Norfolk Rivers Drainage Board

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06 November 2026

NOTICE

Notice is hereby given that there will be a meeting of the Norfolk Rivers Internal Drainage Board in the Norfolk Room of The Conference Suite at Breckland District Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE on Friday, 13 November 2026 at 10.00 am.

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on 12 November 2026.

AGENDA

1. To report the membership of the newly elected Board following the Election ***(Page 4)***
2. Welcome and Apologies for absence
3. Declarations of Interest
4. To elect a Chair and Vice-Chair to hold office for a three-year term from 01 November 2026 to 31 October 2029 ***(Page 5)***
5. To confirm the minutes of the last Board meeting held on 15 May 2026 ***(Pages 6 - 11)***
6. Matters arising from the minutes, not covered elsewhere on the agenda
7. To review the Division of Responsibilities between the Chief Executive and Chairman, the Reserved Matters and the Financial Regulations, and approve the Scheme of Delegation ***(Page 12)***
8. To receive the Members Attendance Register for the last three-year period from 01 November 2023 to 31 October 2026 ***(Pages 13 - 15)***
9. To elect members to serve on the Board's Committees for the next three-year term, from 01 November 2026 to 31 October 2029 ***(Pages 16 - 21)***
10. To approve the Board's participation in, and representation on, the Joint Advisory Committees as presented for a further three-year term
11. To co-opt Tom Cator as a Board member to fill the casual vacancy in the North Walsham District for the remainder of the current 3-year term
12. To consider and approve:
    - Health, Safety & Welfare Performance Review ***(Pages 22 - 24)***
    - Operations Report ***(Pages 25 - 29)***
    - Catchment Services Report ***(Pages 30 - 37)***

John Carrick (Chairman) Gordon Bambridge (Vice-Chairman) Marcus Coleman (Chief Executive)
Constituted by The Broads and Norfolk Rivers Internal Drainage Boards Order 2005
Statutory Instrument 2005 No 429. Re-constituted in 2022. Statutory Instrument 2022 No 714.
www.wlma.org.uk

Citation ISO Certification Quality management ISO 9001: 2015 REGISTERED
Certificate No:106902021

Constructionline Gold Member

Citation ISO Certification Environmental management ISO 14001: 2015 REGISTERED
Certificate No:106912021

13. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2026, to view Click here

14. To consider and approve the Schedule of Paid Accounts for the period 01 April 2026 to 31 August 2026, for publication on the WMA Group's website ***(Pages 38 - 40)***

15. To consider and approve the Financial Report for the period 01 April 2026 to 31 August 2026 ***(Pages 41 - 47)***

16. To consider and approve the full Risk Register ***(Pages 48 - 55)***

17. To review any official complaints and other feedback received since the last Board meeting ***(Page 56)***

18. To consider and approve the Calendar of Meetings for 2027, as recommended by the Consortium Management Committee ***(Page 57)***

19. Date / Time / Type of next meeting: Wednesday 20 January 2027 at 10.00 am, at Breckland District Council Offices

20. Any other business

21. Open Forum: to hear from any member of the public, with leave of the Chairman

22. **CONSORTIUM MATTERS**

22.1. To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 26 June 2026, to view Click here

- Confirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 April 2026 to 31 May 2026
- WMA Financial Report for the period 01 April 2026 to 31 May 2026
- WMA Capital Works Portfolio Overview as at 14 June 2026
- WMA Communications Report for the period 01 April 2026 to 31 May 2026

22.2. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 25 September 2026, to view Click here:

- Unconfirmed minutes of the meeting
- Fens2100+ Programme Implications for WMA Member Boards
- WMA Schedule of Paid Accounts for the period 01 June 2026 to 31 August 2026
- WMA Financial Report for the period 01 April 2026 to 31 August 2026
- WMA Group's Portfolio of Capital Work as at 11 September 2026
- WMA Group's Communications Report for the period 01 June 2026 to 31 August 2026
- WMA Corporate Strategy Close Out Report 2025 – 26
- Chief Executive's Progress Report
- Potential Framework for Key Performance Indicators Covering WMA and Member Boards

22.3. To consider and adopt the WMA policies for review in 2026, as recommended by the Consortium Management Committee ***(Pages 58 - 59)***

22.4. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 11 December 2026

23. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

23.1. To confirm the confidential minutes of the last Board meeting held on 15 May 2026 ***(Pages 60 - 61)***

23.2. Matters arising from the minutes not covered elsewhere on the agenda

23.3. To receive the confirmed confidential minutes of the CMC meeting held of 26 June 2026 ***(Pages 62 - 63)***

23.4. To receive the unconfirmed confidential minutes and report extracts of the last CMC meeting held on 25 September 2026 ***(Pages 64 - 77)***

23.5. Any other confidential business