	7,891.78	987.10			987.10			
10	North Cove Level	Pumped	97.648	6,363	ESC	25.10%	4,189	10,552	9,590	11,343	-9,590	20,933	0	0.800	0.515	-36%	3,278.41	2,158.13						
11	Long Dam Level	Pumped	228.453	16,719	ESC	0.50%	84	16,803	9,765	22,273	0	22,273	9,765	1.000	0.515	-48%	8,614.13	43.28			43.28			
12	Short Dam Level	Pumped	78.410	6,540		0.00%	0	6,540	1,349	8,439	0	8,439	1,349	1.000	0.515	-48%	3,369.61							
13	Barbry Level	Pumped	508.969	28,693	ESC	0.33%	60	28,753	26,384	23,838	0	23,838	26,384	0.800	0.515	-36%	14,783.50	30.92			30.92			
14	Blundeston Level	Pumped	226.312	14,165		0.00%	0	14,165	2,179	21,790	0	21,790	2,179	1.000	0.515	-48%	7,298.24							
16	Caldecott Level	Pumped	97.029	4,972		0.00%	0	4,972	1,841	7,745	0	7,745	1,841	1.507	0.515	-66%	2,561.72							
17	Belton Level	Pumped	58.006	1,501	GYBC	95.26%	30,196	31,697	25,388	16,276	0	16,276	25,388	0.100	0.515	415%	773.36	15,558.04					15,558.04	
18	Burgh St Peter Level	Pumped	413.365	26,769		0.00%	0	26,769	15,860	24,472	0	24,472	15,860	0.700	0.515	-26%	13,792.20							
19	Wheatdace Level	Pumped	348.761	29,195	SNDC	1.52%	451	29,646	-255	20,102	-255	20,357	0	0.482	0.515	7%	15,042.15	232.35				232.35		
20	Haddiscoe Level	Pumped	725.622	54,063	SNDC	26.83%	19,827	73,890	16,892	33,264	0	33,264	16,892	0.380	0.515	36%	27,854.89	10,215.39				10,215.39		
21	St Olaves Level	Pumped	0.000	0	SNDC	100.00%	1,063	1,063	254	1,089	0	1,089	254	1.000	0.515	-48%	0.00	547.44					547.44	
22	Askews Level	Pumped	239.239	15,087	SNDC	7.37%	1,200	16,287	2,102	18,434	0	18,434	2,102	1.000	0.515	-48%	7,773.28	618.33				618.33		
23	Island Level	Pumped	198.948	13,730	SNDC	2.33%	328	14,058	-5,160	28,183	-5,160	33,343	0	1.614	0.515	-68%	7,074.11	168.74					168.74	
24	Pettingills Level	Pumped	290.630	16,477		0.00%	0	16,477	-1,689	21,402	-1,689	23,091	0	1.183	0.515	-56%	8,489.45							
25	Fringe Level	Pumped	12.700	4,752	SNDC	85.25%	27,305	32,057	-1,433	18,556	-1,433	19,989	0	0.450	0.515	14%	2,448.37	14,068.50				14,068.50		
27	Raveningham Level	Pumped	260.938	15,598	SNDC	0.33%	52	15,650	-5,289	16,637	-5,289	21,926	0	0.675	0.515	-24%	8,036.56	26.60					26.60	
28	Norton Low Level	Pumped	297.114	20,706	SNDC	1.58%	342	21,048	-1,666	24,490	-1,666	26,156	0	1.000	0.515	-48%	10,668.36	176.19					176.19	
29	Norton Level	Pumped	294.920	15,633	SNDC	18.87%	3,475	19,108	7,830	17,648	0	17,648	7,830	0.990	0.515	-48%	8,054.59	1,790.19					1,790.19	
32	Limpinho Level	Pumped	308.220	19,597	BroadDC	6.69%	1,405	21,002	9,051	23,976	0	23,976	9,051	0.800	0.515	-36%	10,096.97	723.70				723.70		
33	Langley Pumped Level	Pumped	994.802	72,762	SNDC	29.50%	30,233	102,995	22,331	73,641	0	73,641	22,331	0.700	0.515	-26%	37,489.18	15,577.20				15,577.20		
35	Burgh Castle Level	Pumped	528.208	£33,858	GYBC	94.02%	£534,245	£568,103	£413,157	£68,387	£0	£68,387	£413,157	0.080	0.515	544%	£17,444.66	£275,259.41					£275,259.41	
			6,892.925	£460,356			£714,938	£1,175,294	£678,273	£573,978	£-31,569	£605,547	£709,842				£237,189.32	£368,357.57	£0.00	£0.00	£9,281.13	£67,535.29	£723.70	£290,817.45
Other pumped area (privately operated pumps):																								
07	Remainder Level	Pvte Pumped	305.711	21,565.00	ESC	69.30%	195,518.02	282,255.58	7,032	11,895	0	11,895	7,032	0.041	0.058	42%	1,256.97	15,194.97			11,396.23	3,798.74		
15	General Level	Pvte Pumped	533.995	19,644.00	SNDC	23.10%	65,172.56	26,928.38	2,581	4,959	0	4,959	2,581	0.041	0.058	42%								
					ESC	7.05%	1,899.76							0.175	0.058	-67%	1,145.00	424.58			110.73		313.85	
26	Powells Level	Pvte Pumped	137.552	11,868.00	SNDC	2.78%	338.39	12,206.39	45	1,879	0	1,879	45	0.151	0.058	-61%	691.75	19.72				19.72		
			977.258	£53,077			£268,313	£321,390	£9,658	£18,733	£0	£18,733	£9,658				£3,093.72	£15,639.27	£0.00	£0.00	£11,506.96	£3,818.46	£0.00	£313.85
Gravity:																								
01	Waveney Valley	Gravity	4,420.183	236,944	BreckDC	0.82%	7,382	899,428	69,868	120,432	0	120,432	69,868	0.124	0.146	18%	34,697.14	97,011.51	1,081.00	21,184.61	1,001.85	73,744.05		
					MSDC	16.08%	144,668							0.124	0.146	18%								
					ESC	0.76%	6,842							0.124	0.146	18%								
					SNDC	55.97%	503,592							0.124	0.146	18%								
02	Geldeston 1 Level	Gravity	166.086	12,008	SNDC	39.62%	1,731	13,739	14,122	1,734	0	1,734	14,122	0.140	0.146	5%	1,758.40	253.44				253.44		
03	Geldeston 2 Level	Gravity	68.359	4,165	SNDC	15.22%	2,426	6,591	6,991	5,530	0	5,530	6,991	0.330	0.146	-56%	609.91	355.30				355.30		
04	Geldeston Village Level	Gravity	0.142	0	SNDC	100.00%	3,962	3,962	2,596	4,159	0	4,159	2,596	1.000	0.146	-85%	0.00	580.15				580.15		
30	Lower Gravitation Level	Gravity	32.472	1,304	SNDC	93.18%	17,288	18,592	33,212	3,284	0	3,284	33,212	0.196	0.146	-25%	190.95	2,531.61				2,531.61		
31	Upper Gravitation Level	Gravity	103.714	5,647	SNDC	87.49%	38,690	44,337	33,213	8,875	0	8,875	33,213	0.204	0.146	-28%	826.92	5,665.64				5,665.64		
34	Claxton Gravitation Level	Gravity	104.419	3,762	SNDC	6.81%	274	4,036	32,513	1,058	0	1,058	32,513	0.170	0.146	-14%	550.89	40.13				40.13		
			4,895.375	£263,830			£726,855	£990,685	£192,514	£145,072	£0	£145,072	£192,514				£38,634.21	£106,437.78	£1,081.00	£21,184.61	£1,001.85	£83,170.32	£0.00	£0.00
36	Lothingland Level	Gravity	651.900	£41,237	ESC	55.54%	£51,527	£92,764	£11,867	£19,014	£0	£19,014	£11,867	0.200	0.205	2%	£8,452.42	£10,561.58			£10,561.58			
			13,417.458	£818,500			£1,761,633	£2,580,133	£892,312	£756,797	£-31,569	£788,366	£923,881				£287,369.67	£500,996.20	£1,081.00	£21,184.61	£32,351.52	£154,524.07	£723.70	£291,131.30

- Notes:
- In the absence of Annual Values for non-agricultural land (other land) as set out in S37(5) of the Land Drainage Act 1991, Annual Values have been worked back from the fixed percentages that have been used historically and the rate in the pound agreed by the Board for each sub district last year.
 - Eight sub districts are projected to have negative balances as at 31/03/2024 which defeats the object of holding balances at sub district level for use in only those sub districts. The other twenty eight sub districts with positive balances are therefore subsidising the eight sub districts with negative balances, which is why we are recommending that this is regularised in 2024/25.
 - The proportion of net expenditure that would come from Drainage Rates in total would reduce from 62% to 36% and the proportion of net expenditure that would come from Special Levies would increase in total from 38% to 64%.
 - This shift in proportion between drainage rates and special levies has largely been caused by the penny rate increases in the Burgh Castle & Remainder Levels, which would lead to significant increases for Drainage Ratepayers in these sub districts, and for Great Yarmouth Borough Council and East Suffolk Council.
 - This option best aligns with the planned restructuring of the pumping stations that will take place after delivering the Board's capital programme.

- Recommendations:
- Request the EA and Defra to start the statutory process of introducing a new Differential Rating Order that reduces the number of rating sub districts from 36 to 4 with effect from 1 April 2025, as shown above.
 - Transfer all the actual positive balances (net of any remaining negative balances) as at 31 March 2025 into a capital reserve, which will remain ear-marked for use in those former sub districts.

P J CAMMILE
CHIEF EXECUTIVE
05/02/2024

Waveney, Lower Yare & Lothingland IDB
Calculation of Drainage Rates and Special Levies for 2024/25
Option 4: Proposed Differential Rating Order (5 Sub Districts)

Main pumped area: £0.885
Burgh Castle pumped area: £0.120
Other pumped area: £0.058
Gravity area: £0.146
Lothingland area: £0.205

ID	Sub District Name	Pumped/ Gravity	Ag Area (Ha)	Ag AVs (£)	Bill/Auth.ty	Sply (% age)	Sply AVs (£)	Total AVs (£)	Est. Bal.s B/Fwd (£) on 01/04/2024	Net Exp (£) 2024/25	(+/-) Reserves (£) 2024/25	Rates & Levies (£) 2024/25	Est. Bal.s C/Fwd (£) at 31/03/2025	Rate in the £ 2023/24	Rate in the £ 2024/25	Increase (%) 2024/25	Dr.Rates Total (£)	Sply Total (£)	BreckDC	MSDC	ESC	SNDC	BroadDC	GYBC	
Main pumped area (IDB operated pumps):																									
05	Barsham 1 Level	Pumped	203.741	15,525	ESC	43.06%	11,765	27,290	11,224	19,727	0	19,727	11,224	0.350	0.885	153%	13,734.42	10,408.11			10,408.11				
06	Barsham 2 Level	Pumped (to be)	7.974	197		0.00%	0	197	222	78	0	78	222	0.402	0.885	120%	174.28								
08	Gillingham Level	Pumped	175.869	12,137	SNDC	79.12%	46,803	58,940	-6,487	13,838	-6,487	20,325	0	0.200	0.885	342%	10,737.17	41,405.02				41,405.02			
09	Worlingham Level	Pumped	297.047	15,317	ESC	11.11%	1,916	17,233	144,013	38,350	0	38,350	144,013	0.800	0.885	11%	13,550.41	1,694.88				1,694.88			
10	North Cove Level	Pumped	97.648	6,363	ESC	25.19%	4,189	10,552	-9,590	11,343	-9,590	20,933	0	0.800	0.885	11%	5,629.12	3,705.57				3,705.57			
11	Long Dam Level	Pumped	228.453	16,719	ESC	0.50%	84	16,803	9,765	22,273	0	22,273	9,765	1.000	0.885	-12%	14,790.71	74.31				74.31			
12	Short Dam Level	Pumped	78.410	6,540		0.00%	0	6,540	1,349	8,439	0	8,439	1,349	1.000	0.885	-12%	5,785.71								
13	Barnby Level	Pumped	508.969	28,693	ESC	0.33%	60	28,753	26,384	23,838	0	23,838	26,384	0.800	0.885	11%	25,383.68	53.10			53.10				
14	Blundeston Level	Pumped	226.312	14,165		0.00%	0	14,165	2,179	21,790	0	21,790	2,179	1.000	0.885	-12%	12,531.27								
16	Caldecott Level	Pumped	97.029	4,972		0.00%	0	4,972	1,841	7,745	0	7,745	1,841	1.507	0.885	-41%	4,398.55								
17	Belfon Level	Pumped	58.006	1,501	GYBC	95.26%	30,196	11,697	25,388	16,276	0	16,276	25,388	0.100	0.885	785%	1,327.88	26,713.59						26,713.59	
18	Burgh St Peter Level	Pumped	413.365	26,769		0.00%	0	26,769	15,860	24,472	0	24,472	15,860	0.700	0.885	26%	23,681.59								
19	Wheatacre Level	Pumped	348.761	29,195	SNDC	1.52%	451	29,646	-255	20,102	-255	20,357	0	0.482	0.885	84%	25,827.78	398.96				398.96			
20	Haddiscoe Level	Pumped	725.622	54,063	SNDC	26.83%	19,827	73,890	16,892	33,264	0	33,264	16,892	0.380	0.885	133%	47,827.62	17,540.10				17,540.10			
21	St Olaves Level	Pumped	0.000	0	SNDC	100.00%	1,063	1,063	254	1,089	0	1,089	254	1.000	0.885	-12%	0.00	939.97				939.97			
22	Askews Level	Pumped	239.239	15,087	SNDC	7.37%	1,200	16,287	2,102	18,434	0	18,434	2,102	1.000	0.885	-12%	13,346.93	1,061.69				1,061.69			
23	Island Level	Pumped	198.948	13,730	SNDC	2.33%	328	14,058	-5,160	28,183	-5,160	33,343	0	1.614	0.885	-45%	12,146.45	289.74				289.74			
24	Pettingills Level	Pumped	290.630	16,477		0.00%	0	16,477	-1,689	21,402	-1,689	23,091	0	1.183	0.885	-25%	14,576.62								
25	Fringe Level	Pumped	12.700	4,752	SNDC	85.25%	27,305	32,057	-1,433	18,556	-1,433	19,989	0	0.450	0.885	97%	4,203.93	24,156.01				24,156.01			
27	Raveningham Level	Pumped	260.938	15,598	SNDC	0.33%	52	15,650	-5,289	16,637	-5,289	21,926	0	0.675	0.885	31%	13,799.00	45.68				45.68			
28	Norton Low Level	Pumped	297.114	20,706	SNDC	1.58%	342	21,048	-1,666	24,490	-1,666	26,156	0	1.000	0.885	-12%	18,317.87	302.52				302.52			
29	Norton Level	Pumped	294.920	15,633	SNDC	18.87%	3,475	19,108	7,830	17,648	0	17,648	7,830	0.990	0.885	-11%	13,829.96	3,073.81				3,073.81			
32	Limpnehoe Level	Pumped	308.220	19,597	BroadDC	6.69%	1,405	21,002	9,051	23,976	0	23,976	9,051	0.800	0.885	11%	17,336.77	1,242.62					1,242.62		
33	Langley Pumped Level	Pumped	994.802	72,762	SNDC	29.50%	30,233	102,995	22,331	73,641	0	73,641	22,331	0.700	0.885	26%	64,369.97	26,746.48					26,746.48		
			6,364,717	£426,498			£180,693	£607,191	£265,116	£505,591	£-31,569	£537,160	£296,685												
35	Burgh Castle Level	Pumped	528.208	£33,858	GYBC	94.02%	£534,245	£568,103	£413,157	£68,387	£0	£68,387	£413,157	0.080	0.120	50%	£4,075.75	£64,311.25						£64,311.25	
Other pumped area (privately operated pumps):																									
07	Remainder Level	Pvte Pumped	305.711	21,565.00	ESC	69.30%	195,518.02	282,255.58	7,032	11,895	0	11,895	7,032	0.041	0.058	42%	1,256.97	15,194.97			11,396.23	3,798.74			
15	General Level	Pvte Pumped	533.995	19,644.00	SNDC	23.10%	65,172.56	26,928.38	2,581	4,959	0	4,959	2,581	0.041	0.058	42%							313.85		
					ESC	7.05%	1,899.76				0			0.175	0.058	-67%	1,145.00	424.58			110.73				
26	Powells Level	Pvte Pumped	137.552	11,868.00	SNDC	2.78%	338.39	12,206.39	45	1,879	0	1,879	45	0.151	0.058	-61%	691.75	19.72				19.72			
			977.258	£53,077			£268,313	£321,390	£9,658	£18,733	£0	£18,733	£9,658												
Gravity:																									
01	Waveney Valley	Gravity	4,420.183	236,944	BreckDC	0.82%	7,382	899,428	69,868	120,432	0	120,432	69,868	0.124	0.146	18%	34,697.14	97,011.51	1,081.00	21,184.61	1,001.85	73,744.05			
					MSDC	16.08%	144,668							0.124	0.146	18%									
					ESC	0.76%	6,842							0.124	0.146	18%									
					SNDC	55.97%	503,592							0.124	0.146	18%									
02	Geldeston 1 Level	Gravity	166.086	12,008	SNDC	39.62%	1,731	13,739	14,122	1,734	0	1,734	14,122	0.140	0.146	5%	1,758.40	253.44				253.44			
03	Geldeston 2 Level	Gravity	68.359	4,165	SNDC	15.22%	2,426	6,591	6,991	5,530	0	5,530	6,991	0.330	0.146	-56%	609.91	355.30				355.30			
04	Geldeston Village Level	Gravity	0.142	0	SNDC	100.00%	3,962	3,962	2,596	4,159	0	4,159	2,596	1.000	0.146	-85%	0.00	580.15				580.15			
30	Lower Gravitation Level	Gravity	32.472	1,304	SNDC	93.18%	17,288	18,592	33,212	3,284	0	3,284	33,212	0.196	0.146	-25%	190.95	2,531.61				2,531.61			
31	Upper Gravitation Level	Gravity	103.714	5,647	SNDC	87.49%	38,690	44,337	33,213	8,875	0	8,875	33,213	0.204	0.146	-28%	826.92	5,665.64				5,665.64			
34	Claxton Gravitation Level	Gravity	104.419	3,762	SNDC	6.81%	274	4,036	32,513	1,058	0	1,058	32,513	0.170	0.146	-14%	550.89	40.13				40.13			
			4,895.375	£263,830			£726,855	£990,685	£192,514	£145,072	£0	£145,072	£192,514												
36	Lothingland Level	Gravity	651.900	£41,237	ESC	55.54%	£51,527	£92,764	£11,867	£19,014	£0	£19,014	£11,867	0.200	0.205	2%	£8,452.42	£10,561.58			£10,561.58				
			13,417.458	£818,500			£1,761,633	£2,580,133	£892,312	£756,797	£-31,569	£788,366	£923,881												
																		£431,563.79	£356,802.04	£1,081.00	£21,184.61	£39,006.36	£202,948.76	£1,242.62	£91,338.69

- Notes:
- 1). In the absence of Annual Values for non-agricultural land (other land) as set out in S37(5) of the Land Drainage Act 1991, Annual Values have been worked back from the fixed percentages that have been used historically and the rate in the pound agreed by the Board for each sub district last year.
 - 2). Eight sub districts are projected to have negative balances as at 31/03/2024 which defeats the object of holding balances at sub district level for use in only those sub districts. The other twenty eight sub districts with positive balances are therefore subsidising the eight sub districts with negative balances, which is why we are recommending that this is regularised in 2024/25.
 - 3). The proportion of net expenditure that would come from Drainage Rates in total would reduce from 62% to 55% and the proportion of net expenditure that would come from Special Levies would increase in total from 38% to 45%.

Recommendations:

- 1). Not to proceed with this option because it does not best align with the new pumping regime that will operate after the Board has completed its pumping station improvement programme. However, if the preferred Option 3 is considered to have too much of an impact on the billing authorities, this is the next best option.

P J CAMAMILE
CHIEF EXECUTIVE
05/02/2024

WAVENEY, LOWER YARE & LOTHINGLAND INTERNAL DRAINAGE BOARD
ROLLING 6-YEAR INDICATIVE CAPITAL PROGRAMME

[Interactive Google Map Link](#)

SCH NO	PROJECT TITLE	PROBABLE 2023/24	ESTIMATE 2023/24	ESTIMATE 2024/25	ESTIMATE 2025/26	ESTIMATE 2026/27	ESTIMATE 2027/28	ESTIMATE 2028/29	ESTIMATE 2029/30
		£	£	£	£	£	£		£
5	Benacre and Kessingland Flood Risk Management Scheme (*Note 1)	1,266,582	8,485,268	4,000,000	14,136,350	14,520,512	15,286,984	5,000,000	0
4	Norton & Raveningham Pumping Station Replacement (*Note 2)	3,693,870	4,567,303	3,676,870	10,551	0	0	0	0
3	Lower Waveney Water Level Management Improvements Phase 1 (*Note 3)	783,738	1,055,941	2,796,345	5,698,750	21,507,496	25,658,360	3,579,111	39,188
6	Shimpling Natural Flood Management (*Note 4)	67,000	148,710	0	0	0	0	0	0
tbc	Lower Waveney Water Level Management Improvements Phase 2	0	0	0	0	0	0	822,172	2,555,202
GROSS COST OF CAPITAL PROGRAMME		5,811,190	14,257,222	10,473,215	19,845,650	36,028,008	40,945,345	9,401,283	2,594,390
(-) CAPITAL FINANCING (Flood Defence Grant in Aid)									
5	Benacre and Kessingland Flood Risk Management Scheme	1,266,582	6,485,268	2,000,000	14,136,350	14,520,512	15,286,984	5,000,000	0
4	Norton & Raveningham Pumping Station Replacement	3,693,870	4,567,303	3,676,870	10,551	0	0	0	0
3	Lower Waveney Water Level Management Improvements	783,738	1,055,941	2,796,345	5,698,750	21,507,496	25,658,360	3,579,111	39,188
6	Shimpling Natural Flood Management	67,000	148,710	0	0	0	0	0	0
tbc	Lower Waveney Water Level Management Improvements Phase 2	0	0	0	0	0	0	822,172	2,555,202
(-) CAPITAL FINANCING (Suffolk County Council Highways)									
5	Benacre and Kessingland Flood Risk Management Scheme (*Note 5)	0	2,000,000	2,000,000	0	0	0	0	0
(-) CAPITAL FINANCING		5,811,190	14,257,222	10,473,215	19,845,650	36,028,008	40,945,345	9,401,283	2,594,390
(=) NET REVENUE CONTRIBUTION TO CAPITAL OUTLAY		£0	£0	£0	£0	£0	£0	£0	£0

(*) Notes:

1) SCH05 The Benacre project will replace the old EA pumping station with two new pumping stations, and c3km of Embankment set further up the Lothingland Valley creating intertidal habitat. This is funded by the Environment Agency and Suffolk County Council highway funding. Balfour Beatty have repriced the project based on the final design and there is currently a shortfall in funding. We are seeking additional funding from the Environment Agency, Suffolk County Council and beneficiaries, but as of November 2023 the funding package is not clear. If a resolution can be found we could still be on site in Autumn 2024.

2) SCH04 The Norton project will replace 2 old pumping stations with one new pumping station. This scheme is 100% funded by the Environment Agency. The project started construction on site in October 2023.

3) SCH03 The Lower Waveney project is assessing 14 pumping station replacements & refurbishments. We are currently developing the Outline Business Case (OBC) which is 100% funded by the Environment Agency, we anticipate this will be submitted for approval by March 2024. We will only be able to progress the project post OBC when a full funding package is in place.

4) SCH06 The Shimpling NFM project is funded with a £67k contribuion of Local Levy to undertake Natural flood management measures at Shimpling, combining slow the flow principles upstream of the village with habitat improvements. Work began in November 2023.

5) SCH05 The Benacre project includes a £2m contribution from Suffolk County Council highways, to reflect the flood protection it will provide to the A12.

K NASH

PROJECT DELIVERY MANAGER

MAINTENANCE PROGRAMME 2024-2025

1.08	2024-25 Annual Estimate											
Pump Name	Drain Maintenance	Loan Charges	Road Maintenance	PA	Surveyor	Pump Servicing & Maintenance	Electricity	Precept	Admin Chg	Insurance	TOTAL	
Askews	£ 1,965	£ 2,215	£ 330	£ 405	£ 1,074	£ 1,785	£ 6,500	£ 1,132	£ 1,924	£ 1,105	£	18,434
Barsham 1	£ 6,699	£ -	£ -	£ 350	£ 707	£ 1,575	£ 15,000	£ 1,936	£ 1,663	£ 1,105	£	29,035
Barsham 2	£ -	£ -	£ -	£ -	£ 9	£ -	£ -	£ 25	£ 48	£ -	£	82
Belton	£ 8,655	£ -	£ -	£ 2,500	£ 1,066	£ 1,575	£ 17,000	£ 1,387	£ 2,218	£ 1,105	£	35,506
Remainder	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 2,713	£ 9,182	£ -	£	11,895
Blundeston	£ 5,949	£ 2,199	£ -	£ 400	£ 1,295	£ 1,575	£ 25,000	£ 413	£ 4,939	£ 1,105	£	42,875
Burgh Castle	£ 9,914	£ -	£ -	£ 3,650	£ 5,000	£ 2,100	£ 30,000	£ 12,702	£ 18,132	£ 1,105	£	82,603
Burgh St Peter	£ 8,165	£ -	£ -	£ 1,886	£ 430	£ 1,575	£ 7,000	£ 1,427	£ 2,884	£ 1,105	£	24,472
Caldecott	£ -	£ -	£ -	£ -	£ -	£ 1,575	£ 6,000	£ 206	£ 2,470	£ 1,105	£	11,356
Geldeston 1	£ 2,974	£ -	£ -	£ 300	£ 358	£ -	£ -	£ 334	£ 333	£ -	£	3,025
Geldeston 2	£ 4,164	£ -	£ -	£ 300	£ 358	£ -	£ -	£ 1,720	£ 1,437	£ -	£	5,649
Geldeston village	£ -	£ -	£ -	£ -	£ 358	£ -	£ -	£ -		£ -	£	3,962
Gillingham	£ 6,299	£ -	£ -	£ 1,910	£ 358	£ 2,100	£ 9,000	£ 1,558	£ 2,112	£ 1,105	£	24,441
Haddiscoe	£ 11,664	£ -	£ 3,240	£ 5,109	£ 2,772	£ 2,835	£ 12,000	£ 2,869	£ 6,236	£ 1,105	£	47,830
Haddiscoe Island	£ 3,499	£ 2,007	£ 6,480	£ 367	£ 993	£ 1,575	£ 6,000	£ 465	£ 1,694	£ -	£	23,080
St Olaves	£ 18	£ 20		£ 4	£ 195	£ 210	£ 75	£ 214	£ 352	£ -	£	1,089
Pettingills Level	£ 1,983	£ 2,408	£ 2,062	£ 440	£ 993	£ 1,575	£ 7,500	£ 557	£ 2,269	£ -	£	19,787
Fringe Level (Langley Marshes)	£ 1,728	£ -	£ -	£ 1,951	£ 1,119	£ 1,575	£ 10,208	£ 2,039	£ 3,320	£ -	£	21,940
Langley Double	£ 6,480	£ -	£ -	£ 6,756	£ 786	£ 2,100	£ 16,000	£ 1,730	£ 3,799	£ 1,105	£	38,756
Langley Monks	£ 3,966	£ -	£ -	£ 2,712	£ 786	£ 2,100	£ 16,000	£ 1,730	£ 3,799	£ 1,105	£	32,197
Claxton	£ 3,966	£ -	£ -	£ 4,033	£ 786	£ 2,100	£ 16,000	£ 1,730	£ 3,799	£ 1,105	£	33,519
Claxton Gravitational	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 272	£ 567	£ -	£	839
Limpenhoe	£ 5,400	£ -	£ -	£ 1,062	£ 515	£ 1,575	£ 12,000	£ 676	£ 6,695	£ 1,105	£	29,028
Long Dam	£ 3,569	£ -	£ -	£ 600	£ 358	£ 1,575	£ 19,000	£ 2,119	£ 1,617	£ 1,105	£	29,943
North Cove		£ 1,927	£ -	£ 2,250	£ 358	£ 1,575	£ 15,750	£ 803	£ 746	£ 552	£	23,962
Barnby	£ 3,000	£ 2,356	£ -	£ 2,750	£ 358	£ 1,575	£ 19,250	£ 798	£ 5,311	£ 552	£	35,951
Norton Level	£ 5,940	£ -	£ -	£ 1,812	£ 478	£ 1,575	£ 9,484	£ 871	£ 1,499	£ -	£	21,659
Norton Low Level	£ 2,160	£ -	£ -	£ 2,149	£ 560	£ 1,575	£ 11,240	£ 1,021	£ 1,770	£ 1,105	£	21,580
Raveningham	£ 3,240	£ -	£ -	£ 1,733	£ 405	£ 1,575	£ 9,068	£ 737	£ 1,277	£ 1,105	£	19,140
Powells Level	£ -	£ -	£ -	£ -	£ 314	£ -	£ -	£ 573	£ 992	£ -	£	1,879
Lower Gravitational	£ -	£ -	£ -	£ -	£ 480	£ -	£ -	£ 873	£ 1,513	£ -	£	2,866
Upper Gravitational	£ 1,620	£ -	£ -	£ -	£ 1,142	£ -	£ -	£ 2,083	£ 3,613	£ -	£	8,458
Short Dam	£ 1,190	£ 1,148	£ -	£ 400	£ 358	£ 3,150	£ 2,300	£ 836	£ 590	£ 1,105	£	11,076
Wheatacre	£ 5,400	£ -	£ -	£ 1,714	£ 500	£ 1,575	£ 11,500	£ 1,589	£ 3,230	£ 1,105	£	26,612
Worlingham	£ 8,328	£ -	£ -	£ 2,200	£ 2,200	£ 1,575	£ 35,000	£ 1,983	£ 2,084	£ 1,105	£	54,474
General Level	£ -	£ -	£ -	£ -	£ -	£ -		£ 1,102	£ 3,857	£ -	£	4,959
Lothingland Level	£ -	£ -	£ -	£ -	£ -	£ -		£ 14,326	£ 4,688	£ -	£	19,014
TOTAL	£ 127,935	£ 14,280	£ 12,112	£ 49,743	£ 27,469	£ 45,255	£ 343,875	£ 67,552	£ 112,658	£ 22,094	£	822,973

Maintenance Works Gravity Systems	Annual Estimate As Per 5 yr Programme	Drains to be Completed
Bungay - Alma Beck	£ 4,000	DRN275G0201 & 0202
Denham	£ 2,000	DRN282G1201
Thelveton & Dickleburgh	£ 6,000	DRN288G0101/02/03/04
Earsham	£ -	None
Ellingham	£ -	None
Eye		None
Finningham	£ 8,000	DRN285G0101/02 & DRN285G0202
Fressingfield	£ 14,915	DRN281G0101-04
Mendham	£ 13,112	DRN280G0101-07
Shelfanger Winfarthing & Debenham	£ 4,000	DRN290G0102/03/04 & 06
South Lopham	£ 3,672	DRN287G0101/02
Stuston	£ -	None
Thorndon	£ -	None
Tunbeck	£ 8,059	DRN278G0101/02/03/04 & 10
Woodton - Bedingham Beck	£ 2,000	DRN266G0101 & 102
Wortwell	£ 4,786	DRN279G0101 & 102
Precept	£ 26,935	
Admin Charges	£ 31,638	
	£ 129,117	

1. Maintenance in the gravity systems is based on the 5 year programme with some adjustment to react to reported issues in some areas recently affected by flooding

2. Electricity costs have increased significantly since February 2022, with the unit prices doubling and the industry seeing disproportionate increases in standing charges. The Board's current contracts run until June-August 2024, where unit prices may decrease we have also estimated for the potential increase in standing charges.

3. All work to take place between November 2024 - March 2025 (inclusive), as directed by the relevant surveyor for pumped catchments and Operations Manager for gravity network.

T HUNTER
AREA MANAGER - EAST ANGLIA

Waveney, Lower Yare & Lothingland IDB
Calculation of Drainage Rates and Special Levies for 2024/25
Existing Differential Rating Order (36 Sub Districts)

ID	Sub District Name	Pumped/ Gravity	Ag Area (Ha)	Ag AVs (£)	Bill.Auth.ty	Sply (% age)	Sply AVs (£)	Total AVs (£)	Est. Bal.s B/Fwd (£) on 01/04/2024	Net Exp (£) 2024/25	(+/-) Reserves (£) 2024/25	Rates & Levies (£) 2024/25	Est. Bal.s C/Fwd (£) at 31/03/2025	Rate in the £ 2023/24	Rate in the £ 2024/25	Increase (%) 2024/25	Dr.Rates Total (£)	Sply Total (£)	BreckDC	MSDC	ESC	SNDC	BroadDC	GYBC	
Pumped (IDB operated pumps):																									
05	Barsham 1 Level	Pumped	203.741	15,525	ESC	43.06%	11,765	27,290	11,224	19,727	0	19,727	11,224	0.350	0.723	107%	11,222.47	8,504.53			8,504.53				
08	Gillingham Level	Pumped	175.869	12,137	SNDC	79.12%	46,803	58,940	-6,487	13,838	-6,487	20,325	0	0.205	0.345	72%	4,185.34	16,139.65				16,139.65			
09	Worlingham Level	Pumped	297.047	15,317	ESC	11.11%	1,916	17,233	144,013	38,350	0	38,350	144,013	0.800	2.225	178%	34,086.47	4,263.51					4,263.51		
10	North Cove Level	Pumped	97.648	6,363	ESC	25.19%	4,189	10,552	-9,590	11,343	-9,590	20,933	0	0.800	1.139	42%	7,247.93	4,771.21					4,771.21		
11	Long Dam Level	Pumped	228.453	16,719	ESC	0.50%	84	16,803	9,765	22,273	0	22,273	9,765	1.000	1.326	33%	22,161.64	111.35					111.35		
12	Short Dam Level	Pumped	78.410	6,540		0.00%	0	6,540	1,349	8,439	0	8,439	1,349	1.000	1.290	29%	8,439.00								
13	Barnby Level	Pumped	508.969	28,693	ESC	0.33%	60	28,753	26,384	23,838	0	23,838	26,384	0.800	1.139	42%	32,683.47	68.37			68.37				
14	Blundeston Level	Pumped	226.312	14,165		0.00%	0	14,165	2,179	21,790	0	21,790	2,179	1.000	1.538	54%	21,790.00								
16	Caldecott Level	Pumped	97.029	4,972		0.00%	0	4,972	1,941	7,745	0	7,745	1,941	1.507	1.558	3%	7,745.00								
17	Belton Level	Pumped	58.006	1,501	GYBC	95.26%	30,196	31,697	25,388	16,276	0	16,276	25,388	0.100	0.513	413%	770.74	15,505.26						15,505.26	
18	Burgh St Peter Level	Pumped	413.365	26,769		0.00%	0	26,769	15,860	24,472	0	24,472	15,860	0.700	0.914	31%	24,472.00								
19	Wheatacre Level	Pumped	348.761	29,195	SNDC	1.52%	451	29,646	-255	20,102	-255	20,357	0	0.482	0.687	42%	20,047.33	309.67					309.67		
20	Haddiscoe Level	Pumped	725.622	54,063	SNDC	26.83%	19,827	73,890	16,892	33,264	0	33,264	16,892	0.380	0.450	18%	24,338.28	8,925.72					8,925.72		
21	St Olaves Level	Pumped	0.000	0	SNDC	100.00%	1,063	1,063	254	1,089	0	1,089	254	1.000	1.025	2%	0.00	1,088.99					1,088.99		
22	Askeus Level	Pumped	239.239	15,087	SNDC	7.37%	1,200	16,287	2,102	18,434	0	18,434	2,102	1.000	1.132	13%	17,075.69	1,358.30					1,358.30		
23	Island Level	Pumped	198.948	13,730	SNDC	2.33%	328	14,058	-5,160	28,183	-5,160	33,343	0	1.614	2.372	47%	32,566.16	776.82					776.82		
24	Pettingill Level	Pumped	290.630	16,477		0.00%	0	16,477	-1,689	21,402	-1,689	23,091	0	1.183	1.401	18%	23,091.00								
25	Fringe Level	Pumped	12.700	4,752	SNDC	85.25%	27,305	32,057	-1,433	18,556	-1,433	19,989	0	0.450	0.624	39%	2,963.06	17,025.93					17,025.93		
27	Raveningham Level	Pumped	260.938	15,598	SNDC	0.33%	52	15,650	-5,289	16,637	-5,289	21,926	0	0.675	1.401	108%	21,853.65	72.34					72.34		
28	Norton Low Level	Pumped	297.114	20,706	SNDC	1.58%	342	21,048	-1,666	24,490	-1,666	26,156	0	1.000	1.243	24%	25,731.04	424.95					424.95		
29	Norton Level	Pumped	294.920	15,633	SNDC	18.87%	3,475	19,108	7,830	17,648	0	17,648	7,830	0.990	0.924	-7%	14,438.85	3,209.14					3,209.14		
32	Limpenhoe Level	Pumped	308.220	19,597	BroadDC	6.69%	1,405	21,002	9,051	23,976	0	23,976	9,051	0.800	1.142	43%	22,372.44	1,603.55					1,603.55		
33	Langley Pumped Level	Pumped	994.802	72,762	SNDC	29.50%	30,233	102,995	22,331	73,641	0	73,641	22,331	0.700	0.715	2%	52,024.29	21,616.71					21,616.71		
35	Burgh Castle Level	Pumped	528.208	33,858	GYBC	94.02%	534,245	568,103	413,157	68,387	0	68,387	413,157	0.080	0.120	50%	4,075.75	64,311.25						64,311.25	
			6,884,951	£460,159				£714,938	£1,175,097	£678,051	£579,900	-£31,569	£605,469	£709,620				£435,381.60	£170,087.25	£0.00	£0.00	£17,718.97	£70,948.22	£1,603.55	£79,816.51
Pumped (privately operated pumps):																									
07	Remainder Level	Pvte Pumped	305.711	21,565.00	ESC	69.30%	195,518.02	282,255.58	7,032	11,895	0	11,895	7,032	0.041	0.042	3%	908.81	10,986.19			8,239.65	2,746.54			
					SNDC	23.10%	65,172.56							0.041	0.042	3%									
15	General Level	Pvte Pumped	533.995	19,644.00	ESC	7.05%	1,899.76	26,928.38	2,581	4,959	0	4,959	2,581	0.175	0.184	5%	3,617.54	1,341.45			349.85			991.60	
					GYBC	19.99%	5,384.62							0.175	0.184	5%									
26	Powells Level	Pvte Pumped	137.552	11,868.00	SNDC	2.78%	338.39	12,206.39	45	1,879	0	1,879	45	0.151	0.154	2%	1,826.91	52.09					52.09		
			977.258	£53,077				£268,313	£321,390	£9,658	£18,733	£0	£18,733	£9,658				£6,353.26	£12,379.73	£0.00	£0.00	£8,589.50	£2,798.63	£0.00	£991.60
Gravity:																									
01	Waveney Valley	Gravity	4,420.183	236,944	BreckDC	0.82%	7,382	899,428	69,868	120,432	0	120,432	69,868	0.124	0.134	8%	31,726.44	88,705.56	988.45	19,370.82	916.07	67,430.22			
					MSDC	16.08%	144,668							0.124	0.134	8%									
					ESC	0.76%	6,842							0.124	0.134	8%									
					SNDC	55.97%	503,592							0.124	0.134	8%									
02	Geldeston 1 Level	Gravity	166.086	12,008	SNDC	39.62%	1,731	13,739	14,122	1,734	0	1,734	14,122	0.140	0.126	-10%	1,515.56	218.44					218.44		
03	Geldeston 2 Level	Gravity	68.359	4,165	SNDC	15.22%	2,426	6,591	6,991	5,530	0	5,530	6,991	0.330	0.839	154%	3,494.36	2,035.63					2,035.63		
04	Geldeston Village Level	Gravity	0.142	0	SNDC	100.00%	3,962	3,962	2,596	4,159	0	4,159	2,596	1.000	1.050	5%	0.00	4,158.99					4,158.99		
06	Barsham 2 Level	Gravity	7.974	197		0.00%	0	197	222	78	0	78	222	0.402	0.396	-2%	78.00								
30	Lower Gravitation Level	Gravity	32.472	1,304	SNDC	93.18%	17,288	18,592	33,212	3,284	0	3,284	33,212	0.196	0.177	-10%	230.33	3,053.67					3,053.67		
31	Upper Gravitation Level	Gravity	103.714	5,647	SNDC	87.49%	38,690	44,337	33,213	8,875	0	8,875	33,213	0.204	0.200	-2%	1,130.36	7,744.64					7,744.64		
34	Claxton Gravitation Level	Gravity	104.419	3,762	SNDC	6.81%	274	4,036	32,513	1,058	0	1,058	32,513	0.170	0.262	54%	986.16	71.83					71.83		
36	Lothingland Level	Gravity	651.900	41,237	ESC	55.54%	51,527	92,764	11,867	19,014	0	19,014	11,867	0.200	0.205	2%	8,452.42	10,561.58				10,561.58			
			5,555,249	£305,264				£778,382	£1,083,646	£204,603	£164,164	£0	£164,164	£204,603				£47,613.63	£116,550.34	£988.45	£19,370.82	£11,477.65	£84,713.42	£0.00	£0.00
			13,417,458	£818,500				£1,761,633	£2,580,133	£892,312	£756,797	-£31,569	£788,366	£923,881				£489,348.49	£299,017.32	£988.45	£19,370.82	£37,786.12	£158,460.27	£1,603.55	£80,808.11

Notes:

1). In the absence of Annual Values for non-agricultural land (other land) as set out in S37(5) of the Land Drainage Act 1991, Annual Values have been worked back from the fixed percentages that have been used historically and the rate in the pound agreed by the Board for each sub district last year.

2). Eight sub districts are projected to have negative balances as at 31/03/2024 which defeats the object of holding balances at sub district level for use only in those sub districts. The other twenty eight sub districts with positive balances are therefore subsidising the eight sub districts with negative balances. If the Board would prefer to stick with the existing DRO this must be regularised in 2024/25.

3). To deliver a balanced budget, Drainage Rates in total would increase from £371,825.25 in 2023/24 to £489,348.49 in 2024/25 (62% of net expenditure) and Special Levies would increase in total from £233,987.37 in 2023/24 to £299,017.32 in 2024/25 (38% of net expenditure).

P J CAMAMILE
CHIEF EXECUTIVE
05/02/2024

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
SUMMARY OF ESTIMATES 2024-25

<u>ESTIMATES</u>	2023/24 £	2024/25 £
Precept	92,326	94,487
Pumping Stations	373,533	411,224
Dyke Work	181,735	198,479
Road Maintenance	12,112	12,112
Pump Attendant	47,539	49,743
Loan Charges	14,281	14,280
Consortium Charges	140,240	144,296
Surveyors Fees	<u>27,111</u>	<u>27,469</u>
Costed Maintenance Programme	888,877	952,090
Deficit Recovery Payment	<u>19,655</u>	<u>58,030</u>
	908,432	1,010,120
Estimated EA Contribution	-198,274	-221,753
Net Estimated Expenditure	<u>710,158</u>	<u>788,367</u>
Estimated Income	0	0
Special Levies	233,999	299,019
Drainage Rates	371,825	489,349
Net Operating Surplus/(Deficit) for the Year	<u>-104,333</u>	<u>0</u>
Actual & Estimated General Reserve at 31.03.23	239,822	157,558
	<u>239,822</u>	<u>157,558</u>

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
WAVENEY VALLEY LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	26,935
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	70,545
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	31,638
Surveyors Fees	0
Deficit Recovery Payment	0
	<hr/> 129,117
Estimated EA Contribution	-8,685
Allocation	0
Net Estimated Expenditure	<hr/> 120,432
TOTAL AVs (£)	899,428
Special Levy Annual Value:	662,484
Agricultural Annual Value:	236,944
Required Rate in the £	0.134
Income from Special Levies	88,706
Income from Drainage Rates	31,727
Net Income from Special Levies and Drainage Rates	<hr/> 120,432
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	33,970
<i>Estimated Actual Balance as at 31 March 2024</i>	69,868

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
GELDESTON LEVEL 1

ESTIMATES FOR YEAR 2024/25 £

Precept	334
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	2,974
Road Maintenance	0
Pump Attendant	300
Loan Charges	0
Consortium Charges	333
Surveyors Fees	358
Deficit Recovery Payment	0
	<hr/> 4,299
Estimated EA Contribution	-1,213
Geldeston Village Allocation 43.8%	1,352
Net Estimated Expenditure	<hr/> 1,734
TOTAL AVs (£)	13,739
Special Levy Annual Value:	1,731
Agricultural Annual Value:	12,008
Required Rate in the £	0.126
Income from Special Levies	218
Income from Drainage Rates	1,516
Net Income from Special Levies and Drainage Rates	<hr/> 1,734
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	14,711
<i>Estimated Actual Balance as at 31 March 2024</i>	14,122

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
GELDESTON LEVEL 2

ESTIMATES FOR YEAR 2024/25 £

Precept	1,720
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	4,164
Road Maintenance	0
Pump Attendant	300
Loan Charges	0
Consortium Charges	1,437
Surveyors Fees	358
Deficit Recovery Payment	0
	<hr/> 7,979
Estimated EA Contribution	0
Geldeston Village Allocation 30.70%	2,450
Net Estimated Expenditure	<hr/> 5,530
TOTAL AVs (£)	6,591
Special Levy Annual Value:	2,426
Agricultural Annual Value:	4,165
Required Rate in the £	0.839
Income from Special Levies	2,036
Income from Drainage Rates	3,494
Net Income from Special Levies and Drainage Rates	<hr/> 5,530
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	7,017
<i>Estimated Actual Balance as at 31 March 2024</i>	6,991

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
GELDESTON VILLAGE LEVEL

<u>ESTIMATES FOR YEAR 2024/25</u>	£
Precept	0
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	0
Surveyors Fees	358
Deficit Recovery Payment	0
	<hr/> 358
Estimated EA Contribution	0
Allocation	-3,801
Net Estimated Expenditure	4,159
TOTAL AVs (£)	4,159
Special Levy Annual Value:	4,159
Agricultural Annual Value:	0
Required Rate in the £	1.000
Income from Special Levies	4,159
Income from Drainage Rates	0
Net Income from Special Levies and Drainage Rates	<hr/> 4,159
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	2,557
<i>Estimated Actual Balance as at 31 March 2024</i>	2,596

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
BARSHAM 1 LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,936
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	15,000
Dyke Work	6,699
Road Maintenance	0
Pump Attendant	350
Loan Charges (Repaid in Full 10.03.2023)	0
Consortium Charges	1,663
Surveyors Fees	707
Deficit Recovery Payment	0
	<hr/> 29,035
Estimated EA Contribution	-9,308
Allocation	
Net Estimated Expenditure	19,727
TOTAL AVs (£)	27,290
Special Levy Annual Value:	11,765
Agricultural Annual Value:	15,525
Required Rate in the £	0.723
Income from Special Levies	8,505
Income from Drainage Rates	11,223
Net Income from Special Levies and Drainage Rates	<hr/> 19,727
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	26,289
<i>Estimated Actual Balance as at 31 March 2024</i>	11,224

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
BARSHAM 2 LEVEL

<u>ESTIMATES FOR YEAR 2024/25</u>	£
Precept	25
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	48
Surveyors Fees	9
Deficit Recovery Payment	0
	<hr/> 82
Estimated EA Contribution	-4
Allocation	
Net Estimated Expenditure	78
TOTAL AVs (£)	197
Special Levy Annual Value:	0
Agricultural Annual Value:	197
Required Rate in the £	0.395
Income from Special Levies	0
Income from Drainage Rates	78
Net Income from Special Levies and Drainage Rates	<hr/> 78
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	218
<i>Estimated Actual Balance as at 31 March 2024</i>	222

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
REMAINDER LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	2,713
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	9,182
Surveyors Fees	0
Deficit Recovery Payment	0
	<hr/> 11,895
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	11,895
TOTAL AVs (£)	282,256
Special Levy Annual Value:	260,691
Agricultural Annual Value:	21,565
Required Rate in the £	0.042
Income from Special Levies	10,986
Income from Drainage Rates	909
Net Income from Special Levies and Drainage Rates	<hr/> 11,895
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	7,148
<i>Estimated Actual Balance as at 31 March 2024</i>	7,032

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
GILLINGHAM LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,558
Pump Maintenance and Inspection	2,100
Insurance	1,105
Electricity	9,000
Dyke Work	6,299
Road Maintenance	0
Pump Attendant	1,910
Loan Charges	0
Consortium Charges	2,112
Surveyors Fees	358
Deficit Recovery Payment	6,487
	<hr/> 30,928
Estimated EA Contribution	-10,603
Allocation	0
Net Estimated Expenditure	20,325
TOTAL AVs (£)	58,940
Special Levy Annual Value:	46,803
Agricultural Annual Value:	12,137
Required Rate in the £	0.345
Income from Special Levies	16,140
Income from Drainage Rates	4,185
Net Income from Special Levies and Drainage Rates	<hr/> 20,325
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	442
<i>Estimated Actual Balance as at 31 March 2024</i>	-6,487

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
WORLINGHAM LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,983
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	35,000
Dyke Work	8,328
Road Maintenance	0
Pump Attendant	2,200
Loan Charges	0
Consortium Charges	2,084
Surveyors Fees	2,200
Deficit Recovery Payment	6,460
	<hr/> 60,934
Estimated EA Contribution	-22,584
Allocation	0
Net Estimated Expenditure	38,350
TOTAL AVs (£)	17,233
Special Levy Annual Value:	1,916
Agricultural Annual Value:	15,317
Required Rate in the £	2.225
Income from Special Levies	4,264
Income from Drainage Rates	34,087
Net Income from Special Levies and Drainage Rates	<hr/> 38,350
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	-6,460
<i>Estimated Actual Balance as at 31 March 2024</i>	<i>-38,928</i>

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
NORTH COVE AND BARNBY LEVELS

<u>ESTIMATES FOR YEAR 2024/25</u>	£ N.Cove	£ Barnby
Precept	803	798
Pump Maintenance and Inspection	1,575	1,575
Insurance	552	552
Electricity	15,750	19,250
Dyke Work	0	3,000
Road Maintenance	0	0
Pump Attendant	2,250	2,750
Loan Charges (last payment 11.01.2025)	1,927	2,356
Consortium Charges	746	5,311
Surveyors Fees	358	358
Deficit Recovery Payment	9,590	0
	33,552	35,951
Estimated EA Contribution	-12,619	-12,113
Allocation	0	0
Net Estimated Expenditure	20,933	23,838
TOTAL AVs (£)	39,305	
Special Levy Annual Value:	4,249	
Agricultural Annual Value:	35,056	
Required Rate in the £	1.139	
Income from Special Levies	4,840	
Income from Drainage Rates	39,930	
Net Income from Special Levies and Drainage Rates	44,770	
Surplus/(Deficit) Income & Expenditure for 2024/25	-23,838	
Actual Balance as at 31 March 2023	21,421	
<i>Estimated Actual Balance as at 31 March 2024</i>	<i>16,794</i>	

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
LONG DAM LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	2,119
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	19,000
Dyke Work	3,569
Road Maintenance	0
Pump Attendant	600
Loan Charges	0
Consortium Charges	1,617
Surveyors Fees	358
Deficit Recovery Payment	4,943
	<u>34,885</u>
Estimated EA Contribution	-12,612
Allocation	0
Net Estimated Expenditure	22,273
TOTAL AVs (£)	16,803
Special Levy Annual Value:	84
Agricultural Annual Value:	16,719
Required Rate in the £	1.326
Income from Special Levies	111
Income from Drainage Rates	22,162
Net Income from Special Levies and Drainage Rates	<u>22,273</u>
Surplus/(Deficit) Income & Expenditure for 2024/25	<u><u>0</u></u>
Actual Balance as at 31 March 2023	-4,943
<i>Estimated Actual Balance as at 31 March 2024</i>	9,765

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
SHORT DAM LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	836
Pump Maintenance and Inspection	3,150
Insurance	1,105
Electricity	2,300
Dyke Work	1,190
Road Maintenance	0
Pump Attendant	400
Loan Charges	1,148
Consortium Charges	590
Surveyors Fees	358
Deficit Recovery Payment	0
	<hr/> 11,076
Estimated EA Contribution	-2,638
Allocation	0
Net Estimated Expenditure	8,439
TOTAL AVs (£)	6,540
Special Levy Annual Value:	0
Agricultural Annual Value:	6,540
Required Rate in the £	1.290
Income from Special Levies	0
Income from Drainage Rates	8,439
Net Income from Special Levies and Drainage Rates	<hr/> 8,439
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	3,421
<i>Estimated Actual Balance as at 31 March 2024</i>	1,349

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
BLUNDESTON LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	413
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	25,000
Dyke Work	5,949
Road Maintenance	0
Pump Attendant	400
Loan Charges	2,199
Consortium Charges	4,939
Surveyors Fees	1,295
Deficit Recovery Payment	0
	<hr/> 42,875
Estimated EA Contribution	-21,085
Allocation	0
Net Estimated Expenditure	21,790
TOTAL AVs (£)	14,165
Special Levy Annual Value:	0
Agricultural Annual Value:	14,165
Required Rate in the £	1.538
Income from Special Levies	0
Income from Drainage Rates	21,790
Net Income from Special Levies and Drainage Rates	<hr/> 21,790
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	20,010
<i>Estimated Actual Balance as at 31 March 2024</i>	2,179

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
GENERAL LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,102
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	3,857
Surveyors Fees	0
Deficit Recovery Payment	0
	<hr/> 4,959
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	4,959
TOTAL AVs (£)	26,928
Special Levy Annual Value:	7,284
Agricultural Annual Value:	19,644
Required Rate in the £	0.184
Income from Special Levies	1,341
Income from Drainage Rates	3,618
Net Income from Special Levies and Drainage Rates	<hr/> 4,959
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	98
<i>Estimated Actual Balance as at 31 March 2024</i>	2,581

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
CALDECOTT LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	206
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	6,000
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	2,470
Surveyors Fees	0
Deficit Recovery Payment	0
	<hr/> 11,356
Estimated EA Contribution	-3,610
Allocation	0
Net Estimated Expenditure	7,745
TOTAL AVs (£)	4,972
Special Levy Annual Value:	0
Agricultural Annual Value:	4,972
Required Rate in the £	1.558
Income from Special Levies	0
Income from Drainage Rates	7,745
Net Income from Special Levies and Drainage Rates	<hr/> 7,745
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	949
<i>Estimated Actual Balance as at 31 March 2024</i>	1,841

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
BELTON LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,387
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	17,000
Dyke Work	8,655
Road Maintenance	0
Pump Attendant	2,500
Loan Charges	0
Consortium Charges	2,218
Surveyors Fees	1,066
Deficit Recovery Payment	0
	<hr/> 35,506
Estimated EA Contribution	-19,230
Allocation	0
Net Estimated Expenditure	16,276
TOTAL AVs (£)	31,697
Special Levy Annual Value:	30,196
Agricultural Annual Value:	1,501
Required Rate in the £	0.513
Income from Special Levies	15,505
Income from Drainage Rates	771
Net Income from Special Levies and Drainage Rates	<hr/> 16,276
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	54,195
<i>Estimated Actual Balance as at 31 March 2024</i>	25,388

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
BURGH ST PETER LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,427
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	7,000
Dyke Work	8,165
Road Maintenance	0
Pump Attendant	1,886
Loan Charges	0
Consortium Charges	2,884
Surveyors Fees	430
Deficit Recovery Payment	0
	<hr/> 24,472
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	24,472
TOTAL AVs (£)	26,769
Special Levy Annual Value:	0
Agricultural Annual Value:	26,769
Required Rate in the £	0.914
Income from Special Levies	0
Income from Drainage Rates	24,472
Net Income from Special Levies and Drainage Rates	<hr/> 24,472
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	24,146
<i>Estimated Actual Balance as at 31 March 2024</i>	15,860

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
WHEATACRE LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,589
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	11,500
Dyke Work	5,400
Road Maintenance	0
Pump Attendant	1,714
Loan Charges	0
Consortium Charges	3,230
Surveyors Fees	500
Deficit Recovery Payment	255
	<hr/> 26,867
Estimated EA Contribution	-6,510
Allocation	0
Net Estimated Expenditure	20,358
TOTAL AVs (£)	29,646
Special Levy Annual Value:	451
Agricultural Annual Value:	29,195
Required Rate in the £	0.687
Income from Special Levies	310
Income from Drainage Rates	20,048
Net Income from Special Levies and Drainage Rates	<hr/> 20,358
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	7,047
<i>Estimated Actual Balance as at 31 March 2024</i>	-255

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
HADDISCOE LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	2,869
Pump Maintenance and Inspection	2,835
Insurance	1,105
Electricity	12,000
Dyke Work	11,664
Road Maintenance	3,240
Pump Attendant	5,109
Loan Charges	0
Consortium Charges	6,236
Surveyors Fees	2,772
Deficit Recovery Payment	0
	<hr/> 47,830
Estimated EA Contribution	-14,566
Allocation	0
Net Estimated Expenditure	33,264
TOTAL AVs (£)	73,890
Special Levy Annual Value:	19,827
Agricultural Annual Value:	54,063
Required Rate in the £	0.450
Income from Special Levies	8,926
Income from Drainage Rates	24,338
Net Income from Special Levies and Drainage Rates	<hr/> 33,264
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	14,623
<i>Estimated Actual Balance as at 31 March 2024</i>	10,771

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
ST OLAVES LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	214
Pump Maintenance and Inspection	210
Insurance	0
Electricity	75
Dyke Work	18
Road Maintenance	0
Pump Attendant	4
Loan Charges	20
Consortium Charges	352
Surveyors Fees	195
Deficit Recovery Payment	0
	<hr/> 1,089
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	1,089
TOTAL AVs (£)	1,063
Special Levy Annual Value:	1,063
Agricultural Annual Value:	0
Required Rate in the £	1.025
Income from Special Levies	1,089
Income from Drainage Rates	0
Net Income from Special Levies and Drainage Rates	<hr/> 1,089
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	259
<i>Estimated Actual Balance as at 31 March 2024</i>	254

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
ASKEWS LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,132
Pump Maintenance and Inspection	1,785
Insurance	1,105
Electricity	6,500
Dyke Work	1,965
Road Maintenance	330
Pump Attendant	405
Loan Charges	2,215
Consortium Charges	1,924
Surveyors Fees	1,074
Deficit Recovery Payment	0
	18,434
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	18,434
TOTAL AVs (£)	16,287
Special Levy Annual Value:	1,200
Agricultural Annual Value:	15,087
Required Rate in the £	1.132
Income from Special Levies	1,358
Income from Drainage Rates	17,076
Net Income from Special Levies and Drainage Rates	18,434
Surplus/(Deficit) Income & Expenditure for 2024/25	0
Actual Balance as at 31 March 2023	3,259
<i>Estimated Actual Balance as at 31 March 2024</i>	2,102

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
ISLAND LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	465
Pump Maintenance and Inspection	1,575
Insurance	0
Electricity	6,000
Dyke Work	3,499
Road Maintenance	6,480
Pump Attendant	367
Loan Charges (Repayment 2033)	2,007
Consortium Charges	1,694
Surveyors Fees	993
Deficit Recovery Payment	<u>10,263</u>
	33,343
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	33,343
TOTAL AVs (£)	14,058
Special Levy Annual Value:	328
Agricultural Annual Value:	13,730
Required Rate in the £	2.372
Income from Special Levies	777
Income from Drainage Rates	32,566
Net Income from Special Levies and Drainage Rates	<u>33,343</u>
Surplus/(Deficit) Income & Expenditure for 2024/25	<u><u>0</u></u>
Actual Balance as at 31 March 2023	-5,103
<i>Estimated Actual Balance as at 31 March 2024</i>	-5,160

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
PETTIGILLS LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	557
Pump Maintenance and Inspection	1,575
Insurance	0
Electricity	7,500
Dyke Work	1,983
Road Maintenance	2,062
Pump Attendant	440
Loan Charges	2,408
Consortium Charges	2,269
Surveyors Fees	993
Deficit Recovery Payment	3,304
	<hr/> 23,091
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	23,091
TOTAL AVs (£)	16,477
Special Levy Annual Value:	0
Agricultural Annual Value:	16,477
Required Rate in the £	1.401
Income from Special Levies	0
Income from Drainage Rates	23,091
Net Income from Special Levies and Drainage Rates	<hr/> 23,091
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	-1,615
<i>Estimated Actual Balance as at 31 March 2024</i>	-1,689

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
FRINGE LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	2,039
Pump Maintenance and Inspection	1,575
Insurance	0
Electricity	10,208
Dyke Work	1,728
Road Maintenance	0
Pump Attendant	1,951
Loan Charges	0
Consortium Charges	3,320
Surveyors Fees	1,119
Deficit Recovery Payment	1,433
	<hr/> 23,374
Estimated EA Contribution	-3,385
Allocation	0
Net Estimated Expenditure	19,989
TOTAL AVs (£)	32,057
Special Levy Annual Value:	27,305
Agricultural Annual Value:	4,752
Required Rate in the £	0.624
Income from Special Levies	17,026
Income from Drainage Rates	2,963
Net Income from Special Levies and Drainage Rates	<hr/> 19,989
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	1,721
<i>Estimated Actual Balance as at 31 March 2024</i>	-1,433

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
POWELLS LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	573
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	992
Surveyors Fees	314
Deficit Recovery Payment	0
	<hr/> 1,879
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	1,879
TOTAL AVs (£)	12,206
Special Levy Annual Value:	338
Agricultural Annual Value:	11,868
Required Rate in the £	0.154
Income from Special Levies	52
Income from Drainage Rates	1,827
Net Income from Special Levies and Drainage Rates	<hr/> 1,879
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	72
<i>Estimated Actual Balance as at 31 March 2024</i>	45

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
RAVENINGHAM LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	737
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	9,068
Dyke Work	3,240
Road Maintenance	0
Pump Attendant	1,733
Loan Charges	0
Consortium Charges	1,277
Surveyors Fees	405
Deficit Recovery Payment	6,022
	25,162
Estimated EA Contribution	-3,236
Allocation	0
Net Estimated Expenditure	21,926
TOTAL AVs (£)	15,650
Special Levy Annual Value:	52
Agricultural Annual Value:	15,598
Required Rate in the £	1.401
Income from Special Levies	72
Income from Drainage Rates	21,853
Net Income from Special Levies and Drainage Rates	21,926
Surplus/(Deficit) Income & Expenditure for 2024/25	0
Actual Balance as at 31 March 2023	-733
<i>Estimated Actual Balance as at 31 March 2024</i>	<i>-5,289</i>

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
NORTON LOW LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	1,021
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	11,240
Dyke Work	2,160
Road Maintenance	0
Pump Attendant	2,149
Loan Charges	0
Consortium Charges	1,770
Surveyors Fees	560
Deficit Recovery Payment	8,219
	<hr/> 29,799
Estimated EA Contribution	-3,643
Allocation	0
Net Estimated Expenditure	26,156
TOTAL AVs (£)	21,048
Special Levy Annual Value:	342
Agricultural Annual Value:	20,706
Required Rate in the £	1.243
Income from Special Levies	425
Income from Drainage Rates	25,731
Net Income from Special Levies and Drainage Rates	<hr/> 26,156
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	-6,553
<i>Estimated Actual Balance as at 31 March 2024</i>	-1,666

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
NORTON LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	871
Pump Maintenance and Inspection	1,575
Insurance	0
Electricity	9,484
Dyke Work	5,940
Road Maintenance	0
Pump Attendant	1,812
Loan Charges	0
Consortium Charges	1,499
Surveyors Fees	478
Deficit Recovery Payment	0
	<hr/> 21,659
Estimated EA Contribution	-4,011
Allocation	0
Net Estimated Expenditure	17,648
TOTAL AVs (£)	19,108
Special Levy Annual Value:	3,475
Agricultural Annual Value:	15,633
Required Rate in the £	0.924
Income from Special Levies	3,209
Income from Drainage Rates	14,439
Net Income from Special Levies and Drainage Rates	<hr/> 17,648
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	6,733
<i>Estimated Actual Balance as at 31 March 2024</i>	7,830

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
LOWER GRAVITATION LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	873
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	1,513
Surveyors Fees	480
Deficit Recovery Payment	418
	<hr/> 3,284
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	3,284
TOTAL AVs (£)	18,592
Special Levy Annual Value:	17,288
Agricultural Annual Value:	1,304
Required Rate in the £	0.177
Income from Special Levies	3,054
Income from Drainage Rates	230
Net Income from Special Levies and Drainage Rates	<hr/> 3,284
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	-418
<i>Estimated Actual Balance as at 31 March 2024</i>	328

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
UPPER GRAVITATION LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	2,083
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	1,620
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	3,613
Surveyors Fees	1,142
Deficit Recovery Payment	418
	<hr/> 8,875
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	8,875
TOTAL AVs (£)	44,337
Special Levy Annual Value:	38,690
Agricultural Annual Value:	5,647
Required Rate in the £	0.200
Income from Special Levies	7,745
Income from Drainage Rates	1,130
Net Income from Special Levies and Drainage Rates	<hr/> 8,875
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	-418
<i>Estimated Actual Balance as at 31 March 2024</i>	328

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
LIMPENHOE LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	676
Pump Maintenance and Inspection	1,575
Insurance	1,105
Electricity	12,000
Dyke Work	5,400
Road Maintenance	0
Pump Attendant	1,062
Loan Charges	0
Consortium Charges	6,695
Surveyors Fees	515
Deficit Recovery Payment	0
	<hr/> 29,028
Estimated EA Contribution	-5,052
Allocation	0
Net Estimated Expenditure	23,976
TOTAL AVs (£)	21,002
Special Levy Annual Value:	1,405
Agricultural Annual Value:	19,597
Required Rate in the £	1.142
Income from Special Levies	1,604
Income from Drainage Rates	22,372
Net Income from Special Levies and Drainage Rates	<hr/> 23,976
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	18,911
<i>Estimated Actual Balance as at 31 March 2024</i>	9,051

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
LANGLEY PUMPED LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	5,191
Pump Maintenance and Inspection	6,300
Insurance	3,314
Electricity	48,000
Dyke Work	14,412
Road Maintenance	0
Pump Attendant	13,501
Loan Charges	0
Consortium Charges	11,396
Surveyors Fees	2,358
Deficit Recovery Payment	0
	<hr/> 104,471
Estimated EA Contribution	-30,830
Allocation	0
Net Estimated Expenditure	73,641
TOTAL AVs (£)	102,995
Special Levy Annual Value:	30,233
Agricultural Annual Value:	72,762
Required Rate in the £	0.715
Income from Special Levies	21,617
Income from Drainage Rates	52,024
Net Income from Special Levies and Drainage Rates	<hr/> 73,641
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	2,376
<i>Estimated Actual Balance as at 31 March 2024</i>	10,173

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
CLAXTON GRAVITATION LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	272
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	567
Surveyors Fees	0
Deficit Recovery Payment	219
	<hr/> 1,058
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	1,058
TOTAL AVs (£)	4,036
Special Levy Annual Value:	274
Agricultural Annual Value:	3,762
Required Rate in the £	0.262
Income from Special Levies	72
Income from Drainage Rates	986
Net Income from Special Levies and Drainage Rates	<hr/> 1,058
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	-219
<i>Estimated Actual Balance as at 31 March 2024</i>	-372

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
BURGH CASTLE LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	12,702
Pump Maintenance and Inspection	2,100
Insurance	1,105
Electricity	30,000
Dyke Work	9,914
Road Maintenance	0
Pump Attendant	3,650
Loan Charges	0
Consortium Charges	18,132
Surveyors Fees	5,000
Deficit Recovery Payment	0
	<hr/> 82,603
Estimated EA Contribution	-14,216
Allocation	0
Net Estimated Expenditure	68,387
TOTAL AVs (£)	568,103
Special Levy Annual Value:	534,245
Agricultural Annual Value:	33,858
Required Rate in the £	0.120
Income from Special Levies	64,311
Income from Drainage Rates	4,076
Net Income from Special Levies and Drainage Rates	<hr/> 68,387
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	62,768
<i>Estimated Actual Balance as at 31 March 2024</i>	45,442

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
LOTHINGLAND LEVEL

ESTIMATES FOR YEAR 2024/25 £

Precept	14,326
Pump Maintenance and Inspection	0
Insurance	0
Electricity	0
Dyke Work	0
Road Maintenance	0
Pump Attendant	0
Loan Charges	0
Consortium Charges	4,688
Surveyors Fees	0
Deficit Recovery Payment	0
	<hr/> 19,014
Estimated EA Contribution	0
Allocation	0
Net Estimated Expenditure	19,014
TOTAL AVs (£)	92,764
Special Levy Annual Value:	51,527
Agricultural Annual Value:	41,237
Required Rate in the £	0.205
Income from Special Levies	10,562
Income from Drainage Rates	8,453
Net Income from Special Levies and Drainage Rates	<hr/> 19,014
Surplus/(Deficit) Income & Expenditure for 2024/25	<hr/> 0 <hr/>
Actual Balance as at 31 March 2023	11,692
<i>Estimated Actual Balance as at 31 March 2024</i>	11,867

**WAVENEY, LOWER LARE & LOTHINGLAND
INTERNAL DRAINAGE BOARD
DRAFT OBJECTIVES FOR 2024/25**

1. To ensure total expenditure does not exceed the expenditure budget for 2024/25 and present a balanced budget within the next 3 years.
2. To ensure that the Board receives as much Capital FDGiA from the Environment Agency (EA) and financial contributions from third parties as possible, and, ensure that the capital programme is delivered, as planned.
3. Continue to ensure that the Environment Agency's annual precept charge on the Board is fair and is spent on work that benefits the Internal Drainage District. In the Gravity districts, aim to get the EA to invest this money primarily in the extensive 'low consequence' main river network that the Board's watercourses discharge into.
4. Ensure that the height and structural integrity of the flood defences bordering the IDBs districts and any critical structures, are properly monitored and reported by the Environment Agency to the IDB. Put pressure on the EA to deliver any required topping up of floodbanks that is required or seek that they provide temporary measures in the interim. Offer support through the PSCA to undertake this work.
5. To start building support locally for extending the Board's Drainage District to the watershed catchment boundary, should Highland Water Contributions reduce or no longer be paid by the EA for managing surface water entering the Drainage District from the Upland Catchment.
6. To ensure that the Board's Top 40 ratepayers are registered to use DRS Online and increase the value of drainage rates that are managed through DRS Online to 60%.
7. To monitor the WMA group's performance in reducing carbon emissions to ensure that targets set out in the Carbon Management Plan are delivered and met.

Internal Drainage Boards – Remote auditing audit programme

2023/24 Internal Audit Arrangements

The main content of the internal audit is to check, examine and review governance, risk, control and the financial systems which we have found can be successfully undertaken remotely. TIAA along with any of our competitors now carry out its business of internal audit almost exclusively remotely and adequate auditing has been proven to work successfully. This also now fits in with our Environmental policy and for ourselves to become net zero by 2030. One of our main CO2 issues has been the high mileage of our vehicles in getting to clients offices. Remote (home) working has now to a very large degree eliminated this issue. I will however, still visit clients offices as required and will for any Board or Committee attend these in person.

As I am requesting a remote audit again for 2023/24, to enable a satisfactory outcome I will require the following data/documents to be emailed to me at the time of the audit. The audit programme of work for 2023/24 will be consistent with previous years to enable me to sign off the AGAR statement for internal audit.

I am however, always open to requests from either management or Board Members should they be of the opinion that matters relating to audit, but outside of the AGAR requirements, could benefit from an independent review. Within reason these would always be accommodated with the annual fee.

Strategic Risks

Governance

- 1) Review Constitution, Standing Orders, Financial Regulations, Award of Contracts and other procedures (I will obtain this data from your website)
- 2) Review Board agendas and minutes for the year (I will require the latest three meetings data – agendas and minutes please. Also include the latest meeting agenda)
- 3) Review any Committee agendas and minutes for the year (I will require the latest three meetings data – agendas and minutes please. Also include the latest meeting agenda)
- 4) The drainage board has published information on its website to comply with the Transparency Code for smaller authorities (I will obtain this data from your website)
- 5) The drainage board for the previous year correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (I will obtain this data from your website, and from sight of your Board minutes approving the dates set)
- 6) The drainage board has complied with the publication requirements as stated by the Accounts and Audit Regulations 2015 (Please provide evidence that these have been complied with)

Risk Management

- 1) Review risk management policy and procedures (These should be on the website, but please provide if not)
- 2) Review risk register (If not on the website please provide)
- 3) Review process and procedures for how risk is managed on a day by day basis (A brief note on this please)
- 4) Review key objectives for the IDB and the risks associated with achieving these objectives (This should flow from the risk register)

- 5) Review the controls in place to mitigate these risks and see how effective they are. (These should be contained within the risk register. I may select a sample for review to confirm working as expected)

Operational Risks

Accounting Records

- 1) Review the accounting records for the IDB
- 2) Are these up to date and in balance (A current trial balance please and a copy of the profit and loss account and balance sheet at the time of the audit)

Expenditure

- 1) Review accounts payable (creditors) (An aged creditors list please)
- 2) Test a sample of payments made to verify they have been correctly paid. Check if possible the receipt of the goods. Check accuracy, procedures (purchase order system) and approval process – was this in accordance with Financial Regulations. (I will select my sample from the expenditure items reported to the Board meetings) (Copies of the supporting documents for the sample selected will be required)
- 3) Check treatment of VAT (included above)

Budget

- 1) Review the budgetary arrangements. (This should be available in the Board papers)
- 2) Review the precept of rates (Please provide the Board agenda and minute approving the penny rate for 23/24 if not already provided above)
- 3) Review how the budget is monitored (These should be included in the Board papers above)
- 4) Review reserves and the policy for these (Please provide latest reserves position and 5/10 year forecast that shows how general reserves are expected year on year in the future)

Income

- 1) Review accounts receivable (debtors) (An aged debtors list please – both general and rates)
- 2) Review debt collection procedures (Please confirm debt collection arrangements and dates)
- 3) Review any write off arrangements (Please provide details of any write offs – approval/procedures)
- 4) Review recording and banking of income (Please confirm banking arrangements particularly cash or cheque)
- 5) Test a sample of payments received to verify they have been correctly dealt with. Check accuracy and procedures – was this in accordance with Financial Regulations. (Please provide a list of debts raised in the year and I will select a sample for a more detailed review)
- 6) Check treatment of VAT (included above)

Petty Cash (if appropriate)

- 1) Check the Petty Cash arrangements where held
- 2) Verify Petty cash is in balance, test a sample of transactions for relevance and accuracy and that a valid receipt is present. (Please provide a short note on petty cash and confirm VAT has been correctly treated)
- 3) Check treatment of VAT (included above)

Payroll

- 1) Review the payroll system
- 2) Test a sample of employees for accuracy of pay and treatment of variations including Tax and NI. (Please provide a summary of payments made to staff which includes all deductions both employee and employer)
- 3) Verify PAYE and NI requirements have been met (Please confirm and evidence that PAYE, NI and pension payments have been made to HMIC and LCC)

Asset Register

- 1) Verify the asset register is complete and up to date. (Please provide a copy of the asset register)
- 2) Verify where possible the asset and investment exists (I will not be confirming that any asset exists for this audit!!)

Bank

- 1) Verify and confirm bank reconciliations have been regularly undertaken. (Please provide a latest bank reconciliation)
- 2) Confirm end of year bank reconciliation (Year end follow up audit)

Accounting Statements

- 1) Verify accounting statements have been undertaken and reconciled to the cash book. (Please confirm and year end follow up audit)
- 2) Review and verify the audit trail of sums feeding into the accounting statements. (Year end follow up audit)

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
RISK REGISTER ≥ 6

RISK	IMPACT	LIKELIHOOD SCORE (1 – 3)	IMPACT SCORE (1 – 3)	RISK RATING (HIGH, MED, LOW)	RESPONSE (ACTIONS PLANNED/TAKEN)
Breach of river wall or main river	Operational	2	3	High 6 →	Regular inspections by Surveyors/ Pump Attendants
HMRC have confirmed via Excise Notice 75, that as of 1 April 2022, IDBs can continue to use red diesel for works benefitting agriculture. It is highly likely that this is a temporary decision and that at some point in the future, the use of rebated fuel will not be possible for IDB works.	An annual fuel increase in cost of approximately £70,000, meaning an increase of 3% in drainage rates and special levies.	3	2	High 6 →	Lower carbon usage. Consider using alternatives, such as HVO fuel and green hydrogen as alternative technologies develop.
Increased levels of non-native species e.g. Floating Pennywort adversely affecting the natural habitat and species which exist in and alongside watercourses	Increased costs to the Board, or a failure to successfully control/ eradicate invasive species	2	3	High 6 ↑	Floating Pennywort has not yet been seen within the district, officers to monitor closely and report any sightings to the Board.
Significant increases in fuel and energy costs and difficulty of passing on the associated increases to drainage ratepayers and councils.	Cuts to service delivery would have to be made, which could significantly increase flood risk.	2	3	High 6 ↑	Additional costs passed on in rates and special levies. Assess where cuts could be made without increasing flood risk to an unacceptable level.

Risk Assessment Matrix (From the Risk Management Strategy and Policy as approved 13 January 2017)

Risk Assessment Matrix

Likelihood			
Highly Likely	Medium (3)	High (6)	High (9)
Possible	Low (2)	Medium (4)	High (6)
Unlikely	Low (1)	Low (2)	Medium (3)
	Negligible	Moderate	Severe
	Impact		

The categories for impact and likelihood are defined as follows:

IMPACT

- Severe – will have a catastrophic effect on the operation/service delivery. May result in major financial loss (over £100,000) and/or major service disruption (+5 days) or impact on the public. Death of an individual or several people. Complete failure of project or extreme delay (over 2 months). Many individual personal details compromised/revealed. Adverse publicity in national press.
- Moderate – will have a noticeable effect on the operation/service delivery. May result in significant financial loss (over £25,000). Will cause a degree of disruption (2 – 5 days) or impact on the public. Severe injury to an individual or several people. Adverse effect on project/significant slippage. Some individual personal details compromised/revealed. Adverse publicity in local press.
- Negligible – where the consequences will not be severe and any associated losses and or financial implications will be low (up to £10,000). Negligible effect on service delivery (1 day). Minor injury or discomfort to an individual or several people. Isolated individual personal detail compromised/revealed. NB A number of low incidents may have a significant cumulative effect and require attention.

LIKELIHOOD

- Highly likely: very likely to happen
- Possible: likely to happen infrequently
- Unlikely: unlikely to happen.

FEEDBACK & COMPLAINTS REVIEW

For the period June 2023 – January 2024

1. OFFICIAL COMPLAINTS

Date of complaint	Location	Nature of complaint	Allocated to	Status	Action taken

No official complaints have been received or dealt with during the reporting period and there are no outstanding complaints to resolve brought forward from previous reporting periods.

2. OTHER FEEDBACK

Date of feedback	Location	Nature of feedback	Allocated to	Status	Action taken
28/11/2023	Peto's Marsh	Disappointed with the re-evaluation of IDB Rates based on land use change.	P. Camamile	In Progress	Response drafted, tbc by the Board on 13 February 2024

FRANCES BLIGH
ICT MANAGER

28th November 2023

Dear Phil,

Re-Evaluation of IDB Rates Based on Change of Land Use at Peto's Marsh

Thankyou for your letter dated 3rd July in response to my letter dated 2nd May that requested a review of the IDB rates that we are currently charged, given the evidence by EXO clearly shows we rarely use the pump. Needless to say, we are extremely disappointed a review will not even be considered based on this evidence and the fact that the rates we pay have gone up to £11,435 a year from £7585 across the reserve.

In your letter you state that, 'The increases in drainage rates for 2023/24 you refer to in your third paragraph have largely arisen because of the significant increase in electricity costs to run the pumping station'. That is precisely the point we are trying to make. Given we have clear evidence to show that we rarely use the pump and hence the electricity, why are we being charged for an increase, as a result of electric cost increases that we do not use?

In your fifth paragraph you state, 'reduction in earning potential has been recognised by the government introducing long-term environmental stewardship grants'. That is to some extent true (although of course it is to help deliver public service goods), but I'm afraid we are struggling to understand how that can be in any way used as justification not to review drainage rates to reflect changes in land use and drainage demand. As far as we are aware, there is nothing within our agri-environment agreements to state the payments are to help off-set the high costs of IDB rates. In the same paragraph, you then go on to state, 'It is unlikely you would see the reduction in drainage rates you seek and could perversely find that your rates actually increases to achieve a fair distribution of the rating burden, if neighbours had a greater proportion of their land under intensive management'. Again, this touches precisely on our point: why should Suffolk Wildlife Trust (or any other land manager who has opted to manage their land in a way that does not rely so heavily on land drainage by pump systems) subsidise landowners who need to use the pump regularly? This is rather akin to asking a whole street to pay averaged water bills via a whole street water metered system, irrespective of relative household use.

In your sixth paragraph you state, 'A pumping station is a necessity asset to maintain land capital and yearly earning potential where land is at or below sea level, regardless of land use'. This generally assumes the landowner wants to retain land value in monetary terms and hence, this statement is not actually true. At Suffolk Wildlife Trust we were very well aware, as much due to our duty under the Charity Act, to consider land value. The value at Peto's is now less in monetary terms, but more valuable ecologically. You also allude to the fact that 'poor water management' (by which I assume you really mean lack of water control) devalues land due to 'bird eggs/fledging'. When seen within a narrow prism of wader management, that can

be true of course, but is far from the truth in wider ecological terms. At Hazlewood Marshes for example, the lack of water control has resulted in a more dynamic and natural system, that is ultimately far better for wildlife now than previously.

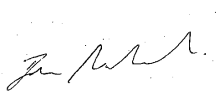
Again, to re-iterate, our request is for the IDB rates we pay to more fairly reflect our own land use and drainage demand and not the 'average' pumping use, accepting the need for an added 'baseline' payment to pay for generic pump upkeep, to enable use during extreme overtopping events i.e. an 'insurance-based' approach.

The current flat-rate charges were developed in the day when most landowners wanted the same thing: to pump the land and to keep it dry for intensive agricultural production. This is no longer the case and whilst we understand changes are not easy, this change is needed to reflect the changing reality on the ground and to ensure fairness of rates based on individual (and very different) uses. It is our understanding that for any given area of land, there is a rateable value per hectare, set by the IDB rates assessor according to land use with different values for grass and arable. The rateable value per hectare will not change unless there is a re-evaluation based on changing land-use. Therefore, we again formally request a re-evaluation based on changing land use with further consideration given to the evidence that we rarely use the pump.

Without some progress in this matter, we will need to consult our solicitors to consider if we can take this matter further legally.

I look forward to your thoughts and consideration in these matters.

Yours sincerely,



Ben McFarland

Director of Wildlife Conservation and Recovery

13 February 2024

Ben McFarland
Director of Wildlife Conservation and Recovery
Suffolk Wildlife Trust
Brooke House
Ashbocking
Ipswich
IP6 9JY

Dear Ben

Re-determination of IDB Rates based on the Change of Land Use at Peto's

Thank you for your letter dated 28 November 2023 where you raise continued disappointment regarding drainage rates attributed to your land holding at Peto's Marsh, which is part of the pumped catchment of Barnby & North Cove, CMT273P.

The Barnby pumping station provides a single water level management regime. This is fixed for all land use types on the Level, which is also protected by the raised tidal defence embankments. Peto's Marsh still benefits from being defended by embankments and whilst the Environment Agency (BESL) has realigned and invested in new defences behind Peto's Marsh, they have made provision for normal water transfer by incorporating a sluice structure through this new defence.

Your assertion of a flat rate charge being applied across the level is incorrect. The land gradings and bare land values were individually assessed in the early 1990's in accordance with Part II of the Land Drainage Act 1991.

If you feel that there has been a material change of the relevant circumstances that has reduced the annual value of your land, you can at your own expense request a regulated Chartered Surveyor to revalue your land in accordance with section 43(2) of the Land Drainage Act 1991, which we would consider further. However, your choice to use the land differently does not in itself constitute a change of relevant circumstances.

Your sincerely

PJ CAMAMILE
CHIEF EXECUTIVE

CONSORTIUM REPORTS

To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 23 June 2023, to view [click here](#)

- Confirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 April 2023 to 31 May 2023
- WMA Financial Report for the period 01 April 2023 to 31 May 2023
- Summarised Portfolio of Capital Work for the WMA Group
- Social Media Report for the period 06 March 2023 to 05 June 2023

To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 29 September 2023, to view [click here](#)

- Confirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 June 2023 to 31 August 2023
- WMA Financial Report for the period 01 June 2023 to 31 August 2023
- Social Media Report for the period 06 June 2023 to 31 August 2023

To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 08 December 2023, to view [click here](#)

- Unconfirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 September 2023 to 31 October 2023
- Social Media Report for the period 01 September 2023 to 31 October 2023

WMA Charges and Fees Policy Review Update

1. Introduction.

The WMA's Charges and Fees Policy became due for a detailed review in April 2023. This review has now been undertaken and officers are recommending changes to the way the Surface Water Development Contribution (SWDC) is calculated.

2. Surface Water Development Contribution (SWDC)

2.1. Current SWDC Charges

The current charging policy for SWDC's can be found [here](#).

The current calculation attempts to mimic the costs associated with the design and installation of on-site attenuation apparatus, so that the SWDC fee associated with an unattenuated discharge would cost the developer approximately the same as designing and installing the apparatus required to facilitate a heavily attenuated discharge. The current system therefore assumes sites will not attenuate, and rewards those that do with a heavily reduced SWDC fee.

The current fee is charged on a sliding scale depending on the level of attenuation provided. The sliding scale is based on the runoff rate (litres per second per hectare) and is based on the likely runoff characteristics of a naturally permeable hectare in South Lincolnshire. An extract of the current SWDC rate bandings is shown below.

Banding	Equivalent run-off rate (litres/second/hectare)		SWDC rate (as % of full contribution rate)
	Is greater than (>)	and is less than or equal to (≤)	
1	0	1.4	3
	Is greater than (>)	and is less than (<)	
2	1.4	5	10
	Is greater than or equal to (≥)	and is less than (<)	
3	5	10	15
4	10	15	20
5	15	20	25
6	20	25	30

Table 1: Current SWDC rate bandings.

The current fee also allows larger sites to reduce their SWDC fee, based on the assumption that larger sites are able to utilise economies of scale when designing and installing attenuation infrastructure, as shown below.

Banding	Impermeable area, A, discharging (ha)		Surface Water Development Contribution rate (£/m ²)
	Is greater than (>)	and is less than or equal to (≤)	
1	0	5	£15.14
2	5	10	£12.66
3	10	15	£10.88
4	15	20	£9.11
5	20	25	£7.32
6	25	n/a	£4.84

Table 2: Current SWDC rates.

2.2. Rationale for Change

The current system assumes all sites will discharge at an unattenuated rate, and rewards those who choose to attenuate with a reduced SWDC fee. In reality, all developments should (and usually do) attenuate their runoff rate wherever possible to the 'greenfield runoff rate' (in accordance with the SuDS Non-Statutory Technical Standards).

The greenfield runoff rate is the rate of discharge expected on an undeveloped site within a given rainfall event (such as the 1 in 1 year, or 1 in 100 year rainfall events) and varies geographically based on rainfall data and catchment characteristics. The annual average flow rate (Qbar) varies between 1.5 and 7 l/s/ha.

Small sites find it difficult to reduce to the greenfield runoff rate without significant blockage risks. Resultantly, under the current system small sites are forced to pay the full £15.14/m². Larger sites however can easily attenuate their flows and therefore can sometimes pay as little as £0.45p/m² (reducing to £0.38/m² when a site is over 5ha, and £0.14/m² in the rare scenario where a site is over 25ha). Resultantly smaller sites often make a disproportionately high contribution towards the future cost of the Board's works.

Furthermore, legal advice received in 2018 advised the Board to consider whether the cost of attenuating on-site were still the best proxy for the likely additional costs (to the Board) for managing the additional runoff generated by development.

2.3. Proposed Change

The following changes are proposed to the SWDC charging approach:

- The fee charged should reflect some of the actual likely costs resulting from the increased volume of water draining to infrastructure maintained by the Board, based on broad but realistic assumptions. The significant differential impact on pumped and gravity catchments should also be acknowledged.
- A standard base rate should assume that sites will attenuate to greenfield runoff rates wherever possible (with rates increasing when this is not the case). The same base rate should apply to sites of all sizes.

- Geographic variances in greenfield runoff rates should be acknowledged by referring to the annual average flow rate (Qbar) for any specific site (calculated in accordance with industry standard statistical models such as the IH124 or FEH methods).

The following charges are therefore proposed for adoption by the WMA Boards:

SWDC per m ² of impermeable surface					
Gravity Catchment			Pumped Catchment		
Discharge Rate	Impermeable Area		Discharge Rate	Impermeable Area	
	< 0.5HA	≥ 0.5HA		< 0.5HA	≥ 0.5HA
≤ Qbar	£1.58	£1.58	≤ Qbar	£1.89	£1.89
≤ 3x Qbar	£1.58	£2.05	≤ 3x Qbar	£1.89	£2.46
≤ 6x Qbar	£1.58	£2.52	≤ 6x Qbar	£1.89	£3.02
≤ 9x Qbar	£1.58	£2.99	≤ 9x Qbar	£1.89	£3.59
≤ 12x Qbar	£1.58	£3.47	≤ 12x Qbar	£1.89	£4.16
≤ 15x Qbar	£1.58	£3.94	≤ 15x Qbar	£1.89	£4.72
≤ 18x Qbar	£1.58	£4.41	≤ 18x Qbar	£1.89	£5.29
≤ 21x Qbar	£1.58	£4.88	≤ 21x Qbar	£1.89	£5.86
≤ 24x Qbar	£1.58	£5.36	≤ 24x Qbar	£1.89	£6.42
≤ 27x Qbar	£1.58	£5.83	≤ 27x Qbar	£1.89	£6.99
≤ 30x Qbar	£1.58	£6.30	≤ 30x Qbar	£1.89	£7.56
> 30x Qbar	£1.58	£6.77	> 30x Qbar	£1.89	£8.12

Table 3: Proposed SWDC charges.

The following broad but realistic assumptions have been used to support this proposal:

- At least £6,250 of watercourse improvements will be required at some point for every 1ha of additional impermeable area which drains to Board Maintained watercourses. This value is based on the cost of replacing a 12m length of 450mm culvert, or 1,000m³ of channel improvement works (this equates to approximately 0.5km of widening, if widened by 1m each side).
- At least £95 of increased annual maintenance costs will be incurred by the Board (estimate is based on a 30% increase in channel capacity over 0.5km).
- At least £3,144 of pumping costs will be required in pumped catchments for every 1ha of additional impermeable area. This value is based on costs associated with additional one hour of operation of a 0.5 cumec (40 kWh) pump per year, and the pumping station serving the impermeable area needing to be replaced at least once during the lifetime of the development.
- Sites with over 0.5ha of impermeable area are able to attenuate their flows to greenfield runoff rate without significant blockage risk (sites over 0.5ha are also considered as major development for planning purposes, when the number of homes etc is not yet known).

2.4. Impact of Change

Table 4 shows an example comparison for realistic sites, based on the current and proposed charging policies. The impact of the change on the WMA was also assessed using a sample year (2022-23). The comparison showed that the proposed charges would have resulted in an increase in overall SWDC charged throughout the sample year. The full comparison is shown in appendix 1.

Area	Pump / Gravity	Dwellings	Greenfield Rate (Qbar)	Discharge Rate	Current Charge	Proposed Charge
26,040 m ²	Pump	150	3.7 l/s	8.6 l/s	£39,424.56	£64,058.40
788 m ²	Pump	3	0.14 l/s	2 l/s	£4,175.61	£1,489.30
12,530 m ²	Pump	68	1.68 l/s	5 l/s	£18,970.42	£30,823.80
38,450 m ²	Pump	100	5.4 l/s	5.3 l/s	£14,430.29	£72,670.50
212 m ²	Gravity	1	0.01 l/s	Unattenuated	£3,209.68	£334.96
3,660 m ²	Gravity	12	0.05 l/s	4 l/s	£11,082.48	£5,782.80

Table 4: Comparison of charges for realistic sites.

2.5. Legality of Change

In 2009, 2015 and 2018 the WMA sought legal advice regarding the legality of SWDC's. The advice has all confirmed that the SWDC charge is legal if it meets the following requirements (summarised):

- The charge should allow for differential charging based on level of attenuation to produce a fairer outcome for developers who take significant attenuation measures.
- The charge should relate to actual or potential works to be undertaken by the IDB to manage the additional runoff and does not involve any profit making for the IDB, (instead representing a contribution towards eventual works undertaken) with a rational basis.
- The charge should be a standard rate applied equally and in a transparent way (while being proportional to the size of the development).

Officers believe the proposed change continues to satisfy the above requirements.

3. Officer Recommendation

Officers recommend that the WMA's charging policy is updated to including the SWDC charges shown in table 3.

Appendix 1

Comparison of current and proposed SWDC charges, based on 2022-23 sample year.

Area (m ²)	Catchment Type	Greenfield Rate (Qbar)	Consented Discharge Rate	Current Charge (23-24)	Proposed Charge
170	Pumped	0.15 l/s	Unrestricted	£2,573.80	£321.19
218	Pumped	0.16 l/s	Unrestricted	£3,300.52	£411.88
250	Pumped	0.15l/s	1 l/s	£1,892.50	£472.34
288	Pumped	0.16 l/s	Unrestricted	£4,360.32	£544.14
357	Pumped	0.14 l/s	Unrestricted	£5,404.98	£674.50
443	Pumped	0.15 l/s	Unrestricted	£6,707.02	£836.99
498	Pumped	0.3l/s	Unrestricted	£7,539.72	£940.90
628	Gravity	0.16 l/s	Unrestricted	£9,507.92	£989.10
1,623	Pumped	0.23 l/s	4.8 l/s	£8,600.28	£3,066.43
1,940	Pumped	0.45 l/s	5 l/s	£10,280.06	£3,665.36
2,340	Gravity	0.15 l/s	5.4 l/s	£10,628.28	£3,685.50
2,550	Gravity	0.15 l/s	5 l/s	£9,651.75	£4,016.25
2,771	Gravity	0.15l/s	4.32 l/s	£10,488.24	£4,364.33
2,958	Pumped	0.15 l/s	7 l/s	£13,435.24	£5,588.73
3,291	Gravity	0.15 l/s	5 l/s	£12,456.44	£5,183.33
3,660	Pumped	0.15 l/s	4 l/s	£11,082.48	£6,915.07
3,951	Pumped	1.72 l/s	5 l/s	£11,963.63	£7,464.87
4,733	Gravity	0.15 l/s	5 l/s	£14,331.52	£7,454.48
5,935	Pumped	0.85 l/s	2.5 l/s	£8,985.59	£14,577.37
6,740	Gravity	0.1 l/s	2 l/s	£10,204.36	£32,908.05
7,700	Pumped	1.08 l/s	1.1 l/s	£11,657.80	£14,548.09
8,213	Gravity	1.19 l/s	2.5 l/s	£12,434.48	£16,816.12
8,338	Pumped	1.32 l/s	5 l/s	£18,935.60	£29,931.65
8,430	Gravity	0.11 l/s	5 l/s	£19,144.53	£57,092.18
8,910	Gravity	3.2 l/s	1.4 l/s	£13,489.74	£18,243.23
11,870	Gravity	1.87l/s	5 l/s	£17,971.18	£24,303.83
12,530	Pumped	1.75 l/s	5 l/s	£18,970.42	£30,775.82
12,810	Gravity	1.87 l/s	9 l/s	£29,091.51	£32,281.20
16,820	Pumped	2.35 l/s	5 l/s	£25,465.48	£41,312.80
16,930	Gravity	2.31 l/s	5.6 l/s	£25,632.02	£34,664.18
19,600	Gravity	3.1l/s	3 l/s	£29,674.40	£30,870.00
21,360	Pumped	7.83 l/s	14.2 l/s	£48,508.56	£52,463.81
26,040	Pumped	3.66 l/s	8.6 l/s	£39,424.56	£63,958.69
44,500	Pumped	7.8 l/s	7.8 l/s	£67,373.00	£84,076.62
64,520	Pumped	9.19 l/s	5.3 l/s	£24,504.70	£121,901.65
			Totals:	£575,672.61	£757,320.67

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NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2022/23	ESTIMATE 2023/24	PROBABLE 2023/24	ESTIMATE 2024/25
Income					
	Net Consortium Charges				
	Broads IDB	323,268	359,889	357,076	369,402
	East Suffolk WMB	193,789	212,376	220,492	217,262
	King's Lynn IDB	384,912	429,736	317,787	442,446
	Norfolk Rivers IDB	219,416	236,596	234,061	242,302
	South Holland IDB	333,095	409,817	403,795	421,580
	Waveney Lower Yare and Lothingland IDB	131,083	140,240	78,514	144,297
	Net Consortium Charges	1,585,563	1,788,654	1,611,725	1,837,289
	(+) Other Income				
1	Services provided to third parties	1,446,663	1,652,422	1,504,700	1,785,893
	Surface Water Development Contributions	463,138	277,000	487,495	310,000
	Sales of Rating Software Licences/Ancillary Services	168	10,000	10,000	10,000
	Rating Software Support	25,269	21,264	21,265	10,500
	Rental/Sundry Income from Offices	23,749	44,500	45,000	22,000
	Sundry Income	25,005	21,001	26,260	26,000
	(+) Other Income	1,983,992	2,026,187	2,094,720	2,164,393
	(=) Total Income	3,569,555	3,814,841	3,706,445	4,001,682
	(-) Expenditure				
	Administration Costs				
2	Shared Administration Staff	618,546	726,526	672,722	748,730
	Establishment				
	Kettlewell House (BR/KL/NR; 10/80/10)	32,639	37,500	37,541	25,000
	Marsh Reeves (South Holland IDB)	39,470	31,488	27,513	27,648
	Martham Office (Broads IDB and Norfolk Rivers IDB)	1,355	1,600	1,680	344
	Norwich Office (BR, ES, NR, WLYL)	0	0	2,000	6,000
	Pierpoint House (Shared)	132,092	109,012	125,643	122,239
	Establishment	205,556	179,600	194,376	181,231
	Shared ICT				
	Hardware Support and Maintenance	30,096	25,811	25,849	27,720
	Software Support and Maintenance	63,814	77,692	59,837	62,203
	Website Maintenance and Development	2,892	3,120	3,120	3,120
	Software and Upgrades	92,174	12,990	13,080	12,990
	ICT Infrastructure	29,767	30,565	36,520	31,000
	Shared ICT	218,742	150,178	138,405	137,033

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WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2022/23	2023/24	2023/24	2024/25
Other Shared Administration				
Legal and Professional Charges	8,500	10,501	8,000	9,775
Insurances	147,780	158,762	164,242	172,813
Marketing and PR Expenses	1,804	2,020	1,425	1,520
WMA Chairman's Allowance	1,500	1,500	1,500	1,500
Annual Subscriptions	5,107	3,949	5,258	5,241
Actuary Fees	2,390	1,001	1,400	1,400
Sundry Expenses	13,449	10,796	12,176	11,635
Other Shared Administration	180,530	188,529	194,001	203,884
Other Administration				
Public Notices	0	0	0	0
Former Staff Pension Charges	4,133	4,136	4,164	4,964
Members Expenses	178	1,135	200	450
Chairman's Allowances	21,484	21,483	21,483	21,483
Meetings and Inspections	1,769	5,920	1,642	3,895
Legal and Professional Charges	52,430	20,900	24,595	18,900
Audit and Compliance Fees	5,538	27,110	27,536	29,541
ADA Expenses	22,971	23,855	24,989	26,805
Other Administration	108,502	104,539	104,609	106,039
Administration Costs	1,331,877	1,349,373	1,304,113	1,376,916
Technical Support Costs				
Technical Support Staff Costs	2,215,194	2,445,198	2,379,793	2,601,343
Other Technical Support				
Technical Consultants	7,213	7,560	8,290	8,640
Land Registry Fees	9,049	7,460	7,867	8,508
Sundry Expenses	6,222	5,250	6,381	6,275
Other Technical Support	22,484	20,270	22,538	23,423
Technical Support Costs	2,237,678	2,465,468	2,402,332	2,624,766
(-) Total Expenditure	£3,569,555	£3,814,841	£3,706,445	£4,001,682
(+/-) Profit/(Loss) on disposal of Fixed Assets	0	0	0	0
(=) Net Surplus/(Deficit) for the Year	£0	£0	£0	£0
3 Increases/(Decreases) in Net Consortium Charges	3.59%	4.12%	-9.89%	2.72%

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NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2022/23	ESTIMATE 2023/24	PROBABLE 2023/24	ESTIMATE 2024/25
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Notes:

- 1 The Project Development and Delivery Teams are continuing to work on the extensive Capital Works programme that is planned over the forthcoming years. These services are largely made up of Technical Support Staff time that will be charged to Grant Aided Schemes, in line with the programme of works. There are currently no vacant positions within these teams, and no plans for any further recruitment within the next financial year.
- 2 A provision has been made to increase staff salaries by an average of 3% with effect from 1 April 2024. Pension costs are to decrease by 0.5% to 23% of employees pensionable pay with effect from 1 April 2024.
- 3
 - (i) The rate of Inflation as at 31 October 2023 was 6.1% (Retail Price Index).
 - (ii) It is important to note that each WMA Member Board can accommodate the proposed increases, without having to pass them on by way of significant increases in drainage rates and special levies, over and above inflation.
 - (iii) This is a balanced budget which continues the focus of investing more in technology, staff capability and capacity, which should make the WMA Group far more robust and sustainable in future. As agreed by the Boards we have now added resilience to the existing management structure with the Interim COO/Deputy CEO in place, to build in succession so that the Member Boards can more easily manage the departure of any individual, without significantly increasing costs and carrying unnecessary capacity. As a relatively small and specialist organisation providing public services this is key.
 - (iv) It is important to note that we are expecting 54% of the Group's Administration and Technical Support Costs to be paid for by others in 2024/25. We are expecting this to be 56% for 2023/24. Sustaining this level of recharge activity without compromising delivery of our own work programmes continues to be key, and the recent change in management structure should align this priority, alongside delivering the extensive Capital Works programme across all the Boards.

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WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2022/23	2023/24	2023/24	2024/25

Recommendations:

- 1 To approve the following increases in Net Consortium Charges for 2024/25:

Broads IDB	2.64%
East Suffolk WMB	2.30%
King's Lynn IDB	2.96%
Norfolk Rivers IDB	2.41%
South Holland IDB	2.87%
Waveney Lower Yare and Lothingland IDB	2.89%
- 2 To approve the hourly charge out rates, as detailed below:

Chief Executive Officer:	£160/hour
Deputy Chief Executive/Chief Operating Officer:	£115/hour
Area Managers/Project Development and Delivery Managers:	£105/hour
Project Delivery Engineers:	£87/hour
Project Managers:	£82/hour
Operations/MEICA/Sustainable Development/Environmental Managers and RFO:	£80/hour
Senior Sustainable Development and Estates Officers:	£70/hour
Flood Risk Engineers/Sustainable Development and Environmental Officers:	£60/hour
Administration Team (Finance & Rating/ICT/GIS Technicians/BST):	£50/hour
- 3 The annual increase in the unattenuated surface water development contribution per impermeable hectare has been included within the 5 yearly strategic review which was undertaken this year, which will come into effect on 01 April 2024.

S JEFFREY
FINANCE & RATING MANAGER/RFO

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)	ESWMB (%)	KLIDB (%)	NRIDB (%)	SHIDB (%)	WLYLIDB (%)	TOTAL (%)						
Other Income															
Contributions towards Staff Costs															
	Contributions from BIDB to part fund staff costs	Credited to BIDB	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%						
	Contributions from NRIDB to part fund staff costs	Credited to NRIDB	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%						
	Contributions from ESWMB to part fund staff costs	Credited to ESWMB	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%						
	Contributions from SHIDB to part fund staff costs	Credited to SHIDB	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%						
	Contributions from KLIDB to part fund staff costs	Credited to KLIDB	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%						
	Contributions from WLYLIDB to part fund staff costs	Credited to WLYLIDB	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%						
	Contributions from Bedford for CEO Services	Credited to each WMA Board as per employment costs	17.50%	17.50%	17.50%	17.50%	17.50%	12.50%	100.00%						
	Contributions from East Anglia Team to part fund staff costs	Credited to each WMA Board as per employment costs	30.00%	37.92%	22.50%	21.25%	6.25%	7.08%	22.50%	17.50%	0.00%	18.75%	16.25%	100.00%	
	Contributions from SDT Team to part fund staff costs	Credited to each WMA Board as per employment costs	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%						
	Contributions from Environment Team	Credited to each WMA Board as per employment costs	30.00%	19.00%	3.00%	27.50%	3.00%	17.50%	100.00%						
	Contributions from P&C to part fund shared staff costs	Credited to each WMA Board as per employment costs	17.50%	17.50%	17.50%	17.50%	17.50%	12.50%	100.00%						
	Contributions from Project Teams to part fund staff costs	Credited to each WMA Board as per employment costs	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%						
Contributions towards Staff Costs (FDGIA and Other Recharge Works)															
Surface Water Development Contributions															
	Broads IDB - SWDC	Credited to BIDB	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%						
	East Suffolk WMB - SWDC	Credited to ESWMB	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%						
	Kings Lynn IDB - SWDC	Credited to KLIDB	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%						
	Norfolk Rivers IDB - SWDC	Credited to NRIDB	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%						
	South Holland IDB - SWDC	Credited to SHIDB	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%						
	Waveney Lower Yare and Lothingland IDB - SWDC	Credited to WLYLIDB	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%						
Collection of Surface Water Development Contributions															
Sales of Rating Software Licences															
	Ancillary Services	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	5.65%	5.55%	30.35%	29.80%	4.13%	7.37%	100.00%
	Sales of DRS	South Holland IDB wholly owned asset (SHIDB)	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%				
Sales of Rating Software Licences															
Rating Software Support															
	DRS	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	5.65%	5.55%	30.35%	29.80%	4.13%	7.37%	100.00%
Rating Software Support															
Rental Income from Offices															
	Marsh Reeves	Income credited to property owner	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%						
	Kettlewell House	Income credited to property owners	10.00%	0.00%	80.00%	10.00%	0.00%	0.00%	100.00%						
	Nar Ouse Way: Kings Lynn IDB	Income credited to property owner	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%						
	Sluice Bungalow: Islington (KLIDB)	Income credited to property owner	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%						
	Kettlewell House: Airwave Ltd	Income credited to property owners	10.00%	0.00%	80.00%	10.00%	0.00%	0.00%	100.00%						
	Kettlewell House: Page One Aerial & Equ Site	Income credited to property owners	10.00%	0.00%	80.00%	10.00%	0.00%	0.00%	100.00%						
	Kettlewell House: Vodafone Mast	Income credited to property owners	10.00%	0.00%	80.00%	10.00%	0.00%	0.00%	100.00%						
Rental Income from Offices															
Sundry Income															
	Bank Account Interest (WMA Only)	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	5.65%	5.55%	30.35%	29.80%	4.13%	7.37%	100.00%
	Deed of Indemnity Preparation Fees	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	5.65%	5.55%	30.35%	29.80%	4.13%	7.37%	100.00%
	ICT Investment recharged to IDB Development Reserves	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	5.65%	5.55%	30.35%	29.80%	4.13%	7.37%	100.00%
	Various - adhoc contributions	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	5.65%	5.55%	30.35%	29.80%	4.13%	7.37%	100.00%
Sundry Income															

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
Expenditure															
Administration Costs															
Shared Administration Staff															
	ICT Manager	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	PA (CEO)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Finance & Rating Manager	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	GIS Technician (SC)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Rating & Enforcement Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Business Support Officer (37)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	ICT Officer (16)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	GIS Technician (MB)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Senior Business Support Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Business Support Officer (22.5)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Accounting Apprentice ((KH)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Finance and Rating Officer (Vacant Position)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	Accounting Apprentice (BA)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
	ICT Officer (30)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		17.50%		12.50%		100.00%
Shared Administration Staff															
Establishment															
	Landlord's obligations	Proportion of beneficial interest in Kettlewell House	10.00%		0.00%		80.00%		10.00%		0.00%		0.00%		100.00%
	Office and Site Maintenance	Proportion of people working in Pierpoint House	15.91%	15.50%	13.67%	13.16%	30.17%	28.97%	14.50%	15.39%	16.01%	17.03%	9.74%	9.95%	100.00%
	Rent, Rates and Metered Water	Proportion of people working in Pierpoint House	15.91%	15.50%	13.67%	13.16%	30.17%	28.97%	14.50%	15.39%	16.01%	17.03%	9.74%	9.95%	100.00%
	Telecoms	Proportion of people working in Pierpoint House	15.91%	15.50%	13.67%	13.16%	30.17%	28.97%	14.50%	15.39%	16.01%	17.03%	9.74%	9.95%	100.00%
	Heat and Light	Proportion of people working in Pierpoint House	15.91%	15.50%	13.67%	13.16%	30.17%	28.97%	14.50%	15.39%	16.01%	17.03%	9.74%	9.95%	100.00%
	Office Cleaning and Supplies	Proportion of people working in Pierpoint House	15.91%	15.50%	13.67%	13.16%	30.17%	28.97%	14.50%	15.39%	16.01%	17.03%	9.74%	9.95%	100.00%
	Refuse Collection and Waste Disposal	Proportion of people working in Pierpoint House	15.91%	15.50%	13.67%	13.16%	30.17%	28.97%	14.50%	15.39%	16.01%	17.03%	9.74%	9.95%	100.00%
	Printing, Postages and Stationery	Proportion of people working in Pierpoint House	15.91%	15.50%	13.67%	13.16%	30.17%	28.97%	14.50%	15.39%	16.01%	17.03%	9.74%	9.95%	100.00%
	Office Sundries	Proportion of people working in Pierpoint House	15.91%	15.50%	13.67%	13.16%	30.17%	28.97%	14.50%	15.39%	16.01%	17.03%	9.74%	9.95%	100.00%
Pierpoint House (shared)															
	Landlord obligations	Proportion of beneficial interest in Marsh Reeves	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office and Site Maintenance	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Business Rates and Metered Water	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Telecoms	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Heat and Light	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Cleaning and Supplies	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Refuse Collection and Waste Disposal	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Printing, Postages and Stationery	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Sundries	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
Marsh Reeves (South Holland IDB)															

From: 01 April 2024
To: 31 March 2025

Administration and Technical Support Services
Financial Year Ending: 31 March 2025

ID	Income and Expenditure	Basis of apportionment	BIDB (%)	ESWMB (%)	KLIDB (%)	NRIDB (%)	SHIDB (%)	WLYLIDB (%)	TOTAL (%)
	Office and Site Maintenance	Proportion of time spent by Project Engineer on each Member Board	75.00%	0.00%	0.00%	25.00%	0.00%	0.00%	100.00%
	Rent, Light, Heat and Water	Proportion of time spent by Project Engineer on each Member Board	75.00%	0.00%	0.00%	25.00%	0.00%	0.00%	100.00%
	Telecoms	Proportion of time spent by Project Engineer on each Member Board	75.00%	0.00%	0.00%	25.00%	0.00%	0.00%	100.00%
	Office Sundries	Proportion of time spent by Project Engineer on each Member Board	75.00%	0.00%	0.00%	25.00%	0.00%	0.00%	100.00%
	Martham Office (Broadb IDB and Norfolk Rivers IDB)								
	Rent	Broadb, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%	45.00%	25.00%	45.00%	0.00%	0.00%	100.00%
	Printing & Stationary	Broadb, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%
	Office Equipment/Small Purchases	Broadb, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%
	Norwich Office (BR, ES, NR and WLYL)								
	Shared ICT								
	Hardware Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Software Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Website Maintenance and Development	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Software and Upgrades	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	ITC Infrastructure	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Shared ICT								
	Other Shared Administration								
	Legal and Professional Charges	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Insurances	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Marketing and PR Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	WMA Chairman's Allowance	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Annual Subscriptions	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Actuary Fees	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Sundry Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2023)	5.83%	5.73%	4.45%	4.37%	49.59%	47.18%	100.00%
	Other Shared Administration								
	Technical Support Costs								
	Shared Technical Support Staff								
	CEO Team								
	Chief Executive	Assessment of Time Spent on each Member Board	17.50%	17.50%	17.50%	17.50%	17.50%	12.50%	100.00%
	Chief Operating Officer/Deputy Chief Executive	Assessment of Time Spent on each Member Board	50.00%	10.00%	10.00%	10.00%	0.00%	20.00%	100.00%
	Environment Team								
	Environmental Manager (CL)	Assessment of Time Spent on each Member Board	30.00%	19.00%	3.00%	27.50%	3.00%	17.50%	100.00%
	Flood Risk Engineer (East Anglia)	Assessment of Time Spent on each Member Board	30.00%	19.00%	3.00%	27.50%	3.00%	17.50%	100.00%
	Environmental Officer (HM)	Assessment of Time Spent on each Member Board	30.00%	19.00%	3.00%	27.50%	3.00%	17.50%	100.00%
	Assistant Environmental Officer (CH)	Assessment of Time Spent on each Member Board	30.00%	19.00%	3.00%	27.50%	3.00%	17.50%	100.00%
	Assistant Environmental Officer (EB)	Assessment of Time Spent on each Member Board	30.00%	19.00%	3.00%	27.50%	3.00%	17.50%	100.00%

From: 01 April 2024
To: 31 March 2025

Administration and Technical Support Services
Financial Year Ending: 31 March 2025

ID	Income and Expenditure	Basis of apportionment	BIDB (%)	ESWMB (%)	KLIDB (%)	NRIDB (%)	SHIDB (%)	WLYLIDB (%)	TOTAL (%)
Sustainable Development Team									
	Sustainable Development Manager (CB)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Senior Sustainable Development Officer (ER)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Senior Sustainable Development Officer (PN)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Senior Sustainable Development Officer (YS)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Sustainable Development Officer (PNA)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Sustainable Development Officer (EM)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Sustainable Development Officer (ET)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Sustainable Development Officer (RY)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Sustainable Development Officer (WC)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Sustainable Development Officer (PSC)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
	Sustainable Development Officer (JS - Sizewell C)	East Suffolk WMB Only (fully funded by Sizewell C)	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%
	Estates Officer (GFB)	Assessment of Time Spent on each Member Board	10.00%	6.00%	51.00%	6.00%	26.00%	1.00%	100.00%
Project Development Team									
	Project Development Manager (GB)	Assessment of Time Spent on each Member Board	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%
Project Delivery Team									
	Project Delivery Manager (KN)	Assessment of Time Spent on each Member Board	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%
	Project Delivery Engineer (CB)	Assessment of Time Spent on each Member Board	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%
	Project Delivery Engineer (TJ)	Assessment of Time Spent on each Member Board	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%
	Project Delivery Engineer (PR)	Assessment of Time Spent on each Member Board	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%
	Project Delivery Engineer (ATH)	Assessment of Time Spent on each Member Board	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%
	Project Manager (GH)	Assessment of Time Spent on each Member Board	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%
	Project Manager (MN)	Assessment of Time Spent on each Member Board	20.00%	20.00%	20.00%	20.00%	0.00%	20.00%	100.00%
East Anglia Team									
	Area Manager (East Anglia) (TH)	Assessment of Time Spent on each Member Board	50.00%	10.00%	10.00%	10.00%	0.00%	20.00%	100.00%
	MEICA Manager (RG)	Assessment of Time Spent on each Member Board	27.50%	35.00%	32.50%	35.00%	7.50%	12.50%	100.00%
	Operations Engineer (East Anglia) (PG)	Assessment of Time Spent on each Member Board	40.00%	0.00%	0.00%	60.00%	5.00%	5.00%	100.00%
	Operations Manager (East Anglia) (AB)	Assessment of Time Spent on each Member Board	22.50%	42.50%	0.00%	0.00%	0.00%	35.00%	100.00%
	Flood Risk Engineer (East Anglia)	Assessment of Time Spent on each Member Board	10.00%	20.00%	20.00%	10.00%	20.00%	0.00%	100.00%
	Flood Risk Engineer (East Anglia)	Assessment of Time Spent on each Member Board	30.00%	30.00%	10.00%	20.00%	0.00%	10.00%	100.00%
Shared Technical Support Staff									
South Holland Team									
	Area Manager (South Holland IDB) (KV)	Assessment of Time Spent on each Member Board	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%
	Flood Risk Engineer (South Holland IDB) (LT)	Assessment of Time Spent on each Member Board	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%
Technical Support Staff Costs									

Approved by the Consortium Management Committee on 08 December 2023 and recommended to each of the Member Boards in January/February 2024.
(As required by clause 4.2 of the Consortium Agreement, dated 15 May 2020).

S JEFFREY
FINANCE AND RATING MANAGER

Proposed Change to Planning and Byelaw Strategy

The purpose of this report is to present to CMC a request that WMA Member Boards consider adding a policy to the WMA's joint Planning and Byelaw Strategy. The policy has been reviewed by the Board's legal advisors and outlines how and when the Board will grant rights pertaining to a Board landholding. The proposed policy and accompanying wording is shown in italics below.

The WMA Member Boards own several land holdings, including watercourses. Most of these land holdings are registered with the Land Registry. If a third party wishes to undertake works within the curtilage of the Board's landholding, or otherwise use the Board's landholding, the Board's prior express permission is required. Any such permission may be in the form of a Deed of Easement, lease, conveyance, licence or any other agreement or disposition as required by the Board. The Board is not obliged to agree to such a request.

Entering into a landowner agreement with the Board does not alter the requirement for Land Drainage Consent in accordance with the Land Drainage Act 1991 and the Board's Byelaws.

Where any agreement is to be considered or required, the Board's reasonable costs including administrative costs and full costs of professional services (including valuation costs and legal fees) are to be paid by the third party.

The WMA Member Boards may require a Deed of Easement (or suitable alternative) in accordance with Policy 10 below.

Policy 10 – Landowner Agreement Policy

The Board will require a third party to enter into a Deed of Easement (or suitable alternative) where the works are clearly proposed within the curtilage of the Board's landholding, including watercourses or where rights pertaining to the Board's landholding are to be acquired by a third party (including access rights).

The Board may require a third party to enter into a Deed of Easement (or suitable alternative) where the works are proposed adjacent to the curtilage of the Board's landholding, (including pipework entering watercourses which are owned brink to brink) or where the proposed use is in accordance with the Board's statutory functions (including agricultural land tile outfalls discharging through a Board owned maintenance strip). Whether the Board requires a Deed of Easement will be decided by the Chief Executive's Management Committee on a case by case basis.

The Board will always consider entering into a Deed of Easement at the request of a third party (i.e. where the third party requires the granting of express rights).

In accordance with Section 63 of the Land Drainage Act 1991, the WMA Member Boards may not dispose of land owned by the Board for a consideration less than the best that can reasonably be obtained, other than with the consent of the relevant Minister. To ensure compliance with Section 63 of the Land Drainage Act 1991 the WMA Member Boards will engage the services of a chartered surveyor, to value any proposed disposition. For the avoidance of doubt, the disposition of land includes the granting of an easement (for example, enabling a third party to cross land owned by the Board).

Officer Recommendation: It is recommended that the above wording (including the policy) is added to the WMA's Planning and Byelaw Strategy.

CATHRYN BRADY
SUSTAINABLE DEVELOPMENT MANAGER
NOVEMBER 2023

WATER MANAGEMENT ALLIANCE

COMMUNICATIONS POLICY

GOVERNANCE

Review date: December 2023

To be reviewed every 5 years

Next review date: September 2028

Reviewed by: WMA Consortium Management Committee

Adopted by:

Broads Internal Drainage Board
East Suffolk Water Management Board
King's Lynn Internal Drainage Board
Norfolk Rivers Internal Drainage Board
South Holland Internal Drainage Board
Waveney, Lower Yare and Lothingland Internal Drainage Board
Pevensey and Cuckmere Water Level Management Board

In order to deliver our water management aims we need to ensure we have communication objectives that support our work and those we work with. This policy identifies who we intend to engage with, to deliver our aims & objectives, sets out what our stakeholders and partners can expect from us and explains how we will communicate with them to build and maintain our relationships and reputation.

COMMUNICATIONS POLICY

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COMMUNICATIONS POLICY

1. INTRODUCTION

- 1.1. The Water Management Alliance (WMA), on behalf of our member Internal Drainage Boards (IDBs), has developed a Communications Policy to consider our approach to engaging our stakeholders, partners, and customers. We have developed our communication objectives to support our business aims and objectives.
- 1.2. Our vision is to make each Member Board's Drainage District, Coastal Zone and watershed catchment area a safer place to live, work, learn and have fun, as a model of sustainable living in a high flood risk area. As a result, we need to interpret how we should engage others as we endeavour to deliver our vision.
- 1.3. As outlined by the Flood and Water Management Act (2010) councils are the Lead Local Flood Authority (LLFA) and the Environment Agency manages the Flood and Coastal Erosion Risk Management (FCERM) framework focusing on reducing flooding to people and properties. The IDBs work within this structure and legislate work on their own infrastructure or work in partnership with other risk management authorities.

2. TARGET AUDIENCES

After considering our business aims and objectives we have undertaken a review of our key stakeholders, partners, and customers and they fall broadly into the following groups:

- people and places at flood risk
- those that support people and places that are at flood risk
- policy and decision-makers
- the public

COMMUNICATIONS POLICY

3. COMMUNICATION OBJECTIVES

We have developed the following communication objectives for our target audiences:

- 3.1 **Increase Public Awareness:** To inform and educate the public about our flood risk reduction efforts, fostering a better understanding of the measures we take to protect people, property, infrastructure, and the natural environment.
- 3.2 **Build Trust and Credibility:** To establish the WMA as the preferred local delivery partner for flood, water resource, and coastal risk management services, showcasing our reliability and expertise in these areas.
- 3.3 **Promote Responsible Land Use:** To raise awareness about the impact of human activities on flood risk and encourage responsible land use decisions that balance residential, commercial, recreational, and environmental needs while minimising flood risk.
- 3.4 **Highlight Environmental Stewardship:** To demonstrate our commitment to preserving and enhancing natural habitats and species in and around watercourses and infrastructure projects, emphasising our dedication to the enhancement of biodiversity.
- 3.5 **Engage Stakeholders:** To foster meaningful engagement with key stakeholders, including local communities, government agencies, and environmental organisations, to gather feedback and input on flood risk reduction initiatives.
- 3.6 **Showcase Success Stories:** To share success stories and case studies that illustrate the positive outcomes of our flood management projects, emphasising real-world examples of how our efforts benefit people, property, infrastructure, and the environment.

4. DELIVERING OUR OBJECTIVES

We will:

- 4.1 Actively seek feedback from stakeholders, partners and customers to ensure we are meeting their needs, as we aim to deliver our business objectives.
- 4.2 Promote a culture of effective and extensive engagement approaches across our teams, ensuring everyone is aware of our commitment to holistic communications.
- 4.3 Share our communications policy with the IDB members to ensure we are being inclusive and seek their views on our approach.
- 4.5 Measure our engagement successes and report back to our stakeholders and partners for their information and advice.

COMMUNICATIONS POLICY

5. KEY MESSAGES

We aim to convey the following messages to our target audience:

- 5.1 How we aim to reduce the risk to people, property, infrastructure and the natural environment from flooding.
- 5.2 Showcase our efforts as a trusted local delivery partner of choice for all flood, water resource and coastal risk management services.
- 5.3 Cultivate an understanding of how activities can influence flood risk, whilst safeguarding land use for residential, commercial, recreational and environmental purposes.
- 5.4 Demonstrate our commitment to nurturing, enhancing and maintaining the natural habitats and species, which exist in and alongside the watercourses and infrastructure we build and maintain.

6. COMMUNICATION CHANNELS

Effective communications rely on a mix of communication channels, including media relations, direct communications, events and internal and partner communications.

6.1 External Communications

- **Media** (including; Website, Newsletters, On site interpretation / posters, Promotional Videos, Case Study / Fact Sheets, Social Media Channel Posts, Press Releases)
- **Face to Face** (including; Community Engagement Events, County Shows, Site Meetings)
- **Correspondence** (including; Letters, Emails, Video Conferencing, Live Chat, Phone calls)

6.2 Internal Communications

- Face to Face Meetings
- 1-2-1 Appraisals
- Emails
- Video Conferencing
- Live Chat
- Phone calls

COMMUNICATIONS POLICY

7. MEDIA RESPONSE PROTOCOL

When asked by the media for comments in response to various types of event or question, the following post holders will be expected to advise on and/or communicate the Board's position to the media after liaising with the relevant managers/officers and receiving approval from the Chief Executive or Deputy Chief Executive:

Potholder	Question/Event Type
Area Manager	Operational
Chief Executive/Deputy Chief Executive	Tactical
Chair/Vice-Chair	Strategic

If there is any doubt as to whether a particular question or event is of an operational, tactical or strategic nature, the Chief Executive will make the decision on this.

8. REVIEW

- 8.1. This Communications strategy will be reviewed at regular intervals, as stipulated on the front page.

DISTRIBUTION LIST

WAVENEY, LOWER YARE & LOTHINGLAND IDB MEETING

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Richard Basey-Fisher	YES
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Henry Budgen	
David Burroughs	
Collen Burton	
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Peter Cargill	
James Eddy	
Matt Gooch	
John Heathcote	
Rachael Hipperson	
Clayton Hudson	
Kieran Murphy	
Ivan Murray-Smith	
Chris Mutton	
Grant Nurden	
William Slater	
Hamish Thomson-Carrie	YES
Ivan Vincent	
David Watson	
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Giles Bloomfield
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Phil Camamile
Olivia Follen
Tom Hunter
Sallyanne Jeffrey
Caroline Laburn
Kari Nash
Matthew Philpot

Project Development Manager
Sustainable Development Manager
Senior Business Support Officer
Chief Executive
Business Support Officer
Area Manager (WMA East Anglia)
Finance & Rating Manager
Environmental Manager
Project Delivery Manager
Chief Operating Officer