

17 May 2018

NOTICE

Notice is hereby given that there will be a meeting of Norfolk Rivers IDB in the Anglia Room, Conference Suite, Breckland District Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE on Thursday 25 January 2018 at 10.00 am followed by a tour of inspection to view restoration works on the River Nar.

AGENDA

1. Apologies for absence
2. Declarations of interests
3. To confirm the minutes of the last Board meeting held on 25 January 2018 (**Pages 1 - 10**)
4. Matters arising from the minutes
5. To receive the minutes of the Executive Committee meeting held on 25 January 2018 (**Pages 11 - 15**)
6. To consider and approve the Operations, (including Water Level Management Plans), Health and Safety, Planning, and Environmental Reports (**Pages 16 - 36**)
7. To consider and approve the Internal Audit Report for the financial year ending 31 March 2018 and confirm the reappointment of the Internal Auditor for 2018/19 financial year (**Pages 37 - 45**)
8. To consider and approve the Financial Report for the year ending 31 March 2018 and reconciliation to the Annual Governance and Accountability Return (**Pages 46 - 55**)
9. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2018 for submission to external audit (**Pages 56 - 61**)
10. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2018 (**Proposed dates 4 June – 13 July 2018**)
11. To consider and approve the Schedule of Paid Accounts for the period 1 January 2018 to 31 March 2018 (**to follow**)

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Mr P D Papworth (Chairman) Mr J F Carrick (Vice-Chairman)

Mr P J Camamile (Chief Executive)



12. To consider and approve any material changes to the Risk Register for those risks with an assessment matrix score of ≥ 6 (**Pages 62 - 66**)
13. To consider and approve the appointment of a Data Protection Officer as required under the General Data Protection Regulations effective 25 May 2018
14. To consider and adopt the new IDB Policy Statement as endorsed by Defra:
https://www.wlma.org.uk/uploads/agendas/ADA_Defra_Model_IDB_Policy_Statement_April_2018_NRIDB.pdf
15. Correspondence
16. Date / Time of next meeting: 16 August 2018 at 10.00 am
17. Any other business
18. Open Forum: to hear from any member of the public, with leave of the Chairman

19. CONSORTIUM MATTERS

1. To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 23 March 2018 (**Pages 67 - 71**)
2. To receive the WMA Schedule of Paid Accounts for the period 1 December 2017 to 28 February 2018 (**Pages 72 - 73**)
3. To receive the WMA Finance Report for the period 1 April 2017 – 28 February 2018 (**Pages 74 - 82**)
4. To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 29 June 2018

20. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.