

7 May 2020

## NOTICE

Notice is hereby given that there will be a meeting of King's Lynn IDB held virtually on Friday, 15 May 2020 at 9.30 am. To join this meeting please click [Join Microsoft Teams Meeting](#) or dial 020 3855 5316 and enter the Conference ID: 618369579#

If any members of the public would like to join the general business session, please contact Katie Byrne, Business Support Officer, via email at [katie.byrne@wlma.org.uk](mailto:katie.byrne@wlma.org.uk) before 5.00 pm on Thursday 14 May 2020. Details of how to join the meeting will then be sent to you prior to the start of the meeting.

## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 13 March 2020 (**Pages 1-7**)
4. Matters arising from the minutes
5. To consider and approve the Engineering, Environmental and Planning Reports (**Pages 8-23**)
6. To consider the Board's Health, Safety and Welfare Report (**Pages 24-28**)
7. To consider and approve the Internal Audit Report for the financial year ending 31 March 2020 and confirm the reappointment of the Internal Auditor for 2020/21 (**Pages 29-59**)
8. To consider and approve the Management Accounts for the year ending 31 March 2020 (**Pages 60-65**)
9. To consider and approve the Schedule of Paid Accounts for the period 1 February 2020 to 31 March 2020 (**Pages 66-67**)

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Mr B Long (Chairman) Mr T Matkin (Vice-Chairman)

Mr P J Camamile (Chief Executive)



10. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 68-71**)
11. Correspondence
12. Date of next meeting: 10 July 2020 at 9.30 am
13. Any other business
14. Open Forum: to hear from any member of the public, with leave of the Chairman

#### 15. **CONSORTIUM MATTERS**

1. To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 27 March 2020 (**Pages 72-75**)
2. To receive the WMA Schedule of Paid Accounts for the period 1 December 2019 to 29 February 2020 (**Pages 76-77**)
3. To receive the WMA Financial Report for the period 1 April 2019 to 29 February 2020 (**Pages 78-86**)
4. To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 26 June 2020

#### 16. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

1. To confirm the confidential minutes of the meeting held on 13 March 2020 (**Pages 87-88**)
2. Matters arising from the confidential minutes
3. To receive the unconfirmed confidential minutes of the Consortium Management Committee held on 27 March 2020 (**Pages 89-91**)
4. Matters arising from the unconfirmed confidential minutes