

A MEETING OF THE WAVENEY, LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD WAS HELD AT RAVENINGHAM BARN, BECCLES ROAD, RAVENINGHAM, NORFOLK, NR14 6NW, ON WEDNESDAY 04 FEBRUARY 2026 AT 10.00 AM.

Elected Members	Appointed Members
Sir N Bacon	Great Yarmouth BC
R Basey-Fisher	G Freeman
* B Blower	* I Murray-Smith
* J Brown	South Norfolk DC
* H Budgen	B Bernard
D Burroughs	* C Brown
* C Burton	J Eddy
* P Cargill	* C Hudson ^v
J Collen	K Murphy
R Hipperson	* S Wateridge ^v
* C Mutten	East Suffolk DC
* W Slater	* P Byatt
H Thomson-Carrie	Jointly Appointed
D Utting	G Nurden
I Vincent	Vacancy
* D Watson	
Vacancy	
Vacancy	* Present (45%)

H Thomson-Carrie in the Chair

In attendance:

Cathryn Brady (Head of Catchment Services)^v, Phil Camamile (Strategic Advisor to the Chief Executive), Marcus Coleman (Chief Executive), Olivia Follen (Business Support Manager), Tom Hunter (Area Manager WMA Eastern), Sallyanne Jeffrey (Chief Financial Officer) and Kari Nash (Project Delivery Manager)

Member of the public:
John Burgess

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
01/26	WELCOME AND APOLOGIES FOR ABSENCE	
01/26/01	The Chairman welcomed everyone to the meeting, in particular Marcus Coleman who was attending his first meeting as Chief Executive of the Water Management Alliance.	
01/26/02	The Chairman noted that this would be the last meeting of Phil Camamile. The Vice-Chairman thanked Phil for his guidance and work with the Board and wished him well in his retirement.	

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
01/26/03	Apologies for absence were received on behalf of Sir Nicholas Bacon, David Burroughs, James Eddy, Rachael Hipperson, Caroline Laburn, Grant Nurden, Matthew Philpot and David Utting. RESOLVED that this be noted.	
	02/26 DECLARATIONS OF INTEREST	
02/26/01	The Strategic Advisor to the Chief Executive declared an interest in item 19.4 of the agenda, under Confidential Business. In particular minute 65/25 of the Confidential CMC Minutes from 05 December 2025, regarding the future technical support arrangements of the Board's core billing system. RESOLVED that this be noted.	
	03/26 MINUTES OF THE LAST BOARD MEETING	
03/26/01	The minutes of the last Board meeting held on 21 May 2025 were approved, signed and confirmed as a true record. There were no matters arising.	
	04/26 HEALTH, SAFETY AND WELFARE PERFORMANCE REPORT	
04/26/01	The Health, Safety and Welfare Performance Report, (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.	
	05/26 CAPITAL WORKS PROGRAMME OVERVIEW & PROJECT DEVELOPMENT REPORT	
05/26/01	The Capital Works Programme Overview & Project Development Update Report (a copy of which is filed in the Report Book), was considered in detail, and approved. There were no matters arising.	
	06/26 PROJECT DELIVERY REPORT	
06/26/01	The Project Delivery Report (a copy of which is filed in the Report Book), was considered in detail, and approved. There were no matters arising.	
	07/26 OPERATIONS REPORT	
07/26/01	The Operations Report (a copy of which is filed in the Report Book), was considered in detail, and approved. Arising therefrom:	
07/26/02	The Area Manager informed the Board that a review of the role descriptions for the Board's surveyors and pump attendants was underway and a meeting with all Surveyors would be arranged to	TH

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
	<p>discuss the requirements of the role and how best to ensure compliance with Health & Safety and Environmental legislation. The Area Manager invited member's views on making the acceptance of the role description by Surveyors mandatory. The Vice Chairman emphasised the need to avoid excessive guidelines and requirements, noting the importance of encouraging local Surveyors to remain in their roles and ensuring they felt valued for their local knowledge. Peter Cargill stressed the importance of having appropriate contingency arrangements in place to maintain future Surveyor and Pump Attendant coverage.</p>	
07/26/03	<p>John Brown raised concern that the new telemetry system was not working and taking away local Pump Attendant control. The Area Manager explained the new system was an upgrade to the existing system enabling more accurate remote monitoring and recording of levels. The alarm notifications received by Pump Attendants and their control of water level setting remains unchanged. RESOLVED that this be noted.</p>	
07/26/04	<p>The Area Manager made the Board aware of Suffolk Wildlife Trust's proposals at Worlingham Marshes. Further information would be brought to the Board when received. John Burgess (member of the public) expressed concerns regarding Suffolk Wildlife Trust's proposals at Worlingham. The Chairman stated the principle that the Board could not support project that increase third party flood risk. RESOLVED that this be noted.</p>	
	<p>Ivan Murray-Smith joined the meeting.</p>	
	08/26 ENVIRONMENTAL REPORT	
08/26/01	<p>The Environmental Report (a copy of which is filed in the Report Book), was considered in detail, and approved. There were no matters arising.</p>	
	09/26 SUSTAINABLE DEVELOPMENT REPORT	
09/26/01	<p>The Sustainable Development Report (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.</p>	
	10/26 AUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2024/25	
10/26/01	<p>The audited Annual Governance and Accountability Return for the financial year ending 31 March 2025 was considered in detail and noted. There were no matters arising.</p>	

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
10/26/02	<p>The Chief Financial Officer advised it was likely that the Board would require a Principal Authority Audit for 2025/26. The legislation for the audit threshold to increase to £15m for local authorities had not yet been passed, and Waveney Lower Yare and Lothingland IDB may still fall into this requirement due to the threshold of £6.5m being exceeded in the financial year starting 01st April 2023. The Board discussed and supported the idea of requesting a qualified opinion for this financial year, which the Chief Financial Officer confirmed she would discuss with PSAA (Public Sector Audit Appointments Ltd) and/or the External Auditor that PSAA appoint. RESOLVED this be noted.</p>	
	<p>11/26 FINANCIAL REPORT</p>	
11/26/01	<p>The Financial Report for the period 01 April 2025 to 30 November 2025 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
	<p>12/26 CAPITAL AND MAINTENANCE WORK PROGRAMMES FOR 2026/27</p>	
12/26/01	<p>The Capital Works Programme for 2026/27 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
12/26/02	<p>The Maintenance Works Programme for 2026/27 was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
12/26/03	<p>The Vice-Chairman proposed and it was unanimously agreed to complete a full review of the Board's main drains by identifying the main arterial drain routes through the Board's system. RESOLVED that this be actioned.</p>	<p>TH</p>
	<p>13/26 RATE ESTIMATES FOR 2026/27</p>	
13/26/01	<p>The detailed Rate Estimates for 2026/27 (a copy of which is filed in the Report Book), was considered in detail, and approved. Arising therefrom:</p>	
13/26/02	<p>The Chief Financial Officer advised members that DEFRA had now confirmed the Differential Rating Order approved by the Board on 13 February 2024, which reduced the number of rating sub districts from 36 to 4. RESOLVED that this be noted.</p>	

**14/26 FINANCIAL YEAR 2026/27
LAY AND SEAL DRAINAGE RATES AND SPECIAL LEVIES**

14/26/01 Annual values as at 31 December 2025

It was agreed and thereby RESOLVED to approve the aggregate annual values as at 31 December 2025, used for the purposes of raising and apportioning expenses from drainage rates and special levies for 2026/27 (a copy of which is filed in the Report Book).

14/26/02 It was unanimously agreed and thereby RESOLVED to lay and seal the following drainage rates and special levies for 2026/27:

Drainage Rate in the Pound:

Main Pumped Area	56.993p
Other Pumped Area	7.150p
Gravity Area	15.333p
Lothingland Area	21.853p

Special Levies:

Breckland District Council	£1,132
Broadland District Council	£801
East Suffolk Council	£36,691
Great Yarmouth Borough Council	£322,078
Mid Suffolk District Council	£22,182
South Norfolk District Council	<u>£166,476</u>
	£549,360

15/26 BOARD'S PERFORMANCE FOR 2025/26

15/26/01 The Performance Review of objectives for 2025/26 (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.

16/26 BOARD'S STRATEGIC OBJECTIVES FOR 2026/27

16/26/01 It was agreed and thereby RESOLVED to approve the following strategic objectives for 2026/27:

- i) Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation.
- ii) Ensure that the Board is seen as an important partner organisation to other Risk Management Authorities.

ID Waveney, Lower Yare and Lothingland IDB, Minute	Action
<ul style="list-style-type: none"> iii) Deliver safe effective, consistent and efficient routine maintenance operations. iv) Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage. v) Operate in a cost-effective way for rate payers, levying justifiable and proportionate drainage rates & consortium charges. 	
17/26 RISK REGISTER	
<p>17/26/01 The risk register for those risks with a risk assessment matrix score of ≥ 6 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
18/26 OFFICIAL COMPLAINTS AND OTHER FEEDBACK	
<p>18/26/01 The Complaints and Other Feedback Review (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.</p>	
19/26 CALENDAR OF MEETINGS FOR 2026	
<p>19/26/01 Calendar of Meetings for 2026 was considered in detail and approved. The Board agreed and thereby RESOLVED to hold all meetings as hybrid meetings at Raveningham Barn and via Microsoft Teams:</p>	
<p style="padding-left: 40px;">Wednesday, 04 February 2026 at 10:00am Wednesday, 20 May 2026 at 10:00am</p>	
20/26 IDB FUNDING AND COSTS RESEARCH PROJECT	
<p>20/26/01 The IDB funding and costs research project, which was being managed by ICF on behalf of DEFRA and MHCLG was considered in detail and noted. There were no matters arising.</p>	
21/26 DATE OF NEXT MEETING	
<p>21/26/01 It was agreed that the next Board meeting would take place at Raveningham Barn and virtually via Microsoft Teams on Wednesday, 20 May 2026 at 10.00 am. RESOLVED that this be noted.</p>	

ID	Waveney, Lower Yare and Lothingland IDB, Minute	Action
22/26	ANY OTHER BUSINESS	
22/26/01	Ivan Murray-Smith advised members that Councillor Geoffrey Freeman had been appointed by Great Yarmouth Borough Council to the Board. The Business Support Manager confirmed they would contact Great Yarmouth Council's Democratic Services Team to ensure that Councillor Freeman was invited to the next full Board meeting in May accordingly. RESOLVED that this be actioned.	OF
22/26/02	It was agreed that any Board Member interested in visiting the Benacre and Kessingland Site, should be invited to attend the site visit following the next Benacre & Kessingland Flood Risk Management Project Committee meeting on 16 April 2026. RESOLVED that this be actioned.	OF/KN
22/26/03	The Strategic Advisor to the Chief Executive confirmed that the reconstitution of the Board, reducing its membership from 37 to 19, was expected to take effect from 01 April 2026. It was noted that those who were not elected to the reconstituted Board would no longer be eligible to vote, but would be welcome to attend future Board meetings as members of the public to contribute their local knowledge and experience. The Business Support Manager would distribute a meeting pack, excluding confidential items, to those who still wished to attend the meeting. RESOLVED that this be noted.	
23/26	OPEN FORUM: TO HEAR FROM ANY MEMBER OF THE PUBLIC, WITH LEAVE OF THE CHAIRMAN	
23/26/01	There were no items raised by the member of the public.	
24/26	CONSORTIUM MATTERS	
24/26/01	Unconfirmed Minutes and Report Extracts 05 December 2025	
	The unconfirmed minutes and report extracts taken from the Consortium Management Committee (CMC) meeting held on 05 December 2025 were considered in detail and approved. There were no matters arising.	
24/26/02	WMA Policies for Review	
	The WMA Policies due for review, as approved by the CMC during the meetings on 18 September 2025 and 05 December 2025 were considered in detail and adopted (copies of which is filed in the Report Book). There were no matters arising.	

ID	Action
24/26/03	<p data-bbox="352 174 1007 208">Interim Review of WMA Objectives 2025/26</p> <p data-bbox="352 248 1318 353">The interim review of the WMA's objectives for 2025/26 was considered in detail and approved by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>
24/26/04	<p data-bbox="352 398 1238 465">Administration and Technical Support Budgets Projected Out-turns for 2025/26 and Estimates for 2026/27</p> <p data-bbox="352 506 1318 645">The Projected Out-turns for 2025/26 and the Estimates for 2026/27, as recommended at the CMC meeting held on 05 December 2025 (a copy of which is filed in the Report Book) were considered in detail and approved. There were no matters arising.</p>
24/26/05	<p data-bbox="352 701 778 734">Catchment Services Report</p> <p data-bbox="352 775 1318 880">The Catchment Services Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:</p>
24/26/06	<p data-bbox="352 925 1318 1025">It was unanimously agreed and thereby RESOLVED to adopt the 'WMA Catchment Services Strategy', replacing the current Planning and Byelaw Strategy.</p>
24/26/07	<p data-bbox="352 1070 1318 1171">It was unanimously agreed and thereby RESOLVED to update the WMA Member Boards Schedule of Reserved Matters as outlined in the Catchment Services Report.</p>
24/26/08	<p data-bbox="352 1216 1318 1361">It was unanimously agreed and thereby RESOLVED to create a new committee known as the WMA Chief Executive's Planning Committee and adopt the Terms of Reference as outlined in the Catchment Services Report.</p>
24/26/09	<p data-bbox="352 1406 1318 1574">It was unanimously agreed and thereby RESOLVED to add the WMA Chief Executive's Planning Committee to the Board's Scheme of Delegation, with the decision-making authority delegate to the Committee by the Board as outlined in the Catchment Services Report.</p>
24/26/10	<p data-bbox="352 1619 1318 1720">It was unanimously agreed and thereby RESOLVED to amend the Terms of Reference for the Chief Executive's Management Committee as outlined in the Catchment Services Report.</p>
24/26/11	<p data-bbox="352 1765 1257 1798">WMA Annual Carbon Report and Carbon Management Plan</p> <p data-bbox="352 1839 1318 1989">The WMA Groups' Annual Carbon Report for 2024/25 and the Carbon Management Plan (copies of which are filed in the Report Book) were considered in detail and noted. There were no matters arising.</p>

ID Waveney, Lower Yare and Lothingland IDB, Minute	Action
<p data-bbox="199 168 1053 212">24/26/12 Items for discussion at the next CMC meeting</p> <p data-bbox="351 246 1316 436">There were no issues raised by members for discussion at the next CMC meeting on 24 April 2026. Should members wish to raise any item for discussion at the next meeting, they should contact any of the Board's representatives: the Chairman, Vice-Chairman, or the Chief Executive directly.</p>	
<p data-bbox="239 504 774 548">25/26 CONFIDENTIAL BUSINESS</p>	
<p data-bbox="199 571 1316 750">25/26/01 It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and the Board's Standing Orders.</p>	

HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW

For the period October 2025 – January 2026

1. LEARNING EVENTS

- 1.1. 8/12/25 Observations regarding cargo Sheet Requirements. Plant reviewed.
- 1.2. 5/01/26 Seatbelt cutter and window smasher: All plant had window smashers, but not all had seatbelt cutters. New ones purchased for installation in all plant. Operatives to be briefed in next depot meeting.

2. ACCIDENTS

2.1. BT cable damage

In December a BT cable was damaged during routine highways grip clearance, being delivered by NRIDB on behalf of NCC. The BT cable and joint box was laid loose in the bottom of the grip above road level. When the operator drew the excavator bucket across the base of the grip the joint box was snagged pulling out one of the cables. BT attended site the same day to repair. The incident was reviewed and the underlying cause was determined as the poor laying of the cable. The cable was known to be present but assumed to be buried and care was taken not to excavate below road level. The cable/joint box was concealed by silt/debris so not identified by the visual check. The Client NCC has been informed of this exposed utility for future reference.



3. TOOLBOX TALKS & TRAINING

Toolbox talks to all staff:

- Winter Safe Start, winter hazards
- Beaver sightings

Training:

- Pump operation training
- Standard Maintenance Operations (SMO)

4. UPDATES TO GENERIC RISK ASSESSMENTS (GRA) & SAFE SYSTEMS OF WORK

4.1. None in this period.

5. HEALTH & SAFETY INSPECTIONS

5.1. Alliance lifting checks – 6 monthly (Martham lifting gear & Waveney pumping stations)

Tom Hunter
AREA MANAGER

WAVENEY, LOWER YARE & LOTHINGLAND IDB - CAPITAL WORKS PROGRAMME OVERVIEW & PROJECT DEVELOPMENT REPORT FOR THE PERIOD 1 MAY 2025 TO 19 JANUARY 2026

Actual Spend Since 2021

24.8M

2025/26 Forecast

19.9M

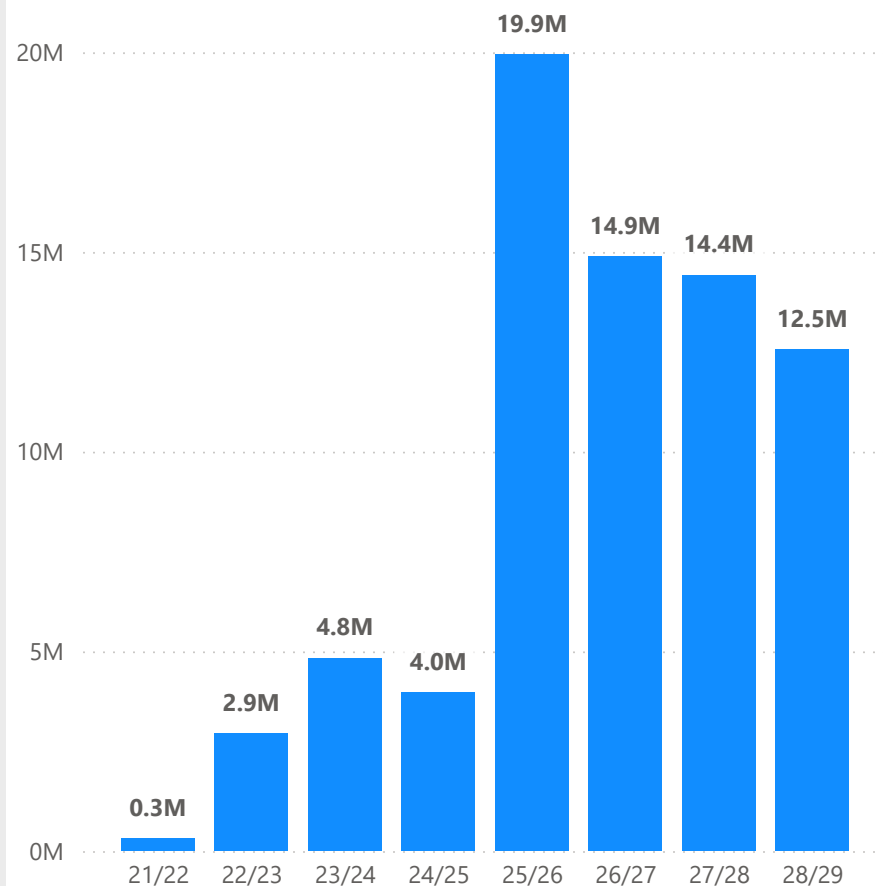
2026/27 Forecast

14.9M

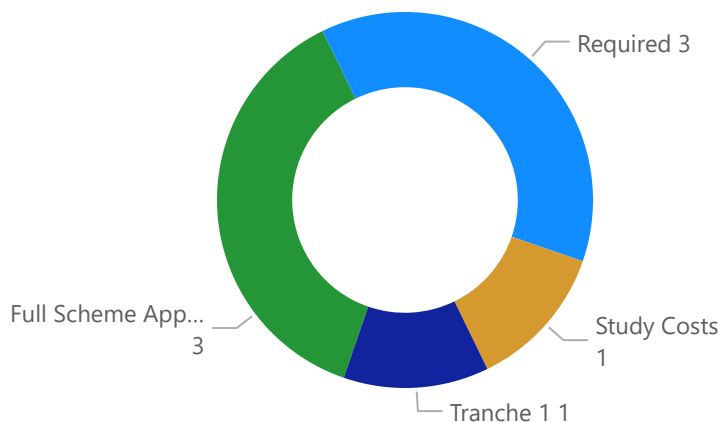
2027/28 Forecast

14.4M

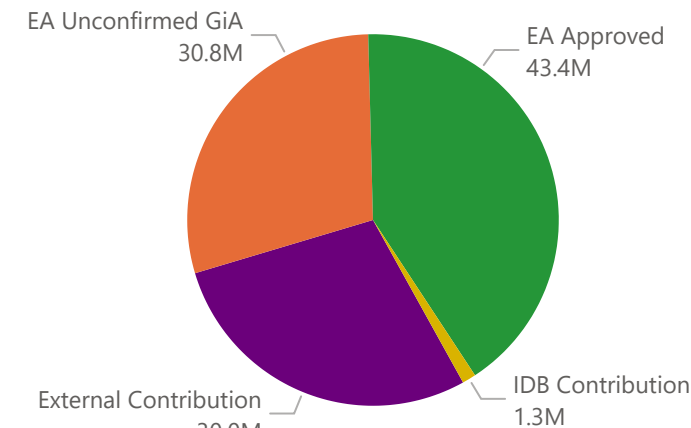
Expenditure Profile by Year



EA Approval Level Received (No)



Funding Sources



Project Name	Project Manager	Project Stage	OBC Approval	Start Construction	Complete Construction
Benacre and Kessingland Flood Risk Management Scheme	Tim Johnson	In Construction	01/12/2021	01/03/2025	31/05/2029
Barsham Pumping Station Replacement	Adam Thurtle	Study	01/03/2027	01/05/2028	31/09/2029
Burgh Castle Pumping Station Replacement	Adam Thurtle	Study	01/03/2028	01/05/2029	31/09/2030
Short Dam Pumping Station Replacement	Adam Thurtle	Study	01/03/2027	01/05/2028	31/09/2029

PROJECT DELIVERY REPORT

For the period to 30 April 2025 to 21 January 2026

1. BENACRE AND KESSINGLAND FLOOD RISK MANGEMENT PROJECT

Funding

- 1.1 Following the project team successfully securing the full funding package required to progress into main construction, further funding opportunities have been progressed which help reduce the risk of utilising the full contingency allowance, including;
- East Suffolk Council obtaining a £1m commitment from through the Community Infrastructure Levy (CIL), replacing earlier underwriting expectations by Suffolk County Council.
 - A £200k Ofgem grant was awarded to support undergrounding of UKPN cables across the valley in support with National Landscapes, directly reducing visual and environmental impact.
 - Discussions with Anglian Water progress positively, with the team actively exploring opportunities for additional grant support linked to drainage resilience benefits.



Contracts, Consents, Legal Agreements

- 1.2 Key contractual milestones were achieved, including award and execution of principal construction contracts with Balfour Beatty (Principal Contractor), Aquatic Control Engineering (ACE) (Pump Supplier), Stantec (Designer), and UKPN (Utility Supplier). Legal agreement progress has included completion of the Benacre Estate lease and the progression of Heads of Terms regarding land transfers and future access agreements between the Benacre Estate, Park Dean Resorts, UKPN and the Environment Agency.
- 1.3 Environmental consents advanced smoothly: badger sett closures were licensed and completed, reptile and water-vole mitigation approvals were secured in time for seasonal windows.
- 1.4 Traffic management deployment in the form of a one way system on Locks Lane and The Street ensures safe traffic management.
- 1.5 A major achievement this period was the resubmission and granting of an update to our Permitted Development by East Suffolk Council associated with design changes which will unlock cost savings on the project. Mick George successfully gained a change to their planning permission at the Gisleham quarry.

Construction

- 1.6 Construction activity accelerated significantly across the reporting period. Enabling works were completed, including full site mobilisation, establishment of the primary compound, welfare facilities, and haul-route installation. Major ecological mitigation measures including reptile trapping, badger relocations, vegetation clearance, and water-vole management were delivered in compliance with environmental requirements.

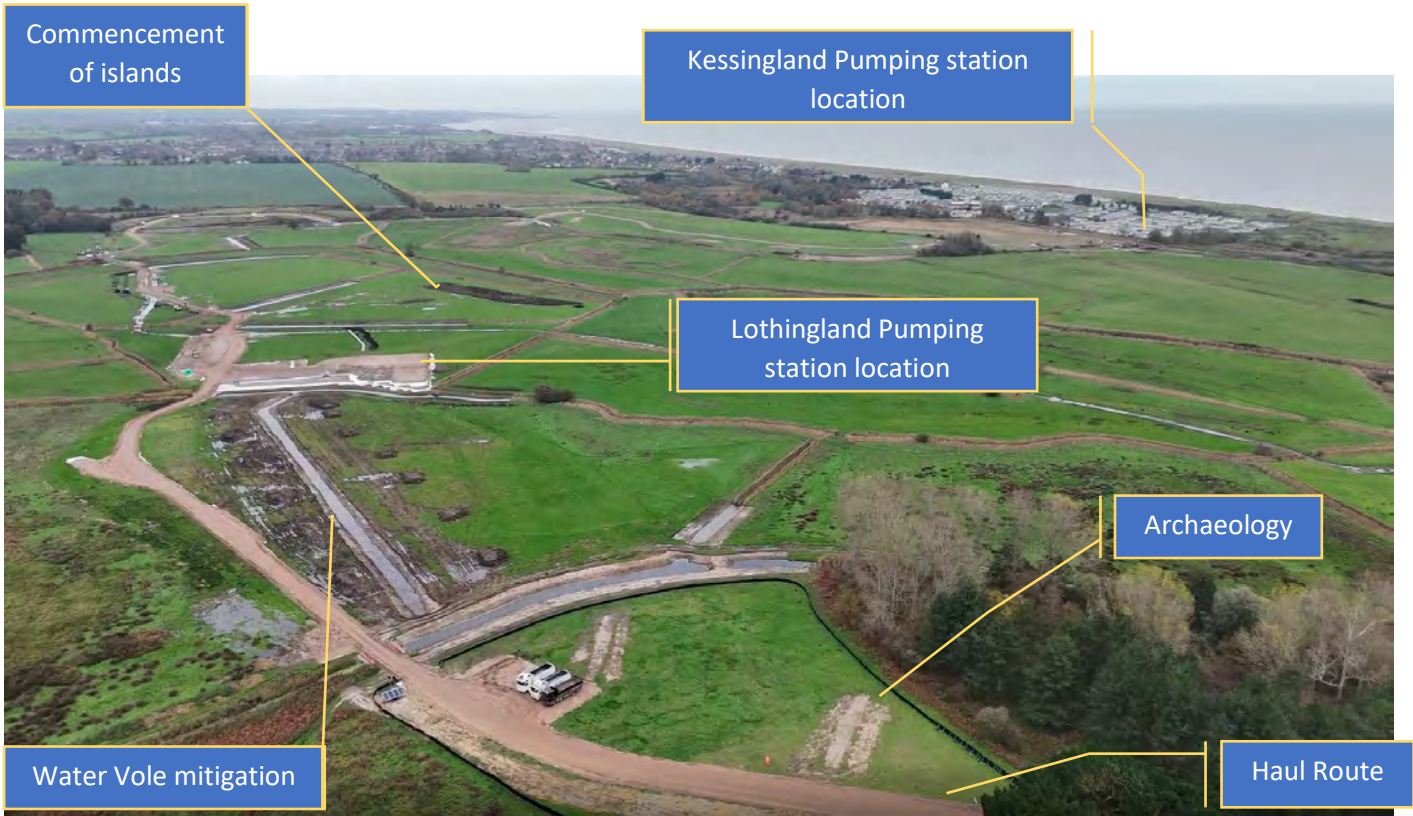


Above: Works agreed by East Suffolk Council via a new Certificate of Lawful Development. Changes include island landform construction in the Intertidal area, realignment of the Kessingland embankment, shortening of the Eastern river excavation and retaining a South-North haul route.

1.7 Key physical works included completion of the river crossing, installation of culvert structures, expansion of parking and compound areas, and trenching for UKPN diversions. Passing places along Beach Farm Road and temporary bridging enabled safe site access. These achievements were critical for commencement of clay import, embankment and pumping-station works in the final quarter of 2025. Sheet Piling began at Lothingland in mid-January.



Above Left : Archaeology surveys were completed and finds recorded with Suffolk County Council Archaeologist
 Above Right: Relocation of reptiles was completed to ensure access to the marsh.



Above: The completion of the haul route across the marsh has enabled access to the whole site through the winter and ensured programme is maintained.

Left: The clay storage area was been completed to facilitate the import of clay for the embankment construction during 2026.

Below: The Kessingland Pumping Station location and river diversion





The compound



*Sheet Piling at
Lothingland PS,
mid-January*

Design

- 1.8 Design maturity increased substantially, with Construction Issue drawings approved by the Environment Agency. The Balfour Beatty, Stantec and ACE design team advanced permanent and temporary works, including pumping-station layouts, MEICA systems, embankment profiles, and river structures.
- 1.9 Fabrication design began for pumping-station components following ACE's contract execution. Balfour Beatty Contractor Design Portions covering piling platforms, and metalwork progressed well, while open Technical Queries (TQs) were addressed promptly. The design delivery of the modular buildings has been delayed due to the administration of the proposed supplier, but this risk has been mitigated to not impact programme. Quality reviews confirmed strong performance, ensuring all design outputs aligned with programme requirements.

Costs

- 1.10 Project costs remain stable, with expenditure and forecast risk tracking within the approved funding ceiling. Major procurement packages including sheet piling (£1.95m), dewatering systems (£367k), and MEICA supply (£2.46m) were secured, protecting the project from future cost escalation.

1.11 Compensation Events associated with ecology, access, and archaeology were managed effectively through the Balfour Beatty contract, ensuring transparency and timely agreement. Risk-exposure analysis has remained favourable supported by active opportunity management including material reuse (Intertidal landforms) and embankment optimisation (Kessingland re-alignment).

Programme

1.12 Programme delivery progressed as planned, with enabling works completed in alignment with scheduled milestones. Critical path activities Lothingland Pumping Station, UKPN diversions, and early embankment works remained on target. This ensured that the project completion date of 2030 has been maintained. A minor delay linked to clay import and dewatering-test licensing has been encountered but without affecting long-term completion dates.

1.13 Seasonal ecological windows were successfully navigated, preventing future access restrictions. By January 2026, the project had achieved all early-stage milestones, positioning the team to commence heavy civil engineering and pumping-station construction in 2026.



Reptile Trapping Fence Installation



North Badger Sett creation

Stakeholder Engagement & Communications

1.14 We hold a weekly site operations meeting with the Benacre Estate and monthly meetings with the Benacre Estate and Parkdean. Further to this we've;

- Held a public drop in event on 24 July at Gisleham to support the Gisleham Quarry planning permission submission. We were supported by members of the Balfour Beatty and Mick George teams
- Circulated an updated Newsletter in November
- Held a Residents forum for Benacre Estate on 16 December
- Held a public drop in event on 15 January at Gisleham supported by members of the Balfour Beatty and Mick George teams and Suffolk County Council

1.15 Balfour Beatty have increased Social Engagement during this time including donations to, Ground Works (PPE Donation), Emmaus, Lowestoft Foodbank and Christmas gifts to The Benjamin Foundation. As part of school engagement they have been to the Sunrise Academy where they led a Tower Building exercise and attended a Careers Fair at Beccles High School.

2. RIVER YARE WATER LEVEL MANAGEMENT IMPROVEMENTS

- 2.1 The Outline Business Case (OBC) for the River Yare Water Level Management Improvements (WLMI) has been completed.
- 2.2 Funding has not been allocated to enable the project to progress to the next stage, detailed design, due to depletion of the Environmental Statutory Allowance (ESA) reported previously. The sites have been prioritised and a pumping station replacement programme developed considering the risk of failure and phases the works over a longer timeframe.
- 2.3 Following the PF consultation that was held in June / July 2025, we have received the summary of the new PF arrangements that will be in place from April 2026. The key statements are that refurbishment projects will be fully funded and replacement projects over £3m will receive 90% Grant-in-Aid funding i.e. a £4m project will require £100k contribution. Following receipt of full guidance we will review and develop a plan of how to progress the pumping stations based on this new guidance. We will present the future programme at the November board meeting.

OPERATIONS REPORT
For the period 1 May 2025 – 21 January 2026

1. REVENUE MAINTENANCE WORKS

1.1 Routine maintenance work in gravity catchments

Eye Main (DRN283G0202)



De-silt and vegetation management completed.

Thorndon Beck (DRN284G0101 & 102)



1750m of desilt and vegetation removal completed. Before (left) and after (right) shown above.

Earsham (DRN277G0103-106 & 201)



2050m of desilt and vegetation removal completed.

Tun Beck (DRN278G0110)



Vegetation removal and light desilt completed through Pulham St Mary downstream of properties flooded in 2020. Desilt further downstream

Thrandeston (DRN286G0201-203)

Desilt and pioneer clearance undertaken last year. A very large fallen willow was subsequently removed in October following bat surveys.

1.2 Maintenance in Pumped catchments

- 1.2.1 Maintenance works continue to be managed in most of the pumped catchments by the relevant surveyors who arrange and oversee delivery by contractors. The exception is Burgh Castle, Belton & Limpenhoe pumped catchments where WMA officers are managing maintenance.
- 1.2.2 In the previous board meeting the lack of acceptance of the Surveyor role description was raised. Although previously approved by the Board, few role descriptions have been signed and returned by surveyors and at the last meeting some Board members noted concern with content and general requirement. The IDB has a duty to carry out work safely and to protect and enhance the environment. Appointing a contractor does not discharge all responsibilities. The purpose of the role description is to ensure all surveyors understand what is required to ensure works are planned and undertaken at a consistent good standard. While much work is carried out at a good standard, some is not.



Examples of varying standards of maintenance



1.2.3 WMA officers need to be able to work with Surveyors and the Board to ensure consistent good practice and standards. The role descriptions set out the minimum requirements to achieve this. A meeting will be arranged between WMA officers and surveyors to look through the requirements and how they best can be met.

1.3 MEICA Works - Pumping Stations

1.3.1 The WMA MEICA team have undertaken the following maintenance and repair tasks at the Board's pumping stations:

Pump Servicing

Burgh St Peter
Askews
Belton
Blundeston
Wheatacre

Cleaner Servicing

Askews
Blundeston
Haddiscoe Twin
Worlingham
Burgh St Peter
Belton

Electrical Testing

Worlingham
Barsham
Caldecott

Repairs

Pettingills - Pipe work and pump repair
Wheatacre - New outfall pipework and flap

1.3.2 Telemetry Upgrades

Hardware for new remote monitoring systems has now been installed at all the boards pumping stations. This was completed by the specialist supplier Lee Dickens with support from the WMA MEICA team. Pump attendants will still receive alarm notifications to mobile phones. Key benefits of the new system are more accurate level monitoring and recording and the MEICA team now have access to real-time pump operation, water level data and camera checks and now have remote reset facility. This was all done with grant funding through the IDB storm recovery and asset improvement fund.

1.3.3 Wheatacre Pumping Station Outfall

The outfall flap has failed at Wheatacre Pumping station in late 2024. With no valve to prevent back flow a temporary pump had to be set up to manage water levels. Officers worked with the EA to agree a new pipe route and method of work for the new pipework to pass through the flood defence and discharge into the existing outfall channel. The work was completed by the MEICA team in the May including the installation of the pipe work, connection through the flood wall and fabricating a pump tube extension to connect the new pipe.



2. EA FLOOD DEFENCE UPDATE

2.1 Through the Broads IDB, the WMA continues to push for and help deliver a good programme of flood defence maintenance. The WMA undertakes embankment grass cuts in the northern broads, some main river channel maintenance and crest raising work. During this period this has included the following works within this boards district:

- Barsham Brook – channel maintenance
- Lake Lothing Landspring – channel maintenance
- River Waveney at Earsham – Treework and vegetation removal
- River Waveney at Homersfield - Treework and vegetation removal



- River Waveney at Diss – tree clearance and de-silt
- Embankment crest raising at Geldeston



2.2 The EA's Broadland team bid for an increased programme of crest raising work for 2026. They received an allocation similar to 2025, which is approximately half the value bid for. The WMA is however coordinating with the EA to deliver as much as possible within their budget and this we hope will include the following sites for the Waveney and Lower Yare areas.

- River Yare – Reedham (east) Low Common
- River Chet – low spots at Heckingham.
- River Yare – Postwick (BIDB district)
- River Yare – Claxton Marshes (tree work for access 2026, delivery 2027)
- River Yare - Limpenhoe Marshes (subject to materials availability EA investigating the re-use of soil from Cantley Sugar factory and/or coordination with the Broads Authority on re-use of dredged material)

3. Other Recharge Work

3.1 Starston Project

River restoration scheme completed in spring 2025 is now providing improved habitats and a two-stage channel to create a more self-sustaining low flow and cope with higher flow conditions. Further information is on the WMA website at <https://wlma.org.uk/projects/starston/>



4. COMPLAINTS/ ENFORCEMENT

4.1 No complaints have been received during this period.

5. OTHER MATTERS

5.1 Worlingham Marshes – Suffolk Wildlife Trust Proposals

5.1.1 Suffolk Wildlife Trust (SWT) have a proposed scheme at Worlingham Marshes to enhance biodiversity and halt carbon release with wetter peat soils. The proposal involves compartmentalising the marshes through installation of drain bunds and sluices and re-routing of some main drains. The aim is to retain water levels similar to current summer levels in several of the marsh compartments year-round, whilst retaining a lower-level main drain system between the main water inputs and the IDB pump. The initial proposal document and flood risk assessment has been received and shared with the surveyor and local board member.

5.1.2 SWT has asked the WMA for advice and to provide delivery of the work if the scheme is acceptable.

5.1.3 The catchment has a significant fluvial input. In the current situation, heavy rainfall events typically result in elevated water levels on the marshes for several days and can result in some localised flooding in the lowest spots on the marshes. Concern has been raised by the surveyor and some neighbouring landowners that any reduction in total drain capacity in the marshes could increase flood risk on their marshes. SWT are currently obtaining further data and looking at measures or changes to the proposed scheme that could achieve their aims while not increasing risk of flooding to neighbouring land.

Ali Bloomfield
OPERATIONS MANAGER
January 2026

Tom Hunter
AREA MANAGER

ENVIRONMENTAL REPORT

For the period 01 May 2025 to 21 January 2026

1. INFORMATION FOR THE BOARD

1.1. UPDATE ON WILD RELEASE OF BEAVERS

Officers are pleased to report that ahead of a formal Beaver Advisory Group being created (if and when a wild release application is received by Natural England), officers have successfully established regular meetings with Natural England to satisfy the Boards that no wild releases of beavers will be considered by Natural England without significant consultation with the relevant Internal Drainage Board. Officers will continue to develop this close working relationship to scrutinise any future application to release wild beavers in or close to a WMA Drainage District. These meetings will also be used to flag or discuss unlicensed escapes or releases.

Thanks to the newly established meetings, officers have been in discussion with Natural England regarding the repatriation of two unlicensed wild beavers identified on the River Wensum in Norfolk and the Little Ouse River in Suffolk. Natural England have reassured officers that these unlicensed beavers are likely to be escapees from enclosures and are to be repatriated.

Officers have thoroughly researched ecology, impacts and management and licencing of Eurasian Beavers and are fully prepared to engage with any future applications (with Natural England) to release Wild Beaver, or with unlicensed escapees or illegal releases. Preparations include full training to operatives and staff provided on 12.01.2026.

1.2. WLYLIDB STANDARD MAINTENANCE OPERATIONS AUDITS

The Environment Team have undertaken audits on one drain in the WLYLIDB catchment during this period – following completion of maintenance works. This is to ensure that maintenance on the drains is done to the standards set out in the WLYLIDB Standard Maintenance Operations document and that the Board remains compliant.

The audit was undertaken on the Billingford Mill drain (DRN282G0301) which was audited on 18.11.2025. An audit report has been completed, including an overall maintenance score and further recommendations, and has been issued to the WLYLIDB Engineer Operations Manager.

1.3. NON-NATIVE INVASIVE SPECIES

1.3.1 FLOATING PENNYWORT: UPDATE

IDB Environment Officers have been continuing to work closely with the NNNIS, Environment Agency, Broads Authority and Natural England to implement a plan and a solution to eradicating Floating pennywort in the Waveney, Broads and Norfolk Rivers Internal Drainage Districts. Monthly virtual meetings continue to be held to coordinate the efforts of all parties and keep up the momentum needed to tackle this aggressive non-native invasive problem.

Management of the Floating Pennywort infestation sites on the Billingford Mill drain and on the main river between Scole-Hoxne continues to be regularly discussed at the monthly Floating pennywort meeting. The plant on the main river and the Billingford Drain is primarily managed by the Norfolk Non-Native Invasive Initiative and the Waveney Rivers Trust volunteers. A new site was discussed

1.3.2 FLOATING PENNYWORT: BURGH CASTLE CATCHMENT- GREAT YARMOUTH

Following a report of Floating pennywort downstream of the Harfreys Drain 0601 arterial watercourse, Environment Officers undertook two surveys to confirm presence and determine the extent of growth within the Burgh Castle catchment.

Floating pennywort was found along much of Harfreys Drain including on the impending arterial section of watercourse parallel to Southtown Common. Floating pennywort was also found in the hydrologically linked riparian network west of the A47.

Surveys were undertaken on 27.10.2025 and 12.11.2025, covering an extensive area of the surrounding arterial and riparian network. These determined that Floating pennywort was not present upstream of Harfreys Drain, nor had it spread far enough downstream to reach the connected marsh system of the Burgh Castle catchment, that is pumped towards the Burgh Castle pumping station, and subsequently into the Breydon Water designations.

The Environment Team will continue to work with the Operations Team and landowners to manage and prevent further growth through a combination of spraying and mechanical removal which is to be undertaken in 2026.



Photos 1 and 2 – Representative state of Floating pennywort within Harfreys Drain (Left) and the impending arterial watercourse parallel to Southtown Common (right).

1.3.3 FLOATING PENNYWORT: BILLINGFORD MILL

Prior to the November maintenance on the Billingford Mill arterial watercourse, an Environment Officer and Operations Manager surveyed the proposed length of works for Floating pennywort and concluded that the upstream-most section of watercourse was clear. Further downstream, Floating pennywort persists throughout the marsh system and into the River Waveney, confirmed by a further survey.



Photo 3 – Representative state of Floating pennywort within the riparian marsh system downstream of the Billingford Mill drain at approx. TM 17096 78508.

2. BIODIVERSITY ACTION PLAN – UPDATE

2.1. WLYIDB BIODIVERSITY ACTION PLAN (BAP) – PROGRESS REVIEW 2025-2026

The Biodiversity Action Plan for the WLYIDB has been subject to an annual review of progress. Various actions have been undertaken during 2025 by the Board, mostly through the day to day running of the Board’s Maintenance and Capital Scheme Delivery programmes. Some actions, however, are delivered through other organisations or partnerships on behalf of the Board, where they receive funding to facilitate projects. A summary of the progress made thus far in 2025-26 can be found in [Appendix A](#).

2.2. MINK

2.2.1 WATERLIFE RECOVERY TRUST (WRT) - UPDATE

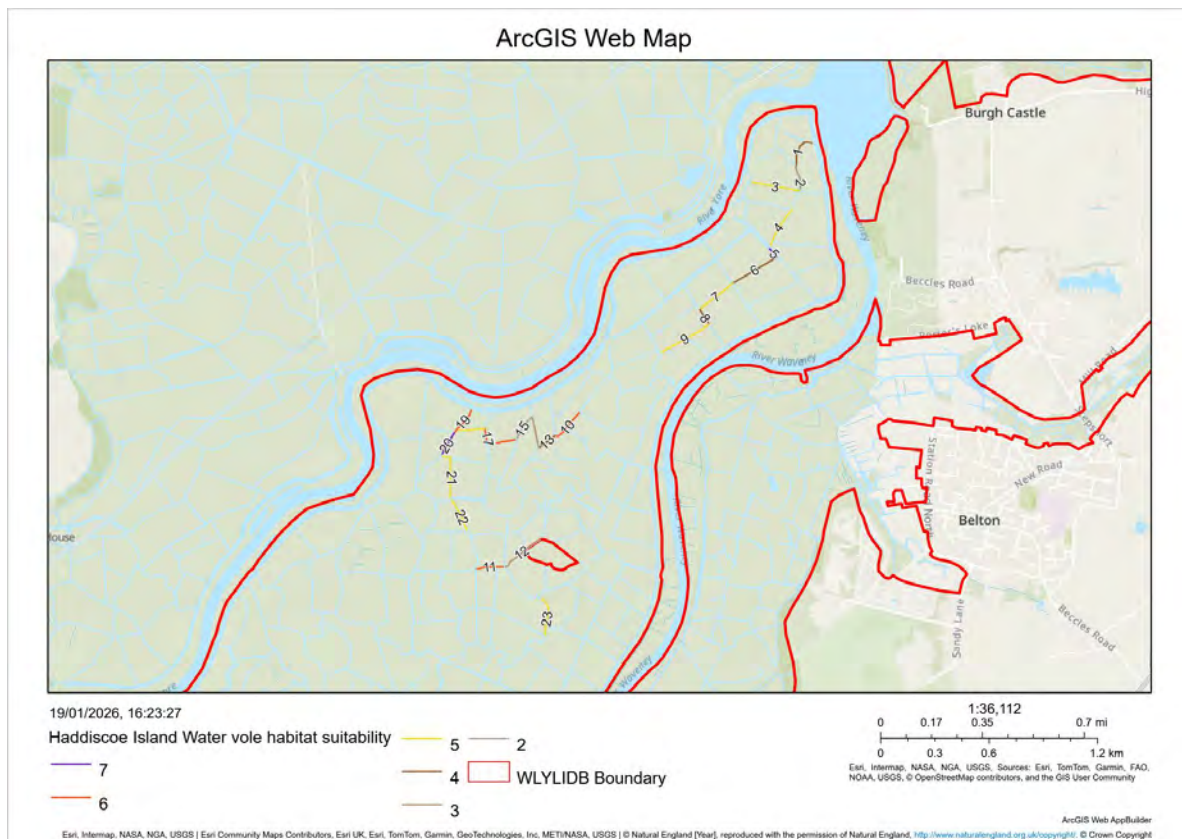
The aim of the WRT charity is to eradicate mink throughout Great Britain through a partnership approach from many organisations. The WRT today has partner organisations and volunteers trapping mink and sees native wildlife rebound from Yorkshire through to Sussex, with more counties likely to sign up. The Environmental Manager continues to sit on this steering group to represent the Board’s interests.

The latest WRT steering group meeting was held and attended on the 09 January 2026. Editions 12 and 13 of the WRT newsletter produced for October 2025 and January 2026 provides some interesting information and updates on the project – its progress and can be found [here](#).

2.3. WATER VOLE HABITAT SUITABILITY MAPPING

Haddiscoe Island is a large, low-lying grazing marsh area created by the River Yare and Waveney and cut off from inland Norfolk by the Haddiscoe “New” Cut. Various proposals to replace failing water control structures were assessed by Environment Officers who also undertook a water vole habitat suitability survey on several arterial drains to inform the current condition and potential restorative features needed to improve the habitat for water voles as part of the WLYIDB BAP.

Officers concluded that, of the drains surveyed, most were sub-optimal or unsuitable, where 3 out of 23 drains were considered optimal in their current condition. The results were heat-mapped by a WMA GIS Technician and can be used to show connectivity of optimal/sub-optimal habitat as well as inform works to increase the suitability of the habitat in the arterial drainage system.



Map 1 – Haddiscoe Island water vole habitat suitability assessment results, indicated by colour from 2 to 7, where values over 6 are considered ‘optimal’ for water voles, and values of 5 and below are considered ‘sub-optimal’ to ‘unsuitable’.

3. SCOPING VISITS DURING THE PERIOD:

Scoping visits were undertaken on the following catchments:

15.07.2025

- Thorndon Beck – CMT284G
- Thornham Magna – CMT285G
- Eye Main Drain – CMT283G
- Stuston Beck – CMT286G
- Hundred River – CMT287G
- Frenze Branches/Shelfanger/Winfarthing – CMT290G
- Frenze Branches/Shimpling - CMT288G

15.09.2025

- Worlingham – CMT271P

01.10.2025

- Woodton – CMT266G
- Alma Beck – CMT275G
- Earsham – CMT277G
- Thelveton & Dickleburgh – CMT288G
- Tunbeck – CMT278G
- Pulham – CMT278G

4. ASSENTS/LICENCES GRANTED AND/OR APPLIED FOR DURING THE PERIOD:

Licence / WFD Assessments / Assent / Habitat Regulations Assessment	Applied	Granted
Thorndon Beck / WFD	29.08.2025	n/a
Finningham Beck / WFD	29.08.2025	n/a

Eye Main Drain / WFD	29.08.2025	n/a
Stuston Beck / WFD	29.08.2025	n/a
Hundred River / WFD	21.07.2025	n/a
Frenze Branches/Shelfanger/Winfarthing / WFD / CRoW Assessment	29.08.2025 / 24.07.2025	n/a – kept on file
Frenze Branches – Tivetshall (Shimpling) / WFD	22.07.2025	n/a
Worlingham / WFD	24.09.2025	n/a
Earsham / WFD	03.10.2025	n/a
Woodton / WFD	01.10.2025	n/a
Thelveton & Dickleburgh / WFD	08.10.2025	n/a
Tunbeck / WFD	08.10.2025	n/a
Wortwell / WFD	08.10.2025	n/a
Ellingham & Bungay / WFD	08.10.2025	n/a
Billingford Mill / WFD	13.10.2025	n/a
Burgh Castle	22.12.2025	n/a

5. TRAINING ATTENDED DURING THE PERIOD:

Date	Officer	Training Attended	Brief Description
19/11/25	DP	CIEEM - Badger Ecology and Surveys training	This training event held at the Whisby Nature Reserve provided a comprehensive introduction to badger ecology and surveys. The training included an overview of badger ecology, relevant legislation, survey planning and techniques, field signs (including sett identification) and writing badger reports.
20/11/25 & 21/11/25	CH & EB	CIEEM -Tree Identification for Beginners training	This CIEEM course covered the following key areas; recognition and identification of common tree species, ancient woodland indicator plants, and the different habitats in which they grow best. The course also covered the relationships that exist between trees and other organisms, how trees grow and reproduce and epiphytes, mycorrhizal fungi and symbiotic relationships between tree species and their importance for biodiversity.
01/12/25	CL, EB, DP	ADA Environmental Forum	Meeting with partners of the ADA Environmental Forum to discuss relevant topics of the IDB's.
14/01/2026	DP	ROLO – Health and Safety Training Operatives Course	This online training event covered the following key areas; RAMS, Safe Systems of Work, Risk Control Hierarchy, The Environment and Minimising Environmental Impact and High-Risk Activities.

6. NON-COMPLIANCE

Nothing to report.

7. COMPLAINTS

Nothing to report.

CAROLINE LABURN
ENVIRONMENTAL MANAGER
JANUARY 2026

SUSTAINABLE DEVELOPMENT REPORT

1. REPORTING PERIOD

This planning report covers the reporting period 26 April 2025 to 21 January 2026.

2. CONSENT APPLICATIONS

There is currently 1 application for Land Drainage Consent being processed as set out in the table below.

<i>Application Type</i>	<i>Number</i>
Byelaw 3 (B3) – Discharge of Treated Foul Water (TFW):	0
Byelaw 3 (B3) – Discharge of Surface Water (SW):	1
Byelaw 4 (B4) / Section 23 (S23), LDA 1991 – Alteration of watercourse:	0
Byelaws 10 & 17 (B10/17)– Works within 7 m of a Board's maintained watercourse:	0
Total:	1

There are no applications requiring the Board's consideration within this report.

3. CONSENTS DETERMINED

During this reporting period, the following 8 applications for Land Drainage Consent were determined by Officers, in accordance with their delegated authority.

Case. Ref.	Case File Sub-type	Location / Site Name	Description of Application or Proposal	Outcome
24_26275_C	Byelaw 10	Knaves Lane Woodton	River restoration and environmental enhancement project	Amendment Granted 21/07/2025
24_26276_C	Section 23, LDA 1991			
25_31687_C	Section 23, LDA 1991	Reedham Road, Cantley	Alterations to an existing culvert (lining works)	Granted 25/06/2025

25_30712_C	Byelaw 10	Holly Farm Road, Reedham	Culvert replacement with handrail installation	Granted 30/04/2025
25_30972_C	Section 23, LDA 1991			
25_30862_C	Byelaw 3 Surface Water	Shelfanger Road, Diss	Discharge of surface water and treated foul water from a commercial building, with discharge apparatus within 9m of an arterial watercourse	Granted 30/06/2025
25_30863_C	Byelaw 3 Treated Foul Water			
25_30864_C	Byelaw 10			

4. PLANNING COMMENTS

Officers have provided comments on 44 planning applications within or near to the Internal Drainage District. 9 of these applications are for major developments and are summarised below.

Planning Ref.	Parish	Location / Site Name	Description
2025/0954	Loddon	Beccles Road	Residential Development (50 Dwellings)
2025/0960	Diss	Shelfanger Road	Residential Development (177 Dwellings)
DC/25/02824	Yaxley	A140	Battery Energy Storage System
06/25/0480/VCF	Gt Yarmouth	Thamesfield Way	Commercial Development
06/25/0425/F	Bradwell	Hewett Road	Commercial Development
DC/24/05268	Hoxne	Heckfield Green	Residential Development (40 Dwellings)
06/25/0682/PAE	Great Yarmouth	Gapton Hall Road	Traveller Site
06/25/0848/O	Gorleston-on- Sea	Lowestoft Road	Residential Development (440 Dwellings)
2025/3955	Poringland	Bungay Road	Residential Development (160 Dwellings)

5. FEES

There has been one surface water development contribution fee invoiced and paid during the reporting period, detailed below.

Case ref(s)	Date invoiced	Amount (no VAT)	Date Paid
25_30862_C	30.06.2025	£282.82	01.07.2025

CATHRYN BRADY
HEAD OF CATCHMENT SERVICES
JANUARY 2026

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

NOTES	INCOME AND EXPENDITURE ACCOUNT	Y-T-D BUDGET £	Y-T-D ACTUAL £	Y-T-D VARIANCE £	ANNUAL BUDGET £	PROJECTED OUT-TURN £	PROJECTED VARIANCE £
	<u>Income</u>						
	Occupiers Drainage Rates	304,529	304,529	0	304,529	304,529	0
1	Special Levies issued by the Board	531,603	531,603	0	531,603	531,603	0
2	Highland Water Contributions from EA	220,306	266,349	46,043	220,306	266,349	46,043
	Grants Applied	9,682,155	11,731,853	2,049,698	14,523,232	14,523,232	0
	Tranche Funding Grant Applied	0	0	0	0	0	0
3	Income from Rechargeable Works	0	0	0	0	0	0
	Investment Interest	0	213,580	213,580	0	17,500	17,500
4	Other Income	196,470	211,156	14,686	270,167	270,167	0
	Total Income	£10,935,063	£13,259,070	£2,324,007	£15,849,837	£15,913,380	£63,543
	<u>Less Expenditure</u>						
5	Capital Works	9,682,155	11,731,853	-2,049,698	14,523,232	14,523,232	0
	Tranche Funded Expenditure	0	2,619	-2,619	0	0	0
6	Precept Contributions to EA	96,376	94,505	1,871	96,376	94,505	1,871
7	Maintenance Works	443,310	365,580	77,730	1,090,888	1,090,888	0
8	Administration Charges	86,715	101,952	-15,236	139,340	139,340	0
3	Cost of Rechargeable Works	0	0	0	0	0	0
	Total Expenditure	£10,308,558	£12,296,509	-£1,987,952	£15,849,837	£15,847,966	£1,871
	Profit/(Loss) on disposal of Fixed Assets	£0	£0	£0	£0	£0	£0
	Net Surplus/(Deficit)	£626,506	£962,561	£336,055	£0	£65,414	£65,414

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

BALANCE SHEET AS AT 30-11-2025		OPENING BALANCE	MOVEMENT THIS YEAR	CLOSING BALANCE
		£	£	£
Fixed Assets				
9	Pumping Stations	2,717,000	0	2,717,000
		2,717,000	0	2,717,000
Current Assets				
10	Bank Account	746,680	1,497,006	2,243,686
11	Trade Debtors	2,504	-2,504	0
12	Work in Progress	0	0	0
13	Term Deposits	28,315,000	1,000,000	29,315,000
15	Drainage Ratepayers and Special Levies Due	17,675	46,867	64,542
16	Prepayments	0	0	0
	Prepayments to WMA	121,993	-135,643	-13,650
	VAT Due	111,972	911,495	1,023,467
	Grants Due	0	0	0
		29,315,825	3,317,221	32,633,046
Less Current Liabilities				
	Trade Creditors	174,678	1,400,847	1,575,525
	Accruals	262,821	-110,899	151,922
	Payments Received In Advance	1,083	-867	216
	Loans Due in Less Than One Year	8,279	-5,443	2,836
		446,861	1,283,637	1,730,499
Net Current Assets		28,868,963	2,033,584	30,902,547
Less Long Term Liabilities				
21	Pension Liability	0	0	0
	Loan Due in Over One Year	44,108	0	44,108
Net Assets		£31,541,855	£2,033,584	£33,575,439
Reserves				
Earmarked				
	General Reserve	0	962,561	962,561
17	Grant Reserve	27,146,152	1,071,023	28,217,175
18	Development Reserve	715,484	0	715,484
19	Langley Road & Pump Maint and Repairs Provision	11,668	0	11,668
	Capital Works Reserve	524,029	0	524,029
	Capital Works Accrued Interest Provision	228,291	0	228,291
20	Accrued Interest Provision	199,231	0	199,231
		28,824,855	2,033,584	30,858,439
Non-Distributable				
	Revaluation Reserve	2,717,000	0	2,717,000
		2,717,000	0	2,717,000
Total Reserves		£31,541,855	£2,033,584	£33,575,439

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

- 1 Special Levies due from constituent Billing Authorities are as follows:

	Y-T-D BUDGET	Y-T-D 2025/26
Breckland District Council	1,099	1,099
Broadland District Council	770	770
East Suffolk Council	36,847	36,847
Great Yarmouth Borough Council	309,977	309,977
Mid Suffolk District Council	21,527	21,527
South Norfolk District Council	161,383	161,383
	531,603	531,603

- 2 The EA Highland Water Claim for 2025/26 is due to be paid by the Environment Agency (EA) to the Board in September, following the changes made to the timetable in 2015 (previously the payment was made in two installments - one in May and one in December).

- 3 There have been a small amount of rechargeable works completed in this financial year.

- 4 Other income is made up as follows:

	Y-T-D BUDGET	Y-T-D 2025/26
4803 Shared Income from WMA	196,470	205,754
4800 Sundry Income	0	2
4802 Court Summons	0	2,400
	196,470	211,156

- 5 The gross cost of each capital scheme is approved by the Board annually and detailed on the schedule of capital works as managed by the Project Delivery Manager, which can be made available to members on request. The Grants Due/(Unapplied) also correspond with the figures shown on the Balance Sheet.

- 6 The EA Precept due for 2025/26 is payable to the EA on 31 May and the other half is payable to them on 30 November. The Board has no idea where or how this money is spent.

	Y-T-D BUDGET	Y-T-D 2025/26
Contributions Payable to the Environment Agency	96,376	94,505
	96,376	94,505

- 7 Detailed maintenance operations are approved by the Board annually and shown on the Operations map, together with the schedule of maintenance works for each catchment, which can be made available to members on request. Expenditure is analysed as follows:

	Y-T-D BUDGET	Y-T-D 2025/26
Materials	0	1,845
Pump Attendants	21,644	20,450
Electricity	51,811	51,392
Telemetry	753	753
Insurance	27,420	26,081
Contractors	79,970	61,686
Surveyors	9,773	7,629
PWLB Repayment	3,971	655
Direct Works	191,303	173,107
5400 Technical Support Staff Costs	168,808	169,340
5450 Other Technical Support Costs	22,388	19,952
Deficity Recovery Payment	60,811	0
5500 Biodiversity Action Plan Costs	0	3,182
Maintenance Works	443,310	365,580

- 8 (i) Administration charges are detailed below:

	Y-T-D BUDGET	Y-T-D 2024/25
6000 Administration Fee	63,311	64,593
6001 Other Administration Costs	23,404	22,578
6200 Drainage Rates AV Inc/(Dec)/Write Off	0	13,806
6500 Settlement Discount	0	974
	86,715	101,952

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

8(ii). Consortium Charges

Expenses

	Y-T-D Budget	Y-T-D Actual
Technical Support Staff (note 7)	168,808	169,340
Other Technical Support (note 7)	22,388	19,952
Administration Staff Costs (note 8i)	63,311	64,593
Other Administration Costs (Note 8i)	23,404	22,578

Shared Income from the WMA (note 4)	-196,470	-205,754
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Net Consortium Charge

81,441	70,709
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9 Cost

	Land and Buildings	Pumping Stations	Total
Opening Balance as at 1-4-2025 b/fwd	0	2,717,000	2,717,000
(+) Revaluations	0	0	0
(+) Additions	0	0	0
(-) Disposals	0	0	0
(=) Closing Balance as at 30-11-2025 c/fwd	0	2,717,000	2,717,000

Depreciation

Opening Balance as at 1-4-2025 b/fwd	0	0	0
(+) Depreciation Charge for year	0	0	0
(-) Accumulated Depreciation written out on disposal	0	0	0
(=) Closing Balance as at 30-11-2025 c/fwd	0	0	0

Net Book Value as at 31-3-2025

0	2,717,000	2,717,000
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Net Book Value as at 30-11-2025

0	2,717,000	2,717,000
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10 Additional sums are now being invested on the short term money market to maximise the return on the working balances, in accordance with the Board's Investment Policy. The Bank Account is reconciled as follows:

	2024/25	2025/26
Opening Balance as at 1-4-2024 b/fwd	670,791	746,680
(+) Receipts	57,933,914	23,613,681
(-) Payments	-57,858,024	-22,116,675
(=) Closing Balance as at 30-11-2025 c/fwd	746,680	2,243,686

Balance on Statement as at 30-11-2025	746,596	2,243,686
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Less: Unpresented payments	0	0
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Add: Unpresented receipts	84	0
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Closing Balance as at 30-11-2025 c/fwd	746,680	2,243,686
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11 Aged Debtor profile is currently as follows:

Debt period

	Amount	Number of Debtors
<=30 days	0	0
>30 days and <=60 days	0	0
>60 days and <=90 days	0	0
>90 days	0	0
	0	0

>90 days

Amount	Inv. Date	Originator
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0		
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0		
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From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

12 Work in Progress is currently made up of the following jobs:

Customer	Amount	Comp. Date	Originator
	0		
	0		

13 Term Deposits are currently as follows:

Financial Institution	Capital	Investment Date	Maturity Date	Variable Interest Rate
Newbury Building Society	1,000,000	13/11/25	12/12/25	3.90%
Nottingham Building Society	500,000	12/09/25	18/12/25	3.98%
Melton Mowbray Building Society	1,000,000	29/09/25	18/12/25	4.10%
Newcastle Building Society	500,000	29/09/25	14/01/26	4.00%
National Counties Building Society	500,000	14/10/25	14/01/26	3.93%
Newcastle Building Society	500,000	14/10/25	14/01/26	4.00%
Nottingham Building Society	500,000	14/10/25	14/01/26	3.97%
Vernon Building Society	500,000	30/10/25	29/01/26	3.87%
West Bromwich Building Society	500,000	30/10/25	29/01/26	3.90%
Melton Mowbray Building Society	2,000,000	27/03/25	27/03/26	4.30%
Cambridge Building Society	2,000,000	27/03/25	27/03/26	4.25%
Nottingham Building Society	2,000,000	27/03/25	27/03/26	4.23%
Newcastle Building Society	2,000,000	27/03/25	27/03/26	4.25%
Leek United Building Society	2,000,000	27/03/25	27/03/26	4.20%
Saffron Building Society	2,000,000	27/03/25	27/03/26	4.30%
Vernon Building Society	2,000,000	27/03/25	27/03/26	4.25%
National Counties Building Society	2,000,000	27/03/25	27/03/26	4.22%
Newbury Building Society	2,000,000	27/03/25	27/03/26	4.25%
Furness Building Society	2,000,000	27/03/25	27/03/26	4.30%
Progressive Building Society	2,000,000	27/03/25	27/03/26	4.30%
Vernon Building Society	315,000	04/09/25	31/03/26	4.40%
National Counties Building Society	250,000	14/07/25	31/03/26	4.00%
West Bromwich Building Society	250,000	08/09/25	31/03/26	3.85%
National Counties Building Society	250,000	11/09/25	31/03/26	3.93%
Saffron Building Society	750,000	14/10/25	14/04/26	3.90%
	29,315,000			

14 Special Levies are due to be paid by Constituent Councils in two halves on 1 May and 1 November every year.

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

15 Summarised transactions for Drainage Rates and Special Levies during the year are as follows:

	<u>2024/25</u>	<u>2025/26</u>
Arrears b/fwd	8,657	17,675
Drainage Rates for the year	286,713	304,668
Special Levies for the year	500,440	532,067
Payments Received	-770,005	-777,894
Settlement Discount	-1,022	-845
Paid Refund	443	1,009
Annual Value Decreases	-2,480	-17,036
Annual Value Increases	1,791	4,799
New Assessments	700	12,204
Irrecoverables and write offs	-11,510	-14,377
Summons Collection Costs	3,375	2,400
Special Levy Adjustment	557	0
Drainage Rate Adjustment	16	1
Settlement Discount Written Off	0	-129
Arrears c/fwd	<u>17,675</u>	<u>64,542</u>

16 There have been no prepayments in the period.

17 Grants Reserve

Movements on the Grants Reserve are made up as follows:

	<u>2025/26</u>
Opening Balance at 1-4-2024	27,146,152
Add: Grant Received	12,802,876
Less: Grant Applied	-11,731,853
Closing Balance as at 30-11-2025	<u>28,217,175</u>

	<u>2024/25</u>	<u>2025/26</u>
SCH02 Norton & Raveningham Water Mgmt Improvement Scheme	0	0
SCH03 Lower Waveney WLMI FCERM7 Study	53,727	22,378
SCH04 Norton & Raveningham WMIS	1,293,209	936,299
SCH05 Benacre and Kessingland Flood Risk Management Scheme	25,775,060	27,234,342
SCH06 Shimpling Natural Flood Management Scheme	24,156	24,156
	<u>27,146,152</u>	<u>28,217,175</u>

18 Development Reserve

	<u>2024/25</u>	<u>To/(From)</u>	<u>2025/26</u>
Burgh Castle	472,086	0	472,086
Gravitational Level	53,000	0	53,000
Norton South	259	0	259
Waveney Valley	10,887	0	10,887
Haddiscoe	5,874	0	5,874
Capital Receipt WHAM	173,379	0	173,379
	<u>715,484</u>	<u>0</u>	<u>715,484</u>

19 Langley Road & Pump Maint and Repairs Provision

	<u>2024/25</u>	<u>To/(From)</u>	<u>2025/26</u>
Langley Pump Repair Replacement Fund	11,668	0	11,668
Langley Road Maintenance Fund	0	0	0
	<u>11,668</u>	<u>0</u>	<u>11,668</u>

20 Accrued Interest Provision

	<u>2024/25</u>	<u>To/(From)</u>	<u>2025/26</u>
Burgh Castle	131,506	0	131,506
Worlingham	16,668	0	16,668
Gravitational Level	49,486	0	49,486
Haddiscoe	484	0	484
Langley Pump Repair Replacement Fund	1,086	0	1,086
	<u>199,231</u>	<u>0</u>	<u>199,231</u>

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

- 21 The Board is a member of the Water Management Alliance Consortium and as such also has a proportion of the pension liability for the shared staff that are employed by King's Lynn IDB, t/a the Water Management Alliance. The Fund Actuary for Norfolk County Council has prepared a separate Report for the Water Management Alliance, which identifies a notional net pension asset of £2,821,000 as at 31 March 2025 that is shared by all 7 Member Boards. The Board's share of this pension liability is set out every year in the WMAs Basis of Apportionment, which was approved by the Board on 05 February 2025.
- 22 The Reserves are managed in accordance with the Capital Financing and Reserves Policy, as approved by the Board in February 2021. This policy is available for viewing on the Board's website.
- 23 The purpose of the Development Reserve is to reduce the impact on drainage rates and special levies from development that takes place in the area. The Board charges developers a standard rate per impermeable hectare for agricultural land which is developed and becomes a hard standing area, such as housing, roadways etc. The money is credited to this Reserve and then used to reduce the gross cost of capital work needed to cater for the additional flows arising from such development. The income for this Reserve therefore comes exclusively from developers and is used to fund in part improvement works that are necessary because of development.

Related Party Transactions

- 24 Mr H Thomson-Carrie is the Chairman of the Waveney, Lower Yare and Lothingland IDB. The Chair is due to receive a total of £3,500.00 Chairman's Allowance for the period 01 April 2025-31 March 2026.

Recommended Actions:

1. To approve the Financial Report for the period ending 30-11-2025.

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

ESTIMATES 2026/27: EXECUTIVE SUMMARY

The Board is asked to approve the following increases for Drainage Rates and Special Levies, with effect from 01 April 2026:

1. Main Pumped Area	3.91%
2. Other Pumped Area	14.64%
3. Gravity Area	3.05%
4. Lothingland Area	2.94%

1. It is recommended to increase rates for Agricultural Drainage Rates and Special Levies by 3.91% in the Main Pumped Area (£25,232.24), 14.64% in the Other Pumped Area (£2,935.37), 3.05% in the Gravity Area (£4,495.00) and 2.94% in the Lothingland Area (£578.61) to present a balanced budget for 2026/27.
2. The grant in aid funding guidance for capital projects has recently been updated by the Environment Agency. This information is due to be received on 01 April 2026, and once received officers will work through this information and will be able to deliver a report to the Board on the potential impact to the Board in due course.
3. It is recommended that any surplus within the pumping station estimates at year end are transferred to the Capital Works Reserve and earmarked for when the necessary improvements need to be made to the drainage infrastructure.
4. The Environment Agency (EA) have also advised that there is likely to be a shortfall in future Highland Water Contributions. At present, the value of the potential shortfall is unknown, but will significantly impact future increases for both Special Levy paying councils and Agricultural Drainage ratepayers.

**S JEFFREY
CHIEF FINANCIAL OFFICER/RFO
28/01/2026**

2026-27 Annual Estimate												
Pump Name	Drain Maintenance	Loan Charges	Road Maintenance	PA	Surveyor	Pump Servicing & Maintenance	Electricity	Precept	Admin Chg	Insurance	Technical Support	TOTAL
Askews	£ 3,000	£ 2,215	£ -	£ 405	£ 1,074	£ 3,000	£ 8,655	£ 1,166	£ 2,262	£ 1,514	£ 1,579	£ 24,870
Barsham 1	£ 3,000	£ -	£ -	£ 350	£ 707	£ 1,500	£ 15,500	£ 1,994	£ 1,956	£ 1,514	£ 2,101	£ 28,621
Barsham 2	£ -	£ -	£ -	£ -	£ 9	£ -	£ -	£ 26	£ 56	£ -	£ -	£ 91
Belton	£ 9,000	£ -	£ -	£ 2,500	£ 1,066	£ 3,000	£ 13,500	£ 1,429	£ 2,608	£ 1,514	£ 2,638	£ 37,254
Remainder	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 2,795	£ 10,796	£ -	£ -	£ 13,592
Blundeston	£ 5,000	£ 1,100	£ -	£ 400	£ 1,295	£ 1,500	£ 23,500	£ 426	£ 5,808	£ 1,514	£ 3,077	£ 43,619
Burgh Castle	£ 10,000	£ -	£ -	£ 3,650	£ 5,000	£ 3,000	£ 22,500	£ 13,086	£ 21,321	£ 1,514	£ 3,614	£ 83,685
Burgh St Peter	£ 5,000	£ -	£ -	£ 1,886	£ 430	£ 3,000	£ 10,000	£ 1,471	£ 3,391	£ 1,514	£ 1,905	£ 28,597
Caldecott	£ -	£ -	£ -	£ -	£ -	£ 500	£ 6,000	£ 212	£ 2,905	£ 1,514	£ 782	£ 11,913
Geldeston 1	£ 3,000	£ -	£ -	£ 300	£ 358	£ -	£ -	£ 344	£ 391	£ -	£ 293	£ 4,686
Geldeston 2	£ 3,000	£ -	£ -	£ 300	£ 358	£ -	£ -	£ 1,772	£ 1,690	£ -	£ 293	£ 7,413
Geldeston village	£ -	£ -	£ -	£ -	£ 358	£ -	£ -	£ -	£ -	£ -	£ -	£ 358
Gillingham	£ 7,000	£ -	£ 3,240	£ 1,910	£ 358	£ 3,000	£ 9,000	£ 1,605	£ 2,483	£ 1,514	£ 2,319	£ 32,429
Haddiscoe	£ 12,000	£ -	£ 20,000	£ 5,109	£ 2,772	£ 3,000	£ 13,000	£ 2,956	£ 7,333	£ 1,514	£ 4,835	£ 72,518
Haddiscoe Island	£ 7,000	£ 2,007	£ -	£ 367	£ 993	£ 1,500	£ 7,849	£ 479	£ 1,992	£ -	£ 1,596	£ 23,784
St Olaves	£ 20	£ 20	£ 2,000	£ 4	£ 195	£ 210	£ 83	£ 220	£ 414	£ -	£ 226	£ 3,393
Pettingills Level	£ 2,000	£ 2,408	£ -	£ 440	£ 993	£ 1,500	£ 9,412	£ 574	£ 2,668	£ -	£ 1,261	£ 21,255
Fringe Level (Langley Marshes)	£ 1,000	£ -	£ 3,000	£ 1,951	£ 1,119	£ 1,500	£ 12,250	£ 2,101	£ 3,904	£ -	£ 1,733	£ 28,558
Langley Double	£ 4,000	£ -	£ -	£ 6,756	£ 786	£ 2,500	£ 20,000	£ 1,783	£ 4,467	£ 1,514	£ 2,735	£ 44,540
Langley Monks	£ 4,000	£ -	£ -	£ 2,712	£ 786	£ 2,500	£ 20,000	£ 1,783	£ 4,467	£ 1,514	£ 2,735	£ 40,496
Claxton	£ 4,000	£ -	£ -	£ 4,033	£ 786	£ 2,000	£ 20,000	£ 1,783	£ 4,467	£ 1,514	£ 2,686	£ 41,269
Claxton Gravitational	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 280	£ 667	£ -	£ -	£ 947
Limpenhoe	£ 8,000	£ -	£ -	£ 1,062	£ 515	£ 3,000	£ 16,000	£ 696	£ 7,873	£ 1,514	£ 2,784	£ 41,444
Long Dam	£ 5,000	£ -	£ -	£ 600	£ 358	£ 1,500	£ 22,000	£ 2,183	£ 1,901	£ 1,514	£ 2,931	£ 37,986
North Cove	£ 2,000	£ 1,927	£ -	£ 2,250	£ 358	£ 500	£ 14,400	£ 827	£ 877	£ 832	£ 1,731	£ 25,704
Barnby	£ 5,000	£ 2,356	£ -	£ 2,750	£ 358	£ 1,500	£ 17,600	£ 822	£ 6,245	£ 681	£ 2,420	£ 39,732
Norton Level	£ 3,500	£ -	£ -	£ 1,812	£ 478	£ 3,000	£ 11,381	£ 898	£ 1,762	£ -	£ 1,746	£ 24,577
Norton Low Level	£ 3,500	£ -	£ -	£ 2,149	£ 560	£ -	£ 13,488	£ 1,052	£ 2,081	£ 1,514	£ 1,807	£ 26,150
Ravensingham	£ 3,500	£ -	£ -	£ 1,733	£ 405	£ -	£ 10,882	£ 759	£ 1,502	£ 1,514	£ 1,552	£ 21,847
Powells Level	£ 1,500	£ -	£ -	£ -	£ 314	£ -	£ -	£ 590	£ 1,167	£ -	£ 146	£ 3,717
Lower Gravitational	£ 3,000	£ -	£ -	£ -	£ 480	£ -	£ -	£ 900	£ 1,779	£ -	£ 293	£ 6,452
Upper Gravitational	£ 500	£ -	£ -	£ -	£ 1,142	£ -	£ -	£ 2,146	£ 4,248	£ -	£ 49	£ 8,085
Short Dam	£ 2,000	£ -	£ -	£ 400	£ 358	£ 3,000	£ 3,500	£ 861	£ 693	£ 1,514	£ 978	£ 13,304
Wheatacre	£ 5,000	£ -	£ -	£ 1,714	£ 500	£ 1,500	£ 11,000	£ 1,637	£ 3,798	£ 1,514	£ 1,857	£ 28,518
Worlingham	£ 10,000	£ -	£ -	£ 2,515	£ 2,515	£ 5,000	£ 25,000	£ 2,042	£ 2,450	£ 1,514	£ 4,053	£ 55,090
General Level	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,135	£ 4,536	£ -	£ -	£ 5,671
Lothingland Level	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 14,759	£ 5,512	£ -	£ -	£ 20,271
TOTAL	£ 134,520	£ 12,033	£ 28,240	£ 50,058	£ 27,784	£ 52,210	£ 356,500	£ 69,592	£ 132,472	£ 30,272	£ 58,755	£ 952,436

Maintenance Works Gravity Systems	Annual Estimate As Per 5 yr Programme	Drains to be Completed
Bungay - Alma Beck	£ -	
Denham (Billingford Drain, Pennywort)	£ 7,000	DRN282G0301
Denham	£ 10,000	DRN282G0101/02/03/0201/0203
Thelveton & Dickleburgh	£ 5,000	DRN288G0205/0204
Earsham	£ -	
Ellingham	£ -	
Eye	£ -	
Finningham	£ 13,000	DRN285G0104/05/06/07/08/09
Fressingfield	£ -	
Mendham	£ 10,000	DRN280G0101/02/04/0201
Shelfanger Winfarthing & Debenham	£ 2,500	DRN290G0105/06
South Lopham (Rashes Drain)	£ 2,500	DRN287G0402
Stuston	£ -	
Thorndon	£ -	
Tunbeck	£ 10,000	DRN278G0101/02/03/04
Woodton - Bedingham Beck	£ 4,000	DRN266G0103
Wortwell	£ -	
Precept	£ 27,748	
Admin Charges	£ 37,209	
Technical Support	£ 6,249	
	£ 135,206	

- Maintenance in the gravity systems is based on the 5 year programme with some adjustment to react to identified issues. Work done in recent years has improved the gravity system and so 2026/27 sees a slight reduction in maintenance need.
- Issues have been identified on main drain crossing points on Haddiscoe Island. Additional track maintenance expenditure has been estimated to deal replace some bridged crossings with culverts.
- All work to take place between November - March (inclusive), as directed by the relevant surveyor for pumped catchments and Operations Manager for gravity network.
- New installed telemetry system at each pumping station has a cost of £42 per pumping station running cost.

T HUNTER
AREA MANAGER - EAST ANGLIA

WAVENEY, LOWER YARE & LOTHINGLAND INTERNAL DRAINAGE BOARD
ROLLING 5-YEAR INDICATIVE CAPITAL PROGRAMME

SCH NO	PROJECT TITLE	PROBABLE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	
		2025/26	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
		£	£	£	£	£	£	
5	Benacre and Kessingland Flood Risk Management Scheme (*Note 1)	19,464,813	13,902,203	14,878,209	13,082,386	8,917,565	2,480,782	2,600
4	Norton & Ravingham Pumping Station Replacement (*Note 2)	400,000	621,029	0	0	0	0	0
3	Lower Waveney Water Level Management Improvements Phase 1	52,000	0	0	0	0	0	0
7	Culvert replacement - Great Yarmouth	0	0	0	0	0	0	0
tbc	Barsham Pumping Station Replacement (*Note 3)	0	0	0	804,869	1,532,778	4,560,702	0
tbc	Short Dam Pumping Station Replacement (*Note 4)	0	0	0	527,544	1,258,114	3,710,655	0
tbc	Burgh Castle Pumping Station Replacement (*Note 5)	0	0	0	0	839,480	825,245	6,197,784
GROSS COST OF CAPITAL PROGRAMME		19,916,813	14,523,232	14,878,209	14,414,799	12,547,936	11,577,383	6,200,384
(-) CAPITAL FINANCING (Flood Defence Grant in Aid)								
5	Benacre and Kessingland Flood Risk Management Scheme	11,802,876	5,152,203	13,878,209	4,092,070	300,000	0	0
4	Norton & Ravingham Pumping Station Replacement	400,000	621,029	0	0	0	0	0
3	Lower Waveney Water Level Management Improvements	52,000	0	0	0	0	0	0
tbc	Barsham Pumping Station Replacement	0	0	0	804,869	1,362,943	4,340,702	0
tbc	Short Dam Pumping Station Replacement	0	0	0	527,544	1,228,483	3,490,655	0
tbc	Burgh Castle Pumping Station Replacement	0	0	0	0	839,480	575,245	5,856,435
(-) CAPITAL FINANCING (Suffolk County Council Highways)								
5	Benacre and Kessingland Flood Risk Management Scheme	1,000,000	2,000,000	1,000,000	0	216,618	2,480,782	2,600
(-) CAPITAL FINANCING (Sizewell C)								
5	Benacre and Kessingland Flood Risk Management Scheme	6,661,937	6,750,000	0	8,990,316	8,400,947	0	0
(-) CAPITAL FINANCING (Board Reserves*)								
tbc	Barsham Pumping Station Replacement	0	0	0	0	169,835	220,000	0
tbc	Short Dam Pumping Station Replacement	0	0	0	0	29,631	220,000	0
tbc	Burgh Castle Pumping Station Replacement	0	0	0	0	0	250,000	341,349
(-) CAPITAL FINANCING		19,916,813	14,523,232	14,878,209	14,414,799	12,547,936	11,577,383	6,200,384
(=) NET REVENUE CONTRIBUTION TO CAPITAL OUTLAY		£0	£0	£0	£0	£0	£0	£0

(* Notes:

- SCH05 The Benacre project will replace the old EA pumping station with two new pumping stations, and c3km of Embankment set further up the Lothingland Valley creating intertidal habitat. This is funded by the Environment Agency, Suffolk County Council highways (£4.7m) and Sizewell C (£25m). The project started on start in March 2025.
- SCH04 The Norton project replaced 2 old pumping stations with one new pumping station. The project is complete but the costs associated in 2025/26 are in relation to a correcting a few defects found, mainly in connection with fish and eel regulations.
- Barsham Pumping Station - We will produce an OBC for the single station at Barsham. This drops out of previous work conducted on the Lower Waveney WLMI project. Under the new PF rules coming into force from April 2026, projects will be fully grant funded for the first £3m and then 90% grant funded above £3m. The contribution required from the board reflects this 10% contribution required, but we will seek other contributions. The project will not progress without an approved OBC and 10% contributions secured.
- Short Dam Pumping Station - We will produce an OBC for the single station at Short Dam. This drops out of previous work conducted on the Lower Waveney WLMI project. Under the new PF rules coming into force from April 2026, projects will be fully grant funded for the first £3m and then 90% grant funded above £3m. The contribution required from the board reflects this 10% contribution required, but we will seek other contributions. The project will not progress without an approved OBC and 10% contributions secured.
- Burgh Castle Pumping Station - We will produce an OBC for the single station at Burgh Castle. This drops out of previous work conducted on the Lower Waveney WLMI project. Under the new PF rules coming into force from April 2026, projects will be fully grant funded for the first £3m and then 90% grant funded above £3m. The contribution required from the board reflects this 10% contribution required, but we will seek other contributions. The project will not progress without an approved OBC and 10% contributions secured.

K NASH
PROJECT DELIVERY MANAGER

WAVENEY LOWER YARE AND LOTHINGLAND INTERNAL DRAINAGE BOARD
SUMMARY OF ESTIMATES 2026-27

<u>ESTIMATES</u>	2025/26	2026/27
	£	£
Precept	96,376	97,340
Drains and Pumping Station Maintenance	701,824	702,506
Road Maintenance	12,112	28,240
Pump Attendant	48,966	50,058
Loan Charges	13,706	12,033
Consortium Charges	156,344	169,680
Surveyors Fees	<u>27,109</u>	<u>27,784</u>
Costed Maintenance Programme	1,056,438	1,087,641
Estimated EA Contribution	-220,306	-222,651
Net Estimated Expenditure	<u>836,132</u>	<u>864,991</u>
Estimated Income	0	0
Special Levies	531,603	549,360
Drainage Rates	304,529	315,631
Net Operating Surplus/(Deficit) for the Year	<u>0</u>	<u>0</u>

Waveney, Lower Yare & Lothingland IDB
Calculation of Drainage Rates and Special Levies for 2026/27

	Recommended % Increase	Value of Increase £
Main pumped area:	3.91%	£25,232.24
Other pumped area:	14.64%	£2,935.37
Gravity area:	3.05%	£4,495.00
Lothingland area:	2.94%	£578.61

ID	Sub District Name	Pumped/Gravity	Ag Area (Ha)	Ag AVs (£)	Bill.Auth.ty	Sply (% age)	Sply AVs (£)	Total AVs (£)	Net Exp (£) 2026/27	(+/-) Reserves (£) 2026/27	Rates & Levies (£) 2026/27	Rate in the £ 2025/26	Rate in the £ 2026/27	Increase (%) 2026/27	Dr.Rates Total (£)	Sply Total (£)	BreckDC	MSDC	ESC	SNDC	BroadDC	GYBC
Main pumped area (IDB operated pumps):																						
05	Barsham 1 Level	Pumped	203.741	15,525	ESC	43.06%	11,765	27,290	19,338	0	19,338	0.548	0.570	3.91%	8,848.19	6,705.27			6,705.27			
06	Barsham 2 Level	Pumped (to be)	7.974	197		0.00%	0	197	87	0	87	0.548	0.570	3.91%	112.28							
08	Gillingham Level	Pumped	175.869	12,137	SNDC	79.12%	46,803	58,940	20,412	0	20,412	0.548	0.570	3.91%	6,917.26	26,674.54				26,674.54		
09	Worlingham Level	Pumped	297.047	15,317	ESC	11.11%	1,916	17,233	35,416	0	35,416	0.548	0.570	3.91%	8,729.64	1,091.90			1,091.90			
10	North Cove Level	Pumped	97.648	6,363	ESC	25.19%	4,189	10,552	13,279	0	13,279	0.548	0.570	3.91%	3,626.47	2,387.25			2,387.25			
11	Long Dam Level	Pumped	228.453	16,719	ESC	0.50%	84	16,803	23,014	0	23,014	0.548	0.570	3.91%	9,528.68	47.87			47.87			
12	Short Dam Level	Pumped	78.410	6,540		0.00%	0	6,540	10,106	0	10,106	0.548	0.570	3.91%	3,727.35							
13	Barnby Level	Pumped	508.969	28,693	ESC	0.33%	60	28,753	27,942	0	27,942	0.548	0.570	3.91%	16,353.04	34.21			34.21			
14	Blundeston Level	Pumped	226.312	14,165		0.00%	0	14,165	23,705	0	23,705	0.548	0.570	3.91%	8,073.08							
16	Caldecott Level	Pumped	97.029	4,972		0.00%	0	4,972	8,788	0	8,788	0.548	0.570	3.91%	2,833.70							
17	Belton Level	Pumped	58.006	1,501	GYBC	95.26%	30,196	31,697	19,197	0	19,197	0.548	0.570	3.91%	855.47	17,209.82						17,209.82
18	Burgh St Peter Level	Pumped	413.365	26,769		0.00%	0	26,769	28,597	0	28,597	0.548	0.570	3.91%	15,256.49							
19	Wheatacre Level	Pumped	348.761	29,195	SNDC	1.52%	451	29,646	22,014	0	22,014	0.548	0.570	3.91%	16,639.15	257.02			257.02			
20	Haddiscoe Level	Pumped	725.622	54,063	SNDC	26.83%	19,827	73,890	54,941	0	54,941	0.548	0.570	3.91%	30,812.20	11,299.94			11,299.94			
21	St Olaves Level	Pumped	0.000	0	SNDC	100.00%	1,063	1,063	3,393	0	3,393	0.548	0.570	3.91%	0.00	605.56			605.56			
22	Askews Level	Pumped	239.239	15,087	SNDC	7.37%	1,200	16,287	24,870	0	24,870	0.548	0.570	3.91%	8,598.56	683.98			683.98			
23	Island Level	Pumped	198.948	13,730	SNDC	2.33%	328	14,058	23,784	0	23,784	0.548	0.570	3.91%	7,825.16	186.66			186.66			
24	Pettingills Level	Pumped	290.630	16,477		0.00%	0	16,477	21,255	0	21,255	0.548	0.570	3.91%	9,390.76							
25	Fringe Level	Pumped	12.700	4,752	SNDC	85.25%	27,305	32,057	26,338	0	26,338	0.548	0.570	3.91%	2,708.31	15,562.13			15,562.13			
27	Raveningham Level	Pumped	260.938	15,598	SNDC	0.33%	52	15,650	19,875	0	19,875	0.548	0.570	3.91%	8,889.79	29.43			29.43			
28	Norton Low Level	Pumped	297.114	20,706	SNDC	1.58%	342	21,048	23,706	0	23,706	0.548	0.570	3.91%	11,801.00	194.89			194.89			
29	Norton Level	Pumped	294.920	15,633	SNDC	18.87%	3,475	19,108	22,515	0	22,515	0.548	0.570	3.91%	8,909.74	1,980.26			1,980.26			
32	Limpenhoe Level	Pumped	308.220	19,597	BroadDC	6.69%	1,405	21,002	34,351	0	34,351	0.548	0.570	3.91%	11,168.95	800.54			800.54			800.54
33	Langley Pumped Level	Pumped	994.802	72,762	SNDC	29.50%	30,233	102,995	90,230	0	90,230	0.548	0.570	3.91%	41,469.35	17,231.01			17,231.01			
35	Burgh Castle Level	Pumped	528.208	33,858	GYBC	94.02%	534,245	568,103	72,683	0	72,683	0.548	0.570	3.91%	19,297	304,483						304,483
			6,892,925	£460,356			£714,938	£1,175,294	£669,837	£0	£669,837				£262,371.36	£407,465.57	£0.00	£0.00	£10,266.50	£74,705.42	£800.54	£321,693.11
Other pumped area (privately operated pumps):																						
07	Remainder Level	Pvte Pumped	305.711	21,565.00	ESC	69.30%	195,518.02	282,255.58	13,592	0	13,592	0.062	0.072	14.64%	1,541.92	18,639.60			13,979.71	4,659.89		
15	General Level	Pvte Pumped	533.995	19,644.00	SNDC	23.10%	65,172.56	26,928.38	5,671	0	5,671	0.062	0.072	14.64%	1,404.56	520.83			135.83			385.00
26	Powells Level	Pvte Pumped	137.552	11,868.00	GYBC	19.99%	5,384.62	12,206.39	3,717	0	3,717	0.062	0.072	14.64%	848.57	24.19			24.19			
			977.258	£53,077			£268,313	£321,390	£22,980	£0	£22,980				£3,795.05	£19,184.62	£0.00	£0.00	£14,115.54	£4,684.08	£0.00	£385.00
Gravity:																						
01	Waveney Valley	Gravity	4,420.183	236,944	BreckDC	0.82%	7,382	899,428	125,064	0	125,064	0.149	0.153	3.05%	36,330.85	101,579.26	1,131.90	22,182.08	1,049.02	77,216.26		
					MSDC	16.08%	144,668					0.149	0.153	3.05%								
					ESC	0.76%	6,842					0.149	0.153	3.05%								
					SNDC	55.97%	503,592					0.149	0.153	3.05%								
02	Geldeston 1 Level	Gravity	166.086	12,008	SNDC	39.62%	1,731	13,739	2,014	0	2,014	0.149	0.153	3.05%	1,841.20	265.37			265.37			
03	Geldeston 2 Level	Gravity	68.359	4,165	SNDC	15.22%	2,426	6,591	5,137	0	5,137	0.149	0.153	3.05%	638.62	372.03			372.03			
04	Geldeston Village Level	Gravity	0.142	0	SNDC	100.00%	3,962	3,962	4,203	0	4,203	0.149	0.153	3.05%	0.00	607.46			607.46			
30	Lower Gravitation Level	Gravity	32.472	1,304	SNDC	93.18%	17,288	18,592	6,452	0	6,452	0.149	0.153	3.05%	199.94	2,650.81			2,650.81			
31	Upper Gravitation Level	Gravity	103.714	5,647	SNDC	87.49%	38,690	44,337	8,085	0	8,085	0.149	0.153	3.05%	865.86	5,932.41			5,932.41			
34	Claxton Gravitation Level	Gravity	104.419	3,762	SNDC	6.81%	274	4,036	947	0	947	0.149	0.153	3.05%	576.83	42.02			42.02			
			4,895,375	£263,830			£726,855	£990,685	£151,903	£0	£151,903				£40,453.30	£111,449.36	£1,131.90	£22,182.08	£1,049.02	£87,086.36	£0.00	£0.00
36	Lothingland Level	Gravity	651.900	£41,237	ESC	55.54%	£51,527	£92,764	£20,271	£0	£20,271	0.212	0.219	2.94%	£9,011.38	£11,260.02			£11,260.02			
			13,417,458	£818,500			£1,761,633	£2,580,133	£864,991	£0	£864,991				£315,631.09	£549,359.57	£1,131.90	£22,182.08	£36,691.08	£166,475.86	£800.54	£322,078.11

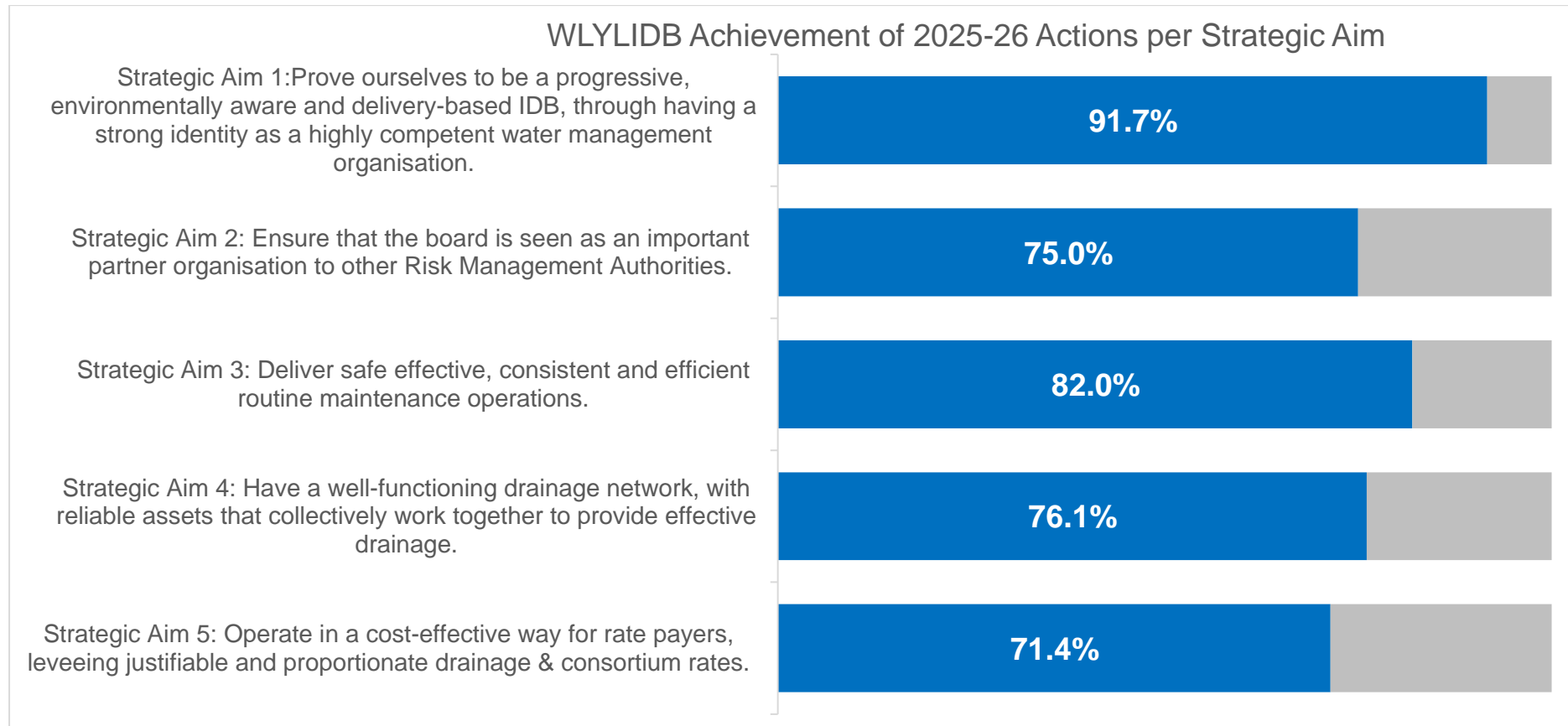
Recommendations:

- 1) To transfer any underspend within the pumping station budget to the Capital Works Reserve at year end to earmark for future pumping station replacement contributions required, subject to the new guidance that is due to be released on 1 April 2026.
- 2) Lay and Seal the rates and levies for each of the four sub districts shown above.

M COLEMAN
CHIEF EXECUTIVE
04/02/2026

Board Performance for 2025/26 and Objectives for 2026/27

Summary



Detail

For 2025-2026 the boards strategic objectives aligned with those of the WMA and were as follows;

1. Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation

This was supplemented by 9 actions around the objective *Promote the Boards activities, engaging with partners and working with the other boards of the WMA to implement best practice.*

To date we have achieved 92% of the actions, which have included;

- Numerous communications items have been completed through the year for the Board's work, including 12 social media posts, focusing on stories about board projects and awards. Our social media reach continues to grow, with the largest follower increases (50%) seen on LinkedIn and we have seen positive feedback from partners on the visibility of the board and its work.
- In 2025, the Board's Norton Pumping Station Project featured in 2 articles in the ADA Gazette, there were local media articles and television pieces across 14 outlets on the Board's work on the Starston Beck project.
- We have increased work across partners and the scale and value of the work for our main client the Environment Agency, which directly benefits the boards area.
- We have built good relationships with the local planning authorities and key staff and have detailed records of frequent involvement in ensuring positive planning engagement around water management issues. In some cases we have also assisted in solving water management issues for the Floods and Water Team at NCC.
- The boards Strategic Maintenance Operations (SMO) guide has been updated and was a key document used for the development of the NCC/NSFA maintenance guides, proving our value within the group. The SMO has been briefed out to all operational staff and we have had no environmental incidents this year.

2. Ensure that the board is seen as an important partner organisation to other Risk Management Authorities.

This was supplemented by 8 actions around the objective *Work with RMAs in and around our districts to solve local water management issues. This will include design and/or delivery of solutions, proactively finding solutions to problems in the district and prioritising work amongst RMAs.*

To date we have achieved 75% of the actions, which have included;

- The board have engaged with all section 19 reports relevant to its district and operations
- Numerous training of the WMA team has been undertaken across many topics including powers, permitted development rights.
- Lists of future projects and opportunities have been developed
- PSCAs are in place with the EA securing our work for them through the broads IDB.

3. Deliver safe effective, consistent and efficient routine maintenance operations.

This was supplemented by 10 actions around the objective *Deliver routine maintenance operations on time and to budget, in line with the programme of works. Ensure the boards bylaws are upheld and utilise data systems to drive efficiencies in our maintenance operations, always ensuring works are undertaken in accordance with environmental standards.*

To date we have achieved 82% of the actions, which have included;

- The board have all maintenance programmes in place and published and have delivered to budget in 2025 – particularly in the controllable areas.
- Safe Systems of work are in place and have been reviewed in year with a number of changes being made and shared across the group.
- Training to ops staff has been completed on the SMO, water vole, and other species. SMO audits have all taken place with no major faults found.
- A good relationship with the catchment services team has led to all infringements of the bylaws being investigated, no major issues outstanding.

We still need to undertake a full review of board plant utilisation to check for efficiencies, but we hope this will happen in the next quarter.

4. Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.

This was supplemented by 9 actions around the objective *Regularly inspect the boards assets to inform and update capital and revenue replacement and repair programmes and monitor and react to all development that could compromise our boards area*

To date we have achieved 76% of the actions, which have included;

- Robust 6-year capital programme in place
- Annual service plans in place for all assets
- Redundancy plans under development and the purchase and training of a mobile pump under the Tranche funding will assist with this.
- We have built our relationship with the EA and their IDB rep, to report any issues with their assets we feel threaten our district.
- We have developed a mapping layer of all board owned land and have an inspection programme in development.

5. Operate in a cost-effective way for rate payers, leveeing justifiable and proportionate drainage & consortium rates.

This was supplemented by 7 actions around the objective *Continue to work towards a balanced budget by the end of 27-28, through implementing a sustainably affordable business model.*

To date we have achieved 71.4% of the actions, which have included;

- We have utilised rechargeable, FDGiA and 3rd party funding for as much work as possible, to minimise rates, consortium charges and the use of board reserves. We have received £297k which otherwise would have come from reserves, through the Tranche funding.
- We have developed and had agreed the new charging policy for additional water

We now need to Undertake an annual review of sub-contractor use, costs and quality. Review this in detail to review if work could be brought in house or should continue to be subcontracted to get best value.

Objectives for 2026/27

It is proposed that the same objectives are set for 2026-2027 and that aims and actions are reviewed and updated with the new CEO and where necessary expanded on to align with any changes or improvements proposed, further to his review of the existing strategy document.

Objectives Proposed;

1. Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation
2. Ensure that the board is seen as an important partner organisation to other Risk Management Authorities.
3. Deliver safe effective, consistent and efficient routine maintenance operations.
4. Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.
5. Operate in a cost-effective way for rate payers, levelling justifiable and proportionate drainage & consortium rates.

Waveney, Lower Yare & Lothingland IDB Risk Register

As a Risk Management Authority the Waveney, Lower Yare & Lothingland Internal Drainage Board are required to have a risk register in order to systematically identify, assess and manage any potential risks to our business. It will also be used to ensure accountability, compliance with regulations, and the effective use of resources to safeguard public interests. The risk Register is a live document and should be reviewed regularly.

With regard to the Risk Register below;

- A Consequence of 3 relates to repercussions which would have a serious effect on the operation/service delivery, which may result in major financial loss (over £100,000) and/or major service disruption (+5 days) or impact on the public. Death of an individual or several people. Complete failure of project or extreme delay (over 2 months). Many individual personal details compromised/revealed. Adverse publicity in national press.
- A Consequence of 2 relates to repercussions which would have a noticeable effect on the operation/service delivery. May result in significant financial loss (over £25,000). Would cause a degree of disruption (2 – 5 days) or impact on the public. Severe injury to an individual or several people. Adverse effect on project/significant slippage. Some individual personal details compromised/revealed. Adverse publicity in local press.
- A Consequence of 1 relates to repercussions which would not be severe and any associated losses and or financial implications will be low (up to £10,000). Negligible effect on service delivery (1 day). Minor injury or discomfort to an individual or several people. Isolated individual personal detail compromised/revealed. NB A number of low incidents may have a significant cumulative effect and require attention.
- A Likelihood of 1 relates to an unlikely, outside risk of occurrence.
- A likelihood of 2 relates to this being a foreseeably realistic risk, which could happen infrequently.
- A likelihood of 3 relates to this being a high likelihood of occurrence.

Using the risk matrix shown below a risk rating score is determined, which enables risks to be prioritised using one or more of the “four T’s”

THIS IS AN EXTRACT FROM THE FULL RISK REGISTER SHOWING RISKS WITH A SCORE OF 6 OR MORE. THE FULL RISK REGISTER IS BROUGHT TO THE BOARD AT THE FIRST MEETING OF THE FINANCIAL YEAR ONLY.

- **Tolerate - score 1-2 - Accept the risk**
- **Treat - score 3–4 - Take cost effective in-house actions to reduce the risk**
- **Transfer – score 6 - Dedicate major resources to managing the risk. If possible transfer the risk to someone else (e.g: by insurance or passing responsibility for the risk to another)**
- **Terminate – score 9 - Agree that the risk is too high and do not proceed with the project or activity**

Likelihood (1 – 3)	Consequence (1-3)		
	1	2	3
1	1	2	3
2	2	4	6
3	3	6	9

Officers Responsible for actions:

MC – Marcus Coleman, Chief Executive: Matthew Philpot MP - Chief Operating Officer & Deputy CEO: SJ - Sallyanne Jeffrey, Chief Financial Officer:
 KN - Kari Nash, Project Delivery Manager: TH - Tom Hunter, Area Manager: AB – Ali Bloomfield, Operations Manager:
 CL - Caroline Laburn, Environmental Manager: CB - Cathryn Brady, Head of Catchment Services

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
(1) To reduce the flood risk to people, property, public infrastructure and the natural environment by providing and maintaining technically, environmentally and economically sustainable flood defences within the Internal Drainage District (IDD).	(1a) Reduction in, or insufficient finance, grant and income.	Erosion of Board's capital and general reserves. Unable to replace assets as scheduled in the Board's asset plan and EA MTP.	2	3	6	Transfer	Use knowledge and skills of the projects team to fully utilize all funding streams available to projects, thus transferring the risk across a more diverse funding landscape. Undertake recharge works to build board reserves. Continue to lobby Defra to update the Land Drainage Act 1991 to refer to current rating lists used by billing authorities for levying agricultural drainage rates and special levies, as this would support the extension of the Board's area to its watershed catchment. This would provide additional rates to the Board from the upland area (and negate the need for HWCs). The Environment Act 2021 has been enacted, and the Statutory Instrument to update rating calculations has also been consulted on. We now wait for the relevant procedure to be followed for the law to be updated, after which further processes can commence. Continue to lobby Defra to reinstate/replenish the Environmental Statutory Allowance (ESA) funding to enable the Board to proceed with its capital programme and meet its environmental obligations.	31.03.2026	MC/MP/KN
	(1b) EA may cease to pay	Reduction in FCREM service	2	3	6	Transfer	Ensure highland water claims are clear, transparent, discussed	31.03.2026	SJ/MP

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	highland water contribution to IDBs	the Board is able to provide.					with the EA in good time and submitted on time. Ensure the importance of the HWC is recognized and supported by the EA, RFCC and constituent councils. Continue with the district expansion plans such that HWC would no longer be needed.		
	(1p) The increasing number of water management initiatives being developed and promoted across the region could lead to a duplication of effort and emerging strategies which have conflicting objectives that could adversely impact on the Board's operations and/or increase flood risk.	Increase pressure on management time as the Board attempts to keep a handle on the growing number of plans and initiatives in the catchment.	2	3	6	Transfer	IDB consenting team to receive training on the possible impacts of water level management schemes. Management to carefully assess whether or not to directly engage with each water management initiative being developed by other RMAs in the catchment, could adversely impact on the Board's operations and/or increase flood risk.	31.03.2026	CB
	(1q) HMRC have confirmed via Excise Notice 75, that as of 1 April 2022, IDBs can continue to use red diesel for works benefitting agriculture. It is highly likely that this is a temporary	An annual fuel increase in cost of approximately £70,000, meaning an increase of 3% in drainage rates and special levies.	2	3	6	Transfer	Continue to support lobbying through ADA for the law not to be widened out to IDBs.	31.03.2026	TH/MP

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	decision and that at some point in the future, the use of rebated fuel will not be possible for IDB works.								
	(1r) Significant increases in wages, fuel and energy costs and difficulty of passing on the associated increases to drainage ratepayers and councils.	Cuts to service delivery would have to be made which could significantly increase flood risk.	2	3	6	Transfer	<p>Additional costs passed on in rates and special levies with effect from 1 April 2022.</p> <p>Assess where cuts could be made without increasing flood risk to an unacceptable level.</p> <p>Support the Council and ADA in actively lobbying Central Government for funding support due to concerns of rising special levies.</p>	31.03.2026	SJ/TH
	(1v) Potential liability for certain bridges and culverts in the district.	If the Board is found to have some operational responsibility, this could have a significant financial impact as well as associated health and safety/ public liability concerns.	2	3	6	Transfer	<p>The Board's position is that all bridges and culverts carrying public highways are the responsibility of the relevant Highway Authority. All bridges and culverts that carry unadopted highways/private access routes are the responsibility of the riparian landowner.</p> <p>WMA staff to undertake a task & Finish activity search of archives to understand situations where the IDB may have explicitly taken responsibility for certain culverts/bridges in the district. This can then be used to ring fence funds for managing these assets as required.</p>	31.03.2026	CB

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
(3) To enable and facilitate land use for residential, commercial, recreational, and environmental purposes by guiding and regulating activities, which have the potential to increase flood risk.	(3a) Planning Authorities ignore advice provided by Board, which leads to increased flood risk.	Increased flood risk. Potential for lost income for SWDCs and commuted sums.	2	3	6	Transfer	The Sustainable Development team work closely with Local Planning Authorities and Lead Local Flood Authorities while proactively engaging with the planning process as outlined with the WMA's Planning and Byelaw Strategy, thus fostering an increasingly strong relationship with these authorities. Furthermore, the WMA's charging policy was reviewed in 2024 to ensure charges were fair, reasonable and consistent.	31.03.2026	CB
	(3b) SUDs managed by private management companies who allow them to fall into disrepair through lack of long-term maintenance.	Inadequate or lack of maintenance of SUDs could have an adverse impact on the IDB infrastructure & subsequently increase the risk of flooding.	2	3	6	Transfer	The Sustainable Development team proactively promotes best practice when considering on-site drainage design as part of planning submissions and consent applications. This includes advocating for SuDS adoptions wherever feasible and are ensuring that SuDS design facilitates effective maintenance.	31.03.2026	CB

FEEDBACK & COMPLAINTS REVIEW

For the period 26th April 2025 – 16th January 2026

1. INTRODUCTION

To meet the strategic aims, the vision, mission and values of the board, it is important to monitor feedback from the public, organisations and other relevant stakeholders. Whether it is positive or negative, all feedback can be used to improve our performance and services.

2. HOW WE COLLATE FEEDBACK

We collate feedback through our website, emails and telephone calls. Links to Feedback and Customer Complaint forms are located in all email footers.

3. OFFICIAL COMPLAINTS

Date of complaint	Location	Nature of complaint	Allocated to	Status	Action taken

No official complaints have been received or dealt with during the reporting period and there are no outstanding complaints to resolve brought forward from previous reporting periods. The same reporting period last year contained no complaints.

4. OTHER FEEDBACK

Date of feedback	Location	Nature of feedback	Allocated to	Status	Action taken
21/10/25	Billingford	Compliments for organising the tidying up of the ditches. 'Absolutely splendid job and we are really pleased with the outcome.'	A. Bloomfield	N/A	Shared with staff

The same reporting period last year contained two positive feedback records.

FRANCES BLIGH
ICT MANAGER
16th January 2026

WMA Meeting Calendar 2026

	January	February	March	April	May	June	July	August	September	October	November	December								
Mo													Mo							
Tu									1			1	Tu							
We				1	BIDB Upper Thurne		1		2			2	We							
Th	1	Bk. Hol.		2			2		3		1	3	Th							
Fr	2			3	Bk. Hol.	1			4	WMA Pay	2	4	Fr							
Sa	3			4		2			5		3	5	Sa							
Su	4		1	5		3			6		4	6	Su							
Mo	5		2	6	Bk. Hol.	4	Bk. Hol.	1	7	Bk. Hol.	5	7	Mo							
Tu	6		3	7		5	SHIDB	2	SHIDB Angling & BG B&O	7	4	SHIDB	8	ADA Great Ouse Exec Committee	3	Pevensley & BG B&O	8	BG JMC	Tu	
We	7		4	8	BIDB Upper Thurne	6	ES A&O & Deben	3	8		5		9	7	WLY&L Benacre	4	NRIDB	9		We
Th	8		5	9		7		4	BIDB	9	6		10	8		5		10		Th
Fr	9		6	10	WMA Pay	8	KLIDB	5	South of England Show	10	7		11	9		6		11	WMA CMC	Fr
Sa	10		7	11		9		6	South of England Show	11	8		12	10		7		12		Sa
Su	11		8	12		10		7	South of England Show	12	9		13	11		8		13		Su
Mo	12		9	13		11		8	ESWMB	13	10		14	12	ESWMB	9		14		Mo
Tu	13	PCWLMB Chairmans	10	14		12		9	HoW IDB	14	SHIDB Conservation/ ADA GO Exec Committee	11	15	13		10	BG A&E	15		Tu
We	14		11	15		13	NRIDB	10		15		12	16	14		11		16		We
Th	15	BIDB Upper Thurne	12	16	WL&L Benacre	14		11		16		13	17	15		12		17		Th
Fr	16		13	17		15		12		17		14	18	16	KLIDB P&W	13	KLIDB	18		Fr
Sa	17		14	18		16		13		18		15	19	17		14		19		Sa
Su	18		15	19		17		14		19		16	20	18		15		20		Su
Mo	19	WLY&L Benacre	16	20		18	BG B&I	15		20		17	21	19	SH Performance	16		21		Mo
Tu	20	BG B&O	17	21		19	BG A&E	16	PCWLMB	21		18	22	20	BG JMC	17		22		Tu
We	21	NRIDB	18	22		20	WLY&L	17	Lincs Show / Walsersley IDB	22	WLY&L Benacre	19	23	21	ADA Eastern AGM	22	SHIDB & 2026 ADA Southeast	23		We
Th	22		19	23	ADA Lincs Branch	21		18	Lincs Show	23		20	24	22	BIDB & ADA Lincs Branch	19		24		Th
Fr	23	KLIDB	20	24	WMA CMC	22		19		24		21	25	23	WMA CMC	20	KLIDB BC Pre Budget	25	Bk. Hol.	Fr
Sa	24		21	25		23		20		25		22	26	24		21		26		Sa
Su	25		22	26		24		21		26		23	27	25		22		27		Su
Mo	26	ESWMB	23	27		25	Bk. Hol.	22		27		24	28	26	BG B&I	23	SHIDB DC Pre budget	28	Bk. Hol.	Mo
Tu	27	PCWLMB	24	28	BG JMC	26		23		28		25	29	27		24		29		Tu
We	28	SHIDB Perf & Chairmans	25	29	ADA Great Ouse AGM	27	Over & Willingham IDB	24	Suffolk Show	29	Norfolk Show	26	30	28	SHIDB H&S/ P&D	25	ES A&O & Deben	30		We
Th	29	BIDB	26	30		28	Suffolk Show	25	Norfolk Show	30		27	31	29		26		31		Th
Fr	30		27			29		26	WMA CMC	31		28		30		27				Fr
Sa	31		28			30		27				29		31		28				Sa
Su			29			31		28				30				29				Su
Mo			30					29				31	Bk. Hol.			30				Mo
Tu			31					30												Tu

WMA CMC 9.30 am Water Management Alliance Consortium Management Committee	NRIDB 10.00 am Norfolk Rivers IDB	BIDB 10.00 am Broads IDB	SHIDB 10.30 am South Holland IDB
ESWMB 10.00 am East Suffolk WMB	PCWLMB 10.00 am Pevensley & Cuckmere WLMB	WLY&L 10.00 am Waveney, Lower Yare & Lothingland IDB	KLIDB 9.30 am King's Lynn IDB
BG B&I 2pm Bedford Group Bedfordshire & River Ivel	BG B&O 2pm Bedford Group Buckinghamshire & River Ouzel	BG A&E 9am Bedford Group Alconbury & Ellington	BG JMC 2pm Bedford Group Joint Management Committee
ADA Eastern AGM 10.30am ADA AGM (Eastern)	ADA Great Ouse 2pm ADA AGM (Great Ouse) ADA Great Ouse Executive Committee	Over & Willingham IDB 3pm Over & Willingham IDB	Walsersley IDB 5.30pm Walsersley IDB

From: Carol Tidmarsh <Carol.Tidmarsh@defra.gov.uk>

Sent: 02 September 2025 13:34

Subject: IDB Funding and Costs Research

Dear All,

We are pleased to announce that the joint Defra and MHCLG IDB funding and costs research project is now underway. It is being led by ICF, a consultancy with expertise in economic and financial analysis, particularly in evaluating the costs and benefits of environmental and regulatory policies in the water and land use sector. Supporting ICF is Logika, a consultancy specialising in flood risk management, drainage, and sustainable development, and valuable experience from the water sector. The project is scheduled to conclude by July 2026.

The overarching goal of the project is to conduct a comprehensive review of IDBs' operations, focusing on financial efficiency, value for money, with the aim of assessing whether changes are needed to ensure the long-term sustainability of IDBs. The research is structured around three core objectives:

1. **Funding and Financial Review:** To analyse IDB funding mechanisms, operational costs, and financial pressures over the past decade, and explore future funding options.
2. **Benefit Evaluation:** To assess the economic and social value of IDBs' work, both locally and nationally.
3. **Data Modernisation:** To explore how the annual IDB1 Form can be improved and modernised for better data collection and reporting.

The project will include:

- an evidence review,
- analysis of financial information and IDB1 reports,
- interviews with selected IDBs and stakeholders,
- an IDB survey to identify any gaps in the data, and
- case studies.

We welcome your input into this project. As part of this research, ICF will be reaching out to stakeholders for interview, as well as this **all IDBs** will have a chance to feed into the survey. The final report will be published, and we will hold a dissemination event with interested stakeholders.

If you do have any questions on the above, please let us know. Alternatively, please contact Will Riley at will.riley@icf.com, who is the project manager for this work. We and ICF will share more details as the project progresses.

Kind regards

Carol

Carol Tidmarsh
Department for Environment, Food and Rural Affairs
Senior Policy Adviser, Rural Flood Risk,
Floods, Waterways, EA Sponsorship Team
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CONSORTIUM MATTERS

To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 05 December 2025, to view [Click Here](#) :

- Unconfirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 September 2025 to 31 October 2025
- WMA Group's Portfolio of Capital Work as at 21 November 2025
- WMA Group's Communication Report for the period 01 September 2025 to 31 October 2025

WMA Policy Review Summary 2025

	Policy	Owner	Comments
1	WMA Complaints Procedure Click here	FB	5-year review <ul style="list-style-type: none"> - The review timescale has been decreased from 5-years to 3-years - The investigation and response timeframe has been updated within sections 3d & 3e - Additional information relevant to the Ombudsman has been added to section 4d.
2	WMA Corporate and Social Responsibility Policy Click here	CL/MP	5-year review <ul style="list-style-type: none"> - Additional information regarding social media in relation to community engagement has been included in Section 4b.
3	WMA Data Protection Policy Click Here	FB	Annual review No significant changes
4	Declaration of Members' Interests Form Click here	BST	5-year review No significant changes
5	WMA Document Retention & Destruction Policy Click Here	FB	5-year review <ul style="list-style-type: none"> - The length of time in which human resource documentation should be legally retained has been updated within Section 14, with the addition of details regarding exceptional circumstances. - Additional types of documentation have been added to Section 16: Legal and Contracts. - Additional types of documentation have been added to Section 17: Property, land, transport and plant management. - An additional section has been added, Section 19: Permissions, Consents and Enforcement.
6	WMA Data Breach Procedures Click Here	FB	Annual review <ul style="list-style-type: none"> - Additional information has been added to the first sentences of Section 7, and Section 8.

WMA Policy Review Summary 2025

	Policy	Owner	Comments
7	WMA Election of Members Policy Click Here	PJC	5-year review No significant changes
8	WMA Freedom of Information Publication Scheme Click Here	FB	5-year review No significant changes
9	WMA Guidance to Local Authorities when making Appointments to IDBs Click Here	PJC	5-year review No significant changes
10	WMA Health & Safety Policy and Responsibilities Click Here	Area Managers	Annual review - Organisational charts have been updated
11	WMA Information Security and Systems- Acceptable Use Policy Click Here	FB	Annual review - Additional information has been added to Section 5.2, regarding the implementation of auto updates to ensure virus and malware protection is installed on laptops and PCs.
12	WMA Management of Unreasonable Complainant Behaviour Policy Click Here	BST	5-year review No significant changes
13	WMA Members' Code of Conduct Policy Click Here	BST	5-year review No significant changes
14	WMA Rate Levies and Collection Policy Click Here	SJ	5-year review No significant changes

WMA Policy Review Summary 2025

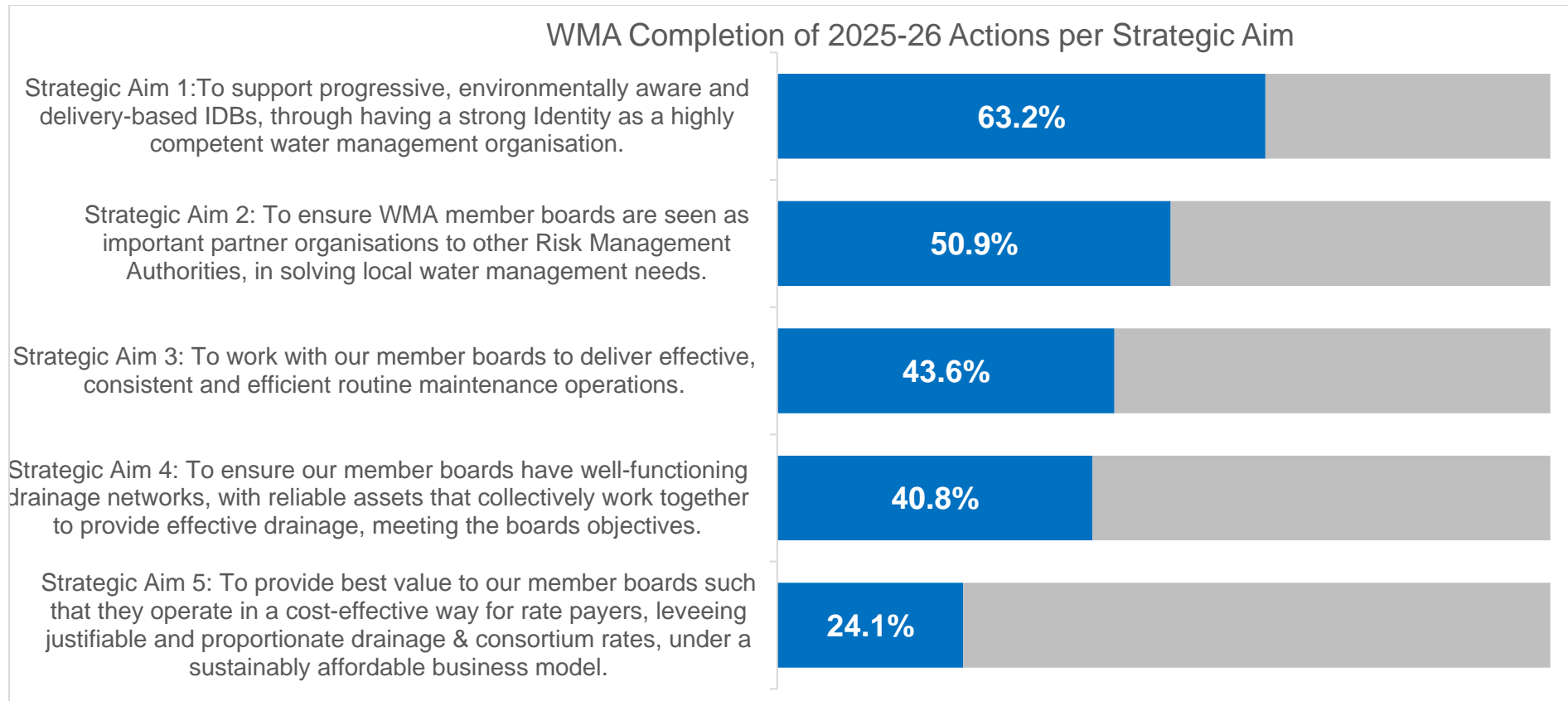
Policy	Owner	Comments
15 WMA Rechargeable Works Policy and Staff Plan Click Here	MP	5-year review - Amendments have been made to the wording within Section 3.1- How and When Services Will Be Provided: It has been reworded from ' <i>The Boards will not seek to build or retain excess capacity over and above what they need to fulfil their statutory functions and discharge their statutory responsibilities, in anticipation of undertaking and providing rechargeable works and services to third parties because if requests for such works and services do not materialise, the Boards could be left with too much capacity and Drainage Rates and Special Levies may therefore be higher than they might otherwise need to be.</i> ' To: ' <i>The Boards will not seek to build or retain excessive capacity over and above what they need to fulfil their statutory functions and discharge their statutory responsibilities, in anticipation of undertaking and providing rechargeable works and services to third parties. However where long term commitments and opportunities arise which meet the boards and the WMAs strategic objectives and present low risk opportunities for progressive work that benefits the Board(s) then additional resources may be considered, subject to board approval.</i> '
16 WMA Safeguarding Public Money Click Here	SJ	5-year review No significant changes
17 WMA Sustainability Policy Click Here	CL	5-year review - Additional information has been added to <i>Supply Chain</i> in section 3.2. - Additional information has been added to <i>Energy</i> in section 3.3.
18 The Duties, Responsibilities and Liabilities of IDB Members Click Here	BST	5-year review No significant changes
19 Whistleblowing Confidential Reporting Policy Click here	BST	5-year review. - The details of the independent charity within Section 12b have been amended- the charity name has changed due to 'Public Concern at Work' being rebranded to 'Protect' and their contact details have also been updated.

WMA Policy Review Summary 2025

	Policy	Owner	Comments
20	WMA IT Risk Register Click here	FB	Annual review No significant changes
21	Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy Click here	FB	5-year review No significant changes
22	WMA Arterial Infrastructure Policy Click here	CB/MP	5-year review - Name of the policy has changed from Supplementary Guidance for Adoption and Abandonment of Watercourses to WMA Arterial Infrastructure Policy - Definition of an Arterial Watercourse (AKA Main Drain or Adopted Watercourse) has been included

September 2025 Interim review of the Strategic objectives for 2025/26

WMA strategy dashboard



Summary of changes

Strategic Aim 1:

Previous percentage complete 51.7% (> 11.5%)

Key activities completed:

- County Hall attendance increased.
- Planning team have worked with Bedford group to secure the first 5 Surface water development contributions
- Beaver Licence obtained and procedures developed by the Environment Team
- Environment Team have reviewed, published and updated all SMO documents and given training to all boards operational staff.
- Staff briefed to update LinkedIn. Comms engagement good from ops managers and Area Managers so far.
- Video releases relating to CPE work and Starston NFM project
- New Civil Engineer article on Benacre published by Balfour Beatty with WLYL receiving publicity

Strategic Aim 2:

Previous percentage complete 50.4% (>0.5%)

Key activities completed:

- Statement of capability to publicise the long-term maintenance agreements we have with existing partners
- In house training regarding the Board's Powers and Permitted Development Rights, to assist WMA teams in scoping projects and winning work, completed

Strategic Aim 3:

Previous percentage complete 19.1% (>24.5%)

Key activities completed:

- Review of finance reports for ease of reporting and presenting important data required to monitor spends now underway.
- New automatic system of work issuing, time and plant recording, safety sheets and plans, now rolled out in Broads area and for the WMA MEICA team.
- Review of eastern operations team structure completed with changes relating to the new catchment services role.
- Area based Senior Sustainable Development Officers now fully in place
- All SMO audits scheduled with one complete per board area

Strategic Aim 4:

Previous percentage complete 37.7% (>3.1%)

Key activities completed:

- Development of a system of condition and reliability measures for WMA member board M&E assets has been written. It will now be tested and refined where required.
- A working group has been developed to undertake a group wide project to review mechanical and electrical assets in stock, and to have plans for obtaining key elements, such that de-minims downtimes can be achieved.
- A register (including map layer) of land owned and registered to the Board has been developed.

Strategic Aim 5:

Previous percentage complete 8.5% (>15.6%)

Key activities completed:

- A decision making process for use when member boards bid for work, in order to ensure a diverse client base is developed and that efforts are targeted effectively has been developed and rolled out for use.
- Report considering the expansion of the existing charging policy across the WMA group to cover treated foul water discharges or miscellaneous discharges has been written and was agreed at the June round of board meetings.
- Utilisation of rechargeable, FDGiA and 3rd party funding for as much work as possible, to minimise rates, consortium charges and the use of board reserves continues.
- Support to the relevant District Council(s), through ADA when required, by actively lobbying DEFRA to disaggregate IDB Special Levies from the Council's Revenue and Expenditure profiles continues.
- Recharge work completed to date in budget.

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27
Income					
Net Consortium Charges					
	Broads IDB	335,395	394,461	402,794	406,352
	East Suffolk WMB	216,411	232,415	238,398	251,959
	King's Lynn IDB	440,323	471,938	481,790	490,596
	Norfolk Rivers IDB	239,610	259,067	268,316	273,585
	Pevensey and Cuckmere WLMB	0	331,201	334,084	350,471
	South Holland IDB	416,377	446,716	455,637	466,825
	Waveney Lower Yare and Lothingland IDB	142,884	156,344	162,526	174,674
1	Net Consortium Charges	1,791,002	2,292,142	2,343,545	2,414,463
(+) Other Income					
	Services provided to third parties	1,663,307	1,491,325	1,570,010	1,949,867
	Surface Water Development Contributions	914,099	355,000	788,142	505,000
	Sales of Rating Software Licences	0	90,000	126,000	0
	Rating Software Support	19,800	45,000	62,900	64,516
	Rental/Sundry Income from Offices	35,004	18,000	20,967	20,575
	Sundry Income	51,210	29,000	24,977	27,500
	(+) Other Income	2,683,420	2,028,325	2,592,996	2,567,458
(=) Total Income		4,474,422	4,320,467	4,936,541	4,981,921
(-) Expenditure					
Administration Costs					
2	Shared Administration Staff	704,015	791,661	853,888	915,543
Establishment					
	Kettlewell House (BR/KL/NR; 10/80/10)	33,779	0	24,104	0
	Marsh Reeves (South Holland IDB)	25,313	28,018	28,689	28,191
	Martham Office (Broads IDB and Norfolk Rivers IDB)	1,244	372	745	906
	Norwich Office (BR, ES, NR, WLYL)	6,000	6,000	6,000	6,000
	East Sussex County Council Office (PCWLMB)	0	5,500	5,000	5,000
	Pierpoint House (Shared)	124,481	125,354	124,586	130,026
	Establishment	190,816	165,244	189,124	170,123
Shared ICT					
	Hardware Support and Maintenance	35,333	39,059	39,456	43,127
	Software Support and Maintenance	69,132	92,459	97,644	120,679
	Website Maintenance and Development	3,143	23,240	23,000	6,240
	Software and Upgrades	32,430	10,000	10,000	10,000
	ICT Infrastructure	30,458	31,429	34,970	33,528
	Shared ICT	170,496	196,187	205,070	213,574

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27
Other Shared Administration					
	Legal and Professional Charges	9,363	8,775	8,569	8,775
	Insurances	168,924	186,210	183,217	189,194
	Marketing and PR Expenses	1,529	1,520	2,047	1,520
	WMA Chairman's Allowance	1,500	1,500	1,500	1,500
	Annual Subscriptions	1,936	2,339	2,192	2,315
	Actuary Fees	495	520	520	550
	Sundry Expenses	15,266	13,735	14,831	14,635
	Other Shared Administration	199,012	214,600	212,876	218,489
Other Administration					
	Public Notices	0	0	0	0
	Former Staff Pension Charges	2,630	4,801	4,801	3,081
	Members Expenses	205	200	200	200
	Chairman's Allowances	21,000	24,500	22,534	24,500
	Meetings and Inspections	2,224	6,095	4,797	6,330
	Legal and Professional Charges	37,854	11,850	31,832	21,500
	Audit and Compliance Fees	31,691	35,105	57,935	82,804
	ADA Expenses	26,675	32,755	31,759	32,001
	Other Administration	122,280	115,305	153,858	170,416
	Administration Costs	1,386,619	1,482,997	1,614,815	1,688,145
	Technical Support Costs				
2	Technical Support Staff Costs	2,466,066	2,806,153	2,858,532	3,113,184
	Other Technical Support				
	Technical Consultants	9,287	11,340	11,079	11,760
	Land Registry Fees	6,524	13,692	13,002	12,432
	Sundry Expenses	1,827	6,285	5,971	6,400
	Other Technical Support	17,638	31,317	30,051	30,592
	Technical Support Costs	2,483,704	2,837,470	2,888,583	3,143,776
	(-) Total Expenditure	£3,870,323	£4,320,467	£4,503,398	£4,831,921
	(+/-) Transfer of Surface Water Development Contributions	-604,099	0	-433,142	-150,000
	(=) Net Surplus/(Deficit) for the Year	£0	£0	£0	£0
3	Increases/(Decreases) in Net Consortium Charges	-2.52%	6.74%	2.24%	5.34%

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27

Notes:

- 1 The Capital Works programme with secured funding is still in progress and on course to be successfully delivered over the next few years. Given the reduction in funding available these costs are having to be very carefully managed to ensure they can be delivered within the agreed profile. These services are largely made up of Technical Support Staff time that will be charged to Grant Aided Schemes, in line with the programme of works. The Eastern Team have seen an increased demand for their services within their area, and require additional resource, which will be fully funded by the rechargeable works, to proceed with works that benefit the Board strategically in their core aim of reducing and mitigating flood risk. The resource and income streams will be carefully managed by the COO and Area Manager, particularly in the first two years.

DRS 365 has been successfully taken up by a number of external IDB sites. The estimated income from licences of £90,000 in 2025/26 was a one off without which represents an immediate 4% average increase in Consortium Charges for 2026/27. The current CEO supports DRS 365 as part of his current package but will retire on 31 March 2026. The estimated cost of supporting DRS 365 after 31 March 2026 is currently £20kpa and therefore an additional cost shown within the ICT Software Support estimate for 2026/27. At the time of preparing the estimates for 2025/26 it was anticipated that an internal officer would be recruited to the position of CEO, in accordance with the WMA's Succession Plan and that we would not backfill this role, which would have offset this reduction in income for future years.

- 2 The projected out-turn for 2025/26 is slightly higher than the estimated Consortium Charges for 2025/26, due to the agreed transition period of 3 months for the new Chief Executive to start on 05 January 2026 alongside the current Chief Executive taking on the role of Strategic Advisor until his agreed retirement date of 31 March 2026.
- 3 A provision has been made to increase staff salaries by an average of 3.8% with effect from 1 April 2026. Employer pension contribution are 19.5% of employees pensionable pay with effect from 1 April 2026.
- 4 (i) The rate of Inflation as at 31 October 2025 was 4.3% (Retail Price Index).
(ii) It is important to note that we are still expecting 51% of the WMA Group's Administration and Technical Support Costs to be paid for by others in 2026/27, increased from 47% that was estimated for 2025/26.

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27

Recommendations:

- 1 To approve the following increases in Net Consortium Charges for 2026/27:

Broads IDB	£11,892	3.01%
East Suffolk WMB	£19,544	8.41%
King's Lynn IDB	£18,658	3.95%
Norfolk Rivers IDB	£14,517	5.60%
Pevensey and Cuckmere WLMB	£19,270	5.82%
South Holland IDB	£20,109	4.50%
Waveney Lower Yare and Lothingland IDB	£18,330	11.72%

- 2 To approve the hourly charge out rates, as detailed below:

Chief Executive Officer:	£175/hour
Deputy Chief Executive/Chief Operating Officer:	£120/hour
Head of Catchment Services/Area Managers/Capital Works Manager/RFO:	£105/hour
Project Delivery Engineers/Technical Managers:	£90/hour
Project Managers/Operations Managers/MEICA Manager:	£88/hour
Finance & Rating/ICT Manager/Senior Sustainable Development, Compliance and Estates Officers:	£70/hour
Flood Risk Engineers/Sustainable Development and Environmental Officers:	£66/hour
Assistant Technical Officers/Assistant Environmental Officers	£60/hour
Administration Team (Finance & Rating/ICT/GIS Technicians/BST/M&C Lead):	£50/hour

S JEFFREY
CHIEF FINANCIAL OFFICER/RFO

From: 01 April 2026
To: 31 March 2027
Administration and Technical Support Services
Financial Year Ending: 31 March 2027

ID	Income and Expenditure	Basis of apportionment	BIDB (%)	ESWMB (%)	KLIDB (%)	NRIDB (%)	PCWLMB (%)	SHIDB (%)	WLYLIDB (%)	TOTAL (%)							
Other Income Contributions towards Staff Costs Percentages shown in red were the apportionments for last year, where they have been changed for this year.																	
	Contributions from BIDB to part fund staff costs	Credited to BIDB	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from NRIDB to part fund staff costs	Credited to NRIDB	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from ESWMB to part fund staff costs	Credited to ESWMB	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from SHIDB to part fund staff costs	Credited to SHIDB	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%							
	Contributions from KLIDB to part fund staff costs	Credited to KLIDB	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from PCWLMB to part fund staff costs	Credited to PCWLMB	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%							
	Contributions from WLYLIDB to part fund staff costs	Credited to WLYLIDB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%							
	Contributions from Bedford for CEO Services CEO/COO	Credited to each WMA Board as per employment costs	16.50%	16.50%	16.50%	16.50%	5.00%	16.50%	12.50%	100.00%							
	Contributions from Bedford for CEO Services CFO	Credited to each WMA Board as per employment costs	16.50%	16.50%	16.50%	16.50%	5.00%	16.50%	12.50%	100.00%							
	Contributions from Bedford for CEO Services SDT	Credited to each WMA Board as per employment costs	10.50%	6.50%	45.50%	6.50%	0.00%	23.00%	8.00%	100.00%							
	Contributions from Bedford for CEO Services ENVIRONMENT	Credited to each WMA Board as per employment costs	33.00%	8.00%	11.00%	24.00%	5.00%	11.00%	8.00%	100.00%							
	Contributions from Bedford for CEO Services CAPITAL WORKS	Credited to each WMA Board as per employment costs	25.00%	25.00%	25.00%	0.00%	0.00%	0.00%	25.00%	100.00%							
	WMA Eastern Area Manager (TH)	Credited to each WMA Board as per employment costs	50.00%	20.00%	0.00%	20.00%	0.00%	0.00%	10.00%	100.00%							
	MEICA Manager (RG)	Credited to each WMA Board as per employment costs	75.00%	10.00%	5.00%	0.00%	0.00%	0.00%	10.00%	100.00%							
	Partnership Project Engineer (PG)	Credited to each WMA Board as per employment costs	50.00%	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%	100.00%							
	Partnership Project Engineer (Suffolk)	Credited to each WMA Board as per employment costs	0.00%	50.00%	0.00%	0.00%	0.00%	0.00%	50.00%	100.00%							
	Operations Manager (East Anglia) (AB)	Credited to each WMA Board as per employment costs	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Operations Manager (WLYL IDB)	Credited to each WMA Board as per employment costs	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%							
	Works Supervisor (ES & WLYL)	Credited to each WMA Board as per employment costs	0.00%	50.00%	0.00%	0.00%	0.00%	0.00%	50.00%	100.00%							
	Flood Risk Engineer (BR and NR)	Credited to each WMA Board as per employment costs	50.00%	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%	100.00%							
	Flood Risk Engineer (ES & WLYL)	Credited to each WMA Board as per employment costs	0.00%	50.00%	0.00%	0.00%	0.00%	0.00%	50.00%	100.00%							
	Flood Risk Engineer (JT)	Credited to each WMA Board as per employment costs	0.00%	50.00%	0.00%	0.00%	0.00%	0.00%	50.00%	100.00%							
	Flood Risk Engineer (OP)	Credited to each WMA Board as per employment costs	50.00%	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from SDT Team to part fund staff costs	Credited to each WMA Board as per employment costs	10.00%	6.00%	51.00%	6.00%	0.00%	26.00%	1.00%	100.00%							
	Contributions from Environment Team - Manager	Credited to each WMA Board as per employment costs	33.00%	29.38%	8.00%	13.00%	11.00%	16.00%	24.00%	23.38%	5.00%	1.25%	11.00%	6.00%	8.00%	11.00%	100.00%
	Contributions from ICT/BST/Finance Team	Credited to each WMA Board as per employment costs	17.50%	17.50%	17.50%	17.50%	0.00%	17.50%	12.50%	100.00%							
	Contribution from BIDB & WLYLIDB - PAAA	Credited to each WMA Board as per employment costs	17.50%	17.50%	17.50%	17.50%	0.00%	17.50%	12.50%	100.00%							
	Contribution from Waldersey and Hundred of Wisbech (Admin)	Credited to each WMA Board as per employment costs	17.50%	17.50%	17.50%	17.50%	0.00%	17.50%	12.50%	100.00%							
	Contribution from Waldersey and Hundred of Wisbech (Technical)	Credited to each WMA Board as per employment costs	17.50%	17.50%	17.50%	17.50%	0.00%	17.50%	12.50%	100.00%							
	Contributions from Project Teams to part fund staff costs	Credited to each WMA Board as per employment costs	20.00%	20.00%	20.00%	20.00%	0.00%	0.00%	20.00%	100.00%							
	Contributions towards Staff Costs (FDGIA and Other Recharge Works)									3000.00%							
	Surface Water Development Contributions																
	Broads IDB - SWDC	Credited to BIDB	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	East Suffolk WMB - SWDC	Credited to ESWMB	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Kings Lynn IDB - SWDC	Credited to KLIDB	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Norfolk Rivers IDB - SWDC	Credited to NRIDB	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%							
	Pevensy and Cuckmere WLMB - SWDC	Credited to PCWLMB	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%							
	South Holland IDB - SWDC	Credited to SHIDB	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%							
	Waveney Lower Yare and Lothingland IDB - SWDC	Credited to WLYLIDB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%							
	Collection of Surface Water Development Contributions																
	Sales of Rating Software Licences																
	Sales of DRS365	Split Equally BR/ES/KL/NR/SH/WLYL	16.67%	16.67%	16.67%	16.67%	0.00%	16.67%	16.67%	100.00%							
	Sales of DRS	South Holland IDB wholly owned asset (SHIDB)	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%							
	Sales of Rating Software Licences																
	Rating Software Support																
	DRS365	Split Equally BR/ES/KL/NR/SH/WLYL	16.67%	16.67%	16.67%	16.67%	0.00%	16.67%	16.67%	100.00%							
	Rating Software Support																
	Rental Income from Offices																
	Marsh Reeves	Income credited to property owner	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%							
	Kettlewell House	Income credited to property owners	10.00%	0.00%	80.00%	10.00%	0.00%	0.00%	0.00%	100.00%							
	Pierpoint House Sales of Electricity Back to the Grid	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Nar Ouse Way: Kings Lynn IDB	Income credited to property owner	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Rental Income from Offices																

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
	Sundry Income																
	Bank Account Interest (WMA Only)	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Various - adhoc contributions	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Sundry Income																
	Expenditure																
	Administration Costs																
	Shared Administration Staff																
	ICT Manager	Assessment of Time Spent on each Member Board	17.10%		17.10%		17.10%		17.10%		2.00%		17.10%		12.50%		100.00%
	PA (CEO)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Chief Financial Officer	Assessment of Time Spent on each Member Board	16.50%		16.50%		16.50%		16.50%		5.00%		16.50%		12.50%		100.00%
	GIS Technician (SC)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Rating & Enforcement Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Business Support Officer (37)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (16)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	GIS Technician (MB)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Business Support Officer	Assessment of Time Spent on each Member Board	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	5.00%	2.00%	16.50%	17.10%	12.50%	12.50%	100.00%
	Business Support Officer (22.5)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer (ABU)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice ((KH)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance and Rating Officer (Vacant Position)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice (BA)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (30)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Shared Administration Staff																
	Establishment																
	Landlord's obligations	Proportion of beneficial interest in Kettlewell House	10.00%		0.00%		80.00%		10.00%		0.00%		0.00%		0.00%		100.00%
	Office and Site Maintenance	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Rent, Rates and Metered Water	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Telecoms	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Heat and Light	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Office Cleaning and Supplies	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Refuse Collection and Waste Disposal	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Printing, Postages and Stationery	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Office Sundries	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Pierpoint House (shared)																
	Landlord obligations	Proportion of beneficial interest in Marsh Reeves	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office and Site Maintenance	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Business Rates and Metered Water	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Telecoms	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Heat and Light	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Cleaning and Supplies	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Refuse Collection and Waste Disposal	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Printing, Postages and Stationery	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Sundries	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Marsh Reeves (South Holland IDB)																

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			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
	Office and Site Maintenance	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Rent, Light, Heat and Water	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Telecoms	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Office Sundries	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Martham Office (Broads IDB and Norfolk Rivers IDB)																
	Rent	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		0.00%	25.00%	100.00%
	Printing & Stationary	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%	100.00%	
	Office Equipment/Small Purchases	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%	100.00%	
	Norwich Office (BR, ES, NR and WLYL)																
	Office Equipment/Small Purchases	Pevensey and Cuckmere WLMB	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		0.00%	100.00%	
	East Sussex CC Office (PCWLMB)																
	Shared ICT																
	Hardware Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Software Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Website Maintenance and Development	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Software and Upgrades	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	ICT Infrastructure	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	DRS365 Software Support and Maintenance	Split Equally BR/ES/KL/NR/PC/SH/WLYL	14.29%		14.29%		14.29%		14.29%		14.29%		14.29%		14.29%		100.00%
	Shared ICT																
	Other Shared Administration																
	Legal and Professional Charges	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Insurances	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Marketing and PR Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	WMA Chairman's Allowance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Annual Subscriptions	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Actuary Fees	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Sundry Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Other Shared Administration																
	Technical Support Costs																
	Shared Technical Support Staff																
	CEO Team																
	Chief Executive	Assessment of Time Spent on each Member Board	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	5.00%	2.00%	16.50%	17.10%	12.50%	12.50%	100.00%
	Chief Operating Officer/Deputy Chief Executive	Assessment of Time Spent on each Member Board	30.00%	50.00%	10.00%	10.00%	30.00%	10.00%	10.00%	0.00%	5.00%	0.00%	5.00%	0.00%	10.00%	20.00%	100.00%
	Environment Team																
	Environmental Manager (CL)	Assessment of Time Spent on each Member Board	33.00%	27.50%	8.00%	13.00%	11.00%	16.00%	24.00%	21.50%	5.00%	5.00%	11.00%	6.00%	8.00%	11.00%	100.00%
	Assistant Environmental Officer (DP)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	11.00%	16.00%	24.00%	24.00%	5.00%	0.00%	11.00%	6.00%	8.00%	11.00%	100.00%
	Environmental Officer (CH)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	12.00%	16.00%	24.00%	24.00%	0.00%	0.00%	15.00%	15.00%	8.00%	8.00%	100.00%
	Environmental Officer (EB)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	12.00%	16.00%	24.00%	24.00%	0.00%	0.00%	15.00%	15.00%	8.00%	8.00%	100.00%

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)	
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.															
Sustainable Development Team																		
	Head of Catchment Services (CB)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (ER)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior SDT Officer (Maternity Cover)(ET)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Compliance Manager (PN)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Assistant Compliance Officer (SKC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (FC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (PNA)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (LBS)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Manager (MO)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (RY)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (WC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Assistant Compliance Officer (BSY)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	National Infrastructure Officer (IS - Sizewell C)	East Suffolk WMB Only (fully funded by Sizewell C)	0.00%		100.00%		0.00%		0.00%		0.00%	0.00%		0.00%		100.00%		
	Estates Officer (SF)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
Capital Projects Team																		
	Project Delivery Manager (KN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (TJJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (TJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (ATH)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Manager (MN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
East Anglia Team																		
	Area Manager (WMA Eastern) (TH)	Assessment of Time Spent on each Member Board	50.00%	50.00%	20.00%	10.00%	0.00%	20.00%	20.00%	10.00%	0.00%	0.00%	0.00%	0.00%	10.00%	10.00%	100.00%	
	MEICA Manager (RG)	Assessment of Time Spent on each Member Board	75.00%	55.00%	10.00%	12.50%	5.00%	15.00%	0.00%	5.00%	0.00%	0.00%	0.00%	0.00%	10.00%	12.50%	100.00%	
	Partnership Project Engineer (PG)	Assessment of Time Spent on each Member Board	50.00%	40.00%	0.00%		0.00%		50.00%	60.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
	Partnership Project Engineer (Suffolk)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Operations Manager (East Suffolk) (AB)	Assessment of Time Spent on each Member Board	0.00%		100.00%	55.00%	0.00%		0.00%		0.00%	0.00%	0.00%	0.00%	45.00%	100.00%		
	Operations Manager (WLYL IDB)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	0.00%	0.00%	100.00%		100.00%		
	Works Supervisor (ES & WLYL)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Flood Risk Engineer (BR and NR)	Assessment of Time Spent on each Member Board	50.00%		0.00%		0.00%		50.00%		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
	Flood Risk Engineer (ES & WLYL)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Flood Risk Engineer (JT)	Assessment of Time Spent on each Member Board	0.00%	35.00%	50.00%	35.00%	0.00%		0.00%		0.00%	0.00%	0.00%	50.00%	30.00%	100.00%		
	Flood Risk Engineer (OP)	Assessment of Time Spent on each Member Board	50.00%	40.00%	0.00%		0.00%		50.00%	60.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
Shared Technical Support Staff																		
South Holland Team																		
	Area Manager (South Holland IDB) (KV)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	100.00%		0.00%		100.00%		
	Flood Risk Engineer (South Holland IDB) (DSP)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	100.00%		0.00%		100.00%		
Other Technical Support Staff Costs																		
Pevensey & Cuckmere WLMB Team																		
	Area Manager (Pevensey & Cuckmere WLMB) (RK)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
	Flood Risk Officer (Pevensey & Cuckmere WLMB) (GO)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
	Operations Manager (Pevensey & Cuckmere WLMB) (RD)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
Other Technical Support Staff Costs																		

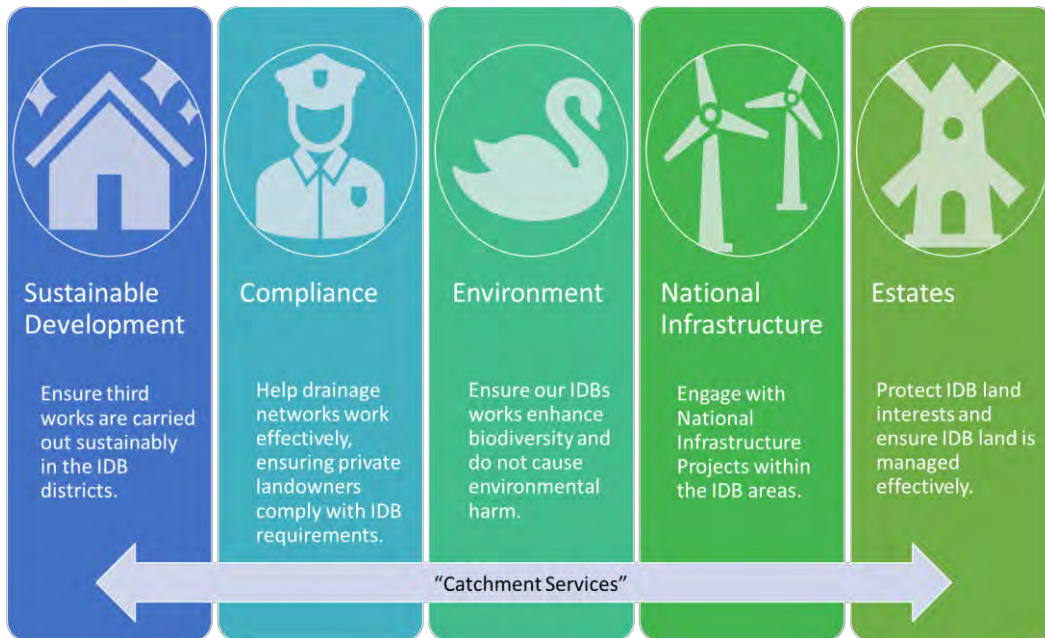
Approved by the Consortium Management Committee on 05 December 2025 and recommended to each of the Member Boards in January/February 2026.
(As required by clause 4.2 of the Consortium Agreement, dated 29 March 2024).

S JEFFREY
CHIEF FINANCIAL OFFICER/RFO

Catchment Services Report

1. Introduction

In August 2025, Cathryn Brady (previously the WMA's Sustainable Development Manager) was appointed as the WMA's Head of Catchment Services, taking on leadership of the following workstreams across both the WMA Member Boards and any Boards receiving arm's length services from the WMA (including the Bedford Group and the 6 Boards previously administered by the Middle Level Commissioners):



The Workstreams are typically delivered by officers within the WMA Catchment Services Department, or by the Board's Area Manger with support from the officers within the department.

As part of this new role, the Head of Catchment Services has reviewed governance arrangements and two minor changes are proposed to ensure compliant and resilient decision making moving forwards.

2. Planning and Byelaw Strategy

The current Planning and Byelaw Strategy informs all decisions made in relation to applications for Land Drainage Consents, engagement with planning applications (including national infrastructure projects) and how to react to incidents of non-compliance with the Board's regulatory requirements.

Until now, the Planning and Byelaw Strategy has primarily been a public facing document, which would be sent to members of the public to provide the following:

- Guidance on how the Board will engage with planning applications within their Internal Drainage District (“IDD”) or that have the potential to significantly impact their IDD;
- Guidance to organisations and individuals on the Board’s regulatory requirements and processes, including information on the policies against which it will assess and determine applications.

2.1. Planning and Byelaw Strategy – Proposed Change

With the launch of the WMA’s new website in December 2025, the primary audience of the Planning and Byelaw Strategy will no longer be members of the public. Instead, the primary audience will become the Boards who adopt the policy, effectively moving the document ‘behind the scenes’. Although the strategy will remain a publicly available document, the WMA website will disseminate the same information in a user friendly format for most audiences.

Moving forward, the strategy will primarily be a policy document, compiled to confirm how the Board will achieve the following (including specific policy positions where appropriate):

- Process applications for Land Drainage Consent.
- Engage with planning applications and Nationally Significant Infrastructure Projects.
- Investigate and react to non-compliance with the regulatory framework established by the Land Drainage Act 1991 (including Byelaws).
- Engage with enquiries relating to use or disposal of land owned by the Boards.
- Protect and enhance the natural environment and biodiversity (*to follow in the next policy iteration, amalgamating several existing policies*).

No changes are proposed to the policies or approaches outlined within the document, only the style of writing has been amended. To reflect the evolution of the policy it is proposed that the policy is renamed as the ‘Catchment Services Strategy’. A draft for adoption is available here: https://www.wlma.org.uk/uploads/WMA_Catchment_Services_Strategy.pdf

Officer Recommendation: The officer recommendation is that the ‘WMA Catchment Services Strategy’ is adopted by all WMA Member Boards, replacing the current Planning and Byelaw Strategy.

3. Scheme of Delegation

Currently, each Board’s Schedule of Reserved Matters notes that the following types of applications for Land Drainage Consent are “non-delegated” and are therefore reserved for the Board:

- i. All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
- ii. All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive’s Management Committee)*
- iii. Applications for consent that are against the Board’s policies as set out in the Planning and Byelaw Strategy*
- iv. Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*

- v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and Planning and Byelaw Strategy.*
- vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*

The Schedule of Reserved Matters also states that all other consent types (delegated consents) are delegated to officers via the Chief Executive's Management Committee. Urgent non-delegated applications are already delegated to a relevant Committee of each Board.

The Terms of Reference for the Chief Executive's Management Committee are available here: https://www.wlma.org.uk/uploads/WMA_Chief_Executives_Management_Committee_TOR.pdf

Notably, the Terms of Reference do not empower the competent team of case officers to make a recommendation directly to the Chief Executive, instead recommendations should be presented to the Chief Executive by the Board's Senior Management Team (now defined as the Chief Financial Officer and Chief Operating Officer) who often have had little or no involvement in an application. The Terms of Reference further restrict the ability to process applications for consent while the Chief Executive is unavailable (including during any period of annual leave or sickness).

Across the WMA, case officers within the Sustainable Development Team processed 534 applications for Land Drainage Consent in 2024.

3.1. Scheme of Delegation - Proposed Change

It is proposed that each Board creates a new committee called the "WMA Chief Executive's Planning Committee". The proposed draft terms of reference for the committee are available here: https://www.wlma.org.uk/uploads/WMA_CEO_Planning_Committee_TOR.pdf

The proposed committee would not replace the existing WMA Chief Executive's Management Committee (which is required for other delegated decisions) but would facilitate streamlined decision making and clearer governance arrangements for the Sustainable Development Team, including when the Chief Executive is unavailable (by allowing the Chief Operating Officer to be a substitute member of the committee).

Officer Recommendation: Officers recommend that the WMA Member Boards approve the following resolutions:

1. To update the Boards Schedule of Reserved Matters as follows (changes in red):

[4.4.] Approval of non-delegated applications for Land Drainage Consent (any prior written consent required as per the Land Drainage Act 1991 including the Board's Byelaws), other than urgent applications. Non-delegated applications for Land Drainage Consent include the following application types:

- i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
- ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive's **Planning Committee**)*

- iii. *Applications for consent that are against the Board's policies as set out in the **Catchment Services Strategy***
- iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*
- v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and **Catchment Services Strategy**.*
- vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*

2. To create a new committee known as the WMA Chief Executive's Planning Committee and adopt the Terms of Reference for this committee as shown here: https://www.wlma.org.uk/uploads/WMA_CEO_Planning_Committee_TOR.pdf.

3. To add the WMA Chief Executive's Planning Committee to the Board's Scheme of Delegation with the following decision making authority delegated to the Committee by the Board:

- a. The authority to consider and determine applications for Land Drainage Consent (any prior written consent required as per the Land Drainage Act 1991 including the Board's Byelaws), is delegated to the WMA Chief Executive's Planning Committee with the exception of non-delegated applications for Land Drainage Consent. Non-delegated applications for Land Drainage Consent include the following application types:
 - i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
 - ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive's Planning Committee)*
 - iii. *Applications for consent that are against the Board's policies as set out in the **Catchment Services Strategy***
 - iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*
 - v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and **Catchment Services Strategy**.*
 - vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*
- b. The authority to approve plans of specified work received in accordance with a Development Consent Order is delegated to the Water Management Alliance's Chief Executive's Planning Committee.

4. To amend the Terms of Reference for the Chief Executive's Management Committee to remove footnote 2 on page 3 (referencing the committee having delegated authority to consider and determine applications for Land Drainage Consent).

CATHRYN BRADY
HEAD OF CATCHMENT SERVICES
NOVEMBER 2025



Water Management Alliance

Annual Carbon Report

2024/2025 Financial Year Update

Published: January 2026

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Appendix 2: King’s Lynn IDB – Summary, Results and Data

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1. INTRODUCTION

This report is an annual update to the Water Management Alliance’s full carbon audit (initially published in February 2023) as it strives to reduce carbon emissions by 50% by 2030. This report now includes emissions data for the 2024/2025 financial year.

The carbon audit will allow the Water Management Alliance to calculate and benchmark its carbon emissions and enable the key sources of emissions to be identified. This report now sits alongside the Water Management Alliance’s Carbon Management Plan which sets out short-, medium- and long-term actions to reduce carbon emissions.

2. PURPOSE

The Water Management Alliance would like to commit to the Government’s ask of small businesses (SMEs) to commit to take climate action in three ways:

- 50% reduction in greenhouse gas emissions before 2030. (Scope 1 and Scope 2)
- Achieve net zero emissions by 2050. (across Scope 1, 2 and 3)
- Disclose progress on a yearly basis.

3. METHODOLOGY

3.1 The GHG Protocol

The GHG Protocol establishes comprehensive global standardised frameworks to account for and report on greenhouse gas emissions. This carbon audit has been produced in line with the principles of the Greenhouse Gas (GHG) Protocol and UK Government Department for Business, Energy and Industrial Strategy (BEIS) GHG reporting guidance.

The GHG emissions have been calculated by multiplying activity data by the relevant emissions factor:

$$\text{Activity data} \times \text{GHG emissions factor} = \text{GHG emissions}$$

GHG emissions are expressed as carbon dioxide equivalents (CO₂e), and include Carbon dioxide (CO₂), Methane (CH₄), Nitrous oxide (N₂O), Sulphur hexafluoride (SF₆), Hydrofluorocarbons (HFCs), Perfluorocarbons (PFCs) and Nitrogen trifluoride (NF₃).

NB: GHG emissions have been calculated and displayed in kgCO₂e, however, for readability, these figures have been converted into tCO₂e throughout the narrative.

3.2 Scope Definitions

The Green House Gas Protocol defines 3 types of emission categories referred to as Scopes. To help demonstrate – Figure 1 shows a Scope infographic. Figure 2 describes each activity the WMA has included within each Scope.

Scope 1 - Direct Emissions from activities under our control. Primarily relating to fossil fuel combustion

Scope 2 - Indirect Emissions from the electricity we purchase and use

Scope 3 - All other indirect emissions from activities, sources that we do not own or control

3.3 Organisational boundary

Calculating Scope 3 emissions can often be difficult given that the data required is mostly held by other organisations in the supply chain. For Scope 3 we have had to be clear which activities we are unable to report on

Included -

- Fuel purchased by WMA for owned plant used for PSCA Work

Excluded -

- Fuel purchased by contractors for their own vehicles and plant when undertaking IDB work.

- Emissions from FCERM Capital projects where we use contractors.

- Employee Commuting

For the excluded items we may look to develop a reporting process that would allow us to report these emissions in future annual audits. We will request contractors for any construction projects to inform us of their emission reporting capabilities and which GHG calculation and reporting standards they operate to.

3.4 Coverage

The Water Management Alliance is an umbrella organisation, offering back-office and technical services to a consortium of seven Internal Drainage Boards (IDBs). Each IDB managed by the WMA is an autonomous local, public body which has statutory duties to the environment as it undertakes its permissive powers.

The IDBs covered by the consortium include South Holland IDB, King's Lynn IDB, Norfolk Rivers IDB, Broads IDB, Waveney, Lower Yare & Lothingland IDB, East Suffolk WMB and Pevensey & Cuckmere WLMB. Data has been collected and summarised for each individual Board and collectively as the WMA.

3.5 Target

The IDBs of the WMA have a carbon net zero target date of 2050.

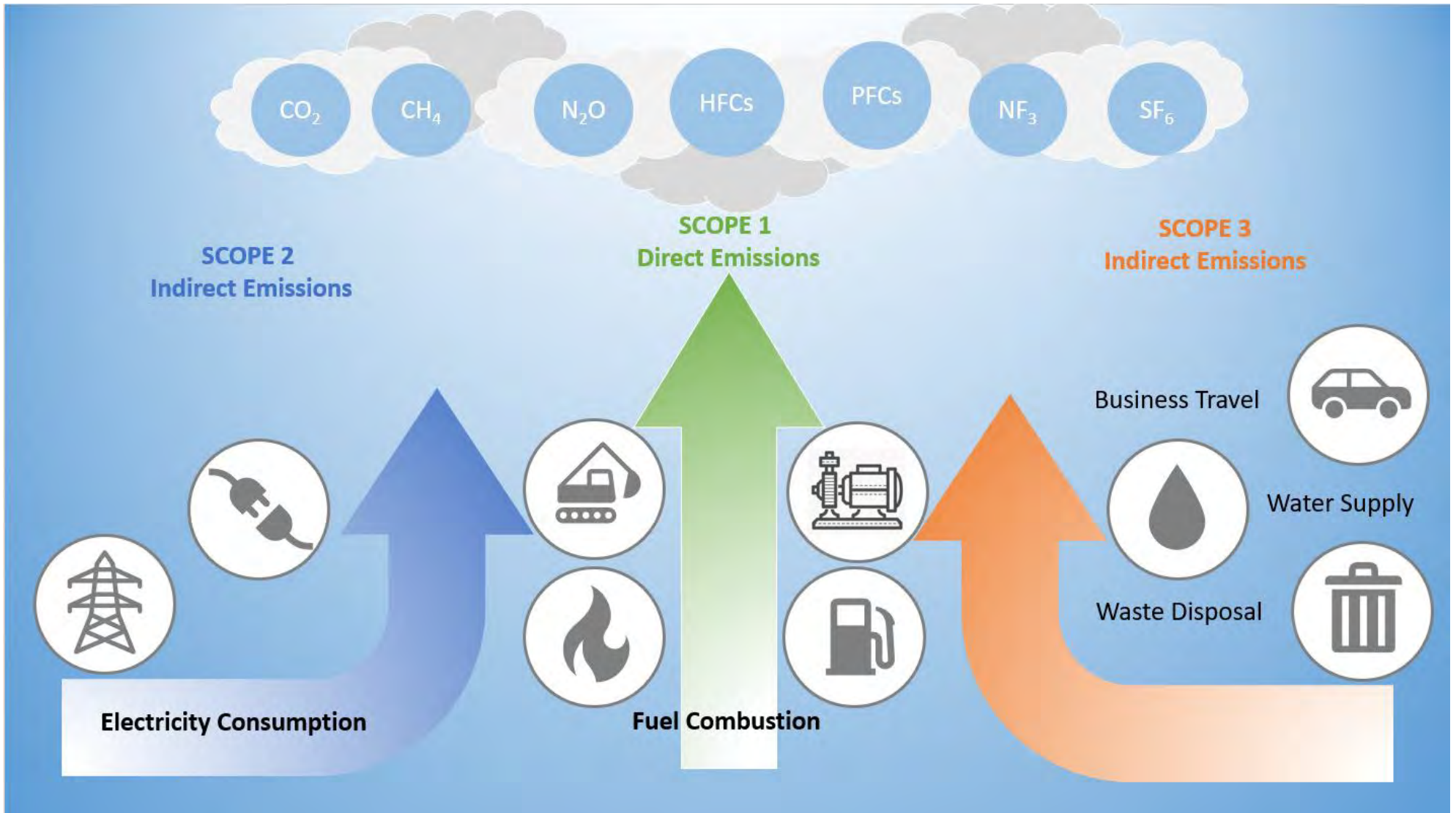


Figure 1: Scope infographic

Activity	Description	Data Source	Unit	
Scope 1 - Direct Emissions – Fuel Consumption				
Fuel in Fleet Vehicles	White Diesel	operational vehicle Fleet & Plant	fuel invoices	Litres
	Petrol			
	Red Diesel			
	Bio Oil			
Offices	Fugitive Emissions	Air con fluoros	EOC Services	Kg
Pumping Station	Red Diesel Generators	Operating Pumping station back-up generators	fuel invoices	Litres
	Unleaded			
Scope 2 - Indirect Emissions – Electricity Consumption				
Electricity Emissions	Offices	Electricity purchased from the national grid to power the WMAs offices and Pumping Stations	utility bills	kWh
	Pumping Station			
Scope 3 - Other Indirect Emissions				
	Electricity Transmission & Distribution Losses	These are indirect emissions from the transmission and distribution of our purchased electricity. It is considered best practise to include these	utility bills	kWh
	Business travel inc Car, rail, and flights	Staff travel - in their own vehicles on business grounds, via train or plane	employee mileage claims / expenses	Miles / km
	Water Supply & Treatment	The supply of water to our buildings and sites. Treatment is the water we return to the system (90% return to sewer rate).	utility bills	m ³
	Waste & Recycling	Weight of Waste and recycling collected from our offices	Veolia Dashboard	Kg

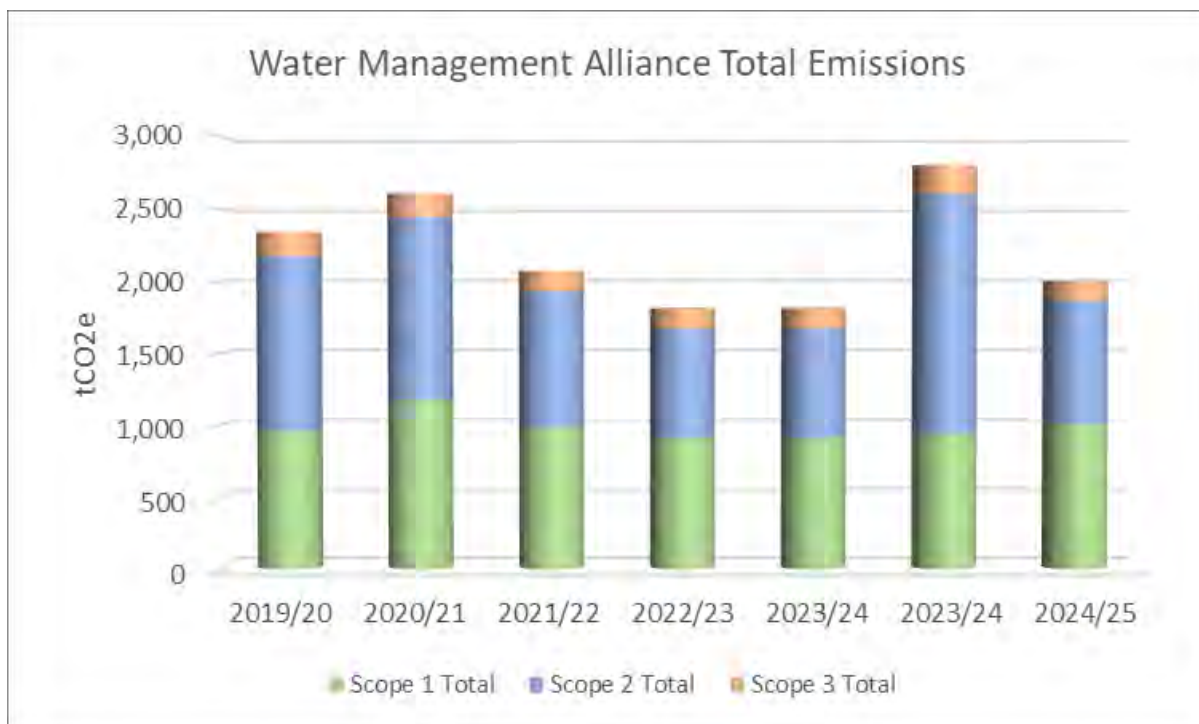
Figure 2: Description of each activity WMA included within each Scope

4. RESULTS

4.1 WMA Summary

The data shows that overall, Carbon Emissions in 2024/25 are 15% lower compared to our baseline year of 2019/20, a reduction of 340.1 tCO₂e. The emissions are 29% lower compared to 2023/24, a reduction of 804.8 tCO₂e.

All Board's emissions have decreased in 2024/25 compared against the previous year of 2023/24 – largely due to the very wet weather endured during the Winter of 2023/24 which increased the year's emissions significantly, followed by the subsequent drier Winter of 2024/25 – as described and evidenced in 4.3 below and Appendix 8. Overall emissions have also decreased when compared to the baseline year, due to the changes implemented by the WMA and member Boards to decrease emissions, also evidenced below.



Scope 1

- Overall Emissions 7% higher (an increase of 65.1 tCO₂e) in 2024/25 than 2023/24, 6% higher (increase of 53.6 tCO₂e) than 2019/20 baseline year.
- This is largely due to the expansion of the business, increased recharge work and the introduction of further fleet vehicles for new field operatives.
- The WMA aims to standardise the data to reflect individual carbon usage that takes the growth of the business into account.

Scope 2

- Overall Emissions 48% lower (a decrease of 802.6 tCO₂e) in 2024/25 than 2023/24, 30% lower (a decrease of 358.5 tCO₂e) than 2019/20 baseline year.
- This is largely due to Pumping Stations not being used as much this year compared to the previous year due to drier weather.

Scope 3

- Overall Emissions 33% lower (a decrease of 67.3 tCO₂e) in 2024/25 than 2023/24, 21% lower (a decrease of 35.1 tCO₂e) than 2019/20 baseline year.

4.2 Quality Control

The Finance team collating the data have applied data checks and consistency in producing data from the system. All outliers have been checked and explanations sought and documented from individual IDBs where large variations have occurred.

4.3 2024/25 Weather

The weather in East Anglia between April 2024 and March 2025 featured a strong contrast, with a wet and unsettled start followed by a drier and sunnier spring in 2025, which ultimately became the UK's warmest and sunniest spring on record. May 2024 was noted for being the warmest on record for the UK (since 1884), though April's wetness led to a cooler than average summer overall.

June by contrast to May, was cooler and drier than average overall, particularly in the first half of the month but a brief warm spell occurred between the 23rd and 26th of the month.

The summer of 2024 was the coolest since 2015 for the UK, with rainfall and sunshine generally around average. East Anglia was marginally sunnier than other regions. September saw mean temperatures in East Anglia around 0.5°C above average. However, the UK overall experienced above-average rainfall, with southern England recording significantly more than average. However, many parts of East Anglia missed much of this rainfall, with South Holland being impacted the most.

The winter of 2024 -25 found that temperatures were generally above the long-term average, though with potential for occasional stormy weather from the Atlantic. March 2025 was a record-breaker for East Anglia, experiencing its sunniest March on record (since 1910) and very dry conditions. It was also much warmer than the long-term average.

4.4 Data

All the Boards are on 'Green Electricity Tariffs' but we have still recorded 100% of the electricity emissions as we currently do not believe the electricity provided from these tariffs is all from renewables. This is currently being investigated by our Utilities Broker and the CFO.

		WMA TOTAL kgCO2e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	151,605.7	150,615.0	150,444.7	149,113.5	150,151.1	164,182.1
	Unleaded	1,614.9	1,454.4	1,464.5	1,121.3	1,769.9	2,371.3
	Red Diesel	730,561.6	885,025.9	744,720.1	741,692.0	759,135.2	769,740.3
	Bio Oil	0.0	0.0	550.0	137.5	0.0	0.0
Small Tools / Others	Gas	16,831.9	19,520.3	18,308.6	2,583.2	0.0	0.0
	Unleaded	211.7	189.1	95.7	253.0	588.8	221.8
	White Diesel	0.0	0.0	0.0	0.0	696.3	99.0
	Red Diesel	0.0	0.0	0.0	0.0	184.9	316.7
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	13,303.5	0.0	75,153.1	12,804.9	0.0	76,848.3
Pumping Station	Red Diesel Pump Engines or Generators	46,282.8	120,042.5	617.9	7,231.2	36,236.0	0.0
	Unleaded	11.0	362.3	100.5	83.1	140.3	221.8
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	23,489.3	17,327.2	19,364.0	21,042.0	14,943.4	20,749.2
	Pumping Station	1,188,238.7	1,251,588.7	920,709.5	735,919.5	1,640,860.2	832,495.2
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	102,712.9	109,192.1	84,251.9	69,245.3	143,343.0	75,413.5
Business Travel	Private Car Business travel	65,653.4	52,275.5	55,324.2	66,162.6	57,326.6	58,032.8
	Rail	120.3	27.8	117.9	91.6	78.6	142.9
	Flying	0.0	0.0	0.0	264.3	0.0	0.0
Water Supply / Treatment	Water Supply	365.9	349.6	58.0	90.0	76.6	68.2
	Water treatment	26.5	30.8	22.2	82.0	50.4	37.6
Waste / recycling	Waste	76.6	76.5	117.3	100.7	260.6	119.7
	Recycling	9.5	9.5	11.6	31.4	25.2	5.3
TOTAL		2,341,116.3	2,608,087.1	2,071,431.8	1,808,049.0	2,805,867.2	2,001,066.0
Scope 1 Total		960,423.1	1,177,209.4	991,455.2	915,019.7	948,902.5	1,014,001.5
Scope 2 Total		1,211,728.0	1,268,915.9	940,073.5	756,961.5	1,655,803.6	853,244.4
Scope 3 Total		168,965.1	161,961.8	139,903.1	136,067.8	201,161.0	133,820.0
% Change from Baseline year 2019/20							-15
% Change from 2023/24							-29

APPENDIX 1: SOUTH HOLLAND IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 24% lower compared to our baseline year of 2019/20, a decrease of 156.7 tCO₂e. The emissions are 25% lower than 2023/24, a decrease of 163.3 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 2.3% lower (a reduction of 7.3 tCO₂e) in 2024/25 than 2023/24, 7.5% lower (reduction of 25 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 49% lower (a reduction of 120.8 tCO₂e) in 2024/25 than 2023/24, 44% lower (reduction of 144.6 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 36% lower (reduction of 16.0 tCO₂e) in 2024/25 than 2023/24, 35% lower (reduction of 10.9 tCO₂e) than 2019/20 baseline year.

1.3 Data

		South Holland IDB kgCO2e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	37,719.4	35,165.4	28,498.6	39,639.0	34,153.6	24,889.2
	Unleaded	521.3	362.1	390.5	261.4	395.5	269.5
	Red Diesel	293,029.5	308,623.7	291,263.6	293,716.4	283,485.1	276,965.5
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	4,434.5	0.0	0.0	12,804.9	0.0	8,618.6
Pumping Station	Red Diesel Pump Engines or Generators	69.0	3,623.7	617.9	358.8	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	3,571.7	3,607.1	3,525.3	2,909.3	3,213.1	2,851.0
	Pumping Station	269,673.5	236,270.6	109,585.1	112,449.2	293,814.8	149,573.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	23,161.8	20,641.8	10,137.3	10,552.8	25,713.7	13,471.9
Business Travel	Private Car Business travel	7,833.9	6,395.6	5,654.1	4,950.6	5,652.2	6,651.7
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	72.2	67.8	15.3	16.8	23.5	20.1
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	72.6	72.5	106.5	82.6	245.2	114.0
	Recycling	0.0	0.0	0.0	0.0	6.8	0.0
TOTAL		640,159.4	614,830.1	449,794.3	477,741.9	646,703.5	483,424.4
Scope 1 Total		335,773.6	347,774.8	320,770.7	346,780.5	318,034.2	310,742.8
Scope 2 Total		273,245.2	239,877.7	113,110.5	115,358.5	297,027.8	152,424.0
Scope 3 Total		31,140.6	27,177.7	15,913.2	15,602.8	31,641.4	20,257.6
% Change from Baseline year 2019/20							-24
% Change from 2023/24							-25

APPENDIX 2: KINGS LYNN IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 15% lower compared to our baseline year of 2019/20, a reduction of 125.1 tCO₂e. The emissions are 24% lower compared to 2023/24, a reduction of 215 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 16% higher (an increase of 53.6 tCO₂e) in 2024/25 than 2023/24, 12% lower (reduction of 54.3 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 52% lower (a reduction of 247.6 tCO₂e) in 2024/25 than 2023/24, 21% lower (a reduction of 59.6 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 26% lower (decrease of 21.1 tCO₂e) in 2024/25 than 2023/24, 15% lower (a decrease of 11.1 tCO₂e) than 2019/20 baseline year.

1.3 Data

		King's Lynn IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	30,152.8	28,556.1	27,229.1	24,647.1	26,889.0	27,636.2
	Unleaded	479.6	419.4	515.9	374.2	509.5	690.5
	Red Diesel	349,070.8	433,246.9	308,664.7	300,823.4	315,699.8	300,711.7
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	16,831.9	19,506.6	18,294.9	2,560.0	0.0	0.0
Small Tools / Others	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
	White Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	8,869.0	0.0	75,153.1	0.0	0.0	68,229.7
Pumping Station	Red Diesel Pump Engines or Generators	46,213.8	111,774.8	0.0	6,872.4	538.2	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	14,919.2	7,810.7	9,938.8	14,191.4	7,992.4	10,098.1
	Pumping Station	272,442.9	301,665.8	244,896.0	171,665.4	467,324.4	217,645.8
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	24,358.4	26,630.9	22,839.0	17,001.8	41,148.2	20,129.0
Business Travel	Private Car Business travel	47,541.2	31,923.8	36,600.8	49,677.0	40,988.2	40,884.5
	Rail	120.3	27.8	117.9	91.6	78.6	142.9
	Flying	0.0	0.0	0.0	264.3	0.0	0.0
Water Supply / Treatment	Water Supply	293.7	281.8	42.7	73.2	53.1	48.2
	Water treatment	26.5	30.8	22.2	82.0	50.4	37.6
Waste / recycling	Waste	4.0	4.0	10.8	18.2	15.5	5.7
	Recycling	9.5	9.5	11.6	31.4	18.4	5.3
TOTAL		811,333.4	961,888.8	744,337.3	588,373.2	901,305.6	686,265.1
Scope 1 Total		451,617.8	593,503.7	429,857.6	335,277.1	343,636.5	397,268.1
Scope 2 Total		287,362.0	309,476.5	254,834.8	185,856.7	475,316.8	227,743.8
Scope 3 Total		72,353.5	58,908.6	59,644.9	67,239.4	82,352.4	61,253.2
% Change from Baseline year 2019/20							-15
% Change from 2023/24							-24

1.4 Solar Panels

Pierpoint House commissioned solar panels in November 2022. During 2024-25, around 70.5% (37.04 MW) of our electricity consumption came directly from solar power. This avoided using 12.8tCO₂e emissions, compared with using electricity directly from the Grid. We have installed 60 kWh batteries to increase our storage and therefore the amount we can consume, before it is fed into the grid.

The solar panels also fed a total of 24.6MW of excess solar electricity into the grid over the year. There is a large demand for electricity during the winter months, particularly around January, which is likely to be a result of the increased heating requirements of the office.

Whilst theoretically Pierpoint House should be entirely self-sufficient in electricity, due to the capacity of the batteries and the British weather, at times the office consumes energy from the grid in greater or lesser quantities. Grid usage is offset during sunnier periods with a greater supply of solar energy being fed back to the grid. The months of April, June, July, August 2024 and March 2025 were the key months for electricity production by the solar panels, as would be expected during the sunnier, warmer months.

1.5 Solar Panel vs. Grid Consumption

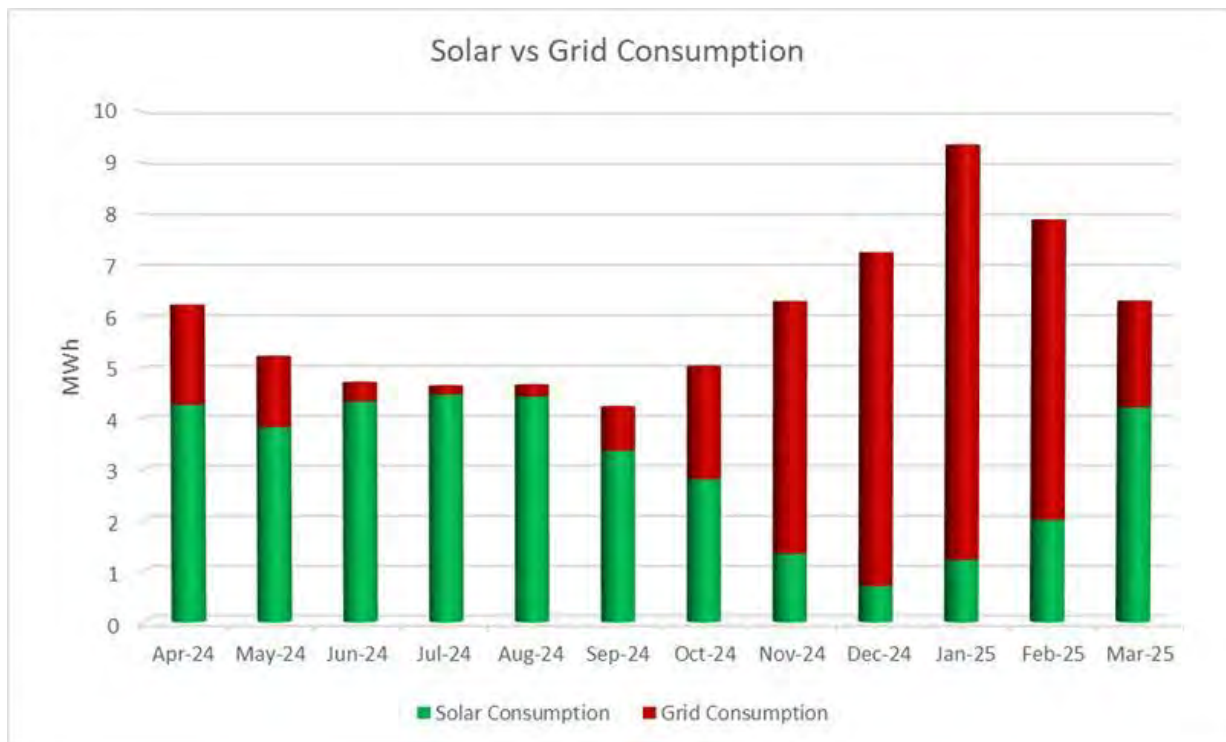


Figure A1: The above graph examines the average monthly electricity consumption of Pierpoint House. A larger proportion of solar electricity is produced in the summer months; however, the Grid is always used throughout the year. Grid energy is consumed more often in the winter months when solar energy production is less readily available.

1.6 Total Solar Electricity Production: Pierpoint House

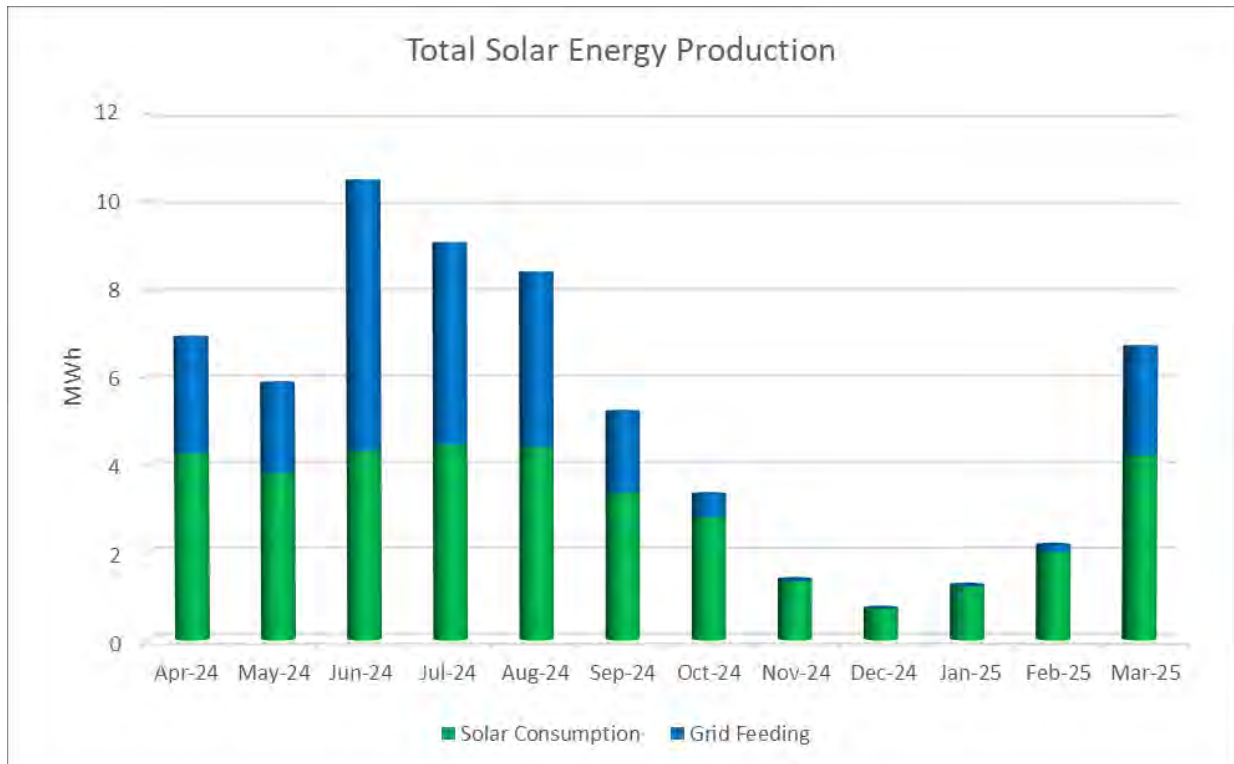
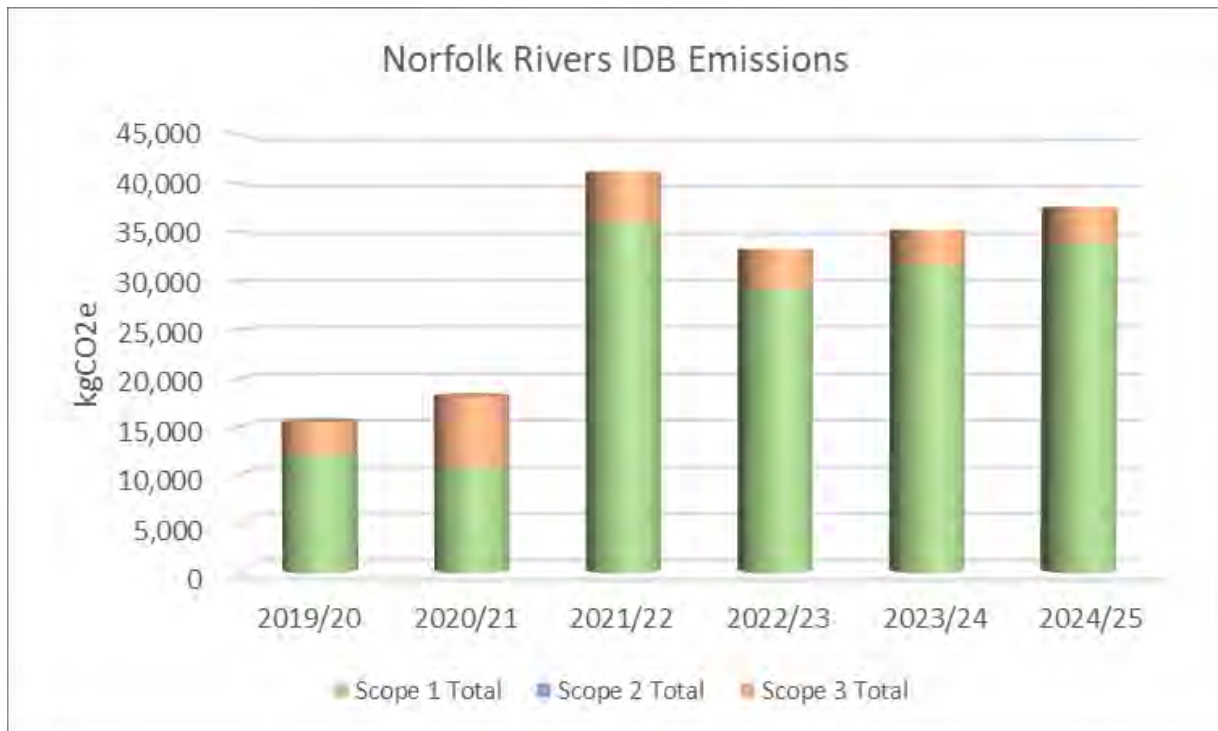


Figure A2: The graph shows the total electricity produced by the solar panels at Pierpoint House. The green bands illustrate the average monthly quantities of solar electricity used by the office. The blue bands indicate the quantity of electricity fed back into the grid.

APPENDIX 3: NORFOLK RIVERS IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 142% higher compared to our baseline year of 2019/20, an increase of 22.1 tCO₂e. The emissions are 7% higher compared to 2023/24, an increase of 2.4 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 7% higher (increase 2.2 of tCO₂e) in 2024/25 than 2023/24, 177% higher (increase of 21.6 tCO₂e) than 2019/20 baseline year.
- This is largely due to diesel use in fleet vehicles as the company's workforce expands.

Scope 2

- No Emissions as there are no Pumping Stations or offices

Scope 3

- Overall Emissions 3% higher (increase of 0.1 tCO₂e) in 2024/25 than 2023/24, 13% higher (increase of 0.4 tCO₂e) than 2019/20 baseline year.

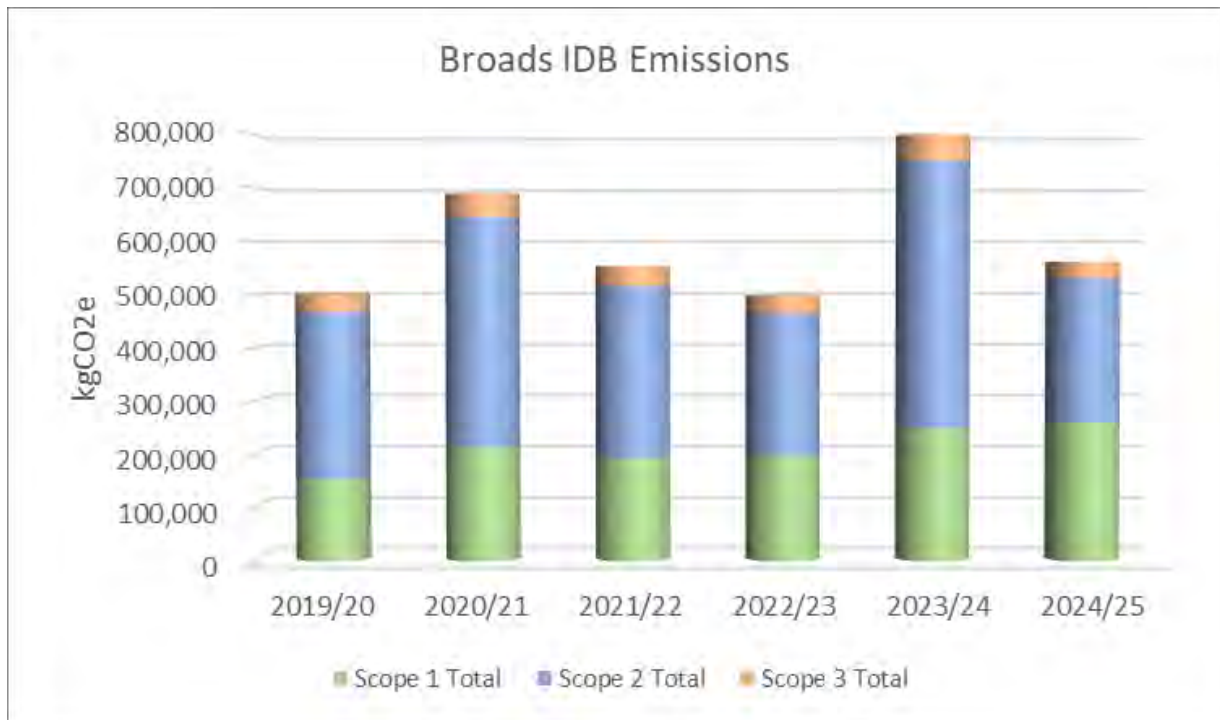
1.3 Data

		Norfolk Rivers IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	7,914.0	13,567.7
	Unleaded	0.0	0.0	108.8	99.4	0.0	109.5
	Red Diesel	12,194.0	10,959.3	35,273.8	29,068.3	23,633.9	20,150.3
	Bio Oil	0.0	0.0	550.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8	
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	0.0	0.0	0.0	0.0	0.0	0.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	0.0	0.0	0.0	0.0	0.0	0.0
Business Travel	Private Car Business travel	3,345.4	7,195.3	5,280.1	4,092.9	3,641.3	3,766.9
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		15,539.4	18,154.7	41,212.8	33,260.6	35,229.0	37,594.4
Scope 1 Total		12,194.0	10,959.3	35,932.7	29,167.7	31,587.7	33,827.5
Scope 2 Total		0.0	0.0	0.0	0.0	0.0	0.0
Scope 3 Total		3,345.4	7,195.3	5,280.1	4,092.9	3,641.3	3,766.9
% Change from Baseline year 2019/20							142
% Change from 2023/24							7

APPENDIX 4: BROADS IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 12% higher compared to our baseline year of 2019/20, an increase of 59.7 tCO₂e. The emissions are 30% lower compared to 2023/24, a decrease of 238.1 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 4% higher (an increase of 9.7 tCO₂e) in 2024/25 than 2023/24, 67% higher (increase of 104.5 tCO₂e) than 2019/20 baseline year.
- Increased white and red diesel use due to rechargeable works for EA and CPE, this is increasing Scope 1 emissions from the baseline year and is likely to continue to do so as workload increases.

Scope 2

- Overall Emissions 46% lower (a decrease of 228.2 tCO₂e) in 2024/25 than 2023/24, 13% lower (decrease of 42 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 39% lower (a decrease of 19.6 tCO₂e) in 2024/25 than 2023/24, 8% lower (decrease of 2.8 tCO₂e) than 2019/20 baseline year.

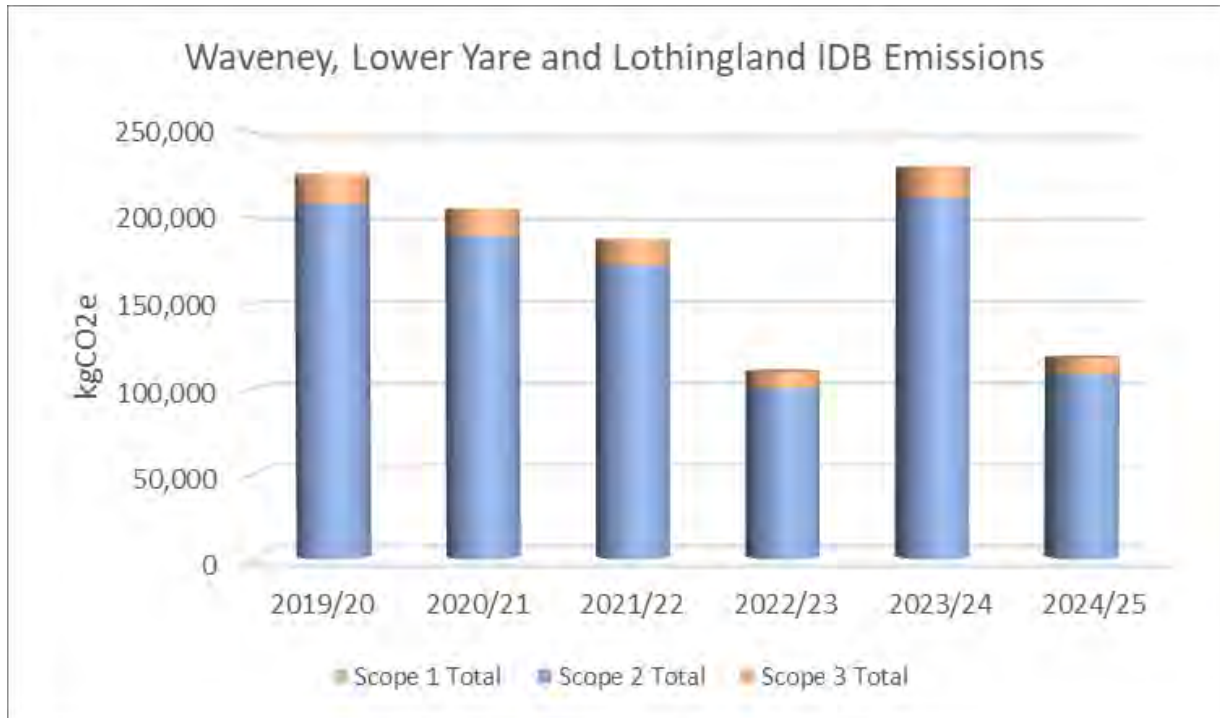
1.3 Data

		Broads IDB					
		kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	78,842.3	78,093.9	86,688.6	79,281.6	76,594.4	86,874.9
	Unleaded	110.4	324.2	0.0	0.0	69.0	261.3
	Red Diesel	76,134.9	129,937.4	107,308.4	118,083.8	136,214.3	171,810.8
	Bio Oil	0.0	0.0	0.0	137.5	0.0	0.0
	Gas	0.0	13.7	13.7	12.2	0.0	0.0
Small Tools / Others	Unleaded	211.7	189.1	95.7	253.0	588.8	221.8
	White Diesel	0.0	0.0	0.0	0.0	696.3	99.0
	Red Diesel	0.0	0.0	0.0	0.0	184.9	316.7
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	4,644.1	0.0	0.0	35,697.8	
	Unleaded	11.0	351.4	100.5	83.1	100.5	221.8
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	4,998.4	5,909.3	5,899.8	3,941.3	3,737.9	7,800.2
	Pumping Station	307,936.8	426,210.1	315,918.2	263,949.0	495,439.7	263,168.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	26,526.1	37,184.5	28,842.2	24,506.0	43,213.8	23,949.4
Business Travel	Private Car Business travel	6,932.9	6,760.8	7,789.2	7,442.0	7,044.9	6,729.7
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		501,704.6	689,618.6	552,656.2	497,689.5	799,582.5	561,453.8
Scope 1 Total		155,310.4	213,553.8	194,206.9	197,851.2	250,146.1	259,806.5
Scope 2 Total		312,935.2	432,119.5	321,818.0	267,890.3	499,177.7	270,968.2
Scope 3 Total		33,459.1	43,945.3	36,631.4	31,948.1	50,258.7	30,679.1
% Change from Baseline year 2019/20							12
% Change from 2023/24							-30

APPENDIX 5: WAVENEY, LOWER YARE & LOTHINGLAND IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 48% lower compared to our baseline year of 2019/20, a reduction of 107.3 tCO₂e. The emissions are 49% lower compared to 2023/24, a reduction of 111.8 tCO₂e.



1.2 Results

Scope 1

- This is the third year there have been Scope 1 Emissions. These Emissions are 371% higher (increase of 0.1 tCO₂e) in 2024/25 than 2023/24.
- This reflects the use of petrol used in hand tools. The values are so low, they are not visible on the above graph, however the extreme percentage increase reflects only 71 litres of unleaded petrol in total, equivalent to approximately 0.15tCO₂e.

Scope 2

- Overall Emissions 49% lower (a decrease of 103.2 tCO₂e) in 2024/25 than 2023/24, 48% lower (a decrease of 99.4 tCO₂e) than 2019/20 baseline year.
- Electricity lower in 2024/25 due to drier conditions than that in the previous year and a substantial decrease from the baseline, likely due to more efficient use of Pumping Stations.

Scope 3

- Overall Emissions 48% lower (a decrease of 8.7 tCO₂e) in 2024/25 than 2023/24, 46% lower (a decrease of 8 tCO₂e) than 2019/20 baseline year.

The Scope 3 reduction is base solely on electricity transmission and distribution losses.

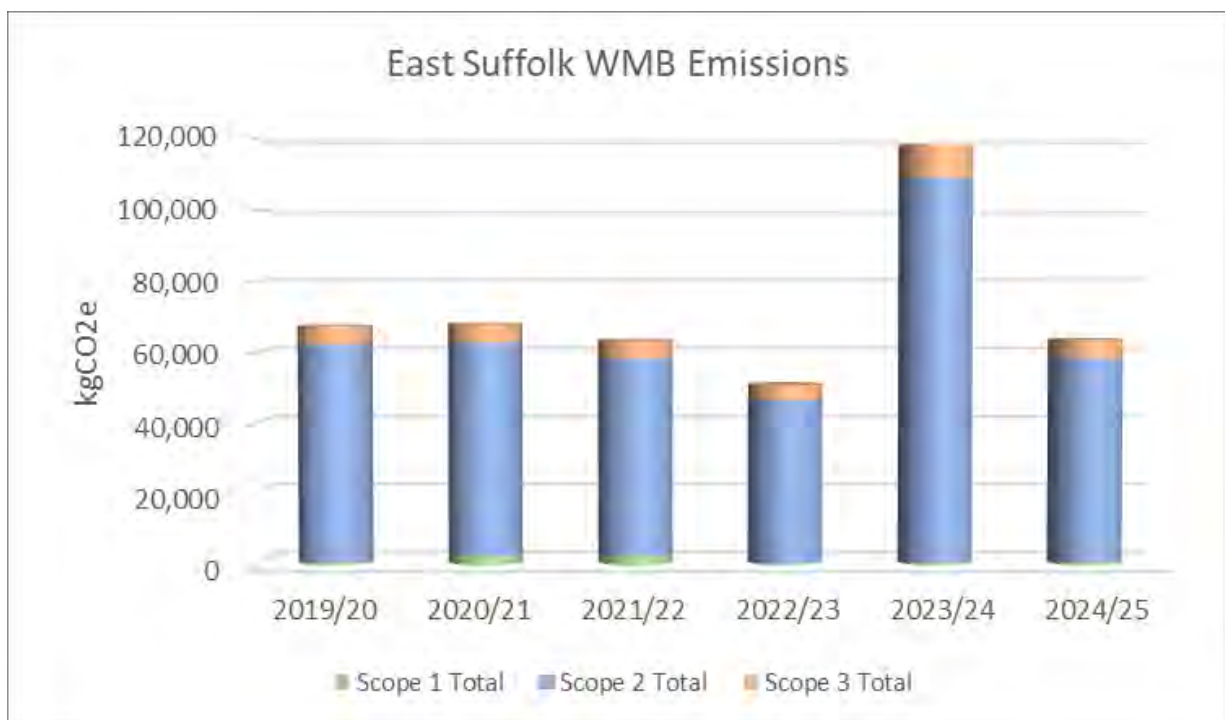
1.3 Data

		Waveney, Lower Yare & Lothingland IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	187.8	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8	187.4
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	207,825.7	189,153.8	172,105.6	100,458.0	211,574.3	108,380.1
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	17,616.5	16,277.0	15,424.6	9,189.7	18,316.0	9,579.1
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		225,442.1	205,430.8	187,530.2	109,835.5	229,930.1	118,146.6
Scope 1 Total		0.0	0.0	0.0	187.8	39.8	187.4
Scope 2 Total		207,825.7	189,153.8	172,105.6	100,458.0	211,574.3	108,380.1
Scope 3 Total		17,616.5	16,277.0	15,424.6	9,189.7	18,316.0	9,579.1
% Change from Baseline year 2019/20							-48
% Change from 2023/24							-49

APPENDIX 6: EAST SUFFOLK WMB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 6% lower compared to our baseline year of 2019/20, a decrease of 3.9 tCO₂e. The emissions are 46% lower compared to 2023/24, a reduction of 54.8 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 41% higher (an increase of 0.3 tCO₂e) in 2024/25 than 2023/24, 41% higher (an increase of 0.2 tCO₂e) than 2019/20 baseline year.
- The values are so low, it is not visible on the above graph.

Scope 2

- Overall Emissions 47% lower (a decrease of 50.8 tCO₂e) in 2024/25 than 2023/24, 6% lower (a decrease of 4 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 46% lower (a decrease of 4.3 tCO₂e) in 2024/25 than 2023/24, 3% lower (a decrease of 0.1 tCO₂e) than 2019/20 baseline year.

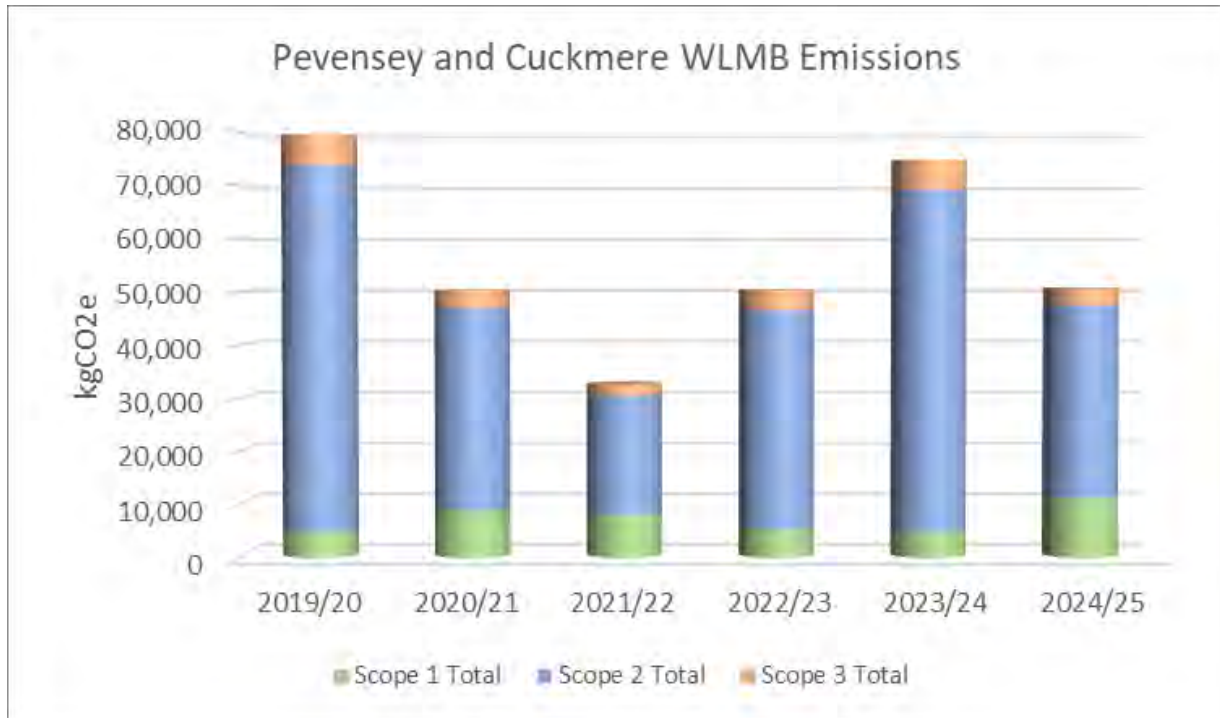
1.3 Data

		East Suffolk WMB kgCO2e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	503.6	270.2	342.9	386.4	507.2	759.8
	Red Diesel	132.4	2,258.6	2,209.6	0.0	102.1	102.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	11.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	10.8	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	61,511.9	60,152.7	55,745.2	46,128.7	108,323.6	57,517.8
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	5,214.1	5,176.2	4,996.0	4,219.8	9,377.6	5,083.7
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		67,362.0	67,868.5	63,293.8	50,745.8	118,310.5	63,463.3
Scope 1 Total		636.0	2,539.6	2,552.5	397.4	609.3	861.8
Scope 2 Total		61,511.9	60,152.7	55,745.2	46,128.7	108,323.6	57,517.8
Scope 3 Total		5,214.1	5,176.2	4,996.0	4,219.8	9,377.6	5,083.7
% Change from Baseline year 2019/20							-6
% Change from 2023/24							-46

APPENDIX 7: PEVENSEY & CUCKMERE WLMB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 36% lower compared to our baseline year of 2019/20, a reduction of 28.9 tCO₂e. The emissions are 32% lower compared to 2023/24, a decrease of 24.1 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 133% higher (an increase of 6.5 tCO₂e) in 2024/25 than 2023/24, 133% higher (an increase of 6.4 tCO₂e) than 2019/20 baseline year.
- Scope 1 emissions have increased over all years due to the fuel required for plant hire usage for works undertaken on the River Cuckmere in 2024.

Scope 2

- Overall Emissions 44% lower (a decrease of 28.2 tCO₂e) in 2024/25 than 2023/24, 47% lower (a reduction of 32.6 tCO₂e) than 2019/20 baseline year.

Scope 3

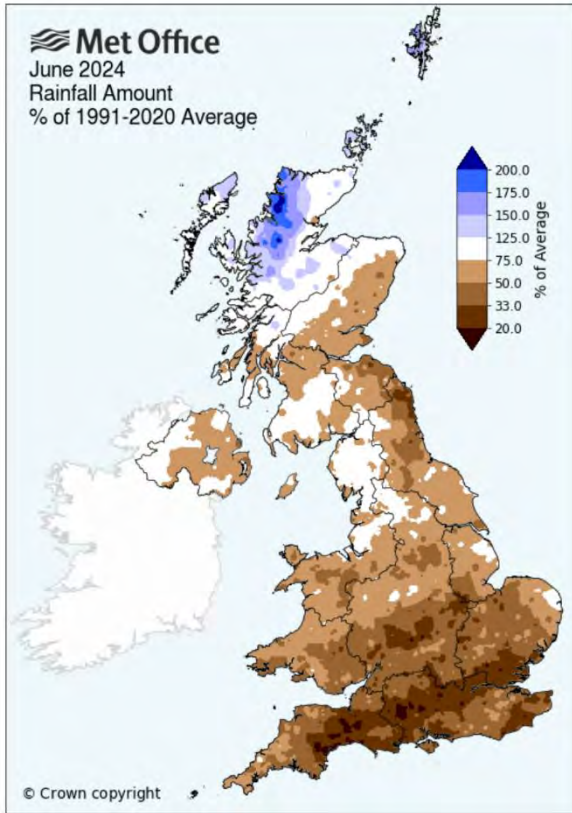
- Overall Emissions 43% lower (a decrease of 2.4 tCO₂e) in 2024/25 than 2023/24, 45% lower (a reduction of 2.6 tCO₂e) than 2019/20 baseline year.

1.3 Data

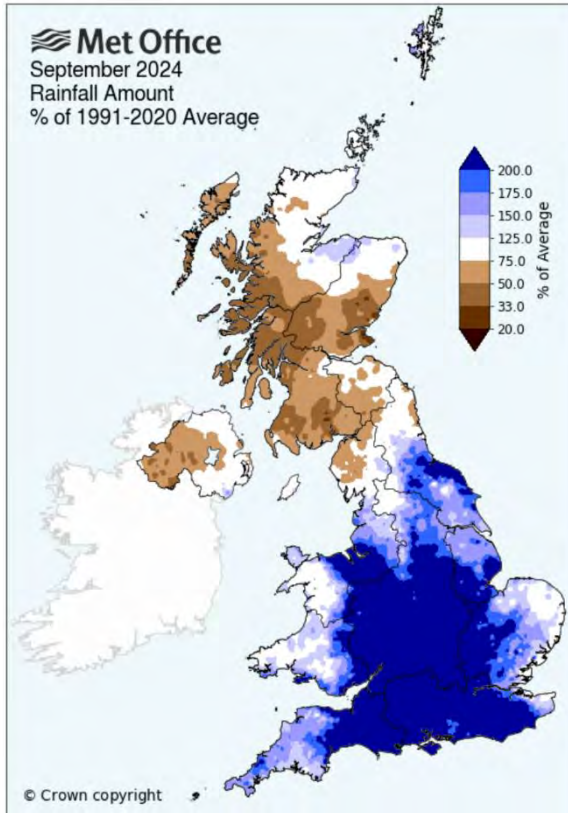
		Pevensey WLMB kgCO ₂ e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	4,891.3	8,799.7	8,028.5	5,358.1	4,600.1	11,214.2
	Unleaded	0.0	78.6	106.4	0.0	248.9	93.3
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	68,848.0	38,135.7	22,459.4	41,269.3	64,383.4	36,210.5
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	5,835.9	3,281.6	2,012.9	3,775.2	5,573.7	3,200.4
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		79,575.3	50,295.6	32,607.1	50,402.6	74,806.0	50,718.4
Scope 1 Total		4,891.3	8,878.3	8,134.8	5,358.1	4,849.0	11,307.5
Scope 2 Total		68,848.0	38,135.7	22,459.4	41,269.3	64,383.4	36,210.5
Scope 3 Total		5,835.9	3,281.6	2,012.9	3,775.2	5,573.7	3,200.4
% Change from Baseline year 2019/20							-36
% Change from 2023/24							-32

APPENDIX 8: Maps showing anomalies relative to a 1991-2020 reference period for precipitation (%) The darker shading indicates the greater departure from average. Credit: Met Office, Exeter, UK.

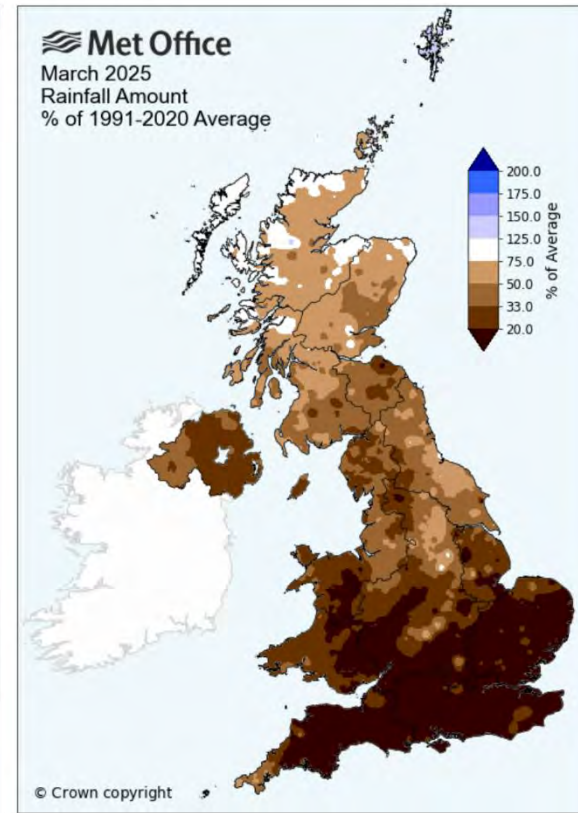
Rainfall 1991 - 2020 anomaly
June 2024



Rainfall 1991 - 2020 anomaly
September 2024



Rainfall 1991 - 2020 anomaly
March 2025



Carbon Management Plan 2024-2025

This document sits alongside the Water Management Alliance’s Carbon Report which sets out the emissions data of greenhouse gases produced by the actions of the WMA to form an annual comparison and identify any reductions or increases in each Boards’ consumption, usage and subsequent emissions.

NB: green = complete, orange = ongoing

Review of Scope 1 (Fuel Plan)- Short Term 2024-2025

<p><i>Update plant replacement policies to ensure all fleet replacements consider zero emission alternatives where possible and practicable</i></p>	<ul style="list-style-type: none"> • At the ADA Demo in 2023, a discussion was had with JCB where the company was asked about successes of low carbon plant. It was considered by officers that there were no real viable inroads to this until at least 2030. • HVO conversion not likely until uncertainty of production processes and increased palm oil derivatives has been resolved. • Boards and operation teams need to be sure of what technology is working successfully and efficiently
<p><i>Write to all subcontractors highlighting that carbon footprint will be a specific element for scoring at next tender period.</i></p>	<ul style="list-style-type: none"> • This is included in the quality element of the Tender. We have a list of local contractors who are close by and will provide a local service, minimising carbon emissions.
<p><i>Prioritise contracts to local businesses where reasonable, to minimise travel carbon emissions</i></p>	<ul style="list-style-type: none"> • As above. Value and quality are both considered important in choosing which businesses to provide a service.
<p><i>Remain fully engaged with the fleet industry regarding the changes in technology for carbon improvements</i></p>	<ul style="list-style-type: none"> • Ongoing as plant and vehicles are replace on a standard cycle. The policy allows for replacement ahead of this if another factor dictated significant benefit of doing so.
<p><i>Update plant replacement policies to ensure all new fleet replacements consider extending replacement cycle to align with the next Euro Engine standard - ensuring we always prioritise the cleanest technology in the replacement decision</i></p>	<ul style="list-style-type: none"> • NRIDB and BIDB currently looking at excavator replacement using UK company ie. JCB as better for breakdowns and servicing, using UK parts and maintenance contracts. • Euro standards for efficient engines are considered. Euro Standard 7 may come into production in November 2026. This will be considered for the plant replacements for 2027-2028.
<p><i>Trial new MEICA camera & telemetry system including remote management, control and automation to reduce vehicle movements</i></p>	<ul style="list-style-type: none"> • MEICA camera and telemetry remote management has been achieved at many sites within the WMA. This was achieved by the attainment of Tranche Funding.

Review of Scope 2 (Electricity) – Short-term

<p><i>We will write and agree renewable energy policies with our respective boards which support the implementation and installation of green energy infrastructure. We will use this policy to justify the capital implementation of green energy infrastructure, as part of our asset replacement programme.</i></p>	<ul style="list-style-type: none"> Solar Panels are installed at Pierpoint House and have recently been deployed at Foxes Lowe Rd depot. Pierpoint consumed 37.04MW from solar panel and this is 70.5% of its energy use. This saved 12.8 tonnes of Greenhouse gas emissions in 2024-2025. Recent SHIDB meeting has asked officers to consider further solar panel arrays at pumping stations. This is currently being investigated by the SHIDB Engineer, and outcomes will be reported to the SHIDB Board and to the WMA for any future considerations, if appropriate.
<p><i>Undertake detailed research on sleeving agreements, such that we can fully utilise these as our assets are replaced and energy policies are implemented.</i></p>	<ul style="list-style-type: none"> This has been investigated and deemed inappropriate for the type and size of IDB assets.
<p><i>Build pumping station replacement business cases around estate decarbonisation, maximising opportunities for newer, more efficient assets and green energy infrastructure.</i></p>	<ul style="list-style-type: none"> We continue to consider opportunities for combining catchments eg. Norton and Raveningham are now a combined asset base. And the designs are all more efficient than existing stations. Project team remain engaged to look for these opportunities.
<p><i>Review all PS run protocols to ensure settings ensure the most energy efficient running periods are being selected</i></p>	<ul style="list-style-type: none"> Completed

Review of Scope 3 (Business Travel/ Waste/Recycling)

<p><i>Support for cycling to work scheme and other low carbon salary sacrifice schemes to be reviewed</i></p>	<ul style="list-style-type: none"> Currently being investigated by Business Support and will be discussed at staff meeting
<p><i>Continue to find facilities to enable all board meetings to become Hybrid</i></p>	<ul style="list-style-type: none"> 6 out of 7 boards have hybrid facilities
<p><i>We will not produce any paper board reports or rate demands unless specifically requested</i></p>	<ul style="list-style-type: none"> Rate demands legally require to be sent out by post. Board reports are not now printed unless specifically asked for by board members. 88.6% of board meetings (Board members and officers) are on electronic reports only. With only 11.4% of packs fully printed as paper copies.

<i>Provide EV charging points at IDB office and depot locations where appropriate</i>	<ul style="list-style-type: none"> • EV charging facilities up and running at Pierpoint House. • Other sites will be looked at over time as more staff acquire electric vehicles.
<i>Develop scope 3 reporting arrangements</i>	<ul style="list-style-type: none"> • Scope 3 reporting arrangements will remain as they are for the duration of the 5-year carbon management plan. This has been considered, as Scope 3 emissions have been calculated in the same way since the baseline was established in 2019/20. Future changes and scrutiny of Scope 3 data will likely require more officer time and importantly will prevent appropriate baseline comparisons to be made with annual results. • A further consideration of scope 3 emissions will be once again post-2030.
<i>We will review flexible work schedules to allow employees to combine business trips or schedule meetings more efficiently, reducing the overall number of trips required</i>	<ul style="list-style-type: none"> • Car sharing happening regularly. • Combined trips to sites happening eg. Board meetings and then site visit. This has also been highlighted at a recent staff meeting.

Review of Carbon Sequestration Offsetting and Biodiversity

<i>Develop our knowledge and understanding of how income can be generated from these initiatives, such that we can either understand how to use our own land or to advise (at a high level) when required.</i>	<ul style="list-style-type: none"> • Arrangements have been made to discuss this topic with the IDB Estates officer to better understand the options available to the Boards for carbon offsetting and biodiversity initiatives.
<i>Full review of all board owned land, to enable the carbon reduction options to be reviewed (tree planting, wetting up, re-wilding, etc)</i> "	<ul style="list-style-type: none"> • We understand where Board owned land is in Broads, King's Lynn and South Holland IDD's. Norfolk Rivers does not own any land, Waveney and East Suffolk have land around pumping stations. Still require other Boards' land ownership information to be able make informed decisions on potential areas for biodiversity enhancement carbon sequestration or offsetting.
<i>Investigate sites and work with partners to identify where the installation of structures to support peatland restoration would be suitable and obtain opportunistic grants to complete this work</i>	<ul style="list-style-type: none"> • Working with Broads Authority on peatland wetting and paludiculture. • Installation of peat cameras on broadland with LAPSIP funding. • Further work to be investigated on future projects.

Review of Capital Projects Short Term 2024-2025

<i>Ensure the designs being completed by our consultants and contractors</i>	<ul style="list-style-type: none"> • As part of the project design being completed, carbon is a major consideration. • Choosing the correct pump, type and size for the catchment conditions reduces operational carbon and electricity usage.
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consider low carbon options as standard	<ul style="list-style-type: none"> • Embodied carbon in the station is minimised through effective and detailed civil engineering design processes. • The option which will be approved will be the best value for money based on Treasury Rules.
Include renewables as part of our OBCs where possible to secure funding	<ul style="list-style-type: none"> • Renewables have been considered and determined to be impractical for the requirements of the stations being built. Grid policy and electrical requirements of the stations do not present balanced business case. Therefore, the purchasing of renewable power is to be our focus post construction.

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Ben Blower (Vice Chairman)		
Chris Brown		
John Brown	YES	YES 19/11/2024
Henry Budgen		
David Burroughs		YES 13/11/2024
Collen Burton		YES 08/03/2024
Peter Byatt		
Peter Cargill		
John Collen		
James Eddy		YES 07/05/2024
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Ivan Vincent		YES 07/12/2024
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Cathryn Brady	Head of Catchment Services
Phil Camamile	Strategic Advisor to the Chief Executive
Marcus Coleman	Chief Executive
Olivia Follen	Business Support Manager
Tom Hunter	Area Manager (WMA Eastern)
Sallyanne Jeffrey	Chief Financial Officer
Caroline Laburn	Environmental Manager
Kari Nash	Project Delivery Manager
Matthew Philpot	Chief Operating Officer

WLYLIDB Meeting 04 February 2026