

A MEETING OF THE KING'S LYNN INTERNAL DRAINAGE BOARD WAS HELD AT PIERPOINT HOUSE, 28 HORSLEY'S FIELDS, KING'S LYNN, PE30 5DD AND VIA MICROSOFT TEAMS ON FRIDAY, 23 JANUARY 2026 AT 9:30 AM

Elected Members		Appointed Members	
			King's Lynn & W N B C
*	J Askew		
*	J Caley	*v	S Bearshaw
*	S Markillie	*	A Bubb
*	S E Markillie	*v	R Colwell
*	T Matkin		M Dye
	M Means	*	B Jones
*	M Riddington	*	M Little
*	B Sigurdsson	*	B Long
*	J Symington		J Rust
*	A Whitehead	*	A Ware
		*	M de Whalley
			Jointly Appointed
			D Oliver
*	Present		
*v	Present via MS Teams	*/v	Total Present (81%)

B Long in the Chair

In attendance:

Cathryn Brady (Head of Catchment Services), Phil Camamile (Strategic Advisor to the Chief Executive), Marcus Coleman (Chief Executive), Olivia Follen (Business Support Manager), Julie Jackson (Finance & Rating Manager), Sallyanne Jeffrey (Chief Financial Officer), Kari Nash (Project Delivery Manager), Matthew Philpot (Chief Operating Officer) and Rob Taylor (Operations Manager)

ID	King's Lynn IDB, Minute	Action
01/26	WELCOME AND APOLOGIES FOR ABSENCE	
01/26/01	The Chairman welcomed everyone to the meeting in particular to Marcus Coleman, new Chief Executive of the Water Management Alliance.	
01/26/02	Apologies for absence were received on behalf of Mark Dye, Caroline Laburn, Mark Means and Jo Rust. RESOLVED that this be noted.	
02/26	DECLARATIONS OF INTEREST	
02/26/01	The Strategic Advisor to the Chief Executive declared an interest in item 18.4 of the agenda, under Confidential Business. In particular minute 65/25 of the Confidential CMC Minutes from 05 December 2025,	

ID	Action
<p>King's Lynn IDB, Minute</p> <p>regarding the future technical support arrangements of the Board's core billing system. RESOLVED that this be noted.</p>	
<p>03/26 MINUTES OF THE BOARD MEETING HELD ON 17 OCTOBER 2025</p>	
<p>03/26/01 The minutes of the last Board meeting held on 17 October 2025 were approved, signed and confirmed as a true record. Arising therefrom:</p>	
<p>03/26/02 75/25 IDB Funding and Costs Research Project</p> <p>The Board requested an update as to whether Will Riley had engaged with the Water Management Alliance regarding the research project. The Chief Financial Officer (CFO) advised that following a meeting with Will Riley, he had confirmed that the WMA was not on his radar. The CFO confirmed they would follow up to try to ensure the WMA's inclusion within the research project. RESOLVED that this be actioned.</p>	<p>SJ</p>
<p>03/26/03 76/25 Gaywood River Modelling Study</p> <p>Sam Markillie requested an update on the recommendations that arose from the Gaywood River Modelling Study Working Group meeting, following the publication of the full report which had been distributed to Board Members. It was agreed and thereby RESOLVED to arrange a Special Meeting of the KLIDB Plant & Works Committee to review the report in full and bring recommendations to the next Board Meeting.</p>	<p>OF</p>
<p>04/26 HEALTH, SAFETY AND WELFARE REPORT</p>	
<p>04/26/01 The Health, Safety and Welfare Report (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:</p>	
<p>04/26/02 The Chief Executive advised the Board that as part of his first few months in post, he would be doing a full review of Health & Safety policies and procedures, along with the Chief Operating Officer. RESOLVED that this be noted.</p>	
<p>05/26 CAPITAL WORKS PROGRAMME OVERVIEW AND PROJECT DEVELOPMENT REPORT</p>	
<p>05/26/01 The Capital Works Programme Overview and Project Development Report (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.</p>	

ID King's Lynn IDB, Minute	Action
06/26 PROJECT DELIVERY REPORT	
06/26/01 The Project Delivery Report (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.	
07/26 OPERATIONS REPORT	
07/26/01 The Operations Report (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.	
08/26 COMPENSATION SCHEME	
08/26/01 The Compensation Scheme Report (a copy of which is filed in the Report Book) was considered in detail and approved with a resolution to implement this for the 2027-28 financial year, following discussions, agreements and rating updates being undertaken in 2026-27.	
09/26 ENVIRONMENTAL REPORT	
09/26/01 The Environmental Report (a copy of which is filed in the Report book), was considered in detail and approved. There were no matters arising.	
10/26 SUSTAINABLE DEVELOPMENT REPORT	
10/26/01 The Sustainable Development Report (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:	
10/26/02 25_32685_C: Byelaw 10 application at Black Bear Lane, Walsoken	
It was agreed and thereby RESOLVED to consent to this application, subject to the Board's standard conditions and specifications including a Deed of Indemnity.	
10/26/03 25_34078_C: Byelaw 10 application at Oldmeadow Road, King's Lynn	
It was agreed and thereby RESOLVED to consent to this application subject to the warehouse being located no closer than 6.2 meters from the brink of the watercourse (to match the adjacent development) and the Board's standard conditions and specifications.	
10/26/04 25_33825_C: Byelaw 10 application at 11 Lewis Drive, Wiggenhall St Germans	
It was agreed and thereby RESOLVED to uphold refusal of this application on the basis that the proposal would negatively impact the	

ability of the Board or the landowner to carry out future repair or replacement of the pipeline.

Steven Bearshaw joined the meeting.

10/26/05 The Head of Catchment Services informed the Board that Mark Ogden, currently Flood and Water Manager at Norfolk County Council, would be joining the WMA in February as the new Sustainable Development Manager. RESOLVED that this be noted.

11/26 SCHEDULE OF PAID ACCOUNTS

11/26/01 The Schedule of Paid Accounts for the period 01 September 2025 to 30 November 2025 totalling £2,066,398.28 (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.

12/26 FINANCIAL REPORT

12/26/01 The Financial Report for the period 01 April 2025 to 30 November 2025 (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.

13/26 RATE ESTIMATES FOR 2026/27 AND THE CAPITAL AND MAINTENANCE WORKS PROGRAMME FOR 2026/27

13/26/01 The detailed Rate Estimates for 2026/27 (a copy of which is filed in the Report Book) were considered in detail and approved.

13/26/02 The Capital Works Programme for 2026/27 (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.

13/26/03 The Maintenance Works Programme for 2026/267 (a copy of which is filed in the Report Book), was considered in detail an approved. There were no matters arising.

14/26 FINANCIAL YEAR 2026/27 LAY AND SEAL THE DRAINAGE RATE AND SPECIAL LEVIES

14/26/01 Annual Values as at 31 December 2025

It was unanimously agreed and thereby RESOLVED to approve the aggregate annual values as at 31 December 2025, used for the purposes of raising and apportioning expenses from drainage rates and special levies for 2026/27 (a copy of which is filed in the Report Book).

14/26/02 Main Area

It was agreed and thereby RESOLVED to approve the net rate requirement of £4,273,823 for 2026/27 as presented in Option 3, which equated to a drainage rate increase of 5.00% at 11.019p in the pound and a 5.48% increase in the special levies due from the Borough Council of King's Lynn and West Norfolk, a 10.54% increase in special levies due from Fenland District Council and a 5.00% increase in special levies due from South Holland District Council.

Agricultural Drainage Rates	£565,811
Borough Council of King's Lynn and West Norfolk	£2,561,925
Fenland District Council	£114,315
South Holland District Council	£32,568
Reserves	<u>£999,204</u>
	£4,273,823

14/26/03 Differentially Rated Area

It was agreed and thereby RESOLVED to approve the net rate requirement of £24,868 for 2026/27, as presented in Option 3, which equated to a drainage rate increase of 5.00% at 1.734p in the pound and a 5.02% increase in the special levies due from the Borough Council of King's Lynn and West Norfolk and a 5.03% increase in special levies due from Fenland District Council:

Agricultural Drainage Rates	£2,409
Borough Council of King's Lynn and West Norfolk	£7,764
Fenland District Council	£11,923
Reserves	<u>£2,772</u>
	£24,868

15/26 BOARD'S PERFORMANCE FOR 2025/26

15/26/01 The Performance Review of objectives for 2025/26 (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:

15/26/02 Tony Bubb requested clarification regarding the explanation of the percentages, relating to the Board's objectives and the requirements for fully achieving them. It was agreed and therefore RESOLVED that the full Performance Review, including detailed information on each objective, be circulated to Tony Bubb.

MP**16/26 BOARD'S OBJECTIVES FOR 2026/27**

16/26/01 It was agreed and thereby RESOLVED to approve the following objectives for 2026/27:

- i) Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation
- ii) Ensure that the Board is seen as an important partner organisation to other Risk Management Authorities.
- iii) Deliver safe effective, consistent and efficient routine maintenance operations.
- iv) Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.
- v) Operate in a cost-effective way for rate payers, levying justifiable and proportionate drainage & consortium rates.

17/26 RISK REGISTER

17/26/01 Members considered and approved the Risk Register for those risks with a risk assessment matrix score of ≥ 6 . There were no matters arising.

18/26 COMPLAINTS AND OTHER FEEDBACK REVIEW

18/26/01 The Complaints and Feedback Review (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.

19/26 CORRESPONDENCE FROM THE ENVIRONMENT AGENCY: BABINGLEY OUTFALL STRUCTURE

19/26/01 The correspondence from the Environment Agency regarding the Babingley Outfall Structure was considered in detail and approved. Arising therefrom:

19/26/02 It was unanimously agreed and thereby RESOLVED to accept the Environment Agency's proposal for the Board to adopt the Babingley Outfall Structure. RESOLVED that this be actioned.

MP

20/26 DATE AND TIME OF NEXT MEETING

20/26/01 The next Board meeting would take place at 9.30 am on Friday, 08 May 2026 at Pierpoint House and via Microsoft Teams. RESOLVED that this be noted.

21/26 ANY OTHER BUSINESS

21/26/01 There was no other business to discuss.

22/26 OPEN FORUM: TO HEAR FROM ANY MEMBER OF THE PUBLIC, WITH LEAVE OF THE CHAIRMAN

22/26/01 There were no members of the public present at the meeting.

23/26 CONSORTIUM MATTERS**23/26/01 Unconfirmed Minutes and Report Extracts**

The unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 05 December 2025 were considered in detail and approved. There were no matters arising.

23/26/02 Administration and Technical Support Budgets Projected Out-turns for 2025/26 and the Estimates for 2026/27

The Projected Out-turns for 2025/26 and the Estimates for 2026/27, as recommended at the CMC meeting held on 05 December 2025 (a copy of which is filed in the Report Book) were considered in detail and approved. There were no matters arising.

23/26/03 WMA Policies for Review

The updated WMA Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy and WMA Arterial Infrastructure Policy was considered in detail and approved (copies of which is filed in the Report Book). There were no matters arising.

23/26/04 Catchment Services Report

The Catchment Services Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:

23/26/05 It was unanimously agreed and thereby RESOLVED to adopt the 'WMA Catchment Services Strategy', replacing the current Planning and Byelaw Strategy.

23/26/06 It was unanimously agreed and thereby RESOLVED to update the WMA Member Boards Schedule of Reserved Matters as outlined in the Catchment Services Report.

23/26/07 It was unanimously agreed and thereby RESOLVED to create a new committee known as the WMA Chief Executive's Planning Committee and adopt the Terms of Reference as outlined in the Catchment Services Report.

ID King's Lynn IDB, Minute	Action
<p>23/26/08 It was unanimously agreed and thereby RESOLVED to add the WMA Chief Executive's Planning Committee to the Board's Scheme of Delegation, with the decision-making authority delegated to the Committee by the Board as outlined in the Catchment Services Report.</p>	
<p>23/26/09 It was unanimously agreed and thereby RESOLVED to amend the Terms of Reference for the Chief Executive's Management Committee as outlined in the Catchment Services Report.</p>	
<p>23/26/10 WMA Annual Carbon Report and Carbon Management Plan</p> <p>The WMA Groups' Annual Carbon Report for 2024/25 and the Carbon Management Plan (copies of which are filed in the Report Book) were considered in detail and noted. There were no matters arising.</p>	
<p>23/26/11 Substitute Representative on the CMC</p> <p>It was noted that Jo Rust had stepped down as substitute member of the CMC for the remaining 3-year period.</p>	
<p>23/26/12 It was proposed by Brian Long, seconded by Sam Markillie and unanimously agreed to elect Ben Jones to serve as the substitute member on the CMC for the remainder of the 3-year period. RESOLVED that this be actioned.</p>	OF
<p>23/26/13 Items for discussion at next CMC meeting</p> <p>There were no issues raised by members for discussion at the next CMC meeting on 24 April 2026. Should members wish to raise any item for discussion at the next meeting, they should contact any of the Board's representatives: the Chairman and John Askew, or the Chief Executive directly.</p>	
<p>24/26 CONFIDENTIAL BUSINESS</p>	
<p>24/26/01 It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and the Board's Standing Orders.</p>	

HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW

For the period October 2025 – January 2026

1. LEARNING EVENTS

- 1.1. 8/12/25 Observations regarding cargo Sheet Requirements. Plant reviewed.
- 1.2. 15/12/25 Seatbelt cutter and window smasher: Some plant found to have these in, but others only have the cutter and no smasher, or vice versa. New ones purchased and installed in plant.
- 1.3. 15/12/25 No COSHH cabinet in place in Pierpoint Depot. Most items of COSHH stored at Islington, where there is a full COSHH cabinet, but some items are present at Pierpoint. New cabinet purchased and installed.

2. ACCIDENTS

- 2.1. None this period

3. TOOLBOX TALKS & TRAINING

Toolbox talks to all staff:

- Winter Safe Start, winter hazards, mindset change
- Excavator and plant cab tidiness and housekeeping (further to actions from accident in BIDB)
- Seatbelt in excavators and mobile plant reminder, further to H&S visit observations
- Generic Risk Assessments updated and re-briefed, further to H&S visit.

Training:

- Overhead Services awareness and procedures (key drivers)
- First Aid (all staff)

4. UPDATES TO GENERIC RISK ASSESSMENTS (GRA) & SAFE SYSTEMS OF WORK

- 4.1. Review completed to all GRA's during November, further to COPES Safety Visit.

5. HEALTH & SAFETY INSPECTIONS

- 5.1. October 2025. Positive visit with a 77% compliance score. Actions all in hand.

Matthew Philpot
AREA MANAGER

KING'S LYNN IDB - CAPITAL WORKS PROGRAMME OVERVIEW & PROJECT DEVELOPMENT REPORT

FOR THE PERIOD 03 OCTOBER TO 09 JANUARY 2026

Actual Spend Since
2021

13.3M

2025/26 Forecast

4.0M

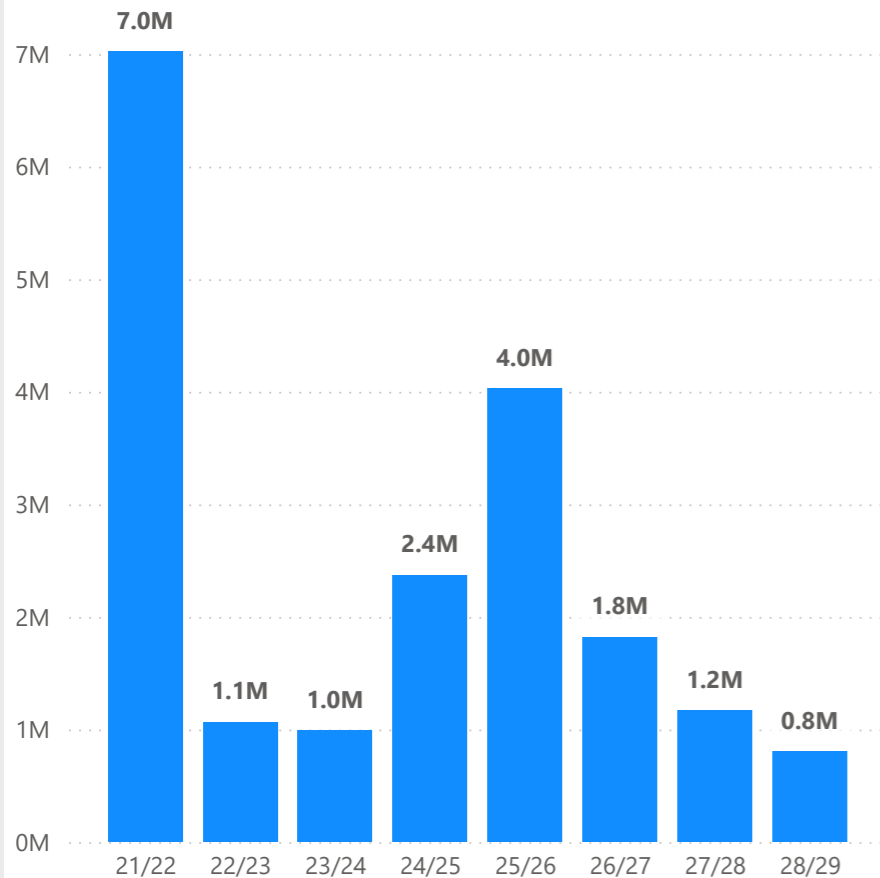
2026/27 Forecast

1.8M

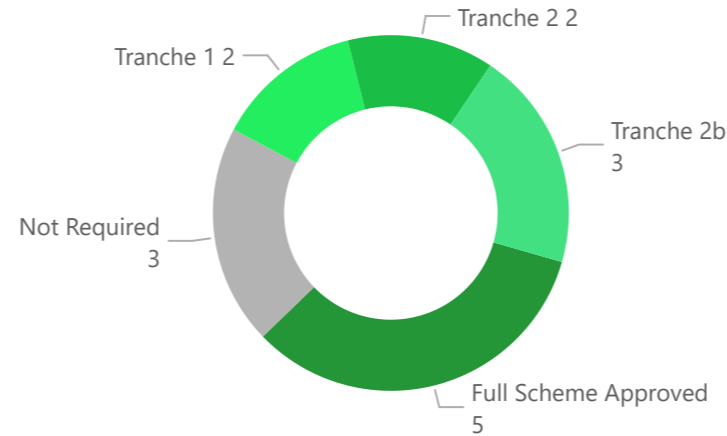
2027/28 Forecast

1.2M

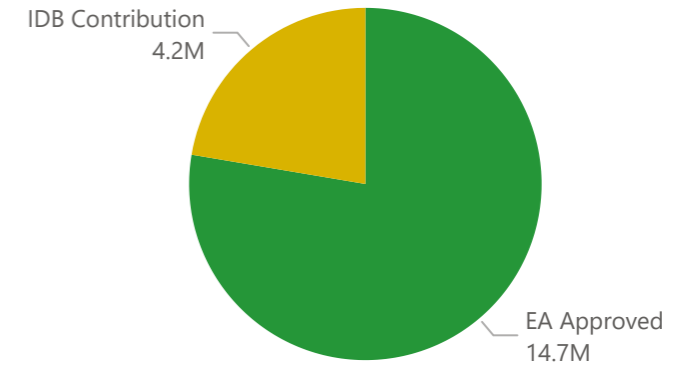
Expenditure Profile by Year



EA Approval Level Received (No)



Funding Sources



SCH No	Project Name	Project Manager	Project Stage	Start Construction	Complete Construction
61	Gaywood River Study	Tom Hunter	Study	01/04/2025	31/03/2026
44	Minor Capital Works Programme	Mel Neale	Ongoing	01/04/2022	01/03/2030
49	Crabbs Abbey / Waltham Farm Pump Replacement	Mel Neale	In Construction	01/04/2025	31/03/2026
52	Greenbank Pump Replacement (Tranche 2)	Mel Neale	In Construction	01/04/2025	01/05/2026
53	Eau Brink Outfall - Replacement Tidal Doors and installation of back-up penstock (Tranche 2b)	Gary Howe	In Construction	16/02/2025	31/03/2026
tbc	Eau Brink Pump Replacement		Future Pipeline	01/04/2028	01/03/2030
50	North Wootton Pump Replacement (Tranche 2b)	Gary Howe	Detail Design	01/02/2025	31/03/2026

PROJECT DELIVERY REPORT

For the period 03 October 2025 to 09 January 2026

1. CAPITAL WORKS

1.1 ISLINGTON PUMPING STATION

A new Control Philosophy has been written and approved by designers Royal Haskoning DHV.

Installation of the Control Philosophy took place on November 24th and a period of testing has begun. To date the station has been running with no faults reported, particularly reassuring over the spring high tide period in early January 2026. The remaining remedial works including the lifting of the three remaining pumps and inspecting for damage, any repairs carried out, and re-fitted with improved sealant at the base plates, will begin w/c 9th March 2026 with an expected duration of three months.

1.2 MAGDALEN FEN STRATEGY

Crabbs Abbey PS – Pump and MEICA Replacement

All of the MEICA works are complete and the new canister pumps are due to be installed week commencing 2nd February 2026 by Bedford Pumps Ltd, with a maximum 4 week duration installation.



Crabbs Abbey MCC's



Greenbank Pumping Station Pump and MEICA Replacement

All of the MEICA works are now complete and the new canister pumps are due to be installed during April 2026 by Bedford Pumps Ltd, with a maximum 6 week duration installation.

Waltham Farm PS - Pump and MEICA Replacement

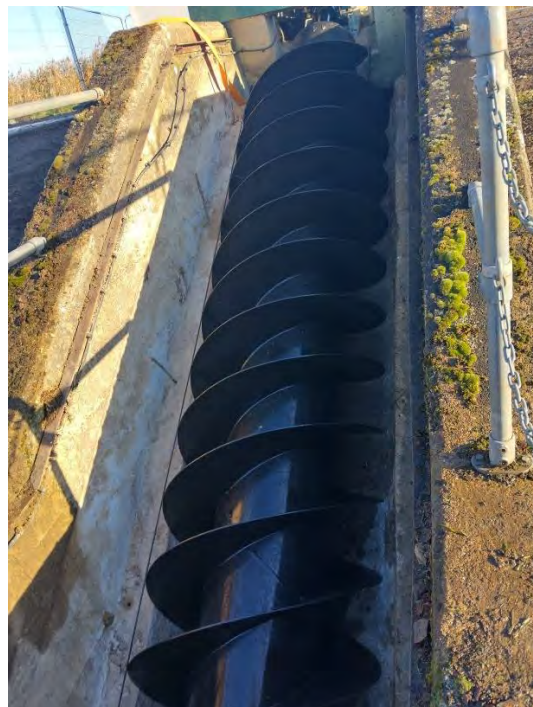
The pump replacement works commenced on the 9th November 2025, the screw pump and MCC has been installed. Some of the works were delayed due to weather conditions however the pumping station will reach full completion and commissioning on the 16th January 2026.



Heavily corroded old screw pump



New screw pump being lifted in



New screw pump in situ

1.3 TRANCHE 2b FUNDING

Chalk Lane Penstock

The new Penstock at Chalk Lane has been installed by ACE, this work was substantially complete by the beginning of December 2025. We are awaiting some GRP flooring as the existing flooring was needed to be cut to accommodate the works.



New penstock being lifted in

Eau Brink Outfall

As reported in the last meeting we are replacing the tidal outfall doors and installing a back-up penstock at this combined pumped/gravity outfall to the river Great Ouse.

Martin Childs Ltd have submitted designs for all components required which have been accepted by our consultants Stantec. A road closure has been application has been submitted and all lift plans, RAMS (Risk Assessments Method Statements) have been accepted.

Work will begin on the 16/02/2026 with a programmed completion by 31/03/2026.

North Wootton Pump Replacement

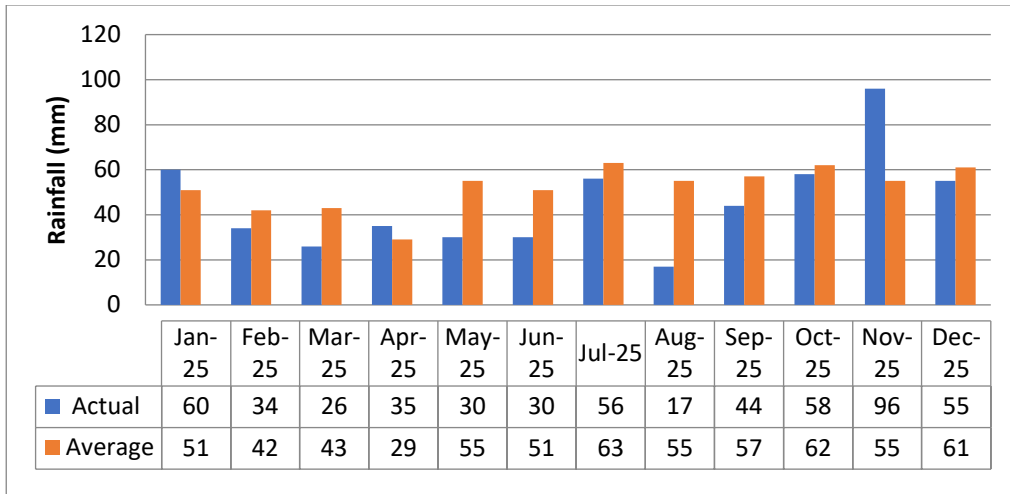
Stantec are in discussions with Pump Suppliers and Civil Engineering Contractors to establish the most suitable and cost-effective solution for this station.

North Wootton Culvert

Three tenders have been received for replacing a culvert upstream of North Wootton PS. This culvert has been identified as needing replacing and to increase the size to facilitate the pump replacement works and enable us to increase to the capacity required at this station.

Following review of the Tender Analysis an order has been placed with Breheny Civil Engineering Ltd who submitted the cheapest price and who we are confident they can deliver the project based on recent experience. Their programme will start early February for approximately 4 weeks.

1.4 RAINFALL FIGURES



GARY HOWE, PROJECT MANAGER
MEL NEALE, PROJECT MANAGER

OPERATIONS REPORT

For the period September 2025 to January 2026

1. MAINTENANCE WORK

Drain maintenance was completed on schedule with both men and machines performing well. A spell of wet weather in early December was enough to raise water levels back to normal after a very dry summer.

A dry Christmas period has been experienced, with the pumping stations performing well and giving the Operations team a well-deserved break.

The team have installed steps and a handrail at a weed screen in South Wootton following a report on our near miss and learning event reporting system, after an operative slipped on a slope while accessing the site.



Bushing work is planned for the next few weeks before the bird nesting, as well as painting and general maintenance at some of the pumping stations and ongoing maintenance to the network where needed.

2. Livestock damage

Further to the report at the last meeting of the livestock damage at Babingley, the Operations Manager has met the landowner on site, along with the Sustainable Development and Environment teams to discuss the situation. Further to this meeting we have agreed on a plan to repair the damage and have been assured that steps have been taken on their part to ensure this doesn't happen again.



3. PSCA WORK

The bank cutting work we carry out for the Environment Agency (EA) has gone well this year and we remain on course to complete this work within the scheduled time, with one more H&S cut in March to complete this year's schedule.

As before feedback on the quality of the work from the EA has been very positive.

ROB TAYLOR
OPERATIONS MANAGER
January 2026

Assessment of compensating landowners for unrestricted access over the current 'post harvest' model

Introduction

Note: This report forms an update to the 'Draft Compensation Scheme' Paper, brought to the KLIDB Plant and Works Committee 6th October 2023 and approved by the board 11th November 2023.

Kings Lynn IDB currently have a maintenance model where plant undertakes the majority of the annual drain maintenance work between July-December, in the post-harvest period. This means machines follow harvesters on a route which is often disjointed and inefficient and can lead to long hours in a short period of time being required.

In many cases this model is favoured by landowners as it eliminates any crop damage caused by IDB operations and often allows any arisings to be ploughed into the adjacent fields. It does however mean that IDB programmes are dictated by this arrangement (in addition modern farming practices frequently mean that the time between harvest and drilling is very small, again making quick turnarounds and programme pressures particularly acute).

Under the Land Drainage Act, the IDB have powers of entry to undertake works and can do so at any time. The Board may, if they think fit, pay compensation where financial injury has been sustained, ie: crop loss.

In South Holland IDB a model of compensated access strips, in order to undertake maintenance whenever required (regardless of cropping and harvesting) has been implemented. This means maintenance is carried out based on the most efficient route from July-January. A compensation payment (deducted from drainage rates) is paid to those affected. This arrangement has been introduced gradually over a 20-year period, but has meant that South Holland IDB have been able to slightly reduce headcount and plant requirements, due to the more efficient use of resource.

Due to the largely consistent farming operations and land values, South Holland IDB pay a set compensation rate, regardless of crop, for the aforementioned access arrangement. This includes a strip adjacent to the main drain and along any access routes from machine drop off

points. The compensation is paid regardless of actual crop damage (ie: landowners could be lucky and harvest before machines arrive) and the rate has been calculated by an independent Land Agent, based on the rental value of the land and is reviewed every 3 years. In 2026-27 this will be £510/hectare and is then deducted from the landowners' drainage rates and does not restrict the landowner in their farming, planting and operational decisions.

This system was introduced gradually in South Holland, to high-risk systems first and then across all areas over time. The work to accurately map, calculate and arrange compensation payments is a significant piece of work and took many hours of officer and experienced operator time.

In addition, to avoid long access routes new culverts were often required to be installed to improve and streamline access, which also had an additional cost.

South Holland use long reach excavators for all weed mowing work, which are moved by haulier.

Kings Lynn

In KLIDB there are currently 2 excavators (a 26T Long reach and 14T wheeled digger), 4 tractors, 3 spearheads and 1 reform. There are 12 staff and 2 full time hand work operatives, who maintain 600Km of watercourse, 368Km of which is deemed High Flood Risk. Maintenance consists of pass(es) to mow banks, followed by weed cutting and the variety of plant used relates to the variety of drain profiles present in the Kings Lynn area.

Unlike South Holland all Kings Lynn plant (except for the long reach excavator) is wheeled, making tracking and movements less of an operational issue. However, for drains where our long reach excavator is needed move costs are high and having to make repeat visits are not only costly but also create downtime and require management time.

Maintenance is not permitted between Mid-March and Mid-July, due to environmental restrictions and 98% of the annual drain maintenance work/budget is spent between July and December (Christmas), maintaining 592,727m of watercourses. Within this period some watercourses are completed twice due to re-growth.

Further to discussions with the Operations Manager, it has been deemed potentially beneficial to run an access compensation scheme for the systems that the long reach excavator completes. These are Green Bank, West Lynn, Reeds Drain, Islington, Main Sluice, Billy Kirkham and Magdalen catchments (maps of drains included in Appendix A). No new culverts or additional work will be required.

Costs for Machine Moves

Financial Year	Amount spent on Lorry Moves on catchments identified per year	Downtime Estimate of 10hrs per catchment + 8hrs management time
2023-2024	£6,500	£1,354
2024-2025	£7,140	£1,354
2025-2026	£5,132 (to date)	£1,354
<u>AVERAGE</u>	<u>£7,611</u>	

As shown above although it varies year to year (due to crop rotations) combined average costs including downtime of £7,611 are typical.

Hub Rural Chartered Surveyors, who undertook valuations for South Holland's compensation rate, have been engaged to do the same for Kings Lynn on the areas shown below and in Appendix A, where the long reach machine works.

From this they have determined that all of the areas are in one land type, avoiding the need to have different rates for different working areas. The rate determined by Hub Rural is based on land rent value, not crop value, and generates a figure of £432.15/Ha.

When this is applied to a 5m access width (decided on based on the width of the long reach and safe edge distance) this generates a rate of £0.22/linear metre.

The rate is not recommended to be indexed to inflation, as rent changes are often quite different to general inflation, however it is proposed that the rate is reviewed every 5 years, using the model developed by *Hub Rural Chartered Surveyors*.

Based on the lengths identified the costs (and reduction in drainage rates) would equate to the following;

Catchment	Length of drain requiring access (m)	Hectares of access required	Approximate Cost of access compensation
Green Bank	2,388	1.194	£515.99
West Lynn Catchment	2,900	1.45	£626.62
Reeds Drain Catchment	880	0.44	£190.15
Islington	1,500	0.75	£324.11
Main Sluice	2,500	1.25	£540.19
Billy Kirkham	4,500	2.25	£972.34
Magdalen	5,300	2.65	£1,145.20
			£4,314.59
Machine Moves still required			£3,360.00
		TOTAL	£7,674.59

Compensation Rate /ha	£432.15
Width required	5
Compensation rate /m	£0.22

Conclusions

There is a small financial benefit to the board paying compensation for access to the catchments identified, to enable work to be delivered when convenient, purely on the assessment of downtime and moves. What these figures do not take into account also are the efficiencies from the flail mowers (which work in front of the long reach machine) not having to also return with the crop harvesting.

It must be recognised however that the change is not only financially beneficial, but also has safety benefits of reducing machine moves, logistical benefits and efficiencies of plant use.

Recommendation to the Board: It is recommended that we progress to implement this for the 2027-2028 financial year, with discussions, agreements and rating updates being undertaken in 2026-2027.

Appendix A

Green Bank

In The Green Bank system there is 2,388m of high risk drain which has to be completed subject to harvest (red shading below). The system is adjacent to over 10Km of other drains which can be done at any time, thanks to track access (yellow highlight below). Undertaking the 2388m at the same time would be much more efficient. Based on a 4m access strip at the same rate as is paid in South Holland, the cost for this would equate to 0.96hectares

King's Lynn IDB - Operatives



West Lynn Catchment

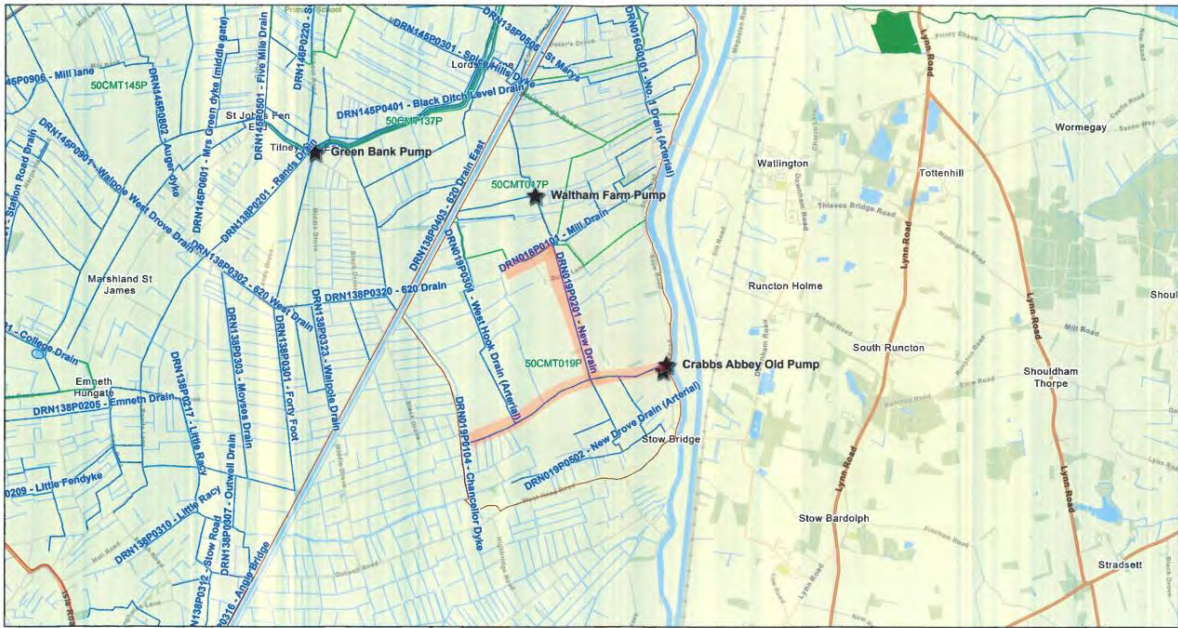
In The West Lynn Catchment there is 2,900m of high risk drain which has to be completed subject to harvest (red shading below). This is upstream of 1500m which can be done at any time (yellow highlight below). Undertaking the 2900m at the same time would be much more efficient and also allow a consistent standard to be ensured along the full length of this watercourse. Based on a 4m access strip at the same rate as is paid in South Holland, the cost for this would equate to 1.16hectares



Main Sluice



Magdalen



Islington



ENVIRONMENTAL REPORT

For the period 04 October 2025 to 09 January 2026

1. INFORMATION FOR THE BOARD

1.1. UPDATE ON WILD RELEASE OF BEAVERS

Officers are pleased to report that ahead of a formal Beaver Advisory Group being created (if and when a wild release application is received by Natural England), officers have successfully established regular meetings with Natural England to satisfy the Boards that no wild releases of Beavers will be considered by Natural England without significant consultation with the relevant Internal Drainage Board. Officers will continue to develop this close working relationship to scrutinise any future application to release wild Beavers in or close to a WMA Drainage District. These meetings will also be used to flag or discuss unlicensed escapes or releases.

Thanks to the newly established meetings, officers have been in discussion with Natural England regarding the repatriation of two unlicensed wild beavers identified on the River Wensum in Norfolk and the Little Ouse River in Suffolk. Natural England have reassured officers that these unlicensed beavers are likely to be escapees from enclosures and are to be repatriated.

Officers have thoroughly researched ecology, impacts and management and licencing of European Beavers and are fully prepared to engage with any future applications (with Natural England) to release Wild Beaver, or with unlicensed escapees or illegal releases. Preparations include full training to operatives and staff on 12th January 2026.

1.2. KLIDB STANDARD MAINTENANCE OPERATIONS AUDITS

The Environment Team have undertaken two drain audits during this period within the KLIDB catchment, following the completion of maintenance works. This is to ensure that maintenance on the drains is done to the standard set out by the KLIDB's Standard Maintenance Operations Document and ensure compliance.

The drains audited were the Wolferton / Catchwater Creek (DRN128P0401) and Church Drain (DRN146P0233), which were both audited on 28th October 2025. An audit report was completed for these drains, including an overall maintenance score and recommendations, and issued to the KLIDB Operations Manager.

2. BIODIVERSITY ACTION PLAN - UPDATE

2.1. MINK

2.1.1 WATERLIFE RECOVERY TRUST (WRT) - UPDATE

The aim of the WRT charity is to eradicate mink throughout Great Britain via a partnership approach from many organisations. The WRT today sees partner organisations and volunteers trapping mink and seeing native wildlife rebound from Yorkshire through to Sussex, with more counties to likely sign up. The Environmental Manager continues to sit on this steering group to represent WMA interests.

The latest WRT steering group meeting was held and attended on the 09 January 2026. Edition 12 of the WRT newsletter produced for October 2025 provides some interesting information, updates on the project and its progress and can be found [here](#).

2.1.2 KINGS LYNN TRAPPING EFFORT

No mink was caught during this period.

2.2. KLIDB BIODIVERSITY ACTION PLAN (BAP) – PROGRESS REVIEW 2025-2026

The Biodiversity Action Plan for the KLIDB has been subject to an annual review of progress. Various actions have been undertaken during 2025 by the Board, mostly via the day to day running of the Boards Maintenance and Capital Scheme Delivery programmes. Some actions, however, are delivered via other organisations on behalf of the Board, where they receive funding from the Board to facilitate projects. A summary of the progress made thus far in 2025-26 can be found in [here](#).

2.3. KLIDB ANNUAL OTTER SURVEY

As part of the BAP the Environmental Team monitored fourteen bridges in King's Lynn which were carried out over two days on 16th May and 10th October 2025. The annual otter survey is undertaken by the team to establish whether otters are actively using the IDB arterial watercourses in King's Lynn and if they are occupying and resting beneath bridge structures. Otter signs by way of spraint, jelly and footprints continue to be prevalent within the King's Lynn Internal Drainage District, and otters were using 11 out of the 14 bridges monitored; some of these bridges were not suitable for otters.

The surveys show that otters are present over multiple catchments in the internal drainage district and that bridges are providing suitable areas, which are being used by otters.





Field signs identified during the annual survey - Photos 1-4 (left to right): Spraint (photo 1) and prints (photo 2) found along the Gaywood, spraint (photo 3) found along the Smeeth Lode catchment and spraint/prints (photo 4) found along the Babingley River.

3. SCOPING VISITS DURING THE PERIOD:

Scoping visits were undertaken on the following drains by the Environment Team and KLIDB operations team:

- Sandringham - Cross' High Bank drain (DRN129P0303) – 19/11/2025

4. ASSENTS/LICENCES GRANTED AND/OR APPLIED FOR DURING THE PERIOD:

Licence / WFD Assessment / Assent / Habitat Regulations Assessment	Applied	Granted
None during this period.	N/A	N/A

5. TRAINING ATTENDED:

Date	Officer	Training Attended	Brief Description
19/11/25	DP	CIEEM - Badger Ecology and Surveys training	This training event held at the Whisby Nature Reserve provided a comprehensive introduction to badger ecology and surveys. The training included an overview of badger ecology, relevant legislation, survey planning and techniques, field signs (including sett identification) and writing badger reports.
20/11/25 & 21/11/25	CH & EB	CIEEM -Tree Identification for Beginners training	This CIEEM course covered the following key areas; recognition and identification of common tree species, ancient woodland indicator plants, and the different habitats in which they grow best. The course also covered the relationships that exist between trees and other organisms, how trees grow and reproduce and epiphytes, mycorrhizal fungi and symbiotic relationships between tree species and their importance for biodiversity.

Date	Officer	Training Attended	Brief Description
01/12/25	CL, EB, DP	ADA Environmental Forum	Meeting with partners of the ADA Environmental Forum to discuss relevant topics of the IDB's.

6. NON-COMPLIANCE

Nothing to report within this period.

7. COMPLAINTS

Nothing to report within this period.

**CAROLINE LABURN
ENVIRONMENTAL MANAGER
JANUARY 2026**

SUSTAINABLE DEVELOPMENT REPORT

1. REPORTING PERIOD

This planning report covers the reporting period 24 September to 23 December 2025.

2. CONSENT APPLICATIONS

There are currently 64 consent applications being processed. The most common types of consent that the Board receive and determine in its regulatory capacity are set out in the table below.

Application Type	Number
Byelaw 3 (B3) – Discharge of Treated Foul Water (TFW):	8
Byelaw 3 (B3) – Discharge of Surface Water (SW):	26
Byelaw 4 (B4) / Section 23 (S23), LDA 1991 – Alteration of watercourse:	14
Byelaw 10 (B10)– Works within 9 m of a Board’s maintained watercourse:	16
Total:	64

In accordance with the scheme of delegation there are three matters for the Board’s consideration within this report.

2.1. 25_32685_C – Byelaw 10 application at Black Bear Lane, Walsoken

An application has been received to build a residential dwelling 6 metres away from Board’s piped arterial watercourse known as DRN145P1010 - Church Dyke. The proposed dwelling will be no closer than 6 metres from the pipe to the west of the site, and no closer than 7.5 metres from the pipe to the south.

The Board’s Operations Manager has confirmed that the proposed works located no closer than 6 metres from the piped watercourses would not negatively impact the Board’s ability to carry out its operations, or replace the pipeline if required (subject to an Indemnity being secured in favour of the Board).

Due to the permanent nature of the proposed dwelling, this application is required to be determined by the Board as per the Board’s Scheme of Delegation.

Officer Recommendation: Officers recommend approving the works, subject to the Board’s standard conditions and specifications including a Deed of Indemnity.

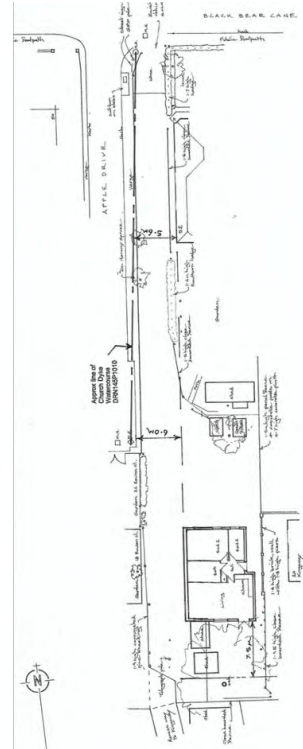
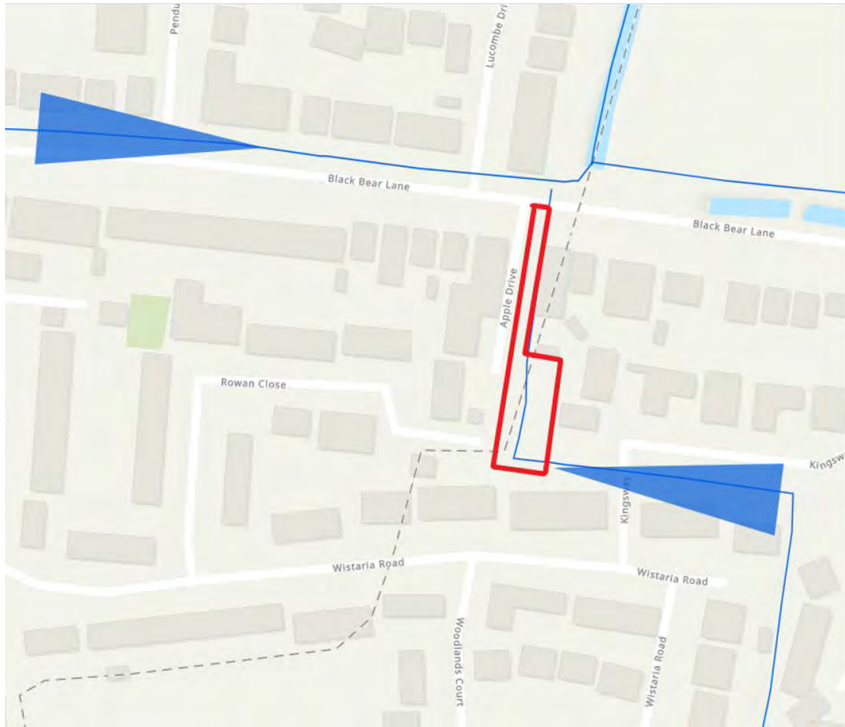


Figure 1: Location and site plan for proposed dwelling at Black Bear Lane, Walsoken

2.2. 25_34078_C: Byelaw 10 application at Oldmedow Road, King’s Lynn

An application has been received to construct a new timber storage warehouse with associated site security fencing and landscaping within 9 metres of the Board’s arterial watercourse known as Pierrepoint (DRN135P0201), as part of the re-development of an existing commercial site at Oldmedow Road, King’s Lynn. This is a re-submission of an application received in August 2024 which despite being approved by the Board during a meeting held in November 2024, was closed as ‘withdrawn by applicant’ due to a lack of subsequent correspondence and information by the agents following the Board’s decision.

The applicant proposes to construct 2.4m high security fencing as a continuation of the existing fencing along the southern boundary of the adjacent site, which is also under their ownership, at a consistent distance of 6.2m from the closest brink of the watercourse. As shown in the plan below, the south-eastern corner of the warehouse meets the fencing and so this is also taken to be the closest distance the building is to be from the watercourse. Officers are of the opinion that the works will not negatively impact the Board’s ability to carry out its operations or increase liabilities of the Board.

Due to the permanent nature of the warehouse, this application is required to be determined by the Board as per the Board’s Scheme of Delegation.

Officer Recommendation: Officers recommend that the application is approved subject to the warehouse being located no closer than 6.2 metres from the brink of the watercourse (to match the existing adjacent development) and the Board’s standard conditions and specifications.

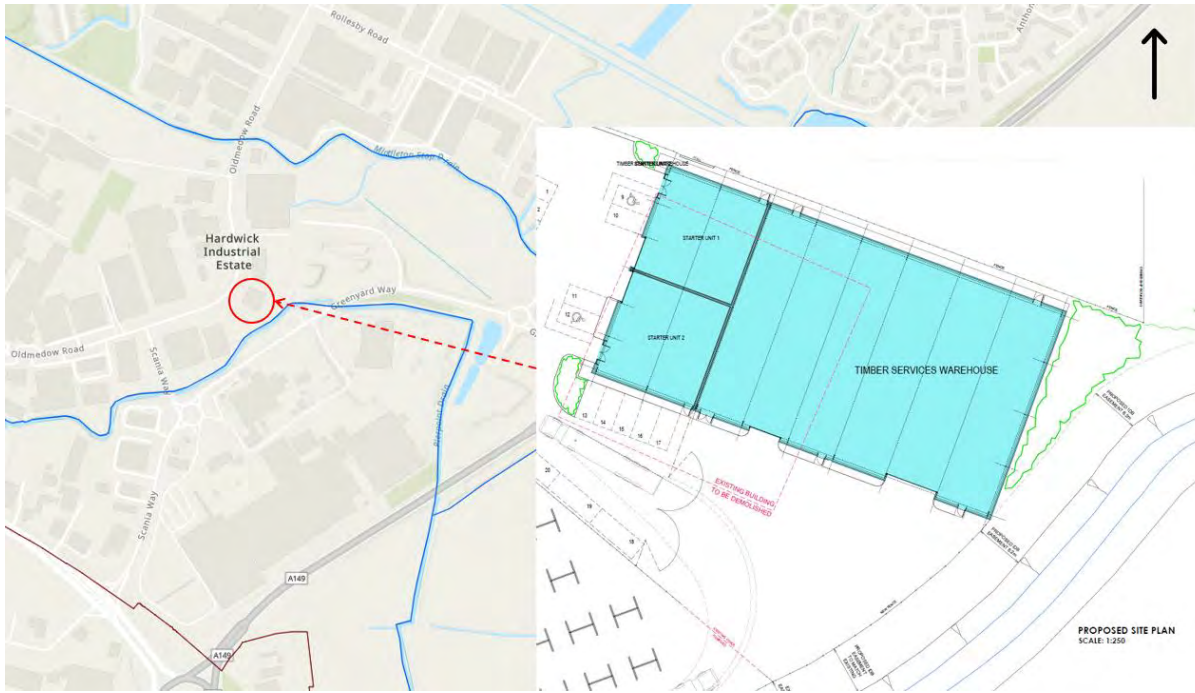


Figure 2: Site location and proposed site plan, showing the proposed warehouse, fencing and landscaping to be no closer than 6.2m from Pierpoint.

2.3. 25_33825_C: Byelaw 10 application at 11 Lewis Drive, Wiggenhall St Germans

In December 2025 officers, acting under delegated authority, refused an application for an extension within approximately 1 metre of a piped Board arterial watercourse known as Middle Level Soak Dyke (DRN015G0101).

The Board's officers determined that the proposal to extend the existing dwelling within close proximity to the culverted Board arterial watercourse is likely to negatively impact on the ability of the Board (or private landowners) to carry out any future repair or replacement of the piped watercourse, now or in the future. Specifically the Board's refusal letter outlined the following reasons for refusal:

Acting under delegated authority, the Board's officers have determined that the proposal to extend the existing dwelling within close proximity to the culverted Board arterial watercourse (approximately 1 metre from the edge of the pipe) is likely to negatively impact on the ability of the Board (or the private landowners) to carry out any future repair or replacement of the piped arterial watercourse, now or in the future. The limited clearance between the works and the pipe would constrain inspection, maintenance, and any future repair activities, thereby increase operational risk and potentially compromise the long-term integrity and management of the infrastructure. Furthermore, if the Board opts to carry out works to replace the pipe using the Board's works powers (as per the Land Drainage Act 1991), then the new extension are likely to increase the potential compensation liabilities of the Board while undertaking the works.

The Board has since received a written appeal from the applicant outlining as to why their application should be seen favourably. The contents of which can be seen in italics overleaf:

1. *No Confirmed Evidence of Dyke Within Property*

To our knowledge, there is no visible evidence of an open or culverted watercourse on our land. The only known inspection chamber or point of access is located within our neighbour's garden, suggesting that the culverted dyke may not run through or beneath our property at all. We have also excavated the ground at the closest point to the boundary fence and found no evidence of the dyke being in our garden. We have measured the depth of the pipe in the farmers field opposite and dug double the depth.

2. *Proposal Does Not Obstruct Access or Infrastructure*

As there are no inspection chambers, manholes, or visible structures related to the watercourse on our property, the proposed extension would not obstruct any known access points or compromise maintenance access. We understand the dyke does run through our neighbour's garden but access can still be made to this via their property (their driveway).

One of the reasons cited for refusal refers to issues surrounding access and permission. I would like to clarify that there are no permissions, restrictions, or access rights stated on my title deeds that would prevent or limit the proposed development. The title register and plan do not record any easements, covenants, or third-party rights affecting access to the site.

In addition, the original conveyancing maps provided by our solicitors clearly show the dyke terminating in the field opposite, and not within or extending into our property. This is obviously why the piped watercourse was not taken in to consideration during our original plans and application. A copy of our map and a copy of the title deed and land registry are included.

3. *All Surrounding Properties Lie Within the 9m Buffer Zone*

All properties within the area, including our immediate neighbours, are located within 9 metres of the same dyke. This raises concerns about the consistency and proportionality of the refusal decision in our case.

We would appreciate clarification on whether other similar developments in the area have been permitted, and if so, whether any site-specific factors were taken into account that could be similarly applied to our case.

For example, the dyke runs alongside 18 Lewis Drive, within a meter of their property. From the plans we have been sent, it also runs underneath a swimming pool which is located at a property on Orchard Close, and from our estate to Orchard Close it runs under our neighbours garage (9 Lewis Drive) and very close to several other properties before getting to Orchard Close.

We have also included a photo from the dyke edge where the piped section begins, showing the proximity to the closest property. Showing that this falls well within your 9m rule. This along with other properties continue to raise the question as to how permission was granted to begin with? Although we cannot give an exact measurement for the distance between (number 18) where the piped section begins. It is very obvious that it falls well within the required distance.

We are happy to make adjustments to our plans to help with drainage i.e. a soakaway.

4. The Dyke Appears Disused and Obstructed

We also wish to highlight that:

- The dyke is completely blocked at one end (School Road) It has large conifer trees growing directly within it (photos attached)*
- There is no visible flow, access, or recent maintenance activity;*
- It appears to no longer function as an active or maintainable drainage asset.*
- We have not noticed any water being at this end of the dyke in the 7 years of living here.*

This raises legitimate questions about whether the watercourse remains in operational use, or whether it should still be classified as requiring a protected byelaw strip.

5. Willingness to Cooperate with Conditions

Should the Board still consider our proposal to be within the 9m byelaw margin, we are happy to:

- Enter into an access agreement;*
- Accept reasonable conditions regarding future maintenance rights;*
- Provide technical drawings or a survey, if required.*

6. Precedent of Nearby Planning Approval Within 2 Metres of a Dyke

We have also observed that a property in the nearby village was recently granted planning permission for a solid concrete outbuilding just 2 metres from a dyke. This precedent illustrates that closer development can be compatible with IDB requirements and that the 9-metre distance should be considered flexibly, especially where evidence shows minimal risk or impact.

7. Personal Circumstances and Housing Need

We would like to highlight that purchasing a larger property within our village is financially unfeasible for us at this time. Extending our current home is the only practical way to meet our family's growing needs and remain part of this community.

Being allowed to extend will help us avoid relocation, which would be disruptive and costly, and supports sustainable housing by making better use of existing properties.

We would love to stay living in the village as we are very settled and our oldest child has settled in so well at the local school and really doesn't want to move.

The reason to extend is after having our oldest child we had twins who are currently sharing the same room, obviously this was a complete surprise but we now have to think about the future and allowing them their own space to

grow and develop. Doing the extension would give us and them the room they need to be individuals.

We would also like them to attend the village school when they are old enough and as the intake for the school has been reduced to 10 pupils a year if we moved out of the village the chances are they would not be eligible for a space.

We have looked at other options to extend, but with the layout of our house its either not practical or would be too costly as it would mean completely redeveloping the inside, removing walls etc.

In the above statement it is suggested that the culvert appears to be discussed and obstructed. Following a site visit in December it was confirmed that the open watercourse immediately downstream of this pipe was found to be clear of obstruction.

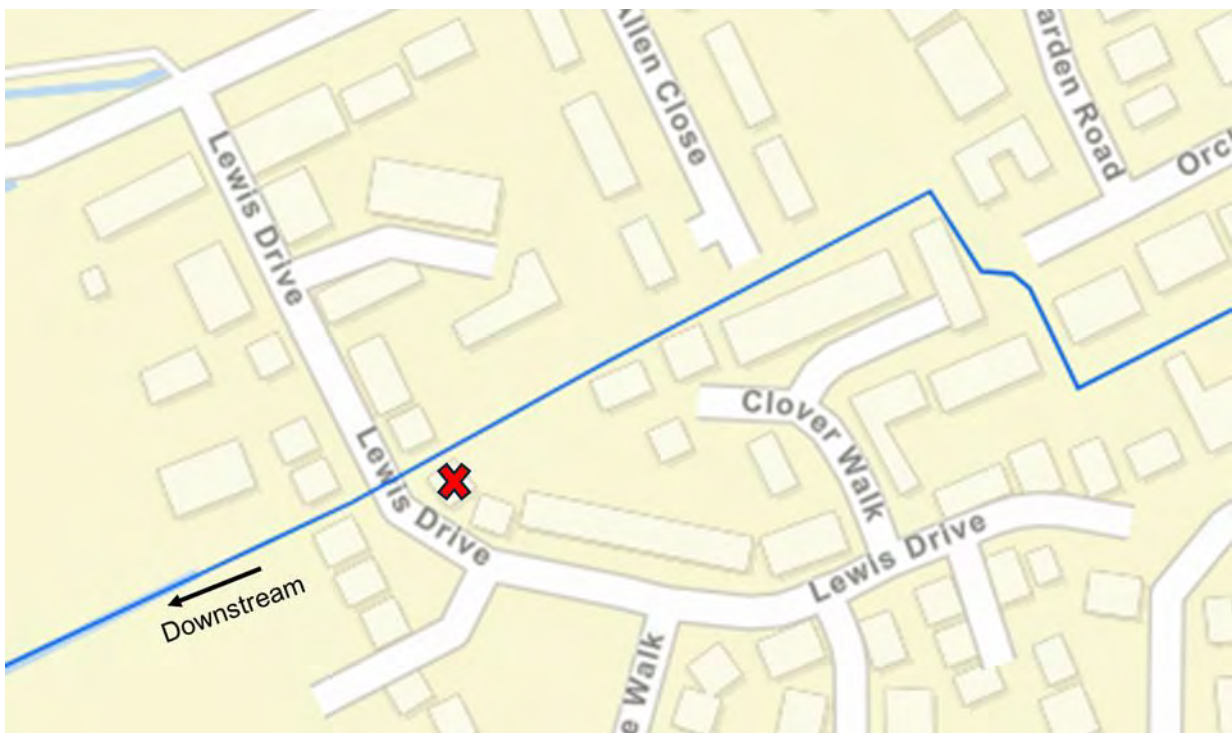


Figure 3: Board arterial watercourse shown in Dark blue and approximate location of proposed extension shown by red cross.

3. CONSENTS DETERMINED

During this reporting period, the following 18 applications for consent under the Land Drainage Act 1991 or the Board's Byelaws have been determined by Officers in accordance with their delegated authority.

Case Reference	Case File Sub-type	Location / Site Name	Description of Application or Proposal	Outcome
23_07699_C	Byelaw 3 Surface Water	Gayton Road, King's Lynn	Discharge of surface water to a watercourse from a new car park with an impermeable area of 7,970m ² (Non-Material Amendment 2)	Granted 22/10/2025
24_30271_C	Byelaw 3 Surface Water	Station Road North, Walpole Cross Keys	Discharge of surface water to a watercourse from a workshop and associated hardstanding with an impermeable area of 603m ²	Granted 17/12/2025
25_32070_C	Byelaw 3 Surface Water	Edward Benefer Way, Kings Lynn	Discharge of surface water to a watercourse from a care facility with an impermeable area of 5,080m ²	Granted 07/11/2025
25_32347_C	Byelaw 3 Surface Water	Oldmedow Road, King's Lynn	Discharge of surface water to a watercourse from the redevelopment of a commercial site with an additional impermeable area of 2,520m ²	Granted 15/10/2025
25_32348_C	Byelaw 10	Oldmedow Road, King's Lynn	Installation of a surface water outfall pipe connecting to a Board arterial watercourse	Granted 15/10/2025
25_32735_C	Section 23, LDA 1991	Walpole Bank, Wisbech	Retrospective approval to retain an existing extended temporary access culvert	Granted 24/10/2025
25_32864_C	Byelaw 10	Front Way, King's Lynn	Retrospective approval to retain temporary site security fencing	Granted 28/11/2025
25_32959_C	Section 23, LDA 1991	Edward Benefer Way, Kings Lynn	Removal of an existing culvert to open up a watercourse	Granted 07/11/2025
25_33049_C	Byelaw 3 Surface Water	Walpole Bank, Walpole	Temporary discharge of surface and groundwater to a watercourse during the construction phase of a substation extension	Granted 01/10/2025
25_33188_C	Section 23, LDA 1991	Eau Brink Road, Tilney All Saints	Temporary damming of a watercourse to lay protective plastic ditch board	Granted 08/10/2025

25_33283_C	Section 23, LDA 1991	Long Drove, East Winch	Temporary damming of a watercourse to lay protective plastic ditch board	Granted 08/10/2025
25_33284_C	Section 23, LDA 1991	Fence Bank, Wisbech	Temporary damming of a watercourse to lay protective plastic ditch board	Granted 08/10/2025
25_33288_C	Byelaw 3 Treated Foul Water	School Lane, Terrington St Johns	Discharge of treated foul water from 1 dwelling	Granted 03/12/2025
25_33314_C	Section 23, LDA 1991	Bonnetts Lane, Marshland St James	Installation of 4m access culvert	Granted 24/10/2025
25_33340_C	Byelaw 10	Magdalen Road, Tilney St Lawrence	Upgrade of access culvert surfacing and erection of 1.2m high post-and-rail fencing within 9 metres of a Board arterial watercourse	Granted 24/11/2025
25_33854_C	Byelaw 10	Common Road, Wiggenhall St. Germans	Replacement of Anglian Water mains pipe within 9 metres of a Board arterial watercourse (Non-Material Amendment 1)	Granted 09/12/2025
25_34030_C	Byelaw 10	Common Road, Wiggenhall St. Germans	Replacement of Anglian Water mains pipe within 9 metres of a Board arterial watercourse (Non-Material Amendment 1)	Granted 09/12/2025
25_34031_C	Byelaw 10	Common Road, Wiggenhall St. Germans	Replacement of Anglian Water mains pipe within 9 metres of a Board arterial watercourse (Non-Material Amendment 1)	Granted 09/12/2025

4. PLANNING COMMENTS

Officers have provided comments on 66 applications that are either in or could impact on the Boards Internal Drainage District. 7 of these applications are for major developments and are summarised below;

Planning Ref.	Location / Site Name	Description
25/01714/OM	Magdalen Road, Tilney St Lawrence	Residential Development (25 Dwellings)
25/01958/FM	Scania Way, King's Lynn	Commercial Development

25/00627/FM	Lawrence Road, King's Lynn	Residential Development (22 Dwellings)
25/00753/FM	School Road, Terrington St John	Residential Development (48 Dwellings)
25/01802/FM	South Lynn Plain, King's Lynn	Residential Development (19 Dwellings)
25/00792/F	Knights Hill, King's Lynn	Residential Development (600 Dwellings)
24/01996/DISC_A	Edward Benefer Way, King's Lynn	Commercial Development

Additionally, officers continue to engage with applications for Development Consent Orders, and liaise with the Planning Inspectorate / applicants as required.

5. FEES

There have been 3 development contribution fees invoiced or paid during the reporting period. These fees are detailed below;

Case ref(s)	Date invoiced	Amount (no VAT)		Date Paid
25_32347_C	23.10.2025	£	8,164.80	23.10.2025
25_32070_C	10.11.2025	£	13,360.40	08.12.2025
25_30271_C	17.12.2025	£	1,224.09	-

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**CATHRYN BRADY
HEAD OF CATCHMENT SERVICES
DECEMBER 2025**

KING'S LYNN IDB

SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/09/2025

Payment Date To : 30/11/2025

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>Amount Paid This Period</u>
AC0001	ACE Ltd	Penstock (Tranche)	24,810.00
AD0102	ADC (East Anglia) Ltd	Hire of Machinery	1,020.00
AI0001	AIM Electrical Services Ltd	PS Repairs & Maintenance	4,979.80
AL0002	All One Construction Ltd	Capital Works	129,348.00
AN0101	Anglian Water DD	Water Charges	308.56
AR0001	Allstar Arval	Fuel	3,400.00
AS0120	Richard Askew Agricultural Supplies	Small Tools/Consumables	3,446.28
AT0001	Atkins Realis	Gaywood River Works	9,583.20
AU0002	Autec	Training	571.32
BE0001	Bedford Pumps Ltd	Capital Works	573,699.80
BE0003	Ben Burgess King's Lynn	Parts/Services	1,490.80
BO0001	Borough Council of King's Lynn &	Pierrepoint Depot Rates	1,140.00
BO0240	BOC Ltd	Cylinder Rental	1,157.22
BR0002	Broads IDB	Labour/Parts (Tranche)	8,730.86
BR0007	Breheny Civil Engineering Ltd	Capital Works	239,301.41
CA0320	Carter Haulage & Storage Ltd	Excavator Moves	6,048.00
CO0004	Command Pest Control	Pest Control	154.80
CO0008	Coopers Transport Services Ltd	Ad Blue	374.40
CR0380	King's Lynn Auto Electrical Ltd	Electrical Parts	425.68
CR0398	Cruso & Wilkin	Professional Fees	732.00
CW0001	CW Group	Oil	138.00
DI0002	Diverse Contracting Services Ltd	PS Repairs	480.00
DV0001	DVLA	Vehicle Tax	258.75
EC0002	ECS Engineering Services Ltd	Capital Works	27,574.44
ED0505	Edmundson Electrical Ltd	Electrical Parts	390.25
EE0001	EE	SIMO CCTV Camera's	54.00
EN0001	Environment Agency Precept	Precept	95,217.10
EON001	E.ON	PS Electricity	54.10
FR0001	Franklin Industrial Supplies Ltd	Small Tools/Consumables	352.81
FR0004	Fram Farmers Ltd	PS Electricity	76,451.09
HA0810	Hayley Group plc	Engineering Supplies	1,088.37
HM0001	Hitachi Construction Machinery Ltd	Parts/Services	1,104.00
IN0001	Inland Revenue	PAYE & NIC	55,689.53
JN0001	J N H Electrical Services Ltd	PAT Testing	240.00
KL0001	King's Lynn Engine Centre	MOT	40.00
LA0002	Lawn Boy Farm Services	Parts	552.05
MA0001	Marshall Ford DD	Ford Lease	2,063.58
MA0002	Martin Childs Ltd	Capital Works	266,139.84
MA0006	Marshall Motor Group Ltd KL	Parts	13.06
MA0008	B W Mack (Machinery) Ltd	Parts/Repairs/Services	35,666.17
MA1310	Mastenbroek Ltd	Parts	1,846.16
ME0002	Meteor Communications	Camera Service	1,092.60

KING'S LYNN IDB

SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/09/2025

Payment Date To : 30/11/2025

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>Amount Paid This Period</u>
MH0001	MHE Consulting Ltd	BAT Surveys	1,692.00
NO0001	Norfolk Pension Fund	Pension Contributions	48,971.04
NO0014	Norfolk Rivers IDB	BAP Costs - SLA Data Agreement	1,208.47
NO0015	Norwich Instrument Services Ltd	Service and Calibration	49.56
PA0002	Paktronic Engineering Co Ltd	Capital Works	9,972.00
PBA001	Stantec UK Limited	Capital Works	110,392.35
PU1680	Public Works Loan Board	Loan Repayment	190,045.64
RS0001	RSK Geosciences Geophysics	Geophysical Survey (Tranche)	12,370.22
RW0001	R W Engineering Norfolk Ltd	Repairs	2,539.98
SA1905	Sandringham Estate	Rent	1.00
SH0001	SHOC Consultancy Ltd	Training	179.40
SM0003	Smiths Electrical (Boston) Ltd	Emergency Call Out Cover	1,872.00
SS0001	SSCL	Rent of Borehole	100.00
TH0002	T H White Ltd	Service Contract	1,411.20
TH2030	Thurlow Nunn Standen Ltd	Services	5,458.91
TO0004	Top Height Training	Training Courses	780.00
TY0001	Tyres (King's Lynn) Ltd	Tyre Repairs	20.00
UN0003	United Welding Supplies Limited	Parts	2,994.00
VJ2250	V & J Knitwear Ltd	PPE	1,134.53
VO0001	Vodafone Ltd DD	Mobile Phone	1,763.82
WA0001	Watson Petroleum	Gas Oil	31,549.47
WA0005	Waterlife Recovery Trust	Mink Control/Eradication	2,500.00
WA2310	Water Management Alliance	Rechargeable Works	59,746.66
WE0001	Weeting Tyres Ltd	Tyres/Fittings	2,418.00

Please note that the amounts shown above include Vat **£2,066,398.28**

From: 01 April 2025
 To: 30 November 2025

Period: 8
 Year Ending: 31 March 2026

Notes	Income and Expenditure Account	Y-T-D Budget £	Y-T-D Actual £	Y-T-D Variance £	Annual Budget £	Projected Out-Turn £	Projected Variance £
<u>Income:</u>							
	Occupiers Drainage Rates	541,241	541,241	0	541,241	541,241	0
1	Special Levies issued by the Board	2,582,096	2,582,096	0	2,582,096	2,582,096	0
	Grants Applied	1,333,333	1,067,984	-265,350	2,000,000	2,033,500	33,500
	Tranche Funding Income Applied	0	357,124	357,124	0	1,330,000	1,330,000
	Rental Income	5,157	5,275	118	7,735	12,978	5,243
2	Highland Water Contributions	48,679	66,398	17,720	48,679	66,398	17,720
	Income from Rechargeable Works	2,000	266,255	264,255	3,000	266,255	263,255
	Investment Interest	165,883	197,838	31,954	248,825	425,000	176,175
4	Other Income	239,912	245,828	5,916	491,934	498,745	6,811
	Total Income	£4,918,301	£5,330,039	£411,737	£5,923,509	£7,756,213	£1,832,704
<u>Less Expenditure:</u>							
5	Capital Works	2,007,338	1,506,587	500,750	3,011,006	2,824,024	186,982
	Tranche Funding Expenditure	0	358,065	-358,065	0	1,330,000	-1,330,000
6	Environment Agency Precept	192,692	190,434	2,258	192,692	190,434	2,258
7	Maintenance Works	1,625,437	1,627,346	-1,909	2,734,932	2,741,977	-7,045
	Interest Payments	269,085	269,085	0	269,085	269,085	0
8	Administration Charges	271,511	284,026	-12,515	405,882	415,379	-9,497
	Cost of Rechargeable Works	0	184,191	-184,191	0	256,255	-256,255
3	Net Deficit/(Surplus) on Operating Accounts	0	-201,084	201,084	0	0	0
	Total Expenditure	£4,366,063	£4,218,650	£147,412	£6,613,597	£8,027,155	-£1,413,557
	Profit/(Loss) on disposal of Fixed Assets	£0	£687,572	£687,572	£0	£687,572	£687,572
9	Net Surplus/(Deficit)	£552,238	£1,798,960	£1,246,722	-£690,088	£416,631	£1,106,718

From: 01 April 2025
 To: 30 November 2025

Period: 8
 Year Ending: 31 March 2026

Notes	Balance Sheet as at 30-11-2025	Opening Balance £	Movement This Year £	Closing Balance £
10	Fixed Assets:			
	Land and Buildings	624,266	-263,077	361,189
	Plant and Equipment	1,228,302	-87,306	1,140,996
	Pumping Stations	6,117,402	-87,599	6,029,803
		7,969,970	-437,982	7,531,988
	Current Assets:			
11	Bank Account	236,299	458,977	695,276
	Stock	7,831	385	8,216
12	Trade Debtors	20,941	-20,881	60
13	Work in Progress	0	4,844	4,844
14	Term Deposits	9,250,000	1,500,000	10,750,000
15,16	Drainage Rates and Special Levies Due	9,537	6,442	15,979
17	Prepayments	0	0	0
	Prepayments to WMA	59,481	-88,858	-29,377
	Accrued Interest	0	0	0
	VAT Due	308,296	-198,103	110,193
18	Grants Due	164	-164	0
		9,892,549	1,662,641	11,555,191
	Less Current Liabilities:			
	Trade Creditors	186,338	-122,585	63,753
	Accruals	696,236	-536,147	160,088
	Payroll Controls	0	0	0
	Retentions Held	19,057	0	19,057
	Payments Received in Advance	25,310	15,330	40,639
	Loans due in less than one year	111,007	-111,007	0
		1,037,947	-754,409	283,538
	Net Current Assets	8,854,602	2,417,050	11,271,653
	Less Long Term Liabilities:			
26	Pension Liability/(Asset)	-88,000	-87,000	-175,000
	Loans due in more than one year	9,195,328	0	9,195,328
		9,107,328	-87,000	9,020,328
	Net Assets	£7,717,244	£2,066,069	£9,783,313
19	Reserves:			
	Earmarked			
20	General Reserve	1,188,279	1,798,960	2,987,239
21	Development Reserve	1,843,170	0	1,843,170
22	Capital Works Reserve	1,097,250	0	1,097,250
23	Plant Reserve	2,821,148	0	2,821,148
25	West Norfolk Inter Agency Flood Water Mgmt Reserve	50,000	0	50,000
18	Grant Reserve	297,344	-163,984	133,360
	Grant Reserve Tranche	5,201	670,944	676,146
		7,302,392	2,305,921	9,608,313
	Non-Distributable			
24	Revaluation Reserve	326,852	-326,852	0
26	Pension Reserve	88,000	87,000	175,000
		414,852	-239,852	175,000
	Total Reserves	£7,717,244	£2,066,069	£9,783,313

S JEFFREY BSc (Hons) FCCA CPFA
 CHIEF FINANCIAL OFFICER

From: 01 April 2025
To: 30 November 2025

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Note Notes to the Accounts

1 Special Levies collected from constituent Billing Authorities were as follows:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Borough of King's Lynn & West Norfolk	2,436,317	2,436,317
Fenland District Council	114,763	114,763
South Holland District Council	31,016	31,016
	<u>2,582,096</u>	<u>2,582,096</u>

2 The Highland Water Claim for 2025/26 is due to be paid by the Environment Agency (EA) to the Board each September, following the changes made to the timetable in 2015 (previously the payment was made in two installments - one in May and one in December). This has been paid in full.

3 The Net Operating Deficit/(Surplus) for this year is made up as follows:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Labour Operations Account	0	-80,497
Mobile Plant Operations Account	0	-120,588
	<u>0</u>	<u>-201,084</u>

Detailed operating surpluses/(deficits) for the Labour Operations Account and each item of Mobile Plant are shown in the Labour and Plant Operations Reports, which can be made available to members on request. These Reports are scrutinised by the Board's Plant and Works Committee every year.

Other Income for this year is made up as follows:

4

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Shared Income from WMA	239,912	242,130
Summons Costs	0	3,225
East Wash Coastal Management CIC Administration Fee	0	0
Sundry Income	0	473
	<u>239,912</u>	<u>245,828</u>

5 The cost of each capital scheme is approved by the Board annually and detailed on the schedule of capital works, as managed by the Project Delivery Manager, which can be made available to members on request. This Report is also scrutinised by the Board's Plant and Works Committee every year.

6 The EA Precept due for 2025/26 is slightly less than we originally estimated. It is payable in two halves on 31 May 2025 and 30 November 2025.

7 The detailed maintenance operations in each sub catchment are approved by the Board annually and shown on the schedule of maintenance works, as managed by the Operations Manager, which can be made available to members on request. The summarised analysis of expenditure is as follows:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Labour Charges	430,122	539,825
Plant Charges	280,935	381,310
Materials	11,900	4,526
Contractors	43,863	38,575
Electricity	312,913	161,728
Pumping Station Insurances	56,066	52,537
Telemetry	12,849	0
Heating Fuel	8,070	0
Pumping Station Depreciation	87,599	87,599
Direct Works	1,244,317	1,266,100
Technical Support Staff Costs	334,702	320,914
Other Technical Support Costs	39,085	34,325
Biodiversity Action Plan Costs	7,333	6,007
Contingency	0	0
Maintenance Works	1,625,437	1,627,346

From: 01 April 2025
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Note Notes to the Accounts

- 8(i) Administration charges reflect the Board's share of consortium expenditure (excluding the technical support costs, which are included in the maintenance works expenditure). Detailed expenditure is monitored by the Consortium Management Committee and the Board every three months:

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
Administration Staff Costs	88,635	90,430
Other Administration Costs	170,376	184,211
Sundry Expenses	0	297
Management of Rental Contracts	0	500
Drainage Rates AV Increases/(Decreases)	7,000	534
Kettlewell House Depreciation	0	2,657
Sundry Debtors written off	0	0
Settlement Discount	5,500	5,397
	<u>271,511</u>	<u>284,026</u>

8(ii). **Consortium Charges**

	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>
<u>Expenses</u>		
Technical Support Staff (note 7)	334,702	320,914
Other Technical Support (note 7)	39,085	34,325
Administration Staff Costs (note 8i)	88,635	90,430
Other Administration Costs (Note 8i)	170,376	184,211
Shared Income from the WMA (note 4)	-239,912	-242,130
Net Consortium Charge	<u><u>392,886</u></u>	<u><u>387,750</u></u>

- 9 The Board has planned to increase/(reduce) balances by financing expenditure from the following reserves:

	<u>Budget</u>
Plant Reserve	-670,000
General Reserve	-20,088
	<u><u>-690,088</u></u>

- 10 The movement in Fixed Assets is detailed in the Fixed Assets Register for 2025/26, which can be made available to members on request.

	<u>Land and Buildings</u>	<u>Plant and Equipment</u>	<u>Pumping Stations</u>	<u>Total</u>
Cost				
Opening Balance b/fwd	1,183,743	2,272,886	7,344,918	10,801,548
(+) Additions	0	133,588	0	133,588
(-) Disposals	-476,100	-70,530	0	-546,630
Closing Balance c/fwd	<u>707,643</u>	<u>2,335,944</u>	<u>7,344,918</u>	<u>10,388,505</u>
Depreciation				
Opening Balance b/fwd	559,477	1,044,585	1,227,516	2,831,578
(+) Depreciation Charge for year	2,657	220,894	87,599	311,150
(-) Accumulated depreciation written out on disposal	-215,681	-70,530	0	-286,211
Closing Balance c/fwd	<u>346,454</u>	<u>1,194,948</u>	<u>1,315,115</u>	<u>2,856,517</u>
Net Book Value as at 31-3-2025	624,266	1,228,302	6,117,402	7,969,970
Net Book Value as at 30-11-2025	361,189	1,140,996	6,029,803	7,531,988

From: 01 April 2025
To: 30 November 2025

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Note Notes to the Accounts

- 11 The Bank Account balance will be kept to a minimum following the decision to invest additional working balances on the short term money market. The Bank Account is reconciled as follows:

	<u>2024/25</u>	<u>2025/26</u>
Opening Balance as at 1-4-2025 b/fwd	10,651	236,299
(+) Receipts	11,611,463	10,431,875
(-) Payments	-11,385,815	-9,972,898
(=) Closing Balance as at 30-11-2025 c/fwd	<u>236,299</u>	<u>695,276</u>

Balance on Statement as at 30-11-2025	236,245	695,196
Less: Unpresented Payments	0	0
Add: Unpresented Receipts	54	80
Closing Balance as at 30-11-2025 c/fwd	<u>236,299</u>	<u>695,276</u>

- 12 Aged Debtor profile is currently as follows:

Debt period	Amount	Number of Debtors
<=30 days	60	1
>30 days and <=60 days	0	0
>60 days and <=90 days	0	0
>90 days	0	0
	<u>60</u>	<u>1</u>

>90 days

Amount	Inv. Date	Originator

- 13 Work In Progress (WIP) is currently made up of the following:

Customer	Amount	Estimated Completion Date	Budget Holder
Fram Farmer Levy	4,844	31/03/2026	Finance
	<u>4,844</u>		

- 14 Term Deposits are currently as follows:

	Investment	Maturity	Rate
Monmouthshire Building Society	500,000	13/06/2025	4.05%
Saffron Building Society	500,000	19/06/2025	4.15%
Furness Building Society	500,000	03/07/2025	4.15%
Progressive Building Society	250,000	18/07/2025	4.10%
Cambridge Building Society	250,000	30/10/2025	3.95%
Newcastle Building Society	500,000	15/08/2025	4.00%
Skipton Building Society	500,000	11/09/2025	3.86%
Nottingham Building Society	1,000,000	06/05/2025	3.91%
West Bromwich Building Society	500,000	29/09/2025	3.90%
Progressive Building Society	250,000	14/10/2025	4.00%
Melton Mowbray Building Society	1,000,000	17/09/2025	3.95%
Furness Building Society	500,000	14/10/2025	4.05%
National Counties Building Society	500,000	14/10/2025	3.94%
Newbury Building Society	1,000,000	06/11/2025	3.90%
Vernon Building Society	500,000	31/10/2025	4.00%
Skipton Building Society	500,000	07/11/2025	3.62%
Vernon Building Society	250,000	14/11/2025	3.89%
National Counties Building Society	500,000	14/11/2025	3.93%
Vernon Building Society	250,000	14/11/2025	3.89%
Saffron Building Society	500,000	20/11/2025	3.90%
Newcastle Building Society	500,000	27/11/2025	4.00%
	<u>10,750,000</u>		

From: 01 April 2025
To: 30 November 2025

Period: 8
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Note Notes to the Accounts

15 Special Levies are paid by Constituent Councils in two halves on 1 May and 1 November.

16 Drainage Rates are paid by occupiers of agricultural land and/or buildings. There are currently 87 Ratepayers that have not paid their Drainage Rates for 2025/26, as compared to 194 Ratepayers this time last year. Summarised transactions for Drainage Rates and Special Levies during the year are as follows:

	<u>2024/25</u>	<u>2025/26</u>
Arrears b/fwd	278	9,537
Drainage Rates for the year	510,974	541,236
Special Levies for the year	2,432,696	2,582,181
Payments Received	-2,952,907	-3,136,736
Settlement Discount	-5,134	-5,449
Returned/(Represented) amounts	1,174	2,019
Value /(Decreases)	-4,326	-5,765
Value Increases	1,576	3,143
New Assessments	2,751	2,613
Irrecoverables and write offs	-294	-746
The East Coastal Management CIC	20,529	20,529
Summons collection costs	2,925	3,450
Special Levy Adjustment	-16	-85
Drainage Rate Adjustment	-726	0
Paid Refunds	39	0
Rates tidy up after year end	0	0
Settlement Discount Written Off	0	52
Arrears c/fwd	<u>9,537</u>	<u>15,979</u>

17 There are no prepayments.

18 Grants Unapplied (GiA) are those grants that we have received in advance of doing work on the following schemes:

	<u>2024/25</u>	<u>2025/26</u>
Magdalen Fen & Crabbs Abbey Strategy	268,071	133,360
Gaywood River Study	29,273	0
	<u>297,344</u>	<u>133,360</u>
Grants Reserve b/fwd at 01.04.2025		297,344
Add: Grants Received		904,000
Less: Grants Due		0
Less: Grants Applied		-1,067,984
Grant Reserve c/fwd at 31.03.2026		<u><u>133,360</u></u>

19 The Reserves are managed in accordance with the Capital Financing and Reserves Policy, as approved by the Board on 11 November 2022. This policy is available for viewing on the Board's website.

20 Movements on the General Reserve are made up as follows:

	<u>2024/25</u>	<u>2025/26</u>
Opening Balance, as at 1 April b/fwd	675,980	1,188,279
Net Surplus/(Deficit) for the year	1,948,142	1,798,960
Net transfer (to)/from Development Reserve	-338,593	0
Net transfer (to)/from Capital Works Reserve	-1,097,250	0
Net transfer (to)/from Plant Reserve	0	0
Revaluation Reserve adjustment	0	0
Closing Balance c/fwd	<u>1,188,279</u>	<u>2,987,239</u>

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Note **Notes to the Accounts**

21 Movements on the Development Reserve are made up as follows:

	<u>2024/25</u>	<u>2025/26</u>
Opening Balance, as at 1 April b/fwd	1,504,577	1,843,170
Net contributions transferred from General Reserve	338,593	0
Closing Balance c/fwd	1,843,170	1,843,170

22 Movements on the Capital Works Reserve are made up as follows:

The Capital Works Reserve largely represents the committed cost of capital schemes that the Board has approved in previous years, where suppliers have not actually invoiced for work, due to slippage in the programme or other issues with the contract:

	<u>2024/25</u>	<u>Gen. Reserve</u>	<u>2025/26</u>
SCH49 - Magdalen Fen Strategy	780,000	0	780,000
Minor Capital Works	117,250	0	117,250
Culvert Replacements	200,000	0	200,000
	1,097,250	0	1,097,250

23 The Fixed Plant Reserve and Mobile Plant Reserve have been merged into a single Plant Reserve, as at 31 March 2014:

	<u>2025/26</u>
Fixed Plant Reserve	2,021,148
Mobile Plant Reserve	800,000
Plant Reserve	2,821,148

24 Movements on the Revaluation Reserve are made up as follows:

	<u>2025/26</u>
Opening Balance, as at 1 April b/fwd	326,852
Less:	
Sale of Kettlewell House	-326,852
Closing Balance c/fwd	0

25 The West Norfolk Inter Agency flood & Water Mgmt Group Reserve comprises of:

	<u>2025/26</u>
Opening Balance, as at 1 April b/fwd	50,000
BCKLWN Contribution - £25,000	
Kings Lynn IDB Contribution - £25,000	
Closing Balance c/fwd	50,000

From: 01 April 2025
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Note Notes to the Accounts

26 Pension (Asset)/Liability

- (i) The Pension (Asset)/Liability is calculated by the Local Government Pension Scheme (LGPS) Fund Actuary at the end of every financial year. It is a notional (Asset)/Liability that is shown as a Long Term (Asset)/Liability on the Balance Sheet. This figure is meant to show the extent of the Board's (Asset)/Liability at the Balance Sheet date, based on a number of actuarial assumptions. However it is important to note that this sum does not represent an estimate of the exit cost of withdrawing from the LGPS at the Balance Sheet date.
- (ii) The Board is a member of the Water Management Alliance Consortium and as such also has a proportion of the pension liability for the shared staff that are employed by King's Lynn IDB, t/a the Water Management Alliance. The Fund Actuary for Norfolk County Council has prepared a separate Report for the Water Management Alliance, which identifies a notional net pension asset of £2,821,000 as at 31 March 2025 that is shared by all 7 Member Boards. The Board's share of this notional pension liability/asset is set out every year in the WMAs Basis of Apportionment, which was approved by the Board on 16 January 2025.

27 Related Party Disclosures

- (i) The Board is a full member of Anglia Farmers Ltd, an agricultural purchasing cooperative. Several members of the Board are also shareholders of this organisation. The Board paid Anglia Farmers Ltd £0.00 up to 30 November 2025
- (ii) Board member Mr J Askew is related to Mr R Askew, Director of Richard Askew Agricultural Supplies Ltd, which is one of the Board's suppliers. The Board paid Askew Agricultural Supplies Ltd £7,017.36 up to 30 November 2025
- (iii) Mr Harvey Howe is employed by the Board as Works Supervisor. The Board's Project Manager is related to Harvey Howe.
- (iv) All elected members of the Board pay drainage rates either as individuals, Partners in Partnerships, or as Directors of limited companies; the exact nature of which can be found in the Rate Book as at 01 April 2025.
- (v) The Board is a member of the Water Management Alliance Consortium, who provide administrative and technical support services to the Board. The Board has 2 representatives and a substitute who serve on the Consortium Management Committee, that include the Chairman of the Board. The Chairman receives £3,500.00 Chairmans Allowance for his duties annually. This allowance is paid monthly via WMA payroll.

Recommended Actions:

1. To approve the Financial Report for the period ending 30-11-2025.

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

ESTIMATES 2026/27: EXECUTIVE SUMMARY

The Board is asked to approve the following recommendations:

1. Increase the rate in the Main Area by 5.00% to 11.019p in the pound for next year as shown in Option 3 below, which will minimise flood risk and deliver a balanced budget. The effects of this have been shown in the 5-Year Indicative Forecast.
2. Increase the rate in the Differentially Rated Area by 5.00% to 1.73p in the pound for next year as shown in Option 3 below, which will minimise flood risk and deliver a balanced budget. Again, the effects of this have been shown in the 5-Year Indicative Forecast.

1. The increase for special levies is higher than drainage rates this year (5.47% BCKLWN and 10.00% FDC) because of the increase in the proportion of aggregate annual value that has occurred as a result of development in the area. As land is developed and no longer farmed, the proportion of the Board's net expenditure that is financed from drainage rates reduces, and the proportion of the Board's net expenditure that is financed from special levies increases. The councils will now be collecting Council Tax and/or Business Rates on this land, which should help them to fund this increase in their proportion of our net expenditure.
2. Over the last 12 years, the Board has been financing a significant and increasing proportion of its day-to-day operating expenditure from reserves, which is not sustainable. Therefore, in order to place the Board's finances on a more sustainable footing, we need to increase drainage rates and special levies closer to the prevailing rate of inflation and reduce net expenditure, so that we can deliver a balanced budget, which we have achieved in the estimates for 2026/27. This view has been echoed by the Board's Internal Auditor. We have achieved a balanced budget for 2026/27 by using the Board's plant reserve to finance the North Wootton Pumping Station refurbishment, rather than take out an additional Public Works Loan, which would incur interest of approximately 5.23% for a 5 year repayment period. This plant reserve would then be replenished in the following years, which is increasingly important with the significant change of funding with the Grant in Aid Schemes, which will no longer be fully funded if these costs exceed £3m, and require a 10% contribution from the Board for any costs in excess of this £3m limit.
3. In addition to proposing a more realistic increase in drainage rates and special levies, we plan to reduce our net expenditure where possible, but still carryout the full maintenance programme on the high, medium and lower priority channels to minimise flood risk in the area, as is shown in the preceding Works Programme. Expenditure can vary significantly depending on weather conditions, especially as 33.18% of the maintenance estimate is made up of electricity costs, which both fluctuate with the market costs for unit rate and standing charges, alongside variable pumping hours which are dictated by rainfall. Fixed and standing charges for the period of 01.10.25-30.09.26 for half hourly meters have increased by £40,000 – equating to 1.89% of the Board's 4.25% estimated increase of the maintenance programme.

ESTIMATES 2026/27: EXECUTIVE SUMMARY

4. The Environment Agency (EA) have advised that they will be unlikely to fund 100% of future Highland Water Contributions, and we have no statutory right to receive a payment. Payment has been received in full for 2025/26 however it is prudent to assume we will not be receiving full payment of claims in the future, and we have estimated to receive only 50% of the predicted claim for 2026/27.
5. The recommended increases in Special Levies of 5.47% and the reasons for it have been discussed with the Leader and the S151 officer of the Borough Council of King's Lynn and West Norfolk and acknowledged. The proposed increase in Special Levies for FDC have also been communicated to the Chief Accountant, who advised no further information was required.

S JEFFREY
CHIEF FINANCIAL OFFICER/RFO

KING'S LYNN INTERNAL DRAINAGE BOARD
ROLLING 5-YEAR INDICATIVE CAPITAL PROGRAMME

SCH NO	PROJECT TITLE	PROBABLE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
		2025/26	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
		£	£	£	£	£	£	£
44	Minor Capital Works Programme	0	0	100,000	100,000	100,000	100,000	100,000
48	Pierrepoint PS - M&E Upgrades	16,432	0	0	0	0	0	0
49	Magdalen Fen & Crabbs Abbey FRMS (*Note 1)	2,000,000	2,000,000	720,000	36,360	0	0	0
62	North Wootton Pump Replacement Project (*Note 2)	400,000	0	1,000,000	1,000,000	0	0	0
52	Greenbank Pump Replacement	650,000	900,000	0	32,000	0	0	0
58	Eau Brink Tidal Door Replacement and Back Up Penstock (*Note 3)	800,000	0	0	0	0	0	0
53	Eau Brink Pump Replacement (*Note 4)	0	0	0	0	700,000	800,000	40,000
61	Gaywood River Study (*Note 5)	46,586	0	0	0	0	0	0
59	Chalk Lane Penstock Replacement (*Note 6)	130,000	0	0	0	0	0	0
	PWLB Loan Repayments	380,091	380,091	380,091	380,091	380,091	380,091	380,091
GROSS COST OF CAPITAL PROGRAMME		4,423,109	3,280,091	2,200,091	1,548,451	1,180,091	1,280,091	520,091
(-) CAPITAL FINANCING (Flood Defence Grant in Aid)								
49	Magdalen Fen & Crabbs Abbey FRMS	2,000,000	2,000,000	500,000	36,360	0	0	0
61	Gaywood River Study	7,500	0	0	0	0	0	0
53	Eau Brink Pump Replacement	0	0	0	0	700,000	800,000	40,000
(-) CAPITAL FINANCING (External Contributions)								
61	Gaywood River Study	26,000	0	0	0	0	0	0
(-) CAPITAL FINANCING (Tranche 2b)								
58	Eau Brink Tidal Door Replacement and Back Up Penstock	708,330	0	0	0	0	0	0
59	Chalk Lane Penstock Replacement	130,000	0	0	0	0	0	0
62	North Wootton Pump Replacement Project	400,000	0	0	0	0	0	0
(-) CAPITAL FINANCING		3,271,830	2,000,000	500,000	36,360	700,000	800,000	40,000
(=) NET REVENUE CONTRIBUTION TO CAPITAL OUTLAY		£1,151,279	£1,280,091	£1,700,091	£1,512,091	£480,091	£480,091	£480,091

(* Notes:

- 1) Magdalen Fen Strategy Outline Business Case (OBC) has been approved at £3,677,000 GIA. This project includes a full M&E replacement to Crabbs Abbey and Waltham Farm PSs. The new culvert and flap valve at Magdalen Bridge outfall is now complete.
- 2) North Wootton - We secured £1,015,250 of funding within the Tranche 2b allocation, however the options report to understand what can be done at this station has taken longer than expected. We should receive the final report before Christmas which will identify the best option for the station - whether refurbishment is an option or whether a full replacement is more cost beneficial. We should spend £400k of Tranche funding increasing the capacity of the culvert and on design work for the successful option. Under the new PF rules coming into force from April 2026 we may be able to secure some additional Grant in Aid, however the work is urgent so the worst case position for the board is shown above.
- 3) Eau Brink Tidal Door Replacement and Back Up Penstock - We secured £708,330 of funding within Tranche 2b allocation. We are forecasting an overspend due to an increase in Tender returns from what we had forecast, pushing the total expected spend to £800,000. We are on the reserve list for additional Tranche funds should there be national underspends that need re-distributing.
- 4) Eau Brink Pump Refurbishment. Under the new PF rules coming into force from April 2026, refurbishment projects will be fully grant funded. The project will not progress without an approved OBC.
- 5) Gaywood River Study - This received Study Approval from the EA and the project breakdown of funding is - £7.5k Local Levy, £26k External contributions and £13.1k of King's Lynn IDB contribution.
- 6) Chalk Lane Penstock Replacement - We secured £144,900 of funding within Tranche 2b allocation. We are forecasting an underspend of £14k due to a reduction in the traffic management required.

K NASH
PROJECT DELIVERY MANAGER

**KING'S LYNN INTERNAL DRAINAGE BOARD
MAINTENANCE WORK ESTIMATE FOR THE FINANCIAL YEAR 2026/2027**

NOTES MAINTENANCE WORK	Actual 2024/25 £	Estimate 2025/26 £	Probable 2025/26 £	Estimate 2026/27 £
1. DRAIN MAINTENANCE				
Wiggenhall St German Catchment	3,122	3,707	5,028	3,733
Fitton Road Area Catchment	6,987	4,870	5,353	5,753
Waltham Farm Catchment	6,098	6,650	9,769	6,861
Mary Magdalen Catchment	4,730	5,095	4,946	5,497
Magdalen Catchment	27,738	25,733	23,823	27,306
Lighthouse Catchment	44,789	22,899	24,030	30,434
Main Sluice Catchment	58,084	60,518	50,118	62,470
Chalk Lane Catchment	35,520	27,602	32,757	29,557
Ingleborough Catchment	9,797	7,015	8,811	8,339
Heacham Catchment	19,614	21,932	19,488	22,164
Wolferton Catchment	70,742	61,241	57,215	66,678
North Wootton Catchment	11,473	14,355	12,302	14,580
Wootton Marsh Catchment	0	0	0	0
South Wootton Catchment	8,565	5,159	10,927	6,196
North Lynn Catchment	12,559	22,906	14,520	22,187
Black/Bawsey Drains Catchment	34,394	36,472	34,419	37,375
Gaywood Catchment	54,167	65,131	59,771	65,273
Middleton Pierpoint Catchment	105,047	98,223	110,762	103,838
Middleton Level Catchment	24,886	24,806	31,846	25,501
Eau Brink Catchment	26,757	23,084	35,238	25,233
Green Bank Catchment	102,025	104,863	108,171	115,412
Billy Kerkham Sluice Catchment	23,133	24,234	21,724	25,107
West Lynn Sluice Catchment	40,642	40,320	49,089	42,094
Cut Bridge Sluice Catchment	801	1,144	1,019	1,181
Merries Sluice Catchment	3,091	3,071	2,251	3,294
Knowles Sluice Catchment	2,295	2,386	2,193	2,548
Smeeth Lode Outfall	0	0	0	0
Islington Pump Catchment	239,927	261,338	240,862	271,068
Reeds Drain Catchment	98,985	98,936	106,382	108,335
Church Farm Catchment	7,440	9,282	7,203	9,508
River Babingley Catchment	34,403	40,681	37,984	40,569
Rainbow Drain	0	0	0	0
	1,117,813	1,123,655	1,128,002	1,188,088
2. OUTFALL MAINTENANCE				
Lighthouse Outfall	1,737	1,939	1,594	1,862
Main Sluice Outfall	1,776	2,030	1,613	2,034
Chalk Lane Outfall	2,988	1,953	1,833	1,956
Searles Outfall	0	0	100	0
Bawsey Drain Outfall	359	1,148	246	1,068
Millfleet Sluice Outfall	2,259	8,196	16,322	7,454
Billy Kerkham Sluice	3,300	851	1,133	790
West Lynn Outfall	0	137	100	113
Cut Bridge Outfall	510	440	202	440
Merries Farm Outfall	0	0	100	0
Knowles Outfall	0	0	100	0
Straight Mile Outfall	0	0	100	0
	12,929	16,695	23,442	15,717

**KING'S LYNN INTERNAL DRAINAGE BOARD
MAINTENANCE WORK ESTIMATE FOR THE FINANCIAL YEAR 2026/2027**

NOTES MAINTENANCE WORK	Actual 2024/25 £	Estimate 2025/26 £	Probable 2025/26 £	Estimate 2026/27 £
3. PUMPING STATION MAINTENANCE				
Waltham Farm Pumping Station	5,759	6,911	7,281	7,583
Crabbes Abbey Pumping Station	31,489	59,562	61,186	56,098
Ingleborough Pumping Station	27,338	11,294	11,162	12,735
Wolferton Pumping Station	123,407	150,302	153,173	151,688
North Wootton Pumping Station	13,898	19,640	19,164	19,095
North Lynn Pumping Station	13,397	14,434	14,116	17,394
Seabank Pumping Station	15,735	18,229	16,194	21,550
Pierrepoint Pumping Station	60,644	64,951	65,124	59,086
Middleton Fen Pumping Station	20,359	13,196	16,319	16,656
Eau Brink Pumping Station	28,674	81,082	67,261	80,395
Green Bank Pumping Station	39,771	72,728	72,922	76,520
Islington Pumping Station	353,053	420,588	406,347	440,068
Church Farm Pumping Station	11,952	15,645	28,749	16,239
King's Reach Pumping Station	13,706	12,070	8,835	11,606
	759,182	960,632	947,832	986,713
4. PROPERTY MAINTENANCE				
Islington House	608	1,200	1,096	1,200
Reffley Reservoir	962	1,838	1,510	1,694
Morrisons Culvert	2,307	2,020	2,250	1,613
Gravel Bank (old station)	0	0	0	0
Goulds Culvert	11,373	1,615	1,540	1,403
Straight Mile Reservoir - (On F Report)	0	0	0	0
Bridges	0	0	0	0
Banks	0	0	0	0
Wootton Road Culvert	404	293	425	500
Middleton Stop	0	0	0	0
King's Reach Flood Storage Area	2,466	4,995	4,067	4,498
Smeeth Lode Storage Area East	0	0	0	0
Smeeth Lode Storage Area West	0	0	0	0
	18,120	11,960	10,888	10,908
DIRECT WORKS	£1,908,044	£2,112,943	£2,110,164	£2,201,426
COST ANALYSIS:				
Plant Charges	441,055	421,403	440,606	441,244
Labour Charges	661,949	645,183	675,427	687,968
Materials	6,368	17,850	9,928	17,600
Contractors	66,328	100,295	66,708	100,250
Electricity	521,752	709,369	708,282	730,450
Pumping Station Insurance	50,599	56,066	56,215	60,900
Telemetry	28,595	19,274	21,600	23,320
Heating Fuel	0	12,105	0	8,295
Depreciation	131,398	131,398	131,398	131,398
	£1,908,044	£2,112,943	£2,110,164	£2,201,426

**KING'S LYNN INTERNAL DRAINAGE BOARD
 MAINTENANCE WORK ESTIMATE FOR THE FINANCIAL YEAR 2026/2027**

NOTES MAINTENANCE WORK	Actual 2024/25 £	Estimate 2025/26 £	Probable 2025/26 £	Estimate 2026/27 £
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NOTES

1. **Drain Maintenance**
 The drain maintenance programme is not expected to significantly change, however the estimate takes into account the agreed increase in plant and labour rates for 26/27.

2. **Outfall Maintenance**
 Millfleet Sluice Outfall required a new control panel in 25/26, no no other major work is expected in 26/27.

3. **Pumping Station Maintenance**
 Fixed overheads for the pumping stations with half hourly electricity meters have increased by £40,000 due to increased standing and KVA charges, amounting to 1.89% of the estimated increase. The biggest variable for the upcoming year are potential electricity usage costs, which are fully weather dependant. Actuals for 2023/24 and 24/25 have been used as a baseline in preparing the 26/27 estimates, There are no plans for any pump removals for this period but please be aware that a failure may incur extra costs.

4. **Property Maintenance**
 The property maintenance estimate remains stable for 26/27.

R TAYLOR
OPERATIONS MANAGER

M PHILPOT
COO

KING'S LYNN INTERNAL DRAINAGE BOARD
ESTIMATES FOR THE FINANCIAL YEAR 2026/27

31 December 2025

1. RATE REQUIREMENT

	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27
	£	£	£	£
NEW WORKS AND IMPROVEMENT WORKS				
Grant Aided Capital Work	728,344	2,000,000	2,033,500	500,000
Non-Grant Aided Capital Work	284,208	1,280,091	1,059,609	1,700,091
	1,012,552	3,280,091	3,093,109	2,200,091
CONTRIBUTIONS PAYABLE TO THE ENVIRONMENT AGENCY				
Annual Precept Payable to the Environment Agency	187,080	192,692	190,434	194,243
	187,080	192,692	190,434	194,243
TRANCHE 1 AND 2 WORKS				
Tranche 1	387,257	0	0	0
Tranche 2 + 2b	1,854,428	0	1,330,000	0
	2,241,685	0	1,330,000	0
MAINTENANCE WORKS				
Direct Works	1,908,044	2,112,943	2,110,164	2,201,426
Annual reinstatement provision (Asset Management Plan)	0	0	0	0
Net (Surplus)/Deficit on Absorption Accounts	-41,999	0	0	0
Consortium Charges - Technical Support Costs	495,718	585,989	595,813	533,853
Biodiversity Actions/BAP	11,014	11,000	11,000	11,000
Contingency	0	25,000	25,000	0
	2,372,777	2,734,932	2,741,977	2,746,279
ADMINISTRATION AND OTHER EXPENSES				
Consortium Charges - Administration Costs	399,878	377,882	384,722	397,570
Provision for Assessable Value Decreases and Bad Debts	23,633	25,000	25,000	10,000
Office Depreciation Charges	7,972	0	2,657	0
Development Expenditure	0	0	0	0
Sundry Expenses	2,588	3,000	3,000	3,000
	434,071	405,882	415,379	410,570
TOTAL EXPENDITURE	£6,248,165	£6,613,597	£7,770,899	£5,551,183
LESS:				
GOVERNMENT GRANTS				
Flood Risk Management Schemes	866,156	2,000,000	2,007,500	500,000
Environmental Improvement Schemes	0	0	0	0
	866,156	2,000,000	2,007,500	500,000
TRANCHE 1 AND 2 WORKS				
Tranche 1	1,134,592	0	0	0
Tranche 2 + 2b	1,854,428	0	1,330,000	0
	2,989,020	0	1,330,000	0
CONTRIBUTIONS FROM THE ENVIRONMENT AGENCY				
Highland Water Contributions	89,069	48,679	66,398	48,045
OTHER INCOME				
Development Contributions	338,593	0	0	0
Rents and Acknowledgements	14,362	7,735	12,978	13,120
Investment Interest	389,256	248,825	425,000	240,500
Consortium Income	455,272	491,934	498,745	440,827
Sundry Income	2,943	0	26,000	0
Profit/(Loss) on Disposal of Plant & Equipment	44,252	0	687,572	0
Profit/(Loss) on Rechargeable Works	45,425	3,000	10,000	10,000
	1,290,104	751,494	1,660,295	704,447
TOTAL INCOME	£5,234,349	£2,800,172	£5,064,193	£1,252,492
NET REQUIREMENT	£1,013,816	£3,813,425	£2,706,706	£4,298,691
FINANCED BY:-				
RATE INCOME LEVIED BY THE BOARD:				
Occupiers Drainage Rates	529,278	541,241	541,241	
King's Lynn & West Norfolk Borough Council	2,295,150	2,436,317	2,436,317	
Fenland District Council	108,270	114,763	114,763	
South Holland District Council	29,260	31,016	31,016	
	£2,961,958	£3,123,337	£3,123,337	
LESS NET SURPLUS/(DEFICIT) FOR THE YEAR	1,948,142	(690,088)	416,631	
NET REQUIREMENT	£1,013,816	£3,813,425	£2,706,706	
GENERAL RESERVE				
Balance brought forward at 1 April	675,980	1,188,279	1,188,279	
ADD: Net Surplus/(Deficit) for the year	1,948,142	(20,088)	416,631	
Movement on Balances/Reserves:				
Public Work Loan (Improvement Works, net of Grant Aid)	0	0	0	
Transfer from/(to) Development Reserve	(338,593)	0	0	
Transfer from/(to) WN Interagency Flood & Group Mgmt Reserve	0	0	0	
Transfer from/(to) Plant Reserve	0	670,000	205,500	
Transfer from/(to) Revaluation Reserve	0	0	0	
Transfer from/(to) Capital Works Reserve	(1,097,250)	0	(650,000)	
Balance carried forward at 31 March	£1,188,279	£1,838,191	£1,160,410	

On preparing the estimates for the financial year 2025/26 it was estimated that the General Reserve would amount to £852,620 as at 31 March 2025. The actual balance of the General Reserve as at 31 March 2025 was £1,188,279. It is estimated that the General Reserve will be in the region of £1,160,410 as at 31 March 2026.

**KING'S LYNN INTERNAL DRAINAGE BOARD
SECTION 37, LAND DRAINAGE ACT 1991**

2. DETERMINATION OF ANNUAL VALUES AS AT 31 DECEMBER 2025

The values at 31 December 2025 used for determining the proportion of expenses to be raised from drainage rates and special levies are as follows:-

	RATED AREA HA	ANNUAL VALUES £	PROPORTION %	VALUE PER HECTARE £
MAIN AREA: PROPERTIES				
Agricultural Land and/or Buildings	30,763.965	5,134,868	17.279	166.912
Other Land:-				
King's Lynn & West Norfolk Borough Council	3,573.168	23,250,068	78.236	6,506.850
Fenland District Council	164.828	1,037,438	3.491	6,294.064
South Holland District Council	246.746	295,559	0.995	1,197.827
Totals	34,748.707	£29,717,933	100.000	

Agricultural Land and/or Buildings	30,763.965	5,134,868	17.279	166.912
Billing Authorities	3,984.742	24,583,065	82.721	6,169.299
Totals	34,748.707	£29,717,933	100.000	

	RATED AREA HA	ANNUAL VALUES £	PROPORTION %	VALUE PER HECTARE £
DRO AREA: PROPERTIES				
Agricultural Land and/or Buildings	949.227	138,919	10.902	146.350
Other Land:-				
King's Lynn & West Norfolk Borough Council	290.583	447,776	35.140	1,540.957
Fenland District Council	89.520	687,585	53.959	7,680.798
Totals	1,329.330	£1,274,280	100.000	

Agricultural Land and/or Buildings	949.227	138,919	10.902	146.350
Billing Authorities	380.103	1,135,361	89.098	2,986.982
Totals	1,329.330	£1,274,280	100.000	

TOTAL: PROPERTIES				
Agricultural Land and/or Buildings	31,713.192	5,273,787	17.016	166.296
Billing Authorities	4,364.845	25,718,426	82.984	5,892.174
Totals	36,078.037	£30,992,213	100.000	

SECTION 38, LAND DRAINAGE ACT 1991

**3. ORDERS SUB-DIVIDING THE DRAINAGE DISTRICT
FOR THE PURPOSES OF RAISING AND APPORTIONING EXPENSES**

PURPOSE OF RATE:	MAIN AREA 95.89% of RV £	DRO AREA 4.11% of RV £	ESTIMATE 2026/27 £	PROPORTION 2026/27 %
NEW WORKS AND IMPROVEMENT WORKS	2,200,091	0	£2,200,091	39.63%
A. CONTRIBUTIONS PAYABLE TO THE ENVIRONMENT AGENCY	186,256	7,987	£194,243	3.50%
MAINTENANCE WORKS	2,746,279	0	£2,746,279	49.47%
B. ADMINISTRATION AND OTHER EXPENSES	393,689	16,881	£410,570	7.40%
	5,526,315	24,868	5,551,183	100.00%
LESS:				
GOVERNMENT GRANTS	-500,000	0	-£500,000	9.01%
CONTRIBUTIONS FROM THE ENVIRONMENT AGENCY	-48,045	0	-£48,045	0.87%
OTHER INCOME	-704,447	0	-£704,447	12.69%
	-1,252,492	0	-1,252,492	22.56%
NET REQUIRED FROM DRAINAGE RATES/SPECIAL LEVIES	£4,273,822	£24,868	£4,298,690	77.44%

A. The Board's area is split into 2 Rating Districts: the Main Area and the Differentially Rated area. The Differentially Rated area is not served by the Board's drainage system, which forms part of the former Wingland and Gaywood IDBs now served by the Environment Agency (EA). This is why part of the precept payable to the EA is charged to the Differentially Rated Rating District, which is calculated according to the proportion of aggregate Annual Value.

B. Administration and Other Expenses are also charged to both of the 2 Rating Districts according to the proportion of aggregate Annual Value.

**KING'S LYNN INTERNAL DRAINAGE BOARD
SECTION 40, LAND DRAINAGE ACT 1991**

4. DRAINAGE RATES/SPECIAL LEVIES FOR 2026/2027

MAIN AREA

The following table shows the rate/levies for last year and 3 rate/levy options for this year based on estimated net expenditure. Option 1 shows the actual rate requirement/(reduction) of 37.04%. Option 2 shows the planned increase of 5.50%, which equates to a 5.97% increase for KLBC - given any shift in their proportion of aggregate annual value arising from development during the course of the year. Option 3 shows an increase of 5.00%. Option 3 is recommended as this includes maintenance for all systems (high, medium and low risk), and members attention is drawn to the 5 year indicative forecast shown overleaf, which includes the capital schemes we plan to do during this period.

FINANCED BY:-	2025-2026	REQUIREMENT		
	ESTIMATED	2026-2027 OPTION 1	2026-2027 OPTION 2	2026-2027 OPTION 3
	£	£	£	£
(Add)/Deduct for adjustment of Balances	686,392	0	983,750	999,203
RATES/LEVIES:				
Occupiers Drainage Rates	538,947	738,460	568,481	565,811
King's Lynn & West Norfolk Borough Council (KLBC)	2,428,924	3,343,660	2,574,015	2,561,925
Fenland District Council (FDC)	103,411	149,197	114,855	114,315
South Holland District Council (SHDC)	31,016	42,505	32,721	32,568
NET REQUIREMENT	£3,788,690	£4,273,822	£4,273,822	£4,273,822
Penny Rate in the Pound	10.494p	14.381p	11.071p	11.019p
Drainage Rate Increase/(Decrease)	6.00%	37.04%	5.50%	5.00%
Special Levy for KLBC Increase/(Decrease)	6.15%	37.66%	5.97%	5.48%
Special Levy for FDC Increase/(Decrease)	6.00%	44.28%	11.07%	10.54%
Special Levy for SHDC Increase/(Decrease)	6.00%	37.04%	5.50%	5.00%

DIFFERENTIALLY RATED AREA

The following table shows the rate/levies for last year and 3 rate/levy options for this year based on the estimated EA Precept charges. Option 1 shows the actual rate requirement/(reduction) of 18.20%. Option 2 shows the planned increase of 5.50% and Option 3 shows a rate increase of 5.00%. Option 3 is recommended as this includes maintenance for all systems (high, medium and low risk).

FINANCED BY:-	2025-2026	REQUIREMENT		
	ESTIMATED	2026-2027 OPTION 1	2026-2027 OPTION 2	2026-2027 OPTION 3
	£	£	£	£
(Add)/Deduct for adjustment of Balances	3,696	0	2,670	2,772
RATES/LEVIES:				
Occupiers Drainage Rates	2,294	2,712	2,420	2,409
King's Lynn & West Norfolk Borough Council (KLBC)	7,393	8,738	7,800	7,764
Fenland District Council (FDC)	11,352	13,418	11,978	11,923
NET REQUIREMENT	£24,735	£24,868	£24,868	£24,868
Penny Rate in the Pound	1.651p	1.952p	1.742p	1.734p
Drainage Rate Increase/(Decrease)	6.00%	18.20%	5.50%	5.00%
Special Levy for KLBC Increase/(Decrease)	5.98%	18.19%	5.51%	5.02%
Special Levy for FDC Increase/(Decrease)	5.96%	18.20%	5.51%	5.03%

SUMMARY	2025-2026	REQUIREMENT		
	ESTIMATED	2026-2027 OPTION 1	2026-2027 OPTION 2	2026-2027 OPTION 3
	£	£	£	£
FINANCED BY:-				
Public Works Loan	0	0	0	0
Development Reserve	0	0	0	0
Plant Reserve	670,000	0	266,000	282,000
Capital Works Reserve	0	0	720,000	720,000
General Reserve	20,088	0	421	-24
(Increase)/Decrease in Balances	690,088	0	986,421	1,001,976
RATES/LEVIES:				
Occupiers Drainage Rates	541,241	741,172	570,901	568,220
King's Lynn & West Norfolk Borough Council (KLBC)	2,436,317	3,352,398	2,581,815	2,569,689
Fenland District Council (FDC)	114,763	162,615	126,833	126,238
South Holland District Council (SHDC)	31,016	42,505	32,721	32,568
NET REQUIREMENT	£3,813,425	£4,298,690	£4,298,691	£4,298,691
Drainage Rate Increase/(Decrease) - Main Area	6.00%	37.04%	5.50%	5.00%
Drainage Rate Increase/(Decrease) - Differentially Rated Area	6.00%	18.20%	5.50%	5.00%
Special Levy for KLBC Increase/(Decrease)	6.15%	37.60%	5.97%	5.47%
Special Levy for FDC Increase/(Decrease)	6.00%	41.70%	10.52%	10.00%
Special Levy for SHDC Increase/(Decrease)	6.00%	37.04%	5.50%	5.00%
GENERAL RESERVE:				
Probable Reserve at 31 March	£832,532	£1,160,410	£1,159,989	£1,160,434
Reserve expressed as a percentage of Net Requirement	21.83%	26.99%	26.98%	27.00%

The current headline rate of inflation (RPI) as indicated by the National Statistics Office in October 2025 is 4.3%.

KING'S LYNN INTERNAL DRAINAGE BOARD

5. INDICATIVE FORECAST FOR FIVE YEARS, USING TODAY'S ANNUAL VALUES (ALLOWING FOR INFLATION AT 4.3%)

RATE REQUIREMENT	OPTION 3 REQUIREMENT...				
	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031
	£	£	£	£	£
New Works and Improvement Works	2,200,091	1,548,451	1,180,091	1,280,091	520,091
Contributions Payable to the Environment Agency	194,243	200,070	206,072	212,254	218,622
Maintenance Works	2,746,279	2,864,369	2,987,536	3,116,001	3,249,989
Administration and Other Expenses	410,570	428,225	446,638	465,844	485,875
Government Grants and Local Levy	-500,000	-36,360	-700,000	-800,000	-40,000
Contributions from the Environment Agency	-48,045	-49,486	-50,971	-52,500	-54,075
Other Income	-704,447	-724,397	-745,205	-766,907	-789,543
NET REQUIREMENT	£4,298,690	£4,230,872	£3,324,161	£3,454,783	£3,590,959
FINANCED BY:-					
Public Works Loan	0	0	0	0	0
Development Reserve	0	0	0	0	0
Plant Reserve	282,000	770,000	-310,000	-361,000	-416,000
Capital Works Reserve	720,000	0	0	0	0
General Reserve	(24)	-698	-634	-625	-321
(Add)/Deduct for adjustment of Balances	1,001,976	769,302	(310,634)	(361,625)	(416,321)
RATES/LEVIES:					
Occupiers Drainage Rates	568,220	596,634	626,491	657,793	690,692
King's Lynn & West Norfolk Borough Council (KLBC)	2,569,689	2,698,187	2,833,212	2,974,770	3,123,553
Fenland District Council (FDC)	126,238	132,553	139,185	146,143	153,448
South Holland District Council (SHDC)	32,568	34,196	35,907	37,702	39,587
	£4,298,691	£4,230,872	£3,324,161	£3,454,783	£3,590,959
INCREASES/(DECREASES):					
Penny Rate in the Pound (Main Area)	11.019p	11.570p	12.149p	12.756p	13.394p
Penny Rate in the Pound (Differentially Rated Area)	1.734p	1.821p	1.912p	2.008p	2.108p
Rate Increase/(Decrease)	5.00%	5.00%	5.00%	5.00%	5.00%
GENERAL RESERVE:					
Probable Reserve at 31 March	£1,160,434	£1,161,132	£1,161,766	£1,162,391	£1,162,712
Reserve expressed as a percentage of Net Requirement	27.00%	27.44%	34.95%	33.65%	32.38%
AVERAGE RATE PER ACRE:					
Agricultural Land and/or Buildings	£7.25	£7.61	£7.99	£8.39	£8.81
Billing Authorities	£252.97	£265.62	£278.91	£292.85	£307.50
RATE PER PERSON:					
Agricultural Drainage Ratepayers	£344.38	£361.60	£379.69	£398.66	£418.60
King's Lynn & West Norfolk Borough Council .	£12.85	£13.49	£14.17	£14.87	£15.62
Fenland District Council	£1.46	£1.53	£1.61	£1.69	£1.77
South Holland District Council	£0.43	£0.45	£0.47	£0.49	£0.52

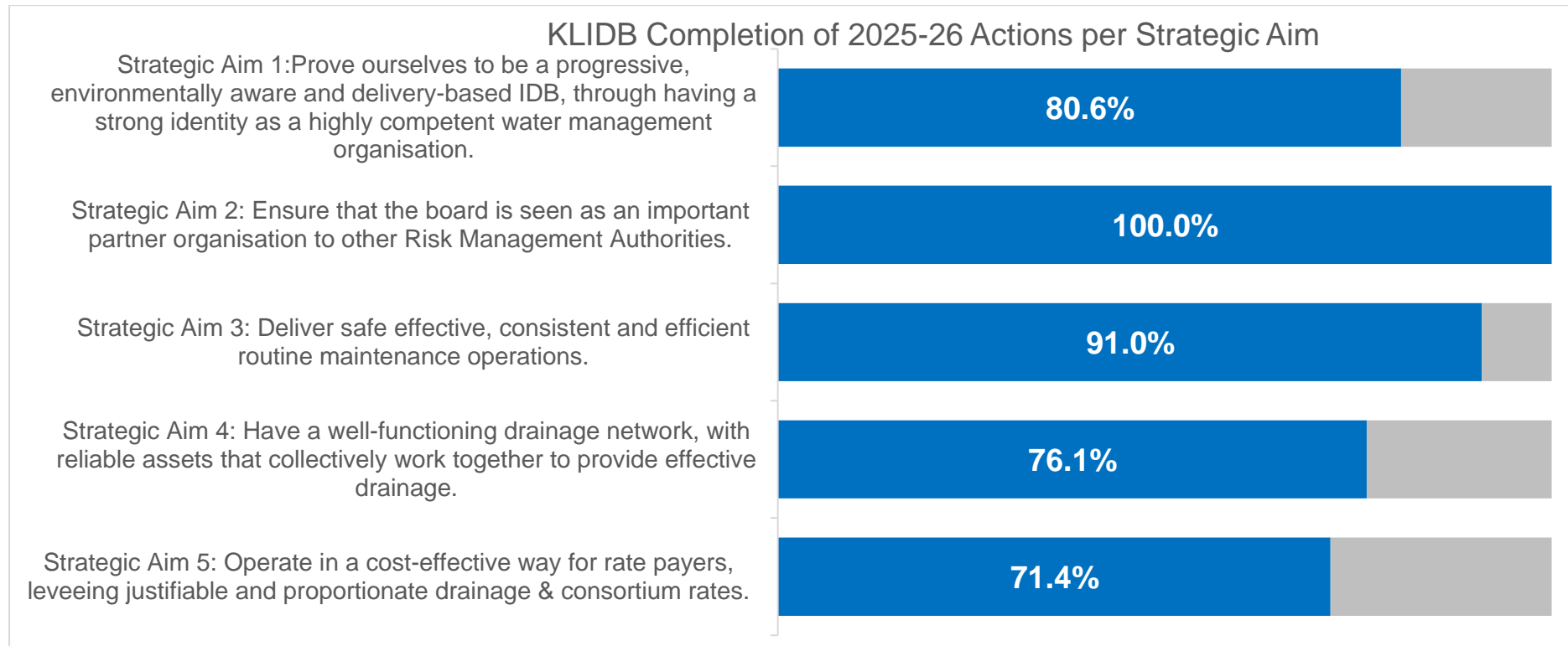
6. EARMARKED BALANCES AND RESERVES	ACTUAL	ADEQUACY	PROJECTED	ESTIMATED	TREND
	31/03/2025	31/03/2025	31/03/2026	31/03/2027	24/25-26/27
	£	✓ x	£	£	Inc/Dec
Earmarked Balances and Reserves					
Capital Works Reserve	1,097,250	N/A	1,747,250	1,027,250	Decreasing
Development Reserve	1,843,170	✓	1,843,170	1,843,170	Stable
West Norfolk Inter Agency Flood Water Mgmt Reserve	50,000	✓	50,000	50,000	Stable
Grants Reserve	302,545	✓	0	0	Decreasing
Plant Reserve	2,821,148	✓	2,615,648	2,333,648	Decreasing
General Reserve	1,188,279	✓	1,160,410	1,160,434	Stable
	£7,302,392	ADEQUATE	£7,416,478	£6,414,503	
Other Reserves					
Revaluation Reserve	326,852	✓	0	0	Decreasing
Pensions Reserve Asset/(Liability)	88,000	✓	175,000	175,000	Increasing
	£414,852	ADEQUATE	£175,000	£175,000	
Total Reserves	£7,717,244	ADEQUATE	£7,591,478	£6,589,503	

The adequacy of the Reserves in total have been determined in accordance with the Board's Capital Financing and Reserves Policy, which is published on the Group's website: as a minimum the Board's General Reserve should equal at least one year's net expenditure and as a maximum it should not exceed one year's net expenditure plus the value of the pensions reserve deficit.

S JEFFREY
CHIEF FINANCIAL OFFICER
31 DECEMBER 2025

Board Performance for 2025/26 and Objectives for 2026/27

Summary



Detail

For 2025-2026 the boards strategic objectives aligned with those of the WMA and were as follows;

1. Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation

This was supplemented by 9 actions around the objective *Promote the Boards activities, engaging with partners and working with the other boards of the WMA to implement best practice.*

To date we have achieved 80.6% of the actions, which have included;

- Numerous communications items have been completed through the year for the Board's work, including 12 social media posts, focusing on stories about Board projects, environment and operations. Our social media reach continues to grow, with the largest follower increases (50%) seen on LinkedIn and we have seen positive feedback from partners on the visibility of the board and its work.
- The Board has hosted 3 MP visits to projects within the catchment, highlighting the 'Storm Recovery' fund spending and it's benefits to the local communities.
- We have increased work across partners and the scale and value of the work for our main client the Environment Agency, which directly benefits the boards area.
- We have built good relationships with the local planning authorities and key staff and have detailed records of frequent involvement in ensuring positive planning engagement around water management issues. In some cases we have also assisted in solving water management issues for the Floods and Water Team at NCC, such as at Gayton with the NSFA and on the Gaywood River.
- The boards Strategic Maintenance Operations (SMO) guide has been updated and was a key document used for the development of the NCC/NSFA maintenance guides, proving our value within the group. The SMO has been briefed out to all operational staff and we have had no environmental incidents this year.

- The Middle Level Commissioners boards have approached the group for support following their expulsion and our reputation for delivery and competence was a major factor in this.
- A spreadsheet showing electricity use, unit costs and standing charges, per pumping station is complete and has been used to contribute to the boards carbon plan.

2. Ensure that the board is seen as an important partner organisation to other Risk Management Authorities.

This was supplemented by 8 actions around the objective *Work with RMAs in and around our districts to solve local water management issues. This will include design and/or delivery of solutions, proactively finding solutions to problems in the district and prioritising work amongst RMAs.*

To date we have achieved all of the actions, which have included;

- The board have engaged with all section 19 reports relevant to its district and operations
- Numerous training of the WMA team has been undertaken across many topics including powers, permitted development rights.
- Lists of future projects and opportunities have been developed
- PSCAs are in place with the EA securing our work for them.
- We have seen a 14% increase in work value under PSCA, achieving our 10% target

3. Deliver safe effective, consistent and efficient routine maintenance operations.

This was supplemented by 10 actions around the objective *Deliver routine maintenance operations on time and to budget, in line with the programme of works. Ensure the boards bylaws are upheld and utilise data systems to drive efficiencies in our maintenance operations, always ensuring works are undertaken in accordance with environmental standards.*

To date we have achieved 91% of the actions, which have included;

- The board have all maintenance programmes in place and published and have delivered to budget in 2025 – particularly in the controllable areas.
- Safe Systems of work are in place and have been reviewed in year with a number of changes being made and shared across the group.
- Training to ops staff has been completed on the SMO, water vole, and other species. SMO audits have all taken place with no major faults found.
- A good relationship with the catchment services team has led to all infringements of the bylaws being investigated, no major issues outstanding.

We still need to undertake a full review of board plant utilisation to check for efficiencies, but we hope this will happen in the next quarter.

4. Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.

This was supplemented by 9 actions around the objective *Regularly inspect the boards assets to inform and update capital and revenue replacement and repair programmes and monitor and react to all development that could compromise our boards area*

To date we have achieved 76% of the actions, which have included;

- Robust 6-year capital programme in place
- Annual service plans in place for all assets
- Redundancy plans under development and the purchase and training of a mobile pump under the Tranche funding will assist with this.
- We have built our relationship with the EA and their IDB liaison Officer, to report any issues with their assets we feel threaten our district.
- We have developed a mapping layer of all board owned land and have an inspection programme in development.

5. Operate in a cost-effective way for rate payers, leveeing justifiable and proportionate drainage & consortium rates.

This was supplemented by 7 actions around the objective *Continue to work towards a balanced budget by the end of 27-28, through implementing a sustainably affordable business model.*

To date we have achieved 71.4% of the actions, which have included;

- We have utilised rechargeable, FDGiA and 3rd party funding for as much work as possible, to minimise rates, consortium charges and the use of board reserves. This year alone we have received £1.252m (£4.18m over the last 2 years) which otherwise would have come from reserves.
- We have developed and had agreed the new charging policy for additional water
- All recharge work has been completed on budget

Objectives for 2026/27

It is proposed that the same objectives are set for 2026-2027 at this stage and that aims and actions are reviewed and updated with the new CEO and where necessary expanded on to align with any changes proposed, further to his review of the existing strategy document.

Objectives Proposed;

1. Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation
2. Ensure that the board is seen as an important partner organisation to other Risk Management Authorities.
3. Deliver safe effective, consistent and efficient routine maintenance operations.
4. Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.
5. Operate in a cost-effective way for rate payers, leveeing justifiable and proportionate drainage & consortium rates.

King's Lynn Internal Drainage Board Risk Register

As a Risk Management Authority the King's Lynn Internal Drainage Board are required to have a risk register in order to systematically identify, assess and manage any potential risks to our business. It will also be used to ensure accountability, compliance with regulations, and the effective use of resources to safeguard public interests. The risk Register is a live document, based on the professional judgement of the completing officer and should be reviewed regularly. With regard to the Risk Register below;

- A Consequence of 3 relates to repercussions which would have a serious effect on the operation/service delivery, which may result in major financial loss (over £100,000) and/or major service disruption (+5 days) or impact on the public. Death of an individual or several people. Complete failure of project or extreme delay (over 2 months). Many individual personal details compromised/revealed. Adverse publicity in national press.
- A Consequence of 2 relates to repercussions which would have a noticeable effect on the operation/service delivery. May result in significant financial loss (over £25,000). Would cause a degree of disruption (2 – 5 days) or impact on the public. Severe injury to an individual or several people. Adverse effect on project/significant slippage. Some individual personal details compromised/revealed. Adverse publicity in local press.
- A Consequence of 1 relates to repercussions which would not be severe and any associated losses and or financial implications will be low (up to £10,000). Negligible effect on service delivery (1 day). Minor injury or discomfort to an individual or several people. Isolated individual personal detail compromised/revealed. NB A number of low incidents may have a significant cumulative effect and require attention.
- A Likelihood of 1 relates to an unlikely, outside risk of occurrence.
- A likelihood of 2 relates to this being a foreseeably realistic risk, which could happen infrequently.
- A likelihood of 3 relates to this being a high likelihood of occurrence.

Using the risk matrix shown below a risk rating score is determined, which enables risks to be prioritised using one or more of the “four T’s”

- **Tolerate - score 1-2 - Accept the risk**
- **Treat - score 3–4 - Take cost effective in-house actions to reduce the risk**
- **Transfer – score 6 - Dedicate major resources to managing the risk. If possible transfer the risk to someone else (e.g: by insurance or passing responsibility for the risk to another)**
- **Terminate – score 9 - Agree that the risk is too high and do not proceed with the project or activity**

Likelihood (1 – 3)	Consequence (1-3)		
	1	2	3
1	1	2	3
2	2	4	6
3	3	6	9

Officers Responsible for actions:

MC – Marcus Coleman, Chief Executive: MP – Chief Operating Officer, Deputy CEO & Area Manager: SJ - Sallyanne Jeffrey, Chief Financial Officer: KN = Kari Nash, Project Delivery Manager: RT = Rob Taylor, Operations Manager: CL = Caroline Laburn, Environmental Manager, CB = Cathryn Brady, Head of Catchment Services

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
(1) To reduce the flood risk to people, property, public infrastructure and the natural environment by providing and maintaining technically, environmentally and economically sustainable flood defences within the Internal Drainage District (IDD).	(1a) Reduction in, or insufficient finance, grant and income.	Erosion of Board's capital and general reserves. Unable to replace assets as scheduled in the Board's asset plan and EA MTP.	2	3	6	Transfer	Use knowledge and skills of the projects team to fully utilize all funding streams available to projects, thus transferring the risk across a more diverse funding landscape. Undertake recharge works to build board reserves. Continue to lobby Defra to update the Land Drainage Act 1991 to refer to current rating lists used by billing authorities for levying agricultural drainage rates and special levies, as this would support the extension of the Board's area to its watershed catchment. This would provide additional rates to the Board from the upland area (and negate the need for HWCs). The Environment Act 2021 has been enacted, and the Statutory Instrument to update rating calculations has also been consulted on. We now wait for the relevant procedure to be followed for the law to be	31.03.2025	MC/MP/KN

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
							updated, after which further processes can commence.		
	(1b) EA may cease to pay or drastically reduce the highland water contributions they make to IDB	Reduction in FCREM service the Board is able to provide.	2	3	6	Transfer	<p>Ensure highland water claims are clear, transparent, discussed with the EA in good time and submitted on time.</p> <p>Ensure the importance of the HWC is recognized and supported by the EA, RFCC and constituent councils.</p> <p>Continue with the district expansion plans such that HWC would no longer be needed.</p>	31.03.2025	SJ/MP
	(1r) The increasing number of water management initiatives being developed and promoted across the region could lead to a duplication of effort and emerging strategies which have conflicting objectives that could adversely impact on the Board's operations and/or increase flood risk.	Increase pressure on management time as the Board attempts to keep a handle on the growing number of plans and initiatives in the catchment.	2	3	6	Transfer	<p>IDB consenting team to receive training on the possible impacts of water level management schemes.</p> <p>Management to carefully assess whether or not to directly engage with each water management initiative being developed by other RMAs in the catchment, could adversely impact on the Board's operations and/or increase flood risk.</p>	31.03.2025	CB

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	(1s) HMRC have confirmed via Excise Notice 75, that as of 1 April 2022, IDBs can continue to use red diesel for works benefitting agriculture. It is highly likely that this is a temporary decision and that at some point in the future, the use of rebated fuel will not be possible for IDB works.	An annual fuel increase in cost of approximately £70,000, meaning an increase of 3% in drainage rates and special levies.	2	3	6	Transfer	Continue to support lobbying through ADA for the law not to be widened out to IDBs.	31.03.2025	MP
	(1t) Significant increases in wages, fuel and energy costs and difficulty of passing on the associated increases to drainage ratepayers and councils.	Cuts to service delivery would have to be made which could significantly increase flood risk.	2	3	6	Transfer	Additional costs passed on in rates and special levies with effect from 1 April 2022. Assess where cuts could be made without increasing flood risk to an unacceptable level. Support the Council and ADA in actively lobbying Central Government for funding support due to concerns of rising special levies.	31.03.2025	SJ/MP
	(1x) Potential liability for certain bridges and culverts in the district.	If the Board is found to have some operational responsibility, this could have a significant financial	2	3	6	Transfer	The Board's position is that all bridges and culverts carrying public highways are the responsibility of the relevant Highway Authority. All bridges and culverts that carry	31.03.2025	CB

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
		impact as well as associated health and safety/ public liability concerns.					<p>unadopted highways/private access routes are the responsibility of the riparian landowner.</p> <p>WMA staff to undertake a task & Finish activity search of archives to understand situations where the IDB may have explicitly taken responsibility for certain culverts/bridges in the district. This can then be used to ring fence funds for managing these assets as required.</p>		
(3) To nurture, enhance and maintain the natural habitats and species, which exist in and alongside IDB watercourses, wherever practical to ensure there is no net loss of biodiversity.	(3a) Planning Authorities ignore advice provided by Board, which leads to increased flood risk.	<p>Increased flood risk.</p> <p>Potential for lost income for SWDCs and commuted sums.</p>	2	3	6	Transfer	<p>Planning/Enforcement to build close relationships with local planning officers, such that our role, input and comments are considered and valued.</p> <p>Officers' comments on planning applications are available on Local Authority website.</p> <p>The Board adopted the variable SWDC rate and banding arising from the 2018 review undertaken by the WMA. New rates and banding introduced 1 October 2018.</p>	31.03.2025	CB
	(3b) SUDs managed by private management companies who	Inadequate or lack of maintenance of SUDs could have an adverse impact on the IDB	2	3	6	Transfer	<p>A SUDs adoption and charging policy has been approved by the Board.</p> <p>Updated Planning and Byelaw</p>	31.03.2025	CB

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	allow them to fall into disrepair through lack of long-term maintenance.	infrastructure & subsequently increase the risk of flooding.					Strategy Document approved by the WMA on 7 December 2018 and by the Board in May 2019.		

FEEDBACK & COMPLAINTS REVIEW

For the period 1st October 2025 – 31st December 2025

1. INTRODUCTION

To meet the strategic aims, the vision, mission and values of the board, it is important to monitor feedback from the public, organisations and other relevant stakeholders. Whether it is positive or negative, all feedback can be used to improve our performance and services.

2. HOW WE COLLATE FEEDBACK

We collate feedback through our website, emails and telephone calls. Links to Feedback and Customer Complaint forms are located in all email footers.

3. OFFICIAL COMPLAINTS

Date of complaint	Location	Nature of complaint	Allocated to	Status	Action taken

No official complaints have been received or dealt with during the reporting period and there are no outstanding complaints to resolve brought forward from previous reporting periods. The same reporting period last year contained no complaints.

4. OTHER FEEDBACK

Date of feedback	Location	Nature of feedback	Allocated to	Status	Action taken
01/10/2025	West Lynn	Pass on my thanks to your team it is really appreciated.	R. Taylor	N/A	Shared with staff
11/12/2025	King's Lynn	Compliment on the work and the response time of a rating query.	G. Tinkler	N/A	Shared with staff

The same reporting period last year contained one positive feedback.

FRANCES BLIGH
ICT MANAGER
8th January 2026

Water Management Alliance
Pierpoint House
28 Horsley's Fields
King's Lynn
PE30 5DD

Our ref: Babingley Outfall
Date: 14/01/2026

Dear Board Members

Re: Proposed Handover of Babingley Outfall Following Repair of Penstock 1.

I am writing to inform you of the forthcoming completion of repair works to Penstock 1 at the Babingley Outfall, and to formally seek the Board's confirmation regarding the proposed handover of the asset and its future management.

The Babingley Outfall facilitates water flow beneath a tidal defence embankment via three culvert pipes. The structure comprises:

- A downstream headwall fitted with three tidal flaps and flanked by two wingwalls;
- An upstream headwall fitted with three penstock sluice gates, also flanked by two wingwalls.

The tidal flaps automatically close on an incoming tide to prevent tidal ingress. In the event of obstruction, the penstocks can be manually closed to maintain the integrity of the tidal defence. Additionally, the penstocks are used to regulate upstream water levels, allowing for operational flexibility under varying hydrological conditions. The primary function of the outfall is to discharge and regulate water levels within the Babingley River—an operational responsibility that now sits with the Internal Drainage Board.

As you may be aware, the River Babingley was reclassified from an EA Main River to an Ordinary Watercourse in 2014. This change has prompted a review of asset ownership and management responsibilities.

With the repair of Penstock 1 now nearing completion, we would like to propose the formal decommissioning of our involvement with the Babingley Outfall and seek the Water Management Alliance's agreement to assume responsibility for the asset. This would include ongoing management and maintenance to ensure its continued operational effectiveness.

We would welcome confirmation from the Board that you are willing to take on this asset. For the avoidance of any ambiguity, this proposal includes the full transfer of ownership and responsibility for the outfall structure. We would be pleased to arrange a meeting to discuss any transitional arrangements or support that may be required.

Thank you for your consideration, and we look forward to your response.

Yours faithfully

Elizabeth Wells

Internal Drainage Board Liaison Officer
Asset Performance
020 3025 1826

Environment Agency, Kings Lynn Depot, 116 Wisbech Road, King's Lynn, Norfolk
PE30 5LJ

CONSORTIUM MATTERS

To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 05 December 2025, to view [Click Here](#) :

- Unconfirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 September 2025 to 31 October 2025
- WMA Group's Portfolio of Capital Work as at 21 November 2025
- WMA Group's Communication Report for the period 01 September 2025 to 31 October 2025

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2024/25	ESTIMATE 2025/26	PROBABLE 2025/26	ESTIMATE 2026/27
Income					
Net Consortium Charges					
	Broads IDB	335,395	394,461	402,794	406,352
	East Suffolk WMB	216,411	232,415	238,398	251,959
	King's Lynn IDB	440,323	471,938	481,790	490,596
	Norfolk Rivers IDB	239,610	259,067	268,316	273,585
	Pevensey and Cuckmere WLMB	0	331,201	334,084	350,471
	South Holland IDB	416,377	446,716	455,637	466,825
	Waveney Lower Yare and Lothingland IDB	142,884	156,344	162,526	174,674
1	Net Consortium Charges	1,791,002	2,292,142	2,343,545	2,414,463
(+) Other Income					
	Services provided to third parties	1,663,307	1,491,325	1,570,010	1,949,867
	Surface Water Development Contributions	914,099	355,000	788,142	505,000
	Sales of Rating Software Licences	0	90,000	126,000	0
	Rating Software Support	19,800	45,000	62,900	64,516
	Rental/Sundry Income from Offices	35,004	18,000	20,967	20,575
	Sundry Income	51,210	29,000	24,977	27,500
	(+) Other Income	2,683,420	2,028,325	2,592,996	2,567,458
(=) Total Income		4,474,422	4,320,467	4,936,541	4,981,921
(-) Expenditure					
Administration Costs					
2	Shared Administration Staff	704,015	791,661	853,888	915,543
Establishment					
	Kettlewell House (BR/KL/NR; 10/80/10)	33,779	0	24,104	0
	Marsh Reeves (South Holland IDB)	25,313	28,018	28,689	28,191
	Martham Office (Broads IDB and Norfolk Rivers IDB)	1,244	372	745	906
	Norwich Office (BR, ES, NR, WLYL)	6,000	6,000	6,000	6,000
	East Sussex County Council Office (PCWLMB)	0	5,500	5,000	5,000
	Pierpoint House (Shared)	124,481	125,354	124,586	130,026
	Establishment	190,816	165,244	189,124	170,123
Shared ICT					
	Hardware Support and Maintenance	35,333	39,059	39,456	43,127
	Software Support and Maintenance	69,132	92,459	97,644	120,679
	Website Maintenance and Development	3,143	23,240	23,000	6,240
	Software and Upgrades	32,430	10,000	10,000	10,000
	ICT Infrastructure	30,458	31,429	34,970	33,528
	Shared ICT	170,496	196,187	205,070	213,574

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27
Other Shared Administration				
Legal and Professional Charges	9,363	8,775	8,569	8,775
Insurances	168,924	186,210	183,217	189,194
Marketing and PR Expenses	1,529	1,520	2,047	1,520
WMA Chairman's Allowance	1,500	1,500	1,500	1,500
Annual Subscriptions	1,936	2,339	2,192	2,315
Actuary Fees	495	520	520	550
Sundry Expenses	15,266	13,735	14,831	14,635
Other Shared Administration	199,012	214,600	212,876	218,489
Other Administration				
Public Notices	0	0	0	0
Former Staff Pension Charges	2,630	4,801	4,801	3,081
Members Expenses	205	200	200	200
Chairman's Allowances	21,000	24,500	22,534	24,500
Meetings and Inspections	2,224	6,095	4,797	6,330
Legal and Professional Charges	37,854	11,850	31,832	21,500
Audit and Compliance Fees	31,691	35,105	57,935	82,804
ADA Expenses	26,675	32,755	31,759	32,001
Other Administration	122,280	115,305	153,858	170,416
Administration Costs	1,386,619	1,482,997	1,614,815	1,688,145
Technical Support Costs				
2 Technical Support Staff Costs	2,466,066	2,806,153	2,858,532	3,113,184
Other Technical Support				
Technical Consultants	9,287	11,340	11,079	11,760
Land Registry Fees	6,524	13,692	13,002	12,432
Sundry Expenses	1,827	6,285	5,971	6,400
Other Technical Support	17,638	31,317	30,051	30,592
Technical Support Costs	2,483,704	2,837,470	2,888,583	3,143,776
(-) Total Expenditure	£3,870,323	£4,320,467	£4,503,398	£4,831,921
(+/-) Transfer of Surface Water Development Contributions	-604,099	0	-433,142	-150,000
(=) Net Surplus/(Deficit) for the Year	£0	£0	£0	£0
3 Increases/(Decreases) in Net Consortium Charges	-2.52%	6.74%	2.24%	5.34%

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27

Notes:

- 1 The Capital Works programme with secured funding is still in progress and on course to be successfully delivered over the next few years. Given the reduction in funding available these costs are having to be very carefully managed to ensure they can be delivered within the agreed profile. These services are largely made up of Technical Support Staff time that will be charged to Grant Aided Schemes, in line with the programme of works. The Eastern Team have seen an increased demand for their services within their area, and require additional resource, which will be fully funded by the rechargeable works, to proceed with works that benefit the Board strategically in their core aim of reducing and mitigating flood risk. The resource and income streams will be carefully managed by the COO and Area Manager, particularly in the first two years.

DRS 365 has been successfully taken up by a number of external IDB sites. The estimated income from licences of £90,000 in 2025/26 was a one off without which represents an immediate 4% average increase in Consortium Charges for 2026/27. The current CEO supports DRS 365 as part of his current package but will retire on 31 March 2026. The estimated cost of supporting DRS 365 after 31 March 2026 is currently £20kpa and therefore an additional cost shown within the ICT Software Support estimate for 2026/27. At the time of preparing the estimates for 2025/26 it was anticipated that an internal officer would be recruited to the position of CEO, in accordance with the WMA's Succession Plan and that we would not backfill this role, which would have offset this reduction in income for future years.

- 2 The projected out-turn for 2025/26 is slightly higher than the estimated Consortium Charges for 2025/26, due to the agreed transition period of 3 months for the new Chief Executive to start on 05 January 2026 alongside the current Chief Executive taking on the role of Strategic Advisor until his agreed retirement date of 31 March 2026.
- 3 A provision has been made to increase staff salaries by an average of 3.8% with effect from 1 April 2026. Employer pension contribution are 19.5% of employees pensionable pay with effect from 1 April 2026.
- 4 (i) The rate of Inflation as at 31 October 2025 was 4.3% (Retail Price Index).
(ii) It is important to note that we are still expecting 51% of the WMA Group's Administration and Technical Support Costs to be paid for by others in 2026/27, increased from 47% that was estimated for 2025/26.

From: 01 April 2026
To: 31 March 2027

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WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES INCOME AND EXPENDITURE ACCOUNT	2024/25	2025/26	2025/26	2026/27

Recommendations:

- 1 To approve the following increases in Net Consortium Charges for 2026/27:

Broads IDB	£11,892	3.01%
East Suffolk WMB	£19,544	8.41%
King's Lynn IDB	£18,658	3.95%
Norfolk Rivers IDB	£14,517	5.60%
Pevensey and Cuckmere WLMB	£19,270	5.82%
South Holland IDB	£20,109	4.50%
Waveney Lower Yare and Lothingland IDB	£18,330	11.72%

- 2 To approve the hourly charge out rates, as detailed below:

Chief Executive Officer:	£175/hour
Deputy Chief Executive/Chief Operating Officer:	£120/hour
Head of Catchment Services/Area Managers/Capital Works Manager/RFO:	£105/hour
Project Delivery Engineers/Technical Managers:	£90/hour
Project Managers/Operations Managers/MEICA Manager:	£88/hour
Finance & Rating/ICT Manager/Senior Sustainable Development, Compliance and Estates Officers:	£70/hour
Flood Risk Engineers/Sustainable Development and Environmental Officers:	£66/hour
Assistant Technical Officers/Assistant Environmental Officers	£60/hour
Administration Team (Finance & Rating/ICT/GIS Technicians/BST/M&C Lead):	£50/hour

S JEFFREY
CHIEF FINANCIAL OFFICER/RFO

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)	ESWMB (%)	KLIDB (%)	NRIDB (%)	PCWLMB (%)	SHIDB (%)	WLYLIDB (%)	TOTAL (%)
<p>Other Income</p> <p>Contributions towards Staff Costs</p> <p>Contributions from BIDB to part fund staff costs Credited to BIDB 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from NRIDB to part fund staff costs Credited to NRIDB 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from ESWMB to part fund staff costs Credited to ESWMB 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from SHIDB to part fund staff costs Credited to SHIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00%</p> <p>Contributions from KLIDB to part fund staff costs Credited to KLIDB 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from PCWLMB to part fund staff costs Credited to PCWLMB 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from WLYLIDB to part fund staff costs Credited to WLYLIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 100.00%</p> <p>Contributions from Bedford for CEO Services CEO/COO Credited to each WMA Board as per employment costs 16.50% 16.50% 16.50% 16.50% 16.50% 5.00% 16.50% 12.50% 100.00%</p> <p>Contributions from Bedford for CEO Services CFO Credited to each WMA Board as per employment costs 16.50% 16.50% 16.50% 16.50% 16.50% 5.00% 16.50% 12.50% 100.00%</p> <p>Contributions from Bedford for CEO Services SDT Credited to each WMA Board as per employment costs 10.50% 6.50% 45.50% 6.50% 0.00% 23.00% 8.00% 100.00%</p> <p>Contributions from Bedford for CEO Services ENVIRONMENT Credited to each WMA Board as per employment costs 33.00% 8.00% 11.00% 24.00% 5.00% 11.00% 8.00% 100.00%</p> <p>Contributions from Bedford for CEO Services CAPITAL WORKS Credited to each WMA Board as per employment costs 25.00% 25.00% 25.00% 0.00% 0.00% 0.00% 25.00% 100.00%</p> <p>WMA Eastern Area Manager (TH) Credited to each WMA Board as per employment costs 50.00% 20.00% 0.00% 20.00% 0.00% 0.00% 10.00% 100.00%</p> <p>MEICA Manager (RG) Credited to each WMA Board as per employment costs 75.00% 10.00% 5.00% 0.00% 0.00% 0.00% 10.00% 100.00%</p> <p>Partnership Project Engineer (PG) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Partnership Project Engineer (Suffolk) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00%</p> <p>Operations Manager (East Anglia) (AB) Credited to each WMA Board as per employment costs 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Operations Manager (WLYL IDB) Credited to each WMA Board as per employment costs 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 100.00%</p> <p>Works Supervisor (ES & WLYL) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00%</p> <p>Flood Risk Engineer (BR and NR) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Flood Risk Engineer (ES & WLYL) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00%</p> <p>Flood Risk Engineer (JT) Credited to each WMA Board as per employment costs 0.00% 50.00% 0.00% 0.00% 0.00% 0.00% 50.00% 100.00%</p> <p>Flood Risk Engineer (OP) Credited to each WMA Board as per employment costs 50.00% 0.00% 0.00% 50.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Contributions from SDT Team to part fund staff costs Credited to each WMA Board as per employment costs 10.00% 6.00% 51.00% 6.00% 0.00% 26.00% 1.00% 100.00%</p> <p>Contributions from Environment Team - Manager Credited to each WMA Board as per employment costs 33.00% 29.38% 8.00% 13.00% 11.00% 16.00% 24.00% 23.38% 5.00% 1.25% 11.00% 6.00% 8.00% 11.00% 100.00%</p> <p>Contributions from ICT/BST/Finance Team Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 100.00%</p> <p>Contribution from BIDB & WLYLIDB - PAAA Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 100.00%</p> <p>Contribution from Waldersey and Hundred of Wisbech (Admin) Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 100.00%</p> <p>Contribution from Waldersey and Hundred of Wisbech (Technical) Credited to each WMA Board as per employment costs 17.50% 17.50% 17.50% 17.50% 17.50% 0.00% 17.50% 12.50% 100.00%</p> <p>Contributions from Project Teams to part fund staff costs Credited to each WMA Board as per employment costs 20.00% 20.00% 20.00% 20.00% 20.00% 0.00% 0.00% 20.00% 100.00%</p> <p>Contributions towards Staff Costs (FDGIA and Other Recharge Works) 3000.00%</p> <p>Surface Water Development Contributions</p> <p>Broads IDB - SWDC Credited to BIDB 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>East Suffolk WMB - SWDC Credited to ESWMB 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Kings Lynn IDB - SWDC Credited to KLIDB 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Norfolk Rivers IDB - SWDC Credited to NRIDB 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Pevensey and Cuckmere WLMB - SWDC Credited to PCWLMB 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 100.00%</p> <p>South Holland IDB - SWDC Credited to SHIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00%</p> <p>Waveney Lower Yare and Lothingland IDB - SWDC Credited to WLYLIDB 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 100.00%</p> <p>Collection of Surface Water Development Contributions</p> <p>Sales of Rating Software Licences</p> <p>Sales of DRS365 Split Equally BR/ES/KL/NR/SH/WLYL 16.67% 16.67% 16.67% 16.67% 0.00% 16.67% 16.67% 100.00%</p> <p>Sales of DRS South Holland IDB wholly owned asset (SHIDB) 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 100.00%</p> <p>Sales of Rating Software Licences</p> <p>Rating Software Support</p> <p>DRS365 Split Equally BR/ES/KL/NR/SH/WLYL 16.67% 16.67% 16.67% 16.67% 0.00% 16.67% 16.67% 100.00%</p> <p>Rating Software Support</p> <p>Rental Income from Offices</p> <p>Marsh Reeves Income credited to property owner 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% 0.00% 0.00% 100.00%</p> <p>Kettlewell House Income credited to property owners 10.00% 0.00% 80.00% 10.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Pierpoint House Sales of Electricity Back to the Grid Proportion of people working in Pierpoint House 14.95% 15.58% 13.53% 12.71% 28.88% 32.15% 12.67% 13.73% 0.88% 0.27% 21.17% 16.91% 7.92% 8.65% 100.00%</p> <p>Nar Ouse Way: Kings Lynn IDB Income credited to property owner 0.00% 0.00% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00%</p> <p>Rental Income from Offices</p>										

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
	Sundry Income																
	Bank Account Interest (WMA Only)	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Various - adhoc contributions	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Sundry Income																
	Expenditure																
	Administration Costs																
	Shared Administration Staff																
	ICT Manager	Assessment of Time Spent on each Member Board	17.10%		17.10%		17.10%		17.10%		2.00%		17.10%		12.50%		100.00%
	PA (CEO)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Chief Financial Officer	Assessment of Time Spent on each Member Board	16.50%		16.50%		16.50%		16.50%		5.00%		16.50%		12.50%		100.00%
	GIS Technician (SC)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Rating & Enforcement Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Business Support Officer (37)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (16)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	GIS Technician (MB)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Business Support Officer	Assessment of Time Spent on each Member Board	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	5.00%	2.00%	16.50%	17.10%	12.50%	12.50%	100.00%
	Business Support Officer (22.5)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer (ABU)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice ((KH)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance and Rating Officer (Vacant Position)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice (BA)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (30)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Shared Administration Staff																
	Establishment																
	Landlord's obligations	Proportion of beneficial interest in Kettlewell House	10.00%		0.00%		80.00%		10.00%		0.00%		0.00%		0.00%		100.00%
	Office and Site Maintenance	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Rent, Rates and Metered Water	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Telecoms	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Heat and Light	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Office Cleaning and Supplies	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Refuse Collection and Waste Disposal	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Printing, Postages and Stationery	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Office Sundries	Proportion of people working in Pierpoint House	14.95%	15.58%	13.53%	12.71%	28.88%	32.15%	12.67%	13.73%	0.88%	0.27%	21.17%	16.91%	7.92%	8.65%	100.00%
	Pierpoint House (shared)																
	Landlord obligations	Proportion of beneficial interest in Marsh Reeves	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office and Site Maintenance	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Business Rates and Metered Water	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Telecoms	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Heat and Light	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Cleaning and Supplies	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Refuse Collection and Waste Disposal	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Printing, Postages and Stationery	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Sundries	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Marsh Reeves (South Holland IDB)																

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.														
	Office and Site Maintenance	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Rent, Light, Heat and Water	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Telecoms	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Office Sundries	Broads IDB and Norfolk Rivers IDB	80.00%	75.00%	0.00%		0.00%		20.00%	25.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Martham Office (Broads IDB and Norfolk Rivers IDB)																
	Rent	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		0.00%	25.00%	100.00%
	Printing & Stationary	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%	100.00%	
	Office Equipment/Small Purchases	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%	100.00%	
	Norwich Office (BR, ES, NR and WLYL)																
	Office Equipment/Small Purchases	Pevensey and Cuckmere WLMB	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		0.00%	100.00%	
	East Sussex CC Office (PCWLMB)																
	Shared ICT																
	Hardware Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Software Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Website Maintenance and Development	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Software and Upgrades	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	ICT Infrastructure	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	DRS365 Software Support and Maintenance	Split Equally BR/ES/KL/NR/PC/SH/WLYL	14.29%		14.29%		14.29%		14.29%		14.29%		14.29%		14.29%		100.00%
	Shared ICT																
	Other Shared Administration																
	Legal and Professional Charges	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Insurances	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Marketing and PR Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	WMA Chairman's Allowance	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Annual Subscriptions	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Actuary Fees	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Sundry Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2025)	5.10%	5.10%	3.90%	3.90%	43.19%	43.21%	4.95%	4.95%	12.69%	12.71%	26.53%	26.51%	3.64%	3.62%	100.00%
	Other Shared Administration																
	Technical Support Costs																
	Shared Technical Support Staff																
	CEO Team																
	Chief Executive	Assessment of Time Spent on each Member Board	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	16.50%	17.10%	5.00%	2.00%	16.50%	17.10%	12.50%	12.50%	100.00%
	Chief Operating Officer/Deputy Chief Executive	Assessment of Time Spent on each Member Board	30.00%	50.00%	10.00%	10.00%	30.00%	10.00%	10.00%	0.00%	5.00%	0.00%	5.00%	0.00%	10.00%	20.00%	100.00%
	Environment Team																
	Environmental Manager (CL)	Assessment of Time Spent on each Member Board	33.00%	27.50%	8.00%	13.00%	11.00%	16.00%	24.00%	21.50%	5.00%	5.00%	11.00%	6.00%	8.00%	11.00%	100.00%
	Assistant Environmental Officer (DP)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	11.00%	16.00%	24.00%	24.00%	5.00%	0.00%	11.00%	6.00%	8.00%	11.00%	100.00%
	Environmental Officer (CH)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	12.00%	16.00%	24.00%	24.00%	0.00%	0.00%	15.00%	15.00%	8.00%	8.00%	100.00%
	Environmental Officer (EB)	Assessment of Time Spent on each Member Board	33.00%	30.00%	8.00%	13.00%	12.00%	16.00%	24.00%	24.00%	0.00%	0.00%	15.00%	15.00%	8.00%	8.00%	100.00%

From: 01 April 2026
To: 31 March 2027

Administration and Technical Support Services
Financial Year Ending: 31 March 2027

ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)	
			Percentages shown in red were the apportionments for last year, where they have been changed for this year.															
Sustainable Development Team																		
	Head of Catchment Services (CB)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (ER)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior SDT Officer (Maternity Cover)(ET)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Compliance Manager (PN)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Assistant Compliance Officer (SKC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (FC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (PNA)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Officer (LBS)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Sustainable Development Manager (MO)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (RY)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Senior Sustainable Development Officer (WC)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	Assistant Compliance Officer (BSY)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
	National Infrastructure Officer (IS - Sizewell C)	East Suffolk WMB Only (fully funded by Sizewell C)	0.00%		100.00%		0.00%		0.00%		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
	Estates Officer (SF)	Assessment of Time Spent on each Member Board	10.50%	10.00%	6.50%	6.00%	45.50%	51.00%	6.50%	6.00%	0.00%	23.00%	26.00%	8.00%	1.00%	100.00%		
Capital Projects Team																		
	Project Delivery Manager (KN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (TJJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (TJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Delivery Engineer (ATH)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
	Project Manager (MN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%	0.00%		20.00%		100.00%		
East Anglia Team																		
	Area Manager (WMA Eastern) (TH)	Assessment of Time Spent on each Member Board	50.00%	50.00%	20.00%	10.00%	0.00%	20.00%	20.00%	10.00%	0.00%	0.00%	0.00%	0.00%	10.00%	10.00%	100.00%	
	MEICA Manager (RG)	Assessment of Time Spent on each Member Board	75.00%	55.00%	10.00%	12.50%	5.00%	15.00%	0.00%	5.00%	0.00%	0.00%	0.00%	0.00%	10.00%	12.50%	100.00%	
	Partnership Project Engineer (PG)	Assessment of Time Spent on each Member Board	50.00%	40.00%	0.00%		0.00%		50.00%	60.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
	Partnership Project Engineer (Suffolk)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Operations Manager (East Suffolk) (AB)	Assessment of Time Spent on each Member Board	0.00%		100.00%	55.00%	0.00%		0.00%		0.00%	0.00%	0.00%	0.00%	45.00%	100.00%		
	Operations Manager (WLYL IDB)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	0.00%	0.00%	100.00%		100.00%		
	Works Supervisor (ES & WLYL)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Flood Risk Engineer (BR and NR)	Assessment of Time Spent on each Member Board	50.00%		0.00%		0.00%		50.00%		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
	Flood Risk Engineer (ES & WLYL)	Assessment of Time Spent on each Member Board	0.00%		50.00%		0.00%		0.00%		0.00%	0.00%	0.00%	50.00%		100.00%		
	Flood Risk Engineer (JT)	Assessment of Time Spent on each Member Board	0.00%	35.00%	50.00%	35.00%	0.00%		0.00%		0.00%	0.00%	0.00%	50.00%	30.00%	100.00%		
	Flood Risk Engineer (OP)	Assessment of Time Spent on each Member Board	50.00%	40.00%	0.00%		0.00%		50.00%	60.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		
Shared Technical Support Staff																		
South Holland Team																		
	Area Manager (South Holland IDB) (KV)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	100.00%		0.00%		100.00%		
	Flood Risk Engineer (South Holland IDB) (DSP)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%	100.00%		0.00%		100.00%		
Other Technical Support Staff Costs																		
Pevensey & Cuckmere WLMB Team																		
	Area Manager (Pevensey & Cuckmere WLMB) (RK)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
	Flood Risk Officer (Pevensey & Cuckmere WLMB) (GO)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
	Operations Manager (Pevensey & Cuckmere WLMB) (RD)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%	0.00%		0.00%		100.00%		
Other Technical Support Staff Costs																		

Approved by the Consortium Management Committee on 05 December 2025 and recommended to each of the Member Boards in January/February 2026.
(As required by clause 4.2 of the Consortium Agreement, dated 29 March 2024).

S JEFFREY
CHIEF FINANCIAL OFFICER/RFO

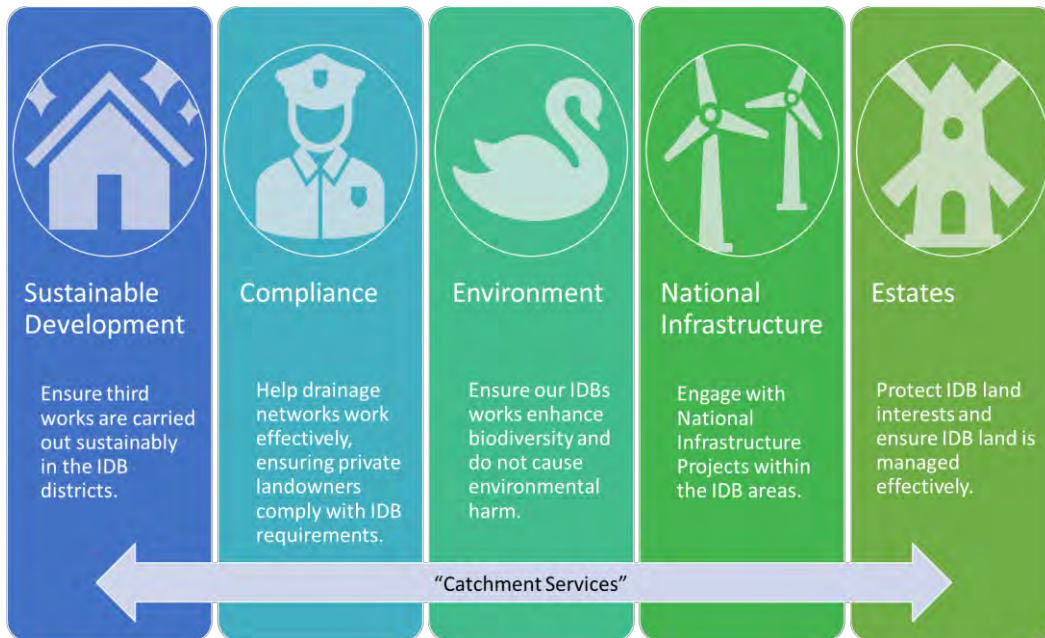
WMA Policy Review Summary – CMC Meeting, 05 December 2025

	Policy	Owner	Comments
1	Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy Click here	FB	5-year review No significant changes
2	WMA Arterial Infrastructure Policy Click here	CL/MP	5-year review <ul style="list-style-type: none"> - Name of the policy has changed from Supplementary Guidance for Adoption and Abandonment of Watercourses to WMA Arterial Infrastructure Policy - Definition of an Arterial Watercourse (AKA Main Drain or Adopted Watercourse) has been included

Catchment Services Report

1. Introduction

In August 2025, Cathryn Brady (previously the WMA's Sustainable Development Manager) was appointed as the WMA's Head of Catchment Services, taking on leadership of the following workstreams across both the WMA Member Boards and any Boards receiving arm's length services from the WMA (including the Bedford Group and the 6 Boards previously administered by the Middle Level Commissioners):



The Workstreams are typically delivered by officers within the WMA Catchment Services Department, or by the Board's Area Manger with support from the officers within the department.

As part of this new role, the Head of Catchment Services has reviewed governance arrangements and two minor changes are proposed to ensure compliant and resilient decision making moving forwards.

2. Planning and Byelaw Strategy

The current Planning and Byelaw Strategy informs all decisions made in relation to applications for Land Drainage Consents, engagement with planning applications (including national infrastructure projects) and how to react to incidents of non-compliance with the Board's regulatory requirements.

Until now, the Planning and Byelaw Strategy has primarily been a public facing document, which would be sent to members of the public to provide the following:

- Guidance on how the Board will engage with planning applications within their Internal Drainage District (“IDD”) or that have the potential to significantly impact their IDD;
- Guidance to organisations and individuals on the Board’s regulatory requirements and processes, including information on the policies against which it will assess and determine applications.

2.1. Planning and Byelaw Strategy – Proposed Change

With the launch of the WMA’s new website in December 2025, the primary audience of the Planning and Byelaw Strategy will no longer be members of the public. Instead, the primary audience will become the Boards who adopt the policy, effectively moving the document ‘behind the scenes’. Although the strategy will remain a publicly available document, the WMA website will disseminate the same information in a user friendly format for most audiences.

Moving forward, the strategy will primarily be a policy document, compiled to confirm how the Board will achieve the following (including specific policy positions where appropriate):

- Process applications for Land Drainage Consent.
- Engage with planning applications and Nationally Significant Infrastructure Projects.
- Investigate and react to non-compliance with the regulatory framework established by the Land Drainage Act 1991 (including Byelaws).
- Engage with enquiries relating to use or disposal of land owned by the Boards.
- Protect and enhance the natural environment and biodiversity (*to follow in the next policy iteration, amalgamating several existing policies*).

No changes are proposed to the policies or approaches outlined within the document, only the style of writing has been amended. To reflect the evolution of the policy it is proposed that the policy is renamed as the ‘Catchment Services Strategy’. A draft for adoption is available here: https://www.wlma.org.uk/uploads/WMA_Catchment_Services_Strategy.pdf

Officer Recommendation: The officer recommendation is that the ‘WMA Catchment Services Strategy’ is adopted by all WMA Member Boards, replacing the current Planning and Byelaw Strategy.

3. Scheme of Delegation

Currently, each Board’s Schedule of Reserved Matters notes that the following types of applications for Land Drainage Consent are “non-delegated” and are therefore reserved for the Board:

- i. All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
- ii. All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive’s Management Committee)*
- iii. Applications for consent that are against the Board’s policies as set out in the Planning and Byelaw Strategy*
- iv. Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*

- v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and Planning and Byelaw Strategy.*
- vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*

The Schedule of Reserved Matters also states that all other consent types (delegated consents) are delegated to officers via the Chief Executive's Management Committee. Urgent non-delegated applications are already delegated to a relevant Committee of each Board.

The Terms of Reference for the Chief Executive's Management Committee are available here: https://www.wlma.org.uk/uploads/WMA_Chief_Executives_Management_Committee_TOR.pdf

Notably, the Terms of Reference do not empower the competent team of case officers to make a recommendation directly to the Chief Executive, instead recommendations should be presented to the Chief Executive by the Board's Senior Management Team (now defined as the Chief Financial Officer and Chief Operating Officer) who often have had little or no involvement in an application. The Terms of Reference further restrict the ability to process applications for consent while the Chief Executive is unavailable (including during any period of annual leave or sickness).

Across the WMA, case officers within the Sustainable Development Team processed 534 applications for Land Drainage Consent in 2024.

3.1. Scheme of Delegation - Proposed Change

It is proposed that each Board creates a new committee called the "WMA Chief Executive's Planning Committee". The proposed draft terms of reference for the committee are available here: https://www.wlma.org.uk/uploads/WMA_CEO_Planning_Committee_TOR.pdf

The proposed committee would not replace the existing WMA Chief Executive's Management Committee (which is required for other delegated decisions) but would facilitate streamlined decision making and clearer governance arrangements for the Sustainable Development Team, including when the Chief Executive is unavailable (by allowing the Chief Operating Officer to be a substitute member of the committee).

Officer Recommendation: Officers recommend that the WMA Member Boards approve the following resolutions:

1. To update the Boards Schedule of Reserved Matters as follows (changes in red):

[4.4.] Approval of non-delegated applications for Land Drainage Consent (any prior written consent required as per the Land Drainage Act 1991 including the Board's Byelaws), other than urgent applications. Non-delegated applications for Land Drainage Consent include the following application types:

- i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
- ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive's **Planning** Committee)*

- iii. *Applications for consent that are against the Board's policies as set out in the **Catchment Services Strategy***
- iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*
- v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and **Catchment Services Strategy**.*
- vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*

2. To create a new committee known as the WMA Chief Executive's Planning Committee and adopt the Terms of Reference for this committee as shown here: https://www.wlma.org.uk/uploads/WMA_CEO_Planning_Committee_TOR.pdf.

3. To add the WMA Chief Executive's Planning Committee to the Board's Scheme of Delegation with the following decision making authority delegated to the Committee by the Board:

- a. The authority to consider and determine applications for Land Drainage Consent (any prior written consent required as per the Land Drainage Act 1991 including the Board's Byelaws), is delegated to the WMA Chief Executive's Planning Committee with the exception of non-delegated applications for Land Drainage Consent. Non-delegated applications for Land Drainage Consent include the following application types:
 - i. *All applications for consent that are from applicants or agents related to or associated with a member or employee of the Board.*
 - ii. *All appeals against a previous determination of an application for consent (the application having first been determined under delegated authority by the WMA Chief Executive's Planning Committee)*
 - iii. *Applications for consent that are against the Board's policies as set out in the **Catchment Services Strategy***
 - iv. *Applications to permanently discharge surface water from a new impermeable area greater than 5 hectares.*
 - v. *Applications for permanent structures within 7 or 9 metres of an arterial (Board maintained) watercourse as defined by the Board's Byelaws and **Catchment Services Strategy**.*
 - vi. *Applications where the proposed works include the permanent alteration of over 18 metres of arterial (Board maintained) watercourses.*
- b. The authority to approve plans of specified work received in accordance with a Development Consent Order is delegated to the Water Management Alliance's Chief Executive's Planning Committee.

4. To amend the Terms of Reference for the Chief Executive's Management Committee to remove footnote 2 on page 3 (referencing the committee having delegated authority to consider and determine applications for Land Drainage Consent).

CATHRYN BRADY
HEAD OF CATCHMENT SERVICES
NOVEMBER 2025



Water Management Alliance

Annual Carbon Report

2024/2025 Financial Year Update

Published: January 2026

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Appendix 1: South Holland IDB – Summary, Results and Data

Appendix 2: King’s Lynn IDB – Summary, Results and Data

Appendix 3: Norfolk Rivers IDB – Summary, Results and Data

Appendix 4: Broads IDB – Summary, Results and Data

Appendix 5: Waveney, Lower Yare and Lothingland IDB – Summary, Results and Data

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Appendix 8: Weather Maps - 2024/2025

1. INTRODUCTION

This report is an annual update to the Water Management Alliance’s full carbon audit (initially published in February 2023) as it strives to reduce carbon emissions by 50% by 2030. This report now includes emissions data for the 2024/2025 financial year.

The carbon audit will allow the Water Management Alliance to calculate and benchmark its carbon emissions and enable the key sources of emissions to be identified. This report now sits alongside the Water Management Alliance’s Carbon Management Plan which sets out short-, medium- and long-term actions to reduce carbon emissions.

2. PURPOSE

The Water Management Alliance would like to commit to the Government’s ask of small businesses (SMEs) to commit to take climate action in three ways:

- 50% reduction in greenhouse gas emissions before 2030. (Scope 1 and Scope 2)
- Achieve net zero emissions by 2050. (across Scope 1, 2 and 3)
- Disclose progress on a yearly basis.

3. METHODOLOGY

3.1 The GHG Protocol

The GHG Protocol establishes comprehensive global standardised frameworks to account for and report on greenhouse gas emissions. This carbon audit has been produced in line with the principles of the Greenhouse Gas (GHG) Protocol and UK Government Department for Business, Energy and Industrial Strategy (BEIS) GHG reporting guidance.

The GHG emissions have been calculated by multiplying activity data by the relevant emissions factor:

$$\text{Activity data} \times \text{GHG emissions factor} = \text{GHG emissions}$$

GHG emissions are expressed as carbon dioxide equivalents (CO₂e), and include Carbon dioxide (CO₂), Methane (CH₄), Nitrous oxide (N₂O), Sulphur hexafluoride (SF₆), Hydrofluorocarbons (HFCs), Perfluorocarbons (PFCs) and Nitrogen trifluoride (NF₃).

NB: GHG emissions have been calculated and displayed in kgCO₂e, however, for readability, these figures have been converted into tCO₂e throughout the narrative.

3.2 Scope Definitions

The Green House Gas Protocol defines 3 types of emission categories referred to as Scopes. To help demonstrate – Figure 1 shows a Scope infographic. Figure 2 describes each activity the WMA has included within each Scope.

Scope 1 - Direct Emissions from activities under our control. Primarily relating to fossil fuel combustion

Scope 2 - Indirect Emissions from the electricity we purchase and use

Scope 3 - All other indirect emissions from activities, sources that we do not own or control

3.3 Organisational boundary

Calculating Scope 3 emissions can often be difficult given that the data required is mostly held by other organisations in the supply chain. For Scope 3 we have had to be clear which activities we are unable to report on

Included -

- Fuel purchased by WMA for owned plant used for PSCA Work

Excluded -

- Fuel purchased by contractors for their own vehicles and plant when undertaking IDB work.

- Emissions from FCERM Capital projects where we use contractors.

- Employee Commuting

For the excluded items we may look to develop a reporting process that would allow us to report these emissions in future annual audits. We will request contractors for any construction projects to inform us of their emission reporting capabilities and which GHG calculation and reporting standards they operate to.

3.4 Coverage

The Water Management Alliance is an umbrella organisation, offering back-office and technical services to a consortium of seven Internal Drainage Boards (IDBs). Each IDB managed by the WMA is an autonomous local, public body which has statutory duties to the environment as it undertakes its permissive powers.

The IDBs covered by the consortium include South Holland IDB, King's Lynn IDB, Norfolk Rivers IDB, Broads IDB, Waveney, Lower Yare & Lothingland IDB, East Suffolk WMB and Pevensey & Cuckmere WLMB. Data has been collected and summarised for each individual Board and collectively as the WMA.

3.5 Target

The IDBs of the WMA have a carbon net zero target date of 2050.

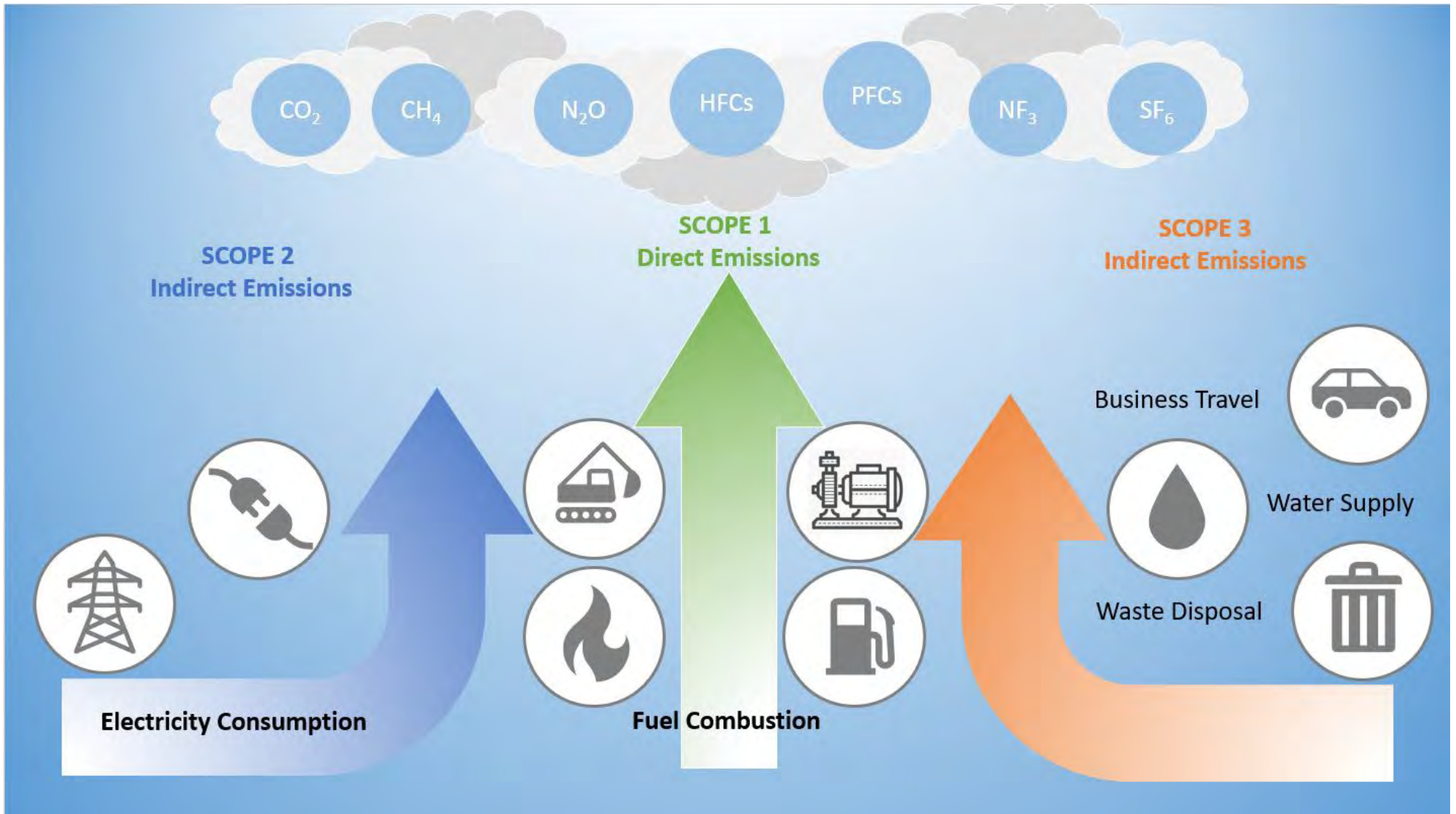


Figure 1: Scope infographic

Activity	Description	Data Source	Unit	
Scope 1 - Direct Emissions – Fuel Consumption				
Fuel in Fleet Vehicles	White Diesel	operational vehicle Fleet & Plant	fuel invoices	Litres
	Petrol			
	Red Diesel			
	Bio Oil			
Offices	Fugitive Emissions	Air con fluoros	EOC Services	Kg
Pumping Station	Red Diesel Generators	Operating Pumping station back-up generators	fuel invoices	Litres
	Unleaded			
Scope 2 - Indirect Emissions – Electricity Consumption				
Electricity Emissions	Offices	Electricity purchased from the national grid to power the WMAs offices and Pumping Stations	utility bills	kWh
	Pumping Station			
Scope 3 - Other Indirect Emissions				
	Electricity Transmission & Distribution Losses	These are indirect emissions from the transmission and distribution of our purchased electricity. It is considered best practise to include these	utility bills	kWh
	Business travel inc Car, rail, and flights	Staff travel - in their own vehicles on business grounds, via train or plane	employee mileage claims / expenses	Miles / km
	Water Supply & Treatment	The supply of water to our buildings and sites. Treatment is the water we return to the system (90% return to sewer rate).	utility bills	m ³
	Waste & Recycling	Weight of Waste and recycling collected from our offices	Veolia Dashboard	Kg

Figure 2: Description of each activity WMA included within each Scope

4. RESULTS

4.1 WMA Summary

The data shows that overall, Carbon Emissions in 2024/25 are 15% lower compared to our baseline year of 2019/20, a reduction of 340.1 tCO₂e. The emissions are 29% lower compared to 2023/24, a reduction of 804.8 tCO₂e.

All Board's emissions have decreased in 2024/25 compared against the previous year of 2023/24 – largely due to the very wet weather endured during the Winter of 2023/24 which increased the year's emissions significantly, followed by the subsequent drier Winter of 2024/25 – as described and evidenced in 4.3 below and Appendix 8. Overall emissions have also decreased when compared to the baseline year, due to the changes implemented by the WMA and member Boards to decrease emissions, also evidenced below.



Scope 1

- Overall Emissions 7% higher (an increase of 65.1 tCO₂e) in 2024/25 than 2023/24, 6% higher (increase of 53.6 tCO₂e) than 2019/20 baseline year.
- This is largely due to the expansion of the business, increased recharge work and the introduction of further fleet vehicles for new field operatives.
- The WMA aims to standardise the data to reflect individual carbon usage that takes the growth of the business into account.

Scope 2

- Overall Emissions 48% lower (a decrease of 802.6 tCO₂e) in 2024/25 than 2023/24, 30% lower (a decrease of 358.5 tCO₂e) than 2019/20 baseline year.
- This is largely due to Pumping Stations not being used as much this year compared to the previous year due to drier weather.

Scope 3

- Overall Emissions 33% lower (a decrease of 67.3 tCO₂e) in 2024/25 than 2023/24, 21% lower (a decrease of 35.1 tCO₂e) than 2019/20 baseline year.

4.2 Quality Control

The Finance team collating the data have applied data checks and consistency in producing data from the system. All outliers have been checked and explanations sought and documented from individual IDBs where large variations have occurred.

4.3 2024/25 Weather

The weather in East Anglia between April 2024 and March 2025 featured a strong contrast, with a wet and unsettled start followed by a drier and sunnier spring in 2025, which ultimately became the UK's warmest and sunniest spring on record. May 2024 was noted for being the warmest on record for the UK (since 1884), though April's wetness led to a cooler than average summer overall.

June by contrast to May, was cooler and drier than average overall, particularly in the first half of the month but a brief warm spell occurred between the 23rd and 26th of the month.

The summer of 2024 was the coolest since 2015 for the UK, with rainfall and sunshine generally around average. East Anglia was marginally sunnier than other regions. September saw mean temperatures in East Anglia around 0.5°C above average. However, the UK overall experienced above-average rainfall, with southern England recording significantly more than average. However, many parts of East Anglia missed much of this rainfall, with South Holland being impacted the most.

The winter of 2024 -25 found that temperatures were generally above the long-term average, though with potential for occasional stormy weather from the Atlantic. March 2025 was a record-breaker for East Anglia, experiencing its sunniest March on record (since 1910) and very dry conditions. It was also much warmer than the long-term average.

4.4 Data

All the Boards are on 'Green Electricity Tariffs' but we have still recorded 100% of the electricity emissions as we currently do not believe the electricity provided from these tariffs is all from renewables. This is currently being investigated by our Utilities Broker and the CFO.

		WMA TOTAL kgCO2e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	151,605.7	150,615.0	150,444.7	149,113.5	150,151.1	164,182.1
	Unleaded	1,614.9	1,454.4	1,464.5	1,121.3	1,769.9	2,371.3
	Red Diesel	730,561.6	885,025.9	744,720.1	741,692.0	759,135.2	769,740.3
	Bio Oil	0.0	0.0	550.0	137.5	0.0	0.0
Small Tools / Others	Gas	16,831.9	19,520.3	18,308.6	2,583.2	0.0	0.0
	Unleaded	211.7	189.1	95.7	253.0	588.8	221.8
	White Diesel	0.0	0.0	0.0	0.0	696.3	99.0
	Red Diesel	0.0	0.0	0.0	0.0	184.9	316.7
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	13,303.5	0.0	75,153.1	12,804.9	0.0	76,848.3
Pumping Station	Red Diesel Pump Engines or Generators	46,282.8	120,042.5	617.9	7,231.2	36,236.0	0.0
	Unleaded	11.0	362.3	100.5	83.1	140.3	221.8
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	23,489.3	17,327.2	19,364.0	21,042.0	14,943.4	20,749.2
	Pumping Station	1,188,238.7	1,251,588.7	920,709.5	735,919.5	1,640,860.2	832,495.2
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	102,712.9	109,192.1	84,251.9	69,245.3	143,343.0	75,413.5
Business Travel	Private Car Business travel	65,653.4	52,275.5	55,324.2	66,162.6	57,326.6	58,032.8
	Rail	120.3	27.8	117.9	91.6	78.6	142.9
	Flying	0.0	0.0	0.0	264.3	0.0	0.0
Water Supply / Treatment	Water Supply	365.9	349.6	58.0	90.0	76.6	68.2
	Water treatment	26.5	30.8	22.2	82.0	50.4	37.6
Waste / recycling	Waste	76.6	76.5	117.3	100.7	260.6	119.7
	Recycling	9.5	9.5	11.6	31.4	25.2	5.3
TOTAL		2,341,116.3	2,608,087.1	2,071,431.8	1,808,049.0	2,805,867.2	2,001,066.0
Scope 1 Total		960,423.1	1,177,209.4	991,455.2	915,019.7	948,902.5	1,014,001.5
Scope 2 Total		1,211,728.0	1,268,915.9	940,073.5	756,961.5	1,655,803.6	853,244.4
Scope 3 Total		168,965.1	161,961.8	139,903.1	136,067.8	201,161.0	133,820.0
% Change from Baseline year 2019/20							-15
% Change from 2023/24							-29

APPENDIX 1: SOUTH HOLLAND IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 24% lower compared to our baseline year of 2019/20, a decrease of 156.7 tCO₂e. The emissions are 25% lower than 2023/24, a decrease of 163.3 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 2.3% lower (a reduction of 7.3 tCO₂e) in 2024/25 than 2023/24, 7.5% lower (reduction of 25 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 49% lower (a reduction of 120.8 tCO₂e) in 2024/25 than 2023/24, 44% lower (reduction of 144.6 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 36% lower (reduction of 16.0 tCO₂e) in 2024/25 than 2023/24, 35% lower (reduction of 10.9 tCO₂e) than 2019/20 baseline year.

1.3 Data

		South Holland IDB kgCO2e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	37,719.4	35,165.4	28,498.6	39,639.0	34,153.6	24,889.2
	Unleaded	521.3	362.1	390.5	261.4	395.5	269.5
	Red Diesel	293,029.5	308,623.7	291,263.6	293,716.4	283,485.1	276,965.5
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	4,434.5	0.0	0.0	12,804.9	0.0	8,618.6
Pumping Station	Red Diesel Pump Engines or Generators	69.0	3,623.7	617.9	358.8	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	3,571.7	3,607.1	3,525.3	2,909.3	3,213.1	2,851.0
	Pumping Station	269,673.5	236,270.6	109,585.1	112,449.2	293,814.8	149,573.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	23,161.8	20,641.8	10,137.3	10,552.8	25,713.7	13,471.9
Business Travel	Private Car Business travel	7,833.9	6,395.6	5,654.1	4,950.6	5,652.2	6,651.7
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	72.2	67.8	15.3	16.8	23.5	20.1
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	72.6	72.5	106.5	82.6	245.2	114.0
	Recycling	0.0	0.0	0.0	0.0	6.8	0.0
TOTAL		640,159.4	614,830.1	449,794.3	477,741.9	646,703.5	483,424.4
Scope 1 Total		335,773.6	347,774.8	320,770.7	346,780.5	318,034.2	310,742.8
Scope 2 Total		273,245.2	239,877.7	113,110.5	115,358.5	297,027.8	152,424.0
Scope 3 Total		31,140.6	27,177.7	15,913.2	15,602.8	31,641.4	20,257.6
% Change from Baseline year 2019/20							-24
% Change from 2023/24							-25

APPENDIX 2: KINGS LYNN IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 15% lower compared to our baseline year of 2019/20, a reduction of 125.1 tCO₂e. The emissions are 24% lower compared to 2023/24, a reduction of 215 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 16% higher (an increase of 53.6 tCO₂e) in 2024/25 than 2023/24, 12% lower (reduction of 54.3 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 52% lower (a reduction of 247.6 tCO₂e) in 2024/25 than 2023/24, 21% lower (a reduction of 59.6 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 26% lower (decrease of 21.1 tCO₂e) in 2024/25 than 2023/24, 15% lower (a decrease of 11.1 tCO₂e) than 2019/20 baseline year.

1.3 Data

		King's Lynn IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	30,152.8	28,556.1	27,229.1	24,647.1	26,889.0	27,636.2
	Unleaded	479.6	419.4	515.9	374.2	509.5	690.5
	Red Diesel	349,070.8	433,246.9	308,664.7	300,823.4	315,699.8	300,711.7
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	16,831.9	19,506.6	18,294.9	2,560.0	0.0	0.0
Small Tools / Others	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
	White Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	8,869.0	0.0	75,153.1	0.0	0.0	68,229.7
Pumping Station	Red Diesel Pump Engines or Generators	46,213.8	111,774.8	0.0	6,872.4	538.2	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	14,919.2	7,810.7	9,938.8	14,191.4	7,992.4	10,098.1
	Pumping Station	272,442.9	301,665.8	244,896.0	171,665.4	467,324.4	217,645.8
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	24,358.4	26,630.9	22,839.0	17,001.8	41,148.2	20,129.0
Business Travel	Private Car Business travel	47,541.2	31,923.8	36,600.8	49,677.0	40,988.2	40,884.5
	Rail	120.3	27.8	117.9	91.6	78.6	142.9
	Flying	0.0	0.0	0.0	264.3	0.0	0.0
Water Supply / Treatment	Water Supply	293.7	281.8	42.7	73.2	53.1	48.2
	Water treatment	26.5	30.8	22.2	82.0	50.4	37.6
Waste / recycling	Waste	4.0	4.0	10.8	18.2	15.5	5.7
	Recycling	9.5	9.5	11.6	31.4	18.4	5.3
TOTAL		811,333.4	961,888.8	744,337.3	588,373.2	901,305.6	686,265.1
Scope 1 Total		451,617.8	593,503.7	429,857.6	335,277.1	343,636.5	397,268.1
Scope 2 Total		287,362.0	309,476.5	254,834.8	185,856.7	475,316.8	227,743.8
Scope 3 Total		72,353.5	58,908.6	59,644.9	67,239.4	82,352.4	61,253.2
% Change from Baseline year 2019/20							-15
% Change from 2023/24							-24

1.4 Solar Panels

Pierpoint House commissioned solar panels in November 2022. During 2024-25, around 70.5% (37.04 MW) of our electricity consumption came directly from solar power. This avoided using 12.8tCO₂e emissions, compared with using electricity directly from the Grid. We have installed 60 kWh batteries to increase our storage and therefore the amount we can consume, before it is fed into the grid.

The solar panels also fed a total of 24.6MW of excess solar electricity into the grid over the year. There is a large demand for electricity during the winter months, particularly around January, which is likely to be a result of the increased heating requirements of the office.

Whilst theoretically Pierpoint House should be entirely self-sufficient in electricity, due to the capacity of the batteries and the British weather, at times the office consumes energy from the grid in greater or lesser quantities. Grid usage is offset during sunnier periods with a greater supply of solar energy being fed back to the grid. The months of April, June, July, August 2024 and March 2025 were the key months for electricity production by the solar panels, as would be expected during the sunnier, warmer months.

1.5 Solar Panel vs. Grid Consumption

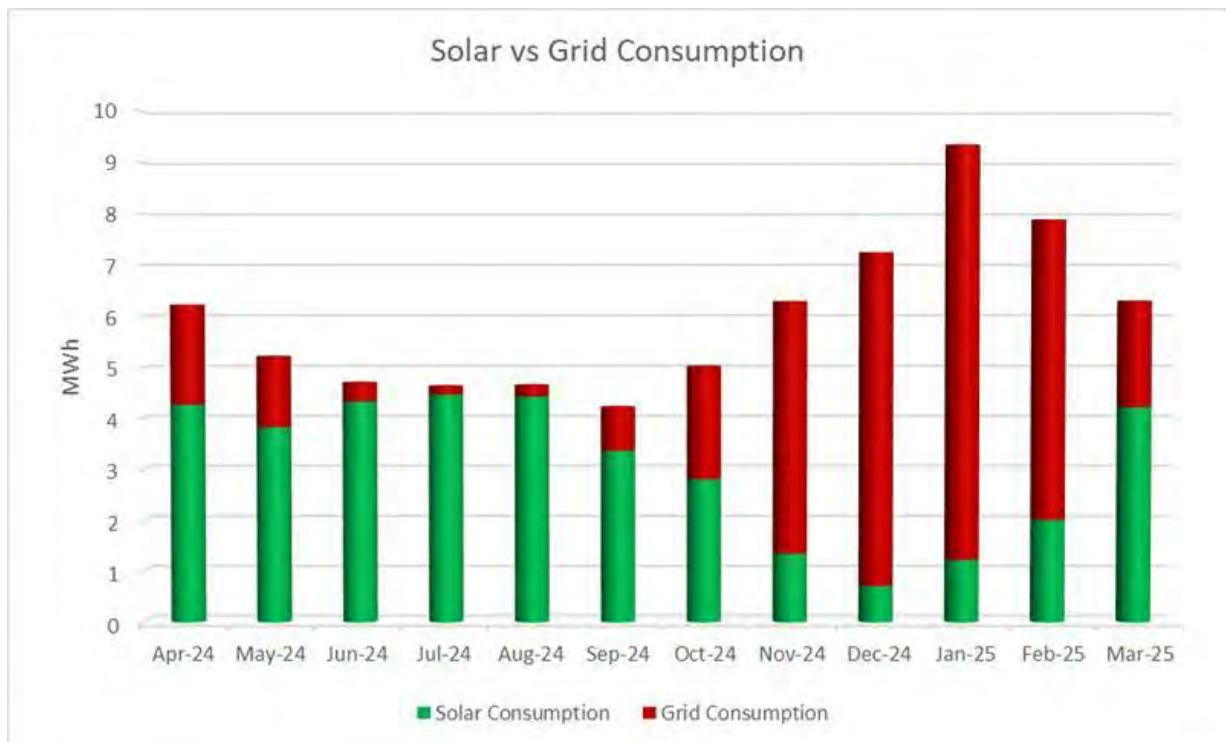


Figure A1: The above graph examines the average monthly electricity consumption of Pierpoint House. A larger proportion of solar electricity is produced in the summer months; however, the Grid is always used throughout the year. Grid energy is consumed more often in the winter months when solar energy production is less readily available.

1.6 Total Solar Electricity Production: Pierpoint House

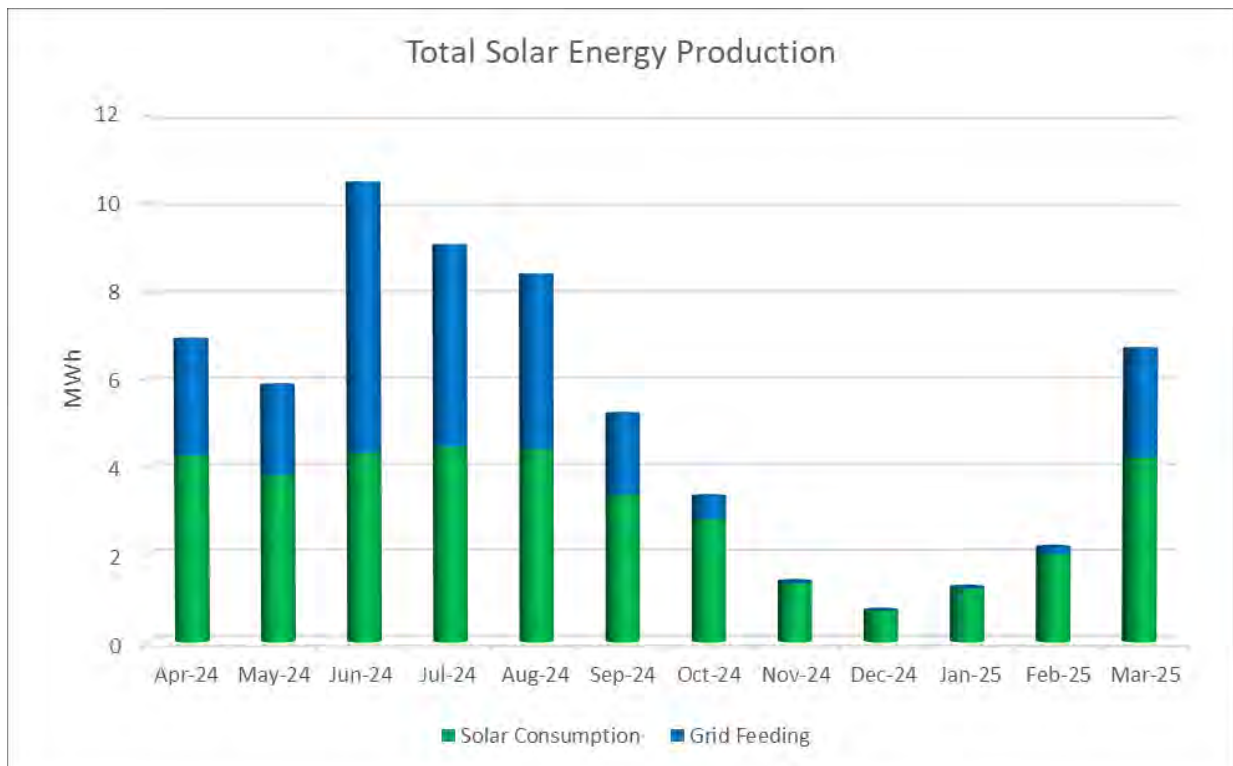
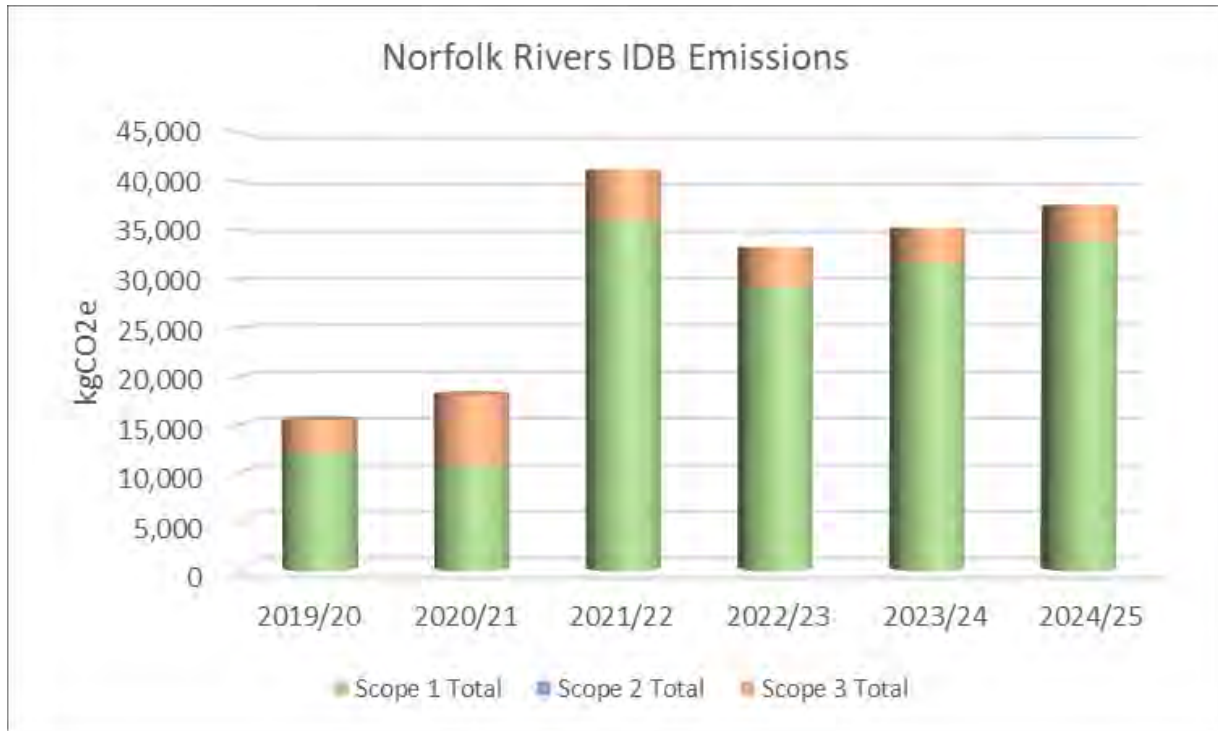


Figure A2: The graph shows the total electricity produced by the solar panels at Pierpoint House. The green bands illustrate the average monthly quantities of solar electricity used by the office. The blue bands indicate the quantity of electricity fed back into the grid.

APPENDIX 3: NORFOLK RIVERS IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 142% higher compared to our baseline year of 2019/20, an increase of 22.1 tCO₂e. The emissions are 7% higher compared to 2023/24, an increase of 2.4 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 7% higher (increase 2.2 of tCO₂e) in 2024/25 than 2023/24, 177% higher (increase of 21.6 tCO₂e) than 2019/20 baseline year.
- This is largely due to diesel use in fleet vehicles as the company's workforce expands.

Scope 2

- No Emissions as there are no Pumping Stations or offices

Scope 3

- Overall Emissions 3% higher (increase of 0.1 tCO₂e) in 2024/25 than 2023/24, 13% higher (increase of 0.4 tCO₂e) than 2019/20 baseline year.

1.3 Data

		Norfolk Rivers IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	7,914.0	13,567.7
	Unleaded	0.0	0.0	108.8	99.4	0.0	109.5
	Red Diesel	12,194.0	10,959.3	35,273.8	29,068.3	23,633.9	20,150.3
	Bio Oil	0.0	0.0	550.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8	
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	0.0	0.0	0.0	0.0	0.0	0.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	0.0	0.0	0.0	0.0	0.0	0.0
Business Travel	Private Car Business travel	3,345.4	7,195.3	5,280.1	4,092.9	3,641.3	3,766.9
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		15,539.4	18,154.7	41,212.8	33,260.6	35,229.0	37,594.4
Scope 1 Total		12,194.0	10,959.3	35,932.7	29,167.7	31,587.7	33,827.5
Scope 2 Total		0.0	0.0	0.0	0.0	0.0	0.0
Scope 3 Total		3,345.4	7,195.3	5,280.1	4,092.9	3,641.3	3,766.9
% Change from Baseline year 2019/20							142
% Change from 2023/24							7

APPENDIX 4: BROADS IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 12% higher compared to our baseline year of 2019/20, an increase of 59.7 tCO₂e. The emissions are 30% lower compared to 2023/24, a decrease of 238.1 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 4% higher (an increase of 9.7 tCO₂e) in 2024/25 than 2023/24, 67% higher (increase of 104.5 tCO₂e) than 2019/20 baseline year.
- Increased white and red diesel use due to rechargeable works for EA and CPE, this is increasing Scope 1 emissions from the baseline year and is likely to continue to do so as workload increases.

Scope 2

- Overall Emissions 46% lower (a decrease of 228.2 tCO₂e) in 2024/25 than 2023/24, 13% lower (decrease of 42 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 39% lower (a decrease of 19.6 tCO₂e) in 2024/25 than 2023/24, 8% lower (decrease of 2.8 tCO₂e) than 2019/20 baseline year.

1.3 Data

		Broads IDB					
		kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	78,842.3	78,093.9	86,688.6	79,281.6	76,594.4	86,874.9
	Unleaded	110.4	324.2	0.0	0.0	69.0	261.3
	Red Diesel	76,134.9	129,937.4	107,308.4	118,083.8	136,214.3	171,810.8
	Bio Oil	0.0	0.0	0.0	137.5	0.0	0.0
	Gas	0.0	13.7	13.7	12.2	0.0	0.0
Small Tools / Others	Unleaded	211.7	189.1	95.7	253.0	588.8	221.8
	White Diesel	0.0	0.0	0.0	0.0	696.3	99.0
	Red Diesel	0.0	0.0	0.0	0.0	184.9	316.7
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	4,644.1	0.0	0.0	35,697.8	
	Unleaded	11.0	351.4	100.5	83.1	100.5	221.8
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	4,998.4	5,909.3	5,899.8	3,941.3	3,737.9	7,800.2
	Pumping Station	307,936.8	426,210.1	315,918.2	263,949.0	495,439.7	263,168.0
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	26,526.1	37,184.5	28,842.2	24,506.0	43,213.8	23,949.4
Business Travel	Private Car Business travel	6,932.9	6,760.8	7,789.2	7,442.0	7,044.9	6,729.7
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		501,704.6	689,618.6	552,656.2	497,689.5	799,582.5	561,453.8
Scope 1 Total		155,310.4	213,553.8	194,206.9	197,851.2	250,146.1	259,806.5
Scope 2 Total		312,935.2	432,119.5	321,818.0	267,890.3	499,177.7	270,968.2
Scope 3 Total		33,459.1	43,945.3	36,631.4	31,948.1	50,258.7	30,679.1
% Change from Baseline year 2019/20							12
% Change from 2023/24							-30

APPENDIX 5: WAVENEY, LOWER YARE & LOTHINGLAND IDB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 48% lower compared to our baseline year of 2019/20, a reduction of 107.3 tCO₂e. The emissions are 49% lower compared to 2023/24, a reduction of 111.8 tCO₂e.



1.2 Results

Scope 1

- This is the third year there have been Scope 1 Emissions. These Emissions are 371% higher (increase of 0.1 tCO₂e) in 2024/25 than 2023/24.
- This reflects the use of petrol used in hand tools. The values are so low, they are not visible on the above graph, however the extreme percentage increase reflects only 71 litres of unleaded petrol in total, equivalent to approximately 0.15tCO₂e.

Scope 2

- Overall Emissions 49% lower (a decrease of 103.2 tCO₂e) in 2024/25 than 2023/24, 48% lower (a decrease of 99.4 tCO₂e) than 2019/20 baseline year.
- Electricity lower in 2024/25 due to drier conditions than that in the previous year and a substantial decrease from the baseline, likely due to more efficient use of Pumping Stations.

Scope 3

- Overall Emissions 48% lower (a decrease of 8.7 tCO₂e) in 2024/25 than 2023/24, 46% lower (a decrease of 8 tCO₂e) than 2019/20 baseline year.

The Scope 3 reduction is base solely on electricity transmission and distribution losses.

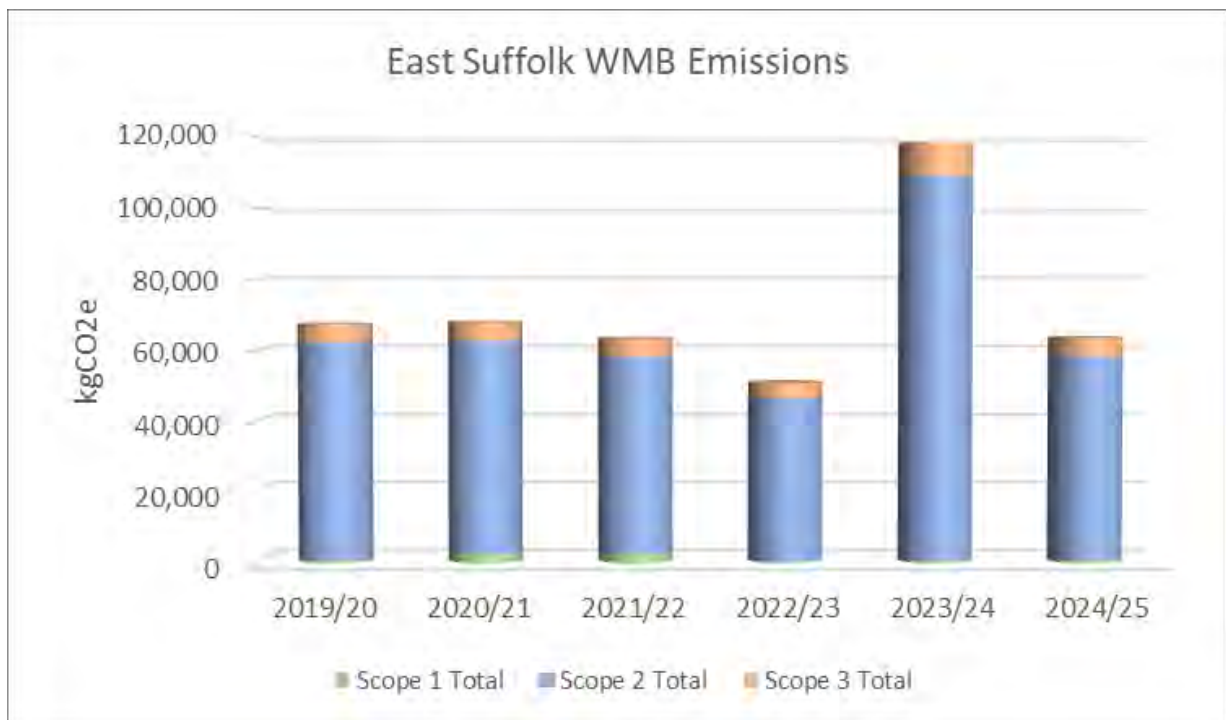
1.3 Data

		Waveney, Lower Yare & Lothingland IDB kgCO ₂ e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	187.8	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8	187.4
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	207,825.7	189,153.8	172,105.6	100,458.0	211,574.3	108,380.1
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	17,616.5	16,277.0	15,424.6	9,189.7	18,316.0	9,579.1
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		225,442.1	205,430.8	187,530.2	109,835.5	229,930.1	118,146.6
Scope 1 Total		0.0	0.0	0.0	187.8	39.8	187.4
Scope 2 Total		207,825.7	189,153.8	172,105.6	100,458.0	211,574.3	108,380.1
Scope 3 Total		17,616.5	16,277.0	15,424.6	9,189.7	18,316.0	9,579.1
% Change from Baseline year 2019/20							-48
% Change from 2023/24							-49

APPENDIX 6: EAST SUFFOLK WMB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 6% lower compared to our baseline year of 2019/20, a decrease of 3.9 tCO₂e. The emissions are 46% lower compared to 2023/24, a reduction of 54.8 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 41% higher (an increase of 0.3 tCO₂e) in 2024/25 than 2023/24, 41% higher (an increase of 0.2 tCO₂e) than 2019/20 baseline year.
- The values are so low, it is not visible on the above graph.

Scope 2

- Overall Emissions 47% lower (a decrease of 50.8 tCO₂e) in 2024/25 than 2023/24, 6% lower (a decrease of 4 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 46% lower (a decrease of 4.3 tCO₂e) in 2024/25 than 2023/24, 3% lower (a decrease of 0.1 tCO₂e) than 2019/20 baseline year.

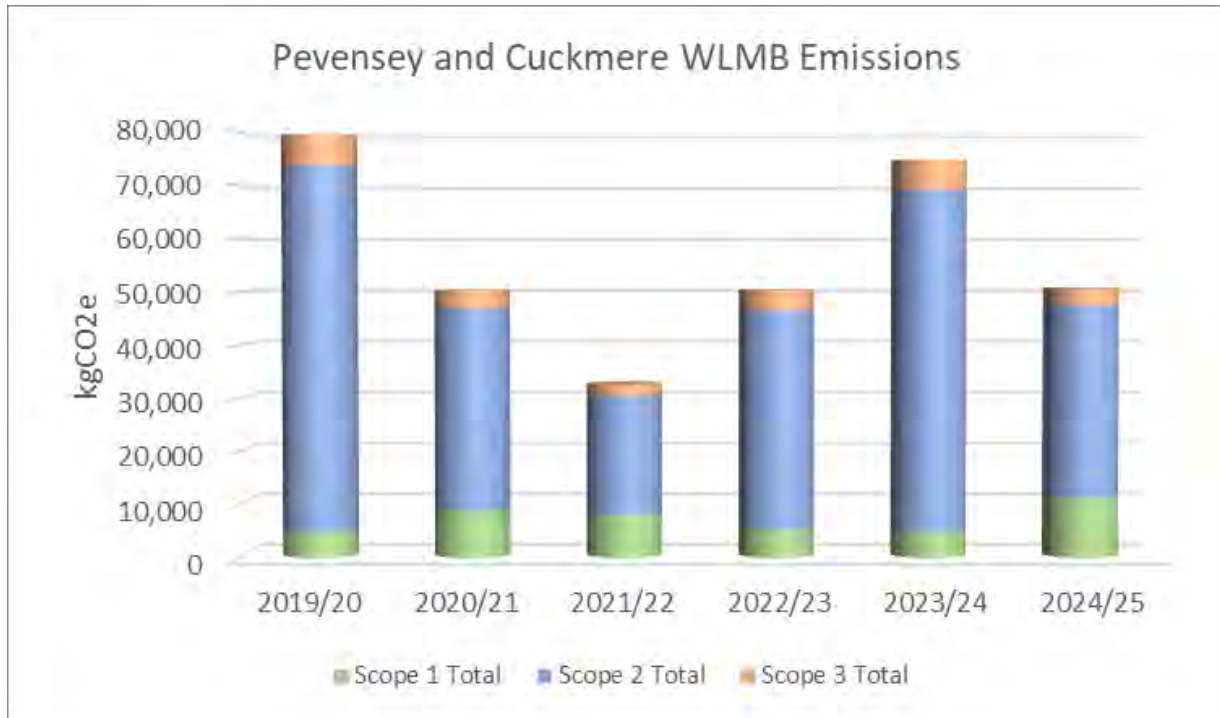
1.3 Data

		East Suffolk WMB kgCO2e Emissions					
		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Scope 1 - Direct Emissions							
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	503.6	270.2	342.9	386.4	507.2	759.8
	Red Diesel	132.4	2,258.6	2,209.6	0.0	102.1	102.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	11.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	10.8	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	61,511.9	60,152.7	55,745.2	46,128.7	108,323.6	57,517.8
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	5,214.1	5,176.2	4,996.0	4,219.8	9,377.6	5,083.7
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		67,362.0	67,868.5	63,293.8	50,745.8	118,310.5	63,463.3
Scope 1 Total		636.0	2,539.6	2,552.5	397.4	609.3	861.8
Scope 2 Total		61,511.9	60,152.7	55,745.2	46,128.7	108,323.6	57,517.8
Scope 3 Total		5,214.1	5,176.2	4,996.0	4,219.8	9,377.6	5,083.7
% Change from Baseline year 2019/20							-6
% Change from 2023/24							-46

APPENDIX 7: PEVENSEY & CUCKMERE WLMB

1.1 Summary

The data shows that overall, Carbon Emissions in 2024/25 are 36% lower compared to our baseline year of 2019/20, a reduction of 28.9 tCO₂e. The emissions are 32% lower compared to 2023/24, a decrease of 24.1 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 133% higher (an increase of 6.5 tCO₂e) in 2024/25 than 2023/24, 133% higher (an increase of 6.4 tCO₂e) than 2019/20 baseline year.
- Scope 1 emissions have increased over all years due to the fuel required for plant hire usage for works undertaken on the River Cuckmere in 2024.

Scope 2

- Overall Emissions 44% lower (a decrease of 28.2 tCO₂e) in 2024/25 than 2023/24, 47% lower (a reduction of 32.6 tCO₂e) than 2019/20 baseline year.

Scope 3

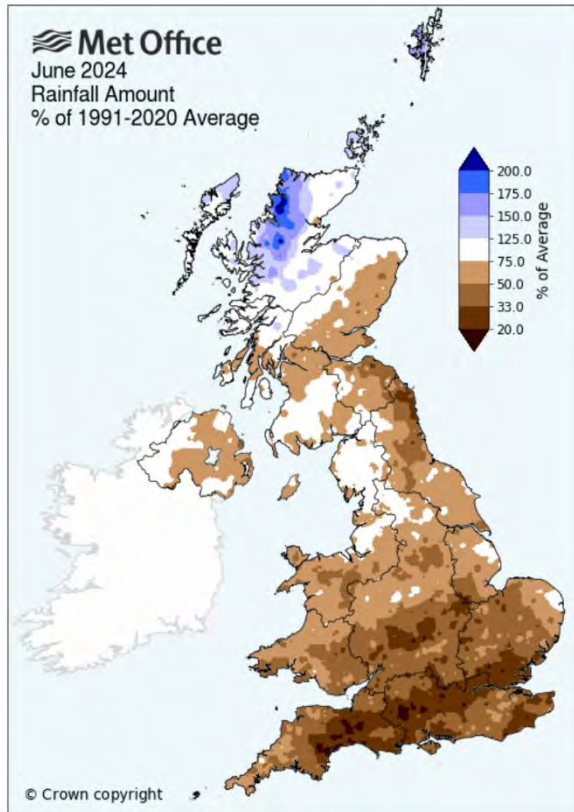
- Overall Emissions 43% lower (a decrease of 2.4 tCO₂e) in 2024/25 than 2023/24, 45% lower (a reduction of 2.6 tCO₂e) than 2019/20 baseline year.

1.3 Data

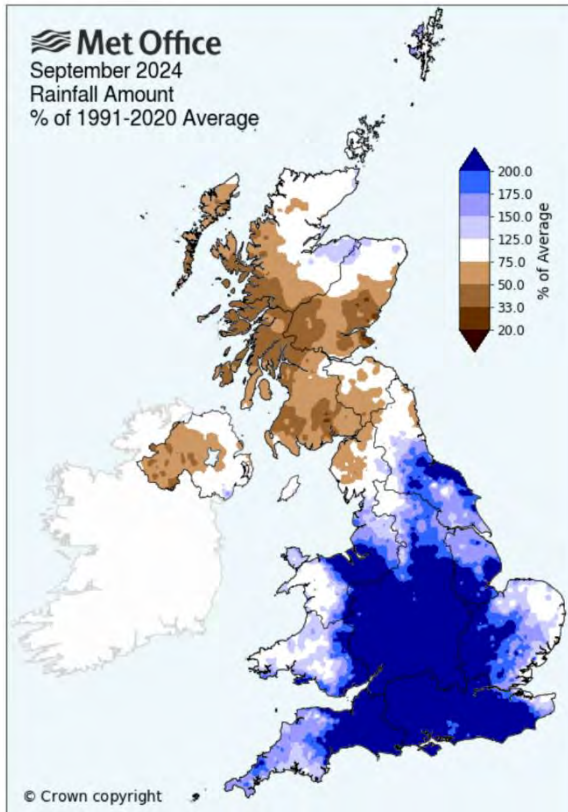
		Pevensey WLMB kgCO ₂ e Emissions					
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Fuel in Fleet Vehicles	White Diesel	4,891.3	8,799.7	8,028.5	5,358.1	4,600.1	11,214.2
	Unleaded	0.0	78.6	106.4	0.0	248.9	93.3
	Red Diesel	0.0	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0	0.0
Small Tools / Others	Unleaded						
	White Diesel						
	Red Diesel						
Offices	Oil	0.0	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions							
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping Station	68,848.0	38,135.7	22,459.4	41,269.3	64,383.4	36,210.5
Scope 3 - Other Indirect Emissions							
Electricity T&D Losses	Electricity T&D Losses	5,835.9	3,281.6	2,012.9	3,775.2	5,573.7	3,200.4
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		79,575.3	50,295.6	32,607.1	50,402.6	74,806.0	50,718.4
Scope 1 Total		4,891.3	8,878.3	8,134.8	5,358.1	4,849.0	11,307.5
Scope 2 Total		68,848.0	38,135.7	22,459.4	41,269.3	64,383.4	36,210.5
Scope 3 Total		5,835.9	3,281.6	2,012.9	3,775.2	5,573.7	3,200.4
% Change from Baseline year 2019/20							-36
% Change from 2023/24							-32

APPENDIX 8: Maps showing anomalies relative to a 1991-2020 reference period for precipitation (%) The darker shading indicates the greater departure from average. Credit: Met Office, Exeter, UK.

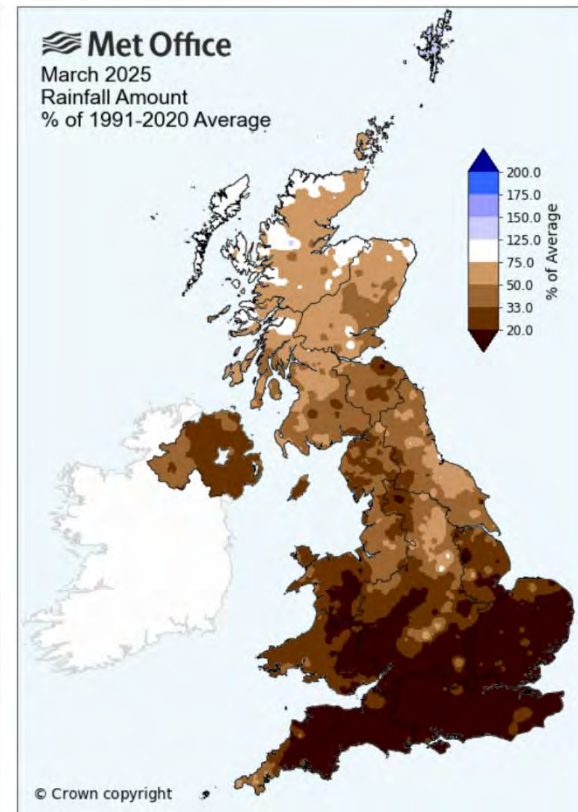
Rainfall 1991 - 2020 anomaly
June 2024



Rainfall 1991 - 2020 anomaly
September 2024



Rainfall 1991 - 2020 anomaly
March 2025



Carbon Management Plan 2024-2025

This document sits alongside the Water Management Alliance’s Carbon Report which sets out the emissions data of greenhouse gases produced by the actions of the WMA to form an annual comparison and identify any reductions or increases in each Boards’ consumption, usage and subsequent emissions.

NB: green = complete, orange = ongoing

Review of Scope 1 (Fuel Plan)- Short Term 2024-2025

<p><i>Update plant replacement policies to ensure all fleet replacements consider zero emission alternatives where possible and practicable</i></p>	<ul style="list-style-type: none"> • At the ADA Demo in 2023, a discussion was had with JCB where the company was asked about successes of low carbon plant. It was considered by officers that there were no real viable inroads to this until at least 2030. • HVO conversion not likely until uncertainty of production processes and increased palm oil derivatives has been resolved. • Boards and operation teams need to be sure of what technology is working successfully and efficiently
<p><i>Write to all subcontractors highlighting that carbon footprint will be a specific element for scoring at next tender period.</i></p>	<ul style="list-style-type: none"> • This is included in the quality element of the Tender. We have a list of local contractors who are close by and will provide a local service, minimising carbon emissions.
<p><i>Prioritise contracts to local businesses where reasonable, to minimise travel carbon emissions</i></p>	<ul style="list-style-type: none"> • As above. Value and quality are both considered important in choosing which businesses to provide a service.
<p><i>Remain fully engaged with the fleet industry regarding the changes in technology for carbon improvements</i></p>	<ul style="list-style-type: none"> • Ongoing as plant and vehicles are replace on a standard cycle. The policy allows for replacement ahead of this if another factor dictated significant benefit of doing so.
<p><i>Update plant replacement policies to ensure all new fleet replacements consider extending replacement cycle to align with the next Euro Engine standard - ensuring we always prioritise the cleanest technology in the replacement decision</i></p>	<ul style="list-style-type: none"> • NRIDB and BIDB currently looking at excavator replacement using UK company ie. JCB as better for breakdowns and servicing, using UK parts and maintenance contracts. • Euro standards for efficient engines are considered. Euro Standard 7 may come into production in November 2026. This will be considered for the plant replacements for 2027-2028.
<p><i>Trial new MEICA camera & telemetry system including remote management, control and automation to reduce vehicle movements</i></p>	<ul style="list-style-type: none"> • MEICA camera and telemetry remote management has been achieved at many sites within the WMA. This was achieved by the attainment of Tranche Funding.

Review of Scope 2 (Electricity) – Short-term

<p><i>We will write and agree renewable energy policies with our respective boards which support the implementation and installation of green energy infrastructure. We will use this policy to justify the capital implementation of green energy infrastructure, as part of our asset replacement programme.</i></p>	<ul style="list-style-type: none"> Solar Panels are installed at Pierpoint House and have recently been deployed at Foxes Lowe Rd depot. Pierpoint consumed 37.04MW from solar panel and this is 70.5% of its energy use. This saved 12.8 tonnes of Greenhouse gas emissions in 2024-2025. Recent SHIDB meeting has asked officers to consider further solar panel arrays at pumping stations. This is currently being investigated by the SHIDB Engineer, and outcomes will be reported to the SHIDB Board and to the WMA for any future considerations, if appropriate.
<p><i>Undertake detailed research on sleeving agreements, such that we can fully utilise these as our assets are replaced and energy policies are implemented.</i></p>	<ul style="list-style-type: none"> This has been investigated and deemed inappropriate for the type and size of IDB assets.
<p><i>Build pumping station replacement business cases around estate decarbonisation, maximising opportunities for newer, more efficient assets and green energy infrastructure.</i></p>	<ul style="list-style-type: none"> We continue to consider opportunities for combining catchments eg. Norton and Raveningham are now a combined asset base. And the designs are all more efficient than existing stations. Project team remain engaged to look for these opportunities.
<p><i>Review all PS run protocols to ensure settings ensure the most energy efficient running periods are being selected</i></p>	<ul style="list-style-type: none"> Completed

Review of Scope 3 (Business Travel/ Waste/Recycling)

<p><i>Support for cycling to work scheme and other low carbon salary sacrifice schemes to be reviewed</i></p>	<ul style="list-style-type: none"> Currently being investigated by Business Support and will be discussed at staff meeting
<p><i>Continue to find facilities to enable all board meetings to become Hybrid</i></p>	<ul style="list-style-type: none"> 6 out of 7 boards have hybrid facilities
<p><i>We will not produce any paper board reports or rate demands unless specifically requested</i></p>	<ul style="list-style-type: none"> Rate demands legally require to be sent out by post. Board reports are not now printed unless specifically asked for by board members. 88.6% of board meetings (Board members and officers) are on electronic reports only. With only 11.4% of packs fully printed as paper copies.

<i>Provide EV charging points at IDB office and depot locations where appropriate</i>	<ul style="list-style-type: none"> • EV charging facilities up and running at Pierpoint House. • Other sites will be looked at over time as more staff acquire electric vehicles.
<i>Develop scope 3 reporting arrangements</i>	<ul style="list-style-type: none"> • Scope 3 reporting arrangements will remain as they are for the duration of the 5-year carbon management plan. This has been considered, as Scope 3 emissions have been calculated in the same way since the baseline was established in 2019/20. Future changes and scrutiny of Scope 3 data will likely require more officer time and importantly will prevent appropriate baseline comparisons to be made with annual results. • A further consideration of scope 3 emissions will be once again post-2030.
<i>We will review flexible work schedules to allow employees to combine business trips or schedule meetings more efficiently, reducing the overall number of trips required</i>	<ul style="list-style-type: none"> • Car sharing happening regularly. • Combined trips to sites happening eg. Board meetings and then site visit. This has also been highlighted at a recent staff meeting.

Review of Carbon Sequestration Offsetting and Biodiversity

<i>Develop our knowledge and understanding of how income can be generated from these initiatives, such that we can either understand how to use our own land or to advise (at a high level) when required.</i>	<ul style="list-style-type: none"> • Arrangements have been made to discuss this topic with the IDB Estates officer to better understand the options available to the Boards for carbon offsetting and biodiversity initiatives.
<i>Full review of all board owned land, to enable the carbon reduction options to be reviewed (tree planting, wetting up, re-wilding, etc)</i> "	<ul style="list-style-type: none"> • We understand where Board owned land is in Broads, King's Lynn and South Holland IDD's. Norfolk Rivers does not own any land, Waveney and East Suffolk have land around pumping stations. Still require other Boards' land ownership information to be able make informed decisions on potential areas for biodiversity enhancement carbon sequestration or offsetting.
<i>Investigate sites and work with partners to identify where the installation of structures to support peatland restoration would be suitable and obtain opportunistic grants to complete this work</i>	<ul style="list-style-type: none"> • Working with Broads Authority on peatland wetting and paludiculture. • Installation of peat cameras on broadland with LAPSIP funding. • Further work to be investigated on future projects.

Review of Capital Projects Short Term 2024-2025

<i>Ensure the designs being completed by our consultants and contractors</i>	<ul style="list-style-type: none"> • As part of the project design being completed, carbon is a major consideration. • Choosing the correct pump, type and size for the catchment conditions reduces operational carbon and electricity usage.
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consider low carbon options as standard	<ul style="list-style-type: none"> • Embodied carbon in the station is minimised through effective and detailed civil engineering design processes. • The option which will be approved will be the best value for money based on Treasury Rules.
Include renewables as part of our OBCs where possible to secure funding	<ul style="list-style-type: none"> • Renewables have been considered and determined to be impractical for the requirements of the stations being built. Grid policy and electrical requirements of the stations do not present balanced business case. Therefore, the purchasing of renewable power is to be our focus post construction.

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Rob Colwell		Yes 17/01/2024
Mark Dye		
Ben Jones		Yes 19/01/2024
Martin Little		Yes 11/12/2023
Brian Long (Chairman)	AGENDA ONLY	Yes 17/09/2021
Sam Markillie		Yes 28/10/2021
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Caroline Laburn	Environmental Manager
Kari Nash	Project Delivery Manager
Matthew Philpot	Chief Operating Officer
Rob Taylor	Operations Manager (KLIDB)

Meeting 16 January 2026