

27 April 2021

## NOTICE

Notice is hereby given that there will be a meeting of South Holland Internal Drainage Board held via Zoom on Tuesday, 4 May 2021 at 10.30 am. To join this meeting [Click here](#) Alternatively, dial 0131 460 1196 enter the Meeting ID: 83061462595 and Passcode: 076903.

If any members of the public would like to join the general business session, please contact Sue Cook, PA to the CEO via email at [Sue.Cook@wlma.org.uk](mailto:Sue.Cook@wlma.org.uk) before 4.00 pm on Friday 30 April 2021. Details of how to join the meeting will be emailed to you prior to the start of the meeting.

## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 9 February 2021 (**Pages 3 - 15**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve the Health and Safety Report (**Pages 16 – 17**)
6. To consider and approve the Operations, Engineering, Environmental and Planning Reports (**Pages 18 - 55**)
7. To consider and approve the Internal Audit Report for the financial year ending 31 March 2021 and confirm the reappointment of the Internal Auditor for 2021/22 (**Pages 56 - 78**)
8. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2021 (**Pages 79 - 89**)
9. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2021 for submission to external audit (**Pages 90 - 95**)
10. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2021

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Duncan Worth (Chairman) Sam Markillie (Vice-Chairman)  
Phil Camamile (Chief Executive)



Cert No. GB11990

South Holland Internal Drainage Board. Constituted by The Anglian Water Authority (South Holland Internal Drainage District) Order 1974, Statutory Instrument 1974 No.1209.

Cert No. GB11991

11. To consider and approve the Schedule of Paid Accounts for the period 1 January 2021 to 31 March 2021, which will be published on the WMA Group's website (**Pages 96 - 97**)
12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 98 - 101**)
13. To consider and approve the revised Standing Orders permitting the Board to hold lawful virtual and hybrid public meetings beyond 7 May 2021 (**to follow**)
14. Correspondence
  - Email from Robin Price at WRE dated 17 March 2021 (**Page 102**)
15. Date and time of next meeting: 3 August 2021 at 10.30 am
16. To confirm meeting dates and times for the following committees:
  - Conservation Committee – 21 June 2021 at 9.00 am
  - Joint meeting - SHIDB Angling Committee and Holbeach & District Angling Club
17. Any other business
18. Open Forum: to hear from any member of the public, with leave of the Chairman

## **19. CONSORTIUM MATTERS**

- 19.1 To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 26 March 2021 (**Pages 103 - 106**)
- 19.2 To receive the WMA Schedule of Paid Accounts for the period 1 December 2020 to 28 February 2021, which will be published on the WMA Group's website (**Pages 107 - 108**)
- 19.3 To receive the WMA Financial Report for the period 1 April 2020 to 28 February 2021 (**Pages 109 - 116**)
- 19.4 To receive the WMA Social Media Report for the period 5 December 2020 to 5 March 2021 (**Pages 117 - 120**)
- 19.5 To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 25 June 2021

## **20. CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting in accordance with the Boards Standing Orders:

- 20.1 To confirm the confidential minutes of the meeting held on 9 February 2021 (**Pages 121 - 124**)
- 20.2 Matters arising from the confidential minutes
- 20.3 To consider and approve the confidential Engineering Report (**Pages 125 - 135**)
- 20.4 To receive the unconfirmed confidential minutes of the Consortium Management Committee meeting held on 26 March 2021 (**Pages 136 - 138**)
- 20.5 Any other confidential business