

A MEETING OF THE NORFOLK RIVERS INTERNAL DRAINAGE BOARD WAS HELD AT BRECKLAND DISTRICT COUNCIL OFFICES, ELIZABETH HOUSE, WALPOLE LOKE, DEREHAM NR19 1EE ON WEDNESDAY, 21 JANUARY 2026 AT 10.00 AM.

Elected Members	Appointed Members
* J Carrick	Breckland DC
* H Cator	* G Bambridge
T Cator	Broadland DC
* N Foster	N Brennan
* C Joice	* K Kelly
J Keith	North Norfolk DC
* N Legg	* H Blathwayt
* M Little	A Brown
* M Sayer	N Housden
* S Williams	South Norfolk DC
	D Sacks
	R Savage
	Jointly Appointed
	* B Borrett
	T Parish
	Vacancy
* Present	
*v Present via Teams	* Total Present (57%)

John Carrick in the Chair

In attendance:

Cathryn Brady (Head of Catchment Services), Katie Byrne (Business Support Officer), Phil Camamile (Strategic Advisor to the Chief Executive), Marcus Coleman (Chief Executive), Olivia Follen (Business Support Manager), Tom Hunter (Area Manager WMA Eastern), Sallyanne Jeffrey (Chief Financial Officer) and Caroline Laburn (Environmental Manager)

ID	Norfolk Rivers IDB, Minute	Action
01/26	WELCOME AND APOLOGIES FOR ABSENCE	
01/26/01	The Chairman welcomed everyone to the meeting. Apologies for absence were received on behalf of Nigel Brennan, Andrew Brown, Tom Cator, Matthew Philpot, Deborah Sacks and Kari Nash. RESOLVED that this be noted.	
01/26/02	The Chairman welcomed Marcus Coleman as the new Chief Executive of the Water Management Alliance. The Chairman thanked Phil Camamile for his 35 years of service to the Board and wished him well in a long and happy retirement.	

ID	Norfolk Rivers IDB, Minute	Action
02/26	DECLARATIONS OF INTEREST	
02/26/01	The Strategic Advisor to the Chief Executive declared an interest in page 95 of the report (65/25) Proposed Support Arrangements for DRS 365 after 31 March 2026.	
02/26/03	The Chairman declared an interest in page 27 of the report, Financial Accounts. RESOLVED that this be noted.	
Nigel Legg and Charles Joice joined the meeting		
03/26	MINUTES OF THE LAST BOARD MEETING	
03/26/01	The minutes of the last Board meeting held on 22 October 2025 were approved, signed and confirmed as a true record. Arising therefrom:	
03/26/02	IDB Funding and Costs Research Project (63/25)	BST
The Strategic Advisor to the Chief Executive apprised the Board that he had spoken to Deborah Sacks to address her concerns.		
03/26/03	It was confirmed that the a hard copy of the updated ADA's Good Guide to Governance was distributed to all Board members at the previous meeting and an electronic copy can be found on the WMA Group's website here . RESOLVED that this be noted.	
04/26	HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW	
04/26/01	The Health, Safety and Welfare Performance Review (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.	
05/26	OPERATIONS REPORT	
05/26/01	The Operations Report (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:	
05/26/03	High-Risk Culvert Project (4.1)	TH
The Area Manager agreed to give a schedule for the inspection of the culverts at the next meeting in May.		
05/26/04	Fish Pass at West Lexham	TH
Neil Foster voiced concern that the location of West Lexham is not working correctly. Neil reported that the location is cut off from movement of fish and the levels are incorrect. The Area Manager agreed to raise the issue with the Operation Manager in the area. RESOLVED that this be actioned.		

05/26/05 Bridge at Bawburgh

TH

Henry Cator asked if the bridge at Bawburgh would be looked at. The Area Manager confirmed conversations with the Environmental Agency (EA) and NFSA Director had taken place. The EA has no plans to carry out work due to significant silt removal required and low cost-benefit. The WMA had provided a high level cost estimate for the work and the Area Manager agreed to follow up on this. RESOLVED that this be actioned.

05/26/06 [Michael Sayer left the meeting]**06/26 ENVIRONMENTAL REPORT**

06/26/01 The Environmental Report (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:

06/26/02 Harry Blathwayt thanked the Environmental Manager on the proactive measures taken regarding Floating Pennywort. RESOLVED that this be noted.

07/26 SUSTAINABLE DEVELOPMENT REPORT

07/26/01 The Sustainable Development Report (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.

08/26 SCHEDULE OF PAID ACCOUNTS

08/26/01 The Schedule of Paid Accounts for the period 01 September 2025 to 30 November 2025, totalling £565,586.61 (a copy of which is filed in the Report Book) was considered in detail and approved for publication on the WMA Group's website. There were no matters arising.

09/26 FINANCIAL REPORT

09/26/01 The Financial Report for the period 01 April 2025 to 30 November 2025, was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.

10/26 CAPITAL AND MAINTENANCE WORKS PROGRAMME FOR 2026/27

10/26/01 The Capital Works Programme for 2026/27 (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.

10/2602 The Maintenance Works Programme for 2026/27 (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.

[Gordon Bambridge declared an interest as Billingford Elected member]

11/26 RATE ESTIMATES FOR 2026/27

11/26/01 The detailed Rate Estimates for 2026/27 (a copy of which is filed in the Report Book), were considered in detail and approved. Arising therefrom:

11/26/02 It was agreed and thereby RESOLVED to approve the Direct Maintenance Work programme of £335,523 and Biodiversity Action Plan programme of £6,500 for 2026/27 as presented.

11/26/03 It was agreed and thereby RESOLVED to note the EA Precept Charge of £83,508, for 2026/27 (an increase of 2% on last year's charge).

11/26/04 It was agreed and thereby RESOLVED to approve the Consortium Administration & Establishment charge of £213,200 for 2026/27, as recommended by the Consortium Management Committee.

11/26/05 It was agreed and thereby RESOLVED to approve all Other Expenses for 2026/27, as presented.

11/26/06 It was agreed and thereby RESOLVED to approve the Consortium Technical Support charge of £376,033 for 2026/27, as recommended by the Consortium Management Committee.

11/26/07 It was agreed and thereby RESOLVED to approve all Other Income of £147,398 which together with the Consortium Income of £315,648 reduced the expenditure budget for 2026/27 by 46% and therefore the amount of expenditure that needed to be funded from drainage rates and special levies.

**12/26 FINANCIAL YEAR 2026/27
LAY AND SEAL DRAINAGE RATE AND SPECIAL LEVIES**

12/26/01 Annual Values as at 31 December 2025

It was agreed and thereby RESOLVED to approve the aggregate annual values as at 31 December 2025 as presented, used for the purposes of raising and apportioning expenses from agricultural drainage rates and special levies for 2026/27 (a copy of which is filed in the Report Book).

12/26/02 It was unanimously agreed and thereby RESOLVED to increase

drainage rates by 5.50% and special levies by 5.50% for 2026/27 (as detailed in Option 3):

12/26/03	Drainage Rate in the Pound	15.563p
	Agricultural Drainage Rates	£113,651
	Breckland District Council	£70,067
	Broadland District Council	£104,529
	King's Lynn & West Norfolk Borough Council	£26,535
	North Norfolk District Council	£139,527
	Norwich City Council	£7,790
	South Norfolk District Council	£88,614
	Reserves	<u>(£146)</u>
		£550,567

13/26 BOARD'S PERFORMANCE FOR 2025/26

13/26/01 The Performance Review of objectives for 2025/26 (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.

14/26 BOARD'S OBJECTIVES FOR 2026/27

14/26/01 It was agreed and thereby RESOLVED to approve the following strategic aims for 2026/27:

- (i) Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation.
- (ii) Ensure that the board is seen as an important partner organisation to other Risk Management Authorities.
- (iii) Deliver safe effective, consistent and efficient routine maintenance operations.
- (iv) Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.
- (v) Operate in a cost-effective way for rate payers, leveeing justifiable and proportionate drainage & consortium rates.

15/26 RISK REGISTER

ID Norfolk Rivers IDB, Minute	Action
<p>15/26/01 Members considered and approved the risk register for those risks with a risk assessment matrix score of ≥ 6 (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p>15/26/02 Local Government Reorganisation (Risk 1z)</p> <p>Ken Kelly expressed concerns, he asked for clarity and direction of where the Board were planning on going following the Government reorganisation. It was confirmed that new Councils would be revealed in the Spring. RESOLVED that this be noted.</p>	
<p>15/26/03 Harry Blathwayt asked for the risk concerning Council Devolution and Local Government reorganisation to be split into two separate risks. RESOLVED that this be actioned.</p>	MC
<p>15/26/04 The Strategic Advisor to the Chief Executive confirmed the Government Reorganisation response from South Norfolk's proposal to abolish drainage boards. The Strategic Advisor confirmed a similar abolition happened where it resulted in significant flooding. RESOLVED that this be noted.</p>	
<p>16/26 OFFICIAL COMPLAINTS AND OTHER FEEDBACK</p>	
<p>16/26/01 The Official Complaints and Other Feedback Report (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.</p>	
<p>17/26 DATE OF NEXT MEETING</p>	
<p>17/26/01 The next Board meeting would be held (<i>location TBC</i>) on Friday, 15 May 2026 at 10.00 am followed by a site visit to the Panford Beck Project. RESOLVED that this be noted.</p>	MG/ KB
<p>18/26 ANY OTHER BUSINESS</p>	
<p>18/26/01 There were no other items of business to discuss.</p>	
<p>19/26 OPEN FORUM: TO HEAR FROM ANY MEMBER OF THE PUBLIC, WITH LEAVE OF THE CHAIRMAN</p>	
<p>19/26/01 There were no members of the public present at the meeting.</p>	
<p>20/26 CONSORTIUM MATTERS</p>	
<p>20/26/01 Unconfirmed Minutes and Report Extracts</p> <p>The unconfirmed minutes and report extracts of the last Consortium Management Committee (CMC) meeting held on 05 December 2025</p>	

were considered in detail and approved.

**20/26/02 Administration and Technical Support Budgets
Projected Out-turns for 2025/26 and Estimates for 2026/27**

The Projected Out-turns for 2025/26 and the Estimates for 2026/27, as approved at the CMC meeting on 05 December 2025 were considered in detail and approved by the Board (a copy of which is filed in the Report Book). There were no matters arising.

20/26/03 WMA Policies for Review

The WMA Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.

20/26/04 The updated WMA Arterial Infrastructure Policy was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.

20/26/05 Catchment Services Report

The Catchment Services Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:

20/26/06 It was unanimously agreed and thereby RESOLVED to adopt the 'WMA Catchment Services Strategy', replacing the current Planning and Byelaw Strategy.

20/26/07 It was unanimously agreed and thereby RESOLVED to update the WMA Member Boards Schedule of Reserved Matters as outlined in the Catchment Services Report.

20/26/08 It was unanimously agreed and thereby RESOLVED to update the WMA Member Boards Schedule of Reserved Matters as outlined in the Catchment Services Report.

20/26/09 It was unanimously agreed and thereby RESOLVED to add the WMA Chief Executive's Planning Committee to the Board's Scheme of Delegation, with the decision-making authority delegate to the Committee by the Board as outlined in the Catchment Services Report.

20/26/10 It was unanimously agreed and thereby RESOLVED to amend the Terms of Reference for the Chief Executive's Management Committee as outlined in the Catchment Services Report.

20/26/11 WMA Annual Carbon Report and Carbon Management Plan

The WMA Groups' Annual Carbon Report for 2024/25 and the

ID	Norfolk Rivers IDB, Minute	Action
	Carbon Management Plan (copies of which are filed in the Report Book) were considered in detail and approved. Arising therefrom:	
20/26/12	The Chief Executive suggested that it may be considered to look at carbon emissions in the event of a flooding event in the future. RESOLVED that this be actioned.	CB
20/26/13	Items for discussion at the next CMC meeting	
20/26/14	There were no issues raised by members for discussion at the next CMC meeting on 24 April 2026. Should members wish to raise any item for discussion at the next meeting, they should contact any of the Board's representatives: John Carrick and Gordon Bambridge, or the Chief Executive directly.	
21/26	CONFIDENTIAL BUSINESS	
21/26/01	It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and the Board's Standing Orders.	

HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW

For the period October 2025 – Jan 2026

1. LEARNING EVENTS

- 1.1. 8/12/25 Observations regarding cargo Sheet Requirements. Plant reviewed.
- 1.2. 5/01/26 Seatbelt cutter and window smasher: All plant had window smashers, but not all had seatbelt cutters. New ones purchased for installation in all plant. Operatives to be briefed in next depot meeting.

2. ACCIDENTS

2.1. BT cable damage

In December a BT cable was damaged during routine highways grip clearance, being delivered by NRIDB on behalf of NCC. The BT cable and joint box was laid loose in the bottom of the grip above road level. When the operator drew the excavator bucket across the base of the grip the joint box was snagged pulling out one of the cables. BT attended site the same day to repair. The incident was reviewed and the underlying cause was determined as the poor laying of the cable. The cable was known to be present but assumed to be buried and care was taken not to excavate below road level. The cable/joint box was concealed by silt/debris so not identified by the visual check. The Client NCC has been informed of this exposed utility for future reference.



3. TOOLBOX TALKS & TRAINING

Toolbox talks to all staff:

- Winter Safe Start, winter hazards
- Beaver sightings

Training:

- Pump operation training
- Standard Maintenance Operations (SMO)

4. UPDATES TO GENERIC RISK ASSESSMENTS (GRA) & SAFE SYSTEMS OF WORK

4.1. None in this period.

5. HEALTH & SAFETY INSPECTIONS

5.1. Alliance lifting checks – 6 monthly (Martham lifting gear & Waveney pumping stations)

Tom Hunter
AREA MANAGER

OPERATIONS REPORT

For the period 8th October 2025 to 6th January 2026

1. REVENUE MAINTENANCE WORKS

1.1. The 2025/26 programme commenced in July 2025 and continues from the last report in October to complete the maintenance requirements set out in the costed works programme.

1.2. Drains Maintenance - machine weed clearance and de-silting

Maintenance has been completed as planned in the following catchments:

Norfolk Rivers Operatives	<ul style="list-style-type: none"> • Sculthorpe Catchment • Foulsham Catchment • Kings Beck
Framework contractor Plantscape and Amis Piling	<ul style="list-style-type: none"> • Swannington • Kings Beck
Framework contractor GDR	<ul style="list-style-type: none"> • Reepham to Booton Catchment • Guist Catchment • Swannington Catchment • Elmham A • Kings Beck

1.3. Drains Maintenance – hand cut and clear

The programme for hand cut and clear work is about to commence with work to be undertaken in the following catchments:

- Corpusty to Cropton Hall Catchment
- Trowse Catchment
- Mannington Hall Catchment

2. RECHARGE WORKS

2.1. River Tas Delivery Work

The main construction phase of the River Tas natural flood management and river restoration works has been completed. Three relic meanders have been reinstated, changing the dynamics of the river system and adding 70 m of additional channel length. The straightened sections of channel have been bunded using gravel glides, which allow high flows to overtop and use the existing channel as an exceedance route, helping to reduce the flood risk to upstream properties. The project is currently running with a healthy budget remaining, and discussions between the Norfolk Rivers Drainage Board and the Environment Agency have given us the green light to design a basin on a nearby farmer's land to slow and capture surface water runoff, a known contributor to previous flooding events at upstream properties.



The gravel glide feature overtopping in moderate flows, showing that more gravel is required to increase it's height.

2.2. Whitlingham Broad Culvert Improvements

We have completed the installation of a new board sluice headwall and concrete exit valve that will allow for better water control of Whitlingham Broad as well as an upgrade to the 3 existing smaller pipes that were controlling levels to give much more capacity in times of flood.



3. PLANT

- 3.1. The new JCB X140 excavator has been built and is currently with Watlins JCB in their depot in Wymondham receiving final fit out. Completion and delivery is expected this month (January).

4. CAPITAL SCHEMES

4.1. High-Risk Culvert Project

Through this reporting period we were able to issue contracts to ADC Drainage to inspect the following culverts and report any issues:

- Great Rybraugh,
- Pensthorpe
- Ebridge Mill

These were scheduled to be inspected by the end of November but had to be delayed due to higher water flows and ground conditions and will be completed as soon as weather allows.

5. OPERATIONAL MATTERS

- 5.1. Officers continue to monitor and attend the CCTV camera at Fakenham Mill, DRN092G0101 MN 51 – Fakenham, to ensure that the trash screen remain clear.

6. FLOOD EVENTS/INCIDENTS

- 6.1. There have been no flood reports during this reporting period.

7. COMPLAINTS/ENFORCEMENT

- 7.1. Nothing to report for this period.

MATT GOOCH
OPERATIONS MANGER

OWEN PHILLIPS
FLOOD RISK ENGINEER

TOM HUNTER
AREA MANAGER

January 2026

ENVIRONMENTAL REPORT

For the period 08 October 2025 to 07 January 2026

1. INFORMATION FOR THE BOARD

1.1. NON-NATIVE INVASIVES

1.1.1 FLOATING PENNYWORT IN THE NORTH WALSHAM AND DILHAM CANAL / RIVER ANT – UPDATE

IDB Environment Officers continue to work closely with the NNNSI, Environment Agency, Broads Authority and Natural England to implement a plan and a solution to eradicating Floating Pennywort in the Broads, Waveney and Norfolk Rivers Internal Drainage Districts. Monthly steering group meetings continue to take place.

A new Nature Recovery Officer post for the Norfolk Non-Native Species Initiative (NNNSI) with the Norfolk County Council, to fulfil the crucial coordination role for Floating Pennywort control and eradication, has been externally advertised. Board members will be appraised of the new appointment and any further actions to eliminate this plant, in due course.

1.2. UPDATE ON WILD RELEASES OF BEAVER

Officers are pleased to report that ahead of a formal Beaver Advisory Group being created (if and when a wild release application is received by Natural England), officers have successfully established regular meetings with Natural England to satisfy the Boards that no wild releases of Beavers will be considered by Natural England without significant consultation with the relevant Internal Drainage Board. Officers will continue to develop this close working relationship to scrutinise any future application to release wild Beavers in or close to a WMA Drainage District. These meetings will also be used to flag or discuss unlicensed escapes or releases.

Thanks to the newly established meetings, officers have been in discussion with Natural England regarding the repatriation of two unlicensed wild beavers identified on the River Wensum in Norfolk and the Little Ouse River in Suffolk. Natural England have reassured officers that these unlicensed beavers are likely to be escapees from enclosures and are to be repatriated.

Officers have thoroughly researched ecology, impacts and management and licencing of European Beavers and are fully prepared to engage with any future applications (to Natural England) to release Wild Beaver, or with unlicensed escapees or illegal releases. Preparations include full training to operatives and staff on 12th January 2026.

1.3. NRIDB STANDARD MAINTENANCE OPERATIONS AUDITS

The Environment Team have undertaken two drain audits during this period within the NRIDB catchment, following the completion of maintenance works. This is to ensure that maintenance on the drains is done to the standard set out by the NRIDB's Standard Maintenance Operations Document and ensure compliance.

The drains audited were the Ringland to Morton Hall Drains (DRN112G0101, DRN112G0105), and Blickling Drain (DRN077G2801), which were both audited on 21st October 2025. An audit report was completed for these drains, including an overall maintenance score and recommendations, and issued to the NRIDB Operations Manager.

2. BIODIVERSITY ACTION PLAN – UPDATE

2.1. WATERLIFE RECOVERY TRUST (WRT) - UPDATE

The aim of the WRT charity is to eradicate mink throughout Great Britain via a partnership approach from many organisations. The WRT today sees partner organisations and volunteers

trapping mink and seeing native wildlife rebound from Yorkshire through to Sussex, with more counties to likely sign up. The Environmental Manager continues to sit on this steering group to represent WMA interests.

The latest WRT steering group meeting was held on the 13 August 2025. A further WRT steering group meeting will be attended on the 09 January 2026. Edition 12 of the WRT newsletter produced for October 2025 provides interesting information, project updates and progress. This and recent newsletters can be found [here](#).

2.2. NRIDB BIODIVERSITY ACTION PLAN (BAP) – PROGRESS REVIEW 2025-2026

The Biodiversity Action Plan for the NRIDB has been subject to an annual review of progress. Various actions have been undertaken during 2025 by the Board, mostly via the day to day running of the Boards Maintenance and Capital Scheme Delivery programmes. Some actions, however, are delivered via other organisations on behalf of the Board, where they receive funding from the Board to facilitate projects. A summary of the progress made thus far in 2025-26 can be found in [Appendix A](#)

3. SCOPING VISITS DURING THE PERIOD:

Scoping visits were undertaken on the following drains by the Environment Team and NRIDB operations team:

- Panford Project site visit (CMT101G) – 14/10/2025
- Reepham / Blackwater Project (CMT110G) – 06/11/2025
- Lenwade (CMT019G) – 24/11/2025
- Taverham Project (CMT119G, CMT113G) – 24/11/2025
- Dereham Stream (CMT104G) – 25/11/2025
- Briston (Peewit Farms) Project (CMT071G) – 27/11/2025
- Kings Beck (CMT083G) – 03/12/2025 and 18/12/2025

4. ASSENTS/LICENCES GRANTED AND/OR APPLIED FOR DURING THE PERIOD:

Licence / WFD Assessment / Assent / Habitat Regulations Assessment	Applied	Granted
Swannington Desilt and flail HRA and WFD	03/10/2025	03/11/2025
Foulsham Desilt, weedcut, and flail HRA and WFD	09/10/2025	15/10/2025
Wensum 5 Year NE Assent	22/10/2025	04/11/2025
Elmham A Desilt, weedcut, and flail HRA and WFD	28/10/2025	13/11/2025
Flordon to Caister St Edmunds Desilt, flail, tree management, and fence repairs HRA and WFD	19/11/2025	24/11/2025
Lenwade Truxor weedcut HRA and WFD	26/11/2025	n/a
Dereham Stream Weedcut, flail, and instream woody debris management WFD	03/12/2025	n/a
Kings Beck Desilt, weedcut, flail, and tree management WFD	04/12/2025	n/a
Taverham Project HRA	05/12/2025	11/12/2025
North Walsham Desilt, weedcut, flail, tree management WFD	15/12/2025	n/a

5. TRAINING ATTENDED:

Date	Officer	Training Attended	Brief Description
19/11/25	DP	CIEEM - Badger Ecology and Surveys training	This training event held at the Whisby Nature Reserve provided a comprehensive introduction to badger ecology and surveys. The training included an overview of badger ecology, relevant legislation, survey planning and techniques, field signs (including sett identification) and writing badger reports.
20/11/25 & 21/11/25	CH & EB	CIEEM -Tree Identification for Beginners training	This CIEEM course covered the following key areas; recognition and identification of common tree species, ancient woodland indicator plants, and the different

Date	Officer	Training Attended	Brief Description
			habitats in which they grow best. The course also covered the relationships that exist between trees and other organisms, how trees grow and reproduce and epiphytes, mycorrhizal fungi and symbiotic relationships between tree species and their importance for biodiversity.
28/11/25	EB, CL, CH, MG, OP	NRIDB SMO audit training session	The Environment Team delivered a training session to the NRIDB operations team to discuss the outcomes of the SMO audits.
28/11/25	EB, CL, CH, DP, MG, OP	Wensum 5 Year Assent Training	Environmental Officer delivered a training session to the Environment Team, the NRIDB Operations Manager and Flood Risk Engineer to discuss the parameters of the new 5 Year agreement with NE for the River Wensum catchments, and the conditions that are within the assent.
01/12/25	CL, EB, DP	ADA Environmental Forum	Meeting with partners of the ADA Environmental Forum to discuss relevant topics of the IDB's.

6. NON-COMPLIANCE

None within this period.

7. COMPLAINTS

None within this period.

**CAROLINE LABURN
ENVIRONMENTAL MANAGER
JANUARY 2026**

SUSTAINABLE DEVELOPMENT REPORT

1. REPORTING PERIOD

This planning report covers the reporting period 24 September to 23 December 2025.

2. CONSENT APPLICATIONS

There are currently 26 consent applications being processed. The most common types of consent that the Board receive and determine in its regulatory capacity are set out in the table below.

Application Type	Number
Byelaw 3 (B3) – Discharge of Treated Foul Water (TFW):	2
Byelaw 3 (B3) – Discharge of Surface Water (SW):	2
Byelaw 4 (B4) / Section 23 (S23), LDA 1991 – Alteration of watercourse:	17
Byelaw 10 (B10)– Works within 9 m of a Board’s maintained watercourse:	5
Total:	26

In accordance with the scheme of delegation there are no matters for consideration by the Board in this report.

3. CONSENTS DETERMINED

During this reporting period, the following 20 applications for consent under the Land Drainage Act 1991 or the Board's Byelaws have been determined by Officers in accordance with their delegated authority.

Case Reference	Case File Sub-type	Location / Site Name	Description of Application or Proposal	Outcome
25_32917_C	Byelaw 10	Swaffham Road, East Raynham	Construction of a new open watercourse connecting to DRN089G010	Granted 26/09/2025
25_33272_C	Section 23, LDA 1991	A47, Narford	Installation of large wood in 800m of the channel to restore morphology and to improve flow and habitat diversity	Granted 10/10/2025
25_33273_C	Byelaw 10			

25_32969_C, 25_32973_C, 25_32974_C, 25_32975_C, 25_32977_C, 25_32978_C, 25_32979_C, 25_32980_C, 25_32981_C, 25_32982_C, 25_32983_C, 25_32984_C, 25_32985_C, 25_32986_C, 25_32987_C, 25_32988_C	Section 23, LDA 1991	Wood Norton Road, Foulsham	Installation of 12no. leaky barriers, 4no. bunds, and ground levelling works	Granted 27/10/2025
25_32976_C,	Byelaw 10			

4. PLANNING COMMENTS

Officers have provided comments on 31 applications that are either in or could impact on the Boards Internal Drainage District. 4 of these applications are for major developments and are summarised below;

Planning Ref.	Location / Site Name	Description
PO/24/2717	Mundesley Road, North Walsham	Residential Development (330 Dwellings)
2024/2621	Fir Covert, Road Taverham	Commercial Development
CD/25/1745	Fakenham Road, Great Ryburgh	Commercial Development
CD/25/2440	Kettlestone Road, Little Snoring	Residential Development (19 Dwellings)

Additionally, officers continue to engage with applications for Development Consent Orders, and liaise with the Planning Inspectorate / applicants as required.

5. FEES

There have been no development contribution fees invoiced during the reporting period.

CATHRYN BRADY
HEAD OF CATCHMENT SERVICES
DECEMBER 2025

NORFOLK RIVERS IDB
SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/09/2025
Payment Date To : 30/11/2025

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>% Cost Recoverable</u>	<u>Amount Paid This Period</u>
AB0003	Abrehart Ecology	Cost of Rechargeable Works	100	7368.00
AC0003	Ace Fire	Service of Fire Extinguishers	0	123.66
AD0001	ADC (East Anglia) Ltd	Jetting/CCTV Works	100	7290.00
AG0002	Agroco Trailers	Trailer Parts	100	8754.00
AL0001	6 Alpha Associates Ltd	Cost of Rechargeable Works	100	1134.00
AM0002	AM Ground Maintenance	Watercourse Clearance	58	9912.00
AN0002	Anglian Plant Limited	Plant Hire	0	3306.42
AN0100	Anglia Farmers Ltd	Rechargeable Materials	94	1052.75
AR0001	Allstar Business Solutions Ltd	Fuel	0	3245.75
BL0002	Block Engineering Ltd	Plant Services	0	36.00
BR0001	Broadscape East Limited	Truxor Hire	100	58080.00
BR0272	British Metal Treatments Ltd	Galvanising	0	174.00
BR0275	Broads (2006) IDB	Recharge Work	44	5181.60
CA0005	Cavell & Lind Ltd	Medical	0	804.00
CA0006	Carl Bird Limited	Cost of Rechargeable Works	100	679.92
CA0007	Catton Print	Cost of Rechargeable Works	100	77.40
CJ0370	CJ Spares Ltd	Plant Parts/Serviceing	0	885.10
DO0450	Ernest Doe & Sons Ltd	Tools/Supplies/PPE	0	1677.90
EE0001	EE Ltd	SIMO for Security Cameras	78	310.76
EN0550	Environment Agency Precept	Precept	0	40935.19
G&S001	G&S Stores (Martham DIY)	Cost of Rechargeable Works	100	35.00
GD0001	GDR Sales Ltd	Plant/Labour Hire	31	141094.80
HA0005	Haswell Training Ltd	Employment Costs	0	146.40
HO0002	Holmes Plant & Construction	Rechargeable Works	100	40608.00
HU0002	Hubble	Nuts & Bolts	0	87.56
IN0002	Independent Lifting Services Limited	Small Tools/Consumables	0	347.19
IN0920	Inland Revenue	PAYE	0	12238.66
JD0001	John Davidson (Pipes) Ltd	Pipework	0	96.62
JD0002	JDMA Paving and Landscaping Ltd	Cost of Rechargeable Works	100	27360.00
KI1140	King's Lynn IDB	Recharge Work	100	535.32
LA0001	Landmark Information Group limited	Cost of Rechargeable Works	100	1072.68
LA1201	Mervyn Lambert Plant Hire Ltd	Plant Hire/Serviceing	100	965.84
MH0001	MHE Consulting	Cost of Rechargeable Works	100	2982.00
NO0001	Norfolk County Council	NNSI Cont/Mink Control	66	4413.31

NORFOLK RIVERS IDB
SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/09/2025
Payment Date To : 30/11/2025

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>% Cost Recoverable</u>	<u>Amount Paid This Period</u>
NO1450	Norfolk Pension Fund	Superannuation	0	10043.98
NO1457	Norfolk Hose Services Ltd	Small Tools/Consumables	0	615.20
PA0003	Parker Hydraulics and Pneumatics Limited	Hydraulic Parts	0	225.92
PL0001	PLG Country Store Ltd	Rechargeable Materials/Small Tools/Consumables	58	718.08
PR0002	R J Pryce & Co Ltd	Cost of Rechargeable Works	100	71.52
RA1803	Mr C Rangeley-Wilson	Cost of Rechargeable Works	100	7849.92
RS0001	RS Components Ltd	SD Cards for Cameras	100	416.59
SA0001	Salix	Rock Mattresses/Bionets	100	4375.20
SL0001	SLM Toyota Norwich	Vehicle Costs	0	1625.58
SU0004	SureScreen Scientifics	EDNA Kits	0	1554.00
TU0001	C R Turner	Low Loader Hire	1	49498.50
VI0002	Vinco Sales Ltd	Cost of Rechargeable Works	100	33066.00
VJ2210	V & J Knitwear Ltd	PPE	100	210.00
VO2201	Vodafone Ltd	Mobile Phone Charges	0	353.11
WA0001	Water Management Alliance	Rechargeable Works/Materials	99	65548.03
WA0005	Waterlife Recovery Trust	Mink Control/Eradication	0	2500.00
WA0006	Wallingford Hydrosolutions Limited	Cost of Rechargeable works	100	234.00
WI2330	Wild Frontier Ecology Ltd	Water Vole Survey	100	3600.00
WO0002	Workwear (East Anglia) Ltd	PPE	23	69.15
Please note that the amounts shown above include Vat				<u>£565,586.61</u>

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

NOTES	INCOME AND EXPENDITURE ACCOUNT	Y-T-D BUDGET £	Y-T-D ACTUAL £	Y-T-D VARIANCE £	ANNUAL BUDGET £	PROJECTED OUT-TURN £	PROJECTED VARIANCE £
	<u>Income</u>						
	Occupiers Drainage Rates	107,605	107,605	0	107,605	107,605	0
1	Special Levies issued by the Board	414,287	414,287	0	414,287	414,287	0
2	Highland Water Contributions from EA	88,746	109,223	20,477	88,746	109,223	20,477
	Grants Applied	30,667	20,121	-10,546	46,000	20,000	-26,000
	Tranche Funding Income Applied	0	59,820	59,820	0	264,340	264,340
3	Income from Rechargeable Works	6,000	641,696	635,696	9,000	641,696	632,696
	Investment Interest	14,750	24,645	9,895	22,125	41,017	18,892
	Development Contributions	0	0	0	0	1,039	1,039
5	Other Income	220,861	237,494	16,633	299,251	317,580	18,329
	Total Income	£882,916	£1,614,893	£731,975	£987,014	£1,916,787	£929,773
	<u>Less Expenditure</u>						
6	Capital Works	30,667	19,887	10,780	46,000	20,000	26,000
	Tranche Funding Expenditure	0	59,820	-59,820	0	264,340	-264,340
7	Precept Contributions to EA	83,446	81,870	1,576	83,446	81,870	1,576
8	Maintenance Works	451,124	464,917	-13,793	679,836	745,440	-65,604
9	Administration Charges	125,462	127,289	-1,827	189,884	203,126	-13,241
3	Cost of Rechargeable Works	0	511,118	-511,118	0	632,696	-632,696
4	Net Deficit/(Surplus) on Operating Accounts	0	-8,089	8,089	0	0	0
	Total Expenditure	£690,698	£1,256,812	-£566,113	£999,167	£1,947,472	-£948,305
	Profit/(Loss) on disposal of Fixed Assets	£0	£81,280	£81,280	£0	£81,280	£81,280
	Net Surplus/(Deficit)	£192,217	£439,361	£247,144	-£12,153	£50,596	£62,748

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

NOTES	BALANCE SHEET AS AT 30-11-2025	OPENING BALANCE £	MOVEMENT THIS YEAR £	CLOSING BALANCE £
10	Fixed Assets			
	Land and Buildings	32,967	-32,967	0
	Plant and Equipment	67,344	-17,258	50,086
	Shared Consortium Assets	0	0	0
		100,311	-50,225	50,086
	Current Assets			
11	Bank Account	185,019	-136,149	48,869
	Stock	0	482	482
12	Trade Debtors	197,193	-134,284	62,909
13	Work in Progress	16,543	94,649	111,191
	Staff Health Insurance	0	119	119
14	Term Deposits	800,000	550,000	1,350,000
15,16	Drainage Ratepayers and Special Levies Due	-1,872	1,574	-298
	Prepayments	0	0	0
17	Prepayments to WMA	-32,917	8,761	-24,156
	VAT Due	-19,968	35,892	15,924
	Grants Due	0	0	0
		1,143,998	421,042	1,565,040
	Less Current Liabilities			
	Trade Creditors	69,640	8,353	77,993
	Accruals	156,391	-49,558	106,833
	Payments Received In Advance	4,294	-4,294	0
	Finance Leases	0	0	0
	Payroll Controls	0	0	0
		230,326	-45,499	184,826
	Net Current Assets	913,672	466,542	1,380,214
	Less Long Term Liabilities			
19	Pension Liability/(Asset)	-333,000	-10,000	-343,000
	Net Assets	£1,346,983	£426,317	£1,773,300
20	Reserves			
	Earmarked			
	General Reserve	487,229	439,361	926,590
18	Grants Reserve	63,699	-20,121	43,578
	Grant Reserve Tranche Funding	237	38,036	38,273
21	Development Reserve	356,859	0	356,859
22	Plant Reserve	65,000	0	65,000
		973,024	457,276	1,430,300
	Non-Distributable			
23	Revaluation Reserve	40,959	-40,959	0
19	Pension Reserve	333,000	10,000	343,000
		373,959	-30,959	343,000
	Total Reserves	£1,346,983	£426,317	£1,773,300

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

1 Special Levies due from constituent Billing Authorities are as follows:

	Y-T-D	Y-T-D
	BUDGET	2025/26
Breckland District Council	66,416	66,416
Broadland District Council	99,082	99,082
King's Lynn and West Norfolk Borough Council	25,152	25,152
North Norfolk District Council	132,256	132,256
Norwich City Council	7,384	7,384
South Norfolk District Council	83,997	83,997
	414,287	414,287

2 The EA Highland Water Claim for 2025/26 has been submitted to the Environment Agency (EA) by the Board in September, following the changes made to the timetable in 2015 (previously the payment was made in two installments - one in May and one in December). This has been paid in full.

3 Rechargeable work includes professional supervision and contracting services for various Risk Management Authorities.

4 Net Deficit/(Surplus) on Operating Accounts is made up as follows:

	Y-T-D	Y-T-D
	BUDGET	2025/26
Labour Operations Account	0	420
Mobile Plant Operations Account	0	-8,509
	0	-8,089

Detailed operating surpluses/(deficits) for the Labour Operations Account and each item of mobile plant are shown in the Labour and Mobile Plant Operations Reports, which can be made available to members on request.

5 Other income is made up as follows:

	Y-T-D	Y-T-D
	BUDGET	2025/26
4803 Shared Income from WMA	220,861	236,819
4210 Insurance Claims	0	0
4800 Sundry Income	0	0
4802 Summons Costs	0	675
	220,861	237,494

6 The gross cost of each capital scheme is approved by the Board annually and detailed on the schedule of capital works as managed by the Project Delivery Manager, which can be made available to members on request. The Grants Due/(Unapplied) also correspond with the figures shown on the Balance Sheet.

7 The EA Precept due for 2025/26 is payable to the EA on 31 May and the other half is payable to them on 30 November.

8 Detailed maintenance operations are approved by the Board annually and shown on the Operations map, together with the schedule of maintenance works for each catchment, which can be made available to members on request. Expenditure is analysed as follows:

	Y-T-D	Y-T-D
	BUDGET	2025/26
Labour Charges	62,146	27,407
Plant Charges	40,095	13,040
Materials	0	989
Contractors	99,860	166,916
Plant Hire & Transport	0	5,651
Direct Works	202,101	214,003
5400 Technical Support Staff Costs	218,072	218,301
5450 Other Technical Support Costs	26,618	26,606
5500 Biodiversity Action Plan Costs	4,333	6,007
Maintenance Works	451,124	464,917

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

9(i) Administration charges reflect the Board's share of consortium expenditure (excluding technical support costs). Detailed expenditure is monitored by the Consortium Management Committee and the Board every four months:

	Y-T-D BUDGET	Y-T-D 2025/26
6000 Administration Staff Costs	88,635	90,430
6001 Other Administration Costs	35,411	35,658
6200 Drainage Rates AV Increases/(Decreases)	167	198
6100 Depreciation Kettlewell House	0	333
6300 Sundry Debtors written off	0	0
6400 Sundry Expenses	500	123
6500 Settlement Discount	750	547
	125,462	127,289

9(ii). **Consortium Charges**

Expenses

	Y-T-D Budget	Y-T-D Actual
Technical Support Staff (note 8)	218,072	218,301
Other Technical Support (note 8)	26,618	26,606
Administration Staff Costs (note 9i)	88,635	90,430
Other Administration Costs (Note 9i)	35,411	35,658

Shared Income from the WMA (note 5) -220,861 -236,819

Net Consortium Charge

147,874 134,176

10 **Cost**

	Land and Buildings	Plant and Equipment	Total
Opening Balance as at 1-4-2025 b/fwd	49,950	167,832	217,782
(+) Additions	0	0	0
(-) Disposals	-49,950	0	-49,950
(=) Closing Balance as at 30-11-2025 c/fwd	0	167,832	167,832

Depreciation

Opening Balance as at 1-4-2025 b/fwd	16,983	100,488	117,471
(+) Depreciation Charge for year	333	17,258	17,591
(-) Accumulated Depreciation written out on disposal	-17,316	0	-17,316
(=) Closing Balance as at 30-11-2025 c/fwd	0	117,746	117,746

Net Book Value as at 31-3-2025 **-16,983 67,344 50,361**

Net Book Value as at 30-11-2025 **0 50,086 50,086**

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

- 11 Additional sums are now being invested on the short term money market to maximise the return on the working balances, in accordance with the Board's Investment Policy. The Bank Account is reconciled as follows:

	<u>2024/25</u>	<u>2025/26</u>
Opening Balance as at 1-4-2024 b/fwd	278,671	185,019
(+) Receipts	1,449,316	2,150,447
(-) Payments	-1,542,967	-2,286,597
(=) Closing Balance as at 30-11-2025 c/fwd	<u>185,019</u>	<u>48,869</u>
Balance on Statement as at 30-11-2025	185,019	48,869
Less: Unpresented payments	0	0
Add: Unpresented receipts	0	0
Closing Balance as at 30-11-2025 c/fwd	<u>185,019</u>	<u>48,869</u>

- 12 Aged Debtor profile is currently as follows:

Debt period	Amount	Number of Debtors	
<=30 days	62,909	4	
>30 days and <=60 days	0	0	
>60 days and <=90 days	0	0	
>90 days	0	0	
	<u>62,909</u>	<u>4</u>	
>90 days	Amount	Inv. Date	Originator
	0		
	<u>0</u>		

- 13 Work in Progress is currently made up of the following jobs:

Customer	Amount	Comp. Date	Originator
RAW0001 - Priory and Horse Meadow	6,575	31/03/2026	Operations Manager
RBE0003 - Bessingham Pond Maintenance	112	31/12/2025	Operations Manager
RCA0002 - Bank Repair works at Castle Acre Ford	6,158	31/12/2025	Operations Manager
RFF0001 - River and Valley Restoration Project (Panford, Blackwater, Wendling Beck)	64,415	31/03/2027	Operations Manager
RNC0021 - Highways 2025-26	33,205	31/03/2026	Operations Manager
RNT0025 - Riverlands Peewit Farm Enhancements	726	31/12/2025	Operations Manager
	<u>111,191</u>		

- 14 Term Deposits are currently as follows:

Financial Institution	Capital	Investment Date	Maturity Date	Variable Interest Rate
Vernon Building Society	250,000	12/09/2025	18/12/2025	3.95%
National Counties Building Society	100,000	31/10/2025	18/12/2025	3.88%
Vernon Building Society	250,000	30/10/2025	14/01/2026	3.80%
National Counties Building Society	100,000	28/11/2025	14/01/2026	3.83%
National Counties Building Society	150,000	06/11/2025	26/02/2026	3.85%
Melton Mowbray Building Society	300,000	13/11/2025	12/03/2026	3.95%
National Counties Building Society	200,000	28/11/2025	31/03/2026	3.83%
	<u>1,350,000</u>			

- 15 Special Levies are due to be paid by Constituent Councils in two halves on 1 May and 1 November every year.

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

- 16 There are currently 68 Ratepayers that have not paid their Drainage Rates for 2025/26 as compared to 79 Ratepayers this time last year. (47 of those outstanding are under £5). Summarised transactions for Drainage Rates and Special Levies during the year are as follows:

	<u>2024/25</u>	<u>2025/26</u>
Arrears b/fwd	-1,799	-1,872
Drainage Rates for the year	100,687	107,605
Special Levies for the year	388,735	414,287
Payments Received	-490,802	-520,844
Settlement Discount	-551	-554
Returned/(Represented) amounts	182	260
Paid Refund	1,192	335
Annual Value Decreases	-2,537	-1,317
Annual Value Increases	1,510	525
New Assessments	1,028	793
Irrecoverables and write offs	-140	-199
Creditors Control Contra	0	0
Special Levy Adjustment	0	0
Drainage Rate Adjustment	24	0
Summons collection costs	600	675
Settlement Discount written off	0	6
Arrears c/fwd	<u>-1,872</u>	<u>-298</u>

- 17 Prepayments represent the amount that has been paid to the WMA in advance, which will be used by the WMA to pay the Board's share of consortium expenditure during the next reporting period.

18 **Grants Reserve**

Movements on the Grants Reserve are made up as follows:

	<u>2025/26</u>
Opening Balance at 1-4-2024	63,699
Add: Grant Received	0
Less: Grant Applied	-20,121
Closing Balance as at 30-11-2025	<u>43,578</u>

	<u>2024/25</u>	<u>2025/26</u>
SCH03 Giant Hogweed Project	3,792	3,792
SCH02 River Wensum Restoration Project WLMP	1,233	1,233
SCH07 River Nar Litcham to Lexham Hall Lakes	235	0
SCH25 WFD Maintenance Improvements PSCA	3,643	3,643
SCH27 River Wensum Culvert Inspections and Works	54,771	34,884
SCH28 Keswick Bank Repairs	26	26
	<u>63,699</u>	<u>43,578</u>

Grant Due

0
<u>0</u>

From: 01 April 2025
To: 30 November 2025

Period To: 8
Year Ended: 31 March 2026

Note Notes to the Accounts

- 19(i) The Board provides its employees with access to the Local Government Pension Scheme but does not need to Account for this as a defined benefit pension scheme to comply with the limited assurance audit regime. However the Board has chosen to do so because it does have a pension liability/(asset), which has been calculated by the LGPS Fund Actuary as at 31 March 2025.
- 19(ii) The Board is a member of the Water Management Alliance Consortium and as such also has a proportion of the pension liability for the shared staff that are employed by King's Lynn IDB, t/a the Water Management Alliance. The Fund Actuary for Norfolk County Council has prepared a separate Report for the Water Management Alliance, which identifies a notional net pension asset of £2,821,000 as at 31 March 2025 that is shared by all 7 Member Boards. The Board's share of this pension liability is set out every year in the WMAs Basis of Apportionment, which was approved by the Board on 22nd January 2025.
- 20 The Reserves are managed in accordance with the Capital Financing and Reserves Policy, as approved by the Board on 03 November 2022. This policy is available for viewing on the Board's website.
- 21 The purpose of the Development Reserve is to reduce the impact on drainage rates and special levies from development that takes place in the area. The Board charges developers a standard rate per impermeable hectare for agricultural land which is developed and becomes a hard standing area, such as housing, roadways etc. The money is credited to this Reserve and then used to reduce the gross cost of capital work needed to cater for the additional flows arising from such development. The income for this Reserve therefore comes exclusively from developers and is used to fund in part improvement works that are necessary because of development.
- 22 The purpose of the Plant Reserve is to reduce the impact on drainage rates and special levies as and when equipment is bought and sold, in accordance with the plant renewals programme. Depreciation is its primary source of income, which largely comes from drainage rates/special levies in the form of plant charges included within the maintenance budget, together with any profits on disposal. Changes in hourly charge out rates are determined by the Operations Manager and the Chief Financial Officer. Expenditure is determined by the Board, following recommendations made by the CEO, CFO and Area and Operations Managers.
- 23 This Revaluation Reserve had arisen from the revaluation of the Board's share of Kettlewell House on 31 March 2009 (approx. 10%). This asset has now been sold, and the Revaluation Reserve reduced to zero accordingly.

Related Party Transactions

- 24 Mr J F Carrick is the Chairman of the Norfolk Rivers IDB. He has been paid £3,500 Chairman's Allowance for the period of 01.11.24-31.10.25.

Recommended Actions:

1. To approve the Financial Report for the period ending 30-11-2025.

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

NORFOLK RIVERS IDB RATE ESTIMATES FOR 2026-27

EXECUTIVE SUMMARY

1. Members are asked to approve an increase of 5.50% in drainage rates and special levies for 2026-27, as shown in Option 3 below, which will minimise flood risk and delivers a balanced budget by 2027-28, as requested by the Board.
2. Over the last 12 years, the Board has been financing a significant and increasing proportion of its day-to-day operating expenditure from reserves, which is not sustainable. Therefore, in order to place the Board's finances on a more sustainable footing, we need to increase drainage rates and special levies so that we can deliver a balanced budget, which with careful management we should achieve in 2026-27. This view has been echoed by the Board's Internal Auditor.
3. In addition to proposing an increase in drainage rates and special levies, we continue to make efficiencies wherever possible within the maintenance budget, but still carry out the full maintenance programme on the high, medium and lower priority channels to minimise flood risk in the area, as shown in the preceding Works Programme.
4. If we were to make cuts in the programme and only carry out maintenance work on the high and medium priority channels shown in the Works Programme, we would require an increase of 4.67% in drainage rates and 4.67% in special levies, as is reflected in Option 2 below. However, flood risk would increase in the area because there would be parts of the district that we could no longer protect (the areas protected by the lower priority watercourses, as shown in the preceding Works Programme).
5. The Environment Agency (EA) have also given us an early warning that there may be a shortfall in future payments for the Highland Water Contribution, for which the Board submit a claim annually. The Board has no statutory right to receive this payment. Any shortfall in funding would present financial implications, with a requirement to increase Agricultural Drainage Rates and Special Levies, in order to present a balanced budget.

S JEFFREY

CHIEF FINANCIAL OFFICER/RFO

**NORFOLK RIVERS INTERNAL DRAINAGE BOARD
ROLLING 5-YEAR INDICATIVE CAPITAL PROGRAMME**

SCH NO	PROJECT TITLE	PROBABLE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
		2025/26	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
		£	£	£	£	£	£	£
SCH27	River Wensum Culvert Inspections and Works (*Note 1)	20,000	46,000	35,000	0	250,000	500,000	1,400,000
SCH30	River Tas Forncett NFM & Restoration	90,000	0	0	0	0	0	0
SCH31	Raynham Culvert Replacement & Restoration Project	128,002	0	0	0	0	0	0
SCH32	Billingford Culvert Replacement Project	46,338	0	0	0	0	0	0
GROSS COST OF CAPITAL PROGRAMME		284,340	46,000	35,000	0	250,000	500,000	1,400,000
(-) CAPITAL FINANCING (Flood Defence Grant in Aid)								
SCH27	River Wensum Culvert Inspections and Works	20,000	46,000	35,000	0	250,000	500,000	1,400,000
(-) CAPITAL FINANCING (Tranche 2b)								
SCH30	River Tas Forncett NFM & Restoration	90,000	0	0	0	0	0	0
SCH31	Raynham Culvert Replacement & Restoration Project	128,002	0	0	0	0	0	0
SCH32	Billingford Culvert Replacement Project	46,338	0	0	0	0	0	0
(-) CAPITAL FINANCING		284,340	46,000	35,000	0	250,000	500,000	1,400,000
(=) NET REVENUE CONTRIBUTION TO CAPITAL OUTLAY		£0	£0	£0	£0	£0	£0	£0

(*) Notes:

1) SCH27 River Wensum Culvert Inspections is assessing the need for repair / replacement of culverts under the River Wensum. The asset inspections started in Summer 2023, continuing through to 2026. Following the results we may need to develop a Capital FCERM project. With a current cost estimate at £2.2m, we would only progress the project when a full funding package is in place. We will know more about the work required and the associated costs once the inspections are complete.

2) River Tas Forncett NFM - We have secured £90,000 of funding within the Tranche 2b allocation. This is a floodplain reconnection project involving reconnection with the right-hand floodplain, reconnecting former meanders downstream enabling additional carrying capacity as well as habitat, creation of scrapes and creating a bund on farmland to the north to capture over-land surface water flow.

3) Raynham Culvert Replacement & Restoration Project - We have secured £128,002 of funding within the Tranche 2b allocation. The entire 50m length of culvert will be removed and the channel restored to a more natural gradient and meandering profile, helping to improve the WFD and designated status of the Wensum. The project will also reduce flooding caused by the culvert in times of high flows as it restricts flow, flooding the road and overtopping into the neighbouring reservoir.

4) Billingford Culvert Replacement Project - We have secured £46,338 of funding within the Tranche 2b allocation. A new culvert will replace the existing under capacity culvert which causes erosion to the right bank of the drain reducing the access width. During high flows the existing culvert cannot accommodate flows causing overtopping and increased maintenance to the watercourse.

K NASH
PROJECT DELIVERY MANAGER

**NORFOLK RIVERS INTERNAL DRAINAGE BOARD
MAINTENANCE WORKS PROGRAMME FOR 2026/27**

NOTE	OUR REF.	MAINTENANCE WORKS	Risk	ACTUAL (£) 2024/25	ESTIMATE (£) 2025/26	PROBABLE (£) 2025/26	ESTIMATE (£) 2026/27
Smallburgh Sub Catchment							
	CMT013G	North Walsham & Dilham Canal Catchment	H/M	570	14,420	14,987	11,990
	CMT014G	Hundred Stream Catchment	M	39,738	2,043	1,935	20,983
Middle Bure Sub Catchment							
1	CMT026G	Hoveton Catchment	M/L	0	3,605	0	0
North Norfolk Rivers Sub Catchment							
1	CMT042G	Holme Catchment	M	0	7,210	0	0
	CMT043G	Burn Catchment (Burnham Norton)	M/L	11,933	0	220	8,993
	CMT044G	Stiffkey Catchment	M	0	0	0	0
Upper Yare and Tas Sub Catchment							
CMT061G Forncett to Tasburgh							
	061G0301	3 Tharston Drain	H	0	3,605	4,438	0
	061G0302	3a Fundenhall Drain	M	0	0	0	0
	061G0303	3b Peck Drain	M	0	0	0	0
	061G0304	3c Wacton Drain	M	0	0	0	0
	061G0305	3d Sandpit Drain	M	0	0	0	0
2	CMT062G	Flordon to Caistor St Edmunds Catchment	M	270	2,043	5,918	0
	CMT063G	Trowse Catchment	H	992	5,685	872	4,225
	CMT064G	Keswick Catchment	M	4,952	0	0	0
1	CMT065G	Great Melton to Colney Catchment	L	0	7,210	0	0
1	CMT066G	Barnham Broom Catchment	M	0	3,605	0	0
	CMT067G	Thuxton Catchment	M	13,887	5,685	8,703	8,876
	CMT068G	Deopham to Wrampingham	M/L	9,189	6,005	8,876	8,993
1	CMT069G	Wymondham Catchment	H	992	2,080	0	1,744
	CMT070G	Dyke Beck Catchment	M	0	0	0	5,995
Upper Bure Sub Catchment							
	CMT071G	Thurning Catchment	M	0	14,420	16,930	0
	CMT072G	Corpustry/Cropton Hall Catchment	M	0	1,040	872	1,744
	CMT073G	Mannington Hall Catchment	H	0	1,040	1,744	1,744
CMT074G Itteringham							
	074G3401	Itteringham Marsh - 34 Itteringham Marsh u/s Bure	M	0	0	0	0
	074G3501	Itteringham Marsh - 35 Itteringham to Oulton	M	0	0	0	0
	074G3601	Itteringham Marsh - 36	M	0	0	0	0
	CMT075G	Blickling-Itteringham Catchment	M	0	0	0	0
CMT076G Aldborough and Scarrow Beck							
	076G2901	29 Scarrow Beck - Aldborough	H	4,239	0	0	17,635
	076G2902	29a Calthorpe Drain	M	0	0	0	0
	076G3001	30 Wickmere to Matlaske	M	0	0	0	0
	076G3002	30a Wickmere Drain	M	0	0	0	0
	076G3101	31 Aldborough to Bessingham	H	0	0	0	0
	076G3201	32 Aldborough to Dairy Farm	M	0	0	0	0
	076G3301	33 Aldborough to Thurgaton Hall	M	0	0	0	0
	076G3302	33a Hanworth Park Spur	M	0	0	0	0
	076G3303	33b Hanworth Common	M	0	0	0	0
	076G4001	40 Thwaite Common Drain	M	0	0	0	0
3	CMT077G	Blickling Catchment	H/L	0	3,605	7,332	0
1	CMT078G	Aylsham Catchment No.1	M	11,302	1,040	0	0
4	CMT079G	Aylsham North Catchment No.2	M	1,022	0	4,430	1,744
	CMT080G	Burgh-Next-Aylsham Catchment	M	1,880	3,605	5,945	3,353
5	CMT081G	Marsham-Brampton Catchment	M/H/L	27,195	10,815	37,534	38,968
	CMT082G	Buxton - Hevingham Catchment	M/H/L	19,115	14,420	9,897	21,473
6	CMT083G	Kings Beck Catchment	M/H/L	66,927	48,908	56,450	60,195
	CMT084G	Horstead - Hautbois Catchment	M	1,097	2,043	0	6,295
	CMT085G	Horstead Catchment	M	8,487	2,043	0	0
	CMT086G	Itteringham Marsh Catchment	M	0	0	0	0

**NORFOLK RIVERS INTERNAL DRAINAGE BOARD
MAINTENANCE WORKS PROGRAMME FOR 2026/27**

NOTE	OUR REF.	MAINTENANCE WORKS	Risk	ACTUAL (£) 2024/25	ESTIMATE (£) 2025/26	PROBABLE (£) 2025/26	ESTIMATE (£) 2026/27
Wensum Sub Catchment							
1	CMT087G	Tatterset A Catchment	M	0	3,605	385	0
1	CMT088G	Tatterset B Catchment	M	0	3,605	0	0
	CMT089G	Tatterford - Raynham Catchment	M	3,623	0	828	17,985
1	CMT090G	Dunton Patch Catchment	M	0	7,210	1,118	0
	CMT091G	Dunton Patch - Nights Common Catchment	M	0	0	0	0
	CMT092G	Sculthorpe Catchment	H/M	3,788	9,253	6,225	12,862
	CMT093G	Gt Ryburgh Catchment	H/M	378	0	0	11,990
	CMT094G	Gt Ryburgh Langor Catchment	L	0	0	0	0
	CMT095G	Gt Ryburgh Stibbard Catchment	M/L	0	0	0	13,511
	CMT096G	Gt Ryburgh B Catchment	M	0	3,605	2,087	0
	CMT097G	Guist Catchment	M	0	3,605	5,995	0
5	CMT098G	Foulsham Catchment	H/M	1,984	0	11,835	1,744
5	CMT099G	Elmham A Catchment	H/M	2,039	7,210	11,990	12,862
1	CMT100G	Elmham B Catchment	L	0	3,605	0	0
	CMT101G	Beetley Catchment	M	6,856	0	0	872
	CMT102G	Gressenhall A Catchment	M	0	0	0	0
	CMT103G	Gressenhall B Catchment	M/L	135	0	0	0
	CMT104G	Dereham Stream Catchment	H	9,590	12,858	15,410	9,925
	CMT105G	Billingford Catchment	H/M/L	15,038	7,210	12,563	5,918
	CMT106G	Bylaugh Meadows Catchment	M	0	10,815	14,213	0
	CMT107G	Swanton Morley Catchment	M	0	10,815	11,680	0
	CMT108G	Easthaugh Catchment	L	0	0	0	0
7	CMT109G	Lenwade Catchment	H/L	3,515	3,605	10,974	10,918
8	CMT110G	Reepham - Booton Catchment	M	0	14,420	24,022	0
	CMT111G	Swannington Catchment	M/L	0	7,210	9,256	0
	CMT112G	Ringland - Morton Hall Catchment	M	8,541	3,605	3,353	0
	CMT113G	Taverham Hall Catchment	M	0	7,210	10,919	0
	CMT114G	Drayton Low Road Catchment	M	0	5,408	9,055	0
	CMT115G	Costessey Mill Catchment	M	4,823	0	0	0
	CMT116G	Hellesdon Low Road A Catchment	M	0	0	0	0
	CMT117G	Honningham - Berry Hall Catchment	M	5,124	0	0	0
	CMT118G	Easthaugh Catchment	M	0	0	0	0
1	CMT119G	Hellesdon Low Road B Catchment	H	0	7,210	0	0
Upper Nar Sub Catchments							
	CMT120G	Upper Nar River Catchment	M	2,156	270	0	11,990
All Sub Catchments							
ALL	General Duties			0	0	0	0
Direct Works				£291,377	£303,152	£355,459	£335,523

NOTES

- 1 After scoping, maintenance is either not required this year, or the extent of maintenance has been reduced.
- 2 Hand maintenance required only.
- 3 Scoping led to further maintenance needs and private rechargeable works.
- 4 Additional and ongoing maintenance due to machine access and culvert reinstatement
- 5 Maintenance required on essential catchment watercourses. Maintenance frequency to be reviewed.
- 6 Estimated overspend of £7,542 to include the desilting of the Mill Farm Campsite main drain, the mill pool weed cut and fallen tree removal.
- 7 Estimated overspend of £7,368 to include the maintenance of the mill pool to reduce floodrisk caused by the blocked confluence of the IDB main drain
- 8 Heavily overgrown sections taking increased time to maintain. Estimated 10's of years since entry and properties noticed increased water levels

MATT GOOCH
OPERATIONS MANAGER

TOM HUNTER
AREA MANAGER

**NORFOLK RIVERS INTERNAL DRAINAGE BOARD
ESTIMATES FOR THE FINANCIAL YEAR 2026/27**

31 December 2025

1. RATE REQUIREMENT

	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27	PROPORTION 2026/27
NEW WORKS AND IMPROVEMENT WORKS	£	£	£	£	%
Non Grant Aided Works	0	0	0	0	0%
River Wensum WLMP and Restoration (100%)	26,330	46,000	20,000	35,000	3%
Keswick Bank Repairs	0	0	0	0	0%
	26,330	46,000	20,000	35,000	3%
TRANCHE 1 AND 2 WORKS					
Tranche 1	0	0	0	0	0%
Tranche 2	29,745	0	264,340	0	0%
	29,745	0	264,340	0	0%
CONTRIBUTIONS PAYABLE TO THE ENVIRONMENT AGENCY	81,015	83,446	81,870	83,508	8%
MAINTENANCE WORKS					
Drain Maintenance	291,377	303,152	355,459	335,523	32%
Biodiversity Actions/BAP (external costs)	8,364	6,500	6,500	6,500	1%
Net (Surplus)/Deficit on Absorption Accounts	-12,452	0	0	-3,000	0%
Consortium Charges - Technical Support Costs	374,124	370,184	383,481	376,033	36%
Contingency	0	0	0	0	0%
	661,413	679,836	745,440	715,056	68%
ADMINISTRATION AND OTHER EXPENSES					
Consortium Charges - Administration Costs	183,203	188,134	201,376	213,200	20%
Provision for Annual Value Decreases and Bad Debts	124	250	250	250	0%
Other Expenses	1,667	1,500	1,500	1,600	0%
	184,993	189,884	203,126	215,050	21%
TOTAL EXPENDITURE	£953,752	£999,167	£1,314,776	£1,048,614	100%
Less:					
GOVERNMENT GRANTS					
River Wensum WLMP and Restoration (100%)	26,330	46,000	20,000	35,000	3%
Keswick Bank Repairs	0	0	0	0	0%
	26,330	46,000	20,000	35,000	3%
TRANCHE 1 AND 2 WORKS					
Tranche 1	0	0	0	0	0%
Tranche 2	29,745	0	264,340	0	0%
	29,745	0	264,340	0	0%
CONTRIBUTIONS FROM THE ENVIRONMENT AGENCY	109,358	88,746	109,223	109,398	10%
OTHER INCOME					
Consortium Income	317,716	299,251	317,580	315,648	30%
Other Income	30,315	22,125	41,017	29,000	3%
Development Contributions	146,824	0	1,039	0	0%
Profit/(Loss) on Rechargeable Works	5,381	9,000	9,000	9,000	1%
Profit/(Loss) on Disposal of Plant & Equipment	0	0	81,280	0	0%
	500,236	330,376	449,917	353,648	34%
TOTAL INCOME	£635,924	£465,122	£843,480	£498,046	48%
NET REQUIREMENT	£317,828	£534,045	£471,296	£550,567	53%
FINANCED BY:-					
RATE INCOME LEVIED BY THE BOARD:					
Occupiers Drainage Rates	100,668	107,605	107,605		
Breckland District Council	62,364	66,416	66,416		
Broadland District Council	93,037	99,082	99,082		
King's Lynn & West Norfolk Borough Council	23,618	25,152	25,152		
North Norfolk District Council	123,910	132,256	132,256		
Norwich City Council	6,934	7,384	7,384		
South Norfolk District Council	78,872	83,997	83,997		
	£489,403	£521,892	£521,892		
NET SURPLUS/(DEFICIT) FOR THE YEAR	171,575	(12,153)	50,596		
NET REQUIREMENT	£317,828	£534,045	£471,296		
GENERAL RESERVE					
Balance brought forward at 1 April	462,478	487,229	487,229		
ADD: Net Surplus/(Deficit) for the year	171,575	(12,153)	50,596		
Movement on Reserves:					
Transfer from/(to) Capital Works Reserves	0	0	(81,000)		
Transfer from/(to) Development Reserve	(146,824)	0	(1,039)		
Transfer from/(to) Plant Reserve	0	0	0		
Balance carried forward at 31 March	£487,229	£475,076	£455,786		

On preparing the expenditure budget for the financial year 2025/26 it was estimated that the General Reserve would amount to £454,766 as at 31 March 2025. The actual General Reserve as at 31 March 2025 was £487,229 and it is estimated that the General Reserve will be in the region of £455,786 as at 31 March 2026.

**NORFOLK RIVERS INTERNAL DRAINAGE BOARD
SECTION 37, LAND DRAINAGE ACT 1991**

2. DETERMINATION OF ANNUAL VALUES AS AT 31 DECEMBER 2025

The values at 31 December 2025 used for determining the proportion of expenses to be raised from drainage rates and special levies are as follows:-

PROPERTIES	RATED AREA HA	VALUES £	PROPORTION %	VALUE PER HECTARE £
Agricultural Land and/or Buildings	12,957.043	730,264	20.637	56.360
Other Land:-				
Breckland District Council	368.245	450,216	12.723	1,222.599
Broadland District Council	600.728	671,653	18.981	1,118.065
King's Lynn & West Norfolk Borough Council	109.428	170,501	4.818	1,558.111
North Norfolk District Council	449.592	896,530	25.336	1,994.097
Norwich City Council	80.663	50,055	1.415	620.545
South Norfolk District Council	564.777	569,392	16.091	1,008.171
Totals	15,130.476	£3,538,611	100.000	
Agricultural Land and/or Buildings	12,957.043	730,264	20.637	56.360
District Councils	2,173.433	2,808,347	79.363	1,292.125
Totals	15,130.476	£3,538,611	100.000	

SECTION 40, LAND DRAINAGE ACT 1991

3. DRAINAGE RATES/SPECIAL LEVIES FOR 2026/2027

The following table shows the rate/levies for last year, and 3 rate/levy options for this year based on estimated net expenditure. Option 1 shows the actual rate/levies requirement of 5.47%. Option 2 shows the rate increase of 4.67% with a reduction in the Maintenance Programme, where only High and Medium risk watercourses are maintained. Option 3 shows an increase of 5.50%. Option 3 is recommended to include the full Maintenance Programme as presented, and members attention is drawn to the 5 year indicative forecast shown overleaf.

FINANCED BY:-	REQUIREMENT			
	2025-2026 ESTIMATED £	2026-2027 OPTION 1 £	2026-2027 OPTION 2 £	2026-2027 OPTION 3 £
Capital Works Reserve	0	0	0	0
Development Reserve	0	0	0	0
Plant Reserve	0	0	0	0
General Reserve	12,153	0	(146)	(146)
Reduction/(Increase) in Cash Reserves	12,153	0	(146)	(146)
RATES/LEVIES:				
Occupiers Drainage Rates	107,605	113,621	112,760	113,651
Breckland District Council	66,416	70,048	69,518	70,067
Broadland District Council	99,082	104,501	103,710	104,529
King's Lynn & West Norfolk Borough Council	25,152	26,528	26,327	26,535
North Norfolk District Council	132,256	139,490	138,433	139,527
Norwich City Council	7,384	7,788	7,729	7,790
South Norfolk District Council	83,997	88,591	87,920	88,614
NET REQUIREMENT	£534,045	£550,567	£546,251	£550,567
Penny Rate in the Pound	14.752p	15.559p	15.441p	15.563p
INCREASES/(DECREASES):				
Drainage Rate Increase/(Decrease)	6.50%	5.47%	4.67%	5.50%
Special Levy for District Councils' Increase/(Decrease)	6.57%	5.47%	4.67%	5.50%
GENERAL RESERVE:				
Probable Reserve at 31 March	£442,614	£455,786	£455,931	£455,931
Reserve expressed as a percentage of Net Requirement	82.88%	82.78%	83.47%	82.81%
AVERAGE RATE PER ACRE:				
Agricultural Land and/or Buildings	£3.36	£3.55	£3.52	£3.55
District Councils	£77.14	£81.36	£80.74	£81.38

The current headline rate of inflation as indicated by the National Statistics Office in October 2025 is 4.3%.

NORFOLK RIVERS INTERNAL DRAINAGE BOARD

4. INDICATIVE FORECAST FOR FIVE YEARS, USING TODAY'S ANNUAL VALUES (ALLOWING FOR INFLATION AT 4.3%)

RATE REQUIREMENT	OPTION 3 REQUIREMENT...				
	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031
	£	£	£	£	£
New Works and Improvement Works	35,000	0	260,750	521,500	1,460,200
Contributions Payable to the Environment Agency	83,508	86,013	88,593	91,251	93,989
Maintenance Works	715,056	745,803	777,873	811,322	846,209
Administration and Other Expenses	215,050	224,297	233,942	244,002	254,494
Government Grants	-35,000	0	-260,750	-521,500	-1,460,200
Contributions from the Environment Agency	-109,398	-109,398	-109,398	-109,398	-109,398
Other Income	-353,648	-368,855	-384,716	-401,259	-418,513
NET REQUIREMENT	£550,567	£577,860	£606,294	£635,918	£666,781

FINANCED BY:-

Capital Works Reserve	0	0	0	0	0
Development Reserve	0	0	0	0	0
Plant Reserve	0	0	0	0	0
General Reserve	(146)	(384)	(861)	(1,598)	(1,025)
Reduction/(Increase) in Cash Reserves	(146)	(384)	(861)	(1,598)	(1,025)

RATES/LEVIES:

Occupiers Drainage Rates	113,651	119,332	125,299	131,564	137,815
Breckland District Council	70,067	73,570	77,248	81,111	84,965
Broadland District Council	104,529	109,755	115,242	121,005	126,754
King's Lynn & West Norfolk Borough Council	26,535	27,862	29,255	30,717	32,177
North Norfolk District Council	139,527	146,502	153,827	161,519	169,193
Norwich City Council	7,790	8,179	8,588	9,018	9,446
South Norfolk District Council	88,614	93,044	97,696	102,582	107,456
	£550,567	£577,860	£606,294	£635,918	£666,781

Penny Rate in the Pound	15.563p	16.341p	17.158p	18.016p	18.872p
Rate Increase/(Decrease)	5.50%	5.00%	5.00%	5.00%	4.75%

GENERAL RESERVE:

Probable Reserve at 31 March	£455,931	£456,315	£457,176	£458,774	£459,799
Reserve expressed as a percentage of Net Requirement	82.81%	78.97%	75.41%	72.14%	68.96%

AVERAGE RATE PER ACRE:

Agricultural Land and/or Buildings	£3.55	£3.73	£3.91	£4.11	£4.30
District Councils	£81.38	£85.45	£89.72	£94.21	£98.68

5. EARMARKED BALANCES AND RESERVES

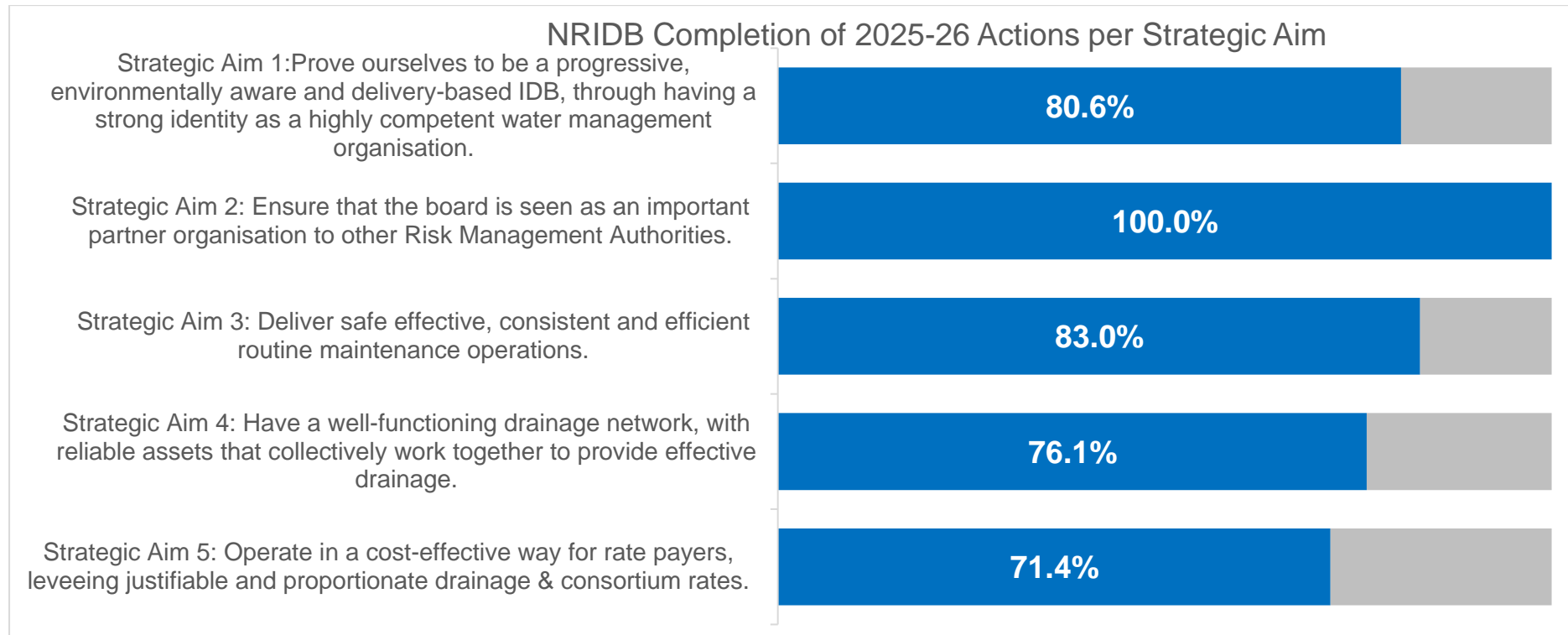
	ACTUAL	ADEQUACY	PROJECTED	ESTIMATED	TREND
	31/03/2025	31/03/2026	31/03/2026	31/03/2027	24/25-26/27
	£	✓ x	£	£	Inc/Dec
Earmarked Cash Reserves					
Capital Works Reserve	£0	N/A	£81,000	£81,000	Increasing
Development Reserve	£356,859	x	£357,898	£357,898	Stable
Grants Reserve	£63,937	N/A	£32,000	£0	Decreasing
Plant Reserve	£65,000	✓	£65,000	£65,000	Stable
General Reserve	£487,229	✓	£455,786	£455,931	Decreasing
	£973,024	ADEQUATE	£991,683	£959,829	
Other Reserves					
Revaluation Reserve	£40,959	✓	£0	£0	Decreasing
Pensions Reserve	£333,000	✓	£343,000	£343,000	Stable
	£373,959	ADEQUATE	£343,000	£343,000	
Total Reserves	£1,346,983	ADEQUATE	£1,334,683	£1,302,829	

The adequacy of the Reserves in total have been determined in accordance with the Board's Capital Financing and Reserves Policy, which is published on the Group's website: as a minimum the Board's General Reserve should equal at least one year's net expenditure and as a maximum it should not exceed one year's net expenditure plus the value of the pensions reserve deficit.

S JEFFREY
CHIEF FINANCIAL OFFICER
31 December 2025

Board Performance for 2025/26 and Objectives for 2026/27

Summary



Detail

For 2025-2026 the boards strategic objectives aligned with those of the WMA and were as follows;

1. Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation

This was supplemented by 9 actions around the objective *Promote the Boards activities, engaging with partners and working with the other boards of the WMA to implement best practice.*

To date we have achieved 80.6% of the actions, which have included;

- Numerous communications items have been completed through the year for the Board's work, including 10 social media posts, focusing on stories about Board tranche projects, environment and recharge works. Our social media reach continues to grow, with the largest follower increases (50%) seen on LinkedIn and we have seen positive feedback from partners on the visibility of the board and its work.
- In 2025, the Board's work on the Saham Toney flood storage project featured in a BBC article.
- We have increased work across partners and the scale and value of the work for our main client the Environment Agency, which directly benefits the boards area.
- We have built good relationships with the local planning authorities and key staff and have detailed records of frequent involvement in ensuring positive planning engagement around water management issues. In some cases we have also assisted in solving water management issues for the Floods and Water Team at NCC.
- The boards Strategic Maintenance Operations (SMO) guide has been updated and was a key document used for the development of the NCC/NSFA maintenance guides, proving our value within the group. The SMO has been briefed out to all operational staff and we have had no environmental incidents this year.

2. Ensure that the board is seen as an important partner organisation to other Risk Management Authorities.

This was supplemented by 8 actions around the objective *Work with RMAs in and around our districts to solve local water management issues. This will include design and/or delivery of solutions, proactively finding solutions to problems in the district and prioritising work amongst RMAs.*

To date we have achieved 100% of the actions, which have included;

- The board have engaged with all section 19 reports relevant to its district and operations
- Numerous training of the WMA team has been undertaken across many topics including powers, permitted development rights.
- Lists of future projects and opportunities have been developed
- PSCAs are in place with the EA securing our work for them.
- We have seen a 190% increase in work value under PSCA, far exceeding our 10% target

3. Deliver safe effective, consistent and efficient routine maintenance operations.

This was supplemented by 10 actions around the objective *Deliver routine maintenance operations on time and to budget, in line with the programme of works. Ensure the boards bylaws are upheld and utilise data systems to drive efficiencies in our maintenance operations, always ensuring works are undertaken in accordance with environmental standards.*

To date we have achieved 83% of the actions, which have included;

- The board have all maintenance programmes in place and published and have delivered to budget in 2025 – particularly in the controllable areas.
- Safe Systems of work are in place and have been reviewed in year with a number of changes being made and shared across the group.
- Training to ops staff has been completed on the SMO, water vole, and other species. SMO audits have all taken place with no major faults found.
- A good relationship with the catchment services team has led to all infringements of the bylaws being investigated, no major issues outstanding.

We still need to undertake a full review of board plant utilisation to check for efficiencies, but we hope this will happen in the next quarter.

4. Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.

This was supplemented by 9 actions around the objective *Regularly inspect the boards assets to inform and update capital and revenue replacement and repair programmes and monitor and react to all development that could compromise our boards area*

To date we have achieved 76% of the actions, which have included;

- Robust 6-year capital programme in place
- Annual service plans in place for all assets
- Redundancy plans under development and the purchase and training of a mobile pump under the Tranche funding will assist with this.
- We have built our relationship with the EA and their IDB rep, to report any issues with their assets we feel threaten our district.
- We have developed a mapping layer of all board owned land and have an inspection programme in development.

5. Operate in a cost-effective way for rate payers, leveeing justifiable and proportionate drainage & consortium rates.

This was supplemented by 7 actions around the objective *Continue to work towards a balanced budget by the end of 27-28, through implementing a sustainably affordable business model.*

To date we have achieved 71.4% of the actions, which have included;

- We have utilised rechargeable, FDGiA and 3rd party funding for as much work as possible, to minimise rates, consortium charges and the use of board reserves. This year alone we have received £245k which otherwise would have come from reserves.
- We have developed and had agreed the new charging policy for additional water
- All recharge work has been completed on budget

Objectives for 2026/27

It is proposed that the same objectives are set for 2026-2027 and that aims and actions are reviewed and updated with the new CEO and where necessary expanded on to align with any changes or improvements proposed, further to his review of the existing strategy document.

Objectives Proposed;

1. Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation
2. Ensure that the board is seen as an important partner organisation to other Risk Management Authorities.
3. Deliver safe effective, consistent and efficient routine maintenance operations.
4. Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.
5. Operate in a cost-effective way for rate payers, levelling justifiable and proportionate drainage & consortium rates.

Norfolk Rivers Internal Drainage Board Risk Register 2025-2026 Financial Year

As a Risk Management Authority the Norfolk Rivers Internal Drainage Board are required to have a risk register in order to systematically identify, assess and manage any potential risks to our business. It will also be used to ensure accountability, compliance with regulations, and the effective use of resources to safeguard public interests. The risk Register is a live document and should be reviewed regularly.

With regard to the Risk Register below;

- A Consequence of 3 relates to repercussions which would have a serious effect on the operation/service delivery, which may result in major financial loss (over £100,000) and/or major service disruption (+5 days) or impact on the public. Death of an individual or several people. Complete failure of project or extreme delay (over 2 months). Many individual personal details compromised/revealed. Adverse publicity in national press.
- A Consequence of 2 relates to repercussions which would have a noticeable effect on the operation/service delivery. May result in significant financial loss (over £25,000). Would cause a degree of disruption (2 – 5 days) or impact on the public. Severe injury to an individual or several people. Adverse effect on project/significant slippage. Some individual personal details compromised/revealed. Adverse publicity in local press.
- A Consequence of 1 relates to repercussions which would not be severe and any associated losses and or financial implications will be low (up to £10,000). Negligible effect on service delivery (1 day). Minor injury or discomfort to an individual or several people. Isolated individual personal detail compromised/revealed. NB A number of low incidents may have a significant cumulative effect and require attention.
- A Likelihood of 1 relates to an unlikely, outside risk of occurrence.
- A likelihood of 2 relates to this being a foreseeably realistic risk, which could happen infrequently.
- A likelihood of 3 relates to this being a high likelihood of occurrence.

Using the risk matrix shown below a risk rating score is determined, which enables risks to be prioritised using one or more of the “four T’s”

- **Tolerate - score 1-2 - Accept the risk**
- **Treat - score 3–4 - Take cost effective in-house actions to reduce the risk**
- **Transfer – score 6 - Dedicate major resources to managing the risk. If possible transfer the risk to someone else (e.g: by insurance or passing responsibility for the risk to another)**
- **Terminate – score 9 - Agree that the risk is too high and do not proceed with the project or activity**

Likelihood (1 – 3)	Consequence (1-3)		
	1	2	3
1	1	2	3
2	2	4	6
3	3	6	9

Officers Responsible for actions:

MC – Marcus Coleman, Chief Executive: MP - Chief Operating Officer & Deputy CEO: SJ - Sallyanne Jeffrey, Chief Financial Officer
KN - Kari Nash, Project Delivery Manager: TH - Tom Hunter, Area Manager: OM - Operations Manager: CL - Caroline Laburn, Environmental Manager,
CB - Cathryn Brady, Head of Catchment Services

Further to the new WMA strategy the boards strategic aims have been set out as follows;

- (1) To be a progressive, environmentally aware and delivery-based IDB, through having a strong Identity as a highly competent water management organisation.
- (2) To be seen as an important partner organisations to other Risk Management Authorities, in solving local water management needs.
- (3) To deliver safe, effective, consistent and efficient routine maintenance operations.
- (4) To have well-functioning drainage networks, with reliable assets that collectively work together to provide effective drainage.
- (5) To operate in a cost-effective way for rate payers, leveeing justifiable and proportionate drainage & consortium rates, under a sustainably affordable business model.

Risks to achieving these objectives have been identified and whilst most will span across multiple objectives to some extent, some will be particularly affected.

Objectives particularly affected by risk	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
4, 5	(1a) Reduction in, or insufficient finance, grant and income.	<p>Erosion of Board's capital and general reserves.</p> <p>Unable to replace assets as scheduled in the Board's asset plan and EA MTP.</p>	2	3	6	Transfer	<p>Use knowledge and skills of the projects team to fully utilize all funding streams available to projects, thus transferring the risk across a more diverse funding landscape.</p> <p>Undertake recharge works to build board reserves.</p> <p>Continue to lobby Defra to update the Land Drainage Act 1991 to refer to current rating lists used by billing authorities for levying agricultural drainage rates and special levies, as this would support the extension of the Board's area to its watershed catchment. This would provide additional rates to the Board from the upland area (and negate the need for HWCs). The Environment Act 2021 has been enacted, and the Statutory Instrument to update rating calculations has also been consulted on. We</p>	31.03.2026	MC/MP/KN

							now wait for the relevant procedure to be followed for the law to be updated, after which further processes can commence.		
3,4,5	(1b) EA may cease to pay highland water contribution to IDBs	Reduction in FCREM service the Board is able to provide.	2	3	6	Transfer	<p>Ensure highland water claims are clear, transparent, discussed with the EA in good time and submitted on time.</p> <p>Ensure the importance of the HWC is recognized and supported by the EA, RFCC and constituent councils.</p> <p>Reduce reliance on HWC during the budget setting process, when possible.</p> <p>Continue with the district expansion plans (1a) such that HWC would no longer be needed or justified.</p>	31.03.2026	SJ/MP
3, 4, 5	(1e) EA is no longer willing or able to carry out work on Main Rivers.	Will limit the Board's ability to fulfil its statutory function.	2	3	6	Transfer	<p>PSCA in place between IDB/EA, to allow maintenance works to be undertaken on some sections of main river, if the opportunities arise.</p>	31.03.2026	TH/MP

							<p>Continue to lobby at every available opportunity, and at the highest levels possible, the need for the EA to de-main lengths of 'low-consequence' main river for the IDB to adopt and maintain.</p> <p>As in (1a) push for the changes in legislation such that de-maining can happen as easily as possible.</p>		
1, 2, 5	(1p) The increasing number of water management initiatives being developed and promoted across the region could lead to a duplication of effort and emerging strategies which have conflicting objectives that could adversely impact on the Board's operations and/or increase flood risk.	Increase pressure on management time as the Board attempts to keep a handle on the growing number of plans and initiatives in the catchment.	2	3	6	Transfer	Management to carefully assess whether or not to directly engage with each water management initiative being developed by other RMAs in the catchment, could adversely impact on the Board's operations and/or increase flood risk.	31.03.2026	TH
3, 5	(1q) HMRC have confirmed via Excise Notice 75, that as of 1 April 2022, IDBs can continue to use	An annual fuel increase in cost of approximately	2	3	6	Transfer	Continue to support lobbying through ADA for the law not to be widened out to IDBs.	31.03.2026	TH/MP

	red diesel for works benefitting agriculture. It is highly likely that this is a temporary decision and that at some point in the future, the use of rebated fuel will not be possible for IDB works.	£50,000, meaning an increase of 3% in drainage rates and special levies.							
5	(1u) Potential liability for certain bridges and culverts in the district.	If the Board is found to have some operational responsibility, this could have a significant financial impact as well as associated health and safety/ public liability concerns.	2	3	6	Transfer	<p>The Board's position is that all bridges and culverts carrying public highways are the responsibility of the relevant Highway Authority. All bridges and culverts that carry unadopted highways/private access routes are the responsibility of the riparian landowner.</p> <p>WMA staff to undertake a task & Finish activity search of archives to understand situations where the IDB may have explicitly taken responsibility for certain culverts/bridges in the district. This can then be used to ring fence funds for managing these assets as</p>	31.03.2026	CB

							required.		
1, 3, 4, 5	(1x) Planning Authorities ignore advice provided by the Board, which leads to increased flood risk.	Increased flood risk. Potential for lost income for SWDCs and commuted sums.	2	3	6	Transfer	Planning/Enforcement to continue to build close relationships with local planning officers, such that our role, input and comments are considered and valued. Further initiatives around closer working with planners is underway. Officers' comments on planning applications are available on Local Authority website.	31.03.2026	CB
3, 4, 5	(1y) SUDs managed by private management companies who allow them to fall into disrepair through lack of long-term maintenance.	Inadequate or lack of maintenance of SUDs could have an adverse impact on the IDB infrastructure & subsequently increase the risk of flooding. National Government's plans for devolution and formation of larger Unitary	2	3	6	Transfer	A SUDs adoption and charging policy has been approved by the Board. We will remain ready to intervene should systems start to cause issues, subject to the necessary agreements.	31.03.2026	CB
			2	3	6	Transfer	Letter written to Defra to obtain clarity as to how Local Government Reorganisation may affect IDBs.	31.03.2026	MC

		Authorities, Planning reform and Growth agenda could lead to increased flood risk.							
2,5	(1zb) Local Government Reorganisation	Financial and funding issues, loss of knowledge, service disruption or lower importance being placed on the role of the IDB.	2	3	6		<p>Continue to work with local authorities to engage on the role the IDB can and does play in the water environment locally.</p> <p>Provide response to LGA consultations at the appropriate times.</p> <p>Engage with board members involved in LGA consultations to ensure appropriate levels of importance are given</p>	31.03.2028	MC/MP

FEEDBACK & COMPLAINTS REVIEW

For the period 9th October 2025 – 31st December 2025

1. INTRODUCTION

To meet the strategic aims, the vision, mission and values of the board, it is important to monitor feedback from the public, organisations and other relevant stakeholders. Whether it is positive or negative, all feedback can be used to improve our performance and services.

2. HOW WE COLLATE FEEDBACK

We collate feedback through our website, emails and telephone calls. Links to Feedback and Customer Complaint forms are located in all email footers.

3. OFFICIAL COMPLAINTS

Date of complaint	Location	Nature of complaint	Allocated to	Status	Action taken

No official complaints have been received or dealt with during the reporting period and there are no outstanding complaints to resolve brought forward from previous reporting periods. The same reporting period last year contained no complaints.

4. OTHER FEEDBACK

Date of feedback	Location	Nature of Feedback	Allocated to	Status	Action taken
03/12/2025	Whitlingham	Compliment on the recharge works carried out at Whitlingham	M. Gooch	N/A	Shared with staff

The same reporting period last year contained three positive feedback communications.

FRANCES BLIGH
ICT MANAGER
7th January 2026

Consortium Reports:

To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 05 December 2025, to view [Click Here](#):

- Unconfirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 September 2025 to 31 October 2025
- WMA Group's Portfolio of Capital Work as at 21 November 2025
- WMA Group's Communications Report for the period 01 September 2025 to 31 October 2025

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27
Income					
Net Consortium Charges					
	Broads IDB	335,395	394,461	402,794	406,352
	East Suffolk WMB	216,411	232,415	238,398	251,959
	King's Lynn IDB	440,323	471,938	481,790	490,596
	Norfolk Rivers IDB	239,610	259,067	268,316	273,585
	Pevensey and Cuckmere WLMB	0	331,201	334,084	350,471
	South Holland IDB	416,377	446,716	455,637	466,825
	Waveney Lower Yare and Lothingland IDB	142,884	156,344	162,526	174,674
1	Net Consortium Charges	1,791,002	2,292,142	2,343,545	2,414,463
(+) Other Income					
	Services provided to third parties	1,663,307	1,491,325	1,570,010	1,949,867
	Surface Water Development Contributions	914,099	355,000	788,142	505,000
	Sales of Rating Software Licences	0	90,000	126,000	0
	Rating Software Support	19,800	45,000	62,900	64,516
	Rental/Sundry Income from Offices	35,004	18,000	20,967	20,575
	Sundry Income	51,210	29,000	24,977	27,500
	(+) Other Income	2,683,420	2,028,325	2,592,996	2,567,458
(=) Total Income		4,474,422	4,320,467	4,936,541	4,981,921
(-) Expenditure					
Administration Costs					
2	Shared Administration Staff	704,015	791,661	853,888	915,543
Establishment					
	Kettlewell House (BR/KL/NR; 10/80/10)	33,779	0	24,104	0
	Marsh Reeves (South Holland IDB)	25,313	28,018	28,689	28,191
	Martham Office (Broads IDB and Norfolk Rivers IDB)	1,244	372	745	906
	Norwich Office (BR, ES, NR, WLYL)	6,000	6,000	6,000	6,000
	East Sussex County Council Office (PCWLMB)	0	5,500	5,000	5,000
	Pierpoint House (Shared)	124,481	125,354	124,586	130,026
	Establishment	190,816	165,244	189,124	170,123
Shared ICT					
	Hardware Support and Maintenance	35,333	39,059	39,456	43,127
	Software Support and Maintenance	69,132	92,459	97,644	120,679
	Website Maintenance and Development	3,143	23,240	23,000	6,240
	Software and Upgrades	32,430	10,000	10,000	10,000
	ICT Infrastructure	30,458	31,429	34,970	33,528
	Shared ICT	170,496	196,187	205,070	213,574

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27
Other Shared Administration					
	Legal and Professional Charges	9,363	8,775	8,569	8,775
	Insurances	168,924	186,210	183,217	189,194
	Marketing and PR Expenses	1,529	1,520	2,047	1,520
	WMA Chairman's Allowance	1,500	1,500	1,500	1,500
	Annual Subscriptions	1,936	2,339	2,192	2,315
	Actuary Fees	495	520	520	550
	Sundry Expenses	15,266	13,735	14,831	14,635
	Other Shared Administration	199,012	214,600	212,876	218,489
Other Administration					
	Public Notices	0	0	0	0
	Former Staff Pension Charges	2,630	4,801	4,801	3,081
	Members Expenses	205	200	200	200
	Chairman's Allowances	21,000	24,500	22,534	24,500
	Meetings and Inspections	2,224	6,095	4,797	6,330
	Legal and Professional Charges	37,854	11,850	31,832	21,500
	Audit and Compliance Fees	31,691	35,105	57,935	82,804
	ADA Expenses	26,675	32,755	31,759	32,001
	Other Administration	122,280	115,305	153,858	170,416
	Administration Costs	1,386,619	1,482,997	1,614,815	1,688,145
	Technical Support Costs				
2	Technical Support Staff Costs	2,466,066	2,806,153	2,858,532	3,113,184
	Other Technical Support				
	Technical Consultants	9,287	11,340	11,079	11,760
	Land Registry Fees	6,524	13,692	13,002	12,432
	Sundry Expenses	1,827	6,285	5,971	6,400
	Other Technical Support	17,638	31,317	30,051	30,592
	Technical Support Costs	2,483,704	2,837,470	2,888,583	3,143,776
	(-) Total Expenditure	£3,870,323	£4,320,467	£4,503,398	£4,831,921
	(+/-) Transfer of Surface Water Development Contributions	-604,099	0	-433,142	-150,000
	(=) Net Surplus/(Deficit) for the Year	£0	£0	£0	£0
3	Increases/(Decreases) in Net Consortium Charges	-2.52%	6.74%	2.24%	5.34%

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27

Notes:

- 1 The Capital Works programme with secured funding is still in progress and on course to be successfully delivered over the next few years. Given the reduction in funding available these costs are having to be very carefully managed to ensure they can be delivered within the agreed profile. These services are largely made up of Technical Support Staff time that will be charged to Grant Aided Schemes, in line with the programme of works. The Eastern Team have seen an increased demand for their services within their area, and require additional resource, which will be fully funded by the rechargeable works, to proceed with works that benefit the Board strategically in their core aim of reducing and mitigating flood risk. The resource and income streams will be carefully managed by the COO and Area Manager, particularly in the first two years.

DRS 365 has been successfully taken up by a number of external IDB sites. The estimated income from licences of £90,000 in 2025/26 was a one off without which represents an immediate 4% average increase in Consortium Charges for 2026/27. The current CEO supports DRS 365 as part of his current package but will retire on 31 March 2026. The estimated cost of supporting DRS 365 after 31 March 2026 is currently £20kpa and therefore an additional cost shown within the ICT Software Support estimate for 2026/27. At the time of preparing the estimates for 2025/26 it was anticipated that an internal officer would be recruited to the position of CEO, in accordance with the WMA's Succession Plan and that we would not backfill this role, which would have offset this reduction in income for future years.

- 2 The projected out-turn for 2025/26 is slightly higher than the estimated Consortium Charges for 2025/26, due to the agreed transition period of 3 months for the new Chief Executive to start on 05 January 2026 alongside the current Chief Executive taking on the role of Strategic Advisor until his agreed retirement date of 31 March 2026.
- 3 A provision has been made to increase staff salaries by an average of 3.8% with effect from 1 April 2026. Employer pension contribution are 19.5% of employees pensionable pay with effect from 1 April 2026.
- 4 (i) The rate of Inflation as at 31 October 2025 was 4.3% (Retail Price Index).
(ii) It is important to note that we are still expecting 51% of the WMA Group's Administration and Technical Support Costs to be paid for by others in 2026/27, increased from 47% that was estimated for 2025/26.

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27

Recommendations:

- 1 To approve the following increases in Net Consortium Charges for 2026/27:

Broads IDB	£11,892	3.01%
East Suffolk WMB	£19,544	8.41%
King's Lynn IDB	£18,658	3.95%
Norfolk Rivers IDB	£14,517	5.60%
Pevensey and Cuckmere WLMB	£19,270	5.82%
South Holland IDB	£20,109	4.50%
Waveney Lower Yare and Lothingland IDB	£18,330	11.72%

- 2 To approve the hourly charge out rates, as detailed below:

Chief Executive Officer:	£175/hour
Deputy Chief Executive/Chief Operating Officer:	£120/hour
Head of Catchment Services/Area Managers/Capital Works Manager/RFO:	£105/hour
Project Delivery Engineers/Technical Managers:	£90/hour
Project Managers/Operations Managers/MEICA Manager:	£88/hour
Finance & Rating/ICT Manager/Senior Sustainable Development, Compliance and Estates Officers:	£70/hour
Flood Risk Engineers/Sustainable Development and Environmental Officers:	£66/hour
Assistant Technical Officers/Assistant Environmental Officers	£60/hour
Administration Team (Finance & Rating/ICT/GIS Technicians/BST/M&C Lead):	£50/hour

S JEFFREY
CHIEF FINANCIAL OFFICER/RFO

From: 01 April 2026
To: 31 March 2027
Administration and Technical Support Services
Financial Year Ending: 31 March 2027

ID	Income and Expenditure	Basis of apportionment	BIDB (%)	ESWMB (%)	KLIDB (%)	NRIDB (%)	PCWLMB (%)	SHIDB (%)	WLYLIDB (%)	TOTAL (%)
Other Income Contributions towards Staff Costs Contributions from BIDB to part fund staff costs Credited to BIDB 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Contributions from NRIDB to part fund staff costs Credited to NRIDB 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Contributions from ESWMB to part fund staff costs Credited to ESWMB 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Contributions from SHIDB to part fund staff costs Credited to SHIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00% Contributions from KLIDB to part fund staff costs Credited to KLIDB 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Contributions from PCWLMB to part fund staff costs Credited to PCWLMB 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 100.00% Contributions from WLYLIDB to part fund staff costs Credited to WLYLIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 100.00% Contributions from Bedford for CEO Services CEO/COO Credited to each WMA Board as per employment costs 16.50% 16.50% 16.50% 16.50% 16.50% 5.00% 16.50% 12.50% 12.50% 100.00% Contributions from Bedford for CEO Services CFO Credited to each WMA Board as per employment costs 16.50% 16.50% 16.50% 16.50% 16.50% 5.00% 16.50% 12.50% 12.50% 100.00% Contributions from Bedford for CEO Services SDT Credited to each WMA Board as per employment costs 10.50% 6.50% 45.50% 6.50% 0.00% 23.00% 8.00% 8.00% 8.00% 100.00% Contributions from Bedford for CEO Services ENVIRONMENT Credited to each WMA Board as per employment costs 33.00% 8.00% 11.00% 24.00% 5.00% 11.00% 8.00% 8.00% 8.00% 100.00% Contributions from Bedford for CEO Services CAPITAL WORKS Credited to each WMA Board as per employment costs 25.00% 25.00% 25.00% 0.00% 0.00% 0.00% 25.00% 0.00% 25.00% 100.00% WMA Eastern Area Manager (TH) Credited to each WMA Board as per employment costs 50.00% 20.00% 0.00% 20.00% 0.00% 0.00% 10.00% 10.00% 10.00% 100.00% MEICA Manager (RG) Credited to each WMA Board as per employment costs 75.00% 10.00% 5.00% 0.00% 0.00% 0.00% 10.00% 10.00% 10.00% 100.00% Partnership Project Engineer (PG) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Partnership Project Engineer (Suffolk) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00% Operations Manager (East Anglia) (AB) Credited to each WMA Board as per employment costs 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Operations Manager (WLYL IDB) Credited to each WMA Board as per employment costs 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 100.00% 100.00% Works Supervisor (ES & WLYL) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00% Flood Risk Engineer (BR and NR) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Flood Risk Engineer (ES & WLYL) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00% Flood Risk Engineer (JT) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00% Flood Risk Engineer (OP) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Contributions from SDT Team to part fund staff costs Credited to each WMA Board as per employment costs 10.00% 6.00% 51.00% 6.00% 0.00% 26.00% 1.00% 1.00% 1.00% 100.00% Contributions from Environment Team - Manager Credited to each WMA Board as per employment costs 33.00% 29.38% 8.00% 13.00% 11.00% 16.00% 24.00% 23.38% 5.00% 1.25% 11.00% 6.00% 8.00% 11.00% 100.00% Contributions from ICT/BST/Finance Team Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 12.50% 100.00% Contribution from BIDB & WLYLIDB - PAAA Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 12.50% 100.00% Contribution from Waldersey and Hundred of Wisbech (Admin) Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 12.50% 100.00% Contribution from Waldersey and Hundred of Wisbech (Technical) Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 12.50% 100.00% Contributions from Project Teams to part fund staff costs Credited to each WMA Board as per employment costs 20.00% 20.00% 20.00% 20.00% 20.00% 0.00% 0.00% 20.00% 20.00% 100.00% Contributions towards Staff Costs (FDGIA and Other Recharge Works) 3000.00%										
Surface Water Development Contributions Broads IDB - SWDC Credited to BIDB 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% East Suffolk WMB - SWDC Credited to ESWMB 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Kings Lynn IDB - SWDC Credited to KLIDB 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Norfolk Rivers IDB - SWDC Credited to NRIDB 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Pevensey and Cuckmere WLMB - SWDC Credited to PCWLMB 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 100.00% South Holland IDB - SWDC Credited to SHIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00% Waveney Lower Yare and Lothingland IDB - SWDC Credited to WLYLIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 100.00% 100.00% Collection of Surface Water Development Contributions										
Sales of Rating Software Licences Sales of DRS365 Split Equally BR/ES/KL/NR/SH/WLYL 16.67% 16.67% 16.67% 16.67% 0.00% 16.67% 16.67% 16.67% 16.67% 100.00% Sales of DRS South Holland IDB wholly owned asset (SHIDB) 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 100.00% Sales of Rating Software Licences										
Rating Software Support DRS365 Split Equally BR/ES/KL/NR/SH/WLYL 16.67% 16.67% 16.67% 16.67% 0.00% 16.67% 16.67% 16.67% 16.67% 100.00% Rating Software Support										
Rental Income from Offices Marsh Reeves Income credited to property owner 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00% Kettlewell House Income credited to property owners 10.00% 0.00% 80.00% 10.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Pierpoint House Sales of Electricity Back to the Grid Proportion of people working in Pierpoint House 14.95% 15.58% 13.53% 12.71% 28.88% 32.15% 12.67% 13.73% 0.88% 0.27% 21.17% 16.91% 7.92% 8.65% 100.00% Nar Ouse Way: Kings Lynn IDB Income credited to property owner 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% Rental Income from Offices										

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
Sundry Income																	
	Bank Account Interest (WMA Only)	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Various - adhoc contributions	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
Sundry Income																	
Expenditure																	
Administration Costs																	
Shared Administration Staff																	
	ICT Manager	Assessment of Time Spent on each Member Board	17.10%		17.10%		17.10%		17.10%		2.00%		17.10%		12.50%		100.00%
	PA (CEO)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Chief Financial Officer	Assessment of Time Spent on each Member Board	16.50%		16.50%		16.50%		16.50%		5.00%		16.50%		12.50%		100.00%
	GIS Technician (SC)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Rating & Enforcement Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Business Support Officer (37)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (16)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	GIS Technician (MB)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Business Support Officer	Assessment of Time Spent on each Member Board	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	5.00%	2.00%	16.50%	17.10%	12.50%	12.50%	100.00%
	Business Support Officer (22.5)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer (ABU)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice ((KH)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance and Rating Officer (Vacant Position)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice (BA)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (30)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
Shared Administration Staff																	
Establishment																	
	Landlord's obligations	Proportion of beneficial interest in Kettlewell House	10.00%		0.00%		80.00%		10.00%		0.00%		0.00%		0.00%		100.00%
	Office and Site Maintenance	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Rent, Rates and Metered Water	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Telecoms	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Heat and Light	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Office Cleaning and Supplies	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Refuse Collection and Waste Disposal	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Printing, Postages and Stationery	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Office Sundries	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
Pierpoint House (shared)																	
	Landlord obligations	Proportion of beneficial interest in Marsh Reeves	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office and Site Maintenance	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Business Rates and Metered Water	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Telecoms	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Heat and Light	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Cleaning and Supplies	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Refuse Collection and Waste Disposal	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Printing, Postages and Stationery	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Sundries	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
Marsh Reeves (South Holland IDB)																	

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
	Office and Site Maintenance	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Rent, Light, Heat and Water	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Telecoms	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Office Sundries	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Martham Office (Broads IDB and Norfolk Rivers IDB)																
	Rent	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%		100.00%
	Printing & Stationary	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%		100.00%
	Office Equipment/Small Purchases	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%		100.00%
	Norwich Office (BR, ES, NR and WLYL)																
	Office Equipment/Small Purchases	Pevensey and Cuckmere WLMB	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		0.00%		100.00%
	East Sussex CC Office (PCWLMB)																
	Shared ICT																
	Hardware Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Software Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Website Maintenance and Development	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Software and Upgrades	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	ICT Infrastructure	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	DRS365 Software Support and Maintenance	Split Equally BR/ES/KL/NR/PC/SH/WLYL	14.29%		14.29%		14.29%		14.29%		14.29%		14.29%		14.29%		100.00%
	Shared ICT																
	Other Shared Administration																
	Legal and Professional Charges	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Insurances	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Marketing and PR Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	WMA Chairman's Allowance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Annual Subscriptions	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Actuary Fees	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Sundry Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Other Shared Administration																
	Technical Support Costs																
	Shared Technical Support Staff																
	CEO Team																
	Chief Executive	Assessment of Time Spent on each Member Board	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	5.00%	2.00%	16.50%	17.10%	12.50%	12.50%	100.00%
	Chief Operating Officer/Deputy Chief Executive	Assessment of Time Spent on each Member Board	30.00%	50.00%	10.00%	10.00%	30.00%	10.00%	10.00%	0.00%	5.00%	0.00%	5.00%	0.00%	10.00%	20.00%	100.00%
	Environment Team																
	Environmental Manager (CL)	Assessment of Time Spent on each Member Board	33.00%	27.50%	8.00%	13.00%	11.00%	16.00%	24.00%	21.50%	5.00%	5.00%	11.00%	6.00%	8.00%	11.00%	100.00%
	Assistant Environmental Officer (DP)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	11.00%	16.00%	24.00%	24.00%	5.00%	0.00%	11.00%	6.00%	8.00%	11.00%	100.00%
	Environmental Officer (CH)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	12.00%	16.00%	24.00%	24.00%	0.00%	0.00%	15.00%	15.00%	8.00%	8.00%	100.00%
	Environmental Officer (EB)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	12.00%	16.00%	24.00%	24.00%	0.00%	0.00%	15.00%	15.00%	8.00%	8.00%	100.00%

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)	
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.															
Sustainable Development Team																		
	Head of Catchment Services (CB)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (ER)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior SDT Officer (Maternity Cover)(ET)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Compliance Manager (PN)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Assistant Compliance Officer (SKC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (FC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (PNA)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (LBS)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Manager (MO)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (RY)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (WC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Assistant Compliance Officer (BSY)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	National Infrastructure Officer (IS - Sizewell C)	East Suffolk WMB Only (fully funded by Sizewell C)	0.00%		100.00%		0.00%		0.00%		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
	Estates Officer (SF)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
Capital Projects Team																		
	Project Delivery Manager (KN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (TJJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (TJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (ATH)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Manager (MN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
East Anglia Team																		
	Area Manager (WMA Eastern) (TH)	Assessment of Time Spent on each Member Board	50.00%	50.00%	20.00%	10.00%	0.00%	20.00%	20.00%	10.00%	0.00%	0.00%	0.00%	0.00%	10.00%	10.00%	100.00%	
	MEICA Manager (RG)	Assessment of Time Spent on each Member Board	75.00%	55.00%	10.00%	12.50%	5.00%	15.00%	0.00%	5.00%	0.00%	0.00%	0.00%	0.00%	10.00%	12.50%	100.00%	
	Partnership Project Engineer (PG)	Assessment of Time Spent on each Member Board	50.00%	40.00%	0.00%		0.00%		50.00%	60.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
	Partnership Project Engineer (Suffolk)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Operations Manager (East Suffolk) (AB)	Assessment of Time Spent on each Member Board	0.00%		100.00%	55.00%	0.00%		0.00%		0.00%	0.00%	0.00%	0.00%	45.00%	100.00%		
	Operations Manager (WLYL IDB)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	0.00%	0.00%	100.00%		100.00%		
	Works Supervisor (ES & WLYL)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Flood Risk Engineer (BR and NR)	Assessment of Time Spent on each Member Board	50.00%		0.00%		0.00%		50.00%		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
	Flood Risk Engineer (ES & WLYL)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Flood Risk Engineer (JT)	Assessment of Time Spent on each Member Board	0.00%	35.00%	50.00%	35.00%	0.00%		0.00%		0.00%	0.00%	0.00%	50.00%	30.00%	100.00%		
	Flood Risk Engineer (OP)	Assessment of Time Spent on each Member Board	50.00%	40.00%	0.00%		0.00%		50.00%	60.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
Shared Technical Support Staff																		
South Holland Team																		
	Area Manager (South Holland IDB) (KV)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	100.00%		0.00%		100.00%		
	Flood Risk Engineer (South Holland IDB) (DSP)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	100.00%		0.00%		100.00%		
Other Technical Support Staff Costs																		
Pevensey & Cuckmere WLMB Team																		
	Area Manager (Pevensey & Cuckmere WLMB) (RK)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
	Flood Risk Officer (Pevensey & Cuckmere WLMB) (GO)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
	Operations Manager (Pevensey & Cuckmere WLMB) (RD)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
Other Technical Support Staff Costs																		

Approved by the Consortium Management Committee on 05 December 2025 and recommended to each of the Member Boards in January/February 2026.
(As required by clause 4.2 of the Consortium Agreement, dated 29 March 2024).

S JEFFREY
CHIEF FINANCIAL OFFICER/RFO

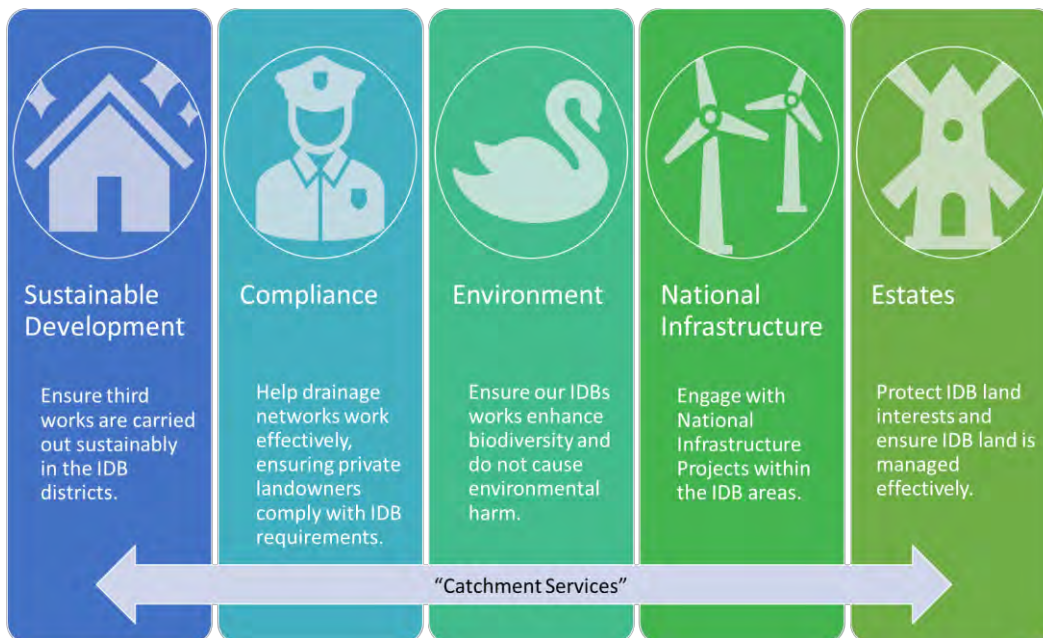
WMA Policy Review Summary – CMC Meeting, 05 December 2025

	Policy	Owner	Comments
1	Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy Click here	FB	5-year review No significant changes
2	WMA Arterial Infrastructure Policy Click here	CL/MP	5-year review <ul style="list-style-type: none"> - Name of the policy has changed from Supplementary Guidance for Adoption and Abandonment of Watercourses to WMA Arterial Infrastructure Policy - Definition of an Arterial Watercourse (AKA Main Drain or Adopted Watercourse) has been included

Catchment Services Report

1. Introduction

In August 2025, Cathryn Brady (previously the WMA's Sustainable Development Manager) was appointed as the WMA's Head of Catchment Services, taking on leadership of the following workstreams across both the WMA Member Boards and any Boards receiving arm's length services from the WMA (including the Bedford Group and the 6 Boards previously administered by the Middle Level Commissioners):



The Workstreams are typically delivered by officers within the WMA Catchment Services Department, or by the Board's Area Manger with support from the officers within the department.

As part of this new role, the Head of Catchment Services has reviewed governance arrangements and two minor changes are proposed to ensure compliant and resilient decision making moving forwards.

2. Planning and Byelaw Strategy

The current Planning and Byelaw Strategy informs all decisions made in relation to applications for Land Drainage Consents, engagement with planning applications (including national infrastructure projects) and how to react to incidents of non-compliance with the Board's regulatory requirements.

Until now, the Planning and Byelaw Strategy has primarily been a public facing document, which would be sent to members of the public to provide the following:

- Guidance on how the Board will engage with planning applications within their Internal Drainage District (“IDD”) or that have the potential to significantly impact their IDD;
- Guidance to organisations and individuals on the Board’s regulatory requirements and processes, including information on the policies against which it will assess and determine applications.

2.1. Planning and Byelaw Strategy – Proposed Change

With the launch of the WMA’s new website in December 2025, the primary audience of the Planning and Byelaw Strategy will no longer be members of the public. Instead, the primary audience will become the Boards who adopt the policy, effectively moving the document ‘behind the scenes’. Although the strategy will remain a publicly available document, the WMA website will disseminate the same information in a user friendly format for most audiences.

Moving forward, the strategy will primarily be a policy document, compiled to confirm how the Board will achieve the following (including specific policy positions where appropriate):

- Process applications for Land Drainage Consent.
- Engage with planning applications and Nationally Significant Infrastructure Projects.
- Investigate and react to non-compliance with the regulatory framework established by the Land Drainage Act 1991 (including Byelaws).
- Engage with enquiries relating to use or disposal of land owned by the Boards.
- Protect and enhance the natural environment and biodiversity (*to follow in the next policy iteration, amalgamating several existing policies*).

No changes are proposed to the policies or approaches outlined within the document, only the style of writing has been amended. To reflect the evolution of the policy it is proposed that the policy is renamed as the ‘Catchment Services Strategy’. A draft for adoption is available here: https://www.wlma.org.uk/uploads/WMA_Catchment_Services_Strategy.pdf

Officer Recommendation: The officer recommendation is that the ‘WMA Catchment Services Strategy’ is adopted by all WMA Member Boards, replacing the current Planning and Byelaw Strategy.

3. Scheme of Delegation

Currently, each Board’s Schedule of Reserved Matters notes that the following types of applications for Land Drainage Consent are “non-delegated” and are therefore reserved for the Board:

- i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
- ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive’s Management Committee)*
- iii. *Applications for consent that are against the Board’s policies as set out in the Planning and Byelaw Strategy*
- iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*

- v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and Planning and Byelaw Strategy.*
- vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*

The Schedule of Reserved Matters also states that all other consent types (delegated consents) are delegated to officers via the Chief Executive's Management Committee. Urgent non-delegated applications are already delegated to a relevant Committee of each Board.

The Terms of Reference for the Chief Executive's Management Committee are available here: https://www.wlma.org.uk/uploads/WMA_Chief_Executives_Management_Committee_TOR.pdf

Notably, the Terms of Reference do not empower the competent team of case officers to make a recommendation directly to the Chief Executive, instead recommendations should be presented to the Chief Executive by the Board's Senior Management Team (now defined as the Chief Financial Officer and Chief Operating Officer) who often have had little or no involvement in an application. The Terms of Reference further restrict the ability to process applications for consent while the Chief Executive is unavailable (including during any period of annual leave or sickness).

Across the WMA, case officers within the Sustainable Development Team processed 534 applications for Land Drainage Consent in 2024.

3.1. Scheme of Delegation - Proposed Change

It is proposed that each Board creates a new committee called the "WMA Chief Executive's Planning Committee". The proposed draft terms of reference for the committee are available here: https://www.wlma.org.uk/uploads/WMA_CEO_Planning_Committee_TOR.pdf

The proposed committee would not replace the existing WMA Chief Executive's Management Committee (which is required for other delegated decisions) but would facilitate streamlined decision making and clearer governance arrangements for the Sustainable Development Team, including when the Chief Executive is unavailable (by allowing the Chief Operating Officer to be a substitute member of the committee).

Officer Recommendation: Officers recommend that the WMA Member Boards approve the following resolutions:

1. To update the Boards Schedule of Reserved Matters as follows (changes in red):

[4.4.] Approval of non-delegated applications for Land Drainage Consent (any prior written consent required as per the Land Drainage Act 1991 including the Board's Byelaws), other than urgent applications. Non-delegated applications for Land Drainage Consent include the following application types:

- i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
- ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive's **Planning Committee**)*

- iii. *Applications for consent that are against the Board's policies as set out in the **Catchment Services Strategy***
- iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*
- v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and **Catchment Services Strategy**.*
- vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*

2. To create a new committee known as the WMA Chief Executive's Planning Committee and adopt the Terms of Reference for this committee as shown here: https://www.wlma.org.uk/uploads/WMA_CEO_Planning_Committee_TOR.pdf.

3. To add the WMA Chief Executive's Planning Committee to the Board's Scheme of Delegation with the following decision making authority delegated to the Committee by the Board:

- a. The authority to consider and determine applications for Land Drainage Consent (any prior written consent required as per the Land Drainage Act 1991 including the Board's Byelaws), is delegated to the WMA Chief Executive's Planning Committee with the exception of non-delegated applications for Land Drainage Consent. Non-delegated applications for Land Drainage Consent include the following application types:
 - i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
 - ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive's Planning Committee)*
 - iii. *Applications for consent that are against the Board's policies as set out in the **Catchment Services Strategy***
 - iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*
 - v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and **Catchment Services Strategy**.*
 - vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*
- b. The authority to approve plans of specified work received in accordance with a Development Consent Order is delegated to the Water Management Alliance's Chief Executive's Planning Committee.

4. To amend the Terms of Reference for the Chief Executive's Management Committee to remove footnote 2 on page 3 (referencing the committee having delegated authority to consider and determine applications for Land Drainage Consent).

CATHRYN BRADY
HEAD OF CATCHMENT SERVICES
NOVEMBER 2025



Water Management Alliance

Annual Carbon Report

2024/2025 Financial Year Update

Published: January 2026

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Appendix 1: South Holland IDB – Summary, Results and Data

Appendix 2: King’s Lynn IDB – Summary, Results and Data

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Appendix 8: Weather Maps - 2024/2025

1. INTRODUCTION

This report is an annual update to the Water Management Alliance’s full carbon audit (initially published in February 2023) as it strives to reduce carbon emissions by 50% by 2030. This report now includes emissions data for the 2024/2025 financial year.

The carbon audit will allow the Water Management Alliance to calculate and benchmark its carbon emissions and enable the key sources of emissions to be identified. This report now sits alongside the Water Management Alliance’s Carbon Management Plan which sets out short-, medium- and long-term actions to reduce carbon emissions.

2. PURPOSE

The Water Management Alliance would like to commit to the Government’s ask of small businesses (SMEs) to commit to take climate action in three ways:

- 50% reduction in greenhouse gas emissions before 2030. (Scope 1 and Scope 2)
- Achieve net zero emissions by 2050. (across Scope 1, 2 and 3)
- Disclose progress on a yearly basis.

3. METHODOLOGY

3.1 The GHG Protocol

The GHG Protocol establishes comprehensive global standardised frameworks to account for and report on greenhouse gas emissions. This carbon audit has been produced in line with the principles of the Greenhouse Gas (GHG) Protocol and UK Government Department for Business, Energy and Industrial Strategy (BEIS) GHG reporting guidance.

The GHG emissions have been calculated by multiplying activity data by the relevant emissions factor:

$$\text{Activity data} \times \text{GHG emissions factor} = \text{GHG emissions}$$

GHG emissions are expressed as carbon dioxide equivalents (CO₂e), and include Carbon dioxide (CO₂), Methane (CH₄), Nitrous oxide (N₂O), Sulphur hexafluoride (SF₆), Hydrofluorocarbons (HFCs), Perfluorocarbons (PFCs) and Nitrogen trifluoride (NF₃).

NB: GHG emissions have been calculated and displayed in kgCO₂e, however, for readability, these figures have been converted into tCO₂e throughout the narrative.

3.2 Scope Definitions

The Green House Gas Protocol defines 3 types of emission categories referred to as Scopes. To help demonstrate – Figure 1 shows a Scope infographic. Figure 2 describes each activity the WMA has included within each Scope.

Scope 1 - Direct Emissions from activities under our control. Primarily relating to fossil fuel combustion

Scope 2 - Indirect Emissions from the electricity we purchase and use

Scope 3 - All other indirect emissions from activities, sources that we do not own or control

3.3 Organisational boundary

Calculating Scope 3 emissions can often be difficult given that the data required is mostly held by other organisations in the supply chain. For Scope 3 we have had to be clear which activities we are unable to report on

Included -

- Fuel purchased by WMA for owned plant used for PSCA Work

Excluded -

- Fuel purchased by contractors for their own vehicles and plant when undertaking IDB work.

- Emissions from FCERM Capital projects where we use contractors.

- Employee Commuting

For the excluded items we may look to develop a reporting process that would allow us to report these emissions in future annual audits. We will request contractors for any construction projects to inform us of their emission reporting capabilities and which GHG calculation and reporting standards they operate to.

3.4 Coverage

The Water Management Alliance is an umbrella organisation, offering back-office and technical services to a consortium of seven Internal Drainage Boards (IDBs). Each IDB managed by the WMA is an autonomous local, public body which has statutory duties to the environment as it undertakes its permissive powers.

The IDBs covered by the consortium include South Holland IDB, King's Lynn IDB, Norfolk Rivers IDB, Broads IDB, Waveney, Lower Yare & Lothingland IDB, East Suffolk WMB and Pevensey & Cuckmere WLMB. Data has been collected and summarised for each individual Board and collectively as the WMA.

3.5 Target

The IDBs of the WMA have a carbon net zero target date of 2050.

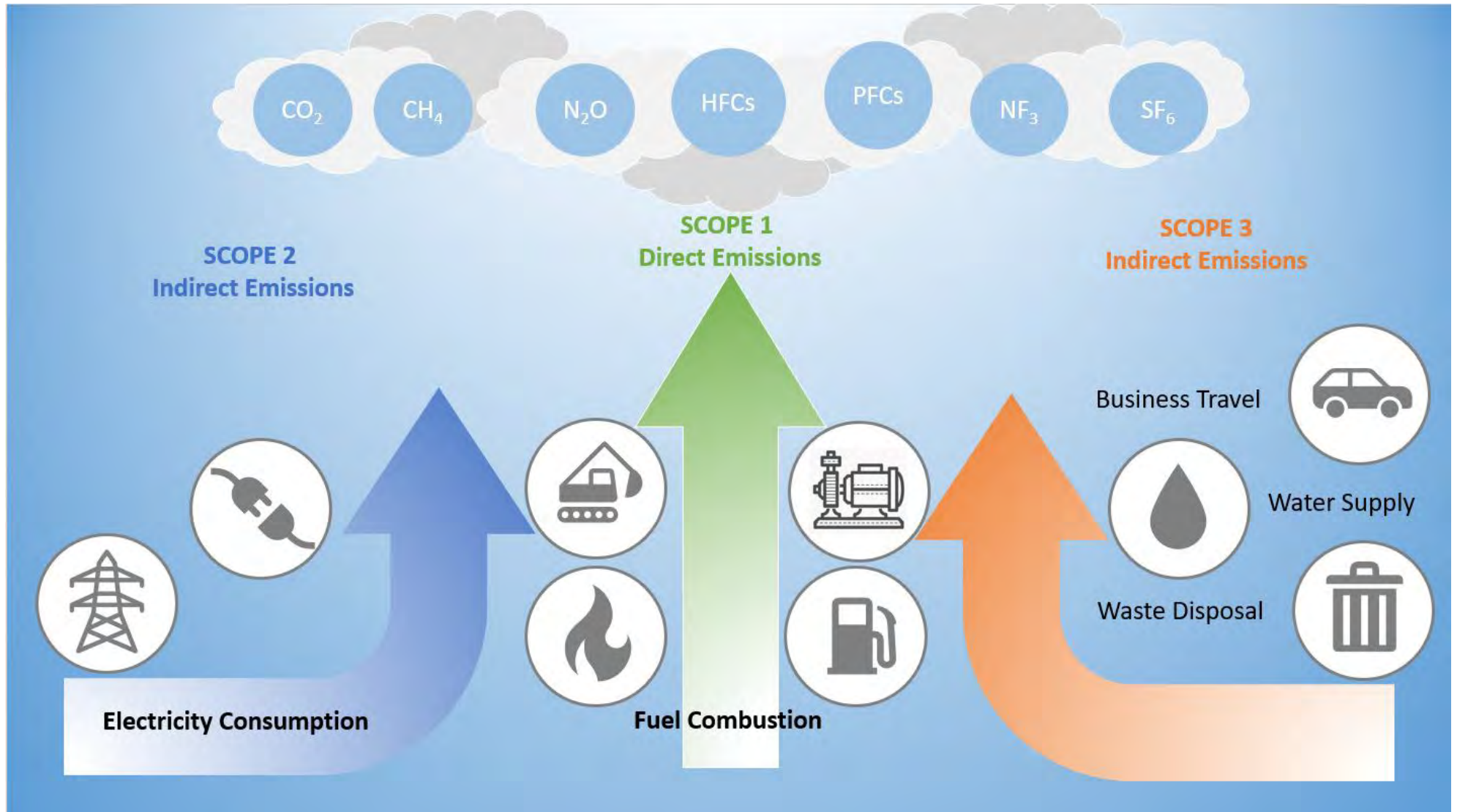


Figure 1: Scope infographic

Activity	Description	Data Source	Unit	
Scope 1 - Direct Emissions – Fuel Consumption				
Fuel in Fleet Vehicles	White Diesel	operational vehicle Fleet & Plant	fuel invoices	Litres
	Petrol			
	Red Diesel			
	Bio Oil			
Offices	Fugitive Emissions	Air con fluoros	EOC Services	Kg
Pumping Station	Red Diesel Generators	Operating Pumping station back-up generators	fuel invoices	Litres
	Unleaded			
Scope 2 - Indirect Emissions – Electricity Consumption				
Electricity Emissions	Offices	Electricity purchased from the national grid to power the WMAs offices and Pumping Stations	utility bills	kWh
	Pumping Station			
Scope 3 - Other Indirect Emissions				
	Electricity Transmission & Distribution Losses	These are indirect emissions from the transmission and distribution of our purchased electricity. It is considered best practise to include these	utility bills	kWh
	Business travel inc Car, rail, and flights	Staff travel - in their own vehicles on business grounds, via train or plane	employee mileage claims / expenses	Miles / km
	Water Supply & Treatment	The supply of water to our buildings and sites. Treatment is the water we return to the system (90% return to sewer rate).	utility bills	m ³
	Waste & Recycling	Weight of Waste and recycling collected from our offices	Veolia Dashboard	Kg

Figure 2: Description of each activity WMA included within each Scope

4. RESULTS

4.1 WMA Summary

The data shows that overall, Carbon Emissions in 2024/25 are 15% lower compared to our baseline year of 2019/20, a reduction of 340.1 tCO₂e. The emissions are 29% lower compared to 2023/24, a reduction of 804.8 tCO₂e.

All Board's emissions have decreased in 2024/25 compared against the previous year of 2023/24 – largely due to the very wet weather endured during the Winter of 2023/24 which increased the year's emissions significantly, followed by the subsequent drier Winter of 2024/25 – as described and evidenced in 4.3 below and Appendix 8. Overall emissions have also decreased when compared to the baseline year, due to the changes implemented by the WMA and member Boards to decrease emissions, also evidenced below.



Scope 1

- Overall Emissions 7% higher (an increase of 65.1 tCO₂e) in 2024/25 than 2023/24, 6% higher (increase of 53.6 tCO₂e) than 2019/20 baseline year.
- This is largely due to the expansion of the business, increased recharge work and the introduction of further fleet vehicles for new field operatives.
- The WMA aims to standardise the data to reflect individual carbon usage that takes the growth of the business into account.

Scope 2

- Overall Emissions 48% lower (a decrease of 802.6 tCO₂e) in 2024/25 than 2023/24, 30% lower (a decrease of 358.5 tCO₂e) than 2019/20 baseline year.
- This is largely due to Pumping Stations not being used as much this year compared to the previous year due to drier weather.

Scope 3

- Overall Emissions 33% lower (a decrease of 67.3 tCO₂e) in 2024/25 than 2023/24, 21% lower (a decrease of 35.1 tCO₂e) than 2019/20 baseline year.

4.2 Quality Control

The Finance team collating the data have applied data checks and consistency in producing data from the system. All outliers have been checked and explanations sought and documented from individual IDBs where large variations have occurred.

4.3 2024/25 Weather

The weather in East Anglia between April 2024 and March 2025 featured a strong contrast, with a wet and unsettled start followed by a drier and sunnier spring in 2025, which ultimately became the UK's warmest and sunniest spring on record. May 2024 was noted for being the warmest on record for the UK (since 1884), though April's wetness led to a cooler than average summer overall.

June by contrast to May, was cooler and drier than average overall, particularly in the first half of the month but a brief warm spell occurred between the 23rd and 26th of the month.

The summer of 2024 was the coolest since 2015 for the UK, with rainfall and sunshine generally around average. East Anglia was marginally sunnier than other regions. September saw mean temperatures in East Anglia around 0.5°C above average. However, the UK overall experienced above-average rainfall, with southern England recording significantly more than average. However, many parts of East Anglia missed much of this rainfall, with South Holland being impacted the most.

The winter of 2024 -25 found that temperatures were generally above the long-term average, though with potential for occasional stormy weather from the Atlantic. March 2025 was a record-breaker for East Anglia, experiencing its sunniest March on record (since 1910) and very dry conditions. It was also much warmer than the long-term average.

4.4 Data

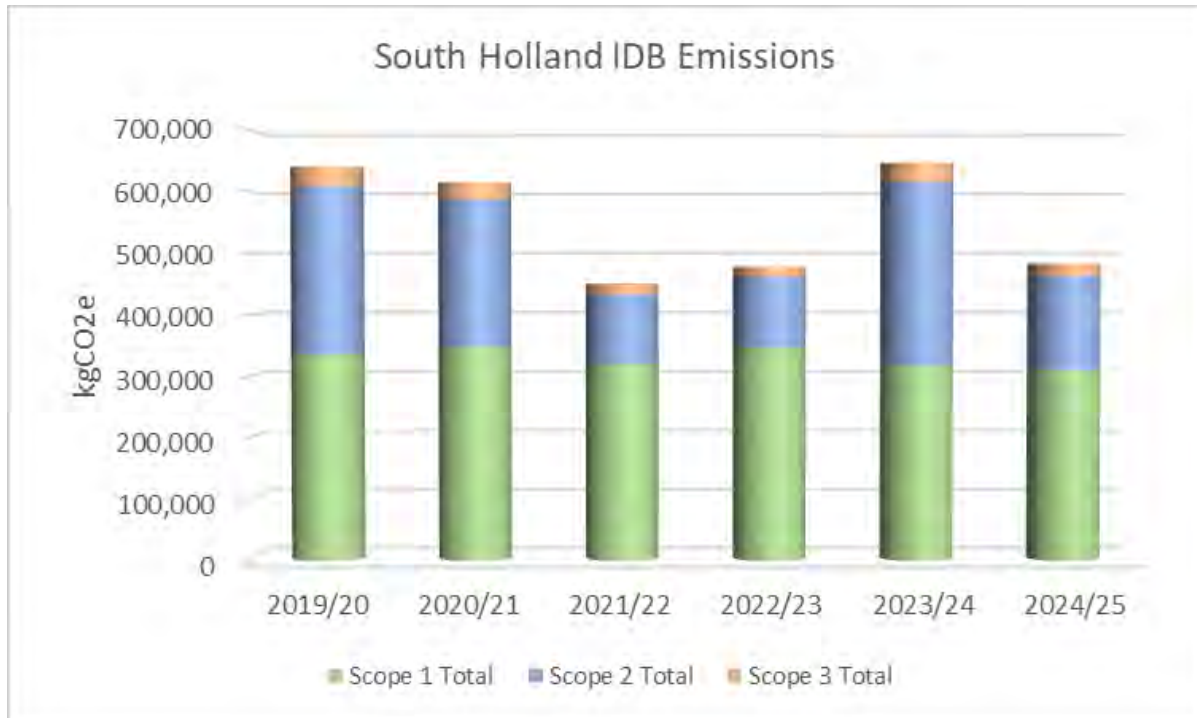
All the Boards are on 'Green Electricity Tariffs' but we have still recorded 100% of the electricity emissions as we currently do not believe the electricity provided from these tariffs is all from renewables. This is currently being investigated by our Utilities Broker and the CFO.

		WMA TOTAL kgCO2e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	151,605.7	150,615.0	150,444.7	149,113.5	150,151.1	164,182.1
	Unleaded	1,614.9	1,454.4	1,464.5	1,121.3	1,769.9	2,371.3
	Red Diesel	730,561.6	885,025.9	744,720.1	741,692.0	759,135.2	769,740.3
	Bio Oil	0.0	0.0	550.0	137.5	0.0	0.0
Small Tools / Others	Gas	16,831.9	19,520.3	18,308.6	2,583.2	0.0	0.0
	Unleaded	211.7	189.1	95.7	253.0	588.8	221.8
	White Diesel	0.0	0.0	0.0	0.0	696.3	99.0
Offices	Red Diesel	0.0	0.0	0.0	0.0	184.9	316.7
	Oil	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Air con flouros	13,303.5	0.0	75,153.1	12,804.9	0.0	76,848.3
	Red Diesel Pump Engines or Generators	46,282.8	120,042.5	617.9	7,231.2	36,236.0	0.0
	Unleaded	11.0	362.3	100.5	83.1	140.3	221.8
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	23,489.3	17,327.2	19,364.0	21,042.0	14,943.4	20,749.2
	Pumping Station	1,188,238.7	1,251,588.7	920,709.5	735,919.5	1,640,860.2	832,495.2
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	102,712.9	109,192.1	84,251.9	69,245.3	143,343.0	75,413.5
Business Travel	Private Car Business travel	65,653.4	52,275.5	55,324.2	66,162.6	57,326.6	58,032.8
	Rail	120.3	27.8	117.9	91.6	78.6	142.9
	Flying	0.0	0.0	0.0	264.3	0.0	0.0
Water Supply / Treatment	Water Supply	365.9	349.6	58.0	90.0	76.6	68.2
	Water treatment	26.5	30.8	22.2	82.0	50.4	37.6
Waste / recycling	Waste	76.6	76.5	117.3	100.7	260.6	119.7
	Recycling	9.5	9.5	11.6	31.4	25.2	5.3
TOTAL		2,341,116.3	2,608,087.1	2,071,431.8	1,808,049.0	2,805,867.2	2,001,066.0
Scope 1 Total		960,423.1	1,177,209.4	991,455.2	915,019.7	948,902.5	1,014,001.5
Scope 2 Total		1,211,728.0	1,268,915.9	940,073.5	756,961.5	1,655,803.6	853,244.4
Scope 3 Total		168,965.1	161,961.8	139,903.1	136,067.8	201,161.0	133,820.0
% Change from Baseline year 2019/20							-15
% Change from 2023/24							-29

APPENDIX 1: SOUTH HOLLAND IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 24% lower compared to our baseline year of 2019/20, a decrease of 156.7 tCO₂e. The emissions are 25% lower than 2023/24, a decrease of 163.3 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 2.3% lower (a reduction of 7.3 tCO₂e) in 2024/25 than 2023/24, 7.5% lower (reduction of 25 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 49% lower (a reduction of 120.8 tCO₂e) in 2024/25 than 2023/24, 44% lower (reduction of 144.6 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 36% lower (reduction of 16.0 tCO₂e) in 2024/25 than 2023/24, 35% lower (reduction of 10.9 tCO₂e) than 2019/20 baseline year.

1.3 Data

		South Holland IDB kgCO2e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	37,719.4	35,165.4	28,498.6	39,639.0	34,153.6	24,889.2
	Unleaded	521.3	362.1	390.5	261.4	395.5	269.5
	Red Diesel	293,029.5	308,623.7	291,263.6	293,716.4	283,485.1	276,965.5
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	4,434.5	0.0	0.0	12,804.9	0.0	8,618.6
Pumping Station	Red Diesel Pump Engines or Generators	69.0	3,623.7	617.9	358.8	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	3,571.7	3,607.1	3,525.3	2,909.3	3,213.1	2,851.0
	Pumping Station	269,673.5	236,270.6	109,585.1	112,449.2	293,814.8	149,573.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	23,161.8	20,641.8	10,137.3	10,552.8	25,713.7	13,471.9
Business Travel	Private Car Business travel	7,833.9	6,395.6	5,654.1	4,950.6	5,652.2	6,651.7
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	72.2	67.8	15.3	16.8	23.5	20.1
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	72.6	72.5	106.5	82.6	245.2	114.0
	Recycling	0.0	0.0	0.0	0.0	6.8	0.0
TOTAL		640,159.4	614,830.1	449,794.3	477,741.9	646,703.5	483,424.4
Scope 1 Total		335,773.6	347,774.8	320,770.7	346,780.5	318,034.2	310,742.8
Scope 2 Total		273,245.2	239,877.7	113,110.5	115,358.5	297,027.8	152,424.0
Scope 3 Total		31,140.6	27,177.7	15,913.2	15,602.8	31,641.4	20,257.6
% Change from Baseline year 2019/20							-24
% Change from 2023/24							-25

APPENDIX 2: KINGS LYNN IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 15% lower compared to our baseline year of 2019/20, a reduction of 125.1 tCO₂e. The emissions are 24% lower compared to 2023/24, a reduction of 215 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 16% higher (an increase of 53.6 tCO₂e) in 2024/25 than 2023/24, 12% lower (reduction of 54.3 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 52% lower (a reduction of 247.6 tCO₂e) in 2024/25 than 2023/24, 21% lower (a reduction of 59.6 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 26% lower (decrease of 21.1 tCO₂e) in 2024/25 than 2023/24, 15% lower (a decrease of 11.1 tCO₂e) than 2019/20 baseline year.

1.3 Data

		King's Lynn IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	30,152.8	28,556.1	27,229.1	24,647.1	26,889.0	27,636.2
	Unleaded	479.6	419.4	515.9	374.2	509.5	690.5
	Red Diesel	349,070.8	433,246.9	308,664.7	300,823.4	315,699.8	300,711.7
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	16,831.9	19,506.6	18,294.9	2,560.0	0.0	0.0
Small Tools / Others	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
	White Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	8,869.0	0.0	75,153.1	0.0	0.0	68,229.7
Pumping Station	Red Diesel Pump Engines or Generators	46,213.8	111,774.8	0.0	6,872.4	538.2	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	14,919.2	7,810.7	9,938.8	14,191.4	7,992.4	10,098.1
	Pumping Station	272,442.9	301,665.8	244,896.0	171,665.4	467,324.4	217,645.8
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	24,358.4	26,630.9	22,839.0	17,001.8	41,148.2	20,129.0
Business Travel	Private Car Business travel	47,541.2	31,923.8	36,600.8	49,677.0	40,988.2	40,884.5
	Rail	120.3	27.8	117.9	91.6	78.6	142.9
	Flying	0.0	0.0	0.0	264.3	0.0	0.0
Water Supply / Treatment	Water Supply	293.7	281.8	42.7	73.2	53.1	48.2
	Water treatment	26.5	30.8	22.2	82.0	50.4	37.6
Waste / recycling	Waste	4.0	4.0	10.8	18.2	15.5	5.7
	Recycling	9.5	9.5	11.6	31.4	18.4	5.3
TOTAL		811,333.4	961,888.8	744,337.3	588,373.2	901,305.6	686,265.1
Scope 1 Total		451,617.8	593,503.7	429,857.6	335,277.1	343,636.5	397,268.1
Scope 2 Total		287,362.0	309,476.5	254,834.8	185,856.7	475,316.8	227,743.8
Scope 3 Total		72,353.5	58,908.6	59,644.9	67,239.4	82,352.4	61,253.2
% Change from Baseline year 2019/20							-15
% Change from 2023/24							-24

1.4 Solar Panels

Pierpoint House commissioned solar panels in November 2022. During 2024-25, around 70.5% (37.04 MW) of our electricity consumption came directly from solar power. This avoided using 12.8tCO₂e emissions, compared with using electricity directly from the Grid. We have installed 60 kWh batteries to increase our storage and therefore the amount we can consume, before it is fed into the grid.

The solar panels also fed a total of 24.6MW of excess solar electricity into the grid over the year. There is a large demand for electricity during the winter months, particularly around January, which is likely to be a result of the increased heating requirements of the office.

Whilst theoretically Pierpoint House should be entirely self-sufficient in electricity, due to the capacity of the batteries and the British weather, at times the office consumes energy from the grid in greater or lesser quantities. Grid usage is offset during sunnier periods with a greater supply of solar energy being fed back to the grid. The months of April, June, July, August 2024 and March 2025 were the key months for electricity production by the solar panels, as would be expected during the sunnier, warmer months.

1.5 Solar Panel vs. Grid Consumption

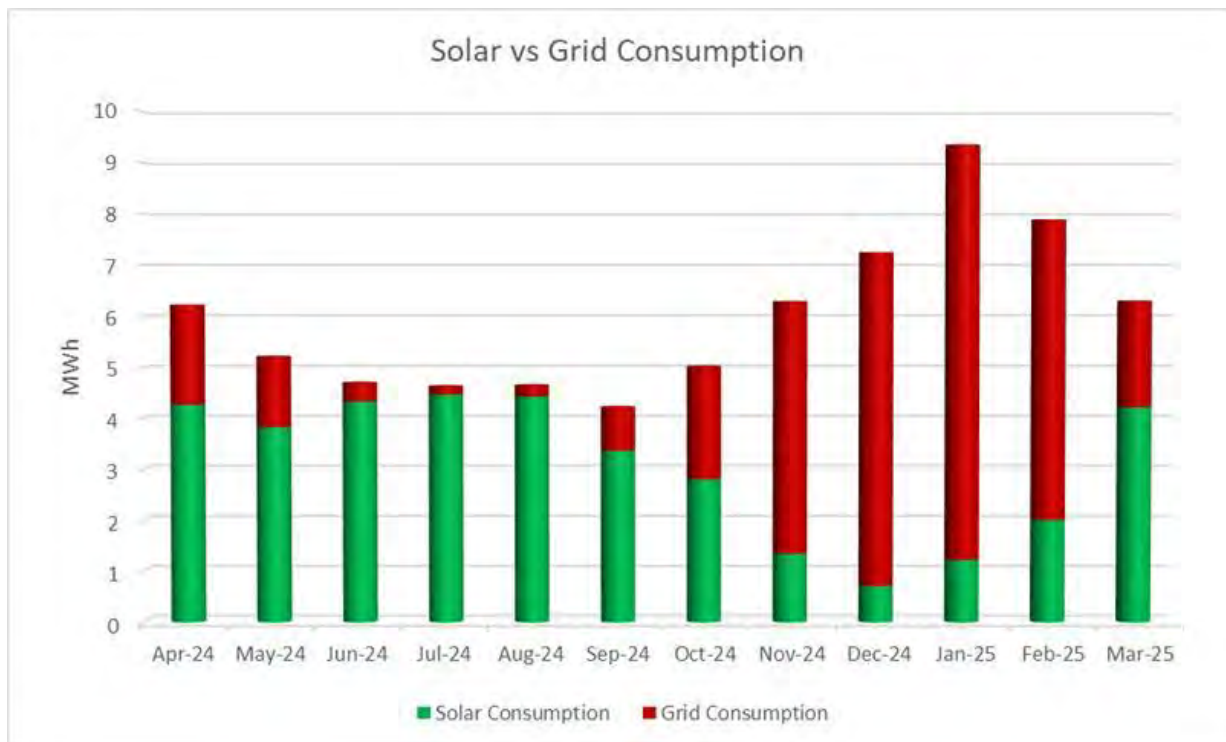


Figure A1: The above graph examines the average monthly electricity consumption of Pierpoint House. A larger proportion of solar electricity is produced in the summer months; however, the Grid is always used throughout the year. Grid energy is consumed more often in the winter months when solar energy production is less readily available.

1.6 Total Solar Electricity Production: Pierpoint House

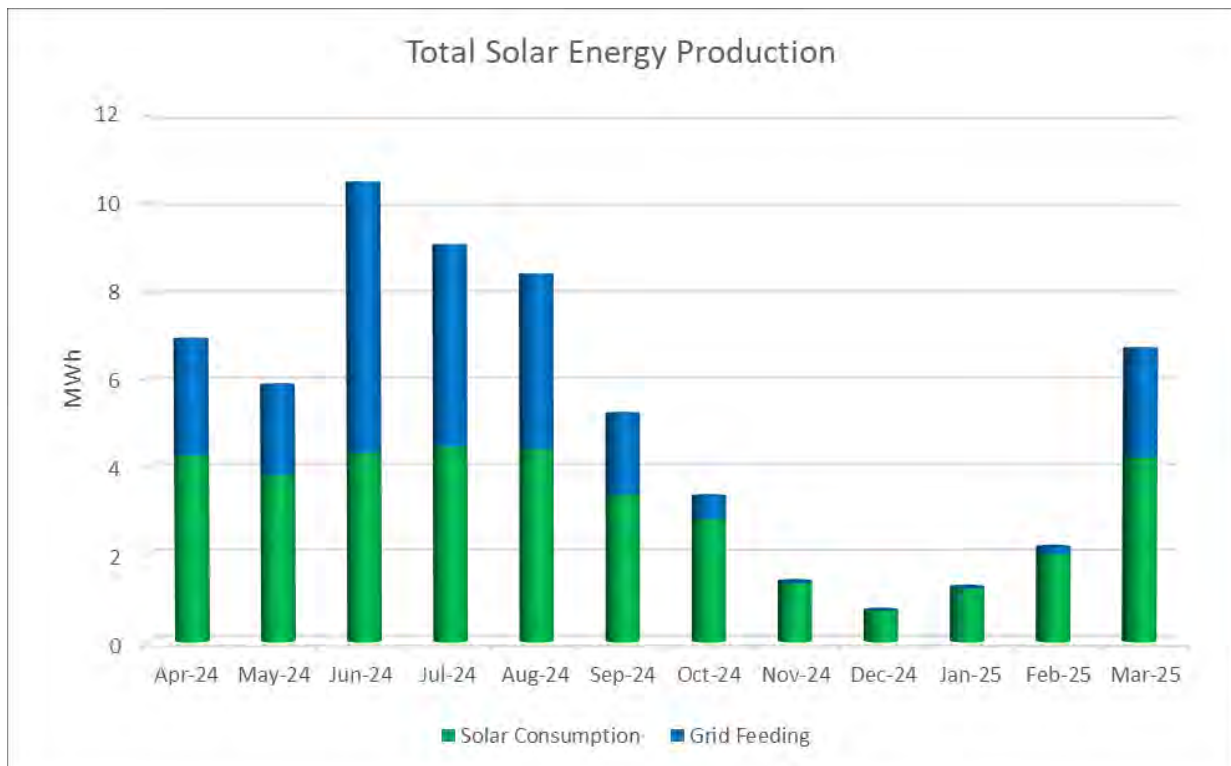
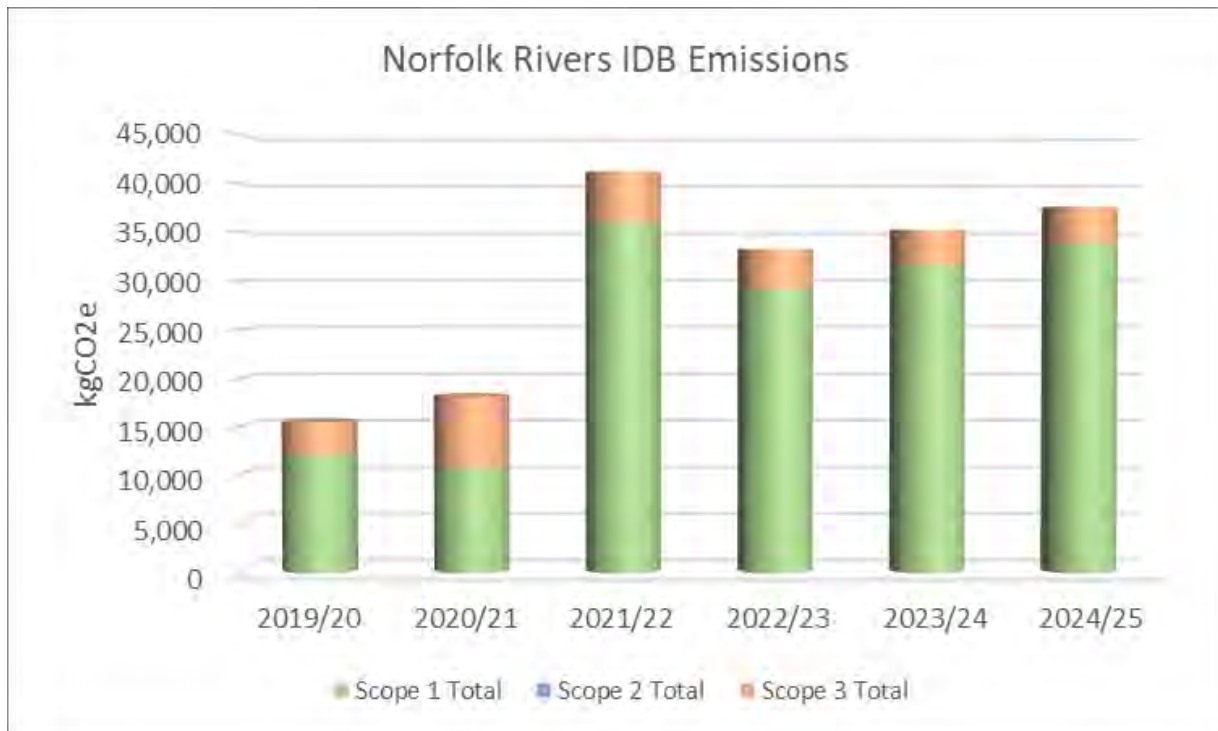


Figure A2: The graph shows the total electricity produced by the solar panels at Pierpoint House. The green bands illustrate the average monthly quantities of solar electricity used by the office. The blue bands indicate the quantity of electricity fed back into the grid.

APPENDIX 3: NORFOLK RIVERS IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 142% higher compared to our baseline year of 2019/20, an increase of 22.1 tCO₂e. The emissions are 7% higher compared to 2023/24, an increase of 2.4 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 7% higher (increase 2.2 of tCO₂e) in 2024/25 than 2023/24, 177% higher (increase of 21.6 tCO₂e) than 2019/20 baseline year.
- This is largely due to diesel use in fleet vehicles as the company's workforce expands.

Scope 2

- No Emissions as there are no Pumping Stations or offices

Scope 3

- Overall Emissions 3% higher (increase of 0.1 tCO₂e) in 2024/25 than 2023/24, 13% higher (increase of 0.4 tCO₂e) than 2019/20 baseline year.

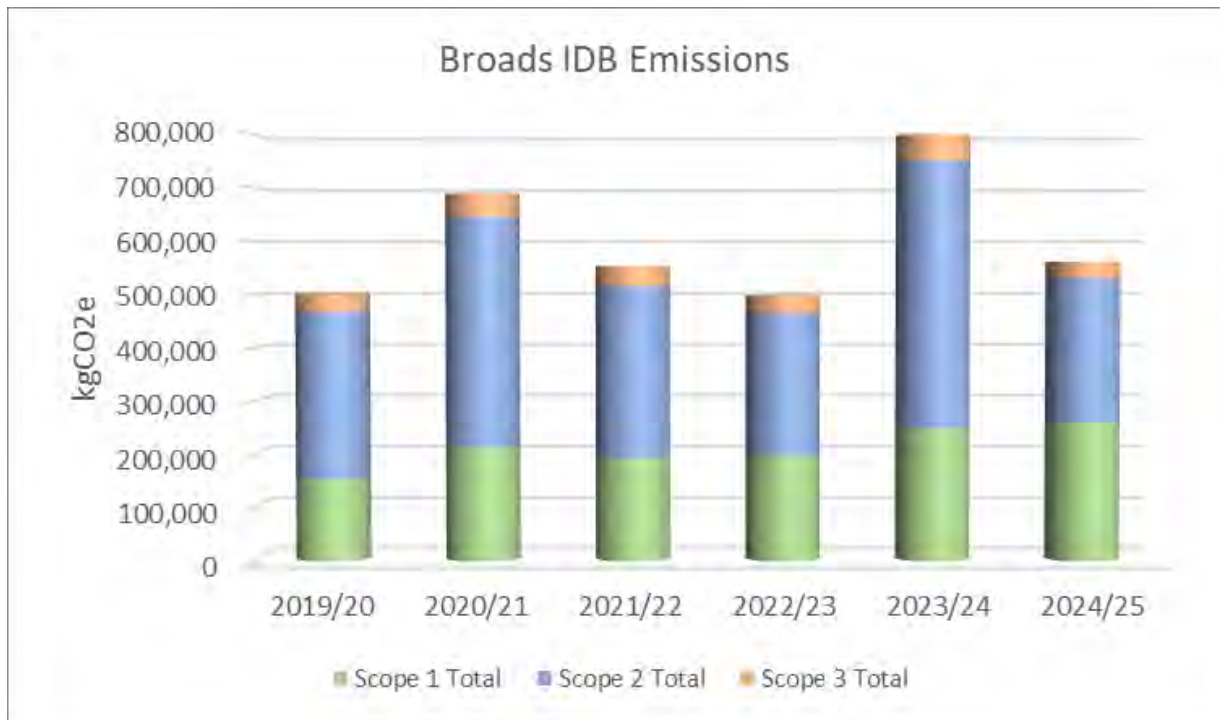
1.3 Data

		Norfolk Rivers IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	7,914.0	13,567.7
	Unleaded	0.0	0.0	108.8	99.4	0.0	109.5
	Red Diesel	12,194.0	10,959.3	35,273.8	29,068.3	23,633.9	20,150.3
	Bio Oil	0.0	0.0	550.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8	
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	0.0	0.0	0.0	0.0	0.0	0.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	0.0	0.0	0.0	0.0	0.0	0.0
Business Travel	Private Car Business travel	3,345.4	7,195.3	5,280.1	4,092.9	3,641.3	3,766.9
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		15,539.4	18,154.7	41,212.8	33,260.6	35,229.0	37,594.4
Scope 1 Total		12,194.0	10,959.3	35,932.7	29,167.7	31,587.7	33,827.5
Scope 2 Total		0.0	0.0	0.0	0.0	0.0	0.0
Scope 3 Total		3,345.4	7,195.3	5,280.1	4,092.9	3,641.3	3,766.9
% Change from Baseline year 2019/20							142
% Change from 2023/24							7

APPENDIX 4: BROADS IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 12% higher compared to our baseline year of 2019/20, an increase of 59.7 tCO₂e. The emissions are 30% lower compared to 2023/24, a decrease of 238.1 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 4% higher (an increase of 9.7 tCO₂e) in 2024/25 than 2023/24, 67% higher (increase of 104.5 tCO₂e) than 2019/20 baseline year.
- Increased white and red diesel use due to rechargeable works for EA and CPE, this is increasing Scope 1 emissions from the baseline year and is likely to continue to do so as workload increases.

Scope 2

- Overall Emissions 46% lower (a decrease of 228.2 tCO₂e) in 2024/25 than 2023/24, 13% lower (decrease of 42 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 39% lower (a decrease of 19.6 tCO₂e) in 2024/25 than 2023/24, 8% lower (decrease of 2.8 tCO₂e) than 2019/20 baseline year.

1.3 Data

		Broads IDB					
		kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	78,842.3	78,093.9	86,688.6	79,281.6	76,594.4	86,874.9
	Unleaded	110.4	324.2	0.0	0.0	69.0	261.3
	Red Diesel	76,134.9	129,937.4	107,308.4	118,083.8	136,214.3	171,810.8
	Bio Oil	0.0	0.0	0.0	137.5	0.0	0.0
	Gas	0.0	13.7	13.7	12.2	0.0	0.0
Small Tools / Others	Unleaded	211.7	189.1	95.7	253.0	588.8	221.8
	White Diesel	0.0	0.0	0.0	0.0	696.3	99.0
	Red Diesel	0.0	0.0	0.0	0.0	184.9	316.7
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	4,644.1	0.0	0.0	35,697.8	
	Unleaded	11.0	351.4	100.5	83.1	100.5	221.8
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	4,998.4	5,909.3	5,899.8	3,941.3	3,737.9	7,800.2
	Pumping Station	307,936.8	426,210.1	315,918.2	263,949.0	495,439.7	263,168.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	26,526.1	37,184.5	28,842.2	24,506.0	43,213.8	23,949.4
Business Travel	Private Car Business travel	6,932.9	6,760.8	7,789.2	7,442.0	7,044.9	6,729.7
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		501,704.6	689,618.6	552,656.2	497,689.5	799,582.5	561,453.8
Scope 1 Total		155,310.4	213,553.8	194,206.9	197,851.2	250,146.1	259,806.5
Scope 2 Total		312,935.2	432,119.5	321,818.0	267,890.3	499,177.7	270,968.2
Scope 3 Total		33,459.1	43,945.3	36,631.4	31,948.1	50,258.7	30,679.1
% Change from Baseline year 2019/20							12
% Change from 2023/24							-30

APPENDIX 5: WAVENEY, LOWER YARE & LOTHINGLAND IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 48% lower compared to our baseline year of 2019/20, a reduction of 107.3 tCO₂e. The emissions are 49% lower compared to 2023/24, a reduction of 111.8 tCO₂e.



1.2 Results

Scope 1

- This is the third year there have been Scope 1 Emissions. These Emissions are 371% higher (increase of 0.1 tCO₂e) in 2024/25 than 2023/24.
- This reflects the use of petrol used in hand tools. The values are so low, they are not visible on the above graph, however the extreme percentage increase reflects only 71 litres of unleaded petrol in total, equivalent to approximately 0.15tCO₂e.

Scope 2

- Overall Emissions 49% lower (a decrease of 103.2 tCO₂e) in 2024/25 than 2023/24, 48% lower (a decrease of 99.4 tCO₂e) than 2019/20 baseline year.
- Electricity lower in 2024/25 due to drier conditions than that in the previous year and a substantial decrease from the baseline, likely due to more efficient use of Pumping Stations.

Scope 3

- Overall Emissions 48% lower (a decrease of 8.7 tCO₂e) in 2024/25 than 2023/24, 46% lower (a decrease of 8 tCO₂e) than 2019/20 baseline year.

The Scope 3 reduction is base solely on electricity transmission and distribution losses.

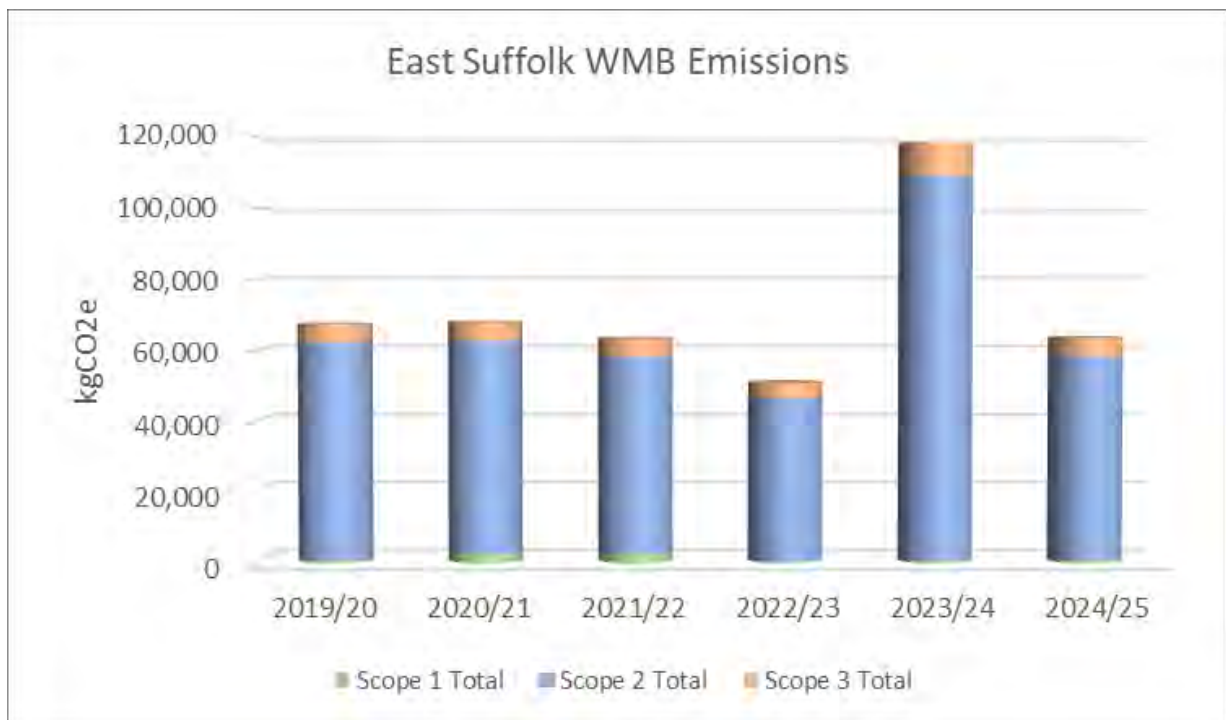
1.3 Data

		Waveney, Lower Yare & Lothingland IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	187.8	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8	187.4
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	207,825.7	189,153.8	172,105.6	100,458.0	211,574.3	108,380.1
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	17,616.5	16,277.0	15,424.6	9,189.7	18,316.0	9,579.1
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		225,442.1	205,430.8	187,530.2	109,835.5	229,930.1	118,146.6
Scope 1 Total		0.0	0.0	0.0	187.8	39.8	187.4
Scope 2 Total		207,825.7	189,153.8	172,105.6	100,458.0	211,574.3	108,380.1
Scope 3 Total		17,616.5	16,277.0	15,424.6	9,189.7	18,316.0	9,579.1
% Change from Baseline year 2019/20							-48
% Change from 2023/24							-49

APPENDIX 6: EAST SUFFOLK WMB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 6% lower compared to our baseline year of 2019/20, a decrease of 3.9 tCO₂e. The emissions are 46% lower compared to 2023/24, a reduction of 54.8 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 41% higher (an increase of 0.3 tCO₂e) in 2024/25 than 2023/24, 41% higher (an increase of 0.2 tCO₂e) than 2019/20 baseline year.
- The values are so low, it is not visible on the above graph.

Scope 2

- Overall Emissions 47% lower (a decrease of 50.8 tCO₂e) in 2024/25 than 2023/24, 6% lower (a decrease of 4 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 46% lower (a decrease of 4.3 tCO₂e) in 2024/25 than 2023/24, 3% lower (a decrease of 0.1 tCO₂e) than 2019/20 baseline year.

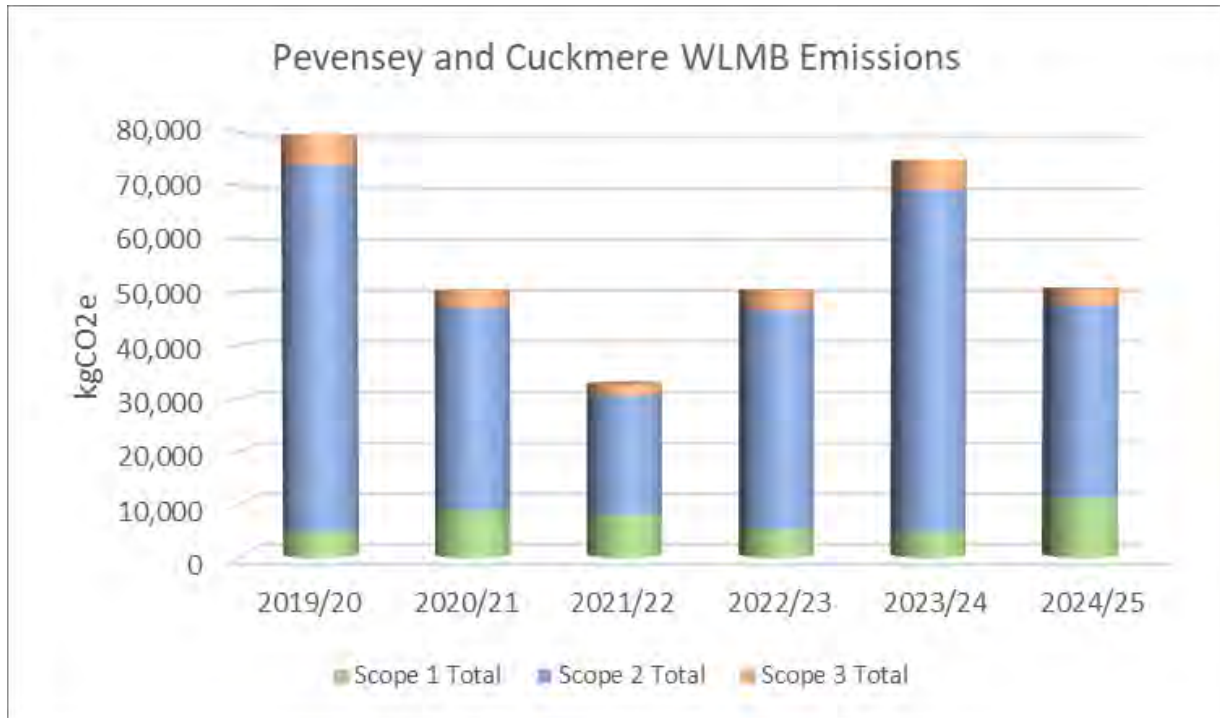
1.3 Data

		East Suffolk WMB kgCO2e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	503.6	270.2	342.9	386.4	507.2	759.8
	Red Diesel	132.4	2,258.6	2,209.6	0.0	102.1	102.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	11.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	10.8	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	61,511.9	60,152.7	55,745.2	46,128.7	108,323.6	57,517.8
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	5,214.1	5,176.2	4,996.0	4,219.8	9,377.6	5,083.7
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		67,362.0	67,868.5	63,293.8	50,745.8	118,310.5	63,463.3
Scope 1 Total		636.0	2,539.6	2,552.5	397.4	609.3	861.8
Scope 2 Total		61,511.9	60,152.7	55,745.2	46,128.7	108,323.6	57,517.8
Scope 3 Total		5,214.1	5,176.2	4,996.0	4,219.8	9,377.6	5,083.7
% Change from Baseline year 2019/20							-6
% Change from 2023/24							-46

APPENDIX 7: PEVENSEY & CUCKMERE WLMB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 36% lower compared to our baseline year of 2019/20, a reduction of 28.9 tCO₂e. The emissions are 32% lower compared to 2023/24, a decrease of 24.1 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 133% higher (an increase of 6.5 tCO₂e) in 2024/25 than 2023/24, 133% higher (an increase of 6.4 tCO₂e) than 2019/20 baseline year.
- Scope 1 emissions have increased over all years due to the fuel required for plant hire usage for works undertaken on the River Cuckmere in 2024.

Scope 2

- Overall Emissions 44% lower (a decrease of 28.2 tCO₂e) in 2024/25 than 2023/24, 47% lower (a reduction of 32.6 tCO₂e) than 2019/20 baseline year.

Scope 3

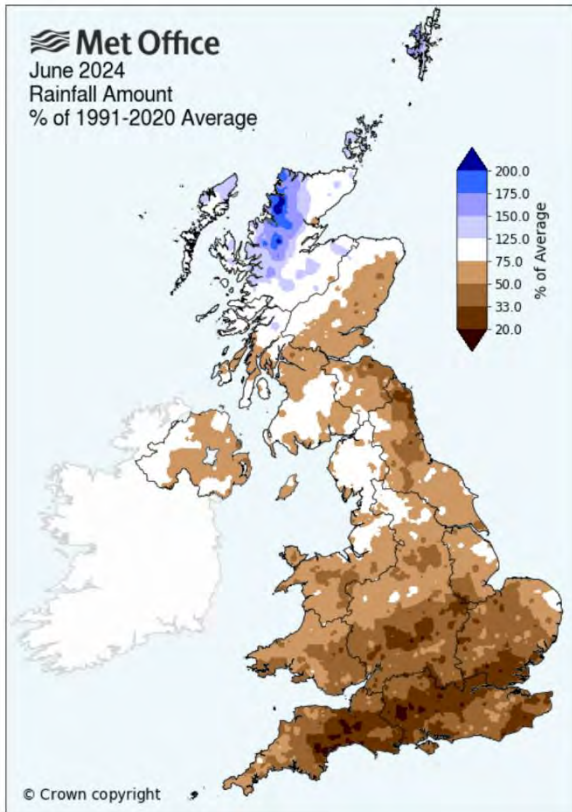
- Overall Emissions 43% lower (a decrease of 2.4 tCO₂e) in 2024/25 than 2023/24, 45% lower (a reduction of 2.6 tCO₂e) than 2019/20 baseline year.

1.3 Data

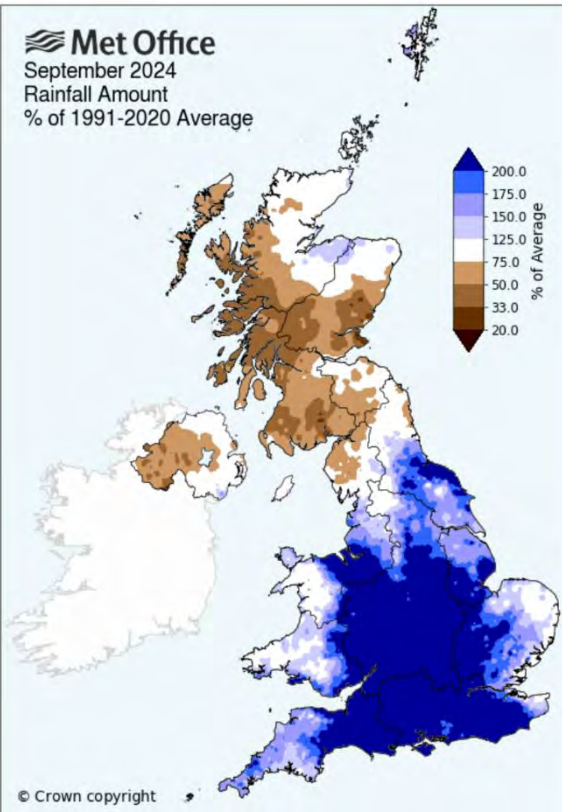
		Pevensey WLMB kgCO2e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	4,891.3	8,799.7	8,028.5	5,358.1	4,600.1	11,214.2
	Unleaded	0.0	78.6	106.4	0.0	248.9	93.3
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or						
	Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	68,848.0	38,135.7	22,459.4	41,269.3	64,383.4	36,210.5
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	5,835.9	3,281.6	2,012.9	3,775.2	5,573.7	3,200.4
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		79,575.3	50,295.6	32,607.1	50,402.6	74,806.0	50,718.4
Scope 1 Total		4,891.3	8,878.3	8,134.8	5,358.1	4,849.0	11,307.5
Scope 2 Total		68,848.0	38,135.7	22,459.4	41,269.3	64,383.4	36,210.5
Scope 3 Total		5,835.9	3,281.6	2,012.9	3,775.2	5,573.7	3,200.4
% Change from Baseline year 2019/20							-36
% Change from 2023/24							-32

APPENDIX 8: Maps showing anomalies relative to a 1991-2020 reference period for precipitation (%) The darker shading indicates the greater departure from average. Credit: Met Office, Exeter, UK.

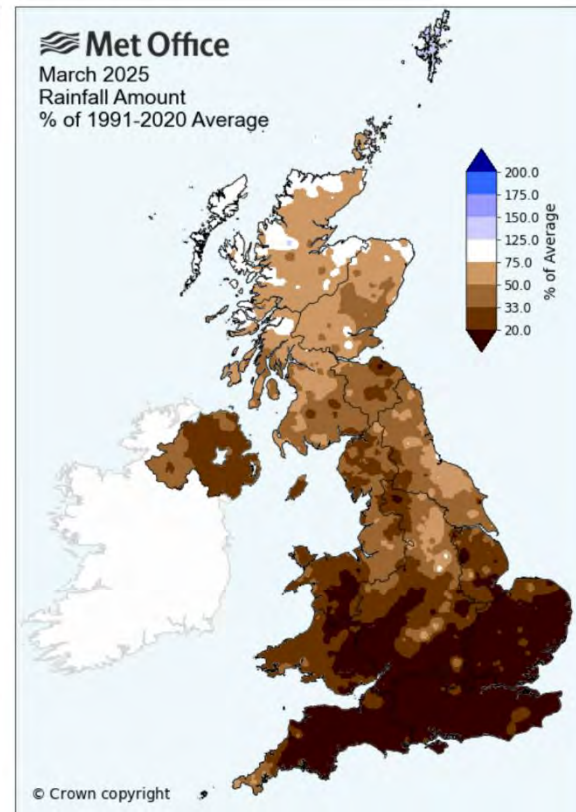
Rainfall 1991 - 2020 anomaly
June 2024



Rainfall 1991 - 2020 anomaly
September 2024



Rainfall 1991 - 2020 anomaly
March 2025



Carbon Management Plan 2024-2025

This document sits alongside the Water Management Alliance’s Carbon Report which sets out the emissions data of greenhouse gases produced by the actions of the WMA to form an annual comparison and identify any reductions or increases in each Boards’ consumption, usage and subsequent emissions.

NB: green = complete, orange = ongoing

Review of Scope 1 (Fuel Plan)- Short Term 2024-2025

<p><i>Update plant replacement policies to ensure all fleet replacements consider zero emission alternatives where possible and practicable</i></p>	<ul style="list-style-type: none"> • At the ADA Demo in 2023, a discussion was had with JCB where the company was asked about successes of low carbon plant. It was considered by officers that there were no real viable inroads to this until at least 2030. • HVO conversion not likely until uncertainty of production processes and increased palm oil derivatives has been resolved. • Boards and operation teams need to be sure of what technology is working successfully and efficiently
<p><i>Write to all subcontractors highlighting that carbon footprint will be a specific element for scoring at next tender period.</i></p>	<ul style="list-style-type: none"> • This is included in the quality element of the Tender. We have a list of local contractors who are close by and will provide a local service, minimising carbon emissions.
<p><i>Prioritise contracts to local businesses where reasonable, to minimise travel carbon emissions</i></p>	<ul style="list-style-type: none"> • As above. Value and quality are both considered important in choosing which businesses to provide a service.
<p><i>Remain fully engaged with the fleet industry regarding the changes in technology for carbon improvements</i></p>	<ul style="list-style-type: none"> • Ongoing as plant and vehicles are replace on a standard cycle. The policy allows for replacement ahead of this if another factor dictated significant benefit of doing so.
<p><i>Update plant replacement policies to ensure all new fleet replacements consider extending replacement cycle to align with the next Euro Engine standard - ensuring we always prioritise the cleanest technology in the replacement decision</i></p>	<ul style="list-style-type: none"> • NRIDB and BIDB currently looking at excavator replacement using UK company ie. JCB as better for breakdowns and servicing, using UK parts and maintenance contracts. • Euro standards for efficient engines are considered. Euro Standard 7 may come into production in November 2026. This will be considered for the plant replacements for 2027-2028.
<p><i>Trial new MEICA camera & telemetry system including remote management, control and automation to reduce vehicle movements</i></p>	<ul style="list-style-type: none"> • MEICA camera and telemetry remote management has been achieved at many sites within the WMA. This was achieved by the attainment of Tranche Funding.

Review of Scope 2 (Electricity) – Short-term

<p><i>We will write and agree renewable energy policies with our respective boards which support the implementation and installation of green energy infrastructure. We will use this policy to justify the capital implementation of green energy infrastructure, as part of our asset replacement programme.</i></p>	<ul style="list-style-type: none"> Solar Panels are installed at Pierpoint House and have recently been deployed at Foxes Lowe Rd depot. Pierpoint consumed 37.04MW from solar panel and this is 70.5% of its energy use. This saved 12.8 tonnes of Greenhouse gas emissions in 2024-2025. Recent SHIDB meeting has asked officers to consider further solar panel arrays at pumping stations. This is currently being investigated by the SHIDB Engineer, and outcomes will be reported to the SHIDB Board and to the WMA for any future considerations, if appropriate.
<p><i>Undertake detailed research on sleeving agreements, such that we can fully utilise these as our assets are replaced and energy policies are implemented.</i></p>	<ul style="list-style-type: none"> This has been investigated and deemed inappropriate for the type and size of IDB assets.
<p><i>Build pumping station replacement business cases around estate decarbonisation, maximising opportunities for newer, more efficient assets and green energy infrastructure.</i></p>	<ul style="list-style-type: none"> We continue to consider opportunities for combining catchments eg. Norton and Ravensingham are now a combined asset base. And the designs are all more efficient than existing stations. Project team remain engaged to look for these opportunities.
<p><i>Review all PS run protocols to ensure settings ensure the most energy efficient running periods are being selected</i></p>	<ul style="list-style-type: none"> Completed

Review of Scope 3 (Business Travel/ Waste/Recycling)

<p><i>Support for cycling to work scheme and other low carbon salary sacrifice schemes to be reviewed</i></p>	<ul style="list-style-type: none"> Currently being investigated by Business Support and will be discussed at staff meeting
<p><i>Continue to find facilities to enable all board meetings to become Hybrid</i></p>	<ul style="list-style-type: none"> 6 out of 7 boards have hybrid facilities
<p><i>We will not produce any paper board reports or rate demands unless specifically requested</i></p>	<ul style="list-style-type: none"> Rate demands legally require to be sent out by post. Board reports are not now printed unless specifically asked for by board members. 88.6% of board meetings (Board members and officers) are on electronic reports only. With only 11.4% of packs fully printed as paper copies.

<i>Provide EV charging points at IDB office and depot locations where appropriate</i>	<ul style="list-style-type: none"> • EV charging facilities up and running at Pierpoint House. • Other sites will be looked at over time as more staff acquire electric vehicles.
<i>Develop scope 3 reporting arrangements</i>	<ul style="list-style-type: none"> • Scope 3 reporting arrangements will remain as they are for the duration of the 5-year carbon management plan. This has been considered, as Scope 3 emissions have been calculated in the same way since the baseline was established in 2019/20. Future changes and scrutiny of Scope 3 data will likely require more officer time and importantly will prevent appropriate baseline comparisons to be made with annual results. • A further consideration of scope 3 emissions will be once again post-2030.
<i>We will review flexible work schedules to allow employees to combine business trips or schedule meetings more efficiently, reducing the overall number of trips required</i>	<ul style="list-style-type: none"> • Car sharing happening regularly. • Combined trips to sites happening eg. Board meetings and then site visit. This has also been highlighted at a recent staff meeting.

Review of Carbon Sequestration Offsetting and Biodiversity

<i>Develop our knowledge and understanding of how income can be generated from these initiatives, such that we can either understand how to use our own land or to advise (at a high level) when required.</i>	<ul style="list-style-type: none"> • Arrangements have been made to discuss this topic with the IDB Estates officer to better understand the options available to the Boards for carbon offsetting and biodiversity initiatives.
<i>Full review of all board owned land, to enable the carbon reduction options to be reviewed (tree planting, wetting up, re-wilding, etc)</i> "	<ul style="list-style-type: none"> • We understand where Board owned land is in Broads, King's Lynn and South Holland IDD's. Norfolk Rivers does not own any land, Waveney and East Suffolk have land around pumping stations. Still require other Boards' land ownership information to be able make informed decisions on potential areas for biodiversity enhancement carbon sequestration or offsetting.
<i>Investigate sites and work with partners to identify where the installation of structures to support peatland restoration would be suitable and obtain opportunistic grants to complete this work</i>	<ul style="list-style-type: none"> • Working with Broads Authority on peatland wetting and paludiculture. • Installation of peat cameras on broadland with LAPSIP funding. • Further work to be investigated on future projects.

Review of Capital Projects Short Term 2024-2025

<i>Ensure the designs being completed by our consultants and contractors</i>	<ul style="list-style-type: none"> • As part of the project design being completed, carbon is a major consideration. • Choosing the correct pump, type and size for the catchment conditions reduces operational carbon and electricity usage.
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consider low carbon options as standard	<ul style="list-style-type: none"> • Embodied carbon in the station is minimised through effective and detailed civil engineering design processes. • The option which will be approved will be the best value for money based on Treasury Rules.
Include renewables as part of our OBCs where possible to secure funding	<ul style="list-style-type: none"> • Renewables have been considered and determined to be impractical for the requirements of the stations being built. Grid policy and electrical requirements of the stations do not present balanced business case. Therefore, the purchasing of renewable power is to be our focus post construction.

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**Norfolk Rivers IDB
Meeting 21 January 2026**