

14 January 2026

## NOTICE

**Notice is hereby given that there will be a meeting of the Norfolk Rivers Internal Drainage Board in the Norfolk Room of The Conference Suite at Breckland District Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE on Wednesday 21 January 2026 at 10.00 am.**

If any member of the public would like to join the general business session, please contact the Business Support Team via email at [business.support@wlma.org.uk](mailto:business.support@wlma.org.uk) before 3.00 pm on Tuesday 20 January 2026.

## AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 22 October 2025 (**Pages 3 - 8**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
  - Health, Safety & Welfare Performance Review (**Page 9 - 10**)
  - Operations Report (**Pages 11 - 13**)
  - Environmental Report (**Pages 14 - 16**)
  - Sustainable Development Report (**Pages 17 - 18**)
6. To receive the Schedule of Paid Accounts for the period 01 October 2025 to 30 November 2025, for publication on the WMA Group's website (**Pages 19 - 20**)
7. To consider and approve the Financial Report for the period 01 April 2025 to 30 November 2025 (**Pages 21 - 27**)
8. To consider and approve the Rate Estimates and the Capital and Maintenance Works Programmes for 2026/27, as financed by Option 3 in the Rate Estimates (**Pages 28 – 34**)
9. To Lay and Seal the Drainage Rates and Special Levies for 2026/27
10. To review the Board's performance for 2025/26 and approve the Board's objectives for 2026/27 (**Pages 35 - 39**)
11. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 40 - 47**)

John Carrick (Chairman)

Gordon Bambridge (Vice-Chairman)

Marcus Coleman (Chief Executive)

Constituted by The Broads and Norfolk Rivers Internal Drainage Boards Order 2005  
Statutory Instrument 2005 No 429. Re-constituted in 2022. Statutory Instrument 2022 No 714.

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12. To review any official complaints and other feedback received since the last Board meeting **(Page 48)**
13. Date / Time / Type of next meeting: Wednesday 13 May 2026 at 10.00 am, at Breckland District Council Offices
14. Any other business
15. Open Forum: to hear from any member of the public, with leave of the Chairman

## 16. **CONSORTIUM MATTERS**

- 16.1. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 05 December 2025, to view [Click here](#)
  - Unconfirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 September 2025 to 31 October 2025
  - WMA Group's Portfolio of Capital Work as at 21 November 2025
  - WMA Group's Communication Report for the period 01 September 2025 to 31 October 2025
- 16.2. To consider and approve the WMA Projected Out-turns for 2025/26 and the Estimates for 2026/27 **(Pages 49 - 56)**
- 16.3. To consider and approve the following WMA policies due for review **(Page 57):**
  - Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy
  - WMA Arterial Infrastructure Policy (previously named: Supplementary Guidance for Adoption and Abandonment of Watercourses)
- 16.4. To consider and approve the Catchment Services Report **(Pages 58 - 61)**
- 16.5. To consider and approve both the WMA Annual Carbon Report for 2024/25 and the Carbon Management Plan **(Pages 62 - 91)**
- 16.6. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 24 April 2026

## 17. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

- 17.1. To confirm the confidential minutes of the last Board meeting held on 22 October 2025 **(Pages 92 - 93)**
- 17.2. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 05 December 2025 **(Pages 94 – 96)**
- 17.3. Any other confidential business