

15 May 2024

NOTICE

Notice is hereby given that there will be a hybrid meeting of the Norfolk Rivers Internal Drainage Board in the Norfolk Room of The Conference Suite at Breckland District Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE on Wednesday, 22 May 2024 at 10.00 am. Attendance can be in person or virtually via MS Teams by clicking on this [link](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on 21 May 2024.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. Gifts and Hospitality Register for 2023/24
4. To confirm the minutes of the last Board meeting held on 24 January 2024 (**Pages 4 - 11**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 12 - 13**)
 - Capital Works Programme Overview and Project Development Update (**Pages 14 - 15**)
 - Operations Report (**Pages 16 - 20**)
 - Environmental Report (**Pages 21 - 34**)
 - Sustainable Development Report (**Pages 35 - 42**)
7. To consider and approve the Schedule of Paid Accounts for the period 01 January 2024 to 31 March 2024, for publication on the Water Management Alliance (WMA) Group's website (**Page 43**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2024 and confirm the reappointment of the Internal Auditor for 2024/25 (**Pages 44 - 52**)
9. To consider and approve the Financial Report and the reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2024 (**Pages 53 - 61**)
10. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2024 for submission to the external auditor (**Pages 62 - 67**)

Cont.d/

John Carrick (Chairman) Gordon Bambridge (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Broads and Norfolk Rivers Internal Drainage Boards Order 2005
Statutory Instrument 2005 No 429. Re-constituted in 2022. Statutory Instrument 2022 No. 714.



11. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return for the year ending 31 March 2024 (proposed Monday 03 June 2024 to Friday 12 July 2024)
12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 68 - 72**)
13. To co-opt Tom Cator as a Board member to fill the casual vacancy in the North Walsham Electoral Division for the remainder of the current 3-year term to 31 October 2026
14. To elect two members to fill the vacancies on the Board's Executive Committee for the remainder of the 3-year term to 31 October 2026
15. To review any official complaints and other feedback received since the last Board meeting (**Page 73**)
16. Date / Time / Type of next meeting: Wednesday, 23 October 2024 at 10.00 am, at Breckland District Council Offices and virtually
17. Any other business
18. Open Forum: to hear from any member of the public, with leave of the Chairman
19. **CONSORTIUM MATTERS**
 - 19.1. To receive the unconfirmed minutes and the report extracts from the Consortium Management Committee (CMC) meeting held on 26 April 2024, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 November 2023 to 31 March 2024
 - WMA Financial Report for the year ending 31 March 2024
 - Social Media Report for the period 01 November 2023 to 31 March 2024
 - 19.2. To consider and approve the WMA Group's Corporate Strategy for the next 3-year period (**Pages 74 - 75**) [Click here](#)
 - 19.3. To consider and approve the WMA Group's Investment Strategy for the next 5-year period (**Pages 76 - 81**)
 - 19.4. To elect two representatives and one substitute member to serve on the CMC for the next 3-year period, in accordance with the new Consortium Agreement
 - 19.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 July 2024
20. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 - 20.1. To confirm the confidential minutes of the last Board meeting held on 24 January 2024 (**Pages 82 - 83**)
 - 20.2. Matters arising from the minutes

- 20.3. To receive the unconfirmed confidential minutes and report extracts of the last CMC meeting held on 26 April 2024 (**Pages 84 - 92**)
- 20.4. Any other confidential business