

05 February 2024

NOTICE

Notice is hereby given that there will be a meeting of the East Suffolk Water Management Board held in the Blythe Room at East Suffolk Council, East Suffolk House, Station Road, Melton, Woodbridge IP12 1RT on Monday, 12 February 2024 at 10.00am. Attendance in person is preferred, but if necessary, can be virtually via MS Teams please [Click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on Friday 09 February 2024.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 13 November 2023 (**Pages 3 - 7**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Page 8 - 9**)
 - Capital Works Programme Overview and Project Development Update (**Pages 10 - 11**)
 - Project Delivery Report (**Page 12**)
 - Operations Report (**Pages 13 - 18**)
 - Environmental Report (**Pages 19 - 29**)
 - Sustainable Development Report (**Pages 30 - 32**)
6. To consider and approve the Schedule of Paid Accounts for the period 01 October 2023 to 31 December 2023 for publication on the WMA Group's website (**Page 33**)
7. To consider and approve the Financial Report for the period 01 April 2023 to 31 December 2023 (**Pages 34 - 49**)
8. To consider and approve the Capital and Maintenance Works Programmes for 2024/25, as financed by Option 3 in the Rate Estimates for 2024/25 (**Pages 50 - 53**)
9. To consider and approve the Rate Estimates for 2024/25 (**Pages 54 - 69**)
10. To Lay and Seal the Drainage Rates and Special Levies for 2024/25
11. To review the Board's performance for 2023/24 and approve the Board's objectives for 2024/25 (**Pages 70 - 72**)

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Jane Marson (Chairman) Michael Paul (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The East Suffolk Internal Drainage Board Order 2008
Statutory Instrument 2008 No 750



12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 73 - 79**)
13. To consider an issue relating to Catchment Area 177P Alderton and Hollesley and the existing EA sluice known as Oxley Marsh Sluice No.1 (**Pages 80 - 84**)
14. Correspondence – Formal Request to abandon the East Suffolk WMB – Boyton Marsh Drain (165G0102)(**Pages 85 - 87**)
15. To review any official complaints and other feedback received since the last Board meeting (**Page 88**)
16. Date / Time / Type of next meeting: 10 June 2024 at 10.00 am, face-to-face and/or virtually
17. Any other business
18. Open Forum: to hear from any member of the public, with leave of the Chairman
19. **CONSORTIUM MATTERS**
 - 19.1. To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 08 December 2023, to view [Click here](#)
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2023 to 31 October 2023
 - Social Media Report for the period 01 September 2023 to 31 October 2023
 - 19.2. To consider and approve the WMA Projected Out-turns for 2023/24 and the Estimates for 2024/25 (**Pages 89 - 96**)
 - 19.3. To consider and approve the WMA proposed changes to the Planning and Byelaw Strategy (**Pages 97 - 98**)
 - 19.4. To consider and approve the WMA Communications Policy (which replaces the Stakeholder Engagement Policy) (**Pages 99 - 104**)
 - 19.5. To consider and approve both the WMA Annual Carbon Report for 2022/23 [Click Here](#) and the Carbon Management Plan [Click Here](#)
 - 19.6. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 April 2024
20. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 - 20.1. To receive the unconfirmed confidential minutes of and reports from the last CMC meeting held on 08 December 2023 (**Pages 105 - 108**)
 - 20.2. To receive the letter regarding the hearing and next steps – Ipswich Crown Court Hearing – 05 January 2024 (**Pages 109 – 111**)
 - 20.3. To consider and approve the new Consortium Agreement that enables the Pevensey & Cuckmere Water Level Management Board to join the WMA group with effect from 01 April 2024, as previous agreed (**Pages 112 - 140**)
 - 20.4. Any other confidential business