

## HUNDRED OF WISBECH INTERNAL DRAINAGE BOARD

Pierpoint House  
28 Horsley's Fields  
KING'S LYNN  
Norfolk PE30 5DD

01553 819600  
business.support@wlma.org.uk

02 June 2026

### NOTICE

Notice is hereby given that there will be a hybrid meeting of the Hundred of Wisbech Internal Drainage Board held at Pierpoint House and via Microsoft Teams on Tuesday 09 June 2026 at 14:00 pm. To join the meeting via Microsoft Teams please [click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at [business.support@wlma.org.uk](mailto:business.support@wlma.org.uk) before 3.00 pm on Monday 08 June 2026.

### AGENDA

1. Welcome and Introductions
2. Apologies for absence
3. Declarations of Interest
4. Gifts and Hospitality Register for 2025/26
5. To confirm the minutes of the Board meeting held on 13 November 2025 (**Pages 3 - 61**)
6. Matters arising from the minutes, not covered elsewhere on the agenda
7. To consider and approve the Engineering Report (**Pages 62 - 63**)
8. To consider and approve the Catchment Services Report (**Pages 64 - 65**)
9. To consider the draft Biodiversity Action Plan (**Pages 66 - 126**)
10. To consider and approve the District Officer's Report (**Page 127**)
11. To consider and approve the Health, Safety and Environment Report (**Page 128**)
12. To confirm the appointment of the Internal Auditor for 2026/27 , TIAA
13. To consider and approve the Internal Audit Plan for 2026/27 (**Pages 129 - 130**)
14. To receive the schedule of payments made for 2025/26 (**Page 131**)
15. To consider and approve the Financial Report and the reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2026 (**Pages 132 - 135**)
16. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2026 for submission to the external auditor (**Pages 136 - 141**)

Mike Day  
(Chairman)

Fred Leach  
(Vice-Chairman)

Neil Buttress  
(Vice-Chairman)

17. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return for the year ending 31 March 2026 (proposed Friday 19 June to Thursday 30 July 2026)
18. To consider and approve the Fees, Remunerations and Subscriptions for 2026/27
  - ADA Subscription – January 2026
19. To consider and approve the Rate Estimates for 2026/27 (**Pages 142 - 143**)
20. To Lay and Seal the Drainage Rates and Special Levies for 2026/27
21. To consider and formally adopt the WMA's standard policies to ensure alignment with the organisations established frameworks and compliance requirements (**Pages 144 - 147**)
22. Date / Time / Type of next meeting: Friday 16 October 2026 at 14:00 pm, at Pierpoint House and virtually via MS Teams
23. Any other business
  - i. To adopt the Board's logo for use in general correspondence



24. Open Forum to hear from any member of the public, with leave of the Chairman

25. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 25.1. To consider and approve the District Officer's Fees
- 25.2. To consider and approve the 2026 – 2029 Maintenance Contract (**Page 148**)
- 25.3. Any confidential business