

30 January 2024

NOTICE

Notice is hereby given that there will be a hybrid meeting of South Holland Internal Drainage Board held at Marsh Reeves, Foxes Lowe Road, Holbeach, Spalding PE12 7PA and via Microsoft Teams on Tuesday, 06 February 2024 at 10.30 am. To join the meeting via Microsoft Teams please [Click here](#).

If any member of the public would like to join the general business session, please contact Business Support via email at business.support@wlma.org.uk before 3.00 pm on Monday, 05 February 2024.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the last Board meeting held on 16 November 2023 (**Pages 3 – 12**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve the recommendations arising from the unconfirmed minutes of the Performance Sub Committee held on 23 January 2024, together with the Annual Performance Review for 2023/24 (**Pages 13 – 19**)
6. To consider and approve:
 - Health, Safety & Welfare Performance Report (**Pages 20 – 35**)
 - Capital Works Programme Overview and Project Development Report (**Pages 36 – 37**)
 - Project Delivery Report (**Pages 38 – 40**)
 - Operations Report (**Pages 41 – 53**)
 - Environmental Report (**Pages 54 – 60**)
 - Sustainable Development Report (**Pages 61 – 65**)
7. To consider and approve the Schedule of Paid Accounts for the period 01 October 2023 to 31 December 2023, for publication on the WMA Group's website (**Pages 66 -68**)
8. To consider and approve the Financial Report for the period 01 April 2023 to 31 December 2023 (**Pages 69 – 75**)
9. To consider and approve the recommendations arising from the unconfirmed minutes of the Chairman's Committee meeting held on 23 January 2024, together with the Rate Estimates for 2024/25 (**Pages 76 – 85**)
10. To Lay and Seal the Drainage Rates and Special Levies for 2024/25

Cont'd/

Duncan Worth (Chairman) Simon Bartlett (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Anglian Water Authority (South Holland Internal Drainage District) Order 1974,
Statutory Instrument 1974 No.1209



11. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 86 - 91**)
12. To review any official complaints and other feedback received since the last Board meeting (**Page 92**)
13. Date / Time / Venue: Tuesday 07 May 2024 at 10.30 am, at Marsh Reeves and virtually
14. Any other business
15. Open Forum: to hear from any member of the public, with leave of the Chairman
16. **CONSORTIUM MATTERS**
 - 16.1. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 08 December 2023, to view [Click here](#)
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2023 to 31 October 2023
 - Social Media Report for the period 01 September 2023 to 31 October 2023
 - 16.2. To consider and approve the WMA Projected Out-turns for 2023/24 and the Estimates for 2024/25 (**Pages 93 - 100**)
 - 16.3. To consider and approve the WMA proposed changes to the Planning and Byelaw Strategy (**Pages 101 - 102**)
 - 16.4. To consider and approve the WMA Communications Policy (which replaces the Stakeholder Engagement Policy) (**Pages 103 - 108**)
 - 16.5. To consider and approve both the WMA Annual Carbon Report for 2022/23 [Click Here](#) and the Carbon Management Plan [Click Here](#)
 - 16.6. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 April 2024
17. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 - 17.1. To confirm the confidential minutes of the last Board meeting held on 16 November 2023 (**Pages 109 - 111**)
 - 17.2. Matters arising from the confidential minutes
 - 17.3. To consider and approve the recommendations arising from the unconfirmed confidential minutes of the Chairman's Committee meeting held on 23 January 2024 (**Pages 112 - 113**)
 - 17.4. To consider and approve the confidential Estates Report (**Pages 114 - 118**)
 - 17.5. To consider and approve the confidential Operations Report (**Pages 119 - 121**)
 - 17.6. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 08 December 2023 (**Pages 122 - 125**)
 - 17.7. To consider and approve the new Consortium Agreement that enables the Pevensey & Cuckmere Water Level Management Board to join the WMA group with effect from 01 April 2024, as previously agreed (**Pages 126 - 154**)
 - 17.8. Any other confidential business