

12 January 2024

## NOTICE

Notice is hereby given that there will be a hybrid meeting of the King's Lynn Internal Drainage Board held at Pierpoint House and via Microsoft Teams on Friday, 19 January 2024 at 9:30 am. To join the meeting via Microsoft Teams please [click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at [business.support@wlma.org.uk](mailto:business.support@wlma.org.uk) before 3.00 pm on Thursday, 18 January 2024.

## AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 10 November 2023 (**Pages 3 - 11**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
  - Health, Safety & Welfare Performance Review (**Pages 12 - 13**)
  - Capital Works Programme Overview and Project Development Update (**Pages 14 - 15**)
  - Project Delivery Report (**Page 16**)
  - Operations Report (**Pages 17 - 19**)
  - Environmental Report (**Pages 20 - 25**)
  - Sustainable Development Report (**Pages 30 - 35**)
6. To consider and approve the Schedule of Paid Accounts for the period 01 October 2023 to 31 December 2023, for publication on the Water Management Alliance (WMA) Group website (**Pages 36 - 37**)
7. To consider and approve the Financial Report for the period 01 April 2023 to 31 December 2023 (**Pages 38 - 45**)
8. To consider and approve the Capital and Maintenance Works Programmes for 2024/25, as financed by Option 3 in the Rate Estimates for 2024/25 (**Pages 46 - 54**)
9. To consider and approve the Rate Estimates for 2024/25 (**Pages 55 - 63**)
10. To Lay and Seal the Drainage Rates and Special Levies for 2024/25
11. To review the Board's performance for 2023/24 and approve the Board's objectives for 2024/25 (**Pages 64 - 66**)

Cont./d

Brian Long (Chairman)    Jamie Symington (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by the Amalgamation of the West of Ouse, Gaywood, Magdalen, Marshland Smeeth and Fen,  
and Wingland Internal Drainage Districts Order 2004  
Statutory Instrument 2004 No. 1657



12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 67 - 73**)
13. To review any complaints and other feedback received since the last Board meeting
14. To co-opt Sam Markillie as a Board member to fill one of the two casual vacancies for the remainder of the current 3-year term
15. Date / Time / Type of next meeting: Friday 17 May 2024 at 9:30am, at Pierpoint House and virtually via MS Teams
16. Any other business
17. Open Forum to hear from any member of the public, with leave of the Chairman

18. **CONSORTIUM MATTERS**

- 18.1. To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 08 December 2023, to view [Click Here](#) :
  - Unconfirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 September 2023 to 31 October 2023
  - Social Media Report for the period 01 September 2023 to 31 October 2023
- 18.2. To consider and approve the WMA's Projected Out-turns for 2023/24 and the Estimates for 2024/25 (**Pages 74 - 81**)
- 18.3. To consider and approve the proposed changes to the WMA's Planning and Byelaw Strategy (**Pages 82 - 83**)
- 18.4. To consider and approve the WMA's Communications Policy (which replaces the Stakeholder Engagement Policy) (**Pages 84 - 88**)
- 18.5. To consider and approve both the WMA's Annual Carbon Report for 2022/23 [Click Here](#) and the Carbon Management Plan [Click Here](#)
- 18.6. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 April 2024

19. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 19.1. To confirm the confidential minutes of the last Board meeting held on 10 November 2023 (**Pages 89 - 90**)
- 19.2. Matters arising from the confidential minutes
- 19.3. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 08 December 2023 (**Pages 91 - 93**)
- 19.4. To consider and approve the new Consortium Agreement that enables the Pevensey & Cuckmere Water Level Management Board to join the WMA group with effect from 01 April 2024, as previously agreed (**Pages 94 - 122**)
- 19.5. Any other confidential business