

15 October 2025

NOTICE

Notice is hereby given that there will be a meeting of the Norfolk Rivers Internal Drainage Board in the Norfolk Room of The Conference Suite at Breckland District Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE on Wednesday, 22 October 2025 at 10.00 am.

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on 21 October 2025.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 14 May 2025 (**Pages 4 - 10**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 11 - 13**)
 - Operations Report (**Pages 14 - 20**)
 - Environmental Report (**Pages 21 - 24**)
 - Sustainable Development Report (**Pages 25 - 28**)
6. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2025, to view [Click here](#)
7. To consider and approve the Schedule of Paid Accounts for the period 01 April 2025 to 31 August 2025, for publication on the WMA Group's website (**Pages 29 - 31**)
8. To consider and approve the Financial Report for the period 01 April 2025 to 31 August 2025 (**Pages 32 - 38**)
9. To consider and approve the full Risk Register (**Pages 39 - 55**)
10. To review any official complaints and other feedback received since the last Board meeting (**Page 56**)

Cont.d/

John Carrick (Chairman)

Gordon Bambridge (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Broads and Norfolk Rivers Internal Drainage Boards Order 2005
Statutory Instrument 2005 No 429. Re-constituted in 2022. Statutory Instrument 2022 No 714.

www.wlma.org.uk

11. To consider and approve the Calendar of Meetings for 2026, as recommended by the Consortium Management Committee (**Page 57**)
12. To apprise Board members of the ICF led, Defra and MHCLG IDB funding and costs research project which is to be concluded in July 2026 (**Page 58**)
13. Date / Time / Type of next meeting: 21 January 2026 at 10.00 am, Hybrid and at Breckland District Council Offices
14. Any other business
15. Open Forum: to hear from any member of the public, with leave of the Chairman
16. **CONSORTIUM MATTERS**
 - 16.1. To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 June 2025, to view [Click here](#)
 - Confirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 April 2025 to 31 May 2025
 - WMA Financial Report for the period 01 April 2025 to 31 May 2025
 - WMA Capital Works Portfolio Overview as at 19 June 2025
 - WMA Communications Report for the period 01 April 2025 to 31 May 2025
 - WMA Corporate Strategy Review
 - 16.2. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 18 September 2025, to view [Click here](#)
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 June 2025 to 31 August 2025
 - WMA Financial Report for the period 01 April 2025 to 31 August 2025
 - WMA Capital Works Portfolio Overview as at 04 September 2025
 - WMA Communications Report for the period 01 June 2025 to 31 August 2025
 - 16.3. To consider and adopt the WMA policies for review in 2025, as recommended by the Consortium Management Committee (**Pages 59 - 62**)
 - 16.4. To consider and approve the Interim Review of the WMA's Objectives for 2025/26 (**Pages 63 - 65**)
 - 16.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 05 December 2025
17. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 - 17.1. To confirm the confidential minutes of the last Board meeting held on 14 May 2025 (**Pages 66 - 67**)
 - 17.2. Matters arising from the minutes

- 17.3. To receive the confirmed confidential minutes of the CMC meeting held of 27 June 2025 (**Pages 68 - 70**)
- 17.4. To receive the unconfirmed confidential minutes and report extracts of the last CMC meeting held on 18 September 2025 (**Pages 71 - 85**)
- 17.5. Any other confidential business