ENVIRONMENT AGENCY'S

HIGHLAND WATER CONTRIBUTION TO THE

PEVENSEY AND CUCKMERE WATER LEVEL MANAGEMENT BOARD

PROCEDURE

1 INTRODUCTION

1.1 The Land Drainage Act 1991 (the Act) makes provision for Highland Water Contributions (HWC) payments as follows:

Section 57 Contributions by the Environment Agency to expenses of internal drainage boards.

(1) Where it appears to the drainage board for any internal drainage district that, by reason –

(a) of the quantity of water which that district receives from lands at a higher level; or

(b) of the period that will elapse before any district obtains any relief from operations of the Environment Agency on main river,

It is fair that a contribution towards their expenses should be made by the Environment Agency, they may make an application to the Environment Agency for a contribution.

(2) On an application under subsection (1) above, the Environment Agency may resolve to make to the internal drainage board such contribution, if any, as may be specified in the resolution.

2 PROCEDURES

2.1 These procedures were agreed between the Environment Agency's (EA) East Sussex Asset Performance Team (APT), on behalf of the Solent and South Downs East Operations Manager, and the clerk of the Pevensey and Cuckmere Water Level Management Board (WLMB) on 5 September 2018 for dealing with the WLMB's s57 applications from 2019/20.

2.2 These procedures will ensure that the EA receives timely information from the WLMB in order to make the necessary investment bids for revenue Flood and Coastal Risk Management Grant in Aid (FCRM FDGiA)

2.3 The WLMB will be clear of the extent of information required to support their application and when updates are required, resulting in appropriate and timely payments.

3 WHAT WORK QUALIFIES FOR HWC

3.1 The APT leader (in consultation with the East Sussex Partnership and Strategic Overview team) is responsible for agreeing the details of the watercourses eligible for HWC.

3.2 Work shall only include that which is undertaken for receiving and conveying highland water from outside the WLMB district (WLMD). It is appreciated that this can be difficult to quantify therefore supporting qualification and discussions between the EA and WLMB are crucial.

3.3 Typical additional works which may also qualify include:

- Pumping operations
- Weed control
- Desilting
- Obstruction removal/debris clearance/tree work
- Bank re-profiling/reinstatement
- Grass cutting
- Works to maintain flood storage reservoirs
- Asset maintenance refurbishment
- Asset and operational inspections of appropriate assets during periods of significant highland flow/incident response
- Pest/vermin control
- Technical support/overhead in managing the above including system monitoring and system operation, transportation of plant and environmental management

3.4 The following works and activities, including those associated with capital expenditure, do not qualify for HWC:

- Asset replacement/improvement
- Dredging beyond design bed level
- Pioneering clearance of water courses
- Routine asset and operational inspections
- Administration associated with HWC applications and claims (this mirrors the EA's position for IDB precept where no corporate administration/overhead is applied)

3.5 If there are any doubts regarding what does/does not qualify, the WLMB should discuss this with the APT Leader before submitting any forecast for HWC work.

3.6 The proposed HWC towards the costs of qualifying work on highland water receiving watercourses within a drainage area shall be the following percentage of the total costs of the qualifying work on highland water receiving watercourses within that drainage area:

$$\frac{\text{Length of highland water carrier outside the WLMD}}{\text{Total length of highland water carrier}}$$

4 HWC PROCESS

4.1 Necessary actions from initial forecasting of HWC work through agreeing the value of the HWC and payment for any financial year (Yr 0) is summarised in table 1 below. Appendix 1 shows the process for the 2020/21 HWC as an example.

4.2 The success of the HWC process relies on accurate forecasting, reporting and keeping to identified timescales. Any significant changes to the forecasts should be discussed with the APT Leader as soon as possible.

TABLE 1 YEAR 0 HWC PROCESS

YR -1 APRIL	IDB submits forecast for Yr 0 programme and HWC to the APT. . If the WLMB intends to make a request for HWC in the following year, it must notify the APT Leader no later than end April, giving details of the intended work and reliable cost forecasts. This will enable the APT Leader to make an appropriate investment bid for FDGiA funding which usually takes place in June/July. Forecasts in April will also allow time for necessary discussions before the bid is made. The WLMB will submit forecast information for the following financial year using the format shown in Appendix 2 which shows an example proposed programme and HWC and how the HWC is calculated. Each catchment, sub catchment and watercourse should be separately shown. The completed Forecast Form should be submitted to the APT Leader for consideration.
YR -1 MAY	APT Leader and WLMB to discuss and agree forecast HWC Yr 0 for inclusion in FDGiA bid. The APT Leader will consider the proposal alongside previous years' programme delivery in agreeing a HWC for inclusion in FDGiA. Subject to satisfactory responses to any queries and verification of any outstanding information, the forecast will form part of the FDGiA bid.
YR -1 JUNE	APT Leader to include forecast Yr 0 HWC in Yr 0 FDGiA bid.
YR -1 DEC	FDGiA allocation confirmed allowing APT Leader to confirm HWC Yr 0 with WLMB. If the allocations is insufficient to meet the proposed HWC, the APT Leader will consider whether he/she can meet the difference from his FDGiA maintenance budget. If not it may be that the HWC is confirmed at less than that proposed in May. EA internal note that the HWC allocation is paid into the AFCRM cost centre.
YR -1 JAN	RFCC consent to full FCRM maintenance programme including HWC
YR 0 APRIL	APT Leader to raise purchase order for HWC Yr 0. EA internal note Finance Business partner to submit forms to the Business Finance Hub requesting that the HWC allocation is moved from the AFCRM Cost Centre to the Ouse&Pev APT Ops Cost Centre
YR 0 MAY	When WLMB have PO number, WLMB to invoice EA for full amount due by 1 July
YR 0 JUN	APT Leader approve payment of full HWC by 1 July
YR +1 APRIL	WLMB reports back to APT Leader on any variances from agreed programme

4.2 The annual activities cycle is shown in Appendix 3.

APPENDIX 1

Lifecycle plan for 2020/21 Highland water Contribution

	2019/20												2020/21												2021/22	
Action items:	**Apr**	**May**	**June**	**Jul**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**June**	**Jul**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**
IDB submits forecast for 20/21 HWC programme																										
Discuss and agree forecast HWC 20/21 for inclusion in FDGiA bid																										
EA to include forecast 20/21 HWC in 20/21 FDGia bid																										
FDGiA allocation confirmed allowing confirmation of HWC 20/21																										
EA to raise purchase order on SOP for HWC 20/21																										
When IDBs have PO number, IDBs to invoice EA for full amount due on 1 July																										
EA pay full HWC																										
IDB delivers agreed HWC programme																										
IDB reports back to EA on any variances from agreed programme																										

Pevensey and Cuckmere
Water Level Management Board

Catchment	Our Refernece Number	Name	Length of Drain inside district (m)	Location taking Water From	HWRL	Highland Water contributing drain length (m) (HWCL)	HWC value Pevensey WMA proposal	HWC value Cuckmere WMA proposal	Risk Rating
						(HWRD cost) x ((HWCL/(HWCL+HWRL))	(HWRD cost) x ((HWCL/(HWCL+HWRL))		
		maintenance rate/m	Highland Water Receiving drains Length (HWRL)				#REF!	#REF!	
CMT212G - Cuckmere Haven									
	DRN212G0101	Freshwater Stream (EA 1526)	5,886	Off take from Main river					H
	DRN212G0102	Freshwater Stream (EA 1526)	727	Off take from Main river					H
	DRN212G0201	Milton Hide Stream (EA 1527)	593	High contours and valley including Wilmington Wood	593	12,167			M
		Total Length	**7,206**		**593**	**12,167**		**#REF!**	
CMT213P - Pevensey; Whepley									
	DRN213P0101	Magham Sewer (EA 1345)	2,208	Park Wood,	2,208	7990			M
	DRN213P0201	Bowley Sewer (EA 1344)	1,837						M
	DRN213P0301	Sackville Sewer (EA 1343)	1,718						M
		HWRL Length	**2,208**						
		Total Length	**5,763**		**2,208**	**7,990**	**#REF!**		
CMT214P - Pevensey; Horse Eye & Dc									
	DRN214P0101	Rickney Sewer (EA 1358)	330						H
	DRN214P0102	Rickney Sewer (EA 1358)	1,770						H
	DRN214P0103	Rickney Sewer (EA 1358)	1,433						H
	DRN214P0104	Rickney Sewer (EA 1358)	1,293	North Halsham WC as shown - but also are	1,293	243			H
	DRN214P0201	Drove Sewer (EA 1357)	1,033						H
	DRN214P0202	Old Whelpley Sewer (EA 1354)	646						H
	DRN214P0301	Snapsons Sewer (EA 1353)	641						H
	DRN214P0401	Horse Eye Sewer (EA 1351)	1,256						H
	DRN214P0402	Horse Eye Sewer (EA 1351)	3,179	d/s 0403	3,179	3179			H
	DRN214P0403	Horse Eye Sewer (EA 1351)	243	From sewage works at set rate. And wc	243	1001			H
	DRN214P0501	White Dyke Sewer (EA 1359)	1,945						H
	DRN214P0502	Lewens Sewer (EA 1355)	1,190						H
	DRN214P0601	Crossing Sewer (EA 1356)	1,844						H
	DRN214P0602	Crossing Sewer (EA 1356)	776						H
	DRN214P0701	Down Sewer (EA 1349)	1,387						H
		HWRL Length	**4,715**						
		Total Length	**18,966**		**4,715**	**4,423**	**#REF!**	**#REF!**	
CMT215P - Pevensey; Glynleigh									
	DRN215P0101	Drockmill Hill Gut (EA 1346)	2,579	D/S of 0102	2,579	2579			H
	DRN215P0102	Drockmill Hill Gut (EA 1346)	553	water from A27 & B2104	553	2065			H
	DRN215P0201	Downwash Ditch (EA 1360)	1,488						H
	DRN215P0202	Winters Cut (EA 1361)	451						H
	DRN215P0203	Winters Cut (EA 1361)	383						M
	DRN215P0204	Winters Cut (EA 1361)	785	d/s of 0401	785	785			M
	DRN215P0301	Otham Feed (EA 1362)	346						M
	DRN215P0302	Otham Feed (EA 1362)	186	water from Oggs wood	186	5129			M
	DRN215P0303	Otham Court Ditch (EA 1363)	544	d/s of 0302	544	544			M
	DRN215P0304	Otham Court Ditch (EA 1363)	70	d/s of 0401	70	70			M
	DRN215P0401	Duck Puddle (EA 1348)	1,032	Ersham Road & Polegate	1,032	1323			M

Pevensey and Cuckmere
Water Level Management Board

Catchment	Our Refernece Number	Name	Length of Drain inside district (m)	Location taking Water From	HWRL	Highland Water contributing drain length (m) (HWCL)	HWC value Pevensey WMA proposal (HWRD cost) x ((HWCL/(HWCL+HWRL))	HWC value Cuckmere WMA proposal (HWRD cost) x ((HWCL/(HWCL+HWRL))	Risk Rating
	DRN215P0501	Wadham New Cut (EA 1364)	667						M
	DRN215P0601	Marland Sewer (EA 1347)	767	d/s of 0401 n 0501					H
		HWRL Length	**5,749**						
		Total Length	**9,851**		**5,749**	**12,495**	**#REF!**	**#REF!**	
CMT216P - Pevensey; Manxey									
	DRN216P0101	Kentland Sewer (EA 1367)	1,555	From Hertz. Castle	1,555	3110			H
	DRN216P0102	Kentland Sewer (EA 1367)	694						H
	DRN216P0103	Kentland Sewer (EA 1367)	1,216						H
	DRN216P0201	Church Farm Ditch (EA 1339)	1,278						H
	DRN216P0202	Church Farm Feed (EA 1338)	603						H
	DRN216P0301	Curteis Ditch (EA 1337)	1,475						H
	DRN216P0401	Mark Dyke (EA 1333)	1,529						H
	DRN216P0501	Upper Dowles Stream (EA 1366)	2,012						H
		HWRL Length	**1,555**						
		Total Length	**10,362**		**1,555**	**3,110**	**#REF!**	**#REF!**	
CMT217P - Pevensey; Pevensey									
	DRN217G0101	Burgh Fleet and Monkham Sewe	1,078						H
	DRN217G0102	Burgh Fleet and Monkham Sewe	901						H
	DRN217G0103	Sew Ditch (EA 1334)	572						H
	DRN217G0201	Dowles Stream (EA 1331)	1,355						H
	DRN217G0202	Dowles Stream (EA 1331)	538						H
	DRN217G0301	Hankham Sewer (EA 1342)	810						H
	DRN217G0401	Callows Stream (EA 1355)	1,490						H
	DRN217G0402	Manxey Sewer (EA 1330)	1,885						H
	DRN217G0403	Manxey Sewer (EA 1330)	637						H
	DRN217G0501	Martins Ditch (EA 1341)	1,610	West Ham	1,610	442			H
	DRN217G0502	Martins Ditch (EA 1341)	62						H
	DRN217G0601	Wrenham Stream and Bill Gut (E	3,638						H
	DRN217G0701	Tower Ditch (EA 1328)	1,361						H
		HWRL Length	**1,610**						
		Total Length	**15,937**		**1,610**	**442**	**#REF!**	**#REF!**	
CMT218P - Pevensey; Waterlot (N&S									
	DRN218P0201	Waterlot Stream (EA 1229)	1,107		1,107	655			H
	DRN218P0202	Waterlot Stream (EA 1229)	4,089		4,089	444			H
	DRN218P0301	Lamb Inn Stream (EA 1239)	1,664						H
	DRN218P0401	Pinnock Stream (EA 1231)	253						H
	DRN218P0402	Pinnock Stream (EA 1231)	432						H
	DRN218P0501	New Guy Stream (EA 1232)	456	d/s of 0603	456	456			H
	DRN218P0601	Inn Strean (EA 1233)	2,497	From high ground at Rocklands Farm	2,497	816			H
	DRN218P0602	Boreham Pond Stream (EA 1235	695						H
	DRN218P0603	Waterhouse Stream (EA 1238)	1,082	Wartling	1,082	2123			H
	DRN218P0701	Dodsons Ditch (EA 1234)	304						H
	DRN218P0801	Nunningham Sewer (EA 1236)	1,509	from valley in general	1,509	1835			H

Pevensey and Cuckmere
Water Level Management Board

Catchment	Our Refernece Number	Name	Length of Drain inside district (m)	Location taking Water From	HWRL	Highland Water contributing drain length (m) (HWCL)	HWC value Pevensey WMA proposal	HWC value Cuckmere WMA proposal	Risk Rating
		HWRL Length	10,740						
		Total Length	14,088		10,740	6,329	#REF!	#REF!	
CMT219P - Pevensey, Star Inn									
	DRN219P0101	Stream Ditch (EA 1226)	109	d/s of 0103	109	109			H
	DRN219P0102	Stream Ditch (EA 1226)	1,886	d/s of 0103	1,886	1886			H
	DRN219P0103	Stream Ditch (EA 1226)	2,017	From A259 valley	2,017	47			H
	DRN219P0104	Stream Ditch (EA 1226)	286						H
	DRN219P0105	Stream Ditch (EA 1226)	580						H
	DRN219P0201	Waterlot Stream (EA 1229)	2,530						H
	DRN219P0202	Waterlot Stream (EA 1229)	519						H
	DRN219P0203	Waterlot Stream (EA 1229)	407						H
	DRN219P0301	Cheney Stream (EA 1230)	835						H
	DRN219P0401	Pinnock Stream (EA 1231)	726						H
	DRN219P0501	Foul Ditch (EA 1227)	737						H
	DRN219P0601	East Stream (EA 1228)	762						H
	DRN219P0701	Star Inn Feed Ditch (EA 1241)	273						H
	DRN219P0702	Star Inn Feed Ditch (EA 1241)	153						H
		HWRL Length	4,012						
		Total Length	11,820		4,012	2042	#REF!	#REF!	
CMT220P - Pevensey; Barnhorn									
	DRN220P0101	Stream Ditch (EA 1226)	314						H
	DRN220P0102	Barnhorn Ponds Stream (EA 124	1,156						H
	DRN220P0201	Old East Stream (EA 1228)	850	from Hooe	850	1310			L
		HWRL Length	850						
		Total Length	2,320		850	1,310	#REF!	#REF!	
CMT221G - Pevensey; Combe Haven									
	DRN221G0101	Russell Stream (EA 1127)	289						H
	DRN221G0201	Rackwell Stream (EA 1129)	165	3 inputs	165	7877			M
		HWRL Length	165						
		Total Length	454		165	7,877	#REF!	#REF!	
CMT222G - Pevensey; Willingdon & L									
	DRN222G0101	Middle Sewer (EA 1427)	742						H
	DRN222G0201	East Langney Sewer (EA 1429)	2,644	Stone cross / Hankam	2,644	1757			H
	DRN222G0202	East Langney Sewer (EA 1429)	211						H
	DRN222G0203	Springfield Farm Ditch (EA 1430)	243						H
	DRN222G0204	Springfield Farm Ditch (EA 1430)	260						H
	DRN222G0301	Bill Gut (E	1,283						M
	DRN222G0302	New Mountney Sewer (EA 1237)	780						M
	DRN222G0401	Lottbridge Sewer (EA 1426)	147						H
		HWRL Length	2,644						
		Total Length	6,310		2,644	1,757	#REF!	#REF!	
					34,841.00				
		Total Drain Length	103,077						

(HWRD cost) x ((HWCL/(HWCL+HWRL)) (HWRD cost) x ((HWCL/(HWCL+HWRL))

Pevensey and Cuckmere
Water Level Management Board

							(HWRD cost) x ((HWCL/(HWCL+HWRL))	(HWRD cost) x ((HWCL/(HWCL+HWRL))	
Catchment	**Our Refernece Number**	**Name**	**Length of Drain inside district (m)**	**Location taking Water From**	**HWRL**	Highland Water contributing drain length (m) (HWCL)	**HWC value Pevensey WMA proposal**	**HWC value Cuckmere WMA proposal**	**Risk Rating**

Reasoning	HWCL/total length	cost of work on all IDB drains	Cost of work on HWR drains	HWC
Houses at Alfriston, main wc in catchment & Seaford to Beachy Head SSSI		25427.52	0	
Houses at Alfriston, main wc in catchment & Seaford to Beachy Head SSSI		3140.64	0	
Grazing Marsh		2,585.48	2585.48	
	0.953526646		**2,585**	**2465.324072**
			0	
Grazing Marsh (Siphon at top end not shown)		9,891.84	9891.84	
Grazing Marsh		8,229.76	0	
Grazing Marsh		7,696.64	0	
			0	
	0.783486958		**9,892**	**7750.127633**
			0	
Main wc in catchment & Pevensey Levels SSSI		1,478.40	0	
Main wc in catchment & Pevensey Levels SSSI		7,929.60	0	
Main wc in catchment & Pevensey Levels SSSI		6,419.84	0	
Pevensey Levels SSSI		5,792.64	5792.64	
Pevensey Levels SSSI		4,627.84	0	
Pevensey Levels SSSI		2,894.08	0	
Pevensey Levels SSSI		2,871.68	0	
Main wc in catchment & Pevensey Levels SSSI		5,626.88	0	
Main wc in catchment & Pevensey Levels SSSI		14,241.92	14241.92	
Main wc in catchment & Pevensey Levels SSSI		1,088.64	1088.64	
Pevensey Levels SSSI		8,713.60	0	
Pevensey Levels SSSI		5,331.20	0	
Pevensey Levels SSSI		8,261.12	0	
Pevensey Levels SSSI		3,476.48	0	
Pevensey Levels SSSI		6,213.76	0	
			0	
	0.484022762		**21,123**	**10224.10961**
			0	**0**
Main pumped drain for catchment & taking water from Main road		11,553.92	11553.92	
Main pumped drain for catchment & taking water from Main road		2,477.44	2477.44	
Pevensey Levels SSSI		6,666.24	0	
Pevensey Levels SSSI		2,020.48	0	
Grazing Marsh		1,715.84	0	
Grazing Marsh		3,516.80	3516.8	
Grazing Marsh		1,550.08	0	
Grazing Marsh		833.28	833.28	
Grazing Marsh		2,437.12	2437.12	
Grazing Marsh		313.60	313.6	
Grazing Marsh		4,623.36	4623.36	

Reasoning	HWCL/total length	cost of work on all IDB drains	Cost of work on HWR drains	HWC
Grazing Marsh		2,988.16	0	
Pevensey Levels SSSI		3,436.16	0	
			0	
	0.684882701		**25,756**	**17639.51011**
			0	
Main pumped drain for catchment & Pevensey Levels SSSI		6,966.40	6966.4	
Pevensey Levels SSSI		3,109.12	0	
Pevensey Levels SSSI		5,447.68	0	
Main pumped drain for catchment & Pevensey Levels SSSI		5,725.44	0	
Main pumped drain for catchment & Pevensey Levels SSSI		2,701.44	0	
Pevensey Levels SSSI		6,608.00	0	
Main pumped drain for catchment & Pevensey Levels SSSI		6,849.92	0	
Main pumped drain for catchment & Pevensey Levels SSSI		9,013.76	0	
			0	
	0.666666667		**6,966**	**4644.266667**
			0	
Pevensey Levels SSSI		4,829.44	0	
Pevensey Levels SSSI		4,036.48	0	
Pevensey Levels SSSI		2,562.56	0	
Pevensey Levels SSSI		6,070.40	0	
Pevensey Levels SSSI		2,410.24	0	
Pevensey Levels SSSI		3,628.80	0	
Pevensey Levels SSSI		6,675.20	0	
Pevensey Levels SSSI		8,444.80	0	
Pevensey Levels SSSI		2,853.76	0	
Pevensey Levels SSSI		7,212.80	7212.8	
Pevensey Levels SSSI		277.76	0	
Pevensey Levels SSSI		16,298.24	0	
Pevensey Levels SSSI		6,097.28	0	
			0	
	0.21539961		**7,213**	**1553.634308**
			0	
Main pumped drain for this side of the Wallers, to Horse bridge pump		4,959.36	4959.36	
Main pumped drain for this side of the Wallers, to Horse bridge pump		18,318.72	18318.72	
Pevensey Levels SSSI		7,454.72	0	
Pevensey Levels SSSI		1,133.44	0	
Pevensey Levels SSSI		1,935.36	0	
Main pumped drain for this side of the Wallers, to Horse bridge pump		2,042.88	2042.88	
Main pumped drain for this side of the Wallers, to Horse bridge pump		11,186.56	11186.56	
Main pumped drain for this side of the Wallers, to Horse bridge pump		3,113.60	0	
Main pumped drain for this side of the Wallers, to Horse bridge pump		4,847.36	4847.36	
Pevensey Levels SSSI		1,361.92	0	
Pevensey Levels SSSI		6,760.32	6760.32	

Reasoning	HWCL/total length	cost of work on all IDB drains	Cost of work on HWR drains	HWC
			0	
	0.37078915		**48,115**	**17840.59411**
			0	
Main pump drain & Pevensey Levels SSSI		488.32	488.32	
Main pump drain & Pevensey Levels SSSI		8,449.28	8449.28	
Main pump drain & Pevensey Levels SSSI		9,036.16	9036.16	
Pevensey Levels SSSI		1,281.28	0	
Pevensey Levels SSSI		2,598.40	0	
Main pump drain & Pevensey Levels SSSI		11,334.40	0	
Pevensey Levels SSSI		2,325.12	0	
Pevensey Levels SSSI		1,823.36	0	
Pevensey Levels SSSI		3,740.80	0	
Pevensey Levels SSSI		3,252.48	0	
Pevensey Levels SSSI		3,301.76	0	
Main pump drain & Pevensey Levels SSSI		3,413.76	0	
Pevensey Levels SSSI		1,223.04	0	
Pevensey Levels SSSI		685.44	0	
			0	
	0.337297654		**17,974**	**6062.50709**
			0	
Main pump drain		1,406.72	0	
Main pump drain		5,178.88	0	
Agricultural land		3,808.00	3808	
			0	
	0.606481481		**3,808**	**2309.481481**
			0	
Influence on Combe Haven SSSI		1,294.72	0	
Grazing Marsh		739.20	739.2	
		739.20	0	
	0.979482716		**739**	**724.0336235**
			0	
Properties		3,324.16	0	
Properties		11,845.12	11845.12	
Properties		945.28	0	
Properties		1,088.64	0	
Properties		1,164.80	0	
Grazing Marsh		5,747.84	0	
Grazing Marsh		3,494.40	0	
Properties		658.56	0	
	0.399227448		**11,845**	**4728.897032**
		£ 432,826.76	**£ 156,016.52**	**£ 75,942.49**

Reasoning	HWCL/total length	cost of work on all IDB drains	Cost of work on HWR drains	HWC

APPENDIX 3

	Lifecycle plan for 2020/21 Highland water Contribution
	Action items:
April - March	IDB delivers agreed HWC programme
April	IDB reports back to EA on any variances from agreed previous year programme
April	IDB submits forecast for next year's HWC programme
April	EA to raise purchase order on SOP for current year HWC
May	When IDBs have PO number, IDBs to invoice EA for full amount of current year HWC due on 1 July
May	Discuss and agree next year's forecast HWC for inclusion in FDGiA bid
June	EA to include next year's forecast HWC in FDGia bid
June	EA to pay current year HWC
December	FDGiA allocation confirmed allowing confirmation of next year's HWC