

**A MEETING OF THE SOUTH HOLLAND INTERNAL DRAINAGE BOARD WAS HELD IN THE BOARD ROOM AT MARSH REEVES, FOXES LOWE ROAD, HOLBEACH, PE12 7PA AND VIRTUALLY VIA MICROSOFT TEAMS ON THURSDAY, 05 FEBRUARY 2026 AT 10.30 AM.**

<b>Elected Members</b>		<b>Appointed Members</b>	
*	S Bartlett		<b>South Holland DC</b>
	C Dring	*	A Beal
*	J Grundy	*	N Chapman
*	A Hay	*	P Foyster
*	S Markillie	*	M Geaney
*	J Perowne	*v	P Redgate
*	I Stancer	*	E Sneath
*	S Taylor	*	T Sneath
*	R Thompson	*	J Tyrrell
*	D Worth	*	J Whitbourn
		*	D Wilkinson
			<b>Jointly Appointed</b>
		*	A Casson
*	Present		
*v	Present via Teams	*/v	Total Present (95%)

Duncan Worth in the Chair

In attendance:

Cathryn Brady (Head of Catchment Services), Phil Camamile (Strategic Advisor to the Chief Executive), Marcus Coleman (Chief Executive Officer), Olivia Follen (Business Support Manager), Sallyanne Jeffrey (Chief Financial Officer), Georgina Nichols<sup>v</sup> (FCERM Programme Manager) and Karl Vines (Area Manager, South Holland)

<b>ID</b>	<b>South Holland IDB, Minute</b>	<b>Action</b>
<b>01/26</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b>	
<b>01/26/01</b>	The Chairman welcomed everyone to the meeting in particular Councillor Margaret Geaney, Councillor Jan Whitbourn, Marcus Coleman (Chief Executive of the Water Management Alliance) and Olivia Follen (Business Support Manager) who were all attending their first meeting of the South Holland Internal Drainage Board.	
<b>01/26/02</b>	Apologies for absence were received on behalf of Chris Dring and Caroline Laburn.	
<b>02/26</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>02/26/01</b>	The Appointed Members representing the urban drainage ratepayer in the South Holland District Council area declared an interest in item 3 of the	

ID	South Holland IDB, Minute	Action
	Confidential Estates Report and agreed to take no part in discussion during that item of the agenda.	
02/26/02	The Strategic Advisor to the Chief Executive declared an interest in item 18.6 of the agenda, under Confidential Business. In particular, minute number 65/25 in the unconfirmed confidential minutes of the last CMC meeting held on 05 December 2025, regarding the future technical support arrangements of the Board's core billing system.	
03/26	<b>MINUTES OF THE LAST BOARD MEETING</b>	
03/26/01	The minutes of the last Board meeting held on 04 November 2025 were confirmed and signed as a true record. Arising therefrom:	
03/26/02	<b>Comparison of Electricity Costs (89/25/07)</b>	
	The Strategic Advisor to the Chief Executive confirmed that he had written to Ofgem regarding the potential for Drainage Boards to be listed as an essential service, which may reduce standing charges, but hadn't received a response. RESOLVED that this be noted.	<b>MC</b>
04/26	<b>PERFORMANCE SUB COMMITTEE MEETING</b>	
04/26/01	The recommendations arising from the Performance Sub Committee meeting held on 28 January 2026 were considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:	
04/26/02	<b>Performance Review of 2025/26 Objectives (03/26)</b>	
	The Performance Review for 2025/26, (a copy of which is filed in the Report Book), was considered in detail and approved. Members were pleased to note that the Board's objectives for 2025/26 had substantially been achieved.	
04/26/03	<b>Objectives for 2026/27 (04/26)</b>	
	It was agreed and thereby RESOLVED to approve the WMA's objectives as set out in the report, in addition to the Board's specific objectives for 2026/27 as follows:	
	<ul style="list-style-type: none"> <li data-bbox="245 1713 1342 1785">(i) Ensure that expenditure does not exceed the expenditure budget for 2026/27.</li> <li data-bbox="245 1825 1342 1933">(ii) Deliver the capital programme as planned and ensure that the revenue contribution towards capital outlay for 2026/27 does not exceed the agreed budgeted amount.</li> <li data-bbox="245 1973 1342 2040">(iii) Continue to investigate all funding options to finance capital work and ensure relevant staff are employed effectively.</li> </ul>	

<b>ID South Holland IDB, Minute</b>	<b>Action</b>
<p>(iv) Deliver the maintenance programme as planned and ensure that the direct maintenance works budget does not exceed the budgeted amount, unless there is a high rainfall or an emergency event. Any costs that are incurred over and above the budget are to be itemised, identified, and costed separately.</p> <p>(v) Support South Holland District Council by actively lobbying DEFRA and MHCLG to disaggregate IDB Special Levies from the Council's Revenue and Expenditure profile and ensure that the reasons for this are clearly understood by policy makers.</p> <p>(vi) Maintain a register of free span bridges and culverts and then present to the Board the top ten in terms of degree of risk and repair/replacement costs that exist over the Board's arterial drainage network, where the Board may have some responsibility.</p> <p>(vii) Ensure members play their part in ensuring that the IDB is vibrant, engaged and pro-active. Specifically, to increase attendance at Board and Committee meetings.</p>	
<p><b>04/26/04</b> The Board agreed to set an additional objective to ensure that net Consortium Charges do not increase by more than the proposed increase in drainage rates and special levies, moving forward.</p>	
<p><b>05/26 HEALTH, SAFETY &amp; WELFARE PERFORMANCE REPORT</b></p>	
<p><b>05/26/01</b> The Health, Safety &amp; Welfare Report (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.</p>	
<p><b>06/26 CAPITAL WORKS PROGRAMME OVERVIEW AND PROJECT DEVELOPMENT UPDATE</b></p>	
<p><b>06/26/01</b> The Capital Works Programme &amp; Project Development Report, (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.</p>	
<p><b>07/26 PROJECT DELIVERY REPORT</b></p>	
<p><b>07/26/01</b> The Project Delivery Report, (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:</p>	
<p><b>07/26/02</b> It was agreed and thereby RESOLVED that the Area Manager should keep the affected South Holland Councillors updated with regards to the work being carried out on the Exeter Drain North Pipeline and Open Channel Rehabilitation.</p>	<b>KV</b>
<p>Georgina Nichols left the meeting. (11.08)</p>	

ID	South Holland IDB, Minute	Action
<b>08/26 OPERATIONS REPORT</b>		
<b>08/26/01</b>	The Operations Report, (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:	
<b>08/26/02</b>	It was agreed and thereby RESOLVED for the Area Manager to send a letter to the Chief Executive of South Holland District Council regarding the increased volume of waste (in particular tyres) that Operatives had been required to remove across the district.	<b>KV</b>
<b>08/26/03</b>	<b>Proposed Abandonment of 170m of P56 Washway Road – Saracens Head Drain</b>	
	It was agreed and thereby RESOLVED to abandon the maintenance of the 170m length of watercourse as shown in the Operations Report.	
	Allan Beal left the meeting.	
<b>09/26 ENVIRONMENTAL REPORT</b>		
<b>09/26/01</b>	The Environmental Report, (a copy of which is filed in the Report book) was considered in detail and approved. There were no matters arising.	
<b>10/26 SUSTAINABLE DEVELOPMENT REPORT</b>		
<b>10/26/01</b>	The Sustainable Development Report, (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:	
<b>10/26/02</b>	<b>26_34395_C: Section 23, LDA 1991 application at West Drove South, Gedney Hill</b>	
	It was agreed and thereby RESOLVED to consent to this application, subject to the Board’s standard conditions and specifications.	
<b>11/26 SCHEDULE OF PAID ACCOUNTS</b>		
<b>11/26/01</b>	The Schedule of Paid Accounts for the period 1 September 2025 to 30 November 2025, totalling £1,280,757.01 (a copy of which is filed in the Report Book), was considered in detail and approved for publication on the WMA Group’s website. There were no matters arising.	
<b>12/26 FINANCIAL REPORT</b>		
<b>12/26/01</b>	The Financial Report for the period 01 April 2025 to 30 November 2025, (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.	

**13/26 CHAIRMAN'S COMMITTEE MEETING**

**13/26/01** The detailed Estimates for 2026/27 together with the recommendations arising from the unconfirmed minutes of the Chairman's Committee meeting held on 28 January 2026 were considered in detail and approved (copies of which are filed in the Report Book). Arising therefrom:

**13/26/02 Capital Works Programme (03/26/01)**

The detailed Capital Works Estimate for 2026/27 as prepared by the Area Manager, totalling £2,317,312 was considered in detail and approved. There were no matters arising.

**13/26/03 Maintenance Programme (04/26/02)**

The detailed Maintenance Works Estimate for 2026/27 as prepared by the Board's Operations Engineer, totalling £2,254,511 was considered in detail and approved. There were no matters arising.

**13/26/04 Administrative and Technical Support Costs (05/26/03)**

The Administration and Technical Support Costs Estimate for 2026/27 as recommended by the Consortium Management Committee (CMC) on 05 December 2025 was considered in detail and approved. Arising therefrom:

**13/26/05** It was noted that the Consortium Management Committee were recommending an increase of 4.50% in the Board's net consortium charges for 2026/27.

**13/26/06** It was agreed and thereby RESOLVED to approve the Technical Support Consortium charge of £420,033 in the Board's Rate Estimates for 2026/27.

**13/26/07** It was agreed and thereby RESOLVED to approve the Administrative Consortium charge of £350,231 in the Board's Rate Estimates for 2026/27.

**13/26/08** It was agreed and thereby RESOLVED to approve the Consortium Income of £303,439 in the Board's Rate Estimates for 2026/27.

**13/26/09 Annual Values as at 31 December 2025 (06/26)**

It was agreed and thereby RESOLVED to approve the aggregate annual values as at 31 December 2025 as presented, used for the purposes of raising and apportioning expenses from agricultural drainage rates and special levies for 2026/27 (a copy of which is filed in the Report Book).

**14/26 FINANCIAL YEAR 2026/27  
LAY AND SEAL DRAINAGE RATE AND SPECIAL LEVIES**

**14/26/01** The Annual Estimates and Net Rate Requirement for 2026/27, totalling £3,528,316 were considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:

**14/26/02** It was unanimously agreed to approve Option 3 and increase drainage rates by 4.50% and special levies by 4.63% for 2026/27:

Rate in the Pound: 18.609p

Occupiers' Drainage Rates	£1,589,285
South Holland District Council	£1,937,808
Boston Borough Council	£1,348
Reserves	<u>(£125)</u>
	£3,528,316

**14/26/03 5-Year Indicative Forecast: 2026/27 – 2030/31**

The Indicative 5-Year Forecast (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.

**14/26/04 Lay and Seal Drainage Rate and Special Levies for 2026/27**

It was agreed and thereby RESOLVED to authorise the Chairman and Chief Executive to sign and seal the drainage rates and special levies for 2026/27 after the meeting.

**15/26 MATERIAL CHANGES TO THE RISK REGISTER**

**15/26/01** Members considered and approved the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (a copy of which is filed in the Report Book). There were no matters arising.

**16/26 OFFICIAL COMPLAINTS AND OTHER FEEDBACK**

**16/26/01** The extracts taken from the Official Complaints and Other Feedback Registers for the reporting period were considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.

**17/26 DATE OF NEXT MEETING**

**17/26/01** The next Board meeting would take place via Teams and at Marsh Reeves on Tuesday, 05 May 2026 at 10:30 am. RESOLVED that this be noted.

ID South Holland IDB, Minute	Action
<p><b>18/26 ANY OTHER BUSINESS</b></p>	
<p><b>18/25/01</b> There were any other items of business to discuss.</p>	
<p><b>19/26 OPEN FORUM: TO HEAR FROM ANY MEMBER OF THE PUBLIC WITH LEAVE OF THE CHAIRMAN</b></p>	
<p><b>19/26/01</b> There were no members of the public present at the meeting.</p>	
<p><b>20/26 CONSORTIUM MATTERS</b></p>	
<p><b>20/26/01 Unconfirmed Minutes and Report Extracts</b></p>	
<p>The unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 05 December 2025 were considered in detail and approved. There were no matters arising.</p>	
<p><b>20/26/02 Projected Out-turns for 2025/26 and the Estimates for 2026/27</b></p>	
<p>The Projected Out-turns for 2025/26 and the Estimates for 2026/27, as recommended at the CMC meeting held on 05 December 2025 (a copy of which is filed in the Report Book) were considered in detail and approved. There were no matters arising.</p>	
<p><b>20/26/03 WMA Policies for Review</b></p>	
<p>The updated WMA Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy and WMA Arterial Infrastructure Policy was considered in detail and adopted (copies of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>20/26/04 Catchment Services Report</b></p>	
<p>The Catchment Services Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:</p>	
<p><b>20/26/05</b> It was unanimously agreed and thereby RESOLVED to adopt the 'WMA Catchment Services Strategy', replacing the current Planning and Byelaw Strategy.</p>	
<p><b>20/26/06</b> It was unanimously agreed and thereby RESOLVED to update the WMA Member Boards Schedule of Reserved Matters as outlined in the Catchment Services Report.</p>	
<p><b>20/26/07</b> It was unanimously agreed and thereby RESOLVED to create a new Committee known as the WMA Chief Executive's Planning Committee and adopt the Terms of Reference as outlined in the Catchment Services Report.</p>	

<b>ID</b> <b>South Holland IDB, Minute</b>	<b>Action</b>
<p><b>20/26/08</b> It was unanimously agreed and thereby RESOLVED to add the WMA Chief Executive's Planning Committee to the Board's Scheme of Delegation, with the decision-making authority delegated to the Committee by the Board as outlined in the Catchment Services Report.</p>	
<p><b>20/26/09</b> It was unanimously agreed and thereby RESOLVED to amend the Terms of Reference for the Chief Executive's Management Committee as outlined in the Catchment Services Report.</p>	
<p><b>20/26/10</b> <b>WMA Annual Carbon Report and Carbon Management Plan</b></p> <p>The WMA Groups' Annual Carbon Report for 2024/25 and the Carbon Management Plan (copies of which are filed in the Report Book) were considered in detail and noted. Arising therefrom:</p>	
<p><b>20/26/11</b> The Chairman proposed that carbon totals for the Board should be the Board's primary focus, including the consideration of fuels used by the Board, rather than the focus primarily being on the WMA totals, noting that WMA emissions will naturally rise as the WMA expands. RESOLVED that this be actioned.</p>	<b>MC</b>
<p><b>20/26/12</b> <b>Issues for discussion at the next CMC meeting</b></p> <p>There were no issues raised by members for discussion at the next CMC meeting on 24 April 2026. Should members wish to raise any item for discussion at the next meeting, they should contact any of the Board's representatives: the Chairman and Sam Markillie, or the Chief Executive directly.</p>	
<p><b>21/26</b> <b>CONFIDENTIAL BUSINESS</b></p>	
<p><b>21/26/01</b> It was agreed and thereby resolved to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and the Board's Standing Orders.</p>	

**A MEETING OF THE SOUTH HOLLAND IDB PERFORMANCE SUB-COMMITTEE WAS HELD IN THE BOARD ROOM AT MARSH REEVES, FOXES LOWE ROAD, HOLBEACH, SPALDING, LINCS ON WEDNESDAY, 28 JANUARY 2026 at 9.00 AM.**

<b>Elected Members</b>	<b>Appointed Members</b>
* S Bartlett	<b>South Holland D C</b>
* J Perowne	N/A
* D Worth	<b>South Holland D C/ Boston B C</b>
	N/A
	* Present (100%)

Duncan Worth in the Chair

In attendance:

Marcus Coleman (Chief Executive)

<b>ID</b>	<b>South Holland IDB: Performance Sub Committee, Minute</b>	<b>Action</b>
<b>01/26</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>01/26/01</b>	All members were physically present. There were no apologies for absence.	
<b>02/26</b>	<b>MINUTES OF THE LAST MEETING</b>	
<b>02/26/01</b>	The minutes of the last Performance Sub-Committee meeting held on 29 September 2025 were considered in detail and confirmed as a true record. There were no matters arising.	
<b>03/26</b>	<b>END OF YEAR PERFORMANCE REVIEW FOR 2025/26</b>	
<b>03/26/01</b>	The Performance Review for 2025/26 was considered in detail and approved (a copy of which is filed in the Report Book). The following observations were made in relation to the performance objectives set in January 2025:	
	(i) <b>Balanced Budget.</b> It was noted that this objective had been delivered. However, it was noted that in terms of reaching a balanced budget, in-year surpluses in each of the past two years had, in effect, resulted in an overall surplus position despite deficit budgets being set in those years. The forthcoming 2026/27 budget proposal to secure a balanced budget from the outset was acknowledged. The CEO was asked to bring forward additional information to inform the Board's view on WMA cost allocations within the SHIDB budget. The existing policy to only undertake new work that is 100% grant funded was debated. It was acknowledged that funding arrangements are in transition with a new approach being introduced by the EA. Details on this are limited at this time but should become clearer shortly.	<b>MC</b>

ID	Action
<p>(ii) <b>Capital Programme.</b> It was noted that the capital programme was reported as 'on track'.</p> <p>(iii) <b>Funding options and opportunities for capital works.</b> The CEO was asked to review the approach to securing funding opportunities – in particular to clarify how WMA and SHIDB resources were working on this.</p> <p>(iv) <b>Maintenance Programme.</b> It was noted that the maintenance programme was reported as 'on track'. It was further noted that the annual cost of maintenance had increased significantly in recent years.</p> <p>(v) <b>Carbon Emissions.</b> It was noted that excellent work had been undertaken to help Boards better understand the emissions arising from their operations. It was noted that it would be useful to examine the efficiency (Kwh per cu.m of water pumped) so that a view could be taken on the efficiency (and therefore carbon emissions) of newly installed pumps.</p> <p>(vi) <b>Review of IDB Special Levies.</b> It was noted that South Holland and Lincolnshire more generally was well represented in the LGA Special Interest Group set up to lobby national government to change the way Special Levies are funded.</p> <p>(vii) <b>Free Span Bridges and Culverts.</b> It was acknowledged that this activity is on track and it was suggested that the Board would find it useful to have a report from the Area Manager listing the highest risk/cost structures.</p> <p>(viii) <b>Compliance with section 63 of the Land Drainage Act.</b> It was agreed that this activity was on track.</p>	<p></p> <p><b>MC</b></p> <p></p> <p><b>MC</b></p> <p></p> <p></p> <p><b>KV</b></p>
<p><b>04/26 SETTING PERFORMANCE OBJECTIVES FOR 2026/27</b></p>	
<p><b>04/26/01</b> Looking to the year ahead (2026/27), it was agreed to redefine and take forward most of the performance objectives for 2025/26 with a couple of exceptions and a new objective as follows:</p> <p>(i) <b>Balanced Budget.</b> Take this forward</p> <p>(ii) <b>Capital Programme.</b> Take this forward</p> <p>(iii) <b>Funding options and opportunities for capital works.</b> Take this forward</p> <p>(iv) <b>Maintenance Programme.</b> Take this forward</p> <p>(v) <b>Carbon Emissions.</b> Not required as a specific objective</p> <p>(vi) <b>Review of IDB Special Levies.</b> Take this forward</p>	

- (vii) **Free Span Bridges and Culverts.** Take this forward
- (viii) **Compliance with section 63 of the Land Drainage Act.** Not required as a specific objective
- (ix) **New Objective:** Ensuring a vibrant, engaged and pro-active IDB.

**04/26/02** Arising from this review process the following Performance Objectives are proposed for adoption by the South Holland Drainage Board:

	<b>Objective</b>	<b>Responsible Officer</b>
1.	Ensure that expenditure does not exceed the expenditure budget for 2026/27	Chief Executive / Budget Holders: Area Manager, Operations Engineer
2.	Deliver the capital programme as planned and ensure that the revenue contribution towards capital outlay for 2026/27 does not exceed the agreed budgeted amount.	Chief Executive / Area Manager
3.	Continue to investigate all funding options to finance capital work and ensure relevant staff are employed effectively	Chief Executive / Area Manager / Operations Engineer
4.	Deliver the maintenance programme as planned and ensure that the direct maintenance works budget does not exceed the budgeted amount, unless there is a high rainfall or an emergency event. Any costs that are incurred over and above the budget are to be itemised, identified, and costed separately.	Area Manager/Operations Engineer
5.	Support South Holland District Council by actively lobbying DEFRA and MHCLG to disaggregate IDB Special Levies from the Council's Revenue and Expenditure profile and ensure that the reasons for this are clearly understood by policy makers.	Chief Executive / Deputy Chief Executive / Chair
6.	Maintain a register of free span bridges and culverts and then present to the Board the top ten in terms of degree of risk and repair/replacement costs that exist	Area Manager

	over the Board's arterial drainage network, where the Board may have some responsibility.	
7.	Ensure members play their part in ensuring that the IDB is vibrant, engaged and pro-active. Specifically to increase attendance rates at board and committee meetings.	Chief Executive / Chair

**05/26 DATE OF NEXT MEETING**

**05/26/01** It was agreed and thereby RESOLVED to arrange the next meeting of the Performance Sub-Committee to take place at 9am on Monday, 21 September 2026 at Marsh Reeves.

**06/26 ANY OTHER BUSINESS**

**06/26/01** There was no other business to discuss.

# HEALTH AND SAFETY REPORT

## For the period 18 October 2025 to 22 January 2026

### 1. ACCIDENTS / DANGEROUS OCCURRENCES

#### 1.1 ACCIDENTS

There have been no accidents reported during this reporting period.

#### 1.2 DANGEROUS OCCURRENCES

There have been no dangerous occurrences reported during this reporting period.

### 2 NEAR MISSES

Three Near Misses have been reported during this reporting period:

- Small stack of pallets fell onto chamber rings in high winds. Pallets cleared, team reminded to keep stacks low.
- Whacker plate not put back correctly, partially blocking fire escape route. Plate put away fully and team reminded to keep walkways clear.
- Operative was flailing the South Holland Main Drain around a 'slip'. As the operative was cutting, a further section of the bank slipped causing the machine to pull into the 'slip'. The operative was able to remove the machine from the 'slip' safely. With the ground being wet this has led to conditions around 'slips' becoming more unstable. Operative has marked the 'slip' on the tablet for repair. The machine has been checked over. As a precaution the front tyres will be replaced. Operatives briefed to leave a safe working distance to 'slips'.

### 3 TRAINING

3.1 The following courses have been undertaken during the reporting period:

TRAINING COURSE	DATE ATTENDED	NUMBER OF EMPLOYEES ATTENDED
SHOC Overhead Cables	14/11/2025	2
First Aid at Work	20/11/2025	3
PAT Tester	01/12/2025	1
Asbestos Awareness	15/12/2025	14
Fire Marshal	17/12/2025	14
Signing, Lighting & Guarding	09/01/2026	2
Cylinder Safety	14/01/2026	2

3.2 The following Toolbox Talks have been delivered to the team during this reporting period:

<b>REFERENCE NUMBER</b>	<b>TOOL BOX TALK SUBJECT</b>	<b>DATE</b>
N/a	Cab Condition Memo	October 2025
N/a	Anaphylaxis Awareness at Work.	October 2025
G-0001R	Operation of Plant & Machinery-Equipment Sign Off	November 2025
N/a	Cable Crossing Memo	November 2025
SSOW3	Working and Travelling Under Overhead Cables	November 2025
N/a	Winter Weather Safety	December 2025
G-0026	Use of Chainsaws	December 2025
G-0092	Use of Trailer Canopies	December 2025
N/a	Working Around Slips Memo	December 2025
N/a	Use of Canopy Training	December 2025
SSOW27R	Driving on and Operating from Public Roads inc. Trailer Canopy	December 2025
N/a	Xmas Call Out Procedure	December 2025
PO13	Lone Working Policy & Procedure	December 2025
PO14	Command Centre Policy	December 2025
RA24	Piping/Culverting of a Watercourse – Spalding RFU Culvert	January 2026
MS24	Piping/Culverting of a Watercourse – Spalding RFU Culvert	January 2026
G-0001R	For Operation of Plant and Equipment	January 2026
G-0007	Stacking of Materials.	January 2026
G-0011	For trench excavations (including excavating, heaping & loading soil)	January 2026
G-0012	Carting and Tipping Soil.	January 2026
G-0013	Lifting and Placing Pipes.	January 2026
G-0020	Lifting Operations.	January 2026
G-0028	Working in the vicinity of Overhead Power Lines.	January 2026
G-0029	Road Works or Work near Roads.	January 2026
G-0030	Working near Water.	January 2026
G-0033	Working in the Vicinity of Plant.	January 2026
G-0034	Construction of Headwalls using Concrete Blocks.	January 2026
G-0035	Work Sites Open to Public.	January 2026

G-0036	Use of Concrete in Construction.	January 2026
G-0038	For excavations and the locating of underground services	January 2026
G-0043R	Loading & Unloading Including Internal & External Vehicles	January 2026
G-0045	Use of Hand Tools.	January 2026
G-0048	Driving on and Operating from Public Roads.	January 2026
G-0079	Zoonosis & Other Diseases	January 2026
G-0080	Piping of Watercourse	January 2026
N/a	RAMS24 – Service Plans	January 2026

#### 4 HEALTH AND SAFETY INSPECTIONS

The following Health and Safety Inspections/Procedures have been carried out / are in the process of being done in the reporting period:

INSPECTION	REGULARITY
Local Exhaust Ventilation	Monthly
Emergency Lighting	Monthly
Smoke Detectors	Monthly
De-Fib Check	Monthly
Racking Inspection	Monthly
Legionella Testing	Monthly
Roller Door Inspection	Monthly
Workshop Inspection	Quarterly
First Aid Kit Inspections	6 Monthly
Pumping Station Inspections & Fixed Wiring	Annually
PAT – Office, Yard & Pumping Stations	Annually
Oxy-fuel Inspections	Annually
Legionella Sampling	Annually

#### 5 HEALTH AND SAFETY CONSULTANT VISIT

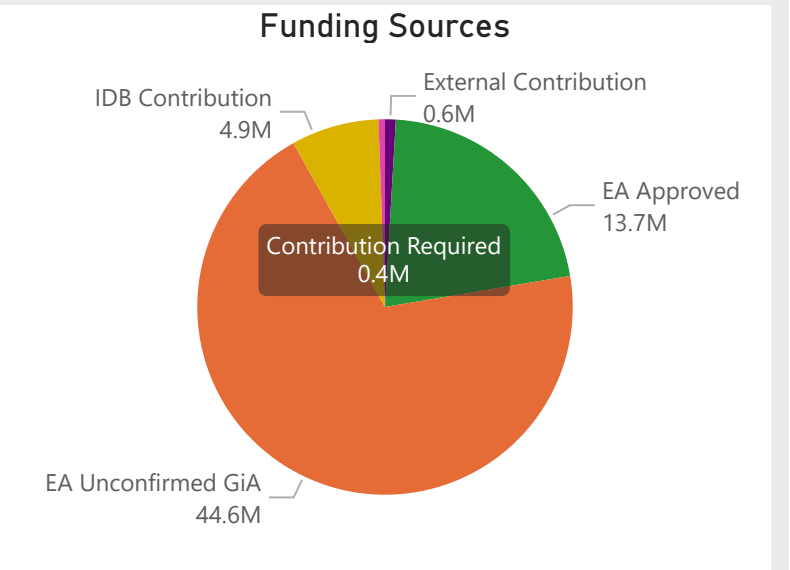
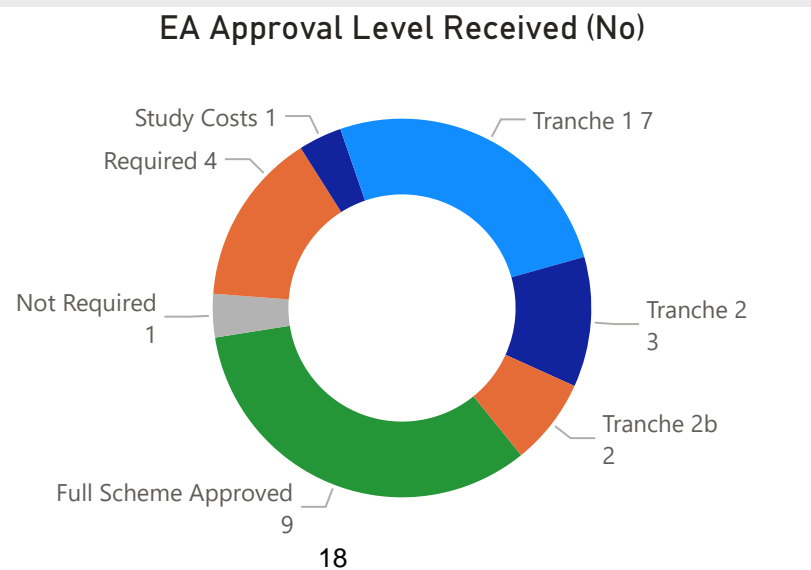
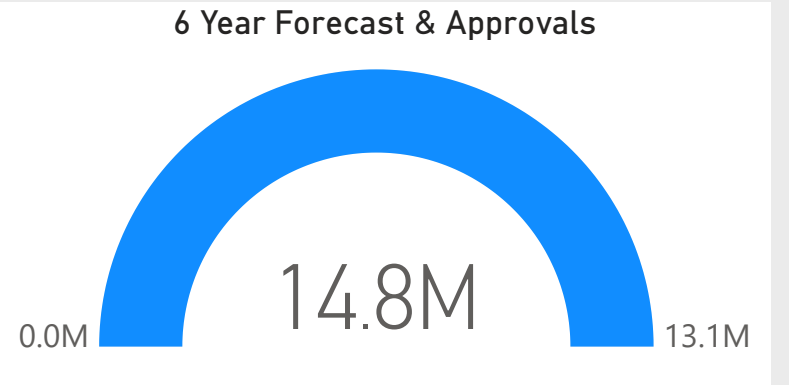
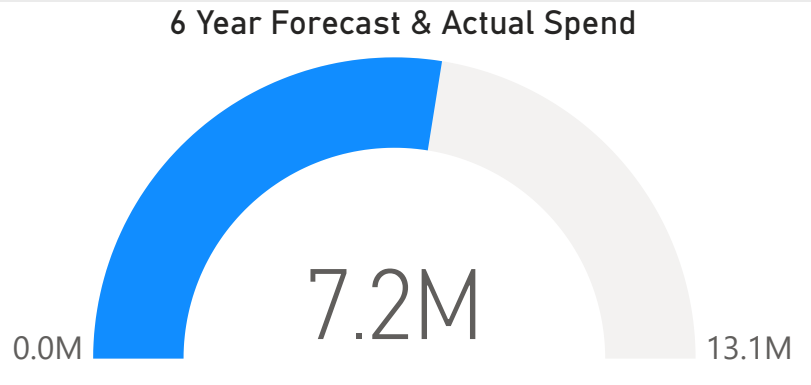
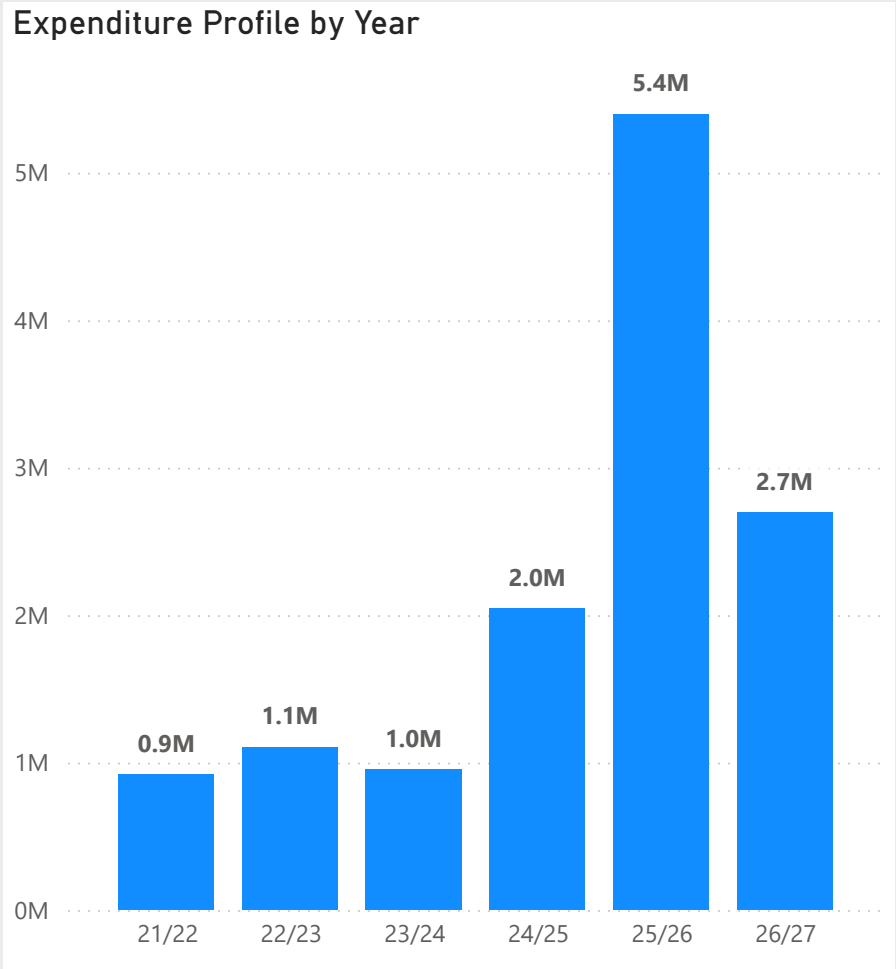
The Board's Health and Safety consultant, Cope Safety Management is due to visit on Thursday 22 January 2026. The previous visit in August 2025 was reported in the November Board Meeting H&S report.

**Lewis Taylor**  
**Operations Engineer**

**15 January 2026**

# SOUTH HOLLAND IDB - CAPITAL WORKS PROGRAMME OVERVIEW & PROJECT DEVELOPMENT REPORT FOR THE PERIOD 10 OCTOBER 2025 TO 22 JANUARY 2026

Spend since April 2021 <b>7.2M</b>	2025/26 Forecast <b>5.4M</b> Variance <b>-0.4M</b>	2026/27 Forecast <b>2.7M</b>	Future Forecast <b>44.7M</b>
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## IDB Fund Tranche 2b Projects

Project Name	Description	Start Construction	Complete Construction	Approval Level gained	Approval - Total Value
Holbeach Bank Pumping Station Refurbishment	Refurbishment of pumping station	01/08/2025	31/03/2026	Tranche 2b	1,050,000.00
Wheatmere Bridge Replacement	Replacement of bridge	tbc	31/03/2026	Tranche 2b	766,800.00
<b>Total</b>					<b>1,816,800.00</b>

## Other Ongoing Projects

SCH No	Project Name	Description	Project Stage	OBC Approval	Start Construction	Complete Construction
tbc	Holbeach Drainage Improvement Works		Future Pipeline	01/12/2028	01/03/2029	01/03/2032
tbc	Allenbys Chase Drainage System		Future Pipeline	01/04/2027	01/04/2028	31/03/2029
79	Exeter Drain pipeline and channel rehabilitation, Spalding	First phase IDB channel culvert re-lining, second Lincolnshire County Council highways drainage works	In Construction	01/06/2024	01/06/2025	01/11/2027
tbc	Lawyers Pumping Station Refurbishment	Refurbishment of pumping station	Future Pipeline	01/04/2028	01/06/2029	01/09/1932
tbc	Sutton Bridge Sluice replacement	Refurbishment of pumping station	Study	01/04/2028	01/11/2029	01/03/2033
83	South Holland Main Drain catchment strategy	Modelling study to inform flood risk and provide benefits information for Sutton Bridge Sluice refurbishment	Study	01/09/2022	N/A	N/A
tbc	Minor Capital Works Programme	Annual minor capital works	In Construction	N/A	ongoing	01/03/2029

**GEORGINA NICHOLS - FCERM CAPITAL PROGRAMME MANAGER**

[Interactive Google Map Link](#)

# PROJECT DELIVERY REPORT

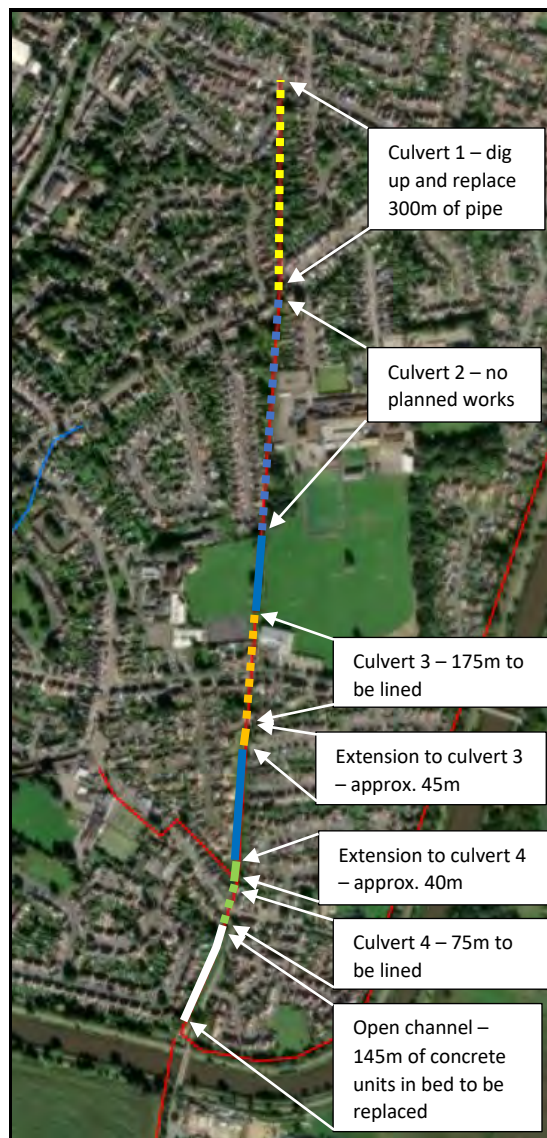
## For the period 18 October 2025 to 22 January 2026

### 1. EXETER DRAIN NORTH PIPELINE AND OPEN CHANNEL REHABILITATION - CLAY LAKE PUMPING STATION TO ALBERT STREET, SPALDING (100% GRANT AID FUNDED)

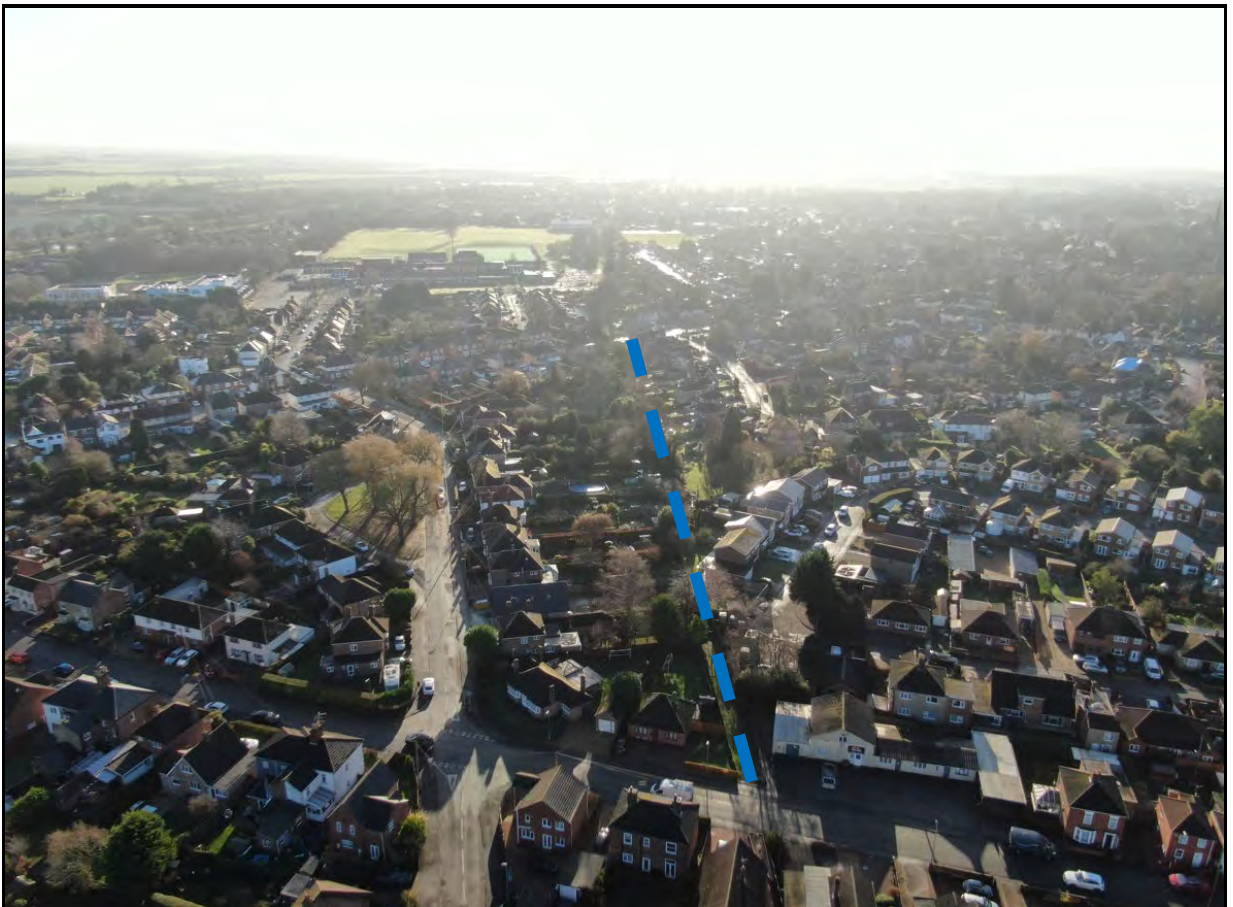
Site visits with residents of the 28 properties on Culvert 1 were undertaken in early December 2025, to explain the works which are to be carried out. Notices of entry were issued in January, and work to remove the trees along the route of culvert 1 started on 19 January 2026. The tree removal work is due to continue through to the end of February 2026. The replacement of the Culvert 1 pipeline is due to start in April 2026, through to completion in October 2026.

Ground investigation works were completed at Mulberry Way and Albert Street in January 2026, and are yet to be completed at Halmer gate and Clay Lake Lane.

Work on extending and lining Culverts 3 and 4 is due to start in April 2026, through to completion in August 2026, and work on the open channel section down Clay Lake Lane is due to take place between July and December 2026.



Agreed budget to completion (100% Grant Aid): £3,888,639 plus £1,048,696 contingencies  
Grant Claimed to Date: £480,000  
Expenditure to Date: £343,324



**Exeter Drain - Images from the pre-works drone survey showing the line of Culvert 1 in dashed blue. Halmergate to Albert Street, above. Albert Street to Halmergate, below**

## **2. SOUTH HOLLAND MAIN DRAIN CATCHMENT STUDY (100% GRANT AID FUNDED)**

Modelling options continue for the future of Sutton Bridge Sluice in terms of refurbishment or replacement, and the long term viability of gravity discharge and whether this will need to be replaced with a pumping station or a pump/sluice combination.

Agreed budget to completion of modelling (100% Grant Aid): £250,000

Grant claimed to date: £250,000

Expenditure to date: £214,462

## **3. SOUTH HOLLAND MAIN DRAIN WORKS (100% GRANT AID FUNDED)**

The first stage of any works to the sluice, or possible future replacement, is to ascertain the remaining lifespan of the existing structure. Stantec have been employed through the Scape framework to undertake a condition survey of Sutton Bridge Sluice. The initial site visit to decide what this survey will consist of and how it will be undertaken is due to take place at the end of January.

Agreed budget (100% Grant Aid): £50,000

Grant claimed to date: £50,000

Expenditure to date: £0

## **4. LUTTON LEAM OUTFALL SLUICE REFURBISHMENT (100% GRANT AID FUNDED)**

The sluice refurbishment is complete, with the exception of some alterations to the electrical control of the penstocks, which is due to take place during February.

Stoning work to the access tracks will be undertaken by the Board's workforce when site conditions improve in the spring.

Agreed budget to completion (100% Grant Aid): £2,828,435 (inc contingency of £469,739)

Grant claimed to date: £2,621,999

Expenditure to date: £2,437,135

## **5. HOLBEACH BANK PUMPING STATION REFURBISHMENT (POST TENDER TO COMPLETION OF WORKS – TRANCHE 2B FUNDED)**

The civils work to the upstream sheet piling was completed in November/December 2025. The mechanical and electrical contract is on-going. The new pumps are due to be installed by Bosman Ltd, and the new switchgear by Roomfoss Ltd, in February/March 2026.

The scope of the project has also been extended to include the lining of three corrugated steel culverts/pipelines. At the time of writing, this element of the project is still out for quotation.

Agreed funding (Tranche 2B): £1,050,000

Funding claimed to date: £650,000

Expenditure to date: £182,729

## 6. REPLACEMENT / REPAIR OF FAILING CULVERTS (FUNDED BY BOARD'S CAPITAL BUDGET)

The following culverts have been replaced during this financial year following structural failure of the corrugated steel pipes in the original culverts.

This work has been funded from the Board's capital programme utilising the annual budget set aside for this purpose.

Not all costs for the Clowacre Drain culvert have been processed at the time of writing, and are therefore not yet included in the annual expenditure to date shown below.

There is another culvert on Clowacre Drain in a state of collapse, but legal opinion has been sought, and it is believed that the responsibility for the culvert in this instance may rest with the South Holland District Council. Further details of this particular culvert can be seen in the confidential Catchment Services Report.

Drain ref/name	Failed culvert	Replacement culvert	Owned by Board
B10 Clay Lake Drain	15m x 1200 dia corrugated steel pipe	18m x 1200 dia twin wall plastic pipe	Yes
A01 Clowacre Drain	18m x 1200 dia corrugated steel pipe	18m x 1500mm dia twin wall plastic pipe	Yes

Board's annual capital budget: £150,000

Annual expenditure to date: £31,264

## 7. CHANGES TO FLOOD DEFENCE GRANT IN AID RULES FROM APRIL 2026

Following the Defra consultation on the changes to the funding rules which closed on 29 July 2025, the new policy was published on 14 October 2025. Full details can be found at the link below should you wish to read the policy in full:

<https://www.gov.uk/government/consultations/flood-and-coastal-erosion-funding-reform>

In summary the new funding rules are as follows:

### Eligibility

- All FCERM assets requiring refurbishment will be eligible for 100% of the refurbishment costs.
- For new assets (including new pumping stations) - eligible for 100% for the first £3 million, and 90% for costs above £3 million

### Prioritisation by value for money

- Benefits assessment
- Flood damages avoided (residential, non-residential, agriculture)
- Natural capital
- Environmental benefits

### Strategic Objectives

- The overarching strategic objective of the FCERM programme is to 'reduce risk from, and increase resilience to, flooding and coastal erosion and deliver environmental outcomes that are intrinsic to meeting this ambition'.

- Deprived communities, a minimum of 20% of FCERM investment will go to the quintile and a minimum of 40% to the 2 lowest quintiles combined, over both the next 3 and 10 years.
- Partnership Funding - non-Defra contributions will boost a project's prioritisation.

### **Local Choice**

- The new approach will improve local choice, as it gives greater choice for communities, via regional flood and coastal committees (RFCCs), to decide how to best use local levies to support local priorities.

### **Removing Barriers**

- There will no longer be a need to demonstrate a project is moving properties from one risk band to a lower risk band.
- Properties constructed since 2012 will now be included in the benefit calculations.

### **The policy will be implemented from April 2026**

#### The transition arrangements

- projects of a value under £50 million, which have an approved outline business case by 31 March 2026, will stay on the old funding rules. If an approved outline business case has not been achieved by 31 March 2026, they will move to the new rules.
- projects of a value greater than £50 million, which have an approved full business case by 31 March 2026, will stay on the old funding rules if an approved full business case has not been achieved by 31 March 2026, they will move to the new rules.

The guidance documents to support the implementation of the new policy were expected to be published by the Environment Agency on 30 November 2025 however this has now been delayed until April 2026.

### **Implications for the Board's projects**

Exeter Drain, the only GIA project we have in 2026/27 will not be impacted as it is approved under the current rules. The first project we are likely to submit under the new rules is Lawyers Pumping Station refurbishment.

The Board has no grant allocation for new projects in 2026/27 so the delay in the issue of the guidance will not impact the Board, and we will have time to understand the guidance in more detail prior to business cases being submitted for our projects.

Of note for the Board is the requirement for all new projects above £3m to have a 10% contribution to the cost above £3m, so on a £5m scheme we would have to find partnership funding of £200k.

In addition, projects will be prioritised on a value for money basis, we think this will be around the benefit cost ratio (BCR) with priority being given to schemes with the largest benefit cost ratio. If we are to get schemes on the priority list, we may need to include a partnership funding contribution to allow the scheme to progress.

**KARL VINES**  
**AREA MANAGER**

**GEORGINA NICHOLS**  
**CAPITAL PROGRAMME MANAGER**

**22 January 2026**

# OPERATIONS REPORT

## For the period 18 October 2025 to 22 January 2026

### 1. RODING OPERATIONS

#### 1.1 FLAIL MOWING

- 1.1.1 New Holland tractor (7447) and its mid-mounted Cavalier flail (7564) and front mounted Herder flail (7565) have cut a total of 691 km from week ending 12 October 2025 at a cost of £51.85 per km up to week ending 14 December 2025. 7447 - 2025 Cutting Season a total of 1,601 km has been cut, at an average cost of £51.48 per km.
- 1.1.2 Valtra tractor (7446) and its mid-mounted Cavalier flail (7559) and front mounted Herder flail (7560) have cut a total of 1021 km from week ending 12 October 2025 at a cost of £35.26 per km up to week ending 11 January 2026. 7446 - 2025 Cutting Season a total of 2,259 km has been cut, at an average cost of £36.86 per km.
- 1.1.3 New Holland tractor (7445) with Grenadier medium reach (7557) and side mounted Herder flail (7558) have cut a total of 71 km from week ending 12 October 2025 at a cost of £52.53 per km up to week ending 21 December 2025. This machine with flail setup does not operate weekly as it is used for basket cutting. (7447 with Flail) - 2025 Cutting Season a total of 114 km has been cut, at an average cost of £51.66 per km.

#### 1.2 RODING BASKETS

- 1.2.1 Caterpillar medium reach excavator (7122) with 6.2 m roding basket (7928) has cut a total of 92 km from week ending 12 October 2025 at a cost of £263.02 per km up to week ending 7 December 2025. (7122) - 2025 Cutting Season a total of 170 km has been cut, at an average cost of £258.31 per km.
- 1.2.2 Volvo long reach excavator (7125) with 5.5 m roding basket (7924) has cut a total of 49km from week ending 12 October 2025 at a cost of £484.49 per km up to week ending 11 January 2026.
- 1.2.3 Volvo medium reach excavator (7126) with 6.2 m roding basket (7929) has cut a total of 47 km from week ending 12 October 2025 at a cost of £343.49 per km up to week ending 23 November 2025. (7126) - 2025 Cutting Season a total of 134 km has been cut, at an average cost of £353.38 per km.
- 1.2.4 Volvo medium reach excavator (7127) with 6.2m roding basket (7925) has cut a total of 18 km from week ending 12 October 2025 at a cost of £298.34 per km up to week ending 19 October 2025. (7127) - 2025 Cutting Season a total of 118 km has been cut, at an average cost of £301.36 per km.
- 1.2.5 Volvo wheeled medium reach excavator (7128) with 4.2m roding basket (7930) has cut a total of 57 km from week ending 12 October 2025 at a cost of £271.69 per km up to week ending 7 December 2025. (7128) - 2025 Cutting Season a total of 125 km has been cut, at an average cost of £286.14 per km.
- 1.2.6 New Holland tractor (7445) with Herder Grenadier medium reach (7557) and 4.2 m roding basket (7917) has cut a total of 53 km from week ending 12 October 2025 at a cost of £534.88 per km up to week ending 21 December 2025. (7445) - 2025 Cutting Season a total of 96 km has been cut, at an average cost of £515.61 per km.

Mechanical roding activities are close to completion. All machines have now completed their cutting routes other than 7125 – Long Reach, which has a small area left to complete.

1.3 **HAND RODING**

The Board's workforce has completed approx. 4km of hand roding works across the catchment during the reporting period.

**2 CLEANSING / INSPECTING PIPELINES AND CULVERTS**

One pipeline has been jetted and surveyed during this period –

<b>LOCATION/DRAIN</b>	<b>LENGTH (M)</b>
P41 Peartree Pipeline	70

**3 WATERCOURSE DE-SILTING 2025/26**

The below watercourses have been de-silted during this reporting period –

<b>LOCATION/DRAIN</b>	<b>LENGTH (M)</b>
P23 Hungerdyke West	493
P34 Moulton River Branch	1290
P38 Old Sea Bank	2629
P44 Rodyke Mill	1555
P46 Saracens Head	205

Further De-silting activities remain in progress.

The below culverts have been cleaned as part of the De-silting programme during this period –

<b>LOCATION/DRAIN</b>	<b>REMARKS</b>
P34 Moulton River Branch x2	Cleaned out by SHIDB
P44 Rodyke Mill x3	Cleaned out by SHIDB
P23 Hungerdyke West x3	Cleaned out by SHIDB

**4 BATTER / CHANNEL RE-PROFILING 2025/26**

There have been no re-profiling works during this reporting period.

## 5 BUSHING / TREE TRIMMING

Tree work has taken place on the below watercourses. A pre-check for nesting birds and bats was carried out prior to the works.

DRAIN	COMMENT
Fleet Haven	1 Fallen Tree.
Bransomes Drain	170m Bushing.
Draw Dyke East Drain	1 Fallen Tree.
Green Gate Drain	57m Bushing.
Moulton River Branch	Willow Tree – Trim & Tidy.
Old Sea Bank	319m Bushing.
Daisy Hall Drain	87m Bushing.
Savages Low	Trim & Tidy of 2 trees.
Moulton Common East	291m Bushing.
Crown Drain	153m Bushing.
Moulton River	Removal of dead willow & 30% reduction of ash tree. Approved by D. Fairchild (SHDC). Completed by contractor.

## 6 RUBBISH CLEARANCE

The following list shows rubbish removed from the Board's drains during this reporting period.

LOCATION	REMARKS
Donningtons Drain	4x Car tyres.
Peartree Hill Drain	8x Car tyres.
Delgate Bank	8x Car tyres, 1x tonne bag & full bucket.
Moulton River	1x Car tyre & concrete waste.
Sparks Lane Drain	Toys, 1x tonne bag, bucket & plastic sheet.
Snuffers Lane Drain	Car seats.
Holbeach Old River	1x Car tyre & full bin bags.
Fox Heading Drain	Carpet.
Little Holland Drain	Car door.
Town Drain	1x Cone & sacks.
Main Road Drain	1x Tonne bag, 1x car tyre & plastic.
Methringham's Drain	TV, microwave & armchair.
Ropers Lane Drain	Rubbish Bags & 3x car tyres.

Wheatmere Drain	1x Car tyre & general rubbish.
Old Exeter Drain	Gas Bottle.
Holbeach Bank	Road Barrier.
Neals Drain	Carpet & metal.
Little Holland Drain	11 Car tyres & general rubbish.
Little Holland Drain	3x Car tyre, wheel & general rubbish.
Whaplode River	Plastic Sheets.
Washway Road Drain	Plastic shed, road sign, metal & general rubbish.
Lords Drain	Car bumpers.
Lutton Eau	General rubbish.
Woad Lane Drain	Garden waste & bed.
Gedney Enclosure	General rubbish.
Hurnfields Drain	Air filter, tent, 2x fan, wood, plant pots & fire extinguisher.
Washway Drain	1x Tonne bag, rubble, 2x car tyres, tarpaulin & pillow.
Hazlewood Lane Drain	2x Car tyres & wheels.

## 7 VERMIN CONTROL

Routine vermin control continues to be carried out throughout the Board's area. Additional reported activity is being dealt with by the Board's vermin control contractor.

## 8 CHEMICAL WEED CONTROL

There has been no chemical weed control undertaken during this reporting period.

## 9 NEW ACCESS WORKS / PIPELINES

The following sections of watercourses have been piped in this reporting period.

Drain Name	Diameter (mm)	Material	Length (M)
Clowacre Drain (Spalding RFU) – replacement culvert	1500	Twinwall Plastic	18M

## 10 SLIP REPAIRS

The following slip repairs/bank repairs have been carried out in this reporting period using soil and around 1,500 tonnes of pitching stone.

Location/Drain	Length (m)
Foxes Low Drain	22
Andersons Drain x8	213
Holbeach St Marks Drain	10
Dawsmere Drain	58
Dawsmere Village Drain x2	17

## 11 MARKER POSTS

There have been no marker posts installed during this reporting period.

## 12 PUMPING STATIONS

No pumps have been refurbished during this reporting period.

## 13 SLUICES

Sutton Bridge Sluice is currently being operated to maintain the water level in the South Holland Main Drain at the winter level of 0.0m ODN.

## 14 EMPLOYEES

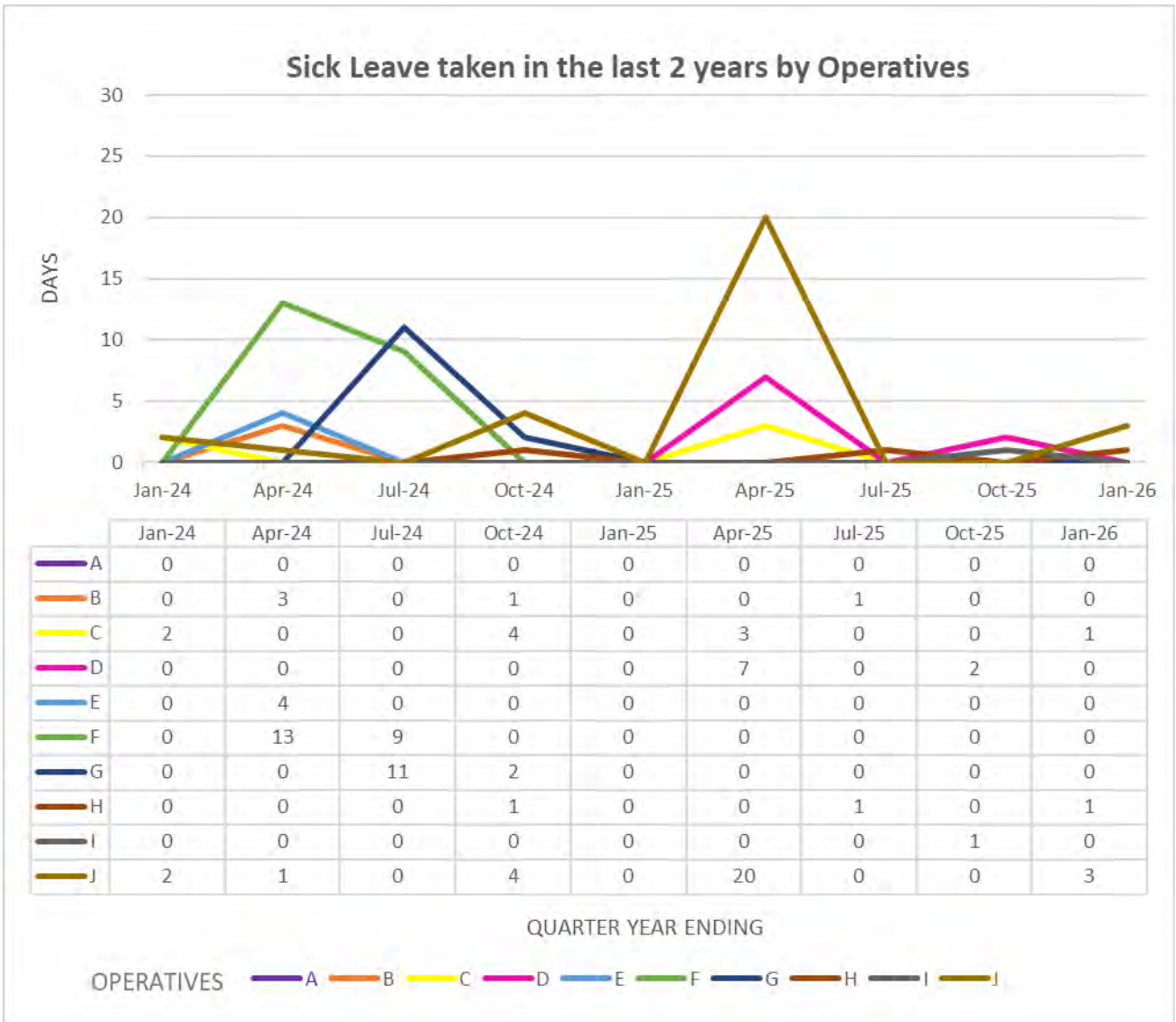
### 14.1 EMPLOYEES

The new Flood Risk Engineer commenced employment with the Board in November 2025.

### 14.2 SICKNESS

A total of 5 working days have been lost in this reporting period due to illness, up to 15 January 2026.

Please see the chart below showing sick leave taken by each operative currently employed by South Holland IDB, each quarter, over the last 2 year period, up to January 2026.



## 15 PLANT

15.1 Whilst at Toyota for an MOT, it was reported that the Toyota Hilux (AU62 OUS/7336), had severe damage to the chassis and brakes, and was not safe for use. This truck has been sold via tender for £1,200+VAT. A replacement vehicle has been purchased from Toyota.

Toyota Hilux, 2022 registration. Purchase Price Approx. £23,000.



## 16 RECHARGEABLE WORKS

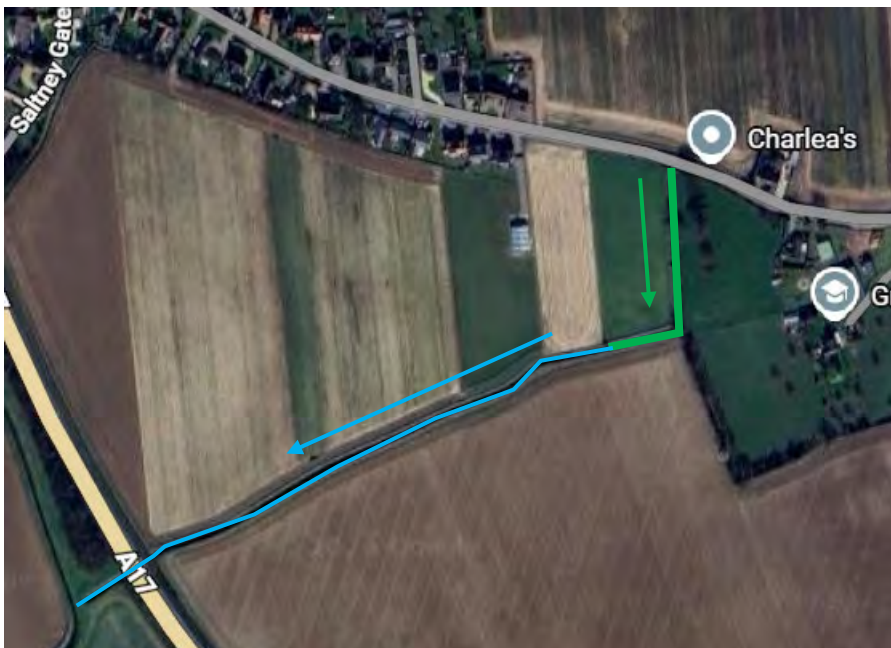
### 16.1 Sea Bank Cutting on Behalf of the Environmental Agency via PSCA

Since April, the Board's contractor has successfully carried out 5no. cuts for the Environment Agency, from Spalding, where the Coronation Channel meets the River Welland, through to Fosdyke Bridge, ending at Gedney Drove End on the RAF camp, and an additional section at Whitehouse Farm to West Lighthouse at Sutton Bridge (this section is only while the refurbishment of Luton Leam Sluice is being completed). The total sea bank cutting length is 31.76km. One cut remains to be completed within this financial year, this will be done in March 2026.

## 17 GENERAL

PROPOSED ABANDONMENT OF 170M OF P56 WASHWAY ROAD – SARACENS HEAD DRAIN. WHAT3WORDS: RECONNECT.DEFLATE.MUSICIAN

Following a review of watercourses on this year's de-silting list, it is proposed that the Board consider abandoning future maintenance of the 170m length of drain shown green on the plan below. As this is the upstream end of the Board maintained system, it is not considered detrimental to allow this drain to revert to a privately maintained watercourse. As such, it is **recommended** that the Board agree to abandon maintenance of this 170m length of watercourse.



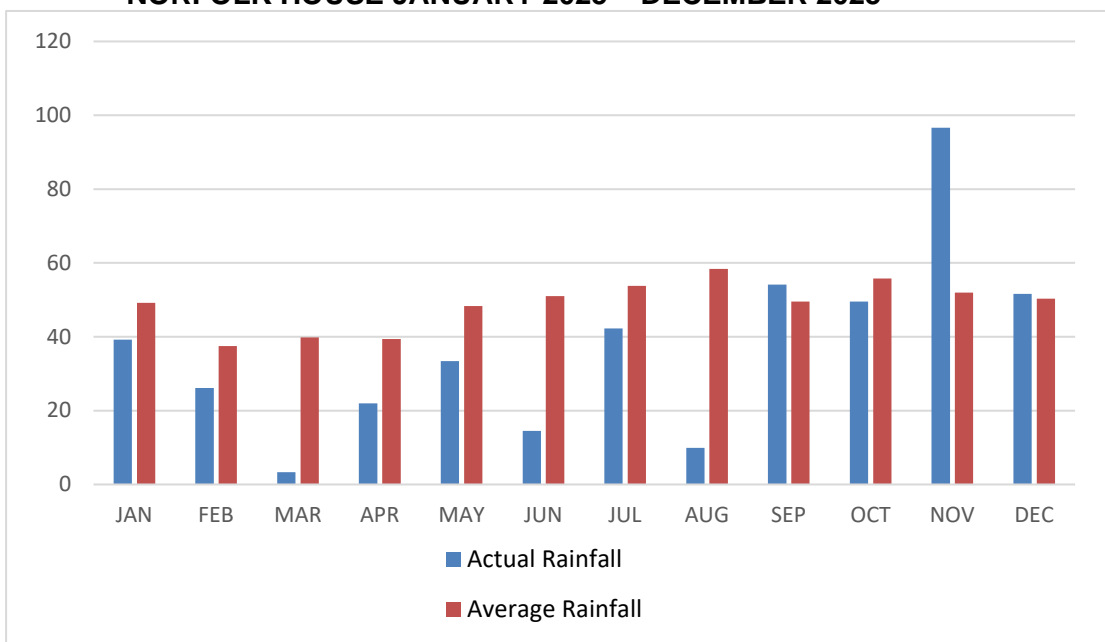
Plan showing length of watercourse proposed for abandonment in green - 170m of P56 Washway Road – Saracens Head Drain. Board's watercourses shown in blue.

**18 RAINFALL**

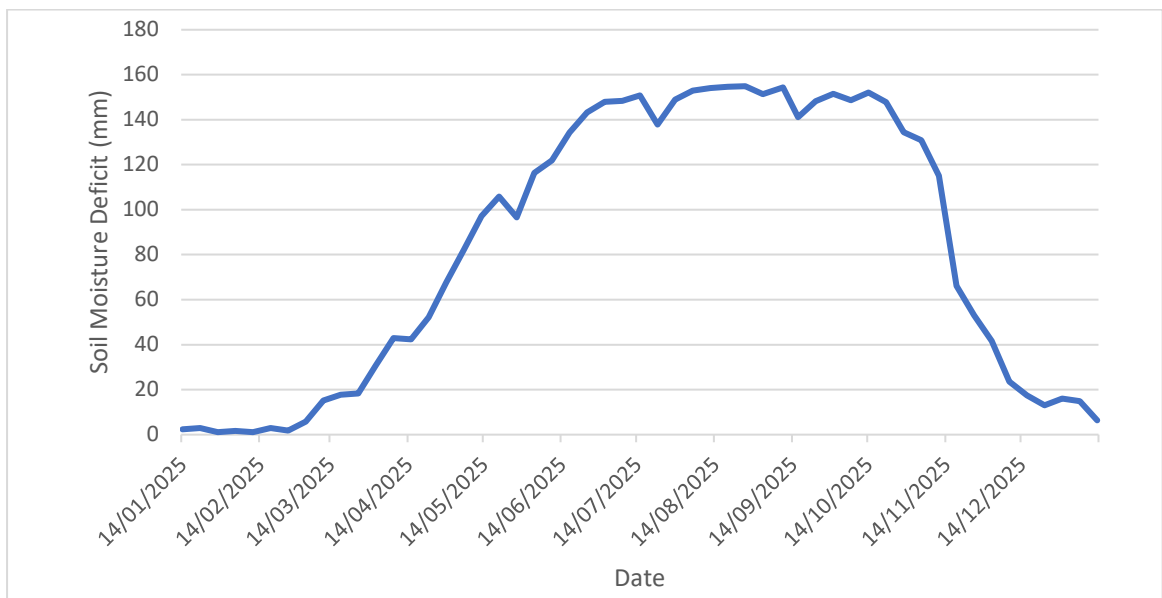
Rainfall statistics relating to stations in the Board’s area for the months of October, November, and December are as follows: (recordings in mm)

LOCATION	OCT		NOV		DEC		NO OF YEARS RECORDS KEPT
	REC.	AV.	REC.	AV.	REC.	AV.	
Gedney Marsh – Norfolk House	49.5	55.8	96.6	52.0	51.6	50.3	65
Holbeach – Marsh Reeves	48.5	59.5	96.7	51.2	64.7	45.8	39

**ACTUAL AND AVERAGE MONTHLY RAINFALL READINGS (MM)  
NORFOLK HOUSE JANUARY 2025 – DECEMBER 2025**

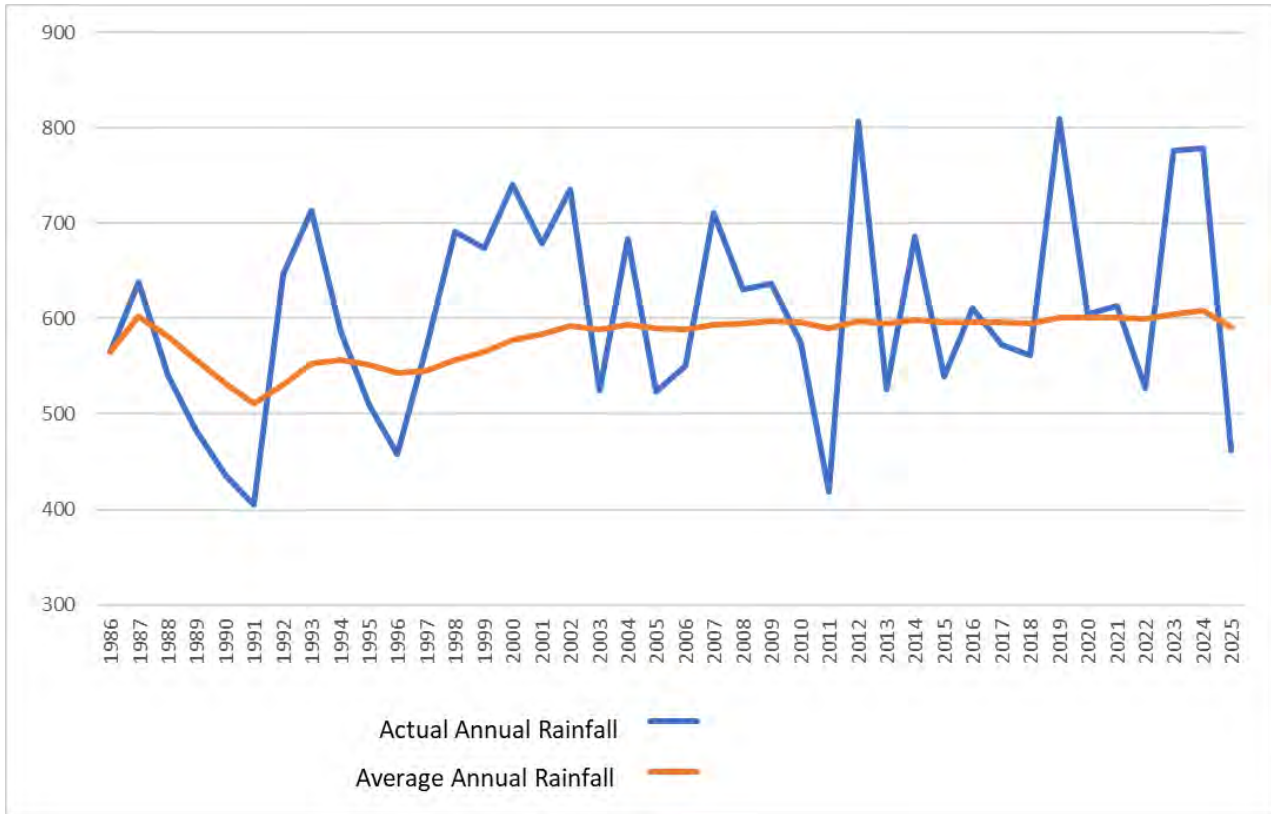


**SOIL MOISTURE DEFICIT (MM)  
SOUTH HOLLAND IDB DISTRICT JANUARY 2025 – DECEMBER 2025**



## ACTUAL AND AVERAGE ANNUAL RAINFALL READINGS (MM)

### MARSH REEVES



Year	Actual (mm)	Average (mm)	Year	Actual (mm)	Average (mm)
1986	565.9	565.9	2006	550.6	588.3
1987	637.7	601.8	2007	710.5	593.9
1988	540.3	581.3	2008	631	595.5
1989	482.1	556.5	2009	636.9	597.2
1990	435.5	532.3	2010	575.6	596.3
1991	404.4	511.0	2011	418	589.5
1992	646.8	530.4	2012	807	597.5
1993	713.9	553.3	2013	526	595.0
1994	586.4	557.0	2014	685.7	598.1
1995	510.1	552.3	2015	539.1	596.1
1996	457.5	543.7	2016	611.2	596.6
1997	571	546.0	2017	572.2	595.9
1998	691.4	557.2	2018	561.2	594.8
1999	673.7	565.5	2019	809	601.1
2000	740.5	577.1	2020	605	601.2
2001	679.1	583.5	2021	613.3	601.6
2002	735.5	592.5	2022	527.6	599.6
2003	525.2	588.7	2023	776.1	604.2
2004	683.6	593.7	2024	778.1	608.7
2005	523.1	590.2	2025	461.6	590.8

**KARL VINES**  
**AREA MANAGER**

**LEWIS TAYLOR**  
**OPERATIONS ENGINEER**

**22 January 2026**

# **ENVIRONMENTAL REPORT**

## **For the period 18 October 2025 to 22 January 2026**

### **1. INFORMATION FOR THE BOARD**

#### **1.1. UPDATE ON WILD RELEASES OF BEAVER**

Officers are pleased to report that ahead of a formal Beaver Advisory Group being created (if and when a wild release application is received by Natural England), officers have successfully established regular meetings with Natural England to satisfy the Boards that no wild releases of Beavers will be considered by Natural England without significant consultation with the relevant Internal Drainage Board. Officers will continue to develop this close working relationship to scrutinise any future application to release wild Beavers in or close to a WMA Drainage District. These meetings will also be used to flag or discuss unlicensed escapes or releases.

Thanks to the newly established meetings, officers have been in discussion with Natural England regarding the repatriation of two unlicensed wild beavers identified on the River Wensum in Norfolk and the Little Ouse River in Suffolk. Natural England have reassured officers that these unlicensed beavers are likely to be escapees from enclosures and are to be repatriated.

Officers have thoroughly researched ecology, impacts and management and licencing of European Beavers and are fully prepared to engage with any future applications (with Natural England) to release Wild Beaver, or with unlicensed escapees or illegal releases. Preparations include full training to operatives and staff on 12th January 2026.

### **2. BIODIVERSITY ACTION PLAN – UPDATE**

#### **2.1. MINK**

##### **2.1.1. WATERLIFE RECOVERY TRUST (WRT) - UPDATE**

The aim of the WRT charity is to eradicate mink throughout Great Britain via a partnership approach from many organisations. The WRT today sees partner organisations and volunteers trapping mink and seeing native wildlife rebound from Yorkshire through to Sussex, with more counties to likely sign up. The Environmental Manager continues to sit on this steering group to represent WMA interests.

The latest WRT steering group meeting was held and attended on the 09 January 2026. Edition 12 of the WRT newsletter produced for October 2025 and edition 13 produced for January 2026 provides some interesting information, updates on the project and its progress and can be found [here](#).

##### **2.1.2. SHIDB MINK PROJECT – UPDATE**

No Mink were caught in the SHIDB catchment during this period. 18 traps continue to work in the SHIDB area, managed by the Board.

#### **2.2. SHIDB BIODIVERSITY ACTION PLAN (BAP) – PROGRESS REVIEW 2025-2026**

The Biodiversity Action Plan for the SHIDB has been subject to an annual review of progress. Various actions have been undertaken during 2025 by the Board, mostly via the day to day running of the Boards Maintenance and Capital Scheme Delivery programmes. Some actions, however, are delivered via other organisations on behalf of the Board, where they receive funding from the Board to facilitate projects. A summary of the progress made thus far in 2025-26 can be found in [Appendix A](#)

#### **2.3. BOATMERE CREEK ENHANCEMENT**

A week of long-reach excavator work was undertaken in November 2025 on Boatmere Creek at Piccaver's Farm. Bank levelling works and reedbed management was undertaken (weed cutting & desilting) to the Boatmere Creek wetland site to create areas of reedbed and open water habitat and to encourage / improve the flow of water within the wetland area. This work would also enhance the pond and keep sections of it open for overwintering and breeding birds.



*Condition of the pond post maintenance at Boatmere Creek during the site visit on the 8<sup>th</sup> January 2026*

#### **2.4. SHIDB ANNUAL OTTER SURVEY**

As part of the BAP the environmental team monitored ten bridges in South Holland on 4<sup>th</sup> November 2025. This annual survey is undertaken to establish whether otters are actively using the IDB arterial watercourses in South Holland and if they are occupying or resting beneath bridge structures. Otter signs by way of spraint, footprints, feeding remains, a run/slide continue to be prevalent within the South Holland Internal Drainage District, and otters were using 5 out of the 10 bridges monitored; some of these bridges were not suitable for otters.

In June 2025, a survey of the artificial otter holt was undertaken by the Environment team which confirmed that the holt was being used, as indicated by spraint and prints outside the entrance

pipe and spraint inside the entrance pipe. This other evidence continues to demonstrate a very positive outcome for this artificial holt/couch site.



**Field signs identified during the annual survey - Photos 1-4 (left to right): Spraint & feeding remains (photo 1), spraint (photo 2 & 3) and prints (photo 4) found within the South Holland Internal Drainage District.**

## **2.5. SOUTH HOLLAND MAIN DRAIN – USE OF PURCHASED FLAIL MOUNTED CONVEYER**

As agreed in last year's Conservation Committee meeting, a second-hand conveyor and belt on the back of a tractor mounted flail was purchased to remove grass from the bank to a site at the top of the bank away from the floristically diverse locations. This meant the Environment Team wouldn't have to hand rake sections of steep bank to remove the flailed vegetation (as previously

done in January 2025) which is a laborious and back breaking job and is not an ideal method from the point of view of Musculo-skeletal impacts to staff.

The conveyor and belt hydraulics was fitted to the machine before using it in December 2025. Environment Officers and the SHIDB Operations team visited the South Holland Main drain on 11<sup>th</sup> December 2025 when the flail mounted conveyor was in first use to assess its effectiveness and the team are glad to report that the conveyor removed the flail material away from the bank face, with material placed both at the bottom of the bank face on the access strip and at the top of the bank face, away from the floristically diverse locations.

### 3. SCOPING VISITS DURING THE PERIOD:

Scoping visits were undertaken on the following drains by the Environment Team and SHIDB operations team:

- New Sea Bank (DRN206G3502) – 04/12/2025
- Badger Sett surveys – 04/12/2025
- South Holland Main Drain (Use of new flail mounted conveyor) – 11/12/2025
- Boatmere Creek – 08/01/2026
- Water vole surveys for bank reprofiling - 22/01/2026

### 4. ASSENTS/LICENCES GRANTED AND/OR APPLIED FOR DURING THE PERIOD:

Licence / WFD Assessment / Assent / Habitat Regulations Assessment	Applied	Granted
Boatmere Creek Wetland Management 2025 – WFD Assessment	N/A	30/10/2025
New Sea Bank Tree work – WFD Assessment	N/A	05/12/2025

### 5. TRAINING ATTENDED:

Date	Officer	Training Attended	Brief Description
05/11/25	CL	GLNP – Past, present and future	Annual conference of the GLNP looking at progress. This year the conference was looking at the last 8 years of progress in delivering Nature recovery to Lincolnshire and looking ahead to delivery of the Local Nature Recovery Strategy.
19/11/25	DP	CIEEM - Badger Ecology and Surveys training	This training event held at the Whisby Nature Reserve provided a comprehensive introduction to badger ecology and surveys. The training included an overview of badger ecology, relevant legislation, survey planning and techniques, field signs (including sett identification) and writing badger reports.
20/11/25 & 21/11/25	CH & EB	CIEEM -Tree Identification for Beginners training	This CIEEM course covered the following key areas; recognition and identification of common tree species, ancient woodland indicator plants, and the different habitats in which they grow best. The course also covered the relationships that exist between trees and other organisms, how trees grow and reproduce and epiphytes, mycorrhizal fungi and symbiotic relationships between tree species and their importance for biodiversity.
01/12/25	CL, EB, DP	ADA Environmental Forum	Meeting with partners of the ADA Environmental Forum to discuss relevant topics of the IDB's.

### 6. NON-COMPLIANCE

Nothing to report within this period.

## **7. COMPLAINTS**

None within this period.

**CAROLINE LABURN  
ENVIRONMENTAL MANAGER  
FEBRUARY 2026**

# Sustainable Development Report

## 1. REPORTING PERIOD

This planning report covers the reporting period 18 October 2025 to 23 January 2026.

## 2. CONSENT APPLICATIONS

There are currently 35 consent applications being processed. The most common types of consent that the Board receive and determine in its regulatory capacity are set out in the table below alongside the current breakdown of cases.

<i>Application Type</i>	<i>Number</i>
Byelaw 3 (B3) – Discharge of Treated Foul Water (TFW):	3
Byelaw 3 (B3) – Discharge of Surface Water (SW):	10
Byelaw 4 (B4) / Section 23 (S23), LDA 1991 – Alteration of watercourse:	7
Byelaw 10 (B10)– Works within 9 m of a Board’s maintained watercourse:	15
Total:	35

There is one application requiring consideration by the Board in this report, detailed in section 2.1 below.

### 2.1. **26\_34395\_C: Section 23, LDA 1991 application at West Drove South, Gedney Hill W3W: seating.ditched.importing**

An application has been received to install a 23m culvert in the Board arterial (not owned) watercourse known as E05 Bridgefords Drain (DRN196P0502) using a 600mm internal diameter pipe with a sandbag headwall (location shown in Figures 1 and 2 below). This application was previously submitted and approved by the Board on 4<sup>th</sup> August 2020. However, the consent approval has now lapsed, and the applicants need to reapply for consent to complete the works.

The culvert will facilitate access to the field from West Drove South. Officers have visited the site and the Board’s Works Manager has confirmed that this section of open watercourse is currently difficult to maintain.

**Officer Recommendation:** Officers recommend that this application is reapproved subject to the Board’s standard conditions and specifications.



Figure 1 - Location plan. Arterial watercourses shown in dark blue.

### 3. CONSENTS DETERMINED

During this reporting period, the following 12 consents under the Land Drainage Act 1991 and Board's Byelaws have been determined by Officers in accordance with their delegated authority.

Case. Ref.	Case File Sub-type	Location / Site Name	Description of Application or Proposal	Outcome
22_07571_C	Byelaw 10	Eaugate Road, Moulton Chapel	Hedge, fence and access track and outfall apparatus within 9m of arterial watercourse	Granted 21/10/2025
24_28426_C	Byelaw 3 Surface Water	Eaugate Road, Moulton Chapel	Discharge of surface water from 480 m <sup>2</sup>	Granted 21/10/2025
24_28427_C	Byelaw 3 Treated Foul Water	Eaugate Road, Moulton Chapel	Discharge of treated foul water from 1 dwelling into an arterial watercourse	Granted 21/10/2025
24_29246_C	Byelaw 10	Broadgate, Gedney	Fence line, gates and hedging within 9m of arterial watercourse	Granted 16/12/2025

<b>Case. Ref.</b>	<b>Case File Sub-type</b>	<b>Location / Site Name</b>	<b>Description of Application or Proposal</b>	<b>Outcome</b>
25_32103_C	Section 23, LDA 1991	Branches Lane, Holbeach	14m culvert	Granted 28/10/2025
25_32104_C	Section 23, LDA 1991	Mill Bank, Holbeach	12m culvert	Granted 28/10/2025
25_33084_C	Byelaw 3 Surface Water	Neville Avenue, Spalding	Discharge of surface water from 1330m <sup>2</sup>	Granted 03/12/2025
25_33266_C	Section 23, LDA 1991	Bullock's Short Gate, Gedney	12m culvert	Granted 08/12/2025
25_33387_C	Byelaw 3 Surface Water	Old Main Road, Fleet Hargate, Spalding	Amended Consent. Discharge of surface water from 1946 m <sup>2</sup>	Granted 28/10/2025
25_33429_C	Byelaw 10	Skelton Drive, Long Sutton	Fence line and gate within 9m of arterial watercourse	Granted 08/12/2025
25_33902_C	Byelaw 10	Ravens Bank, Whaplode St Catherines	Fence line within 9m of arterial watercourse	Granted 12/12/2025
25_33936_C	Byelaw 3 Surface Water	Fleet Road, Fleet Hargate	Amended Consent. Discharge of surface water from 2550 m <sup>2</sup>	Granted 18/12/2025

#### **4. PLANNING COMMENTS**

Officers have provided comments on 75 applications that are either in or could impact on the Board's Internal Drainage District. 3 of these applications are for major development and are summarised below;

<b>Planning App. Ref.</b>	<b>Location / Site Name</b>	<b>Description</b>
H22-0077-25	Broadgate, Weston Hills	Residential Development (24 Dwellings)
H23-0313-25	Peartree Hill Road, Whaplode	Commercial Development
PL/0066/24	Rangell Gate, Spalding	Commercial Development

Additionally, officers continue to engage with the following Nationally Significant Infrastructure Projects which are at the pre-application stage of applying to the Planning Inspectorate for a Development Consent Order (DCO):

Project	Planning Status	Board Update
National Grid Eastern Green Link 3 & 4 (Electricity Transmission)	Pre-application	Very significant project for SHIDB: 155 watercourse crossings planned for underground cables and temporary haul road, including 50 over/under Board-maintained drains. Officers liaising closely with developer in relation to technical aspects (drainage, flood risk, watercourse crossing methodology / locations), legal aspects (consenting process), cost recovery (agreement in draft) and estates matters (land ownership, survey access, pending separate cost recovery agreement). DCO application expected August 2026.
Outer Dowsing Offshore Wind (Windfarm / Electricity Transmission)	Determination	Planning Examination closed; Development Consent decision has been set back to February 2026. Protective provisions and cost recovery agreements in place.
Ossian Offshore Wind (Windfarm / Electricity Transmission)	Pre-application	Project has been paused until early 2026. SHIDB to engage with project via Hydrology & Flood Risk Expert Topic Group. Discussions regarding estates matters (survey access over Board land) paused. DCO application expected October 2027.
National Grid Grimsby to Walpole (Electricity Transmission)	Pre-application	Another significant project for SHIDB: 64 temporary watercourse crossings for access road for installation of new 400kV power lines and two new substations at Weston Marsh. Officers liaising closely with developer in relation to technical aspects (drainage, flood risk, watercourse crossing methodology / locations), legal aspects (consenting process), cost recovery and estates matters (land ownership, survey access). DCO application expected June 2027.

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Meridian Solar (Solar Farm / Electricity Transmission)

Pre-application

Solar panels, connecting cable infrastructure (overhead and underground), battery energy storage system and substation planned for SHIDD. Officers liaising with developer in relation to estates matters (survey access over Board land), flood risk, drainage strategy and watercourse crossings. Further consultation is ongoing for proposed extended development boundary at Weston Marsh. Further discussion needed on cost recovery, and drainage authority interests in development consent order. DCO application expected March 2026.

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Weston Marsh to East Leicestershire (Electricity Transmission)

Pre-application

Only part of proposal within SHIDD is <1km overhead 400kV cables / pylons between Weston Marsh substation and River Welland. SHIDB engaged with developer (National Grid) at public information event ahead of statutory consultation (stage 1). Cost recovery to be agreed and legal aspects to be considered as proposals are developed. DCO application expected Spring 2028.

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## 5. FEES

There have been 3 development contribution fees invoiced or paid during the reporting period. These fees are detailed below;

<b>Case ref(s)</b>	<b>Date invoiced</b>	<b>Amount (no VAT)</b>	<b>Date Paid</b>
25_30605_C (SW)	18.09.2025	£14,507.85	31.10.2025
25_28426_C (SW)	22.10.2025	£907.20	23.10.2025
25_33084_C (SW)	10.12.2025	£2,699.90	19.12.2025

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**CATHRYN BRADY**  
**HEAD OF CATCHMENT SERVICES**  
**JANUARY 2026**

## SOUTH HOLLAND IDB

### SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/09/2025

Payment Date To : 30/11/2025

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>Amount Paid This Period</u>
AD0101	ADC (East Anglia) Ltd	Culvert Jetting Services	937.50
AN0101	Anglo Plant Ltd	Parts	216.00
AR0141	Arco Ltd	PPE/Small Tools/Consumables	441.03
BA0001	Barrett Steel Ltd T/A Newark Steel	Parts	1,250.16
BL0002	Black Sluice IDB	Capital Works	7,562.50
BL0266	Blueline Trailers	Trailer Parts	158.40
BO0003	Bosmans Water Management	Capital Works	110,440.56
BO0004	Boston & North Wash Training	Training	1,008.00
BO0205	BOC Ltd	Oxygen/Acetylene	28.80
BR0200	Breedon Trading Ltd	Aggregates	4,657.20
BR0201	British Gas Electricity	PS Electricity	2,211.96
BR0203	Breheny Civil Engineering	Capital Works	556,659.56
BR0204	Stantec UK Limited	Capital Works	26,930.40
BR0211	BT Payment Services Ltd	Telephone Bill	2,948.37
BU0203	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies	346.16
BU0205	B A Bush & Son Ltd	Tyres/Repairs	2,269.65
CA0302	Fred Campling & Sons	Excavator Transport	3,792.00
CH0301	Chisletts (Spalding) Ltd	Plant Hire/Parts	1,337.15
CH0303	Chandlers (Farm Equipment) Ltd	PPE/Service/Small Tools	2,784.10
CO0002	T Collin	Vermin Control	605.54
CV0001	CV Systems Ltd	Annual PS Testing	2,429.28
DO0402	Ernest Doe & Sons Ltd	Parts/Repairs	2,628.67
DV0001	DVLA	Vehicle Tax	1,290.75
ED0002	EDF Energy Customers Ltd	PS Electricity	31,447.43
EDF001	EDF Energy Customers Ltd - PS01	PS Electricity	1,588.77
EDF002	EDF Energy Customers Ltd - PS02	PS Electricity	875.57
EDF004	EDF Energy Customers Ltd - PS04	PS Electricity	725.82
EDF005	EDF Energy Customers Ltd - PS05	PS Electricity	402.92
EDF006	EDF Energy Customers Ltd - PS06	PS Electricity	2,251.73
EDF007	EDF Energy Customers Ltd - PS07	PS Electricity	464.06
EDF009	EDF Energy Customers Ltd - PS09	PS Electricity	2,338.60
EDF011	EDF Energy Customers Ltd - PS11	PS Electricity	204.07
EDF013	EDF Energy Customers Ltd - PS13	PS Electricity	2,328.66
EDF014	EDF Energy Customers Ltd - PS14	PS Electricity	4,246.90
EDF015	EDF Energy Customers Ltd - PS15	PS Electricity	65.55
EDF016	EDF Energy Customers Ltd - PS16	PS Electricity	2,478.37
EDF018	EDF Energy Customers Ltd - O&W	PS Electricity	9,176.20
EE0001	EE	Sims	614.76
EN0519	Energas Ltd	Gas Cylinder Rental	52.35
EN0528	Environment Agency	Precept	72,917.50
EP0529	EPH Supplies (Wholesale) Ltd	Electrical Components	2,056.72
EU0001	EU Ltd	Parts	126.88

## SOUTH HOLLAND IDB

### SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/09/2025

Payment Date To : 30/11/2025

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>Amount Paid This Period</u>
FE0004	Fenland Fire Appliance LLP	Fire Extinguishers/Service	247.20
FI0002	Finning (UK) Ltd	Parts/Service	683.95
GM0101	GMB National Administration Unit	Union Subscriptions	226.20
HA0826	Hargrave Agriculture Ltd	Assorted Components/PPE	749.93
HI0802	R J H Supplies Ltd	Assorted Components/PPE	759.11
HO0811	Hortech Systems Ltd	Parts	39.40
HS0002	HS Ecology	Botanical Surveys	397.80
HS0003	H S Q E Vital Skills	Training	300.00
IN0901	Inland Revenue	PAYE/N.I	44,025.33
JF0002	JFC Plastics Limited	Delineator Posts	4,314.00
KW0001	K & W Mechanical Services Ltd	Parts	162.60
LE1202	A C Leigh	Key Cut & Locks	6,796.60
LI0001	Listers Toyota Boston	MOT/Services	3,239.98
LI0004	Lincolnshire Fuels	Fuel	15,634.87
MA1309	Mastenbroek Ltd	Parts	4,256.65
MI0001	Millbeck Communications	Comms for Solar Panels	34.20
O20001	O2 UK Limited	Mobile Phones	555.31
OF1501	Ofcom	Radio Licence Fees	75.00
PE0001	Perfect Circle JV Ltd	Capital Works	20,903.20
PE1631	Pearson Hydraulics Ltd	Hydraulic Parts	702.94
PE1636	Perry's Pumps Ltd	Pump Refurbishment	22,620.00
PR1668	Prudential Local Government AVC	AVC	345.36
RI0001	Rix Petroleum (Spalding) Ltd	Fuel	13,310.46
RO0003	Rockall Safety Ltd	Gas Monitors	893.28
SC0005	SC Electrical Contracting Ltd	Alarm Installation	601.68
SH1901	SHOC Consultancy Ltd	Training	358.80
SM1930	Smiths Electrical Ltd	PS Standby/Call Out	1,872.00
SO1940	South Lincs Plant Hire & Sales Ltd	Plant Hire	293.88
ST0003	Steven Eagell Toyota Peterborough	Toyota Hilux	28,200.00
ST1986	Start Traffic Ltd	Signage	212.00
ST1988	E Sterma & Son	Tree Works	1,992.00
TB2001	TBC Ltd	Engineering Supplies	689.48
TM2001	TMC Lifting & Engineering Supplies	Parts	746.61
TO2030	Town & County Engineering	Parts/PPE	559.79
TR2003	The Training Association (WEST)	Training	414.00
VO2201	SMT GB Ltd	Services/Parts	5,948.89
WA2302	Walton Loo Hire	Loo Hire	1,584.00
WA2304	Watson Fuels (UK) Ltd	Fuel	8,384.88
WA2310	Watling JCB Ltd	Parts	1,330.63
WA2345	Water Management Alliance	Staff Recharges/Onebill	58,489.59
WC2301	WCF Chandlers	Fuel	9,043.54
WI0002	Witham Group	Oil	1,730.59

## SOUTH HOLLAND IDB

### SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/09/2025

Payment Date To : 30/11/2025

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>Amount Paid This Period</u>
WI2306	T Wilkinson	Vermin Control	2,249.60
WO2310	D W Woods Landscaping Ltd	Vegetation Clearance/Recharge	40,553.30
WO2311	A Woods	Parts/Services/Repairs	53.96
WR2311	Philip G Wright Excavations Ltd	Plant Hire	1,296.00
WY0001	West Yorkshire Pension Fund	Superannuation/Pension Deficit	105,500.82
YO0001	York Survey Supply	Materials	81.00

Please note that the amounts shown above include Vat £1,280,757.01

From: 01 April 2025  
To: 30 November 2025

Period To: 8  
Year Ended: 31 March 2026

Notes	Income and Expenditure	Y-T-D BUDGET £	Y-T-D ACTUAL £	Y-T-D VARIANCE £	ANNUAL BUDGET £	PROJECTED OUT-TURN £	PROJECTED VARIANCE £
<b><u>Income</u></b>							
	Occupiers Drainage Rates	1,520,947	1,520,947	0	1,520,947	1,520,947	0
1.	Special Levies Issued by the Board	1,853,340	1,853,340	0	1,853,340	1,853,340	0
	Grants Applied	1,926,349	1,894,124	-32,225	2,889,523	4,365,000	1,475,477
	Tranche Funding Income Applied	0	198,509	198,509	0	1,766,800	1,766,800
	Rental Income	815	180	-635	1,223	1,223	0
	Income from Rechargeable Works	667	235,235	234,568	1,000	235,235	234,235
	Investment Interest	93,333	123,489	30,156	140,000	204,000	64,000
	Development Contributions	0	0	0	0	188,183	188,183
2i.	Other Income	127,592	167,068	39,476	285,659	302,553	16,894
	<b>Total Income</b>	<b>£5,523,043</b>	<b>£5,992,892</b>	<b>£469,849</b>	<b>£6,691,692</b>	<b>£10,437,281</b>	<b>£3,745,589</b>
<b><u>Less Expenditure</u></b>							
4.	Capital Works	2,243,015	1,975,021	267,994	3,364,523	4,840,000	-1,475,477
	Tranche Funding Expenditure	0	198,509	-198,509	0	1,766,800	-1,766,800
	Environment Agency Precept	150,210	145,835	4,375	150,210	145,835	4,375
5.	Maintenance Works	1,629,789	1,579,711	50,077	2,581,661	2,584,674	-3,013
6.	Administration Charges	432,356	423,940	8,416	627,545	646,985	-19,440
	Cost of Rechargeable Works	0	165,192	-165,192	0	232,235	-232,235
3.	Net Deficit/(Surplus) on Operating Accounts	0	-157,864	157,864	0	0	0
	<b>Total Expenditure</b>	<b>£4,455,370</b>	<b>£4,330,344</b>	<b>£125,025</b>	<b>£6,723,939</b>	<b>£10,216,529</b>	<b>-£3,492,590</b>
	Profit/(Loss) on Disposal of Fixed Assets	£0	£1,669	£1,669	£0	£1,669	£1,669
7.	<b>Net Surplus/(Deficit)</b>	<b>£1,067,673</b>	<b>£1,664,217</b>	<b>£596,543</b>	<b>-£32,247</b>	<b>£222,421</b>	<b>£254,668</b>

From: 01 April 2025  
To: 30 November 2025

Period To: 8  
Year Ended: 31 March 2026

Notes	Balance Sheet as at 30-11-2025	Opening Balance £	Movement This Year £	Closing Balance £
<b>8. Fixed Assets</b>				
Land and Buildings		489,014	-8,603	480,411
Plant and Equipment		1,027,324	-92,572	934,752
Office and RT Equipment		0	0	0
Pumping Stations		0	0	0
		<b>1,516,338</b>	<b>-101,175</b>	<b>1,415,163</b>
<b>Current Assets</b>				
9. Bank Account		255,699	43,432	299,131
Stock		12,658	-4,816	7,842
10. Trade Debtors		42,729	-4,595	38,134
11. Work in Progress		0	0	0
Staff Health Insurance		0	114	114
12. Term Deposits		4,750,000	1,750,000	6,500,000
13. Drainage Rates and Special Levies Due		9,483	20,399	29,882
Prepayments		0	0	0
Prepayments/(Due) to WMA		-69,256	61,062	-8,194
Accrued Interest		0	0	0
VAT Due		143,718	-45,059	98,659
14. Grants Due		0	0	0
		<b>5,145,031</b>	<b>1,820,537</b>	<b>6,965,568</b>
<b>Less Current Liabilities</b>				
Trade Creditors		279,917	-215,011	64,905
Accruals		341,527	546	342,072
Payroll Controls		0	0	0
Payments Received in Advance		2,872	305,524	308,396
		<b>624,316</b>	<b>91,058</b>	<b>715,373</b>
<b>Net Current Assets</b>		<b>4,520,716</b>	<b>1,729,479</b>	<b>6,250,195</b>
<b>Less Long Term Liabilities</b>				
22. Pension Liability		3,031,000	0	3,031,000
<b>Net Assets</b>		<b>£3,006,054</b>	<b>£1,628,304</b>	<b>£4,634,358</b>
<b>Reserves</b>				
<b>Earmarked</b>				
15. General Reserve		1,095,898	1,664,217	2,760,114
16. Development Reserve		993,483	0	993,483
17. Plant Reserve		1,742,911	0	1,742,911
18. Capital Works Reserve		931,232	0	931,232
20. Grants Reserve		858,817	-794,124	64,693
Grant Reserve Tranche 1 + 2		0	758,211	758,211
		<b>5,622,341</b>	<b>1,628,304</b>	<b>7,250,645</b>
<b>Non-Distributable</b>				
19. Revaluation Reserve		414,713	0	414,713
21. Pension Reserve		-3,031,000	0	-3,031,000
		<b>-2,616,287</b>	<b>0</b>	<b>-2,616,287</b>
<b>Total Reserves</b>		<b>£3,006,054</b>	<b>£1,628,304</b>	<b>£4,634,358</b>

S JEFFREY BSc (Hons) FCCA CPFA  
CHIEF FINANCIAL OFFICER

**From: 01 April 2025**  
**To: 30 November 2025**

**Period To: 8**  
**Year Ended: 31 March 2026**

**Note Notes to the Accounts**

1. Special Levies collected from constituent Billing Authorities were as follows:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
South Holland District Council	1,852,050	1,852,050
Boston Borough Council	1,290	1,290
	<b>1,853,340</b>	<b>1,853,340</b>

- 2i. Other Income is made up as follows:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Shared Income from WMA	127,592	161,909
Sundry Income	0	809
Summons Costs	0	4,350
	<b>127,592</b>	<b>167,068</b>

3. The Net Operating Deficit/(Surplus) for this year is made up as follows:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Labour Operations Account	0	-76,613
Mobile Plant Operations Account	0	-81,251
	<b>0</b>	<b>-157,864</b>

Detailed operating surpluses/(deficits) for the Labour Operations Account and each item of mobile plant are shown in the Labour Operations and Mobile Plant Operations Reports, which can be made available to members on request.

4. The gross cost of each capital scheme is approved by the Board annually and detailed on the schedule of capital works as managed by the Area Manager, which can be made available to members on request. The Grants Due/(Unapplied) also correspond with the figures shown on the Balance Sheet. The Plant and Development Committee scrutinise this Report every year.

5. The detailed maintenance operations in each sub catchment is approved by the Board annually and shown on the schedule of maintenance works as controlled by the Operations Manager, which can be made available to members on request. Expenditure is summarised as follows:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Labour Charges	466,287	498,489
Plant Charges	312,380	373,522
Out-sourced Work	115,467	117,010
Materials	98,000	54,792
Electricity	131,333	78,932
Telemetry	11,317	5,340
Insurance	56,100	51,415
Contingency	17,018	0
Compensation	146,000	145,656
<b>Direct Works</b>	<b>1,353,901</b>	<b>1,325,156</b>
Technical Support Staff Costs	203,109	220,149
Other Technical Support Costs	63,779	23,813
Biodiversity Action Plan Costs	9,000	10,593
<b>Maintenance Works</b>	<b>1,629,789</b>	<b>1,579,711</b>

**From: 01 April 2025**  
**To: 30 November 2025**

**Period To: 8**  
**Year Ended: 31 March 2026**

**Note Notes to the Accounts**

- 6(i). Administration charges reflect the Board's share of consortium expenditure (excluding the technical support costs, which are included in the maintenance works expenditure). Detailed expenditure is monitored by the Consortium Management Committee and the Board every three months:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Administration Staff Costs	88,635	90,430
Other Administration Costs	129,785	130,555
Depreciation - Marsh Reeves Refurbishment	8,603	8,603
Drainage Rates AV (Increases)/Decreases	12,000	719
Sundry Expenses	0	163
Pension Deficit Recovery Payments	175,333	175,333
Sundry Debtors Written Off	0	0
Settlement Discount Taken	18,000	18,137
	<u>432,356</u>	<u>423,940</u>

- 6(ii). **Consortium Charges**

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
<u>Expenses</u>		
Technical Support Staff (note 5)	203,109	220,149
Other Technical Support (note 5)	63,779	23,813
Administration Staff Costs (note 6i)	88,635	90,430
Other Administration Costs (Note 6i)	129,785	130,555
Less: Shared Income from the WMA (note 2i)	-127,592	-161,909
<b>Net Consortium Charge</b>	<u><b>357,715</b></u>	<u><b>303,038</b></u>

7. At the time of preparing the Estimates for 2025/26, the Board planned to finance the estimated net deficit as follows:

	<u>Budget</u>
Transfer from the Capital Works Reserve	0
Transfer from the Development Reserve	0
Transfer from the Plant Reserve	0
Transfer from the Partnership Working Reserve	0
Reducing/(Inc.) the Balance of the General Reserve	-32,247
(=) Original Estimated Net Deficit	<u>-32,247</u>
(-) FDGiA Subsequently Awarded by EA	0
(=) Estimated Net Deficit	<u>-32,247</u>

8. **TANGIBLE FIXED ASSETS**

	<b>Pumping Stations</b>	<b>Land and Buildings</b>	<b>Plant and Equipment</b>	<b>Total</b>
<b>Cost</b>				
Opening Balance as at 1-4-2025	156,750	931,257	2,449,477	3,537,484
(+) Additions	0	0	58,750	58,750
(-) Disposals	0	0	-24,828	-24,828
Closing Balance as at 30-11-2025	<u>156,750</u>	<u>931,257</u>	<u>2,483,399</u>	<u>3,571,406</u>
<b>Depreciation</b>				
Opening Balance as at 1-4-2025	156,750	442,243	1,422,153	2,021,146
(+) Depreciation Charge for Year	0	8,603	150,171	158,774
(-) Accumulated Depreciation Written Out on Disposal	0	0	-23,677	-23,677
Closing Balance as at 30-11-2025	<u>156,750</u>	<u>450,846</u>	<u>1,548,647</u>	<u>2,156,243</u>
Net Book Value at 1-4-2025	<b>0</b>	<b>489,014</b>	<b>1,027,324</b>	<b>1,516,338</b>
Net Book Value at 30-11-2025	<b>0</b>	<b>480,411</b>	<b>934,752</b>	<b>1,415,163</b>

Full details of all movements during this year are recorded in the Board's Fixed Asset Register, which is available on request.

**From: 01 April 2025**  
**To: 30 November 2025**

**Period To: 8**  
**Year Ended: 31 March 2026**

**Note Notes to the Accounts**

9. Additional sums are now being invested on the short term money market to maximise the return on the working balances, in accordance with the Board's Investment Policy. The Bank Current Account is reconciled as follows:

	<u>2024/25</u>	<u>2025/26</u>
Opening Balance as at 1-4-2025	3,346	255,699
Receipts	8,847,336	9,125,431
Payments	-8,594,983	-9,081,998
Closing Balance as at 30-11-2025	<u>255,699</u>	<u>299,131</u>
Balance on Statement as at 30-11-2025	255,628	299,131
Less: Unpresented Payments	0	0
Add: Unpresented Receipts	71	0
Closing Balance as at 30-11-2025	<u>255,699</u>	<u>299,131</u>

10. The Aged Debtor profile is currently as follows:

Debt period	Amount	Number of Debtors
<=30 days	37,955	4
>30 days and <=60 days	139	1
>60 days and <=90 days	0	0
>90 days	40	1
	<u>38,134</u>	<u>6</u>

>90 days	Amount	Inv. Date	Originator
Mrs L J Bojang	40	24/10/2024	K. Vines
	<u>40</u>		

11. Work in Progress (WIP) is currently made up of the following jobs:

Customer	Amount
	<u>0</u>

12. Term Deposits are currently as follows:

Financial Institution	Capital	Investment Date	Maturity Date	Interest Rate
Nottingham Building Society	500,000	06/05/2025	08/12/2025	3.98%
Vernon Building Society	500,000	28/08/2025	18/12/2025	4.00%
Newcastle Building Society	250,000	01/09/2025	18/12/2025	3.98%
Progressive Building Society	500,000	01/09/2025	14/01/2026	4.00%
National Counties Building Society	500,000	08/09/2025	14/01/2026	3.96%
Melton Mowbray Building Society	250,000	12/09/2025	14/01/2026	4.05%
Melton Mowbray Building Society	500,000	27/11/2025	14/01/2026	4.00%
West Bromwich Building Society	500,000	14/10/2025	29/01/2026	3.92%
Progressive Building Society	250,000	22/10/2025	29/01/2026	3.95%
Newbury Building Society	250,000	06/11/2025	29/01/2026	3.90%
Furness Building Society	500,000	30/10/2025	12/02/2026	4.05%
Newbury Building Society	500,000	06/11/2025	12/02/2026	3.90%
Furness Building Society	500,000	06/11/2025	26/02/2026	3.90%
Vernon Building Society	500,000	13/11/2025	12/03/2026	3.89%
National Counties Building Society	500,000	27/11/2025	14/04/2026	3.83%
	<u>6,500,000</u>			

13. Special Levies are paid by Constituent Councils in two halves due on 1 May and 1 November every year. There are currently 74 Ratepayers that have not paid their Drainage Rates for 2025/26, as compared to 100 Ratepayers this time last year. Summarised transactions for Drainage Rates and Special Levies during the year are as follows:

	<u>2024/25</u>	<u>2025/26</u>
Arrears b/fwd	-3,097	9,483
Drainage Rates for the Year	1,437,660	1,521,222
Special Levies for the Year	1,747,295	1,853,672
New Assessments	2,777	3,425
Value Decreases	-23,904	-25,676
Value Increases	21,139	22,337
Payments Received	-3,042,763	-3,208,482
Settlement Discount	-17,154	-18,137
Returned/(Represented) Amounts	24,781	1,279
Paid Refund	65	4,522
Summons Collection Costs	1,875	4,350
Irrecoverables and Write Offs	-481	-1,237
Sundry Adjustments	9	-174
Compensation	-138,719	-136,702
Arrears c/fwd	<u>51</u>	<u>9,483</u>
		<u>29,882</u>

**From: 01 April 2025**  
**To: 30 November 2025**

**Period To: 8**  
**Year Ended: 31 March 2026**

**Note Notes to the Accounts**

14. Grants Due on the following scheme

	<u>2024/25</u>	<u>2025/26</u>
	0	0
	<b>0</b>	<b>0</b>

15. Movements on the General Reserve are made up as follows:

	<u>2024/25</u>	<u>2025/26</u>
Opening Balance as at 1-4-2025	774,877	1,095,898
Net Surplus/(Deficit) for the Year	717,292	1,664,217
Net Transfer (to)/from Capital Works Reserve	-232,375	0
Net Contributions Transferred (to)/from Development Reserve	-46,620	0
Transfer Balance(to)/from Plant Reserve	-117,276	0
<b>Closing Balance as at 30-11-2025</b>	<b>1,095,898</b>	<b>2,760,114</b>

16. Movements on the Development Reserve are made up as follows:

	<u>2024/25</u>	<u>2025/26</u>
Opening Balance as at 1-4-2025	946,863	993,483
Net Contributions Transferred from General Reserve	46,620	0
<b>Closing Balance as at 30-11-2025</b>	<b>993,483</b>	<b>993,483</b>

17. Movements on the Plant Reserve are made up as follows:

	<u>2024/25</u>	<u>2025/26</u>
Opening Balance as at 1-4-2025	1,625,635	1,742,911
Net Contributions Transferred from General Reserve	117,276	0
<b>Closing Balance as at 30-11-2025</b>	<b>1,742,911</b>	<b>1,742,911</b>

18. The Capital Works Reserve is currently made up as follows:

	<u>2024/25</u>	<u>Tfr from/(to)</u>	<u>2025/26</u>
		<u>Gen. Reserve</u>	
N/A Unallocated, available for partnership working	200,000	0	200,000
SCH18 Telemetry	51,557	0	51,557
ASSORT. Catchment Modelling + Minor Capital Works	128,300	0	128,300
SCH68 Dawsmere Pumping Station Refurbishment (incl Weedscreen)	911	0	911
SCH80 Holbeach Drainage Study	30,916	0	30,916
SCH83 South Holland Main Drain Study	90,548	0	90,548
SCH87 Moulton Chapel Drainage Improvements	69,000	0	69,000
SCH91 Exeter Drain North Matmore Gate Pipeline Refurbishment	120,000	0	120,000
SCH100 Roman Bank Piping	65,000	0	65,000
SCH101 Claylake Culvert Repairs	55,000	0	55,000
Lower Fulney Drainage Works	50,000	0	50,000
Allenbys Chase Drainage Scheme	70,000	0	70,000
	<b>931,232</b>	<b>0</b>	<b>931,232</b>

19. Movements on the Revaluation Reserve are made up as follows:

	<u>2025/26</u>
Opening Balance as at 1-4-2025	414,713
Less:	
Pumping Station Depreciation	0
<b>Closing Balance as at 30-11-2025</b>	<b>414,713</b>

**From:** 01 April 2025  
**To:** 30 November 2025

**Period To:** 8  
**Year Ended:** 31 March 2026

**Note** **Notes to the Accounts**

20. Movements on the Grants Reserve are made up as follows:

	<u>2025/26</u>
Opening Balance as at 1-4-2025	858,817
Add: Grant Received	1,100,000
Less: Grant Applied	<u>-1,894,124</u>
	<u><b>64,693</b></u>
Add: Grant Due	0
<b>Closing Balance as at 30-11-2025</b>	<u><b>64,693</b></u>

	<u>2024/25</u>	<u>2025/26</u>
SCH69 Lords Pumping Station Refurbishment	16,463	16,463
SCH78 Lutton Leam Outfall Sluice Refurbishment Study	1,650	1,650
SCH80 Holbeach Drainage Study	41,297	41,297
SCH83 South Holland Main Drain Study	52,143	40,660
SCH84 Wragg Marsh Culvert Repair	8,279	8,279
SCH89 Lutton Leam Outfall Sluice Refurbishment Works	461,098	-190,222
SCH91 Exeter Drain North Matmore Gate Pipeline Refurbishment	253,727	146,566
SCH95 Holbeach Bank PS Study/Refurb	<u>24,159</u>	<u>0</u>
	<u><b>858,817</b></u>	<u><b>64,693</b></u>

	0
<b>Grants Due as at 30-11-2025</b>	<u><b>0</b></u>

21. **Pension Liability**

- (i) The Pension Liability is calculated by the Local Government Pension Scheme (LGPS) Fund Actuary at the end of every financial year. It is a notional liability that is shown as a Long Term Liability on the Balance Sheet. This figure is meant to show the extent of the Board's liability at the Balance Sheet date, based on a number of actuarial assumptions. However it is important to note that this sum does not represent an estimate of the exit cost of withdrawing from the LGPS at the Balance Sheet date.
- (ii) The Board is a member of the Water Management Alliance Consortium and as such also has a proportion of the pension liability for the shared staff that are employed by King's Lynn IDB, t/a the Water Management Alliance. The Fund Actuary for Norfolk County Council has prepared a separate Report for the Water Management Alliance, which identifies a notional net pension asset of £2,821,000 as at 31 March 2025 that is shared by all 7 Member Boards. The Board's share of this pension liability/(asset) is set out every year in the WMAs Basis of Apportionment, which was approved by the Board on 11 February 2025.

22. **Related Party Transactions**

- (i) The Board is a full member of Anglia Farmers Ltd, an agricultural purchasing cooperative. Several members of the Board are also shareholders of this organisation. The Board paid Anglia Farmers Ltd £0.00 up to 30/11/2025
- (ii) All elected members of the Board pay drainage rates either as individuals, Partners in Partnerships, or as Directors of limited companies; the exact nature of which can be found in the Rate Book as at 1 April 2025.
- (iii) The Board is a member of the Water Management Alliance Consortium, who provide administrative services to the Board. The Board has 2 representatives and a substitute member, who serve on the Consortium Management Committee, this includes the Chairman of the Board. The Chairman received £3,500.00 Chairman's Allowance for the period of 01 November 2024 to 30 November 2025.

**Recommended Actions:**

1. To approve the Financial Report for the period ending 30-11-2025.

S JEFFREY BSc (Hons) FCCA CPFA  
CHIEF FINANCIAL OFFICER

## **ESTIMATES 2026/27: EXECUTIVE SUMMARY**

1. Members are asked to approve an increase of 4.50% in drainage rates and 4.63% in special levies for 2026/27, as shown in Option 3 below, which will minimise flood risk and deliver a balanced budget by 2026/27, as requested by the Board.
2. The increase for special levies is higher this year because of the increase in their proportion of aggregate annual value that has occurred as a result of development in the area. As land is developed and no longer farmed, the proportion of the Board's net expenditure that is financed from drainage rates reduces, and the proportion of the Board's net expenditure that is financed from special levies increases. The councils will now be collecting Council Tax and/or Business Rates on this land, which should help them to fund this increase in their proportion of our net expenditure.
3. Over the last 17 years, the Board has been financing a significant and increasing proportion of its day-to-day operating expenditure from reserves, which is not sustainable. In order to place our finances on a more sustainable footing, the Board can only carry out capital projects during 2026/27 where the Board's contribution (revenue contribution to capital outlay) does not exceed £502k in total (plus any approved sum from the Capital Works Reserve) and does not increase by more than the annual rate increase during the next 5 years, so as to deliver a balanced budget with effect from 2026/27. This view has been echoed by the Board's Internal Auditor.
4. In addition to proposing a more realistic increase in drainage rates and special levies, we therefore plan to reduce investment in our capital programme, which reflects the reduction in grant aid being made available by the Environment Agency, but still carry out the full maintenance programme on the high, medium and lower priority channels in an attempt to minimise flood risk in the area, as shown in the published [Works Programme](#).
5. Where there have been reported bridge/culvert collapses within the Board's district. Ownership and liability for these is investigated, and a budget has been included within the capital works programme for potential repairs, should it be determined these are the Board's liability.

**S JEFFREY**  
**CHIEF FINANCIAL OFFICER/RFO**

Scheme Code	Scheme Name	Original	Projected	Estimated Gross Cost				
		Estimate	Out-turn	2026/27	2027/28	2028/29	2029/30	2030/31
		2025/26	2025/26					
SCH69	Lords PS Refurb	10,000	15,000	0	0	0	0	0
SCH79/91	Exeter Drain North pipeline and open channel refurb <sup>1</sup>	1,000,000	2,200,000	1,615,000	0	0	0	0
SCH84	Low Fulney Drainage Improvements	100,000	0	0	0	0	0	0
SCH78/89	Lutton Leam Sluice refurbishment	1,614,523	2,000,000	200,000	0	0	0	0
SCH94	Allenbys Chase Drainage Scheme <sup>2</sup>	0	0	50,000	940,000	0	0	0
SCH83	South Holland Main Drain Study <sup>3</sup>	0	75,000	0	0	0	0	0
	South Holland Main Drain Works <sup>4</sup>	0	50,000	50,000	50,000	50,000	3,200,000	9,800,000
SCH95	Holbeach Bank PS Refurb Study <sup>5</sup>	60,000	25,000	0	0	0	0	0
	Holbeach Bank PS Refurb Works <sup>6</sup>	0	1,000,000					
	Wheatmere Bridge Replacement <sup>7</sup>	0	766,800					
	Holbeach Drainage Improvements <sup>8</sup>	50,000	0	0	50,000	450,000	0	0
	Roses PS Refurb	0	0	0	50,000	300,000	0	0
	Lawyers PS Refurb	60,000	0	0	175,000	750,000	750,000	0
	Bridge/culvert Replacements/lining	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	Minor Capital Works <sup>9</sup>	115,000	85,000	90,000	70,000	70,000	70,000	70,000
	Capital Works Reserve	205,000	240,000	162,312	254,916	27,487	349,934	373,301
	<b>TOTAL: (£)</b>	<b>3,364,523</b>	<b>6,606,800</b>	<b>2,317,312</b>	<b>1,739,916</b>	<b>1,797,487</b>	<b>4,519,934</b>	<b>10,393,301</b>
	<b>CAPITAL FINANCING</b>							
	Grant Aid Secured	2,624,523	4,315,000	1,815,000	0	0	0	0
	Grant Aid unsecured	215,000	50,000	0	1,215,000	1,250,000	3,703,846	9,046,154
	Local Levy secured	0	0	0	0	0	0	0
	Local Levy unsecured	0	0	0	0	0	0	0
	Tranche 2B Government funding secured <sup>10</sup>	0	1,766,800	0	0	0	0	0
	Third party contributions secured	0	0	0	0	0	0	0
	Third party contributions unsecured <sup>11</sup>	50,000	0	0	0	0	246,154	753,846
	Capital Works Reserve	0	0	0	0	0	0	0
	<b>TOTAL: (£)</b>	<b>2,889,523</b>	<b>6,131,800</b>	<b>1,815,000</b>	<b>1,215,000</b>	<b>1,250,000</b>	<b>3,950,000</b>	<b>9,800,000</b>
	<b>Drainage Rates (RCCO)</b>	<b>475,000</b>	<b>475,000</b>	<b>502,312</b>	<b>524,916</b>	<b>547,487</b>	<b>569,934</b>	<b>593,301</b>

**Notes:**

- 1 Additional funding for 26/27 now confirmed
- 2 Scheme to be progressed to business case stage at Board's cost in readiness for future grant application for main works
- 3 Study stage fully funded by Grant in Aid.
- 4 Condition survey of existing outfall sluice to be funded by Board. Grant funding anticipated for future works.
- 5 Scheme fully funded by Grant in Aid up to Business Case stage.
- 6 Tranche 2b funding
- 7 Tranche 2b funding
- 8 Budget figure for works arising from the Holbeach Drainage Study. Implementation of works dependant on obtaining Grant in Aid.
- 9 Minor Capital Works. 2025/26 consists of: upgrades to telemetry system, and piping of 90m of Roman Bank Drain, Holbeach Clough, as agreed at Feb 2024 Board meeting. 2026/27 consist of: upgrades to telemetry system, general modelling, and budget for new piping to be agreed by Board.
- 10 One-off funding made available by the government for 2025/26 only.
- 11 10% contribution to future schemes over £3million as per new funding rules.

	100% Grant In Aid secured
	Grant in Aid unsecured
	Tranche 2B government funding for 2025/26
	10% contributions for schemes over £3million

NOTES	DRAINS MAINTENANCE	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	ESTIMATE	ESTIMATE
		2024/25 £	2025/26 £	2025/26 £	2026/27 Units	2026/27 Unit Type	2026/27 £
1	DM01 Hand Roding	19,389	17,500	17,500	4	Km	18,958
	DM02 Mechanical Roding	666,859	580,000	677,111	900	Km	722,000
	DM03 Chemical Weed Control	12,074	12,100	12,100	10	Km	13,500
2	DM04 Mudding Channels	71,515	86,000	72,394	30	Km	77,600
	DM05 Cleansing Culverts/Inspecting Pipelines	22,307	31,500	27,850	30	Days	26,800
	DM06 Bushing & Tree Coppicing	69,458	77,000	65,000	280	Days	70,000
	DM07 Vermin Control	11,545	16,600	16,600	160	Incidents	13,500
	DM08 New Access Works (Side Dyke Culverts)	79,616	86,500	65,200	17	Number	69,000
3	DM09 Slip Repairs	184,892	208,500	197,500	0.8	Km	230,000
4	DM10 Drain Improvements/Land Tile outfalls	165,240	146,500	124,500	2.8	Km	150,000
	DM11 Culvert Repairs & Renewals	57,939	56,000	46,000	62	Metre	54,000
	DM12 Gauge Boards/Water Monitoring	0	1,000	1,000	Various	Various	0
	DM13-14 Fencing and Gates	26,870	25,700	24,700	30	Number	25,000
	DM15-18 Rubbish Clearance	30,888	26,000	25,995	Various	Various	38,200
	DM19 Wracking	511	1,000	1,000	30	Labour Hour	300
	DM20 General duties	12,314	14,500	14,500	320	Labour Hour	15,000
	DM21 Freshwater Feeds	0	1,400	1,400	Various	Sum	0
	DM22 Pump/Sluice Runs	28,170	29,500	29,000	38	Days	31,700
	DM23 Marker Post and Service Culverts	12,308	16,200	14,150	21	Days	12,000
		<b>1,471,896</b>	<b>1,433,500</b>	<b>1,433,500</b>			<b>1,567,558</b>
<b>PUMPING STATIONS AND STRUCTURES MAINTENANCE</b>							
5	Pumping Stations	477,133	603,600	603,600	17	Assets	594,507
	First Line Tidal Sluices	54,408	43,800	43,800	6	Assets	39,550
	Second Line Tidal Sluices	15,591	24,500	24,500	15	Assets	24,300
	Water Level Control Structures	423	5,000	5,000	8	Assets	4,360
	Workshop/Office	0	4,000	4,000			4,450
	Telemetry	18,208	17,500	17,500			18,232
		<b>565,762</b>	<b>698,400</b>	<b>698,400</b>			<b>685,399</b>
	Contingency	<b>0</b>	<b>25,527</b>	<b>25,527</b>			<b>1,554</b>
6	<b>DIRECT WORKS</b>	<b>2,037,658</b>	<b>2,157,427</b>	<b>2,157,427</b>			<b>2,254,511</b>

**NOTES**

- 1 The additional increase in the roding budget for 26/27 is due to the increase in material cost and new plant operators reducing the cutting progress, leading to an increase in labour and plant costs.
- 2 & 4 The Operations Team are mudding 26k of watercourse in 26/27. Some wider drains are within the schedule and will require road closures, that will impact the costs. £4.5k of improvement works (re-profiling) is planned for 26/27 to help assist supporting the banks and prevent future slips from happening where the batters profiles are of a steep gradient.
- 5 Additional allowance for Rubbish clearance has been made due to the increasing amount of Fly tipping across the catchment.
- 6 The Board fixed the electricity rate for 2 years which ends on the 31 March 2026, currently the electricity costs are on budget and looking in line with an average rainfall year for 2025/26. We have now fixed the electricity prices for 3 years from 01 April 2026 with British Gas, and the estimates have been prepared on this basis. Donnington Pump 2 and Sutton St James Pump 1 will be refurbished in 26/27 in line with the budget. With the reasonably dry year up to December 2025 the electricity costs look healthy moving into the last few months of this financial year.
- 7 The proposed budget for 26-27 is showing an increased of £97k an increase of 4.5% from 25-26 budget. An allowance of approximately 4% increase for plant and labour is shown and 31.5% increase on materials mainly due to slip repairs. The proposed 26/27 electricity budget is based on the average electricity costs over the last 5 years + allowance for extreme weather event against new fixed rates for April 2026 onwards. There is the potential of increased standing charges due to the transmission increases projected for 2026, this remains unclear as we await confirmation.

**D SPORTON**  
**WORKS MANAGER**

**L TAYLOR**  
**OPERATIONS ENGINEER**

**SOUTH HOLLAND INTERNAL DRAINAGE BOARD  
ESTIMATES FOR THE FINANCIAL YEAR 2026/27**

**31 December 2025**

**1. RATE REQUIREMENT**

	<b>ACTUAL 2024/25</b>	<b>ESTIMATE 2025/26</b>	<b>PROBABLE 2025/26</b>	<b>ESTIMATE 2026/27</b>	<b>PROPORTION 2026/27</b>
	£	£	£	£	%
<b><u>NEW WORKS AND IMPROVEMENT WORKS</u></b>					
Flood Risk Management Schemes	1,110,904	3,364,523	4,840,000	2,317,312	39.89%
Environmental Improvement Schemes	0	0	0	0	0.00%
	<b>1,110,904</b>	<b>3,364,523</b>	<b>4,840,000</b>	<b>2,317,312</b>	<b>39.89%</b>
<b><u>TRANCHE WORKS</u></b>					
Tranche 1	742,107	0	0	0	0.00%
Tranche 2+2b	47,678	0	1,766,800	0	0.00%
	<b>789,785</b>	<b>0</b>	<b>1,766,800</b>	<b>0</b>	<b>0.00%</b>
<b><u>CONTRIBUTIONS PAYABLE TO THE ENVIRONMENT AGENCY</u></b>					
Annual Precept Payable to the Environment Agency	145,835	150,210	145,835	150,210	2.59%
	<b>145,835</b>	<b>150,210</b>	<b>145,835</b>	<b>150,210</b>	<b>2.59%</b>
<b><u>MAINTENANCE WORKS</u></b>					
Direct Works	2,037,658	2,157,427	2,157,427	2,254,511	38.81%
Net (Surplus)/Deficit on Absorption Accounts	-91,537	0	0	0	0.00%
Lincolnshire LGPS Deficit Recovery Payments	253,000	263,000	263,000	263,000	4.53%
Consortium Charges - Technical Support Costs	404,417	410,734	413,747	420,033	7.23%
Biodiversity Actions/BAP	12,500	13,500	13,500	14,276	0.25%
Asset Refurbishment Provision	0	0	0	0	0.00%
	<b>2,616,038</b>	<b>2,844,661</b>	<b>2,847,674</b>	<b>2,951,821</b>	<b>50.82%</b>
<b><u>ADMINISTRATION AND OTHER EXPENSES</u></b>					
Consortium Charges - Administration Costs	309,542	321,641	344,443	350,231	6.03%
Office Refurbishment Depreciation	12,904	12,904	12,904	12,904	0.22%
Provision for Assessable Value Decreases, Bad and Doubtful Debts	8,528	12,000	8,500	8,000	0.14%
Provision for Settlement Discount at 2.5%	17,154	18,000	18,137	18,500	0.32%
	<b>348,129</b>	<b>364,545</b>	<b>383,985</b>	<b>389,635</b>	<b>6.71%</b>
<b>TOTAL EXPENDITURE</b>	<b>£5,010,691</b>	<b>£6,723,939</b>	<b>£9,984,294</b>	<b>£5,808,978</b>	<b>100.00%</b>
<b><u>LESS:</u></b>					
<b><u>GOVERNMENT GRANTS</u></b>					
Flood Risk Management Schemes	961,037	2,839,523	4,365,000	1,815,000	31.24%
Environmental Improvement Schemes	0	0	0	0	0.00%
	<b>961,037</b>	<b>2,839,523</b>	<b>4,365,000</b>	<b>1,815,000</b>	<b>31.24%</b>
<b><u>TRANCHE FUNDING INCOME</u></b>					
Tranche 1	914,583	0	0	0	0.00%
Tranche 2+2b	45,000	0	1,766,800	0	0.00%
	<b>959,583</b>	<b>0</b>	<b>1,766,800</b>	<b>0</b>	<b>0.00%</b>
<b><u>CONTRIBUTIONS FROM THE ENVIRONMENT AGENCY</u></b>					
Highland Water Contributions	0	0	0	0	0.00%
<b><u>OTHER INCOME</u></b>					
Rents and Acknowledgements	1,373	1,223	1,223	1,223	0.02%
Development Contributions	46,620	0	188,183	0	0.00%
Investment Interest	231,519	140,000	204,000	158,000	2.72%
Consortium Income	297,581	285,659	302,553	303,439	5.22%
Third Party Contributions	0	50,000	0	0	0.00%
Other Income (incl Insurance Claims)	5,821	0	0	0	0.00%
Profit/(Loss) on Disposal of Plant & Equipment	24,798	0	1,669	0	0.00%
Profit/(Loss) on Rechargeable Works	4,751	1,000	3,000	3,000	0.05%
	<b>612,463</b>	<b>477,882</b>	<b>700,628</b>	<b>465,662</b>	<b>8.01%</b>
<b>TOTAL INCOME</b>	<b>£2,533,083</b>	<b>£3,317,405</b>	<b>£6,832,428</b>	<b>£2,280,662</b>	<b>39.25%</b>
<b>NET REQUIREMENT</b>	<b>£2,477,608</b>	<b>£3,406,534</b>	<b>£3,151,866</b>	<b>£3,528,316</b>	<b>60.74%</b>
<b><u>FINANCED BY:-</u></b>					
<b><u>RATE INCOME LEVIED BY THE BOARD:</u></b>					
Occupiers Drainage Rates	1,447,604	1,520,947	1,520,947		
South Holland District Council	1,746,075	1,852,050	1,852,050		
Boston Borough Council	1,220	1,290	1,290		
	<b>£3,194,899</b>	<b>£3,374,287</b>	<b>£3,374,287</b>		
<b>LESS NET SURPLUS/(DEFICIT) FOR THE YEAR</b>	<b>717,292</b>	<b>(32,247)</b>	<b>222,421</b>		
<b>NET REQUIREMENT</b>	<b>£2,477,607</b>	<b>£3,406,534</b>	<b>£3,151,866</b>		
<b><u>GENERAL RESERVE</u></b>					
Balance brought forward at 1 April	774,877	1,095,898	1,095,898		
ADD: Net Surplus/(Deficit) for the year	717,292	(32,247)	222,421		
Movement on Reserves:					
Transfer from/(to) Capital Works Reserve	(232,375)	0	(55,000)		
Transfer from/(to) Development Reserve	(46,620)	0	(188,183)		
Transfer from/(to) Plant Reserve	(117,276)	0	(1,669)		
Balance carried forward at 31 March	<b>£1,095,898</b>	<b>£1,063,651</b>	<b>£1,073,467</b>		

On preparing the estimates for the financial year 2025/26 it was estimated that the General Reserve would amount to £794,271 as at 31 March 2025. The actual Reserve as at 31 March 2025 was £1,095,898 after making the planned transfers to/from the other Reserves as per the Capital Financing and Reserves Policy and it is estimated that this Surplus will be in the region of £1,073,467 as at 31 March 2026.

**SOUTH HOLLAND INTERNAL DRAINAGE BOARD**  
**SECTION 37, LAND DRAINAGE ACT 1991**  
**2. DETERMINATION OF ANNUAL VALUES AS AT 31 DECEMBER 2025**

The values at 31 December 2025 used for determining the proportion of expenses to be raised from drainage rates and special levies are as follows:-

PROPERTIES	RATED AREA HA	VALUES £	PROPORTION %	VALUE PER HECTARE £
Agricultural Land and/or Buildings	35,337.566	8,540,410	45.042	241.681
Other Land:-				
South Holland District Council	3,165.794	10,413,284	54.920	3,289.312
Boston Borough Council	2.199	7,246	0.038	3,295.230
<b>Totals</b>	<b>38,505.559</b>	<b>£18,960,940</b>	<b>100.000</b>	
Agricultural Land and/or Buildings	35,337.566	8,540,410	45.042	241.681
Billing Authorities	3,167.993	10,420,530	54.958	3,289.316
<b>Totals</b>	<b>38,505.559</b>	<b>£18,960,940</b>	<b>100.000</b>	

**SECTION 40, LAND DRAINAGE ACT 1991**  
**3. DRAINAGE RATES/SPECIAL LEVIES FOR 2026/2027**

The following table shows the rate/levies for last year and 3 rate/levy options for this year based on estimated net expenditure. Option 1 shows the actual rate/levies requirement of 4.49%. Option 2 shows the planned rate increase of 4.30%, which equates to a 4.43% increase for SHDC - given any shift in their proportion of aggregate annual value arising from development during the course of the year. Option 3 shows an increase of 4.50%, which equates to a 4.63% increase for SHDC. Option 3 is recommended to part-fund the LGPS DRPs over the next 3 years, and Members attention is drawn to the 5 year indicative forecast shown overleaf.

FINANCED BY:-	REQUIREMENT			
	2025-2026 ESTIMATED £	2026-2027 OPTION 1 £	2026-2027 OPTION 2 £	2026-2027 OPTION 3 £
Capital Works Reserve	0	0	0	0
Plant Reserve	0	0	0	0
Development Reserve	0	0	0	0
General Reserve	32,247	0	6,511	(125)
Balances Reduction/(Increase)	32,247	0	6,511	(125)
<b>RATES/LEVIES:</b>				
Occupiers Drainage Rates	1,520,947	1,589,229	1,586,296	1,589,285
South Holland District Council (SHDC)	1,852,050	1,937,739	1,934,163	1,937,808
Boston Borough Council (BBC)	1,290	1,348	1,346	1,348
<b>NET REQUIREMENT</b>	<b>£3,406,534</b>	<b>£3,528,316</b>	<b>£3,528,316</b>	<b>£3,528,316</b>
Penny Rate in the Pound	17.808p	18.608p	18.574p	18.609p
<b>INCREASES/(DECREASES):</b>				
Drainage Rate Increase/(Decrease)	5.75%	4.49%	4.30%	4.50%
Special Levy for SHDC Increase/(Decrease)	6.07%	4.63%	4.43%	4.63%
Special Levy for BBC Increase/(Decrease)	5.74%	4.50%	4.34%	4.50%
<b>GENERAL RESERVE:</b>				
Probable Reserve at 31 March	£762,024	£1,073,467	£1,066,956	£1,073,592
Reserve expressed as a percentage of Net Requirement	22.37%	30.42%	30.24%	30.43%
<b>AVERAGE RATE PER ACRE:</b>				
Agricultural Land and/or Buildings	£17.42	£18.20	£18.17	£18.20
Billing Authorities	£237.11	£247.70	£247.25	£247.71

The current headline rate of inflation (RPI) as indicated by the National Statistics Office for October 2025 is 4.3%.

**SOUTH HOLLAND INTERNAL DRAINAGE BOARD**

**4. INDICATIVE FORECAST FOR FIVE YEARS, USING TODAY'S ANNUAL VALUES (ALLOWING FOR INFLATION AT 4.3%)**

<b>RATE REQUIREMENT</b>	<b>OPTION 3 REQUIREMENT...</b>				
	<b>2026/2027</b>	<b>2027/2028</b>	<b>2028/2029</b>	<b>2029/2030</b>	<b>2030/2031</b>
	£	£	£	£	£
New Works and Improvement Works	2,317,312	1,739,916	1,797,487	4,519,934	10,393,301
Contributions Payable to the Environment Agency	150,210	154,716	159,357	164,138	169,062
Maintenance Works	2,951,821	3,078,749	3,204,978	3,336,382	3,473,174
Administration and Other Expenses	389,635	406,389	423,864	442,090	461,100
Government Grants	-1,815,000	-1,215,000	-1,250,000	-3,703,846	-9,046,154
Third Party Contributions	0	0	0	-246,154	-753,846
Contributions from the Environment Agency	0	0	0	0	0
Other Income	-465,662	-485,685	-505,569	-525,308	-545,896
<b>NET REQUIREMENT</b>	<b>£3,528,316</b>	<b>£3,679,085</b>	<b>£3,830,117</b>	<b>£3,987,236</b>	<b>£4,150,741</b>

**FINANCED BY:-**

Capital Works Reserve	0	0	0	0	0
Plant Reserve	0	0	0	0	0
Development Reserve	0	0	0	0	0
General Reserve	(125)	(1,043)	(941)	(818)	(758)
Balances Reduction/(Increase)	(125)	(1,043)	(941)	(818)	(758)

**RATES/LEVIES:**

Occupiers Drainage Rates	1,589,285	1,657,608	1,725,590	1,796,304	1,869,923
South Holland District Council (SHDC)	1,937,808	2,021,114	2,104,004	2,190,226	2,279,989
Boston Borough Council (BBC)	1,348	1,406	1,464	1,524	1,587
	<b>£3,528,316</b>	<b>£3,679,085</b>	<b>£3,830,117</b>	<b>£3,987,236</b>	<b>£4,150,741</b>

**INCREASES/(DECREASES):**

Penny Rate in the Pound	18.609p	19.409p	20.205p	21.033p	21.895p
Rate Increase/(Decrease)	4.50%	4.30%	4.10%	4.10%	4.10%

**GENERAL RESERVE:**

Probable Reserve	£1,073,592	£1,074,635	£1,075,576	£1,076,394	£1,077,152
Reserve expressed as a percentage of Net Requirement	30.43%	29.21%	28.08%	27.00%	25.95%

**AVERAGE RATE PER ACRE:**

Agricultural Land and/or Buildings	£18.20	£18.98	£19.76	£20.57	£21.41
Billing Authorities	£247.71	£258.36	£268.96	£279.98	£291.45

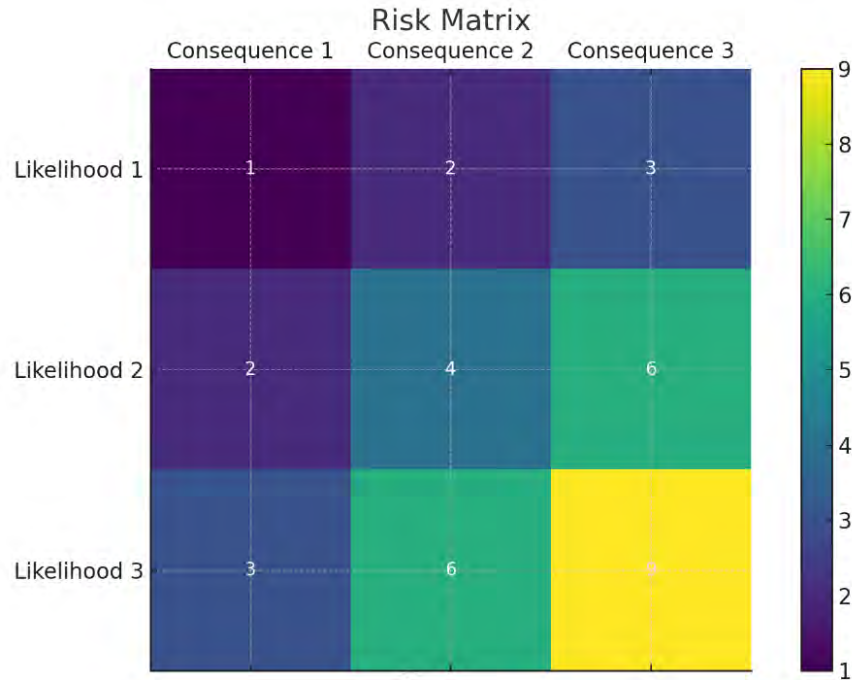
**5. EARMARKED BALANCES AND RESERVES**

	<b>ACTUAL</b>	<b>ADEQUACY</b>	<b>PROJECTED</b>	<b>ESTIMATED</b>	<b>TREND</b>
	<b>31/03/2025</b>	<b>31/03/2025</b>	<b>31/03/2026</b>	<b>31/03/2027</b>	<b>24/25-26/27</b>
	£	✓*	£	£	Inc/Dec
<b>Earmarked Reserves</b>					
Capital Works Reserve	931,232	N/A	986,232	986,232	Increasing
Grants Reserve	858,817	N/A	0	0	Decreasing
Development Reserve	993,483	*	1,181,666	1,181,666	Increasing
Plant Reserve	1,742,911	*	1,744,580	1,744,580	Stable
General Reserve	1,095,898	✓	1,073,467	1,073,592	Stable
	<b>£5,622,341</b>	<b>ADEQUATE</b>	<b>£4,985,945</b>	<b>£4,986,070</b>	
<b>Other Reserves</b>					
Revaluation Reserve	414,713	N/A	414,713	414,713	Stable
Pensions Reserve	-3,031,000	*	-3,031,000	-3,031,000	Stable
	<b>-£2,616,287</b>	<b>ADEQUATE</b>	<b>-£2,616,287</b>	<b>-£2,616,287</b>	
<b>Total Reserves</b>	<b>£3,006,054</b>	<b>ADEQUATE</b>	<b>£2,369,658</b>	<b>£2,369,783</b>	

The adequacy of the Reserves in total have been determined in accordance with the Board's Capital Financing and Reserves Policy, which is published on the Group's website: as a minimum the Board's Reserves should equal at least one year's net expenditure and as a maximum they should not exceed one year's net expenditure plus the value of the pensions reserve deficit unless future spending plans dictate.

**S JEFFREY**  
**CHIEF FINANCIAL OFFICER**  
 31 December 2025

## Risk Register



Risk Register analyses the likelihood and consequences to determine the risk level.

Risks of 1-3 are considered tolerable, with active monitoring of the situation and some actions being required.

Risks of 4-6 are considered those we need to 'Treat', that is to take more proactive actions to minimize and control the risk.

Risks of 9 are considered too high and should be 'Transferred' that is passed to another, or stopped.

Objectives	Risk Identified	Impact	Risk Likelihood	Risk Consequence	Risk Score	Action	Details of how risk will be managed	Review Date	Officer
To reduce the flood risk to people, property, public infrastructure and the natural environment by providing and maintaining technically, environmentally and economically sustainable flood defences within the Internal Drainage District (IDD): Old Hunstanton to Thornham; Thornham to Stiffkey; Bacton Walcott and Overstrand Ostend to Eccles and Eccles to Winterton Beach Road,	(1a) Reduction in, or insufficient finance, grant and income	Erosion of the Board's capital and general reserves.  Reduction in standard of FCERM services the Board is able to provide.  Inability to replace assets as scheduled in the Board's asset management plan	2	3	6	Treat	Aiming to present a balanced budget within 4 years by:  1). Only undertaking maintenance work that reduces flood risk. 2). Implementing the Board's net cost reduction strategy, as set out in the group's <a href="#">Rate Levies and Collection Policy</a> . 3). Only undertaking <u>new</u> capital work that is fully grant funded. 4). Requesting the Board to approve annual increases in drainage rates and special levies that will deliver a balanced budget within 4 years.	31.03.2026	KV

Objectives	Risk Identified	Impact	Risk Likelihood	Risk Consequence	Risk Score	Action	Details of how risk will be managed	Review Date	Officer
Great Yarmouth.		and EA MTP.  Inability to replace any culverts and/or free-span bridges that the Board may be found to have some liability for replacing.					Legal advice is being sought on the potential liability the Board may have for replacing/repairing culverts and/or free-span bridges that exist in the Board's arterial network.		
	(1b) EA is no longer willing or able to carry out work on sea defences that protects the Internal Drainage District, or the works are undertaken to a reduced specification.	Potential for overtopping into the IDD during severe weather events.  Cost implication of managing the increase in water and potential damage to the Board's infrastructure.	2	3	6	Treat	A request has been made to the local EA Asset Performance Team to share details on the monitoring of the former lines of reclamation. We received an update from the EA at the end of August 2022 – the former lines of reclamation are currently surveyed every 2 years and the majority have been found to be in a poor state. The EA do not intend to improve their condition, only prevent will-full/further degradation.  A copy of the EA's Report can be accessed <a href="#">here</a> .  We have also requested sight of the survey that was undertaken at the end of August 2022, but no further detail is available beyond what has already been received.  The Board will insist that we also receive copies of all surveys in future.  As the inspections are overdue, an update was requested from the EA with regard to when these	31.03.2026	KV

Objectives	Risk Identified	Impact	Risk Likelihood	Risk Consequence	Risk Score	Action	Details of how risk will be managed	Review Date	Officer
							inspections will take place, and the following response was received in September 2025 - "As discussed we are currently prioritising front-line inspections of high risk assets. This means that the relic lines of defences inspections will be deferred until we have completed all remaining high risk inspections." Despite further requests for more a detailed response, nothing further has yet been received.		
	(1o) Possible enforced works on Board's infrastructure arising from implementation of Eel Regs 2009	Huge cost implications if works are not grant funded.	2	3	6	Tolerate	The Area Manager has worked with EA to assess and prioritise sites.  DEFRA/EA have extended the derogation to 31 December 2024.  Apply for grant aid when replacing/refurbishing pumping stations and tidal sluices to ensure IDB infrastructure is both fish friendly and eel regs compliant.	31.03.2026	KV/CL
	(1u) Applications to the Environment Agency to part-fund capital projects may be successful, but the Board would still be unable to deliver the improvement work because it could not fund its share of the project cost. The risk of this happening was considered to be high.		2	3	6	Treat	Expertise is held within teams to maximise the amount of grant being obtained along with other sources of funding.  Teams to remain vigilant of challenges and always work to minimize the costs of capital projects and find efficiencies wherever possible.	31.03.2026	KV

Objectives	Risk Identified	Impact	Risk Likelihood	Risk Consequence	Risk Score	Action	Details of how risk will be managed	Review Date	Officer
	(3b) SUDs managed by private companies who allow them to fall into disrepair by lack of long- term maintenance.	Inadequate or lack of maintenance of SUDs could have an adverse impact on the IDB infrastructure and subsequently increase the risk of flooding over the medium term.	2	3	6	Treat	A SUDs adoption and charging policy was introduced by the Board at its 1 November 2016 meeting to promote IDB services for adoption of SUDs to ensure these are properly maintained in perpetuity.  The Board adopted the variable SWDC rate and banding arising from the 2018 review undertaken by the WMA Sustainable Development Manager. Rates and banding introduced wef 1 October 2018, which are reviewed by the Board annually. Next review scheduled for 2023.	31.03.2026	CB

CB = Cathryn Brady, Head of Catchment Services, PC = Phil Camamile, Strategic Advisor to the Chief Executive, Marcus Coleman, Chief Executive, SJ = Sallyanne Jeffrey, Chief Financial Officer, CL = Caroline Laburn, Environmental Manager, KV = Karl Vines, Area Manager

## FEEDBACK & COMPLAINTS REVIEW

### For the period 18<sup>th</sup> October – 15<sup>th</sup> January 2026

#### 1. INTRODUCTION

To meet the strategic aims, the vision, mission and values of the board, it is important to monitor feedback from the public, organisations and other relevant stakeholders. Whether it is positive or negative, all feedback can be used to improve our performance and services.

#### 2. HOW WE COLLATE FEEDBACK

We collate feedback through our website, emails and telephone calls. Links to Feedback and Customer Complaint forms are located in all email footers.

#### 3. OFFICIAL COMPLAINTS

Date of complaint	Location	Nature of complaint	Allocated to	Status	Action taken

No official complaints have been received or dealt with during the reporting period and there are no outstanding complaints brought forward from previous reporting periods. The same reporting period last year contained two complaints.

#### 4. OTHER FEEDBACK

Date of feedback	Location	Nature of feedback	Allocated to	Status	Action taken
27/10/25	Spalding	Gratitude sent to the workforce for clearing a dyke.	Lewis Taylor	N/A	Shared with Staff.
02/12/25	Exeter Drain	Lack of Communication regarding pending works.	Karl Vines	Closed	M.Philpot replied with a letter\email and offered an in-person site meeting.

There are no outstanding feedback communications to monitor, brought forward from previous reporting periods. The same reporting period last year had recorded no feedback.

**FRANCES BLIGH**  
**ICT MANAGER**  
**16<sup>st</sup> January 2026**

## CONSORTIUM MATTERS

To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 05 December 2025, to view [Click here:](#)

- Unconfirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 September 2025 to 31 October 2025
- WMA Group's Portfolio of Capital Work as at 21 November 2025
- WMA Group's Communication Report for the period 01 September 2025 to 31 October 2025

From: 01 April 2026  
To: 31 March 2027

Administration and Technical Support Services  
Financial Year Ending: 31 March 2027

NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27
<b>Income</b>					
<b>Net Consortium Charges</b>					
	Broads IDB	335,395	394,461	402,794	406,352
	East Suffolk WMB	216,411	232,415	238,398	251,959
	King's Lynn IDB	440,323	471,938	481,790	490,596
	Norfolk Rivers IDB	239,610	259,067	268,316	273,585
	Pevensey and Cuckmere WLMB	0	331,201	334,084	350,471
	South Holland IDB	416,377	446,716	455,637	466,825
	Waveney Lower Yare and Lothingland IDB	142,884	156,344	162,526	174,674
1	<b>Net Consortium Charges</b>	<b>1,791,002</b>	<b>2,292,142</b>	<b>2,343,545</b>	<b>2,414,463</b>
<b>(+) Other Income</b>					
	Services provided to third parties	1,663,307	1,491,325	1,570,010	1,949,867
	Surface Water Development Contributions	914,099	355,000	788,142	505,000
	Sales of Rating Software Licences	0	90,000	126,000	0
	Rating Software Support	19,800	45,000	62,900	64,516
	Rental/Sundry Income from Offices	35,004	18,000	20,967	20,575
	Sundry Income	51,210	29,000	24,977	27,500
	<b>(+) Other Income</b>	<b>2,683,420</b>	<b>2,028,325</b>	<b>2,592,996</b>	<b>2,567,458</b>
<b>(=) Total Income</b>		<b>4,474,422</b>	<b>4,320,467</b>	<b>4,936,541</b>	<b>4,981,921</b>
<b>(-) Expenditure</b>					
<b>Administration Costs</b>					
2	<b>Shared Administration Staff</b>	<b>704,015</b>	<b>791,661</b>	<b>853,888</b>	<b>915,543</b>
<b>Establishment</b>					
	Kettlewell House (BR/KL/NR; 10/80/10)	33,779	0	24,104	0
	Marsh Reeves (South Holland IDB)	25,313	28,018	28,689	28,191
	Martham Office (Broads IDB and Norfolk Rivers IDB)	1,244	372	745	906
	Norwich Office (BR, ES, NR, WLYL)	6,000	6,000	6,000	6,000
	East Sussex County Council Office (PCWLMB)	0	5,500	5,000	5,000
	Pierpoint House (Shared)	124,481	125,354	124,586	130,026
	<b>Establishment</b>	<b>190,816</b>	<b>165,244</b>	<b>189,124</b>	<b>170,123</b>
<b>Shared ICT</b>					
	Hardware Support and Maintenance	35,333	39,059	39,456	43,127
	Software Support and Maintenance	69,132	92,459	97,644	120,679
	Website Maintenance and Development	3,143	23,240	23,000	6,240
	Software and Upgrades	32,430	10,000	10,000	10,000
	ICT Infrastructure	30,458	31,429	34,970	33,528
	<b>Shared ICT</b>	<b>170,496</b>	<b>196,187</b>	<b>205,070</b>	<b>213,574</b>

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Administration and Technical Support Services  
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NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27
<b>Other Shared Administration</b>					
	Legal and Professional Charges	9,363	8,775	8,569	8,775
	Insurances	168,924	186,210	183,217	189,194
	Marketing and PR Expenses	1,529	1,520	2,047	1,520
	WMA Chairman's Allowance	1,500	1,500	1,500	1,500
	Annual Subscriptions	1,936	2,339	2,192	2,315
	Actuary Fees	495	520	520	550
	Sundry Expenses	15,266	13,735	14,831	14,635
	<b>Other Shared Administration</b>	<b>199,012</b>	<b>214,600</b>	<b>212,876</b>	<b>218,489</b>
<b>Other Administration</b>					
	Public Notices	0	0	0	0
	Former Staff Pension Charges	2,630	4,801	4,801	3,081
	Members Expenses	205	200	200	200
	Chairman's Allowances	21,000	24,500	22,534	24,500
	Meetings and Inspections	2,224	6,095	4,797	6,330
	Legal and Professional Charges	37,854	11,850	31,832	21,500
	Audit and Compliance Fees	31,691	35,105	57,935	82,804
	ADA Expenses	26,675	32,755	31,759	32,001
	<b>Other Administration</b>	<b>122,280</b>	<b>115,305</b>	<b>153,858</b>	<b>170,416</b>
	<b>Administration Costs</b>	<b>1,386,619</b>	<b>1,482,997</b>	<b>1,614,815</b>	<b>1,688,145</b>
<b>Technical Support Costs</b>					
2	<b>Technical Support Staff Costs</b>	<b>2,466,066</b>	<b>2,806,153</b>	<b>2,858,532</b>	<b>3,113,184</b>
<b>Other Technical Support</b>					
	Technical Consultants	9,287	11,340	11,079	11,760
	Land Registry Fees	6,524	13,692	13,002	12,432
	Sundry Expenses	1,827	6,285	5,971	6,400
	<b>Other Technical Support</b>	<b>17,638</b>	<b>31,317</b>	<b>30,051</b>	<b>30,592</b>
	<b>Technical Support Costs</b>	<b>2,483,704</b>	<b>2,837,470</b>	<b>2,888,583</b>	<b>3,143,776</b>
	<b>(-) Total Expenditure</b>	<b>£3,870,323</b>	<b>£4,320,467</b>	<b>£4,503,398</b>	<b>£4,831,921</b>
	<b>(+/-) Transfer of Surface Water Development Contributions</b>	<b>-604,099</b>	<b>0</b>	<b>-433,142</b>	<b>-150,000</b>
	<b>(=) Net Surplus/(Deficit) for the Year</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
3	<b>Increases/(Decreases) in Net Consortium Charges</b>	<b>-2.52%</b>	<b>6.74%</b>	<b>2.24%</b>	<b>5.34%</b>

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WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27

**Notes:**

- 1 The Capital Works programme with secured funding is still in progress and on course to be successfully delivered over the next few years. Given the reduction in funding available these costs are having to be very carefully managed to ensure they can be delivered within the agreed profile. These services are largely made up of Technical Support Staff time that will be charged to Grant Aided Schemes, in line with the programme of works. The Eastern Team have seen an increased demand for their services within their area, and require additional resource, which will be fully funded by the rechargeable works, to proceed with works that benefit the Board strategically in their core aim of reducing and mitigating flood risk. The resource and income streams will be carefully managed by the COO and Area Manager, particularly in the first two years.

DRS 365 has been successfully taken up by a number of external IDB sites. The estimated income from licences of £90,000 in 2025/26 was a one off without which represents an immediate 4% average increase in Consortium Charges for 2026/27. The current CEO supports DRS 365 as part of his current package but will retire on 31 March 2026. The estimated cost of supporting DRS 365 after 31 March 2026 is currently £20kpa and therefore an additional cost shown within the ICT Software Support estimate for 2026/27. At the time of preparing the estimates for 2025/26 it was anticipated that an internal officer would be recruited to the position of CEO, in accordance with the WMA's Succession Plan and that we would not backfill this role, which would have offset this reduction in income for future years.

- 2 The projected out-turn for 2025/26 is slightly higher than the estimated Consortium Charges for 2025/26, due to the agreed transition period of 3 months for the new Chief Executive to start on 05 January 2026 alongside the current Chief Executive taking on the role of Strategic Advisor until his agreed retirement date of 31 March 2026.
- 3 A provision has been made to increase staff salaries by an average of 3.8% with effect from 1 April 2026. Employer pension contribution are 19.5% of employees pensionable pay with effect from 1 April 2026.
- 4 (i) The rate of Inflation as at 31 October 2025 was 4.3% (Retail Price Index).  
(ii) It is important to note that we are still expecting 51% of the WMA Group's Administration and Technical Support Costs to be paid for by others in 2026/27, increased from 47% that was estimated for 2025/26.

From: 01 April 2026  
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Administration and Technical Support Services  
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WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27

**Recommendations:**

- 1 To approve the following increases in Net Consortium Charges for 2026/27:

Broads IDB	£11,892	3.01%
East Suffolk WMB	£19,544	8.41%
King's Lynn IDB	£18,658	3.95%
Norfolk Rivers IDB	£14,517	5.60%
Pevensey and Cuckmere WLMB	£19,270	5.82%
South Holland IDB	£20,109	4.50%
Waveney Lower Yare and Lothingland IDB	£18,330	11.72%

- 2 To approve the hourly charge out rates, as detailed below:

Chief Executive Officer:	£175/hour
Deputy Chief Executive/Chief Operating Officer:	£120/hour
Head of Catchment Services/Area Managers/Capital Works Manager/RFO:	£105/hour
Project Delivery Engineers/Technical Managers:	£90/hour
Project Managers/Operations Managers/MEICA Manager:	£88/hour
Finance & Rating/ICT Manager/Senior Sustainable Development, Compliance and Estates Officers:	£70/hour
Flood Risk Engineers/Sustainable Development and Environmental Officers:	£66/hour
Assistant Technical Officers/Assistant Environmental Officers	£60/hour
Administration Team (Finance & Rating/ICT/GIS Technicians/BST/M&C Lead):	£50/hour

**S JEFFREY**  
**CHIEF FINANCIAL OFFICER/RFO**

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)	ESWMB (%)	KLIDB (%)	NRIDB (%)	PCWLMB (%)	SHIDB (%)	WLYLIDB (%)	TOTAL (%)
<p><b>Other Income</b></p> <p><b>Contributions towards Staff Costs</b></p> <p>Contributions from BIDB to part fund staff costs Credited to BIDB 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from NRIDB to part fund staff costs Credited to NRIDB 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from ESWMB to part fund staff costs Credited to ESWMB 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from SHIDB to part fund staff costs Credited to SHIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00%</p> <p>Contributions from KLIDB to part fund staff costs Credited to KLIDB 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from PCWLMB to part fund staff costs Credited to PCWLMB 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from WLYLIDB to part fund staff costs Credited to WLYLIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 100.00%</p> <p>Contributions from Bedford for CEO Services CEO/COO Credited to each WMA Board as per employment costs 16.50% 16.50% 16.50% 16.50% 16.50% 5.00% 16.50% 12.50% 100.00%</p> <p>Contributions from Bedford for CEO Services CFO Credited to each WMA Board as per employment costs 16.50% 16.50% 16.50% 16.50% 16.50% 5.00% 16.50% 12.50% 100.00%</p> <p>Contributions from Bedford for CEO Services SDT Credited to each WMA Board as per employment costs 10.50% 6.50% 45.50% 6.50% 0.00% 23.00% 8.00% 100.00%</p> <p>Contributions from Bedford for CEO Services ENVIRONMENT Credited to each WMA Board as per employment costs 33.00% 8.00% 11.00% 24.00% 5.00% 11.00% 8.00% 100.00%</p> <p>Contributions from Bedford for CEO Services CAPITAL WORKS Credited to each WMA Board as per employment costs 25.00% 25.00% 25.00% 0.00% 0.00% 0.00% 25.00% 100.00%</p> <p>WMA Eastern Area Manager (TH) Credited to each WMA Board as per employment costs 50.00% 20.00% 0.00% 20.00% 0.00% 0.00% 10.00% 100.00%</p> <p>MEICA Manager (RG) Credited to each WMA Board as per employment costs 75.00% 10.00% 5.00% 0.00% 0.00% 0.00% 10.00% 100.00%</p> <p>Partnership Project Engineer (PG) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Partnership Project Engineer (Suffolk) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00%</p> <p>Operations Manager (East Anglia) (AB) Credited to each WMA Board as per employment costs 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Operations Manager (WLYL IDB) Credited to each WMA Board as per employment costs 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 100.00%</p> <p>Works Supervisor (ES &amp; WLYL) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00%</p> <p>Flood Risk Engineer (BR and NR) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Flood Risk Engineer (ES &amp; WLYL) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00%</p> <p>Flood Risk Engineer (JT) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00%</p> <p>Flood Risk Engineer (OP) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from SDT Team to part fund staff costs Credited to each WMA Board as per employment costs 10.00% 6.00% 51.00% 6.00% 0.00% 26.00% 1.00% 100.00%</p> <p>Contributions from Environment Team - Manager Credited to each WMA Board as per employment costs 33.00% 29.38% 8.00% 13.00% 11.00% 16.00% 24.00% 23.38% 5.00% 1.25% 11.00% 6.00% 8.00% 11.00% 100.00%</p> <p>Contributions from ICT/BST/Finance Team Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 100.00%</p> <p>Contribution from BIDB &amp; WLYLIDB - PAAA Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 100.00%</p> <p>Contribution from Waldersey and Hundred of Wisbech (Admin) Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 100.00%</p> <p>Contribution from Waldersey and Hundred of Wisbech (Technical) Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 100.00%</p> <p>Contributions from Project Teams to part fund staff costs Credited to each WMA Board as per employment costs 20.00% 20.00% 20.00% 20.00% 20.00% 0.00% 0.00% 20.00% 100.00%</p> <p><b>Contributions towards Staff Costs (FDGIA and Other Recharge Works)</b> 3000.00%</p> <p><b>Surface Water Development Contributions</b></p> <p>Broads IDB - SWDC Credited to BIDB 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>East Suffolk WMB - SWDC Credited to ESWMB 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Kings Lynn IDB - SWDC Credited to KLIDB 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Norfolk Rivers IDB - SWDC Credited to NRIDB 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Pevensey and Cuckmere WLMB - SWDC Credited to PCWLMB 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 100.00%</p> <p>South Holland IDB - SWDC Credited to SHIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00%</p> <p>Waveney Lower Yare and Lothingland IDB - SWDC Credited to WLYLIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 100.00%</p> <p><b>Collection of Surface Water Development Contributions</b></p> <p><b>Sales of Rating Software Licences</b></p> <p>Sales of DRS365 Split Equally BR/ES/KL/NR/SH/WLYL 16.67% 16.67% 16.67% 16.67% 0.00% 16.67% 16.67% 100.00%</p> <p>Sales of DRS South Holland IDB wholly owned asset (SHIDB) 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 100.00%</p> <p><b>Sales of Rating Software Licences</b></p> <p><b>Rating Software Support</b></p> <p>DRS365 Split Equally BR/ES/KL/NR/SH/WLYL 16.67% 16.67% 16.67% 16.67% 0.00% 16.67% 16.67% 100.00%</p> <p><b>Rating Software Support</b></p> <p><b>Rental Income from Offices</b></p> <p>Marsh Reeves Income credited to property owner 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00%</p> <p>Kettlewell House Income credited to property owners 10.00% 0.00% 80.00% 10.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Pierpoint House Sales of Electricity Back to the Grid Proportion of people working in Pierpoint House 14.95% 15.58% 13.53% 12.71% 28.88% 32.15% 12.67% 13.73% 0.88% 0.27% 21.17% 16.91% 7.92% 8.65% 100.00%</p> <p>Nar Ouse Way: Kings Lynn IDB Income credited to property owner 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p><b>Rental Income from Offices</b></p>										

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
<b>Sundry Income</b>																	
	Bank Account Interest (WMA Only)	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Various - adhoc contributions	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
<b>Sundry Income</b>																	
<b>Expenditure</b>																	
<b>Administration Costs</b>																	
<b>Shared Administration Staff</b>																	
	ICT Manager	Assessment of Time Spent on each Member Board	17.10%		17.10%		17.10%		17.10%		2.00%		17.10%		12.50%		100.00%
	PA (CEO)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Chief Financial Officer	Assessment of Time Spent on each Member Board	16.50%		16.50%		16.50%		16.50%		5.00%		16.50%		12.50%		100.00%
	GIS Technician (SC)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Rating & Enforcement Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Business Support Officer (37)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (16)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	GIS Technician (MB)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Business Support Officer	Assessment of Time Spent on each Member Board	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	5.00%	2.00%	16.50%	17.10%	12.50%	12.50%	100.00%
	Business Support Officer (22.5)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer (ABU)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice ((KH)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance and Rating Officer (Vacant Position)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice (BA)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (30)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
<b>Shared Administration Staff</b>																	
<b>Establishment</b>																	
	Landlord's obligations	Proportion of beneficial interest in Kettlewell House	10.00%		0.00%		80.00%		10.00%		0.00%		0.00%		0.00%		100.00%
	Office and Site Maintenance	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Rent, Rates and Metered Water	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Telecoms	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Heat and Light	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Office Cleaning and Supplies	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Refuse Collection and Waste Disposal	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Printing, Postages and Stationery	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Office Sundries	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
<b>Pierpoint House (shared)</b>																	
	Landlord obligations	Proportion of beneficial interest in Marsh Reeves	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office and Site Maintenance	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Business Rates and Metered Water	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Telecoms	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Heat and Light	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Cleaning and Supplies	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Refuse Collection and Waste Disposal	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Printing, Postages and Stationery	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Sundries	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
<b>Marsh Reeves (South Holland IDB)</b>																	

**From: 01 April 2026**  
**To: 31 March 2027**
**Administration and Technical Support Services**  
**Financial Year Ending: 31 March 2027**

ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
	Office and Site Maintenance	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Rent, Light, Heat and Water	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Telecoms	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Office Sundries	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	<b>Martham Office (Broads IDB and Norfolk Rivers IDB)</b>																
	Rent	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%		100.00%
	Printing & Stationary	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%		100.00%
	Office Equipment/Small Purchases	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%		100.00%
	<b>Norwich Office (BR, ES, NR and WLYL)</b>																
	Office Equipment/Small Purchases	Pevensey and Cuckmere WLMB	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		0.00%		100.00%
	<b>East Sussex CC Office (PCWLMB)</b>																
	<b>Shared ICT</b>																
	Hardware Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Software Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Website Maintenance and Development	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Software and Upgrades	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	ICT Infrastructure	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	DRS365 Software Support and Maintenance	Split Equally BR/ES/KL/NR/PC/SH/WLYL	14.29%		14.29%		14.29%		14.29%		14.29%		14.29%		14.29%		100.00%
	<b>Shared ICT</b>																
	<b>Other Shared Administration</b>																
	Legal and Professional Charges	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Insurances	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Marketing and PR Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	WMA Chairman's Allowance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Annual Subscriptions	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Actuary Fees	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Sundry Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	<b>Other Shared Administration</b>																
	<b>Technical Support Costs</b>																
	<b>Shared Technical Support Staff</b>																
	<b>CEO Team</b>																
	Chief Executive	Assessment of Time Spent on each Member Board	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	5.00%	2.00%	16.50%	17.10%	12.50%	12.50%	100.00%
	Chief Operating Officer/Deputy Chief Executive	Assessment of Time Spent on each Member Board	30.00%	50.00%	10.00%	10.00%	30.00%	10.00%	10.00%	0.00%	5.00%	0.00%	5.00%	0.00%	10.00%	20.00%	100.00%
	<b>Environment Team</b>																
	Environmental Manager (CL)	Assessment of Time Spent on each Member Board	33.00%	27.50%	8.00%	13.00%	11.00%	16.00%	24.00%	21.50%	5.00%	5.00%	11.00%	6.00%	8.00%	11.00%	100.00%
	Assistant Environmental Officer (DP)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	11.00%	16.00%	24.00%	24.00%	5.00%	0.00%	11.00%	6.00%	8.00%	11.00%	100.00%
	Environmental Officer (CH)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	12.00%	16.00%	24.00%	24.00%	0.00%	0.00%	15.00%	15.00%	8.00%	8.00%	100.00%
	Environmental Officer (EB)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	12.00%	16.00%	24.00%	24.00%	0.00%	0.00%	15.00%	15.00%	8.00%	8.00%	100.00%

From: 01 April 2026  
To: 31 March 2027

Administration and Technical Support Services  
Financial Year Ending: 31 March 2027

ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
<b>Sustainable Development Team</b>																	
	Head of Catchment Services (CB)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Senior Sustainable Development Officer (ER)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Senior SDT Officer (Maternity Cover)(ET)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Compliance Manager (PN)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Assistant Compliance Officer (SKC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Sustainable Development Officer (FC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Sustainable Development Officer (PNA)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Sustainable Development Officer (LBS)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Sustainable Development Manager (MO)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Senior Sustainable Development Officer (RY)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Senior Sustainable Development Officer (WC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	Assistant Compliance Officer (BSY)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
	National Infrastructure Officer (IS - Sizewell C)	East Suffolk WMB Only (fully funded by Sizewell C)	0.00%		100.00%		0.00%		0.00%		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
	Estates Officer (SF)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%	
<b>Capital Projects Team</b>																	
	Project Delivery Manager (KN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%	
	Project Delivery Engineer (TJJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%	
	Project Delivery Engineer (TJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%	
	Project Delivery Engineer (ATH)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%	
	Project Manager (MN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%	
<b>East Anglia Team</b>																	
	Area Manager (WMA Eastern) (TH)	Assessment of Time Spent on each Member Board	50.00%	50.00%	20.00%	10.00%	0.00%	20.00%	20.00%	10.00%	0.00%	0.00%	0.00%	0.00%	10.00%	10.00%	100.00%
	MEICA Manager (RG)	Assessment of Time Spent on each Member Board	75.00%	55.00%	10.00%	12.50%	5.00%	15.00%	0.00%	5.00%	0.00%	0.00%	0.00%	0.00%	10.00%	12.50%	100.00%
	Partnership Project Engineer (PG)	Assessment of Time Spent on each Member Board	50.00%	40.00%	0.00%		0.00%		50.00%	60.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
	Partnership Project Engineer (Suffolk)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%	
	Operations Manager (East Suffolk) (AB)	Assessment of Time Spent on each Member Board	0.00%		100.00%	55.00%	0.00%		0.00%		0.00%	0.00%	0.00%	0.00%	45.00%	100.00%	
	Operations Manager (WLYL IDB)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	0.00%	0.00%	100.00%		100.00%	
	Works Supervisor (ES & WLYL)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%	
	Flood Risk Engineer (BR and NR)	Assessment of Time Spent on each Member Board	50.00%		0.00%		0.00%		50.00%		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
	Flood Risk Engineer (ES & WLYL)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%	
	Flood Risk Engineer (JT)	Assessment of Time Spent on each Member Board	0.00%	35.00%	50.00%	35.00%	0.00%		0.00%		0.00%	0.00%	0.00%	50.00%	30.00%	100.00%	
	Flood Risk Engineer (OP)	Assessment of Time Spent on each Member Board	50.00%	40.00%	0.00%		0.00%		50.00%	60.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
<b>Shared Technical Support Staff</b>																	
<b>South Holland Team</b>																	
	Area Manager (South Holland IDB) (KV)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	100.00%		0.00%		100.00%	
	Flood Risk Engineer (South Holland IDB) (DSP)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	100.00%		0.00%		100.00%	
<b>Other Technical Support Staff Costs</b>																	
<b>Pevensey &amp; Cuckmere WLMB Team</b>																	
	Area Manager (Pevensey & Cuckmere WLMB) (RK)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%	
	Flood Risk Officer (Pevensey & Cuckmere WLMB) (GO)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%	
	Operations Manager (Pevensey & Cuckmere WLMB) (RD)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%	
<b>Other Technical Support Staff Costs</b>																	

Approved by the Consortium Management Committee on 05 December 2025 and recommended to each of the Member Boards in January/February 2026.  
(As required by clause 4.2 of the Consortium Agreement, dated 29 March 2024).

S JEFFREY  
CHIEF FINANCIAL OFFICER/RFO

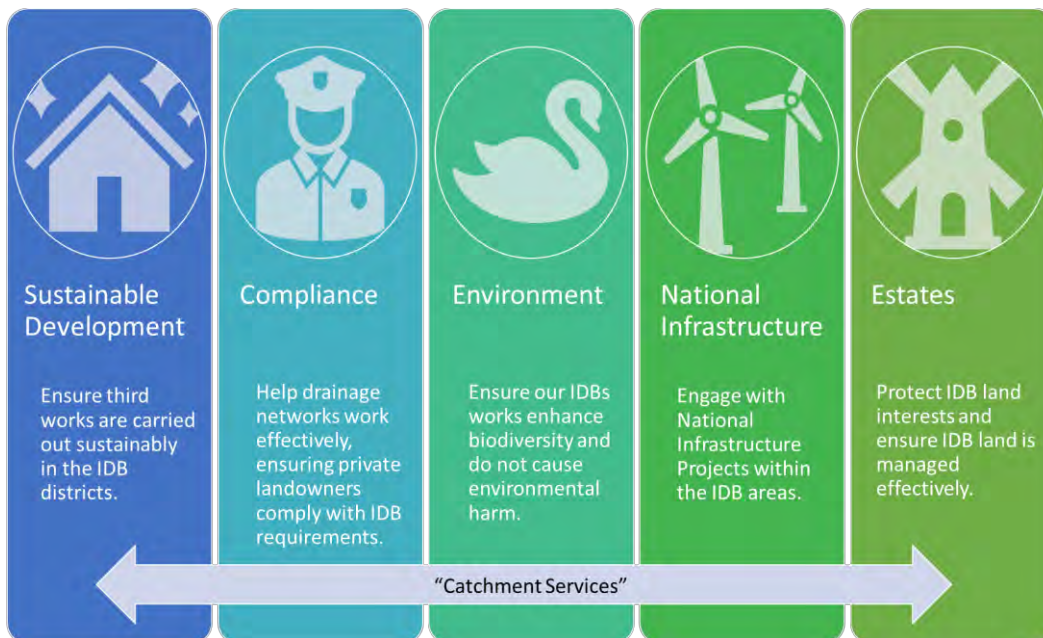
## WMA Policy Review Summary – CMC Meeting, 05 December 2025

	<b>Policy</b>	<b>Owner</b>	<b>Comments</b>
1	Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy  <a href="#">Click here</a>	FB	5-year review  No significant changes
2	WMA Arterial Infrastructure Policy  <a href="#">Click here</a>	CL/MP	5-year review  <ul style="list-style-type: none"> <li>- Name of the policy has changed from Supplementary Guidance for Adoption and Abandonment of Watercourses to WMA Arterial Infrastructure Policy</li> <li>- Definition of an Arterial Watercourse (AKA Main Drain or Adopted Watercourse) has been included</li> </ul>

# Catchment Services Report

## 1. Introduction

In August 2025, Cathryn Brady (previously the WMA's Sustainable Development Manager) was appointed as the WMA's Head of Catchment Services, taking on leadership of the following workstreams across both the WMA Member Boards and any Boards receiving arm's length services from the WMA (including the Bedford Group and the 6 Boards previously administered by the Middle Level Commissioners):



The Workstreams are typically delivered by officers within the WMA Catchment Services Department, or by the Board's Area Manger with support from the officers within the department.

As part of this new role, the Head of Catchment Services has reviewed governance arrangements and two minor changes are proposed to ensure compliant and resilient decision making moving forwards.

## 2. Planning and Byelaw Strategy

The current Planning and Byelaw Strategy informs all decisions made in relation to applications for Land Drainage Consents, engagement with planning applications (including national infrastructure projects) and how to react to incidents of non-compliance with the Board's regulatory requirements.

Until now, the Planning and Byelaw Strategy has primarily been a public facing document, which would be sent to members of the public to provide the following:

- Guidance on how the Board will engage with planning applications within their Internal Drainage District (“IDD”) or that have the potential to significantly impact their IDD;
- Guidance to organisations and individuals on the Board’s regulatory requirements and processes, including information on the policies against which it will assess and determine applications.

## 2.1. Planning and Byelaw Strategy – Proposed Change

With the launch of the WMA’s new website in December 2025, the primary audience of the Planning and Byelaw Strategy will no longer be members of the public. Instead, the primary audience will become the Boards who adopt the policy, effectively moving the document ‘behind the scenes’. Although the strategy will remain a publicly available document, the WMA website will disseminate the same information in a user friendly format for most audiences.

Moving forward, the strategy will primarily be a policy document, compiled to confirm how the Board will achieve the following (including specific policy positions where appropriate):

- Process applications for Land Drainage Consent.
- Engage with planning applications and Nationally Significant Infrastructure Projects.
- Investigate and react to non-compliance with the regulatory framework established by the Land Drainage Act 1991 (including Byelaws).
- Engage with enquiries relating to use or disposal of land owned by the Boards.
- Protect and enhance the natural environment and biodiversity (*to follow in the next policy iteration, amalgamating several existing policies*).

No changes are proposed to the policies or approaches outlined within the document, only the style of writing has been amended. To reflect the evolution of the policy it is proposed that the policy is renamed as the ‘Catchment Services Strategy’. A draft for adoption is available here: [https://www.wlma.org.uk/uploads/WMA\\_Catchment\\_Services\\_Strategy.pdf](https://www.wlma.org.uk/uploads/WMA_Catchment_Services_Strategy.pdf)

**Officer Recommendation:** The officer recommendation is that the ‘WMA Catchment Services Strategy’ is adopted by all WMA Member Boards, replacing the current Planning and Byelaw Strategy.

## 3. Scheme of Delegation

Currently, each Board’s Schedule of Reserved Matters notes that the following types of applications for Land Drainage Consent are “non-delegated” and are therefore reserved for the Board:

- i. All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
- ii. All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive’s Management Committee)*
- iii. Applications for consent that are against the Board’s policies as set out in the Planning and Byelaw Strategy*
- iv. Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*

- v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and Planning and Byelaw Strategy.*
- vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*

The Schedule of Reserved Matters also states that all other consent types (delegated consents) are delegated to officers via the Chief Executive's Management Committee. Urgent non-delegated applications are already delegated to a relevant Committee of each Board.

The Terms of Reference for the Chief Executive's Management Committee are available here: [https://www.wlma.org.uk/uploads/WMA\\_Chief\\_Executives\\_Management\\_Committee\\_TOR.pdf](https://www.wlma.org.uk/uploads/WMA_Chief_Executives_Management_Committee_TOR.pdf)

Notably, the Terms of Reference do not empower the competent team of case officers to make a recommendation directly to the Chief Executive, instead recommendations should be presented to the Chief Executive by the Board's Senior Management Team (now defined as the Chief Financial Officer and Chief Operating Officer) who often have had little or no involvement in an application. The Terms of Reference further restrict the ability to process applications for consent while the Chief Executive is unavailable (including during any period of annual leave or sickness).

Across the WMA, case officers within the Sustainable Development Team processed 534 applications for Land Drainage Consent in 2024.

### **3.1. Scheme of Delegation - Proposed Change**

It is proposed that each Board creates a new committee called the "WMA Chief Executive's Planning Committee". The proposed draft terms of reference for the committee are available here: [https://www.wlma.org.uk/uploads/WMA\\_CEO\\_Planning\\_Committee\\_TOR.pdf](https://www.wlma.org.uk/uploads/WMA_CEO_Planning_Committee_TOR.pdf)

The proposed committee would not replace the existing WMA Chief Executive's Management Committee (which is required for other delegated decisions) but would facilitate streamlined decision making and clearer governance arrangements for the Sustainable Development Team, including when the Chief Executive is unavailable (by allowing the Chief Operating Officer to be a substitute member of the committee).

**Officer Recommendation:** Officers recommend that the WMA Member Boards approve the following resolutions:

1. To update the Boards Schedule of Reserved Matters as follows (changes in red):

[4.4.] Approval of non-delegated applications for Land Drainage Consent (any prior written consent required as per the Land Drainage Act 1991 including the Board's Byelaws), other than urgent applications. Non-delegated applications for Land Drainage Consent include the following application types:

- i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
- ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive's **Planning Committee**)*

- iii. *Applications for consent that are against the Board's policies as set out in the **Catchment Services Strategy***
- iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*
- v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and **Catchment Services Strategy**.*
- vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*

2. To create a new committee known as the WMA Chief Executive's Planning Committee and adopt the Terms of Reference for this committee as shown here: [https://www.wlma.org.uk/uploads/WMA\\_CEO\\_Planning\\_Committee\\_TOR.pdf](https://www.wlma.org.uk/uploads/WMA_CEO_Planning_Committee_TOR.pdf).

3. To add the WMA Chief Executive's Planning Committee to the Board's Scheme of Delegation with the following decision making authority delegated to the Committee by the Board:

- a. The authority to consider and determine applications for Land Drainage Consent (any prior written consent required as per the Land Drainage Act 1991 including the Board's Byelaws), is delegated to the WMA Chief Executive's Planning Committee with the exception of non-delegated applications for Land Drainage Consent. Non-delegated applications for Land Drainage Consent include the following application types:
  - i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
  - ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive's Planning Committee)*
  - iii. *Applications for consent that are against the Board's policies as set out in the **Catchment Services Strategy***
  - iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*
  - v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and **Catchment Services Strategy**.*
  - vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*
- b. The authority to approve plans of specified work received in accordance with a Development Consent Order is delegated to the Water Management Alliance's Chief Executive's Planning Committee.

4. To amend the Terms of Reference for the Chief Executive's Management Committee to remove footnote 2 on page 3 (referencing the committee having delegated authority to consider and determine applications for Land Drainage Consent).

**CATHRYN BRADY**  
**HEAD OF CATCHMENT SERVICES**  
**NOVEMBER 2025**



# Water Management Alliance

## Annual Carbon Report

2024/2025 Financial Year Update

Published: January 2026

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## 1. INTRODUCTION

This report is an annual update to the Water Management Alliance’s full carbon audit (initially published in February 2023) as it strives to reduce carbon emissions by 50% by 2030. This report now includes emissions data for the 2024/2025 financial year.

The carbon audit will allow the Water Management Alliance to calculate and benchmark its carbon emissions and enable the key sources of emissions to be identified. This report now sits alongside the Water Management Alliance’s Carbon Management Plan which sets out short-, medium- and long-term actions to reduce carbon emissions.

## 2. PURPOSE

The Water Management Alliance would like to commit to the Government’s ask of small businesses (SMEs) to commit to take climate action in three ways:

- 50% reduction in greenhouse gas emissions before 2030. (Scope 1 and Scope 2)
- Achieve net zero emissions by 2050. (across Scope 1, 2 and 3)
- Disclose progress on a yearly basis.

## 3. METHODOLOGY

### 3.1 The GHG Protocol

The GHG Protocol establishes comprehensive global standardised frameworks to account for and report on greenhouse gas emissions. This carbon audit has been produced in line with the principles of the Greenhouse Gas (GHG) Protocol and UK Government Department for Business, Energy and Industrial Strategy (BEIS) GHG reporting guidance.

The GHG emissions have been calculated by multiplying activity data by the relevant emissions factor:

$$\text{Activity data} \times \text{GHG emissions factor} = \text{GHG emissions}$$

GHG emissions are expressed as carbon dioxide equivalents (CO<sub>2</sub>e), and include Carbon dioxide (CO<sub>2</sub>), Methane (CH<sub>4</sub>), Nitrous oxide (N<sub>2</sub>O), Sulphur hexafluoride (SF<sub>6</sub>), Hydrofluorocarbons (HFCs), Perfluorocarbons (PFCs) and Nitrogen trifluoride (NF<sub>3</sub>).

**NB:** GHG emissions have been calculated and displayed in kgCO<sub>2</sub>e, however, for readability, these figures have been converted into tCO<sub>2</sub>e throughout the narrative.

## 3.2 Scope Definitions

The Green House Gas Protocol defines 3 types of emission categories referred to as Scopes. To help demonstrate – Figure 1 shows a Scope infographic. Figure 2 describes each activity the WMA has included within each Scope.

Scope 1 - Direct Emissions from activities under our control. Primarily relating to fossil fuel combustion

Scope 2 - Indirect Emissions from the electricity we purchase and use

Scope 3 - All other indirect emissions from activities, sources that we do not own or control

## 3.3 Organisational boundary

Calculating Scope 3 emissions can often be difficult given that the data required is mostly held by other organisations in the supply chain. For Scope 3 we have had to be clear which activities we are unable to report on

Included -

- Fuel purchased by WMA for owned plant used for PSCA Work

Excluded -

- Fuel purchased by contractors for their own vehicles and plant when undertaking IDB work.

- Emissions from FCERM Capital projects where we use contractors.

- Employee Commuting

For the excluded items we may look to develop a reporting process that would allow us to report these emissions in future annual audits. We will request contractors for any construction projects to inform us of their emission reporting capabilities and which GHG calculation and reporting standards they operate to.

## 3.4 Coverage

The Water Management Alliance is an umbrella organisation, offering back-office and technical services to a consortium of seven Internal Drainage Boards (IDBs). Each IDB managed by the WMA is an autonomous local, public body which has statutory duties to the environment as it undertakes its permissive powers.

The IDBs covered by the consortium include South Holland IDB, King's Lynn IDB, Norfolk Rivers IDB, Broads IDB, Waveney, Lower Yare & Lothingland IDB, East Suffolk WMB and Pevensey & Cuckmere WLMB. Data has been collected and summarised for each individual Board and collectively as the WMA.

## 3.5 Target

The IDBs of the WMA have a carbon net zero target date of 2050.

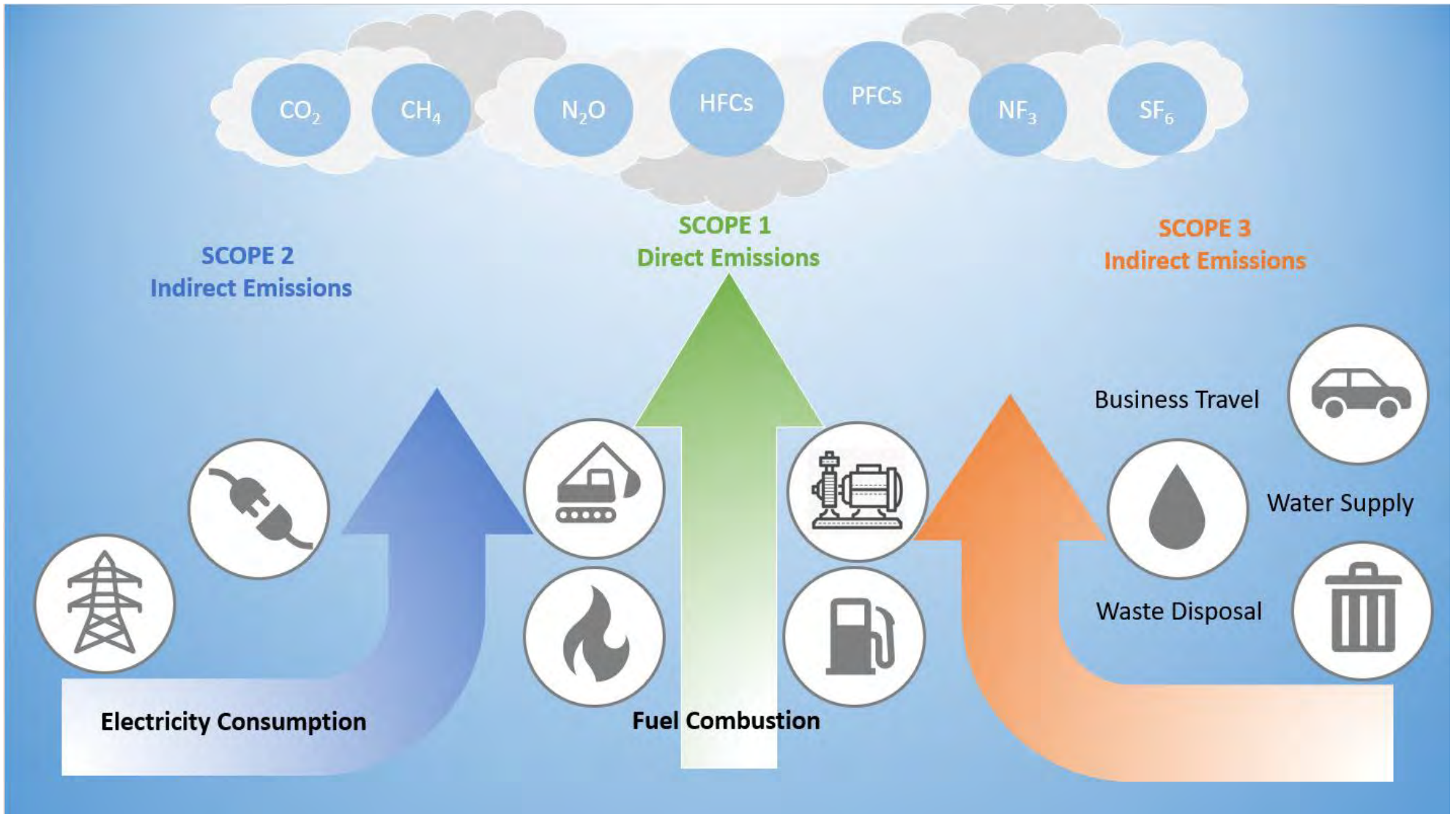


Figure 1: Scope infographic

Activity	Description	Data Source	Unit	
<b>Scope 1 - Direct Emissions – Fuel Consumption</b>				
Fuel in Fleet Vehicles	White Diesel	operational vehicle Fleet & Plant	fuel invoices	Litres
	Petrol			
	Red Diesel			
	Bio Oil			
Offices	Fugitive Emissions	Air con fluoros	EOC Services	Kg
Pumping Station	Red Diesel Generators	Operating Pumping station back-up generators	fuel invoices	Litres
	Unleaded			
<b>Scope 2 - Indirect Emissions – Electricity Consumption</b>				
Electricity Emissions	Offices	Electricity purchased from the national grid to power the WMAs offices and Pumping Stations	utility bills	kWh
	Pumping Station			
<b>Scope 3 - Other Indirect Emissions</b>				
	Electricity Transmission & Distribution Losses	These are indirect emissions from the transmission and distribution of our purchased electricity. It is considered best practise to include these	utility bills	kWh
	Business travel inc Car, rail, and flights	Staff travel - in their own vehicles on business grounds, via train or plane	employee mileage claims / expenses	Miles / km
	Water Supply & Treatment	The supply of water to our buildings and sites. Treatment is the water we return to the system (90% return to sewer rate).	utility bills	m <sup>3</sup>
	Waste & Recycling	Weight of Waste and recycling collected from our offices	Veolia Dashboard	Kg

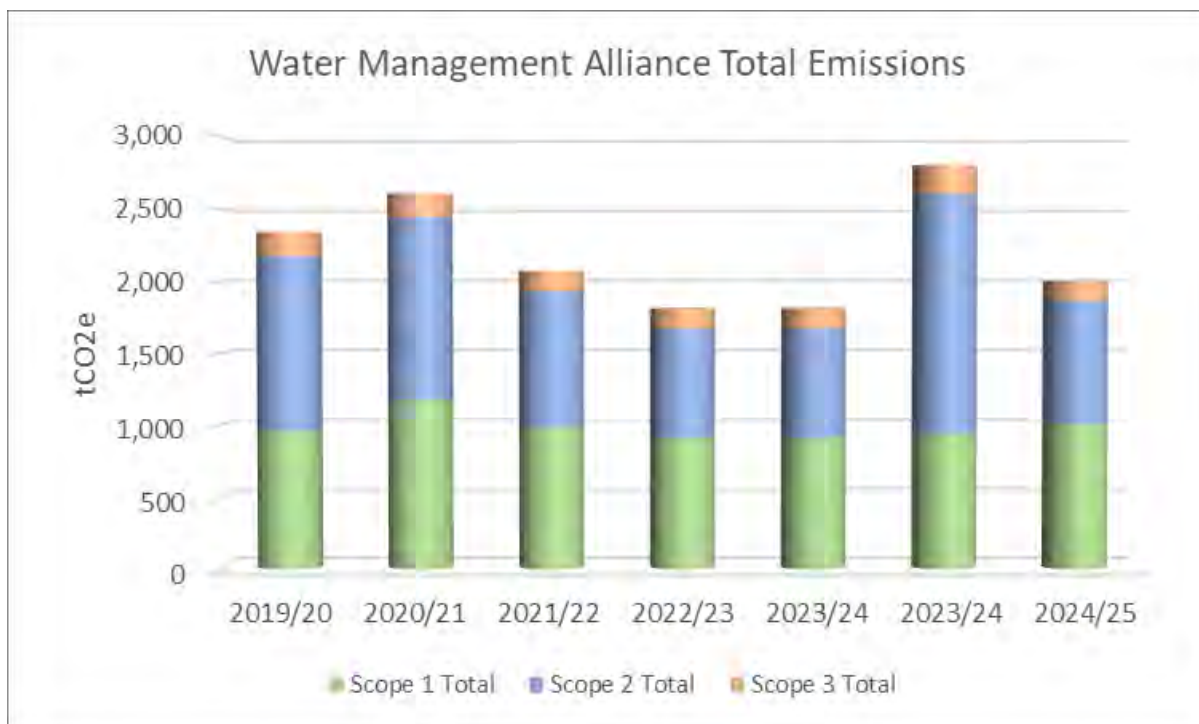
Figure 2: Description of each activity WMA included within each Scope

## 4. RESULTS

### 4.1 WMA Summary

The data shows that overall, Carbon Emissions in 2024/25 are 15% lower compared to our baseline year of 2019/20, a reduction of 340.1 tCO<sub>2</sub>e. The emissions are 29% lower compared to 2023/24, a reduction of 804.8 tCO<sub>2</sub>e.

All Board's emissions have decreased in 2024/25 compared against the previous year of 2023/24 – largely due to the very wet weather endured during the Winter of 2023/24 which increased the year's emissions significantly, followed by the subsequent drier Winter of 2024/25 – as described and evidenced in 4.3 below and Appendix 8. Overall emissions have also decreased when compared to the baseline year, due to the changes implemented by the WMA and member Boards to decrease emissions, also evidenced below.



#### Scope 1

- Overall Emissions 7% higher (an increase of 65.1 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 6% higher (increase of 53.6 tCO<sub>2</sub>e) than 2019/20 baseline year.
- This is largely due to the expansion of the business, increased recharge work and the introduction of further fleet vehicles for new field operatives.
- The WMA aims to standardise the data to reflect individual carbon usage that takes the growth of the business into account.

## Scope 2

- Overall Emissions 48% lower (a decrease of 802.6 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 30% lower (a decrease of 358.5 tCO<sub>2</sub>e) than 2019/20 baseline year.
- This is largely due to Pumping Stations not being used as much this year compared to the previous year due to drier weather.

## Scope 3

- Overall Emissions 33% lower (a decrease of 67.3 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 21% lower (a decrease of 35.1 tCO<sub>2</sub>e) than 2019/20 baseline year.

## 4.2 Quality Control

The Finance team collating the data have applied data checks and consistency in producing data from the system. All outliers have been checked and explanations sought and documented from individual IDBs where large variations have occurred.

## 4.3 2024/25 Weather

The weather in East Anglia between April 2024 and March 2025 featured a strong contrast, with a wet and unsettled start followed by a drier and sunnier spring in 2025, which ultimately became the UK's warmest and sunniest spring on record. May 2024 was noted for being the warmest on record for the UK (since 1884), though April's wetness led to a cooler than average summer overall.

June by contrast to May, was cooler and drier than average overall, particularly in the first half of the month but a brief warm spell occurred between the 23<sup>rd</sup> and 26<sup>th</sup> of the month.

The summer of 2024 was the coolest since 2015 for the UK, with rainfall and sunshine generally around average. East Anglia was marginally sunnier than other regions. September saw mean temperatures in East Anglia around 0.5°C above average. However, the UK overall experienced above-average rainfall, with southern England recording significantly more than average. However, many parts of East Anglia missed much of this rainfall, with South Holland being impacted the most.

The winter of 2024 -25 found that temperatures were generally above the long-term average, though with potential for occasional stormy weather from the Atlantic. March 2025 was a record-breaker for East Anglia, experiencing its sunniest March on record (since 1910) and very dry conditions. It was also much warmer than the long-term average.

## 4.4 Data

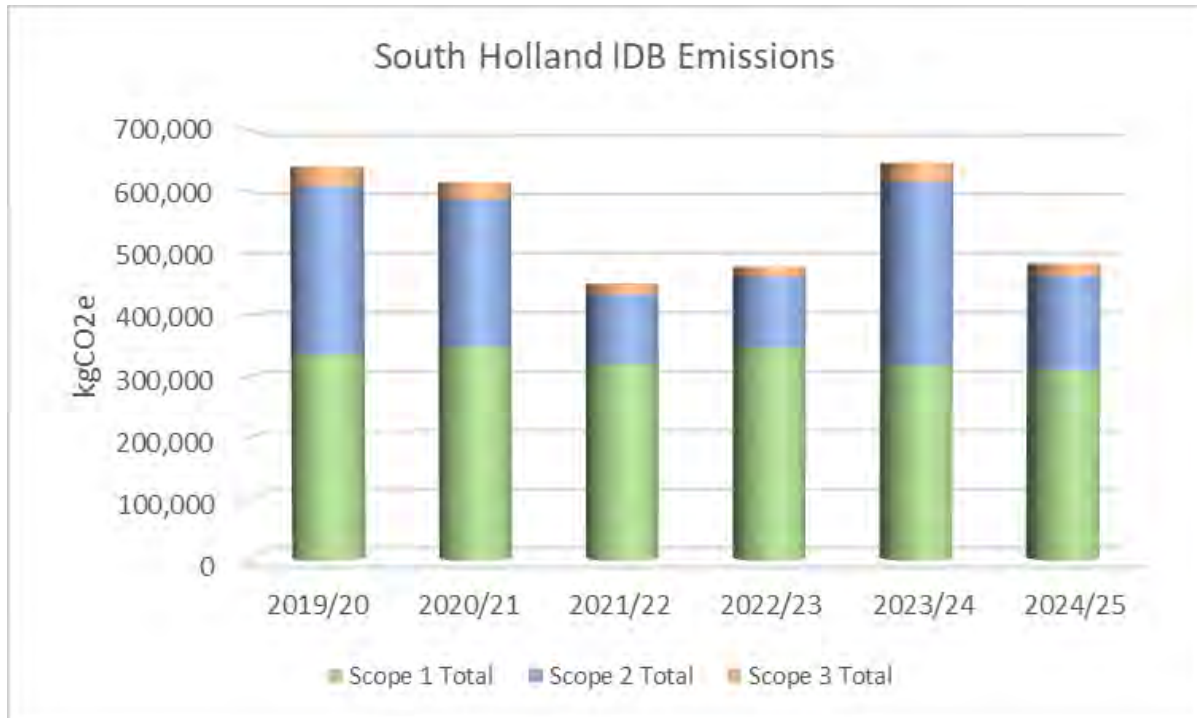
All the Boards are on 'Green Electricity Tariffs' but we have still recorded 100% of the electricity emissions as we currently do not believe the electricity provided from these tariffs is all from renewables. This is currently being investigated by our Utilities Broker and the CFO.

		WMA TOTAL kgCO2e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	151,605.7	150,615.0	150,444.7	149,113.5	150,151.1	164,182.1
	Unleaded	1,614.9	1,454.4	1,464.5	1,121.3	1,769.9	2,371.3
	Red Diesel	730,561.6	885,025.9	744,720.1	741,692.0	759,135.2	769,740.3
	Bio Oil	0.0	0.0	550.0	137.5	0.0	0.0
Small Tools / Others	Gas	16,831.9	19,520.3	18,308.6	2,583.2	0.0	0.0
	Unleaded	211.7	189.1	95.7	253.0	588.8	221.8
	White Diesel	0.0	0.0	0.0	0.0	696.3	99.0
	Red Diesel	0.0	0.0	0.0	0.0	184.9	316.7
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	13,303.5	0.0	75,153.1	12,804.9	0.0	76,848.3
Pumping Station	Red Diesel Pump Engines or Generators	46,282.8	120,042.5	617.9	7,231.2	36,236.0	0.0
	Unleaded	11.0	362.3	100.5	83.1	140.3	221.8
<b>Scope 2 - Indirect Emissions</b>							
Electricity Emissions	Offices	23,489.3	17,327.2	19,364.0	21,042.0	14,943.4	20,749.2
	Pumping Station	1,188,238.7	1,251,588.7	920,709.5	735,919.5	1,640,860.2	832,495.2
<b>Scope 3 - Other Indirect Emissions</b>							
Electricity T&D Losses	Electricity T&D Losses	102,712.9	109,192.1	84,251.9	69,245.3	143,343.0	75,413.5
Business Travel	Private Car Business travel	65,653.4	52,275.5	55,324.2	66,162.6	57,326.6	58,032.8
	Rail	120.3	27.8	117.9	91.6	78.6	142.9
	Flying	0.0	0.0	0.0	264.3	0.0	0.0
Water Supply / Treatment	Water Supply	365.9	349.6	58.0	90.0	76.6	68.2
	Water treatment	26.5	30.8	22.2	82.0	50.4	37.6
Waste / recycling	Waste	76.6	76.5	117.3	100.7	260.6	119.7
	Recycling	9.5	9.5	11.6	31.4	25.2	5.3
<b>TOTAL</b>		<b>2,341,116.3</b>	<b>2,608,087.1</b>	<b>2,071,431.8</b>	<b>1,808,049.0</b>	<b>2,805,867.2</b>	<b>2,001,066.0</b>
<b>Scope 1 Total</b>		<b>960,423.1</b>	<b>1,177,209.4</b>	<b>991,455.2</b>	<b>915,019.7</b>	<b>948,902.5</b>	<b>1,014,001.5</b>
<b>Scope 2 Total</b>		<b>1,211,728.0</b>	<b>1,268,915.9</b>	<b>940,073.5</b>	<b>756,961.5</b>	<b>1,655,803.6</b>	<b>853,244.4</b>
<b>Scope 3 Total</b>		<b>168,965.1</b>	<b>161,961.8</b>	<b>139,903.1</b>	<b>136,067.8</b>	<b>201,161.0</b>	<b>133,820.0</b>
% Change from Baseline year 2019/20							-15
% Change from 2023/24							-29

# APPENDIX 1: SOUTH HOLLAND IDB

## 1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 24% lower compared to our baseline year of 2019/20, a decrease of 156.7 tCO<sub>2</sub>e. The emissions are 25% lower than 2023/24, a decrease of 163.3 tCO<sub>2</sub>e.



## 1.2 Results

### Scope 1

- Overall Emissions 2.3% lower (a reduction of 7.3 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 7.5% lower (reduction of 25 tCO<sub>2</sub>e) than 2019/20 baseline year.

### Scope 2

- Overall Emissions 49% lower (a reduction of 120.8 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 44% lower (reduction of 144.6 tCO<sub>2</sub>e) than 2019/20 baseline year.

### Scope 3

- Overall Emissions 36% lower (reduction of 16.0 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 35% lower (reduction of 10.9 tCO<sub>2</sub>e) than 2019/20 baseline year.

## 1.3 Data

		South Holland IDB kgCO2e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
<b>Scope 1 - Direct Emissions</b>							
Fuel in Fleet Vehicles	White Diesel	37,719.4	35,165.4	28,498.6	39,639.0	34,153.6	24,889.2
	Unleaded	521.3	362.1	390.5	261.4	395.5	269.5
	Red Diesel	293,029.5	308,623.7	291,263.6	293,716.4	283,485.1	276,965.5
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	4,434.5	0.0	0.0	12,804.9	0.0	8,618.6
Pumping Station	Red Diesel Pump Engines or Generators	69.0	3,623.7	617.9	358.8	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
<b>Scope 2 - Indirect Emissions</b>							
Electricity Emissions	Offices	3,571.7	3,607.1	3,525.3	2,909.3	3,213.1	2,851.0
	Pumping Station	269,673.5	236,270.6	109,585.1	112,449.2	293,814.8	149,573.0
<b>Scope 3 - Other Indirect Emissions</b>							
Electricity T&D Losses	Electricity T&D Losses	23,161.8	20,641.8	10,137.3	10,552.8	25,713.7	13,471.9
Business Travel	Private Car Business travel	7,833.9	6,395.6	5,654.1	4,950.6	5,652.2	6,651.7
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	72.2	67.8	15.3	16.8	23.5	20.1
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	72.6	72.5	106.5	82.6	245.2	114.0
	Recycling	0.0	0.0	0.0	0.0	6.8	0.0
<b>TOTAL</b>		<b>640,159.4</b>	<b>614,830.1</b>	<b>449,794.3</b>	<b>477,741.9</b>	<b>646,703.5</b>	<b>483,424.4</b>
<b>Scope 1 Total</b>		<b>335,773.6</b>	<b>347,774.8</b>	<b>320,770.7</b>	<b>346,780.5</b>	<b>318,034.2</b>	<b>310,742.8</b>
<b>Scope 2 Total</b>		<b>273,245.2</b>	<b>239,877.7</b>	<b>113,110.5</b>	<b>115,358.5</b>	<b>297,027.8</b>	<b>152,424.0</b>
<b>Scope 3 Total</b>		<b>31,140.6</b>	<b>27,177.7</b>	<b>15,913.2</b>	<b>15,602.8</b>	<b>31,641.4</b>	<b>20,257.6</b>
<b>% Change from Baseline year 2019/20</b>							<b>-24</b>
<b>% Change from 2023/24</b>							<b>-25</b>

## APPENDIX 2: KINGS LYNN IDB

### 1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 15% lower compared to our baseline year of 2019/20, a reduction of 125.1 tCO<sub>2</sub>e. The emissions are 24% lower compared to 2023/24, a reduction of 215 tCO<sub>2</sub>e.



### 1.2 Results

#### Scope 1

- Overall Emissions 16% higher (an increase of 53.6 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 12% lower (reduction of 54.3 tCO<sub>2</sub>e) than 2019/20 baseline year.

#### Scope 2

- Overall Emissions 52% lower (a reduction of 247.6 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 21% lower (a reduction of 59.6 tCO<sub>2</sub>e) than 2019/20 baseline year.

#### Scope 3

- Overall Emissions 26% lower (decrease of 21.1 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 15% lower (a decrease of 11.1 tCO<sub>2</sub>e) than 2019/20 baseline year.

### 1.3 Data

		King's Lynn IDB kgCO <sub>2</sub> e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
<b>Scope 1 - Direct Emissions</b>							
Fuel in Fleet Vehicles	White Diesel	30,152.8	28,556.1	27,229.1	24,647.1	26,889.0	27,636.2
	Unleaded	479.6	419.4	515.9	374.2	509.5	690.5
	Red Diesel	349,070.8	433,246.9	308,664.7	300,823.4	315,699.8	300,711.7
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	16,831.9	19,506.6	18,294.9	2,560.0	0.0	0.0
Small Tools / Others	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
	White Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	8,869.0	0.0	75,153.1	0.0	0.0	68,229.7
Pumping Station	Red Diesel Pump Engines or Generators	46,213.8	111,774.8	0.0	6,872.4	538.2	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
<b>Scope 2 - Indirect Emissions</b>							
Electricity Emissions	Offices	14,919.2	7,810.7	9,938.8	14,191.4	7,992.4	10,098.1
	Pumping Station	272,442.9	301,665.8	244,896.0	171,665.4	467,324.4	217,645.8
<b>Scope 3 - Other Indirect Emissions</b>							
Electricity T&D Losses	Electricity T&D Losses	24,358.4	26,630.9	22,839.0	17,001.8	41,148.2	20,129.0
Business Travel	Private Car Business travel	47,541.2	31,923.8	36,600.8	49,677.0	40,988.2	40,884.5
	Rail	120.3	27.8	117.9	91.6	78.6	142.9
	Flying	0.0	0.0	0.0	264.3	0.0	0.0
Water Supply / Treatment	Water Supply	293.7	281.8	42.7	73.2	53.1	48.2
	Water treatment	26.5	30.8	22.2	82.0	50.4	37.6
Waste / recycling	Waste	4.0	4.0	10.8	18.2	15.5	5.7
	Recycling	9.5	9.5	11.6	31.4	18.4	5.3
<b>TOTAL</b>		<b>811,333.4</b>	<b>961,888.8</b>	<b>744,337.3</b>	<b>588,373.2</b>	<b>901,305.6</b>	<b>686,265.1</b>
<b>Scope 1 Total</b>		<b>451,617.8</b>	<b>593,503.7</b>	<b>429,857.6</b>	<b>335,277.1</b>	<b>343,636.5</b>	<b>397,268.1</b>
<b>Scope 2 Total</b>		<b>287,362.0</b>	<b>309,476.5</b>	<b>254,834.8</b>	<b>185,856.7</b>	<b>475,316.8</b>	<b>227,743.8</b>
<b>Scope 3 Total</b>		<b>72,353.5</b>	<b>58,908.6</b>	<b>59,644.9</b>	<b>67,239.4</b>	<b>82,352.4</b>	<b>61,253.2</b>
% Change from Baseline year 2019/20							-15
% Change from 2023/24							-24

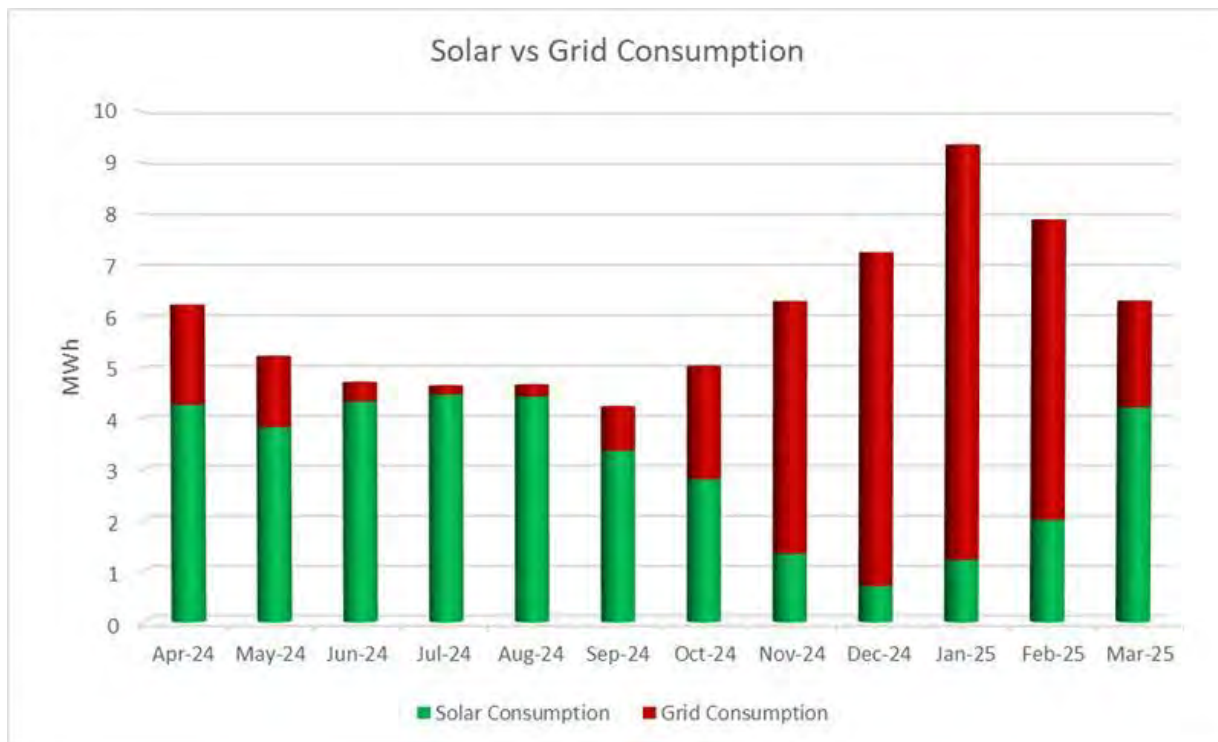
### 1.4 Solar Panels

Pierpoint House commissioned solar panels in November 2022. During 2024-25, around 70.5% (37.04 MW) of our electricity consumption came directly from solar power. This avoided using 12.8tCO<sub>2</sub>e emissions, compared with using electricity directly from the Grid. We have installed 60 kWh batteries to increase our storage and therefore the amount we can consume, before it is fed into the grid.

The solar panels also fed a total of 24.6MW of excess solar electricity into the grid over the year. There is a large demand for electricity during the winter months, particularly around January, which is likely to be a result of the increased heating requirements of the office.

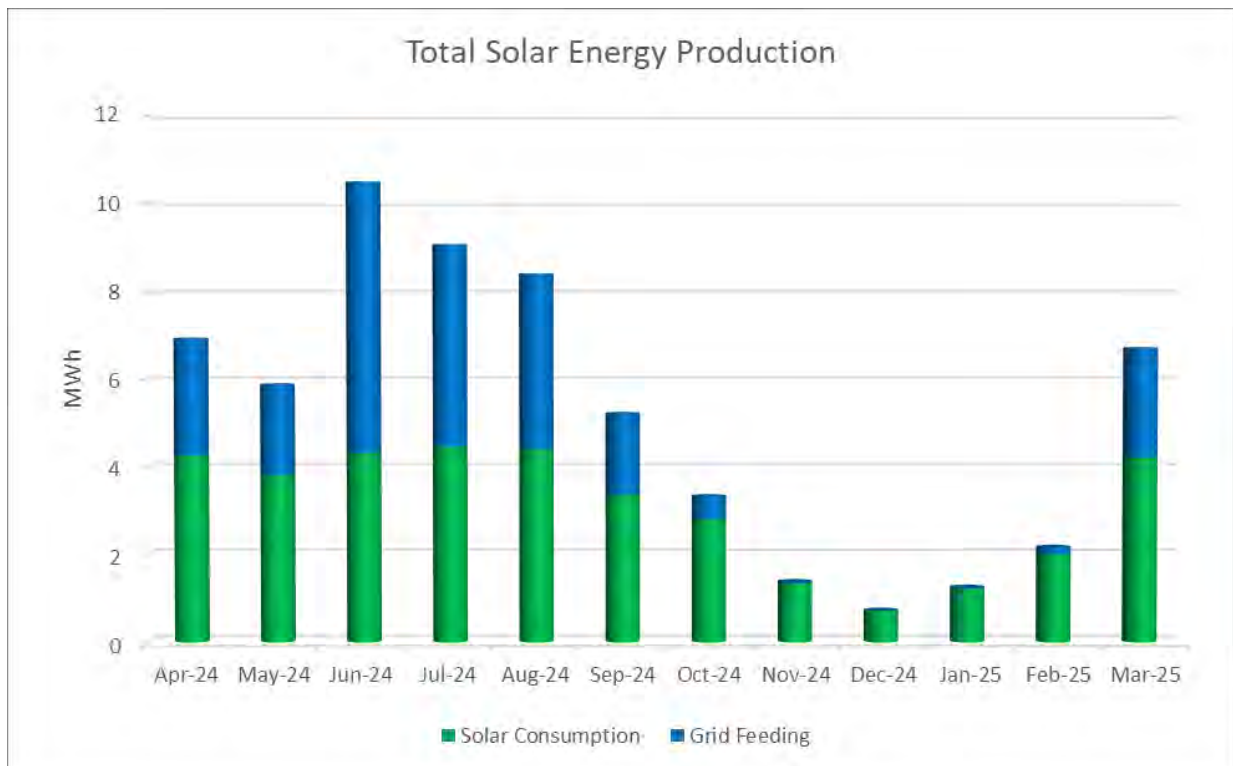
Whilst theoretically Pierpoint House should be entirely self-sufficient in electricity, due to the capacity of the batteries and the British weather, at times the office consumes energy from the grid in greater or lesser quantities. Grid usage is offset during sunnier periods with a greater supply of solar energy being fed back to the grid. The months of April, June, July, August 2024 and March 2025 were the key months for electricity production by the solar panels, as would be expected during the sunnier, warmer months.

## 1.5 Solar Panel vs. Grid Consumption



*Figure A1: The above graph examines the average monthly electricity consumption of Pierpoint House. A larger proportion of solar electricity is produced in the summer months; however, the Grid is always used throughout the year. Grid energy is consumed more often in the winter months when solar energy production is less readily available.*

## 1.6 Total Solar Electricity Production: Pierpoint House

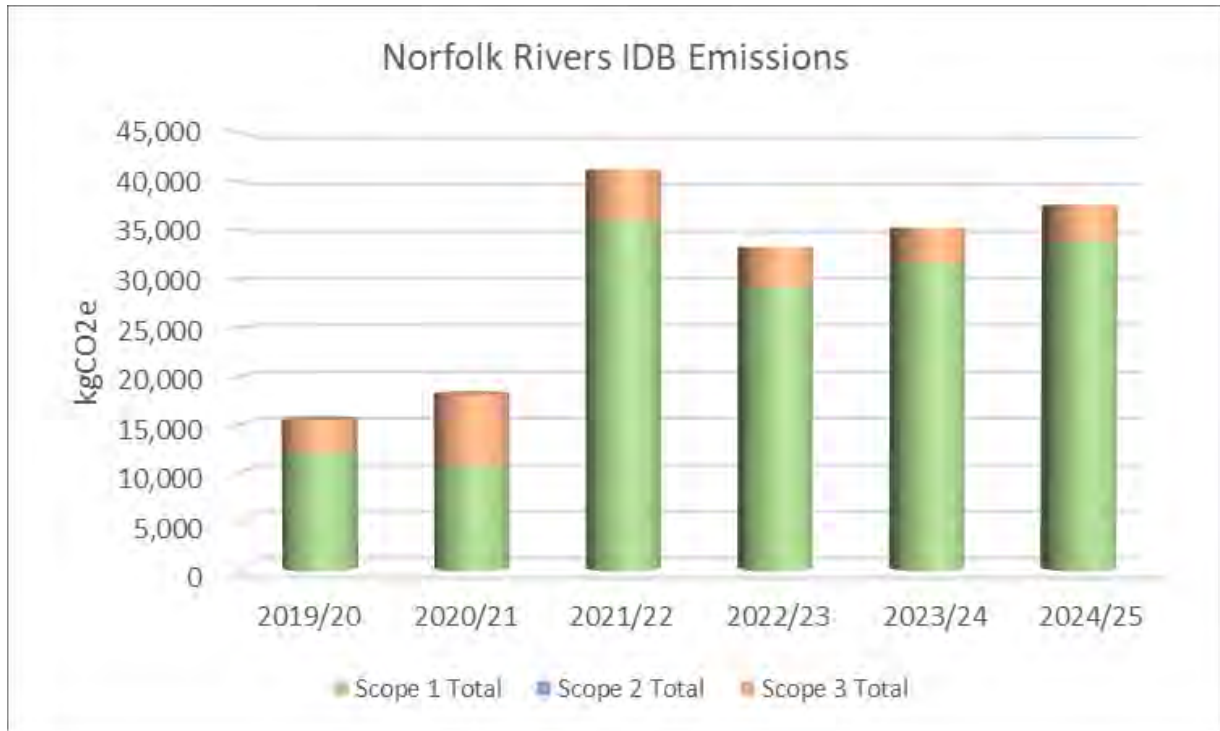


*Figure A2: The graph shows the total electricity produced by the solar panels at Pierpoint House. The green bands illustrate the average monthly quantities of solar electricity used by the office. The blue bands indicate the quantity of electricity fed back into the grid.*

## APPENDIX 3: NORFOLK RIVERS IDB

### 1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 142% higher compared to our baseline year of 2019/20, an increase of 22.1 tCO<sub>2</sub>e. The emissions are 7% higher compared to 2023/24, an increase of 2.4 tCO<sub>2</sub>e.



### 1.2 Results

#### Scope 1

- Overall Emissions 7% higher (increase 2.2 of tCO<sub>2</sub>e) in 2024/25 than 2023/24, 177% higher (increase of 21.6 tCO<sub>2</sub>e) than 2019/20 baseline year.
- This is largely due to diesel use in fleet vehicles as the company's workforce expands.

#### Scope 2

- No Emissions as there are no Pumping Stations or offices

#### Scope 3

- Overall Emissions 3% higher (increase of 0.1 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 13% higher (increase of 0.4 tCO<sub>2</sub>e) than 2019/20 baseline year.

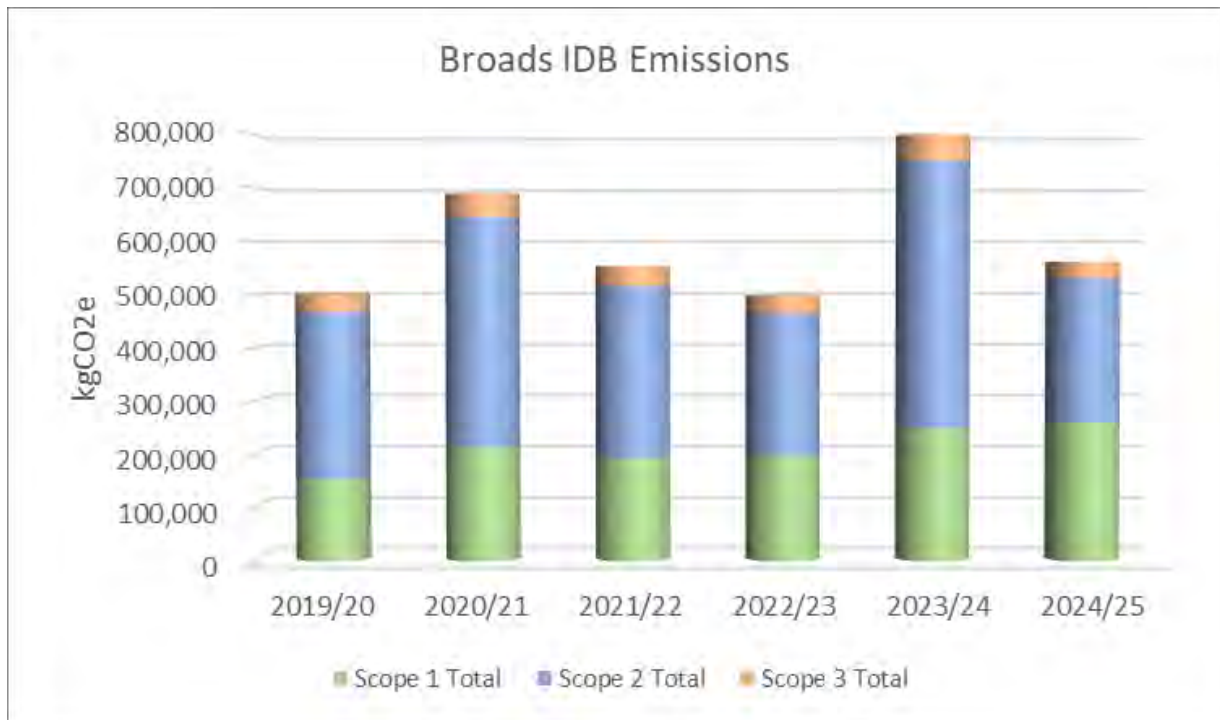
### 1.3 Data

		Norfolk Rivers IDB kgCO <sub>2</sub> e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
<b>Scope 1 - Direct Emissions</b>							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	7,914.0	13,567.7
	Unleaded	0.0	0.0	108.8	99.4	0.0	109.5
	Red Diesel	12,194.0	10,959.3	35,273.8	29,068.3	23,633.9	20,150.3
	Bio Oil	0.0	0.0	550.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8	
<b>Scope 2 - Indirect Emissions</b>							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	0.0	0.0	0.0	0.0	0.0	0.0
<b>Scope 3 - Other Indirect Emissions</b>							
Electricity T&D Losses	Electricity T&D Losses	0.0	0.0	0.0	0.0	0.0	0.0
Business Travel	Private Car Business travel	3,345.4	7,195.3	5,280.1	4,092.9	3,641.3	3,766.9
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>15,539.4</b>	<b>18,154.7</b>	<b>41,212.8</b>	<b>33,260.6</b>	<b>35,229.0</b>	<b>37,594.4</b>
<b>Scope 1 Total</b>		<b>12,194.0</b>	<b>10,959.3</b>	<b>35,932.7</b>	<b>29,167.7</b>	<b>31,587.7</b>	<b>33,827.5</b>
<b>Scope 2 Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Scope 3 Total</b>		<b>3,345.4</b>	<b>7,195.3</b>	<b>5,280.1</b>	<b>4,092.9</b>	<b>3,641.3</b>	<b>3,766.9</b>
<b>% Change from Baseline year 2019/20</b>							<b>142</b>
<b>% Change from 2023/24</b>							<b>7</b>

## APPENDIX 4: BROADS IDB

### 1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 12% higher compared to our baseline year of 2019/20, an increase of 59.7 tCO<sub>2</sub>e. The emissions are 30% lower compared to 2023/24, a decrease of 238.1 tCO<sub>2</sub>e.



### 1.2 Results

#### Scope 1

- Overall Emissions 4% higher (an increase of 9.7 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 67% higher (increase of 104.5 tCO<sub>2</sub>e) than 2019/20 baseline year.
- Increased white and red diesel use due to rechargeable works for EA and CPE, this is increasing Scope 1 emissions from the baseline year and is likely to continue to do so as workload increases.

#### Scope 2

- Overall Emissions 46% lower (a decrease of 228.2 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 13% lower (decrease of 42 tCO<sub>2</sub>e) than 2019/20 baseline year.

#### Scope 3

- Overall Emissions 39% lower (a decrease of 19.6 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 8% lower (decrease of 2.8 tCO<sub>2</sub>e) than 2019/20 baseline year.

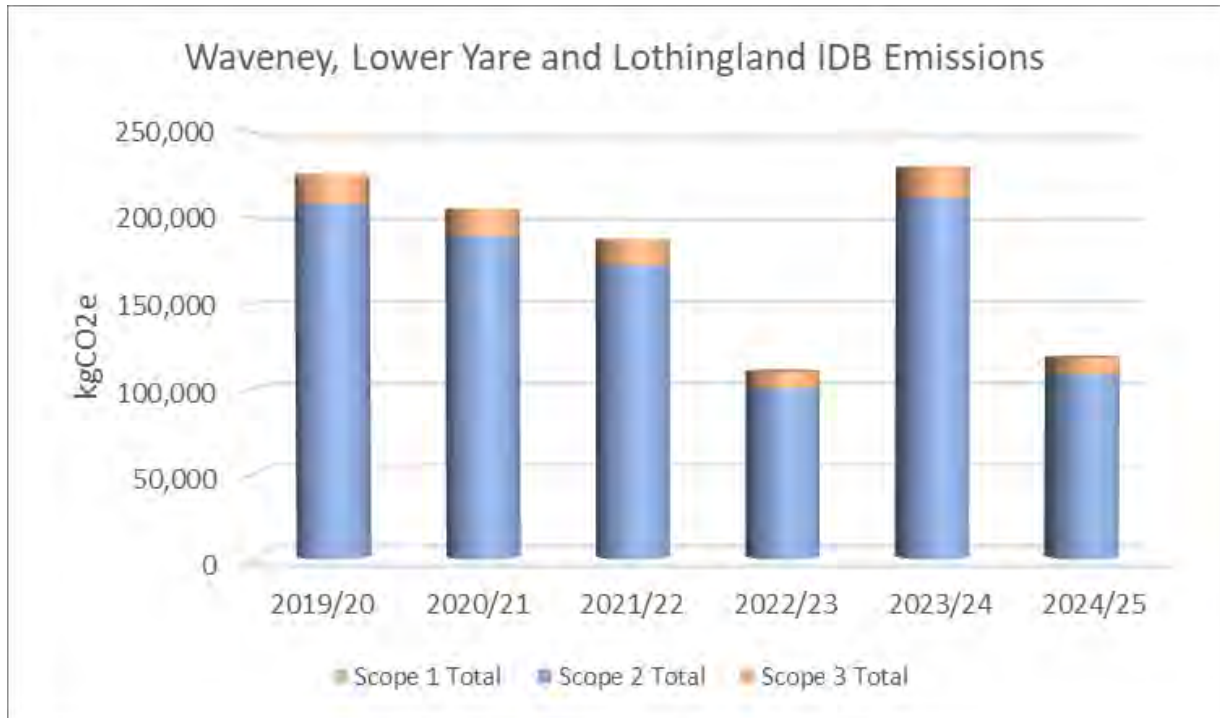
### 1.3 Data

		Broads IDB kgCO <sub>2</sub> e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	78,842.3	78,093.9	86,688.6	79,281.6	76,594.4	86,874.9
	Unleaded	110.4	324.2	0.0	0.0	69.0	261.3
	Red Diesel	76,134.9	129,937.4	107,308.4	118,083.8	136,214.3	171,810.8
	Bio Oil	0.0	0.0	0.0	137.5	0.0	0.0
	Gas	0.0	13.7	13.7	12.2	0.0	0.0
Small Tools / Others	Unleaded	211.7	189.1	95.7	253.0	588.8	221.8
	White Diesel	0.0	0.0	0.0	0.0	696.3	99.0
	Red Diesel	0.0	0.0	0.0	0.0	184.9	316.7
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	4,644.1	0.0	0.0	35,697.8	
	Unleaded	11.0	351.4	100.5	83.1	100.5	221.8
<b>Scope 2 - Indirect Emissions</b>							
Electricity Emissions	Offices	4,998.4	5,909.3	5,899.8	3,941.3	3,737.9	7,800.2
	Pumping Station	307,936.8	426,210.1	315,918.2	263,949.0	495,439.7	263,168.0
<b>Scope 3 - Other Indirect Emissions</b>							
Electricity T&D Losses	Electricity T&D Losses	26,526.1	37,184.5	28,842.2	24,506.0	43,213.8	23,949.4
Business Travel	Private Car Business travel	6,932.9	6,760.8	7,789.2	7,442.0	7,044.9	6,729.7
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>501,704.6</b>	<b>689,618.6</b>	<b>552,656.2</b>	<b>497,689.5</b>	<b>799,582.5</b>	<b>561,453.8</b>
<b>Scope 1 Total</b>		<b>155,310.4</b>	<b>213,553.8</b>	<b>194,206.9</b>	<b>197,851.2</b>	<b>250,146.1</b>	<b>259,806.5</b>
<b>Scope 2 Total</b>		<b>312,935.2</b>	<b>432,119.5</b>	<b>321,818.0</b>	<b>267,890.3</b>	<b>499,177.7</b>	<b>270,968.2</b>
<b>Scope 3 Total</b>		<b>33,459.1</b>	<b>43,945.3</b>	<b>36,631.4</b>	<b>31,948.1</b>	<b>50,258.7</b>	<b>30,679.1</b>
<b>% Change from Baseline year 2019/20</b>							<b>12</b>
<b>% Change from 2023/24</b>							<b>-30</b>

## APPENDIX 5: WAVENEY, LOWER YARE & LOTHINGLAND IDB

### 1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 48% lower compared to our baseline year of 2019/20, a reduction of 107.3 tCO<sub>2</sub>e. The emissions are 49% lower compared to 2023/24, a reduction of 111.8 tCO<sub>2</sub>e.



### 1.2 Results

#### Scope 1

- This is the third year there have been Scope 1 Emissions. These Emissions are 371% higher (increase of 0.1 tCO<sub>2</sub>e) in 2024/25 than 2023/24.
- This reflects the use of petrol used in hand tools. The values are so low, they are not visible on the above graph, however the extreme percentage increase reflects only 71 litres of unleaded petrol in total, equivalent to approximately 0.15tCO<sub>2</sub>e.

#### Scope 2

- Overall Emissions 49% lower (a decrease of 103.2 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 48% lower (a decrease of 99.4 tCO<sub>2</sub>e) than 2019/20 baseline year.
- Electricity lower in 2024/25 due to drier conditions than that in the previous year and a substantial decrease from the baseline, likely due to more efficient use of Pumping Stations.

### Scope 3

- Overall Emissions 48% lower (a decrease of 8.7 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 46% lower (a decrease of 8 tCO<sub>2</sub>e) than 2019/20 baseline year.

The Scope 3 reduction is base solely on electricity transmission and distribution losses.

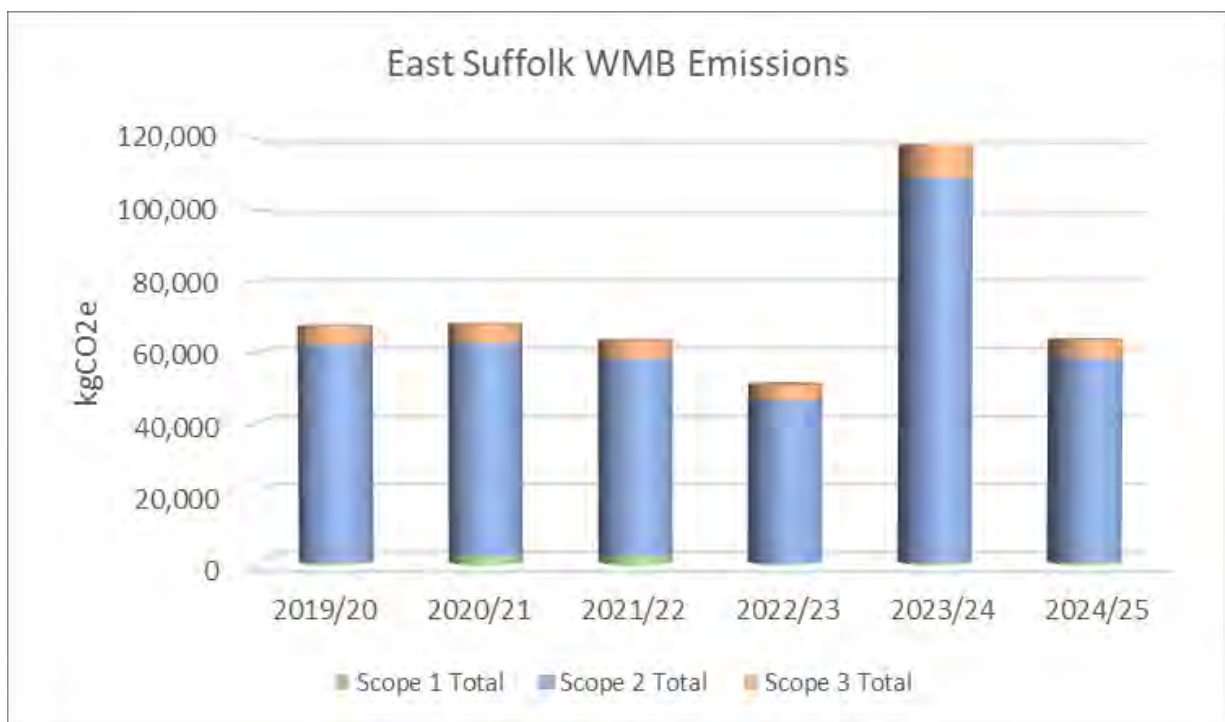
### 1.3 Data

		Waveney, Lower Yare & Lothingland IDB kgCO <sub>2</sub> e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
<b>Scope 1 - Direct Emissions</b>							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	187.8	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8	187.4
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
<b>Scope 2 - Indirect Emissions</b>							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	207,825.7	189,153.8	172,105.6	100,458.0	211,574.3	108,380.1
<b>Scope 3 - Other Indirect Emissions</b>							
Electricity T&D Losses	Electricity T&D Losses	17,616.5	16,277.0	15,424.6	9,189.7	18,316.0	9,579.1
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>225,442.1</b>	<b>205,430.8</b>	<b>187,530.2</b>	<b>109,835.5</b>	<b>229,930.1</b>	<b>118,146.6</b>
<b>Scope 1 Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>187.8</b>	<b>39.8</b>	<b>187.4</b>
<b>Scope 2 Total</b>		<b>207,825.7</b>	<b>189,153.8</b>	<b>172,105.6</b>	<b>100,458.0</b>	<b>211,574.3</b>	<b>108,380.1</b>
<b>Scope 3 Total</b>		<b>17,616.5</b>	<b>16,277.0</b>	<b>15,424.6</b>	<b>9,189.7</b>	<b>18,316.0</b>	<b>9,579.1</b>
<b>% Change from Baseline year 2019/20</b>							<b>-48</b>
<b>% Change from 2023/24</b>							<b>-49</b>

## APPENDIX 6: EAST SUFFOLK WMB

### 1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 6% lower compared to our baseline year of 2019/20, a decrease of 3.9 tCO<sub>2</sub>e. The emissions are 46% lower compared to 2023/24, a reduction of 54.8 tCO<sub>2</sub>e.



### 1.2 Results

#### Scope 1

- Overall Emissions 41% higher (an increase of 0.3 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 41% higher (an increase of 0.2 tCO<sub>2</sub>e) than 2019/20 baseline year.
- The values are so low, it is not visible on the above graph.

#### Scope 2

- Overall Emissions 47% lower (a decrease of 50.8 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 6% lower (a decrease of 4 tCO<sub>2</sub>e) than 2019/20 baseline year.

#### Scope 3

- Overall Emissions 46% lower (a decrease of 4.3 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 3% lower (a decrease of 0.1 tCO<sub>2</sub>e) than 2019/20 baseline year.

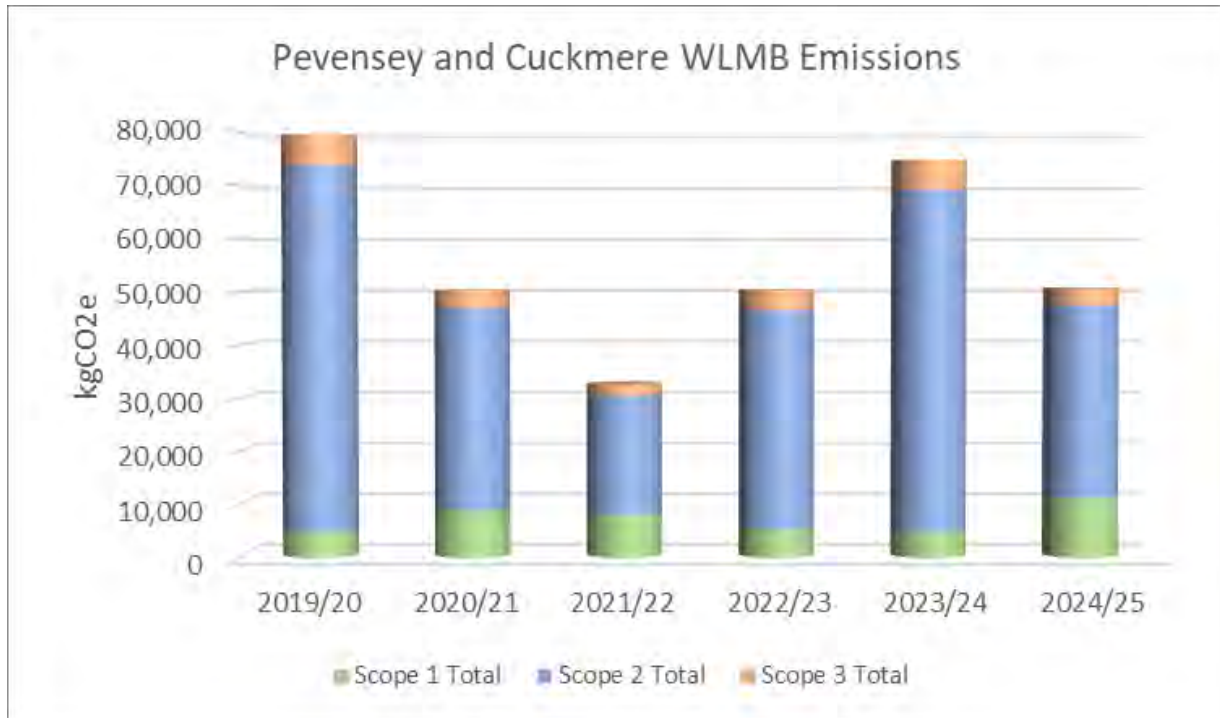
## 1.3 Data

		East Suffolk WMB kgCO2e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
<b>Scope 1 - Direct Emissions</b>							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	503.6	270.2	342.9	386.4	507.2	759.8
	Red Diesel	132.4	2,258.6	2,209.6	0.0	102.1	102.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	11.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	10.8	0.0	0.0	0.0	0.0
<b>Scope 2 - Indirect Emissions</b>							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	61,511.9	60,152.7	55,745.2	46,128.7	108,323.6	57,517.8
<b>Scope 3 - Other Indirect Emissions</b>							
Electricity T&D Losses	Electricity T&D Losses	5,214.1	5,176.2	4,996.0	4,219.8	9,377.6	5,083.7
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>67,362.0</b>	<b>67,868.5</b>	<b>63,293.8</b>	<b>50,745.8</b>	<b>118,310.5</b>	<b>63,463.3</b>
<b>Scope 1 Total</b>		<b>636.0</b>	<b>2,539.6</b>	<b>2,552.5</b>	<b>397.4</b>	<b>609.3</b>	<b>861.8</b>
<b>Scope 2 Total</b>		<b>61,511.9</b>	<b>60,152.7</b>	<b>55,745.2</b>	<b>46,128.7</b>	<b>108,323.6</b>	<b>57,517.8</b>
<b>Scope 3 Total</b>		<b>5,214.1</b>	<b>5,176.2</b>	<b>4,996.0</b>	<b>4,219.8</b>	<b>9,377.6</b>	<b>5,083.7</b>
% Change from Baseline year 2019/20							-6
% Change from 2023/24							-46

## APPENDIX 7: PEVENSEY & CUCKMERE WLMB

### 1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 36% lower compared to our baseline year of 2019/20, a reduction of 28.9 tCO<sub>2</sub>e. The emissions are 32% lower compared to 2023/24, a decrease of 24.1 tCO<sub>2</sub>e.



### 1.2 Results

#### Scope 1

- Overall Emissions 133% higher (an increase of 6.5 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 133% higher (an increase of 6.4 tCO<sub>2</sub>e) than 2019/20 baseline year.
- Scope 1 emissions have increased over all years due to the fuel required for plant hire usage for works undertaken on the River Cuckmere in 2024.

#### Scope 2

- Overall Emissions 44% lower (a decrease of 28.2 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 47% lower (a reduction of 32.6 tCO<sub>2</sub>e) than 2019/20 baseline year.

#### Scope 3

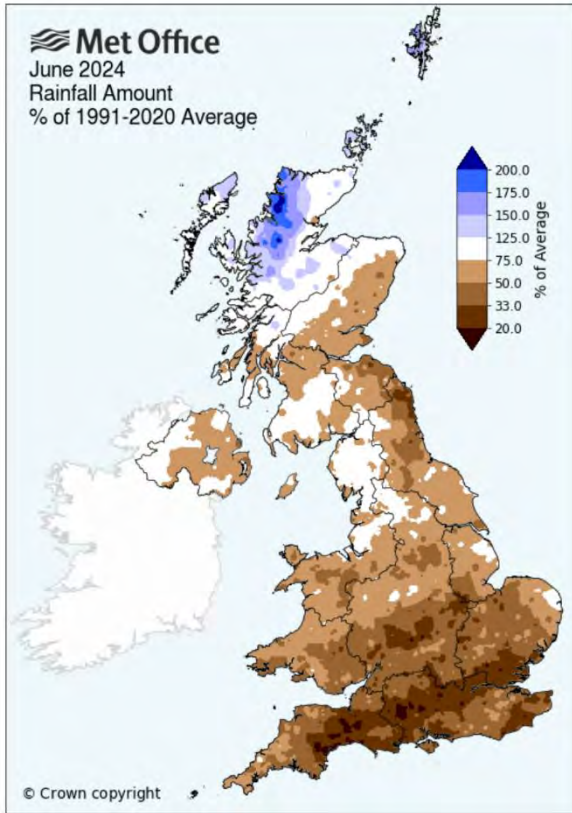
- Overall Emissions 43% lower (a decrease of 2.4 tCO<sub>2</sub>e) in 2024/25 than 2023/24, 45% lower (a reduction of 2.6 tCO<sub>2</sub>e) than 2019/20 baseline year.

### 1.3 Data

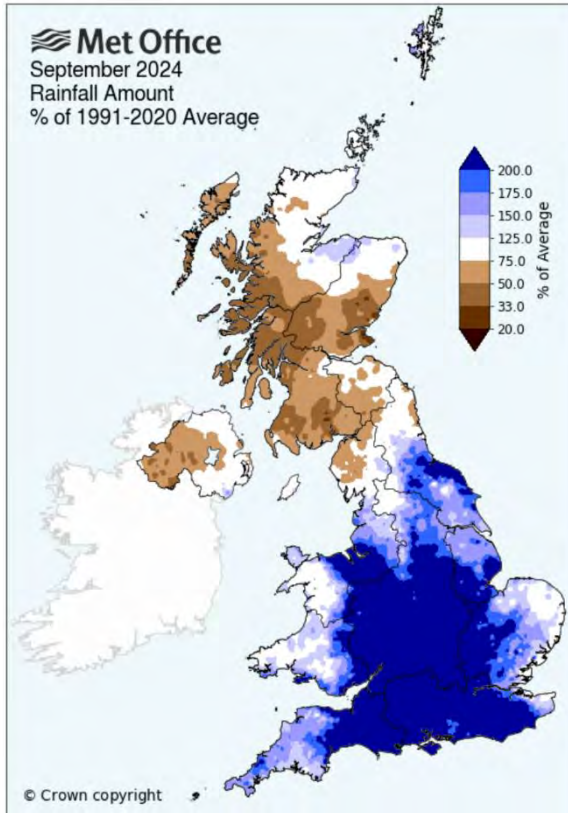
		Pevensey WLMB kgCO <sub>2</sub> e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	4,891.3	8,799.7	8,028.5	5,358.1	4,600.1	11,214.2
	Unleaded	0.0	78.6	106.4	0.0	248.9	93.3
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
<b>Scope 2 - Indirect Emissions</b>							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	68,848.0	38,135.7	22,459.4	41,269.3	64,383.4	36,210.5
<b>Scope 3 - Other Indirect Emissions</b>							
Electricity T&D Losses	Electricity T&D Losses	5,835.9	3,281.6	2,012.9	3,775.2	5,573.7	3,200.4
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>79,575.3</b>	<b>50,295.6</b>	<b>32,607.1</b>	<b>50,402.6</b>	<b>74,806.0</b>	<b>50,718.4</b>
<b>Scope 1 Total</b>		<b>4,891.3</b>	<b>8,878.3</b>	<b>8,134.8</b>	<b>5,358.1</b>	<b>4,849.0</b>	<b>11,307.5</b>
<b>Scope 2 Total</b>		<b>68,848.0</b>	<b>38,135.7</b>	<b>22,459.4</b>	<b>41,269.3</b>	<b>64,383.4</b>	<b>36,210.5</b>
<b>Scope 3 Total</b>		<b>5,835.9</b>	<b>3,281.6</b>	<b>2,012.9</b>	<b>3,775.2</b>	<b>5,573.7</b>	<b>3,200.4</b>
% Change from Baseline year 2019/20							-36
% Change from 2023/24							-32

**APPENDIX 8:** Maps showing anomalies relative to a 1991-2020 reference period for precipitation (%) The darker shading indicates the greater departure from average. Credit: Met Office, Exeter, UK.

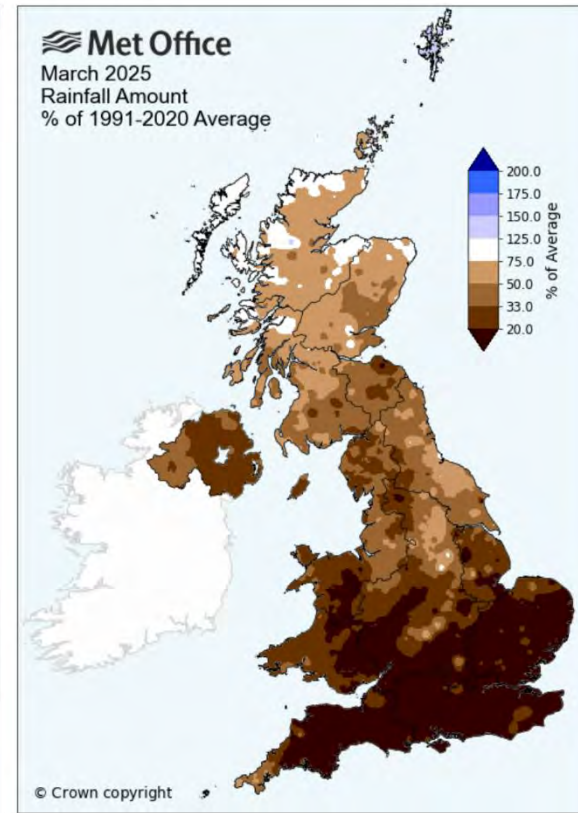
Rainfall 1991 - 2020 anomaly  
June 2024



Rainfall 1991 - 2020 anomaly  
September 2024



Rainfall 1991 - 2020 anomaly  
March 2025



## Carbon Management Plan 2024-2025

This document sits alongside the Water Management Alliance’s Carbon Report which sets out the emissions data of greenhouse gases produced by the actions of the WMA to form an annual comparison and identify any reductions or increases in each Boards’ consumption, usage and subsequent emissions.

**NB:** green = complete, orange = ongoing

### Review of Scope 1 (Fuel Plan)- Short Term 2024-2025

<p><i>Update plant replacement policies to ensure all fleet replacements consider zero emission alternatives where possible and practicable</i></p>	<ul style="list-style-type: none"> <li>• At the ADA Demo in 2023, a discussion was had with JCB where the company was asked about successes of low carbon plant. It was considered by officers that there were no real viable inroads to this until at least 2030.</li> <li>• HVO conversion not likely until uncertainty of production processes and increased palm oil derivatives has been resolved.</li> <li>• Boards and operation teams need to be sure of what technology is working successfully and efficiently</li> </ul>
<p><i>Write to all subcontractors highlighting that carbon footprint will be a specific element for scoring at next tender period.</i></p>	<ul style="list-style-type: none"> <li>• This is included in the quality element of the Tender. We have a list of local contractors who are close by and will provide a local service, minimising carbon emissions.</li> </ul>
<p><i>Prioritise contracts to local businesses where reasonable, to minimise travel carbon emissions</i></p>	<ul style="list-style-type: none"> <li>• As above. Value and quality are both considered important in choosing which businesses to provide a service.</li> </ul>
<p><i>Remain fully engaged with the fleet industry regarding the changes in technology for carbon improvements</i></p>	<ul style="list-style-type: none"> <li>• Ongoing as plant and vehicles are replace on a standard cycle. The policy allows for replacement ahead of this if another factor dictated significant benefit of doing so.</li> </ul>
<p><i>Update plant replacement policies to ensure all new fleet replacements consider extending replacement cycle to align with the next Euro Engine standard - ensuring we always prioritise the cleanest technology in the replacement decision</i></p>	<ul style="list-style-type: none"> <li>• NRIDB and BIDB currently looking at excavator replacement using UK company ie. JCB as better for breakdowns and servicing, using UK parts and maintenance contracts.</li> <li>• Euro standards for efficient engines are considered. Euro Standard 7 may come into production in November 2026. This will be considered for the plant replacements for 2027-2028.</li> </ul>
<p><i>Trial new MEICA camera &amp; telemetry system including remote management, control and automation to reduce vehicle movements</i></p>	<ul style="list-style-type: none"> <li>• MEICA camera and telemetry remote management has been achieved at many sites within the WMA. This was achieved by the attainment of Tranche Funding.</li> </ul>

## Review of Scope 2 (Electricity) – Short-term

<p><i>We will write and agree renewable energy policies with our respective boards which support the implementation and installation of green energy infrastructure. We will use this policy to justify the capital implementation of green energy infrastructure, as part of our asset replacement programme.</i></p>	<ul style="list-style-type: none"> <li>Solar Panels are installed at Pierpoint House and have recently been deployed at Foxes Lowe Rd depot.</li> <li>Pierpoint consumed 37.04MW from solar panel and this is 70.5% of its energy use. This saved 12.8 tonnes of Greenhouse gas emissions in 2024-2025.</li> <li>Recent SHIDB meeting has asked officers to consider further solar panel arrays at pumping stations. This is currently being investigated by the SHIDB Engineer, and outcomes will be reported to the SHIDB Board and to the WMA for any future considerations, if appropriate.</li> </ul>
<p><i>Undertake detailed research on sleeving agreements, such that we can fully utilise these as our assets are replaced and energy policies are implemented.</i></p>	<ul style="list-style-type: none"> <li>This has been investigated and deemed inappropriate for the type and size of IDB assets.</li> </ul>
<p><i>Build pumping station replacement business cases around estate decarbonisation, maximising opportunities for newer, more efficient assets and green energy infrastructure.</i></p>	<ul style="list-style-type: none"> <li>We continue to consider opportunities for combining catchments eg. Norton and Ravensingham are now a combined asset base. And the designs are all more efficient than existing stations.</li> <li>Project team remain engaged to look for these opportunities.</li> </ul>
<p><i>Review all PS run protocols to ensure settings ensure the most energy efficient running periods are being selected</i></p>	<ul style="list-style-type: none"> <li>Completed</li> </ul>

## Review of Scope 3 (Business Travel/ Waste/Recycling)

<p><i>Support for cycling to work scheme and other low carbon salary sacrifice schemes to be reviewed</i></p>	<ul style="list-style-type: none"> <li>Currently being investigated by Business Support and will be discussed at staff meeting</li> </ul>
<p><i>Continue to find facilities to enable all board meetings to become Hybrid</i></p>	<ul style="list-style-type: none"> <li>6 out of 7 boards have hybrid facilities</li> </ul>
<p><i>We will not produce any paper board reports or rate demands unless specifically requested</i></p>	<ul style="list-style-type: none"> <li>Rate demands legally require to be sent out by post.</li> <li>Board reports are not now printed unless specifically asked for by board members.</li> <li>88.6% of board meetings (Board members and officers) are on electronic reports only. With only 11.4% of packs fully printed as paper copies.</li> </ul>

<i>Provide EV charging points at IDB office and depot locations where appropriate</i>	<ul style="list-style-type: none"> <li>• EV charging facilities up and running at Pierpoint House.</li> <li>• Other sites will be looked at over time as more staff acquire electric vehicles.</li> </ul>
<i>Develop scope 3 reporting arrangements</i>	<ul style="list-style-type: none"> <li>• Scope 3 reporting arrangements will remain as they are for the duration of the 5-year carbon management plan. This has been considered, as Scope 3 emissions have been calculated in the same way since the baseline was established in 2019/20. Future changes and scrutiny of Scope 3 data will likely require more officer time and importantly will prevent appropriate baseline comparisons to be made with annual results.</li> <li>• A further consideration of scope 3 emissions will be once again post-2030.</li> </ul>
<i>We will review flexible work schedules to allow employees to combine business trips or schedule meetings more efficiently, reducing the overall number of trips required</i>	<ul style="list-style-type: none"> <li>• Car sharing happening regularly.</li> <li>• Combined trips to sites happening eg. Board meetings and then site visit. This has also been highlighted at a recent staff meeting.</li> </ul>

## Review of Carbon Sequestration Offsetting and Biodiversity

<i>Develop our knowledge and understanding of how income can be generated from these initiatives, such that we can either understand how to use our own land or to advise (at a high level) when required.</i>	<ul style="list-style-type: none"> <li>• Arrangements have been made to discuss this topic with the IDB Estates officer to better understand the options available to the Boards for carbon offsetting and biodiversity initiatives.</li> </ul>
<i>Full review of all board owned land, to enable the carbon reduction options to be reviewed (tree planting, wetting up, re-wilding, etc)</i> "	<ul style="list-style-type: none"> <li>• We understand where Board owned land is in Broads, King's Lynn and South Holland IDD's. Norfolk Rivers does not own any land, Waveney and East Suffolk have land around pumping stations. Still require other Boards' land ownership information to be able make informed decisions on potential areas for biodiversity enhancement carbon sequestration or offsetting.</li> </ul>
<i>Investigate sites and work with partners to identify where the installation of structures to support peatland restoration would be suitable and obtain opportunistic grants to complete this work</i>	<ul style="list-style-type: none"> <li>• Working with Broads Authority on peatland wetting and paludiculture.</li> <li>• Installation of peat cameras on broadland with LAPSIP funding.</li> <li>• Further work to be investigated on future projects.</li> </ul>

## Review of Capital Projects Short Term 2024-2025

<i>Ensure the designs being completed by our consultants and contractors</i>	<ul style="list-style-type: none"> <li>• As part of the project design being completed, carbon is a major consideration.</li> <li>• Choosing the correct pump, type and size for the catchment conditions reduces operational carbon and electricity usage.</li> </ul>
--	--

consider low carbon options as standard	<ul style="list-style-type: none"> <li>• Embodied carbon in the station is minimised through effective and detailed civil engineering design processes.</li> <li>• The option which will be approved will be the best value for money based on Treasury Rules.</li> </ul>
Include renewables as part of our OBCs where possible to secure funding	<ul style="list-style-type: none"> <li>• Renewables have been considered and determined to be impractical for the requirements of the stations being built. Grid policy and electrical requirements of the stations do not present balanced business case. Therefore, the purchasing of renewable power is to be our focus post construction.</li> </ul>

# Confidential Estates Report

## 1. South Holland Main Drain Bridge (25\_32512\_Q) W3W: triangles.dragon.solving

In August 2023 the Board's Area Manager reported that a concrete bridge over South Holland Main Drain had condemned the bridge for vehicular use.. The Board placed a 'pedestrian use only' sign adjacent to the bridge.

Officers initially reported that the adjacent landowner had requested that their informal and undocumented prescriptive easement is documented via a Deed of Easement, whereby rights of access and maintenance obligations are made clear. The Board agreed to enter into a Deed of Easement for nil consideration (or a nominal sum).

Officers later recommended that a conveyance of the bridge would be preferable to an easement, to clearly and simply remove liabilities from the Board. Officers also reported that the field on the south side of this bridge had been identified as a potential battery storage site and substation as part of the Meridian Solar Farm and resultantly recommended that the strips of land shown green in figure 1 should be retained by the Board (to ensure compliance with Section 63 of the Land Drainage Act 1991), although an easement for agricultural access should be provided over the Board's retained land. The Board agreed with the officer recommendation.

Officer's continue to liaise with the adjacent landowner, who has requested that the proposed easement (in their favour) over the Board's retained land should be for all access uses, rather than agricultural access only. Officers are continuing to negotiate, and will be proposing that a meeting takes place to discuss the potential access requirements associated with the Meridian Solar Farm.

**Officer Recommendation:** It is recommended that delegated authority continues to be granted to the Chairman of the Board, Vice Chairman, and Chairman of the Plant and Development Committee to discuss and make decisions on this matter between Board meetings.

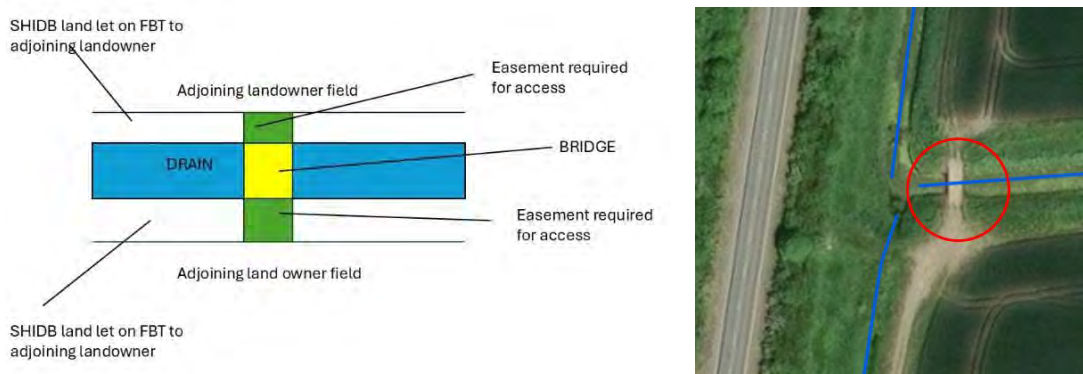


Figure 1: Board's land ownership schematic and aerial view of the Bridge over South Holland Main Drain (A16 Crowland Bypass visible to the West).

2. **Spalding Rugby Club Culvert, Drain Bank North, Cowbit (25\_33662\_L)**  
**W3W: jazz.asset.translated**

In Autumn 2025 a Land Drainage Consent application was received to tarmac the existing access to Spalding Rugby Club. While reviewing the application it was noted that the culvert which carried the access was failing and needed to be urgently replaced. The culverted access is within a Board owned watercourse known as Clowacre Drain. The former agricultural access over the Board's land is historic although the relatively recent (2014) change of use of the site to a Rugby Club may have extinguished the prescriptive access rights.

The Board has replaced and upgraded the failing culvert, and is advised that it may be successful in using this opportunity to secure the transfer of future maintenance obligations for the new culvert. The options now available to the Board are:

1. The Board accepts ongoing responsibility for the culvert but secures a legal agreement with the Rugby Club (and successors in title) whereby they take on the responsibility of the proposed tarmac surfacing and pay the Board's legal fees. The Rugby Club have indicated that they would be agreeable to this approach. **Officers recommend option 1.**
2. The Board could take this opportunity to negotiate with the Rugby Club with a view to transferring the future responsibility for maintenance and repair of the culvert to the Rugby Club (and successors in title), likely by conveying the section of watercourse to them. To ensure compliance with Section 63 of the Land Drainage Act 1991, a valuation of the transfer would likely be required although it is considered likely that the value would be a nominal sum.



Figure 2: Photographs of the culvert before (top) and after (bottom) works.

3. **Evergreen Close Culvert, Drain Bank North, Cowbit (25\_33932\_L)**  
**W3W: label.statue.gain**

Further to becoming aware of the state of the Rugby Club Culvert, the culvert which carries the access to Evergreen Close (nearby) was also inspected and found to be collapsing as shown in the photographs in figure 3.



*Figure 3: Photographs of the culvert carrying Evergreen Close.*

This culvert again crosses a Board owned watercourse however on this occasion the Board entered into a legal agreement with South Holland District Council (SHDC) in 2014 whereby SHDC were granted rights of access and egress across the watercourse, and whereby SHDC took responsibility for repairs and renewals of the roadway and culvert. Since the legal agreement was entered into, SHDC have sold the land however the transfer was never registered with Land Registry.

Officers have sought legal assistance on this complex matter, and the Board's solicitor has formally approached SHDC on behalf of the Board with a view to requiring that SHDC replace the culvert. These discussions are ongoing at the time of writing.

**Officer Recommendation:** It is recommended that delegated authority is granted to the Chairman of the Board, Vice Chairman, and Chairman of the Plant and Development Committee to discuss and make decisions on this matter between Board meetings.

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**CATHRYN BRADY**  
**HEAD OF CATCHMENT SERVICES**  
**JANUARY 2026**

## **CONFIDENTIAL PROJECT DELIVERY REPORT**

### **For the period 18 October 2025 to 22 January 2026**

#### **1. WHEATMERE DRAIN CULVERT REPLACEMENT, MOULTON CHAPEL ROAD, COWBIT (FULLY TRANCHE 2B FUNDED)**

The construction contract for this project has been awarded to Breheny Civil Engineering Ltd at a value of £455,034, following agreement from the Board's Chairman, Vice Chairman, and Chairman of the Plant and Development Committee, who were previously given delegated authority to make this decision between Board meetings.

The contract for manufacturing the pre-cast concrete elements of the new box culvert has been awarded to Shay Murtagh, being the cheapest of 5 quotations received, at a value of £68,100+VAT. The pre-cast concrete units are due for delivery to site week commencing 9 February 2026.

The Board's transfer of ownership of the section of Wheatmere Drain upon which this culvert is situated, and with it the future liability for the structure, has been agreed with the adjacent landowner for the purchase price of £1. The TP1 documents and associated works agreement are currently in the process of being signed off by both parties.



**Cofferdam in the process of being installed – Dec 2025**

Agreed funding (Tranche 2): £766,800  
Funding claimed to date: £306,720  
Expenditure to date: £34,198

**KARL VINES**  
**AREA MANAGER**

**GEORGINA NICHOLS**  
**CAPITAL PROGRAMME MANAGER**

**22 January 2026**

**Distributed to: South Holland IDB Members**

<b>Members</b>	<b>Paper Copy of Report</b>
Simon Bartlett	
Allan Beal	
Anthony Casson	YES
Nanette Chapman	YES
Chris Dring	
Paul Foyster	
Margaret Gearney	
Joe Grundy	
Andrew Hay	YES
Sam Markillie	
Julian Perowne	
Paul Redgate	YES
Elizabeth Sneath	YES
Thomas Sneath	
Ian Stancer	
Sam Taylor	
Richard Thompson	
Jack Tyrrell	YES
Jan Whitbourn	
David Wilkinson	YES
Duncan Worth	

<b>Officers</b>	
Cathryn Brady	
Katie Byrne	
Phil Camamile	
Marcus Coleman	
Liv Follen	
Sallyanne Jeffrey	
Caroline Laburn	
Georgina Nichols	
Karl Vines	

South Holland IDB  
Meeting 05 February 2026