

16 January 2026

NOTICE

Notice is hereby given that there will be a hybrid meeting of the King's Lynn Internal Drainage Board held at Pierpoint House and via Microsoft Teams on Friday 23 January 2026 at 9:30 am. To join the meeting via Microsoft Teams please [click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on Thursday 22 January 2026.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the Board meeting held on 17 October 2025 (**Pages 3 - 8**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Page 9**)
 - Capital Works Programme Overview and Project Development Update (**Page 10**)
 - Project Delivery Report (**Pages 11 - 14**)
 - Operations Report (**Pages 15 - 24**)
 - Environmental Report (**Pages 25 - 28**)
 - Sustainable Development Report (**Pages 29 - 37**)
6. To receive the Schedule of Paid Accounts for the period 01 September 2025 to 30 November 2025, for publication on the Water Management Alliance (WMA) Group website (**Pages 38 - 39**)
7. To consider and approve the Financial Report for the period 01 April 2025 to 31 November 2025 (**Pages 40 - 47**)
8. To consider and approve the Rate Estimates and the Capital and Maintenance Works Programmes for 2026/27, as financed by Option 3 in the Rate Estimates (**Pages 48 - 57**)
9. To Lay and Seal the Drainage Rates and Special Levies for 2026/27
10. To review the Board's performance for 2025/26 and approve the Board's objectives for 2026/27 (**Pages 58 - 62**)

Cont.d/

Brian Long (Chairman)

Jamie Symington (Vice-Chairman)

Marcus Coleman (Chief Executive)

Constituted by the Amalgamation of the West of Ouse, Gaywood, Magdalen, Marshland Smeeth and Fen, and Wingland Internal Drainage Districts Order 2004. Statutory Instrument 2004 No. 1657. The Reconstitution of Kings Lynn Internal Drainage Board Order 2013. Statutory Instrument 2013 No. 3317

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11. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 63 - 68**)
12. To review any official complaints and other feedback received since the last Board meeting (**Page 69**)
13. To decide on the Board's response further to correspondence received from the Environment Agency regarding the Babingley Outfall Structure (**Pages 70 - 71**)
14. Date / Time / Type of next meeting: Friday 08 May 2026 at 9:30am, at Pierpoint House and virtually via MS Teams
15. Any other business
16. Open Forum to hear from any member of the public, with leave of the Chairman

17. **CONSORTIUM MATTERS**

- 17.1. To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 05 December 2025, to view [Click Here](#) :
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2025 to 31 October 2025
 - WMA Group's Portfolio of Capital Work as at 21 November 2025
 - WMA Group's Communication Report for the period 01 September 2025 to 31 October 2025
- 17.2. To consider and approve the WMA's Projected Out-turns for 2025/26 and the Estimates for 2026/27 (**Pages 72 - 79**)
- 17.3. To consider and approve the following WMA policies due for review (**Page 80**):
 - Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy
 - WMA Arterial Infrastructure Policy (previously named: Supplementary Guidance for Adoption and Abandonment of Watercourses)
- 17.4. To consider and approve the Catchment Services Report (**Pages 81 - 84**)
- 17.5. To consider and approve the WMA Annual Carbon Report for 2024/25 (**Pages 85 - 114**)
- 17.6. To elect one representative to serve as a substitute member on the CMC for the remaining 3 year period
- 17.7. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 24 April 2026

18. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 18.1. To confirm the confidential minutes of the last Board meeting held on 17 October 2025 (**Pages 115 - 116**)
- 18.2. Matters arising from the confidential minutes
- 18.3. To consider and approve the Confidential Estates Report (**Page 117**)
- 18.4. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 05 December 2025 (**Pages 118 - 120**)

18.5. Any other confidential business