



6 March 2020

## NOTICE

**Notice is hereby given that there will be a meeting of King's Lynn IDB in the Board Room, Kettlewell House, Austin Fields Industrial Estate, King's Lynn, Norfolk on Friday, 13 March 2020 at 9.30 am.**

## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 17 January 2020 (**Pages 1-9**)
4. Matters arising from the minutes
5. To consider and approve the Engineering and Operations, Environmental and Planning Reports (**Pages 10-25**)
6. To consider the Board's Health, Safety and Welfare performance and approve the Health & Safety Policy Statement (**Pages 26-29**)
7. To consider and approve the Schedule of Paid Accounts for the period 1 January 2020 – 31 January 2020 (**Page 30**)
8. To consider and approve the Financial Report for the period 1 April 2019 – 31 January 2020 (**Pages 31-36**)
9. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 37-40**)
10. Correspondence
11. Date of next meeting: 9:30 am on 15 May 2020 at Kettlewell House



Mr B Long (Chairman) Mr T Matkin (Vice-Chairman)

Mr P J Camamile (Chief Executive)



12. Any other business
13. Open Forum: to hear from any member of the public, with leave of the Chairman

#### 14. **CONSORTIUM MATTERS**

1. To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 27 March 2020

#### 15. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

1. To confirm the confidential minutes of the meeting held on 17 January 2020 (**Pages 41-42**)
2. Matters arising from the confidential minutes
3. To consider and approve pay increases for operatives and technical support staff with effect from 1 April 2020 (*3% being recommended by WMA Pay and Conditions Sub Committee*)