

07 May 2025

NOTICE

Notice is hereby given that there will be a hybrid meeting of South Holland Internal Drainage Board held at Marsh Reeves, Foxes Lowe Road, Holbeach, Spalding PE12 7PA and via Microsoft Teams on Thursday, 15 May 2025 at 10.30 am. To join the meeting via MS Teams please [Click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on Tuesday 13 May 2025.

AGENDA

1. Welcome and apologies for absence
2. Declarations of Interest
3. Gifts and Hospitality Register for 2024/25
4. To confirm the minutes of the last Board meeting held on 11 February 2025 (**Pages 3 - 10**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve:
 - Health and Safety Report (**Pages 11 - 13**)
 - Capital Works Programme Overview and Project Development Report (**Pages 14 - 15**)
 - Project Delivery Report (**Pages 16 - 20**)
 - Operations Report (**Pages 21 - 28**)
 - Environmental Report (**Pages 29 - 32**)
 - Sustainable Development Report (**Pages 33 - 38**)
7. To consider and approve the Schedule of Paid Accounts for the period 01 January 2025 to 31 March 2025, for publication on the Water Management Alliance (WMA) Group's website (**Pages 39 - 40**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2025 and confirm the reappointment of the Internal Auditor for 2025/26 (**Pages 41 – 49**)
9. To consider and approve the Internal Audit Plan for 2025/26 (**Pages 50 - 51**)
10. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2025 (**Pages 52 - 62**)
11. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2025 for submission to the external auditor (**Pages 63 - 68**)

Duncan Worth (Chairman)

Simon Bartlett (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Anglian Water Authority (South Holland Internal Drainage District) Order 1974,
Statutory Instrument 1974 No.1209. Reconstituted in 1993. Statutory Instrument 1993 No.453.

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12. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return for the year ending 31 March 2025 (proposed Tuesday 3 June – Monday 14 July 2025)
13. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 69 - 71**)
14. To review any official complaints, correspondence or feedback received since the last board meeting (**Page 72**)
 - Correspondence received from Nicholas Watts (**Page 73**)
15. Date and time of next meetings: (Venue: Marsh Reeves and virtually via MS Teams):
 - Angling Committee & Holbeach & District Angling Club: Tuesday 10 June 2025 at 6pm
 - Conservation Committee: Tuesday 1 July at 9am
 - Full Board Meeting: Tuesday 5 August at 10.30am
16. Any other business
17. Open Forum: to hear from any member of the public, with leave of the Chairman

18. CONSORTIUM MATTERS

- 18.1 To receive the unconfirmed minutes and report extracts of the Consortium Management Committee (CMC) meeting held on 25 April 2025, to view [Click here](#)
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 November 2024 to 31 March 2025
 - WMA Financial Report for the year ending 31 March 2025
 - WMA Group's Portfolio of Capital Works as at 31 March 2025
 - WMA Communications Report for the period 01 November 2024 to 31 March 2025
- 18.2 To consider and adopt the WMA Group's Supplier Performance Policy for the next 3-year period (**Page 74**)
- 18.3 To consider and adopt the proposed changes to the WMA Group's Charging Policy (**Pages 75 - 76**)
- 18.4 To consider and adopt the WMA Annual Carbon Report for 2023/24 (**Pages 77 - 100**)
- 18.5 To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 27 June 2025

19. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 19.1 To confirm the confidential minutes of the last Board meeting held on 11 February 2025 (**Pages 101 - 103**)
- 19.2 Matters arising from the minutes
- 19.3 To receive the unconfirmed confidential minutes of the last CMC meeting held on 25 April 2025 (**Pages 104 - 106?**)
- 19.4 Any other confidential business