

A MEETING OF THE EAST SUFFOLK WATER MANAGEMENT BOARD WAS HELD IN THE BLYTH ROOM AT EAST SUFFOLK HOUSE, STATION ROAD, MELTON, WOODBRIDGE IP12 1RT ON MONDAY, 09 JUNE 2025 AT 10.00 AM.

Elected Members		Appointed Members	
*	J Cooke		Ipswich BC
*	J Foskett	*v	P Smart
*	Sir E Greenwell		
	N Hardingham		Mid Suffolk DC
*	C Loyd	*v	T Davis
*	C Mann		
*	R Mann		East Suffolk Council
*	J Marson	*	D Beavan
*	M Paul	*v	J Ewart
		*	S Plummer
		*v	R Smithson
			Jointly Appointed
		*v	P Byatt
Present (94%)			

Jane Marson in the Chair

In attendance / ^Virtual Attendance:

*vCathryn Brady (Sustainable Development Manager), Katie Byrne (Business Support Officer),
 *vTom Hunter (Area Manager – East Anglia), Sallyanne Jeffrey (Chief Financial Officer), *vKari Nash (Project Delivery Manager) and *vMatthew Philpot (Deputy Chief Executive)

ID	East Suffolk WMB, Minute	Action
29/25	WELCOME AND APOLOGIES FOR ABSENCE	
29/25/01	Apologies for absence were received from Phil Camamile, Nick Hardingham and Caroline Laburn.	
30/25	DECLARATIONS OF INTEREST	
30/25/01	There were no declarations of interest reported.	
31/25	GIFTS AND HOSPITALITY REGISTER FOR 2024/25	
31/25/01	The Chief Financial Officer asked all Board members to declare any gifts and hospitality over the value of £30 which they had received between 1 April 2024 and 31 March 2025 before Friday 27 June 2025.	All members

ID	East Suffolk WMB, Minute	Action
	RESOLVED that this be actioned.	
	32/25 MINUTES OF THE LAST BOARD MEETING	
32/25/01	The minutes of the last Board meeting held on 27 January 2025 were approved, signed and confirmed as a true record. Arising therefrom:	
	33/25 MATTERS ARISING FROM THE MINUTES	
33/25/01	River Deben Catchment Works Committee (04/25) James Foscett informed the Board that the new Riparian group for the Lower Deben had its first meeting in January 2025. James Foscett highlighted the need for full maintenance on the River Deben and therefore the group was working closely with the Environment Agency (EA). The Chairman suggested inviting a representative from the Committee to attend the ESWMB meeting to give an update presentation to the Board of the findings. The Chairman asked that a regular agenda item of de-maining be added to future meeting agendas of the Board to discuss. RESOLVED that this be actioned.	KB
33/25/02	Rate Estimates for 2025/26 (15/25/02) The Chief Financial Officer agreed to set up a WhatsApp group for the pump attendants to enable them to send their meter reads to the team as required. Jack Cooke volunteered to take the meter readings at the Iken Pump. RESOLVED that this be actioned.	SJ
	34/25 RECOMMENDATIONS FROM THE RIVER DEBEN CATCHMENT WORKS COMMITTEE	
34/25/01	The recommendations arising from the unconfirmed minutes of the River Deben Catchment Works Committee meeting held on 7 May 2025 were considered in detail and approved. Arising therefrom:	
34/25/02	Michael Paul informed the Board that two new members had joined the River Deben Committee. David Brien & Tristram Wilkinson were welcomed to the Committee in May 2025. There was a recommendation from the Board that the Deben Estuary Partnership be invited to the October ESWMB meeting. Charles Loyd would let Jane Marson have the contact details. RESOLVED that this be actioned.	CL
	35/25 HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW	
35/25/01	The Health, Safety and Welfare Performance Report (a copy of which is filed in the Report Book), was considered in detail and approved.	

ID East Suffolk WMB, Minute	Action
There were no matters arising.	
36/25 CAPITAL WORKS PROGRAMME OVERVIEW AND PROJECT DEVELOPMENT UPDATE	
36/25/01 The Capital Works Programme Overview and Project Development Update (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:	
36/25/02 Upper Alde & Ore Project The Project Delivery Manager explained that the FCERM4 change of scope form for the Alde & Ore Estuary Wall Reinstatement Project sent to the EA in early December 2024 had been reviewed by NPAB and officers would respond to the 19 queries on or before 13/06/2025. The funding gap of £1.3m for the two flood cells had now been closed, creating a fully funded scheme. RESOLVED that this be noted.	
36/25/03 The Project Delivery Manager explained that the OBC for Sudbourne pumping station had received a significant number of queries from NPAB that necessitated a re-write which was now well underway. The Board congratulated the Project Delivery Manager and the team for receiving funding for this piece of work.	
37/25 PROJECT DELIVERY REPORT	
37/25/01 The Project Delivery Report, (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:	
37/25/02 Upper Alde & Ore Estuary Embankment Improvements (1.) The Board unanimously agreed to submit the Flood Risk Activity Permit (FRAP) to the Environment Agency (EA) despite the additional flood risk that had been identified following the hydraulic modelling recently undertaken, should only 2 of the 4 key flood cells in the Upper Estuary be reinstated. The Board had taken legal advice on this and were prepared to accept the additional flood risk that may arise accordingly. The Project Delivery Manager confirmed that she would submit the FRAP and hoped that the work could start in January 2026, if approved by the EA and if the change of scope previously referred to was approved by the EA. RESOLVED that this be actioned. <i>Post meeting note: FRAP was submitted on 11/06/2025</i>	KN
38/25 OPERATIONS REPORT	
38/25/01 The Operations Report (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.	

ID East Suffolk WMB, Minute	Action
39/25 ENVIRONMENTAL REPORT 39/25/01 The Environmental Report, (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom: 39/25/02 Wild Release and Management of Beavers in England (1.1) The Deputy Chief Executive explained that risk assessments were needed in advance of the release of Wild Beavers in England. The Deputy Chief Executive advised members that there was currently no Beaver Management Group in place for East Suffolk. More conversations were needed with Natural England's Beaver team to ensure that IDBs could be part of any Beaver Management Group going forward. The Chairman confirmed that this should be the case. The Environmental Manager would provide a further update on Beaver Management policy development and advise when available. RESOLVED that this be actioned.	CL
40/25 SUSTAINABLE DEVELOPMENT REPORT 40/25/01 The Sustainable Development Report, (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.	
41/25 SCHEDULE OF PAID ACCOUNTS 41/25/01 The Schedule of Paid Accounts for the period 01 January 2025 to 31 March 2025 totalling £298,175 (a copy of which is filed in the Report Book), was considered in detail, and approved for publication on the WMA Group's website. There were no matters arising.	
42/25 INTERNAL AUDIT REPORT FOR 2024/25 42/25/01 The detailed Internal Audit Report for 2024/25 and the Internal Audit Report that forms part of the Annual Governance and Accountability Return for 2024/25 as prepared by the Board's Internal Auditor, together with the Management Team's responses and agreed actions, (copies of which are filed in the Report Book), were considered in detail and approved. There were no matters arising.	
43/25 APPOINTMENT OF THE INTERNAL AUDITOR FOR 2025/26 43/25/01 It was agreed and thereby RESOLVED to reappoint TIAA as the Board's Internal Auditor for 2025/26. In doing so, the Board: (i) is satisfied that the Internal Auditor is independent (see Practitioners' Guide 2025 Paragraphs 1.35 and 4.11);	

ID East Suffolk WMB, Minute	Action
(ii) approves the internal audit programme of work for 2025/26 (a copy of which is filed in the Report Book), having regard to the key risks identified in the Risk Register (see Practitioners' Guide 2025 Paragraphs 1.34 and 4.16); and (iii) is satisfied with regard to the competence of the Internal Auditor and approves the letter of engagement (see Practitioners' Guide 2025 Paragraphs 1.35, 4.1 and 4.13), including the signed letter of engagement. [Edward Greenwell left the meeting at 11:30] [Rosie Smithson left the meeting at 11:30]	
44/25 FINANCIAL REPORT	
44/25/01 The Financial Report for the period 1 April 2024 to 31 March 2025 and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2025, was considered in detail, and approved, (a copy of which is filed in the Report Book). There were no matters arising.	
45/25 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2024/25	
45/25/01 The Annual Governance Statement shown in Section 1 of the East Suffolk Water Management Board AGAR for the year ended 31 March 2025, was considered in detail and approved.	
45/25/02 The Accounting Statements shown in Section 2 of the East Suffolk Water Management Board AGAR for the year ended 31 March 2025 were considered in detail and approved.	
46/25 DATE OF COMMENCEMENT PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS	
46/25/01 It was agreed and thereby RESOLVED to publish the notice for the exercise of public rights on the Board's website and in the office reception, that the Accounts for the year ending 31 March 2025 would be available for inspection for the 30-working day period commencing 01 July 2025 and ending on 11 August 2025.	
47/25 MATERIAL CHANGES TO THE RISK REGISTER	
47/25/01 Members considered and approved the risk register for those risks with a risk assessment matrix score of ≥ 6 (a copy of which is filed in the Report Book). There were no matters arising.	

ID	East Suffolk WMB, Minute	Action
	48/25 COMPLAINTS, CORRESPONDENCE AND FEEDBACK	
48/25/01	The Official Complaints and Other Feedback Report (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.	
	49/25 DATE OF NEXT BOARD MEETING	
49/25/01	The next Board meeting would take place at 10.00 am on Monday, 20 October 2025 in the Blyth Room at East Suffolk House, Woodbridge and via MS Teams. RESOLVED that this be noted.	
	50/25 ANY OTHER BUSINESS	
50/25/01	There was no other business to discuss.	
	51/25 OPEN FORUM: TO HEAR FROM MEMBERS OF THE PUBLIC, WITH LEAVE OF THE CHAIRMAN	
51/25/01	There were no members of the public present.	
	52/25 CONSORTIUM MATTERS	
52/25/01	Unconfirmed Minutes and Report Extracts The unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 25 April 2025 were considered in detail and adopted. Arising therefrom:	
52/25/02	WMA Group's Supplier Performance Policy The WMA Group's Supplier Performance Policy (a copy of which is filed in the Report Book) was considered in detail and adopted. There were no matters arising.	
52/25/03	WMA Charging Policy A report proposing an amendment to the WMA Group's Development Control Charges and Fees Charging Policy (a copy of which is filed in the Report Book) was considered in detail. It was agreed and thereby RESOLVED to amend the Development Control Charges and Fees Charging Policy to include the charges as shown in tables 1 and 2 of the report. The Board asked that the report goes back to the CMC for further discussion regarding increasing the new charge. RESOLVED that this be actioned. [Michael Paul left the meeting at 12:00 noon] [Julia Ewart left the meeting at 12:00 noon]	CB

ID East Suffolk WMB, Minute	Action
52/25/04 WMA Annual Carbon Report The WMA Group's Annual Carbon Report for 2023/24 (a copy of which is filed in the Report Book) was considered in detail and noted. There were no matters arising. 52/25/05 Items for discussion at the next CMC meeting There were no issues raised by members for discussion at the next CMC meeting on 27 June 2025. Should members wish to raise any item for discussion at the next meeting, they should contact any of the Board's representatives: the Chairman, the Vice-Chairman and the substitute member Sir Edward Greenwell or the Chief Executive directly. 53/25 CONFIDENTIAL BUSINESS 53/25/01 It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and the Board's Standing Orders.	

A MEETING OF THE EAST SUFFOLK WMB RIVER DEBEN CATCHMENT WORKS COMMITTEE WAS HELD AT THE STABLES, WHERSTEAD PARK, WHERSTEAD, IPSWICH ON WEDNESDAY, 7 MAY 2025 AT 9:00 AM.

Elected Members	Elected Members
R Adams	C Mann
* J Foscett	* M Paul
S Hollingsworth	* B Pipe
* B Kerr	D Brien
* T Wilkinson	Vacancy
	Vacancy
	Vacancy
	Vacancy
	* Present (42%)

Michael Paul in the Chair

In attendance:

Mr T Hunter (Area Manager and Minutes)

ID	East Suffolk WMB: River Deben Catchment Works Committee	Action
01/25	APOLOGIES FOR ABSENCE	
01/25/01	Apologies for absence were received on behalf of S Hollingsworth, C Mann, D Brien & R Adams.	
02/25	MINUTES OF THE LAST COMMITTEE MEETING	
02/25/01	The minutes of the last Committee meeting held on 4 December 2024 were considered and approved as a true record. Arising therefrom:	
02/25/02	Committee Membership (11/24/01)	
	Members discussed vacancies and representation of the catchment area. B Pipe stated that it would be valuable to have a member representing the Debenham area.	
02/25/03	Flooding Issues at Ufford (12/24/02)	
	Mr J Foscett noted that the Deben landowner group formed to progress maintenance was going well. However, the lower Deben generally remains in very poor condition with silt and vegetation restricting conveyance. The group are keen to see progress with de-maining.	
02/25/04	Mr B Kerr noted that some work had been carried out on NFM schemes in the upper reaches of the Deben catchment, but no flood alleviation schemes had been taken forward on the lower reaches	

ID	East Suffolk WMB: River Deben Catchment Works Committee	Action
	despite the many homes flooded in Storm Babet. 03/25 DEBEN ESTUARY PARTNERSHIP (DEP) UPDATE 03/25/01 No update was possible from the DEP. Whilst the DEP is a large group the River Deben Works Committee no longer have a member in the group. 03/25/02 There was concern that the DEP may be struggling to make progress currently and the committee would welcome an update report from the group if available. 04/25 UPDATE ON THE MAINTENANCE PROGRAMME 04/25/01 The Area Manager presented the report on maintenance completed in the 2024/25 financial year and the programme and budget for 2025/26. The report also noted the works completed on replacing culverts in the Falkenham area funded through the IDB Fund. M Paul remarked on the good work done. 05/25 UPDATE ON THE FCERM-GIA CAPITAL REPLACEMENT PROGRAMME 05/25/01 The Area Manager provided an update on behalf of the capital projects team. This noted that most of the current programme of capital works seeking or in receipt of FCERM-GiA is within the Alde & Ore area. Some works benefitting from IDB Fund money is however planned at Falkenham pumping station to replace the outfall pipework. 05/25/02 Members expressed concern with the apparent stall in work to plan maintenance on the FC1 flood defence embankments. D Kemp (EA) had previously been involved with this, and his input had been valued. Members asked that an update is obtained from the EA on this. 06/25 NEXT MEETING DATE 06/25/01 It was agreed that the next Committee meeting would be held at 9:00am on 3rd December 2025, at The Stables, Wherstead Park. 06/25/02 Thanks was expressed by the committee for the ongoing use of the meeting room at The Stables, Wherstead Park courtesy of Strutt & Parker. 07/25 ANY OTHER BUSINESS 07/25/01 Mr B Kerr suggested that members look at the Local Nature	

ID	East Suffolk WMB: River Deben Catchment Works Committee	Action
07/25/02	Recovery Strategy for Suffolk. This is open for consultation until 11th June. Mr B Pipe remarked that the River Fynn remains a flood concern to the community and would be a good contender for de-maining if this was progressed.	

HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW

For the period January 2025 to April 2025

1. LEARNING EVENTS

- 1.1 In February an excavator became stuck undertaking recharge work in the Broads IDB area. This was work on Coleman's Drain near Acle (EA Main River). In this event the excavator tracks to the rear sank into very soft ground. Due to the angle of the excavator the operator decided to stop rather than slew again to attempt to pull out. The IDB had a second excavator close to the site, so were able to attend site and use the second excavator to pull as part of a planned removal. No injury or damage resulted in this event.

Learning points were taken as follows:

- Working area was unfamiliar and ground conditions very soft in places. The Operations Manager had spoken to a contractor that had worked on this watercourse previously. On review a more cautious approach could have been taken with mats used throughout the works.
- The removal of the stuck excavator was done in accordance with the generic risk assessment and associated control measures for such an activity. The operatives involved were well informed and prepared, and the removal was done efficiently and safely.
- Understanding the risk of the situation getting worse, the operator made a good call to ask for help, which in this case was timely and easy to arrange.

The event, generic risk assessment and control measures for recovering stuck excavators were reviewed with operatives during a depot meeting in February.

- 1.2 Boards to report near misses and suggestions have been provided at both the Martham and Pierpoint depots, and a further board will be provided soon at the Islington Depot. They have simple tickets on which any member of staff can note details of a near miss, concern or suggestion relating to health & safety, welfare or the environment. The tickets can be posted onto the board any time for review and action by managers. Operational staff will be encouraged to make use of the system during depot meetings.

2. ACCIDENTS

- 2.1. One accident occurred during this period, as detailed below.

<u>Date</u>	<u>Board</u>	<u>Accident Type</u>	<u>RIDDOR Reportable</u>	<u>Details</u>
03/03/2025	NRIDB	Minor shoulder injury	No	Operative pulled muscle in shoulder whilst moving trailer by hand. Noticed the next day – no time off work.

This was a minor injury noted in the accident book as a precaution.

3. TOOLBOX TALKS & TRAINING

Toolbox talks:

- Water vole mitigation changes: Operations Mangers (Eastern), January 2025
- Removing stuck excavators – Ops Staff, Martham Depot - February 2025
- Temporary Works – Ops Staff, Martham Depot – March 2025
- Pollution Incident Procedure – Ops Staff, Pierpoint Depot – April 2025
- Pollution Incident Procedure – Ops Staff, Martham Depot – May 2025

Training

- CiTB Temporary Works Supervisor – Key operatives BIDB, NRIDB – March 2025
- CiTB Temporary Works Coordinator – BIDB, NRIDB, ESWMB, MEICA Managers – March 2025
- CDM Regulations and Roles – Operations Managers and Projects team staff – April 2025

4. UPDATES TO GENERIC RISK ASSESSMENTS (GRA) & SAFE SYSTEMS OF WORK

4.1. Review completed to all GRA's during January and February.

Minor updates to the following GRA's

- GRA03: Weedcutting by hydraulic machines
- GRA04: De-silting by hydraulic machines
- GRA05: Unloading & stacking materials
- GRA08: Operation of tractors, 180 & 360 diggers
- GRA10: Use of chainsaws
- GRA12: Use of trimmers
- GRA13: Unblocking culverts
- GRA14: Working near OHPL
- GRA18: Operation of telehandler
- GRA20: Removing stuck machine
- GRA21: Use of pressure washer
- GRA22: Cutting and grinding with portable angle grinder
- GRA23: Weils disease
- GRA24: Wood chipper

New GRA's

- GRA 29: Use of quad bike

5. HEALTH & SAFETY INSPECTIONS

5.1. Alliance lifting checks – 6 monthly

5.2. Copes H&S visits to BIDB (Martham Depot) and KLIDB

Tom Hunter
AREA MANAGER

EAST SUFFOLK WMB - CAPITAL WORKS PROGRAMME OVERVIEW & PROJECT DEVELOPMENT REPORT
FOR THE PERIOD 09 JANUARY 2025 TO 20 MAY 2025

6 Year Actual Spend

1.4M

2025/26 Forecast

4.7M

Variance

-

6 Year Forecast

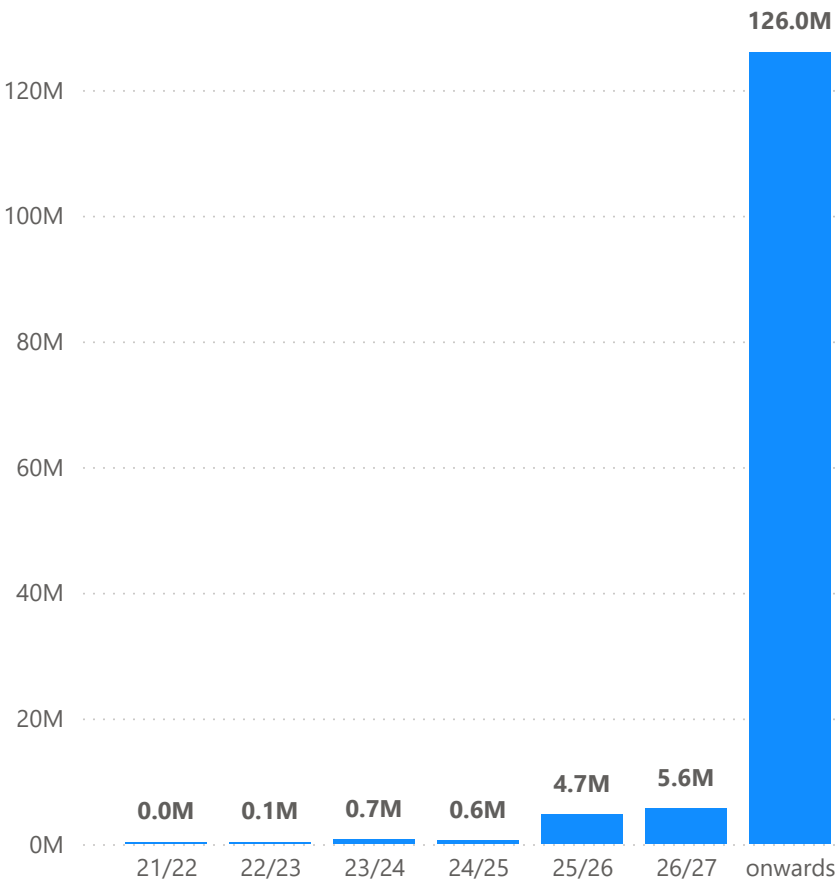
11.7M -0.6M

Variance

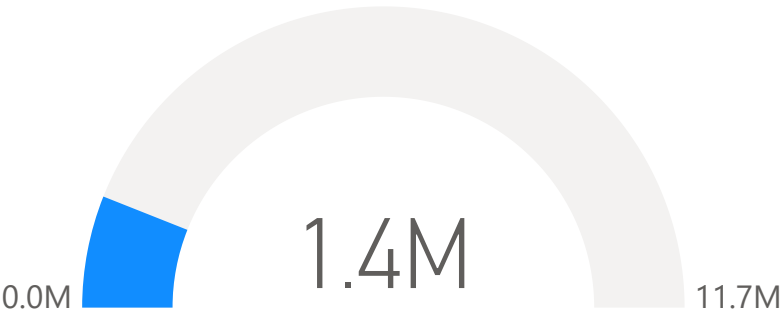
Forecast beyond 2027

126.0M

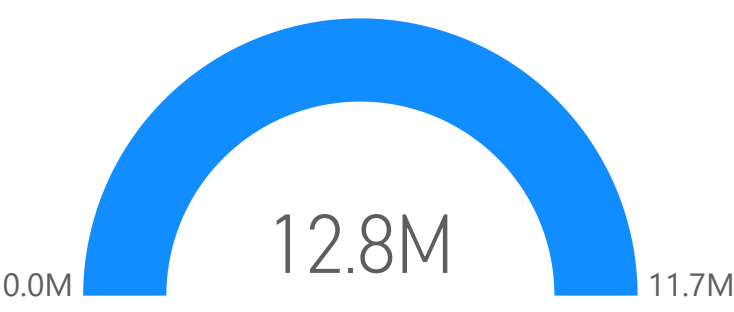
Expenditure Profile by Year



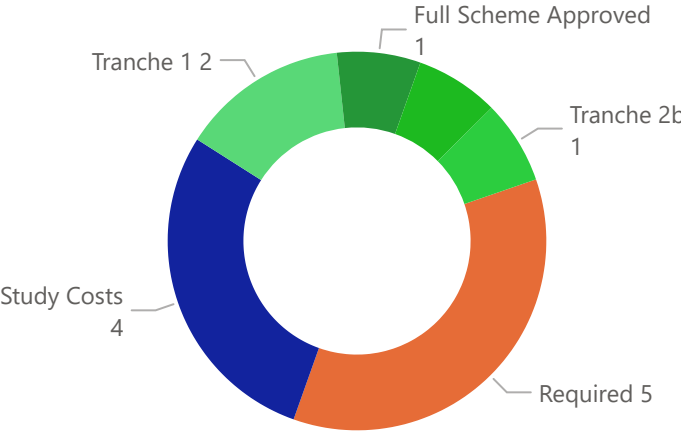
6 Year Forecast & Actual Spend



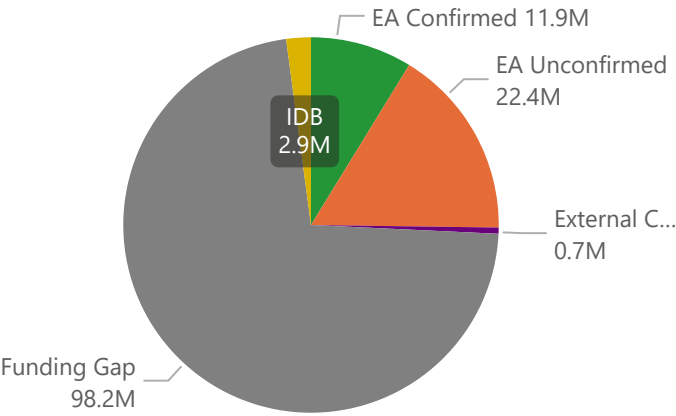
6 Year Forecast & Approvals



EA Approval Level Received (No)



Funding Sources



Projects forecasting expenditure within the 6 Year Programme

Project Name	Description	Approval Level gained	Project Manager	Project Stage	Start Construction	Complete Construction
Upper Alde Ore Estuary Embankment improvements - FC 6 & 7	Strengthening & Raising Tidal Embankments	Full Scheme Approved	Pete Roberts	Detail Design	01/10/2025	01/10/2028
Alde & Ore Pumping Station Phase 2 - Sudbourne	1 Pumping station Refurbishment	Required	Pete Roberts	Study	01/03/2026	01/03/2027
Alde and Ore Water Level Management Improvements	3 Pumping station Replacements & Refurbishments	Study Costs		Study	01/05/2027	01/03/2030
Lower Alde Ore Estuary Embankment Improvements	Strengthening & Raising Tidal Embankments	Study Costs		Study	01/04/2028	01/03/2032
Upper Alde Ore Estuary Embankment improvements - FC 5 & 10	Strengthening & Raising Tidal Embankments	Study Costs	Pete Roberts	Detail Design	01/04/2027	01/03/2032
Culvert replacement - Falkenham & Kingsfleet	Culvert Replacements	Tranche 1	Tom Hunter	Complete	01/08/2024	31/03/2025
Outfall Repairs, Falkenham, Chillesford & Gedgrave	Outfall repairs	Tranche 1	Tom Hunter	Complete	01/08/2024	31/03/2025
11 Culvert Replacements Falkenham Marshes, Suffolk	Culvert Replacements	Tranche 2	Tom Hunter	Complete	01/11/2024	31/03/2025
Debenham NFM	Natural Flood management scheme	Tranche 2b	Tom Hunter	Pipeline	01/04/2025	31/03/2026

Update

In March we received funding for Debenham Natural Flood Management scheme, totalling £115,000, via the Tranche 2b IDB recovery funding. This project needs to be complete by March 2026. Working with the Alde & Ore Estuary Trust we have successfully secured £1.33m of partnership funding to close the funding gap on the Upper Alde & Ore Project. The latest project newsletter can be found here - [News - Water Management Alliance : Water Management Alliance](#). This enables us to seek approval from the Environment Agency for the change of scope from four flood cells as previously planned to two (Snape Maltings and Snape village).

Risks

High Risk – We will not be able to gain full approval on projects unless the funding gaps are closed.

Change

The 2025/26 in year forecast is an increase from previous years as we move forward into the delivery of works in Snape Maltings and Snape village flood cells as part of the Upper Alde & Ore Project. The 6 year forecast has reduced by £0.6m due to the delays in securing approvals due to funding constraints.

Approvals

The OBC for Sudbourne was submitted in mid October 2024. The Review sheet contained over 50 queries that are requiring significant updates to the OBC to satisfy the queries and enable the OBC to move through the assurance process. This is well underway but realistically we anticipate hearing news of approval in another 3 months - likely September.

Upper Alde and Ore - The variation in scope form to amend the Upper Alde and Ore from four flood cells (FC5, 6, 7 and 10) to two (FC6 and 7) has been reviewed by the assurance group and we received comments on 16th May. We are working through responses to these. The Flood risk activity permit (FRAP) will be submitted by end of May including the outputs from the recent updated modelling exercise. Current timescales for FRAPs are 21 weeks so we are unlikely to receive a decision until early November which is likely to cause delays to the proposed start date of September.

Recommendations for Board

Officers seek approval to submit the FRAP to the Environment Agency

PROJECT DELIVERY REPORT

For the period 8 January 2025 to 20 May 2025

1. UPPER ALDE & ORE ESTUARY EMBANKMENT IMPROVEMENTS

- 1.1. In November 2024 a cost review was undertaken by the Project Delivery Engineer across all four Flood Cells in the Upper Estuary. This led to a change in scope form (FCERM4) being submitted to the Environment Agency (EA) reducing the project from four flood cells to two on grounds of affordability.
- 1.2. The FCERM4 form (9pages) was submitted to EA Area teams for consideration on 14/03/2025 – they must endorse it prior to onward progression to the formal financial assurance process. Based on some initial feedback from the EA Area teams we were invited to supply an update, which was re-submitted on the 04/04/2025. On 06/05/2025 EA Area teams finally endorsed the FCERM4 form and it went on to the National Project Assurance Board (NPAB). Initial comments from NPAB were received on 16/05/2025 and we are responding accordingly to close out 19 queries from them before the project can reach its final assurance outcome.
- 1.3. Hydraulic modelling work has been undertaken to update the hydraulic model that was produced in 2017/18 – a stipulation from the EA that due to its age. The update includes some design changes and some baseline changes as to how the model represents the estuary in real terms and updates to the climate change allowances.
- 1.4. We now have hydraulic modelling work outputs and have spent considerable effort interrogating and understanding the wider impact these present to the project.

The table below summarises the impact from works in Flood Cell 06 and 07 to other areas within the wider estuary. A total of 14 properties are impacted in some way by delivery of works in FC06 and 07 alone. The effect is to increase the flood depth and to change the frequency at which flooding occurs. The hydraulic model is subject to a degree of error and this has been quantified by the modelling consultant.

FLOOD CELL	RESIDENTIAL	NON-RESIDENTIAL	TOTAL
06 - SNAPE MALTINGS	1	0	1
04-SUDBOURNE,ORFORD, GEDGRAVE	3 (incl. 2 already flooded)	2	5
05 - IKEN	7	1	8
TOTAL	11	3	14

- 1.5. The project must receive a Flood Risk Activity Permit (FRAP), one of the last few remaining milestones for the project prior to construction. In assessing our FRAP application the effect of flood risk on others must be considered by the EA.
- 1.6. Officers have recently sought legal advice from Wilkin Chapman for the position presented in the table – increasing flood risk to properties – and whether that places liability on the board. The response was positive but we await their formal advice which will be shared in the board meeting for board decision. The project would aim to make available resources to affected property owners to undertake their own protection measures should they deem it necessary to balance their risk.
- 1.7. With current FRAP timescales it is likely that construction work will be delayed to FC06, by approximately 3 months. If the EA do not grant a FRAP for the FC 06&07 work then the Board would need to consider the merits and risks of continuing with a further reduced scope project that could potentially cover just FC06. This would need a lot of further consideration and would be presented only after the FRAP outcome is known.
- 1.8. Construction works for FC06 Snape Maltings, east side of bridge only, are currently out to tender. Interest has been received from many Contractors, and it is likely that a good number of competitive

returns will be received for evaluation. The tender closes midday on 27 June 2025. Initial intention would be to appoint a Contactor by mid to end of July and for the Contract to commence from early September 2025 until end of May 2026.

- 1.9. A further revision to the Water Vole Method Statement accompanies the bespoke licence to Natural England (NE) has been made and resubmitted to NE via their Discretionary Advice Service (DAS). A Reasoned Statement is being prepared for the same purpose. Once final feedback using the DAS service is complete the formal water vole licence submission will be made with the assurance from this consultation that a licence should be readily attainable thereafter.
- 1.10. Public Rights of Way (PRoW) temporary closure applications are being drafted for onward submission to Suffolk County Council.
- 1.11. Work with National Landscapes team is ongoing with a view to accessing further funding to help fund some of the final Flood Cell 07 footpath construction. Improvements to footpaths in Flood Cell 06 are also being looked at as part of a bid, helping to support wider outcomes from this project but with no direct cost to the project.
- 1.12. Further detailed structural design is ongoing to compile the draft construction detail for key elements of the FC06 works. Further topographic survey has been undertaken to support design of the importation / compound area within FC07.
- 1.13. A public consultation event was held at Snape Village Hall on the 7 April 2025. This updated parishes on the proposed FC 06 & 07 works and general status of the project. It was well attended.
- 1.14. When all necessary licences, permissions and acceptance by EA of project change are in place the project can progress to construction.
- 1.15. The latest programme shows the following key milestones:
 FC06/07 design completion February 2025.
 FRAP application for FC06/07 combined May 2025.
 Bespoke Waste Permit submission to follow after FRAP application.
 Wider environmental and Water Vole mitigation FC06/07 Jan 2026 onwards.
 Construction start FC06 Autumn 2025.
 Construction start FC07 May / June 2027 (material import in Summer 2026).
 Construction finish October 2027.
- 1.16. **Recommendation for the board:** Officers seek approval to submit the FRAP to the Environment Agency in light of the modelling and legal advice.

Pete Roberts
Project Delivery Engineer

2. IDB STORM RECOVERY TRANCHE FUNDING

- 2.1 The total funding secured via the IDB Storm Recovery Fund Tranche funding is shown in the below table.

Funding secured by WMA boards through all Tranches of the IDB Recovery Funding

Tranche 1 announced June 2024 to be spent by March 2025

Tranche 2 announced November 2024 to be spent by March 2025

Tranche 2b announced March 2025 to be spent by March 2026

Board	Funding Secured (£)			Total
	Tranche 1	Tranche 2	Tranche 2b	
East Suffolk	213,442	151,302	115,000	479,744
WMA Wide (Pumps and Telemetry)		1,554,511	356,606	1,911,117

OPERATIONS REPORT

For the period 11 January to 16 May 2025

1. MAINTENANCE WORK

1.1 De-silt and weed removal

The 2024/25 maintenance programme was completed late February with a significant amount of de-silting work this year in the pumped Deben catchments. Whilst most of the maintenance work was reported in the last period, de-silting work was completed on the following drains between January and March.

DRN178P0101/4	Queen's Fleet
DRN179P0102	Laurel Farm Delph
DRN177P0101	Alderton & Hollesley 1
DRN177P0201	Alderton & Hollesley 2
DRN177P0202	Alderton & Hollesley 3
DRN167P0101	Butley Marsh Drain
DRN184G0101/5	Byng Brook, Upper Deben



Desilt work at Butley Marsh Drain

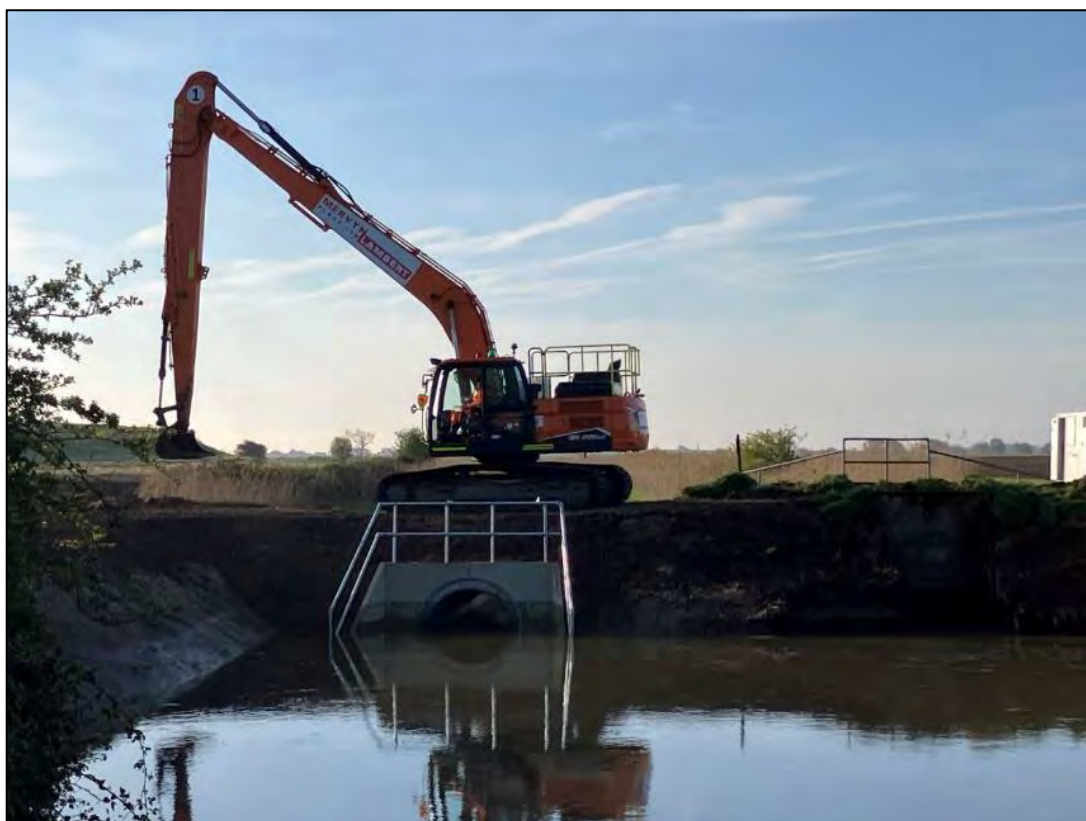
When carrying out desilting we use a fixed bar reed bucket which relies on the weed / reed lining the basket and catching / retaining the silt whilst booming in the machine. A standard ditching bucket does not work with a long reach excavator as by the time the bucket is filled and boomed in the water the water pressure / velocity washes the silt out of the bucket before silt can be removed onto the bank.

Ocasionally landowners undertake work to remove excessive weed growth ahead of our de-silting work. Whilst done with good intention, this can hamper our ability to hold silt in the bucket and can therefore reduce the extent of desilt possible. This occurred in one location this year, and we have discussed this with the landowner to make sure we are better coordinated next time.

At Hollesley Colony Marsh, desilt work has been undertaken, but conditions were found to be very wet and normal access through the Farm off Warren Hill was restricted by the presence now of a small industrial estate. Before our next visit to this drain a new culvert needs to be installed at the top of the drain for access.

1.2 Culvert replacement works

In March works focus shifted to the replacement of failed and vulnerable culverts. The funding from DEFRA through Tranche 2 of the IDB fund was only approved in November 2024 with works to be completed by April 2025. This allowed little time for programming the works alongside water vole mitigation, however the Operations Manager, contractors and operatives have worked hard complete much of the planned work.



A new 1500mm dia culvert installed close to the Falkenham pumping station

Nine new culverts (1500mm – 900mm dia) have been completed. Two further culverts will be replaced at Falkenham once a 1970's UKPN cable to the Pumping Station has either been isolated or replaced. During excavation to open up the culvert the cable was found to be in poor condition, so work was paused as a precaution.

Two 1200mm dia culverts are also planned to be installed at Bawdsey once water levels have dropped later in the year. An attempt to install the new culverts was made at the end of March, but with water levels raised to summer levels it was not possible to achieve sufficient bunding. Materials are on site and ready to install on our return.

2. MECHANICAL & ELECTRICAL WORK

- 2.1 The M&E team have continued to undertake pump maintenance and electrical testing at pumping stations as required during this period.
- 2.2 Planned work to replace outfall pipework at Falkenham, Gedgrave and Chillesford pumping stations is still in progress. A bid was successfully made through Tranche 1 of the IDB storm recovery fund which has covered the substantial cost of procuring the new pipework. The pipework is at the depot in Martham and awaiting deployment on site.

The installation will require some excavation into the flood embankment and work on the boundary of the SSSI. Therefore, before the work on site can commence officers need to obtain consent from the Environment Agency and Natural England.



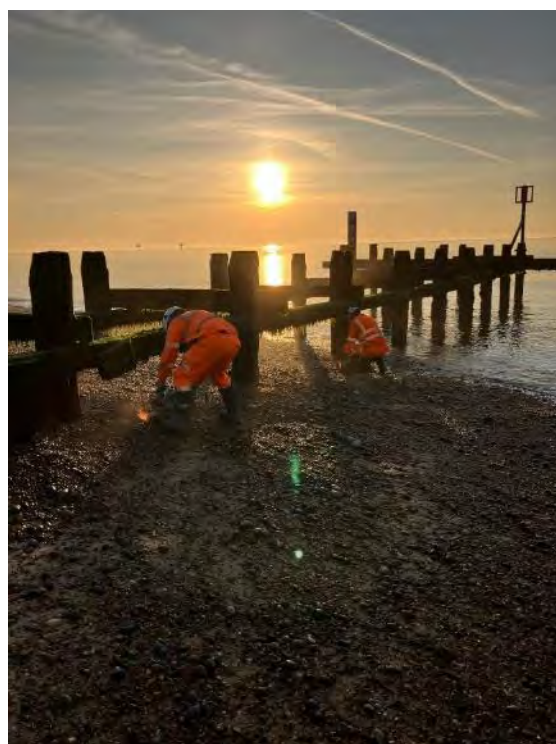
Ductile iron pipework at Martham for outfall replacements.

- 2.3 ESWMB are also benefitting from the other successful WMA wide IDB fund schemes including the procurement of mobile pumping equipment and upgrading of pumping station telemetry systems.
- 2.4 Additional 6" and 8" diesel pumps and submersible electric pumps are now at our Martham Depot. This equipment provides the board with greater resilience to flood events and contingency with regard to pumping station failure. Work is in progress to gain planning permission and construct a new storage building to house the equipment.
- 2.5 The upgrade to telemetry systems includes CCTV cameras which have been installed on all ESWMB pumping stations, but more crucially new remote water level and fault monitoring equipment. Our M&E team has worked with the specialist supplier Lee-Dickens Ltd. to specify and procure all the equipment. Work is now planned for this financial year to install the equipment at all the pumping stations. The cost of the equipment was covered by Tranche 2 of the IDB fund and the installation cost will be covered this year by Tranche 2B following a successful bid. The installation work is a large task that will be done jointly between Lee-Dickens and our M&E team. Once installed the system will provide a reliable means to remotely monitor water level, pump operation, report faults and allow remote re-start.

3. RECHARGEABLE WORKS

3.1 East Suffolk Council / Coastal Partnership East - Coastal Repairs and Maintenance Contract

Through the Repair and Maintenance contract with East Suffolk Council / CPE, ESWMB has continued to provide general reactive and planned maintenance along the Suffolk coastline. This has continued to keep three operatives (supplied by the Broads IDB) fully utilised with some significant projects during this period including the fabrication and install of multi-flight steps at Kessingland.



New beach access steps installed at Kessingland, and pre-season checks near Lowestoft

4 OPERATIONAL MATTERS

4.1 Alderton and Hollesley

Whilst on site for maintenance the installation of a new penstock has undertaken to an EA outfall structure at Oxley Dairy, Shingle Street. Works were jointly funded by landowners and the Board. The penstock now allows better water level management on the Alderton and Hollesley 1 catchment.



New penstock where board drains outfall into the EA main river

There still however remains an issue with water level management in the statutory main river leading to the EA's Hollesley Pumping Station. The concern is that the channel is overgrown, preventing adequate flow to the pumping station and causing prolonged and unmanaged high levels in the wider catchment. This matter has been raised with the Environment Agency.

5. COMPLAINTS/ENFORCEMENT

None this period.

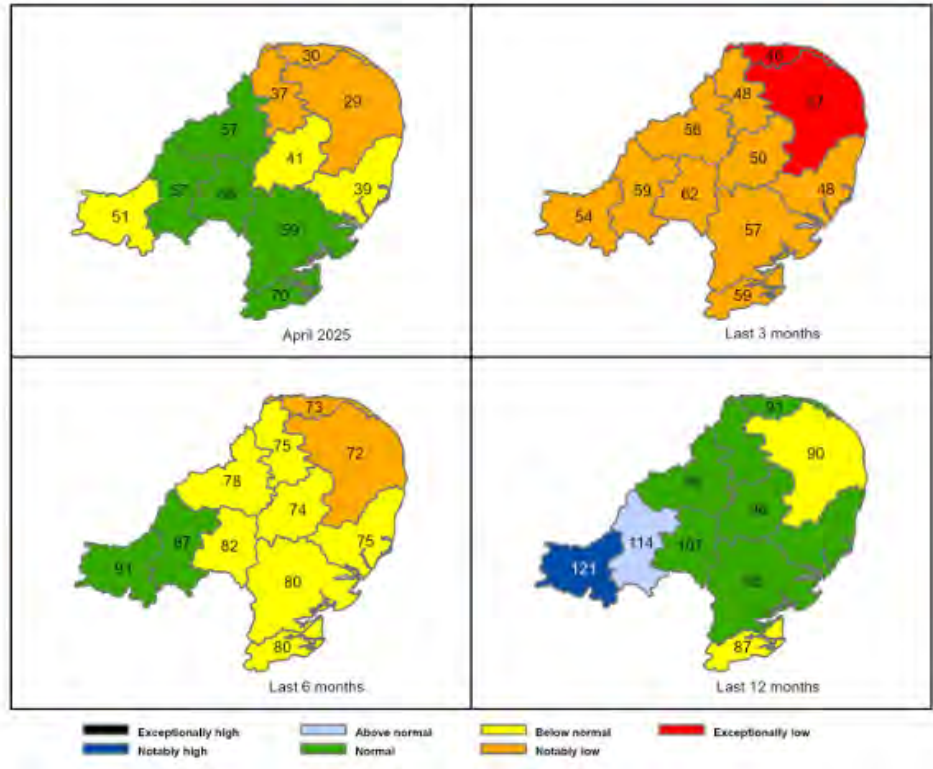
6. HYDROLOGY

On the following pages are some extracts on rainfall from the latest Water Situation Report for East Anglia covering the period up to April 2025. The full report can be found online at:

https://assets.publishing.service.gov.uk/media/682333ef81f38e9aa404394e/East_Anglia_WSR_April_2025.pdf

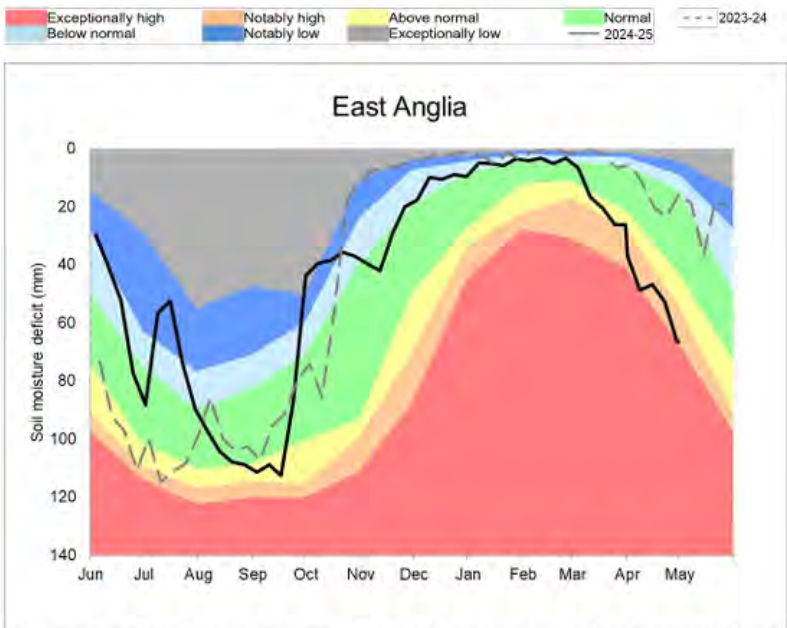
2.1 Rainfall map

Figure 2.1: Total rainfall for hydrological areas across East Anglia, expressed as a percentage of long term average rainfall for the current month (up to 30 April 2025), the last 3 months, the last 6 months, and the last 12 months. Category classes are based on an analysis of respective historic totals. Table available in the appendices with detailed information.



3.2 Soil moisture deficit chart

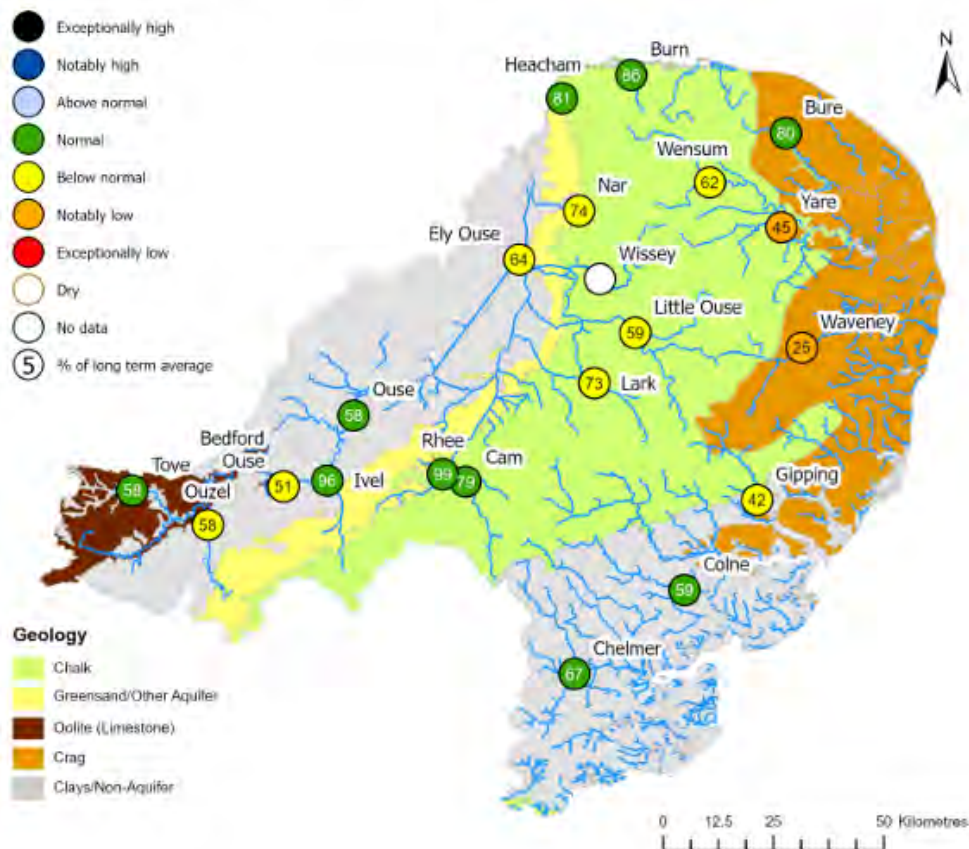
Figure 3.2: Latest soil moisture deficit compared to an analysis of historic 1961 to 1990 long term data set. Weekly MORECS data for real land use.



(Source: Met Office. Crown copyright, 2025). All rights reserved. Environment Agency, 100024198, 2025

4.1 River flows map

Figure 4.1: Monthly mean river flow for indicator sites for April 2025, expressed as a percentage of the respective long term average and classed relative to an analysis of historic April monthly means Table available in the appendices with detailed information.



(Source: Environment Agency). Geological map reproduced with kind permission from UK Groundwater Forum, BGS copyright NERC. Crown copyright. All rights reserved. Environment Agency, 100024198, 2025.

ALI BLOOMFIELD
OPERATIONS MANAGER

TOM HUNTER
AREA MANAGER

May 2025

ENVIRONMENTAL REPORT

For the period 10 January 2025 to 19 May 2025

1. INFORMATION FOR THE BOARD

1.1. WILD RELEASE AND MANAGEMENT OF BEAVERS IN ENGLAND

As of the 28th February 2025, DEFRA announced that beavers can now be legally released in England. Natural England have been asked to begin accepting and assessing licence applications to release beavers into the wild. It is expected that beavers released by these projects will be allowed to expand their range naturally.

The Environmental Manager is the Registered Person on the CL51, IDB class licence, which was written by Natural England to allow public bodies to be able to manage beaver dams, lodges and burrows for the purposes of:

- Scientific or educational purposes
- Conserving wild animals or wild plants of conservation concern;
- Preserving public health or public safety;
- Preventing serious damage to livestock, foodstuffs for livestock, crops, vegetables, fruit, growing timber or any other form of property or to fisheries (where serious damage is defined within the terms of the licence.)

The team would take some further advice to ensure the effectiveness of the licence for WMA Boards and then develop a policy on beaver management for WMA catchments.

The Environmental Manager would also like to discuss the need for a Beaver Management Group in the East of England with Natural England, prior to any future releases in the area and discuss the efficacy of the licence with other IDB ecologists, the Association of Drainage Authorities and both the River Stour and Somerset Levels IDBs. (The River Stour IDB has been managing beavers in their IDD for nearly 20 years whilst beavers are a relative newcomer to the Somerset boards.) A further update on beaver management policy development and advice received will be reported to the Board as progression is made.

1.2. ESWMB STANDARD MAINTENANCE OPERATIONS AUDITS

The Environment Team have undertaken audits on two drains in the ESWMB catchment during this period, following the completion of maintenance works. This is to ensure that maintenance on the drains is done to the standard set out by the ESWMB's Standard Maintenance Operations Document and ensure compliance.

The two areas audited include the River Gipping Central Drains (DRN186G0701, DRN186G0702) which was surveyed on 24 March 2025, and the Alderton & Hollesley Drain (DRN177P0101) which was surveyed on 24 March 2025. Audit reports were completed for each drain, including an overall maintenance score and recommendations, and issued to the BIDB Engineer Operations Manager.

1.3. LOCAL NATURE RECOVERY STRATEGY – PUBLIC CONSULTATION

The Local Nature Recovery Strategy (LNRS) public consultations for the counties of Norfolk and Suffolk are live as of 16th April 2025.

This consultation is a vital opportunity to shape the direction of nature recovery across our counties. The consultations will be open for eight weeks, and the Norfolk and Suffolk Nature recovery Partnership we're seeking a wide range of views to ensure the strategies reflect local needs, priorities, and opportunities.

We are asking all partners, landowners and individuals to complete the survey whenever possible. The closing date is Wednesday 11th June 2025.

We then ask that you help us promote and support the consultations to ensure we reach as many people and organisations as possible. Your involvement is key to making this a success.

How you can help:

- Share the consultation links and information through your communications channels
- Encourage responses from your networks, including community groups, landowners, farmers, conservation bodies, and local businesses
- Reinforce the message that the LNRS will be most effective when shaped by those who live and work in the area

Access the consultation and background materials here:

For the Norfolk consultation and survey visit www.norfolk.gov.uk/naturerecovery

For the Suffolk consultation and survey visit [Local Nature Recovery Strategy - Suffolk County Council](#)

Please note that these are legally 2 separate strategies - you can respond to both if applicable to you, or just the relevant county.

Thank you for your continued support and collaboration in making these LNRSs meaningful, inclusive, and impactful.

2. BIODIVERSITY ACTION PLAN - UPDATE

2.1. MINK

2.1.1 WATERLIFE RECOVERY TRUST (WRT) - UPDATE

The WRT is a charity, registered in 2022, with origins in the Waterlife Recovery East (WRE) project. The aim of this group is to eradicate mink throughout Great Britain via a partnership approach from many organisations. The WRT today sees partner organisations and volunteers trapping mink and seeing native wildlife rebound from Yorkshire through to Sussex, with more counties to likely sign up. The Environmental Manager continues to sit on this steering group to represent WMA interests.

The latest WRT steering group meetings were held on the 13 January and 07 May 2025. The ninth and tenth edition of the WRT newsletter produced for January and April 2025 provides some interesting information, updates on the project and its progress and can be found [here](#).

3. SCOPING VISITS DURING THE PERIOD:

Scoping visits were undertaken on the following catchments:

- River Gipping Central CMT186G – 24/01/2025
- Falkenham and Kings Fleet CMT179P – 11/02/2025

4. ASSENTS/LICENCES GRANTED AND/OR APPLIED FOR DURING THE PERIOD:

Licence / WFD Assessments / Assent / Habitat Regulations Assessment	Applied	Granted
River Gipping Central WFD – Desilt, Flail, Tree Management	28/01/2025	N/A
Alderton & Hollesley WFD - Desilt, Flail, Penstock Installation	30/01/2025	N/A
Falkenham Culverts Project WFD	14/02/2025	N/A
Hollesley Colony Marsh WFD – Desilt, Flail	20/02/2025	N/A

5. TRAINING AND MEETINGS ATTENDED:

Date Applied	Officer	Training Attended	Brief Description
16/01/25 – 17/01/25	EB	CIEEM Introduction to Bat Ecology and Bat Surveys Course (Online)	This CIEEM course focused on the skills required by ecologists to carry out bat surveys, in line with current legislation and best practice. The training covered key aspects of bat ecology, important bat identification features, primary legislation in relation to bats and roost types for the different species in the UK. Key bat survey requirements and methods were highlighted, as well as how to prepare for surveys and select appropriate survey equipment.
20/01/25	DP	4x4 training	This Lantra 4x4 course focussed on safe driving technique whilst using a 4x4 offroad. The training covered the theory behind offroad safety as well as practical experience driving a 4x4 on challenging terrain prior to being examined.
05/02/25	CL, CH, DP, EB	ADA Environment Day 2025	Environment Officers attended ADA's third annual Environment Day at Park Farm, Thorney. The event provided an insightful day of talks on a range of topics relevant to the management of the lowland watercourses and the freshwater environment. The day covered everything from peat soils to invasive species, and aquatic flora to local nature recovery.
10/01/25-14/02/25	CL	Forefront ILM Level 3 Leadership Training	6-week course on developing leadership skills frontline managers.
03/03/25 – 04/03/25	CH	CIEEM Introduction to Bat Ecology and Bat Surveys Course (Online)	This CIEEM course focused on the skills required by ecologists to carry out bat surveys, in line with current legislation and best practice. The training covered key aspects of bat ecology, important bat identification features, primary legislation in relation to bats and roost types for the different species in the UK. Key bat survey requirements and methods were highlighted, as well as how to prepare for surveys and select appropriate survey equipment.
04/03/25 – 05/03/25	DP	Early Careers 1 st meeting	This 2-day CIEEM course focussed on how to be professional during the early stages of a career in ecology and the CIEEM code of conduct. It covered areas of workplace conduct, relevant legislation, scenario-based learning and allowed for other early-career ecologists to share experiences of the field thus far. The course also had various guest speakers undertaking seminars, sharing their experience of being an ecologist and the pathways available to CIEEM-accredited ecologists.
07/03/25	CH, DP, EB	Water Safety / Water Awareness with appendix H endorsement	Environment Officers attended the 'Water Safety / Rescue Awareness', one-day course run by Birmingham & Midland Marine Services. The training was a mix of classroom and shore-based theory and practical training followed by an afternoon in the river in full aquatic PPE to emergency services standard. The aim of the training was to enable Officers to understand the issues and hazards associated in working on, near and in water and to undertake a suitable rescue response from the bank. The training covered; 'open water', 'still water', 'rivers', 'lifejacket-user', 'co-worker rescues' amongst other highly practical skills for personnel working on, near or above the water.
19/03/25	DP	CIEEM Introduction to Nature Legislation – Day 1	This 2-day online course addressed the relevant legislation and practice that ecologists encounter and adhere to. The course focussed on various acts, as well as case studies to provide practical and applicable

Date Applied	Officer	Training Attended	Brief Description
			knowledge on how to use legislation in various situations. Day 1 focussed on dissecting legislation and understanding what certain aspects mean from a planning/ecological/mitigation perspective.
21/03/25	CL, CH, EB, DP	Mammal Society Bat Ecology and Tree Surveys (Online)	Environment Officers attended this online course to understand the potential impacts on bats and their habitats when undertaking work to trees. The course reviewed how to work within the law with respect to bats and covered how to undertake ground assessment for potential roost features (PRF). Course Highlights: Bat Biology and Ecology, Bats and the law, British Standards – Trees and bats and trees and Potential tree roost recognition and ground surveys.
26/03/25	DP	CIEEM Introduction to Nature Legislation – Day 2	This 2-day online course addressed the relevant legislation and practice that ecologists encounter and adhere to. The course focussed on various acts, as well as case studies to provide practical and applicable knowledge on how to use legislation in various situations. Day 2 focussed on the Fawley Waterside development project and the ecological aspects of the proposed delivery, including protected sites, surveys and mitigation techniques that would have needed to have been applied.

6. NON-COMPLIANCE

Nothing to report within this period.

7. COMPLAINTS

Nothing to report within this period.

CAROLINE LABURN
ENVIRONMENTAL MANAGER
MAY 2025

SUSTAINABLE DEVELOPMENT REPORT

1. REPORTING PERIOD

This planning report covers the reporting period 16 December 2024 to 15 May 2025.

2. CONSENT APPLICATIONS

There are currently 10 consent applications being processed as shown below.

<i>Application Type</i>	<i>Number</i>
Byelaw 3 (B3) – Discharge of Treated Foul Water (TFW):	0
Byelaw 3 (B3) – Discharge of Surface Water (SW):	2
Byelaw 4 (B4) / Section 23 (S23), LDA 1991 – Alteration of watercourse:	5
Byelaw 10 (B10)– Works within 9 m of a Board's maintained watercourse:	3
Total:	10

There are no applications requiring consideration by the Board within this report.

3. CONSENTS DETERMINED

During this reporting period, the following 7 consents under the Land Drainage Act 1991 and Board's Byelaws have been determined by Officers in accordance with their delegated authority.

Case. Ref.	Case File Sub-type	Location / Site Name	Description of Application or Proposal	Outcome
22_07411_C	Section 23, LDA 1991	Sizewell C Construction Zone	12m Temporary Access Culvert	Granted 14/04/2025
22_07412_C	Section 23, LDA 1991	Sizewell C Construction Zone	12m Temporary Access Culvert	Granted 14/04/2025
23_23402_C	Section 23, LDA 1991	Dock Road, Ramsholt	18m Temporary Access Culvert	Granted 03/04/2025
24_27202_C	Byelaw 3 Surface Water	Aldecar Lane, Benhall	Temporary Discharge of groundwater to facilitate construction	Granted 20/12/2024

24_29317_C	Section 23, LDA 1991	Sizewell C Construction Zone	Watercourse Diversion	Granted 19/12/2024
24_29325_C	Section 23, LDA 1991	Sizewell C Construction Zone	Infilling of redundant watercourse following diversion	Granted 19/12/2024
24_29327_C	Section 23, LDA 1991	Sizewell C Construction Zone	9m Temporary Access Culvert	Granted 14/04/2025

4. PLANNING COMMENTS

Officers have provided comments on 42 applications that are either in or could impact on the Boards Internal Drainage District. 4 of these applications are major applications, detailed below;

Planning App. Ref.	Parish	Location / Site Name	Description
DC/23/4159/DRC	Halesworth	Saxons Way	Care Development
DC/24/05090	Bramford	Bullen Lane	Commercial Development
DC/25/01089	Elmswell	Warren Lane	Residential Development (27 Dwellings)
DC/25/1230/ARM	Kelsale	Ronald Lane	Commercial Development

Additionally, officers continue to engage with the following Nationally Significant Infrastructure Projects which are at various stages of applying to the Planning Inspectorate for a Development Consent Order (DCO):

Project	Planning Status	Board Update
Sizewell C (Nuclear Facility)	DCO Granted 2022	Ongoing and frequent engagement with developer. IDB consenting ongoing. Joint working with Environment Agency on environmental assessments for consents has been successful partnership working.
National Grid Norwich to Tilbury (Electricity Transmission)	Pre- application	Engaged with developer via additional Statutory consultation in Q1 2025. No new implications for East Suffolk WMB.

National Grid Bramford to Twinstead (Electricity Transmission)	DCO Granted 2024	No active engagement at present
East Anglia ONE and THREE (Windfarm / Electricity Transmission)	DCO granted 2014 (EA1) and 2017 (EA3)	Ongoing review of detailed design / discharge of planning conditions. No new implications for ESWMB.
East Anglia TWO and ONE North (Windfarm / Electricity Transmission)	DCO Granted 2022	Ongoing review of detailed design, including substations haul road proposals: no implications for ESWMB.
Sea Link (Electricity Transmission)	Pre-application	Application has been accepted by Planning Inspectorate. Statement of Common Ground (between Applicant and ESWMB) has been drafted. Officers to register interest in Planning examination.
Lion Link (Electricity Transmission)	Pre-application	No current engagement. Public consultation anticipated in 2025
Five Estuaries Offshore Wind (Windfarm / Electricity Transmission)	Electricity Transmission	Application Active. Proposals no longer include works within Drainage District.

6. FEES

There have been no surface water development contribution fees invoiced or paid during the reporting period.

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CATHRYN BRADY
SUSTAINABLE DEVELOPMENT MANAGER
MAY 2025

EAST SUFFOLK WMB

SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/01/2025

Payment Date To : 31/03/2025

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>Amount Paid This Period</u>
AC0001	Acle Garden Machinery Centre	Rechargeable Works	1,224.89
AL0002	Althon Limited	Stainless Steel Mounting Kit	2,118.00
AL0003	Allstar Business Solutions Ltd	Capital Works	1,439.68
AN0001	The AF Group Ltd	Electricity/Materials	7,562.84
AS0002	Ashtons Legal	Legal Fees	5,148.00
BE0001	Bear Terrain Ltd	Maintenance/Capital Works	19,284.00
BO0001	Boyton Hall Farms	Hollesley Pump Attendance	1,200.00
BR0004	Broads (2006) IDB	Maintenance/Recharge/Capital	64,365.73
BR0007	Breheny Civil Engineering Ltd	Capital Works	15,157.92
BR0008	F H Brundle	Rechargeable Works	1,029.00
CI0002	City Electrical Factors	Maintenance Works	323.76
DI0002	DIY Tool Hire Ltd	Rechargeable Works	576.90
EC0001	Ecology Link Ltd	Capital Works	6,836.64
EE0001	EE Ltd	SIMO for Security Camera's	148.56
FR0001	Fram Farmers Ltd	Electricity/Materials	827.91
HO0002	Holmes Plant & Construction Ltd	Plant Hire	741.00
HU0003	Hubble	Rechargeable/Maintenance Works	2,788.66
JD0001	John Davidson (Pipes) Ltd	Capital Works	24,118.38
LA0001	Mervyn Lambert Plant Ltd	Rechargeable Works	28,234.77
LA0002	Laser Civil Engineering &	Plant/Labour Hire	1,746.00
NA0001	Natural England	Capital Works	1,254.00
PR0002	R J Pryce & Co Ltd	Rechargeable Works	6,634.24
RH0001	Rhino Building & DIY Supplies Ltd	Maintenance Works	169.36
RI0007	RingGo	Rechargeable Works	150.00
SE0001	Selwood Ltd	Rechargeable Works	1,132.13
ST0007	Stantec UK Limited	Capital Works	3,833.76
SU0001	Suffolk County Council	SLA Agreement	500.00
SU0006	Survitec Group Ltd	Rechargeable Work	286.57
SW0002	Sweco UK Ltd	Capital Works	3,394.50
TR0001	Travis Perkins Ltd	Rechargeable Works	733.35
WA0008	Phil Watson	Capital Works	10,712.00
WA0011	Water Management Alliance	Recharge/Capital Works	84,503.28

Please note that the amounts shown above include Vat £ **298,175.83**



Water Management Alliance

Assurance Review of Annual Governance and Accountability Return

April 2025

Final

Executive Summary

OVERALL ASSESSMENT

ASSURANCE OVER KEY STRATEGIC RISK / OBJECTIVE
The audit covers all areas required by the Annual Governance and Accountability Return (AGAR) and includes, where appropriate, the key risks for a drainage board.
SCOPE
The purpose of the review was to undertake sufficient audit work to be able to sign off the Annual Governance and Accountability Return for Internal Audit.

KEY STRATEGIC FINDINGS				
	There is no budget in place for rechargeable works resulting in total expenditure and income exceeding the total budget for East Suffolk WMB and Norfolk Rivers IDB.			
	The Water Management Alliance (WMA) has good accounting practices, and the governance, risk and control framework is working well.			
	The WMA has complied with the publication requirements as stated by the Accounts and Audit Regulations 2015.			
GOOD PRACTICE IDENTIFIED				
	The WMA has an informative website which is easy to navigate and well populated with useful and key information.			
	The WMA use the Sage 200 suite of software to manage their accounts, which supports accurate accounting and good record keeping.			
ACTION POINTS				
Urgent	Important	Routine	Operational	
0	0	1	1	

Assurance - Key Findings and Management Action Plan (MAP)

Rec.	Risk Area	Finding	Recommendation	Priority	Management Comments	Implementation Timetable (dd/mm/yy)	Responsible Officer (Job Title)
1	Delivery	Total expenditure for 2024/25 YTD is within budget for all Boards except East Suffolk and Norfolk Rivers, primarily due to the cost of rechargeable works. Whilst the cost of rechargeable works is offset by rechargeable works income resulting in a profit, there is no budget for this cost or income which results in total expenditure and income exceeding their budget.	The cost of and income from rechargeable works be budgeted for to prevent total expenditure and income exceeding their budget.	3	<i>We will look to review how both income and expenditure for rechargeable are presented within both our estimates and financial reports and amend these if appropriate. It is important to note these types of works are volatile and an official order is only usually received in the same financial year as the works are then complete, after estimates are produced and subsequently approved by the Boards. This then gives no certainty over any figures that may be presented in the estimates, which would in turn distort the income and expenditure budgets in a similar manner to those detailed in the findings should this recommendation be actioned. We would look to only include rechargeable works where an order had been received, and works were taking place in the next financial year.</i>	31/03/26	Sallyanne Jeffrey - CFO

PRIORITY GRADINGS

1	URGENT	Fundamental control issue on which action should be taken immediately.
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2	IMPORTANT	Control issue on which action should be taken at the earliest opportunity.
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3	ROUTINE	Control issue on which action should be taken.
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Operational - Effectiveness Matter (OEM) Action Plan

Ref	Risk Area	Finding	Suggested Action	Management Comments
1	Directed	It was noted that the current 3x3 risk scoring system may not always capture nuanced differences in risk levels, particularly when a risk's likelihood and impact fall between distinct scores. Consideration to a wider map would allow for greater precision in assessing and communicating risk levels, reducing the potential for over- or under-representation. As Drainage Boards' activities may affect environment and infrastructure, it is crucial that risks are scored and assessed effectively.	Consideration be given to using a 4x4 (or higher) risk matrix to ensure risk scores better represent the actual likelihood and potential impact of the risk occurring.	<i>We will consider the recommendation and look to implement any changes during 2025/26 if appropriate.</i>

ADVISORY NOTE

Operational Effectiveness Matters need to be considered as part of management review of procedures.

Findings



Directed Risk:

Failure to properly direct the service to ensure compliance with the requirements of the organisation.

Ref	Expected Key Risk Mitigation		Effectiveness of arrangements	Cross Reference to MAP	Cross Reference to OEM
GF	Governance Framework	There is a documented process instruction which accords with the relevant regulatory guidance, Financial Instructions and Scheme of Delegation.	In place	-	-
RM	Risk Mitigation	The documented process aligns with the mitigating arrangements set out in the corporate risk register.	In place	-	1
C	Compliance	Compliance with statutory, regulatory and policy requirements is demonstrated, with action taken in cases of identified non-compliance.	In place	-	-

Other Findings

-  The Water Management Alliance (WMA) consists of the following seven Boards: Broads IDB; East Suffolk WMB; King's Lynn IDB; Norfolk Rivers IDB; South Holland IDB; Waveney, Lower Yare and Lothingland IDB; Pevensey and Cuckmere WLMB.
-  The following Policies and procedures for each Board were reviewed and found to cover the expected areas and key controls: Financial Regulations - Recently approved with a three-year review cycle and adopted by all seven Boards; Business Plan (Policy Statement) - All approved within the five-year review cycle; Consortium Management Committee - Terms of Reference dated March 2024; and the Capital Financing and Reserves Policy - recently approved with a five-yearly review cycle and adopted by all seven Boards.
-  Three Board meeting agendas and minutes from throughout 2024 were reviewed for each Board. All were found to be very comprehensive and demonstrated good governance. Decisions and actions had been followed through, including the approval of drainage rates for each board.
-  WMA has complied with the publication requirements as stated by the Accounts and Audit Regulations 2015, including publication of the Annual Governance and Accountability Return, Auditor's Certificate/Report and Statement of Accounts.

Other Findings

-  The Risk Management Policy was last reviewed in September 2021 and has a five-year review period. The Policy applies to and has been adopted by all seven Boards in the Alliance. The Risk Register is presented at each and every Board meeting for consideration and approval. The Risk Register and resulting discussions/approvals are all included in the certified minutes which can be found on the WMA website. Mitigating actions are in place alongside designated risk owners and defined due dates. Risk scores are reviewed and updated at every board meeting.
-  Each Board reviews its objectives and sets new objectives for the following financial year at their rate setting meetings in January/February. This is confirmed in each Board's minutes, which are available on the WMA website.
-  WMA uses Sage 200 accounting software for their accounting records which supports the financial transactions of the Boards. The Nominal Ledger Trial Balance and Balance Sheet (dated 3rd February 2025) for all seven Boards were reviewed and found to be in balance. In addition, the Income and Expenditure accounts were reviewed for all seven Boards and found to be in order, noting an increase in profit compared to the previous year.
-  Accounts payable is managed using Sage 200 Accounting Software. All procurement of goods and services are to be authorised in line with the thresholds stated in the Financial Regulations, by the raising, signing and dating an official purchase order (PO). Quotes/tenders, delivery notes, invoices for payment and credit notes are all matched to the corresponding PO and confirmed as correct prior to payment.
-  The five greatest payments of the year were selected across the seven Boards and reviewed in detail. Each Board provided a PO (if applicable), invoice, nominal ledger entry, payment run and bank statement for each payment. This demonstrates good accounting practices with adequate controls and approvals in place.
-  The drainage rates and special levies are set and sealed by each Board at their January/February meeting annually. Many of the Boards also receive Environment Agency contributions, Grant income and Tranche Funding Grant income.
-  Accounts receivable is managed using Sage 200 Accounting Software. The Chief Financial Officer (CFO) is responsible to the Chief Executive for raising and collecting sundry debts due and ensures that all debts are substantially collected within 30 days from the Debtor Invoice tax point date. The Chief Financial Officer (CFO) advises the Chief Executive of any debt that becomes three months overdue or whenever a debt becomes doubtful, whichever earlier. Sage 200 Aged Debtor Reports (dated 31st January 2025) were reviewed for all Boards within WMA. The reports demonstrated good debt management and only one significant aged debt was identified, which was due to a lack of funding from the Environment Agency. This was discussed at the Regional Flood and Coastal Committee where it was decided that funding would be taken from other areas. The Environment Agency have since paid this in full.
-  All seven boards use the same write-off procedure as detailed in the Financial Regulations. The Chief Executive has authority to write off debts up to £2,000, surplus goods, damaged/stolen goods and obsolete goods. Board members and other staff must inform the Chief Executive of any material item they consider should be written off. The Financial Officer is responsible for ensuring the appropriate adjustments are made to the accounting records. There have been no debts written off this year across all Boards.
-  The CFO is responsible to the Chief Executive for the proper compilation of the payroll(s). Gross pay, all deductions and net pay has been well documented for all employees. Each Board operate an individual payroll (excluding East Suffolk; Pevensey and Cuckmere; Waveney Lower Yare and Lothingland as these Boards have no employees) and the WMA operate a separate payroll for shared staff such as administration staff.
-  Payrolls for the month of December 2024 were examined and found to be in order including both employee and employer deductions (PAYE, NI and Pension). The WMA have confirmed employee contracts are in place. Review of PAYE and NI invoices and the corresponding BACS runs and Bank Statements for all applicable Boards confirmed payments were made as required for December 2024. Review of the pension invoices for each board shows employee and employer pension contributions have been made to the respective pension providers as required for December 2024. Each payment was approved and reconciled to the corresponding BACS run and bank statement.

Other Findings

 The Asset Register for each Board was reviewed and found to be in order, up to date and included details on original purchase, revaluation, depreciation and net book value.

 Accounting Statements have been undertaken and reconciled to the cash book for each Board with no unreconciled sums. Data feeding into the Accounting Statements was confirmed to be correct. Bank reconciliations for December 2024 were reviewed and confirmed that all Boards' bank accounts were accurately reconciled to the cash book.



Delivery Risk:

Failure to deliver the service in an effective manner which meets the requirements of the organisation.

Ref	Expected Key Risk Mitigation		Effectiveness of arrangements	Cross Reference to MAP	Cross Reference to OEM
PM	Performance Monitoring	There are agreed KPIs for the process which align with the business plan requirements and are independently monitored, with corrective action taken in a timely manner.	In place	1	-
FC	Sustainability	The impact on the organisation's sustainability agenda has been considered.	In place	-	-
R	Resilience	Good practice to respond to business interruption events and to enhance the economic, effective and efficient delivery is adopted.	In place	-	-

Other Findings



The WMA's Capital Financing and Reserves Policy was approved in September 2022 and is to be reviewed every five years. General Reserves should be no less than 20% of net expenditure, therefore, the Boards aim to maintain a general reserve of no less than £200k at the end of every financial year. Due to high inflation, which has particularly impacted on electricity supplies, many other Drainage Boards in the East Anglia area have been looking to increase their general reserve capacity to 30% of net expenditure. It was noted during the 2023/24 Annual Governance and Accountability Return that all WMA Member Boards have agreed to present a balanced budget within three years but are unlikely to rebuild their reserves during the same timeframe without increasing rates and levies further (by at least 30% year on year). The Boards are therefore unlikely to agree to increase their reserves from drainage rates and special levies at this moment in time.



Management accounts, including budget data, are reported at each Board meeting as evidenced by the corresponding minutes. The Boards maintain an indicative 5-year forecast which enables future increases in both the penny rate and precept to be calculated and for such bodies as the precepting authorities to be consulted well in advance of any increases being made. The forecast is presented to each Board at the annual January/February Board Meeting.



The Financial Regulations state the Chief Financial Officer is responsible for ensuring that all monies received are properly recorded in the Member Board's accounting records. Cheques are banked daily using Online Banking. Cheques and cash that cannot be banked in this manner are banked at least weekly.

Scope and Limitations of the Review

- 1. The definition of the type of review, the limitations and the responsibilities of management in regard to this review are set out in the Annual Plan. As set out in the Audit Charter, substantive testing is only carried out where this has been agreed with management and unless explicitly shown in the scope no such work has been performed.

Disclaimer

- 2. The matters raised in this report are only those that came to the attention of the auditor during the course of the review and are not necessarily a comprehensive statement of all the weaknesses that exist or all the improvements that might be made. This report has been prepared solely for management's use and must not be recited or referred to in whole or in part to third parties without our prior written consent. No responsibility to any third party is accepted as the report has not been prepared, and is not intended, for any other purpose. TIAA neither owes nor accepts any duty of care to any other party who may receive this report and specifically disclaims any liability for loss, damage or expense of whatsoever nature, which is caused by their reliance on our report.

Effectiveness of Arrangements

- 3. The definitions of the effectiveness of arrangements are set out below. These are based solely upon the audit work performed, assume business as usual, and do not necessarily cover management override or exceptional circumstances.

In place	The control arrangements in place mitigate the risk from arising.
Partially in place	The control arrangements in place only partially mitigate the risk from arising.
Not in place	The control arrangements in place do not effectively mitigate the risk from arising.

Assurance Assessment

- 4. The definitions of the assurance assessments are:

Substantial Assurance	There is a robust system of internal controls operating effectively to ensure that risks are managed and process objectives achieved.
Reasonable Assurance	The system of internal controls is generally adequate and operating effectively but some improvements are required to ensure that risks are managed and process objectives achieved.
Limited Assurance	The system of internal controls is generally inadequate or not operating effectively and significant improvements are required to ensure that risks are managed and process objectives achieved.
No Assurance	There is a fundamental breakdown or absence of core internal controls requiring immediate action.

Acknowledgement

- 5. We would like to thank staff for their co-operation and assistance during the course of our work.

Release of Report

- 6. The table below sets out the history of this report:

Stage	Issued	Response Received
Audit Planning Memorandum:	9 th October 2024	16 th October 2024
Draft Report:	18 th March 2025	
Revised Draft Report:	27 th March 2025	27 th March 2025
Final Report:	1 st April 2025	

Internal Drainage Boards – Remote auditing audit programme
2025/26 Internal Audit Arrangements

Strategic Risks

Governance

- 1) Review Constitution, Standing Orders, Financial Regulations, Award of Contracts and other procedures (I will obtain this data from your website)
- 2) Review Board agendas and minutes for the year (I will require the latest three meetings data – agendas and minutes please. Also include the latest meeting agenda)
- 3) Review any Committee agendas and minutes for the year (I will require the latest three meetings data – agendas and minutes please. Also include the latest meeting agenda)
- 4) The drainage board has published information on its website to comply with the Transparency Code for smaller authorities (I will obtain this data from your website)
- 5) The drainage board for the previous year correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (I will obtain this data from your website, and from sight of your Board minutes approving the dates set)
- 6) The drainage board has complied with the publication requirements as stated by the Accounts and Audit Regulations 2015 (Please provide evidence that these have been complied with)

Risk Management

- 1) Review risk management policy and procedures (These should be on the website, but please provide if not)
- 2) Review risk register (If not on the website please provide)
- 3) Review process and procedures for how risk is managed on a day by day basis (A brief note on this please)
- 4) Review key objectives for the IDB and the risks associated with achieving these objectives (This should flow from the risk register)
- 5) Review the controls in place to mitigate these risks and see how effective they are. (These should be contained within the risk register. I may select a sample for review to confirm working as expected)

Operational Risks

Accounting Records

- 1) Review the accounting records for the IDB
- 2) Are these up to date and in balance (A current trial balance please and a copy of the profit and loss account and balance sheet at the time of the audit)

Expenditure

- 1) Review accounts payable (creditors) (An aged creditors list please)
- 2) Test a sample of payments made to verify they have been correctly paid. Check if possible the receipt of the goods. Check accuracy, procedures (purchase order system) and approval process – was this in accordance with Financial Regulations. (I will select my sample from the expenditure items reported to the Board meetings) (Copies of the supporting documents for the sample selected will be required)
- 3) Check treatment of VAT (included above)

Budget

- 1) Review the budgetary arrangements. (This should be available in the Board papers)
- 2) Review the precept of rates (Please provide the Board agenda and minute approving the penny rate for 25/26 if not already provided above)
- 3) Review how the budget is monitored (These should be included in the Board papers above)
- 4) Review reserves and the policy for these (Please provide latest reserves position and 5/10 year forecast that shows how general reserves are expected year on year in the future)

Income

- 1) Review accounts receivable (debtors) (An aged debtors list please – both general and rates)
- 2) Review debt collection procedures (Please confirm debt collection arrangements and dates)
- 3) Review any write off arrangements (Please provide details of any write offs – approval/procedures)
- 4) Review recording and banking of income (Please confirm banking arrangements particularly cash or cheque)
- 5) Test a sample of payments received to verify they have been correctly dealt with. Check accuracy and procedures – was this in accordance with Financial Regulations. (Please provide a list of debts raised in the year and I will select a sample for a more detailed review)
- 6) Check treatment of VAT (included above)

Petty Cash

- 1) Check the Petty Cash arrangements where held
- 2) Verify Petty cash is in balance, test a sample of transactions for relevance and accuracy and that a valid receipt is present. (Please provide a short note on petty cash and confirm VAT has been correctly treated)
- 3) Check treatment of VAT (included above)

Payroll

- 1) Review the payroll system
- 2) Test a sample of employees for accuracy of pay and treatment of variations including Tax and NI. (Please provide a summary of payments made to staff which includes all deductions both employee and employer)
- 3) Verify PAYE and NI requirements have been met (Please confirm and evidence that PAYE, NI and pension payments have been made to HMIC and LCC)

Asset Register

- 1) Verify the asset register is complete and up to date. (Please provide a copy of the asset register)
- 2) Verify where possible the asset and investment exists (I will not be confirming that any asset exists for this audit!!)

Bank

- 1) Verify and confirm bank reconciliations have been regularly undertaken. (Please provide a latest bank reconciliation)
- 2) Confirm end of year bank reconciliation (Year end follow up audit)

Accounting Statements

- 1) Verify accounting statements have been undertaken and reconciled to the cash book. (Please confirm and year end follow up audit)
- 2) Review and verify the audit trail of sums feeding into the accounting statements. (Year end follow up audit)

EAST SUFFOLK WATER MANAGEMENT BOARD
FINANCIAL REPORT SUMMARY FOR THE YEAR ENDED 31 MARCH 2025

EXECUTIVE SUMMARY

1. A surplus of £109,477 for the financial year 24-25 (year ended 31 March 2025) has been reported, we budgeted for a surplus of £53,602. We have received additional one off income within the reporting period, detailed below.
2. The Drains Maintenance programme was reviewed and scoped again to ensure that we only engaged contractors where required, and reduced non-essential costs for the reporting period. The total reduction in drains maintenance spend was £22,638.
3. Pumping Station expenditure was £42,814 under the estimated amount, with £30,505 of this due to decreased pumping costs.
4. An additional £122,818 of investment interest has been received. This is due to the interest rates being significantly increased within the reporting period. We are already aware of these favourable interest rates being reduced, therefore there will be more financial pressure on the IDB in the forthcoming year. The amount we hold on deposit is likely to decrease over the next reporting period as we progress with the Capital Programme.
5. Development Contributions of £54,765 were received in the period, and transferred to the earmarked development reserve at year end. This reserve can be utilised for future significant maintenance within the area and asset/culvert upgrades to reduce flood risk due to the extra water the infrastructure would be receiving due to these specific developments.
6. Tranche funding of £50,211 was received to reimburse excess pumping costs incurred within the 2023-24 reporting period, due to Storm Babet. Board Officers also bid for and were successful for an additional £314,533 of funding for culvert and outfall repairs.
7. Costs incurred for the ongoing prosecution regarding the deposit of clay without an environmental permit at Iken, were £126,547 within the reporting period.

S JEFFREY
CHIEF FINANCIAL OFFICER/RFO

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE	INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2023/24 £	ACTUAL 2024/25 £	BUDGET 2024/25 £	VARIANCE £
<u>INCOME</u>					
1	Drainage Rates	317,873	326,622	326,622	0
2	Special Levies issued by the Board	223,599	229,527	229,527	0
3	Grants Applied	697,017	516,500	5,152,000	-4,635,500
3ii	Grants Applied - Tranche 1 + 2	0	364,744	0	364,744
4	Highland Water Contributions	156,394	103,694	111,206	-7,512
5	Income from Rechargeable Works	487,477	712,094	40,000	672,094
6	Other Income	558,418	663,407	461,376	202,031
Total Income		£2,440,778	£2,916,587	£6,320,731	-£3,404,144
<u>EXPENDITURE</u>					
7	Capital Works	697,017	516,500	5,152,000	4,635,500
7ii	Tranche Expenditure	0	327,841	0	-327,841
8	Environment Agency Precept	97,162	99,105	100,077	972
9	Maintenance Works	766,726	856,556	814,590	-41,967
10	Administration Charges	160,803	176,244	180,462	4,218
11	Cost of Rechargeable Works	447,280	703,934	0	-703,934
11ii	Professional Fees Iken	35,955	126,547	20,000	-106,547
12	Development Expenditure	0	383	0	-383
Total Expenditure		£2,204,944	£2,807,110	£6,267,129	£3,460,018
Profit/(Loss) on disposal of Fixed Assets		0	0	0	0
Net Surplus/(Deficit) for the Year		£235,834	£109,477	£53,602	£55,875

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE BALANCE SHEET AS AT 31-3-2025		2023/24	MOVEMENT	2024/25
		£	£	£
13	Fixed Assets			
	Land and Buildings	25,359	-20,461	4,898
	Estuary Walls	160,150	-160,150	0
	Shared Consortium Assets	0	0	0
		185,510	-180,612	4,898
	Current Assets			
14	Cash at Bank and in Hand	527,129	-188,762	338,367
15	Short term Investments	4,000,000	400,000	4,400,000
16	Debtors and Prepayments	167,521	329,228	496,749
		4,694,650	540,466	5,235,116
	Current Liabilities			
17	Creditors and Receipts in Advance	439,506	616,378	1,055,885
18	Loans Repayable within the next 12 months	99,501	3,196	102,698
		539,008	619,575	1,158,583
	Net Current Assets	4,155,643	-79,109	4,076,533
	Less Long Term Liabilities			
18	Long Term Borrowing	2,507,580	-102,698	2,404,883
		2,507,580	-102,698	2,404,883
	Net Assets	£1,833,572	-£157,023	£1,676,549
	Reserves			
19	General Reserves	169,802	-54,765	115,037
20	Grants Reserve	667,221	-266,500	400,721
	Grant Reserve Tranche 1 + 2	0	0	0
19	Development Reserve	167,766	54,765	222,531
19	Capital Reserves	828,784	109,477	938,260
		1,833,572	-157,023	1,676,549
	Reserves	£1,833,572	-£157,023	£1,676,549

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

INCOME AND EXPENDITURE ACCOUNT	<u>RIVER DEBEN (PUMPED)</u>		<u>LOWER ALDE (PUMPED)</u>		<u>AHB (PUMPED)</u>		<u>BLYTH (PUMPED)</u>		BUDGET	<u>GRAVITY</u>		<u>ALDE (TIDAL GRAVITY)</u>		BUDGET	TOTAL ACTUAL
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		BUDGET	ACTUAL	BUDGET	ACTUAL		
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
INCOME															
Drainage Rates	40,366	40,366	200,655	200,655	13,006	13,006	11,036	11,036	30,259	30,259	31,300	31,300	326,622	326,622	
Special Levies issued by the Board	36,075	36,075	32,517	32,517	0	0	178	178	135,550	135,550	25,207	25,207	229,527	229,527	
Grants Applied	0	0	5,152,000	516,500	0	0	0	0	0	0	0	0	5,152,000	516,500	
Tranche Funding Applied	0	332,089	0	27,514	0	0	0	5,141	0	0	0	0	0	364,744	
Highland Water Contributions	32,561	25,184	56,184	70,336	1,293	1,435	14,547	6,040	6,305	383	316	316	111,206	103,694	
Income from Rechargeable Works	0	0	0	0	0	0	0	0	40,000	712,094	0	0	40,000	712,094	
Other Income	131,810	154,020	210,322	286,852	34,871	38,261	27,234	30,990	24,405	95,201	32,734	58,082	461,376	663,407	
Total Income	£240,811	£587,735	£5,651,678	£1,134,374	£49,169	£52,701	£52,995	£53,384	£236,519	£973,487	£89,557	£114,905	£6,320,731	£2,916,587	
EXPENDITURE															
Capital Works	0	0	5,152,000	516,500	0	0	0	0	0	0	0	0	5,152,000	516,500	
Tranche Expenditure	0	327,841	0	0	0	0	0	0	0	0	0	0	0	327,841	
Environment Agency Precept	7,629	7,555	6,706	6,641	1,119	1,108	298	295	81,803	81,009	2,522	2,497	100,077	99,105	
Maintenance Works	216,098	231,135	404,884	421,596	41,694	42,430	52,230	48,521	49,734	42,181	49,952	70,694	814,592	856,556	
Administration Charges	27,069	26,437	36,092	35,249	7,218	7,050	3,609	3,525	101,059	98,696	5,414	5,287	180,462	176,244	
Development Expenditure	0	0	0	0	0	0	0	0	0	383	0	0	0	383	
Professional Fees - Iken	0	0	20,000	126,547	0	0	0	0	0	0	0	0	20,000	126,547	
Cost of Rechargeable Works	0	0	0	0	0	0	0	0	0	703,934	0	0	0	703,934	
Total Expenditure	£250,796	£592,967	£5,619,682	£1,106,533	£50,032	£50,588	£56,138	£52,341	£232,596	£926,203	£57,887	£78,478	£6,267,129	£2,807,110	
Profit/(Loss) on disposal of Fixed Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Net Surplus/(Deficit) for the Year	-£9,985	-£5,233	£31,997	£27,841	-£862	£2,114	-£3,142	£1,043	£3,922	£47,284	£31,670	£36,427	£53,602	£109,477	

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

STATEMENT OF MOVEMENT ON RESERVES	<u>RIVER DEBEN (PUMPED)</u>		<u>LOWER ALDE (PUMPED)</u>		<u>AHB (PUMPED)</u>		<u>BLYTH (PUMPED)</u>		BUDGET	<u>GRAVITY</u>		<u>ALDE (TIDAL GRAVITY)</u>		BUDGET	TOTAL
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		BUDGET	ACTUAL	BUDGET	ACTUAL		
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£

GENERAL RESERVES

Opening Balances as 1-4-2024	114,719	114,719	15,330	15,330	14,156	12,359	8,749	8,749	12,009	12,009	6,635	6,635	171,598	169,802
Net Surplus/(Deficit) for the Year	-9,985	-5,233	31,997	27,841	-862	2,114	-3,142	1,043	3,922	47,284	31,670	36,427	53,600	109,477
Transfers (to)/from Development Reserve	0	0	0	0	0	0	0	0	0	-54,765	0	0	0	-54,765
Transfers (to)/from Capital Reserve	9,985	5,233	-31,997	-27,841	862	-2,114	3,142	-1,043	-3,922	-47,284	-31,670	-36,427	-53,600	-109,477

Closing Balances as at 31-3-2025	£114,719	£114,719	£15,330	£15,330	£14,156	£12,359	£8,749	£8,749	£12,009	-£42,756	£6,635	£6,635	£171,598	£115,037
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CAPITAL RESERVES

Opening Balances as at 1-4-2024	318,977	318,417	153,917	239,249	25,182	24,294	48,615	53,515	128,125	139,827	51,601	53,482	726,417	828,784
Transfers (to)/from General Reserve	-9,985	-5,233	31,997	27,841	-862	2,114	-3,142	1,043	3,922	47,284	31,670	36,427	53,600	109,477

Closing Balances as at 31-3-2025	£308,993	£313,184	£185,914	£267,090	£24,320	£26,408	£45,472	£54,558	£132,047	£187,110	£83,271	£89,910	£780,017	£938,260
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DEVELOPMENT RESERVES

Opening Balances as at 1-4-2024	0	0	0	0	0	0	0	0	77,645	167,766	0	0	77,645	167,766
Transfers (to)/from General Reserve	0	0	0	0	0	0	0	0	0	54,765	0	0	0	54,765

Closing Balances as at 31-3-2025	£0	£0	£0	£0	£0	£0	£0	£0	£77,645	£222,531	£0	£0	£77,645	£222,531
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From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

OUR ID	NAME	ACTUAL 2023/24	ACTUAL 2024/25	BUDGET 2024/25	VARIANCE
<u>DRAINS MAINTENANCE</u>					
<u>SD1: River Deben (Tidal Pumped) Sub District</u>					
DRN179P0101/4/5	King's Fleet	0	0	0	0
DRN179P0102	Laurel Farm Delph	0	2,765	0	-2,765
DRN179P0103	Gulpher	5,156	0	0	0
DRN179P0201	Falkenham Delph	0	2,750	4,050	1,300
DRN179P0204	Falkenham Marsh Drain	0	5,491	4,100	-1,391
DRN179P0203	Falkenham Delph 3	350	5,216	3,900	-1,316
DRN179P0202	Kirton Drain	0	5,036	3,900	-1,136
DRN179P0205	King's Fleet Weir Drain	0	0	1,200	1,200
DRN179P0206		0	2,750	0	-2,750
DRN178P0301/3	Ramsholt Marsh	4,799	0	0	0
DRN178P0101/4	Queen's Fleet	9,852	6,688	6,260	-428
DRN178P0201	Bawdsey Marsh	0	0	4,340	4,340
Contingency	Spraying	0	0	500	500
		£20,156	£30,695	£28,250	-£2,445
<u>SD2: Lower Alde (Tidal Pumped) Sub District</u>					
DRN172P0101	Iken Marsh Drain	2,733	0	0	0
DRN171P0101	Ferry Farm Drain	0	0	0	0
DRN171P0201	Sudbourne Delph	0	0	0	0
DRN171P0202	Church Farm Drain	0	0	5,300	5,300
DRN170P0101	Gedgrave Drain (North)	9,516	0	0	0
DRN170P0201	Gedgrave Drain (South)	0	0	0	0
DRN168P0101	Chillesford Drain	2,718	0	0	0
DRN167P0101	Butley Marsh Drain	0	4,674	7,300	2,627
DRN167P0102	Stonebridge Drain	0	0	0	0
DRN167P0103	Capel Drain	0	0	3,380	3,380
DRN176P0101	Colony Marsh Drain	0	1,368	2,500	1,132
Contingency	Various	0	0	0	0
		£14,967	£6,042	£18,480	£12,439
<u>SD3: AHB (Tidal Pumped) Sub District</u>					
DRN176P0101	Holton Drain, Blyth	0	0	0	0
DRN177P0101	Alderton & Hollesley 1	2,424	7,960	5,200	-2,760
DRN177P0201	Alderton & Hollesley 2	0	1,831	4,800	2,969
DRN177P0202	Alderton & Hollesley 3	0	1,831	2,800	969
DRN177P0301	Alderton & Hollesley	0	0	0	0
DRN177P0302	Alderton & Hollesley	0	0	0	0
DRN177P0303	Alderton & Hollesley	0	0	0	0
		£2,424	£11,622	£12,800	£1,178
<u>SD4: Blyth (Tidal Pumped) Sub District</u>					
DRN160P0101	Holton Drain, Blyth	2,793	0	0	0
DRN160P0102	Reyden	0	0	0	0
		£2,793	£0	£0	£0
<u>SD5: Gravity Sub District</u>					
DRN162G0101	Blyth, Henham Park	0	0	0	0
DRN164G0101	Thorpeness 100	0	0	2,340	2,340
	Bologney River (if enmained)	0	0	0	0
DRN182G0101/7	Shottisham River, Lower Deben	0	0	0	0
DRN180G0101/3	Ramsholt Dock Drain, Lower Del	3,200	0	0	0
	Ringfence for Lower Deben at U	0	0	0	0
	Middle Deben Drain	0	0	0	0
DRN163G0101	Eastbridge Drain, Minsmere	52	0	0	0

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OUR ID	NAME	ACTUAL 2023/24	ACTUAL 2024/25	BUDGET 2024/25	VARIANCE
DRN163G0301	Theberton, Minsmere	0	0	0	0
DRN163G0401	Yew Tree Farm	0	0	0	0
DRN163G0203	Leiston 3, Minsmere	0	0	0	0
DRN163G0201	Leiston 1, Minsmere	0	0	0	0
DRN163G0202	Leiston 2, Minsmere	0	0	0	0
DRN161G0101	Holton Drain, Blyth	0	0	0	0
DRN163G0501	Darsham Station	0	0	0	0
DRN175G0201	Sternfield Drain, FRAT	0	0	0	0
DRN175G0401	Upper Alde (Rendham)	0	0	250	250
DRN175G0501	Bruisyard Hall Drain, Upper Alde	0	0	250	250
DRN175G0301	Blackstock Drain, Upper Alde	0	0	500	500
DRN183G0101/3	River Fynn, Lower Deben	0	0	0	0
DRN184G0901	Kettleburgh, River Deben	167	0	500	500
DRN184G0801/3	Framsden Drain, Upper Deben	0	0	0	0
DRN184G0701	Horsefen Drain, Upper Deben	0	0	0	0
DRN184G0601	Moneweden Drain, Upper Deben	0	1,868	500	-1,368
DRN184G0501	Rendlesham Drain, Upper Deben	0	0	0	0
DRN184G0101/5	Byng Brook, Upper Deben	0	2,381	2,500	119
DRN184G0201	Eyke Marsh Drain, Upper Deben	0	0	0	0
DRN184G0301/3	Loudham Drain, Upper Deben	0	0	0	0
DRN184G0401	Ashe Abbey Drain, Upper Deben	0	0	0	0
DRN190G0101/2	Wetherden Stream Catchment, F	500	835	1,000	165
DRN191G0101/3	Gipping Stream, River Gipping	0	0	0	0
DRN186G1001	Rattlesden River Catchment	0	0	1,000	1,000
DRN189G0101	Rattlesden River Catchment	425	535	1,000	465
DRN189G0102/3	Rattlesden River Catchment	825	1,075	0	-1,075
DRN186G0901/2/3	Creetings Watercourse	250	1,078	1,000	-78
DRN186G0801/6	Badley Stream, River Gipping	680	1,441	1,000	-441
DRN186G0701/4	Jack's Green Watercourse	574	1,341	500	-841
DRN186G0601/5	Coddenham Stream, River Gippi	700	-355	1,000	1,355
DRN186G0301/4	Claydon Marsh Drain, River Gipp	0	220	5,000	4,780
DRN186G0201/3	Claydon Hill Drain, River Gipping	450	-230	1,000	1,230
DRN186G0101	Bramford Marsh Drain, River Gipp	0	0	500	500
DRN186G0401	Barham Marsh Drain, River Gipp	0	0	0	0
DRN188G0101/5	River Jordan, River Gipping	148	840	1,000	160
DRN186G0501	Gallows Hill Drain, River Gipping	0	345	0	-345
		£7,918	£11,373	£20,840	£9,467

SD6: Alde (Tidal Gravity) Sub District

DRN169G0101	Butley Mill River, Lower Alde	0	0	2,000	2,000
DRN165G0102	Boyton Marsh Drain, Lower Alde	0	0	0	0
DRN165G0101	Boyton Marsh Delph, Lower Alde	0	0	0	0
DRN175G0101	The Canal, (Benhall)	0	0	0	0
		£0	£0	£2,000	£2,000

DRAINS MAINTENANCE	£48,258	£59,732	£82,370	£22,638
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OUR ID	NAME	ACTUAL 2023/24	ACTUAL 2024/25	BUDGET 2024/25	VARIANCE
<u>PUMPING STATION MAINTENANCE</u>					
<u>SD1: River Deben (Tidal Pumped) Sub District</u>					
<u>PMP178P001</u>	Bawdsey Pumping Station				
	Power	16,011	7,999	12,000	4,001
	Repairs and Maintenance	4,833	9,171	6,000	-3,171
	Superintendence	0	1,000	1,000	0
	Telemetry	0	7	336	329
		20,843	18,177	19,336	1,159
<u>PMP179P001</u>	King's Fleet Pumping Station				
	Power	11,539	6,333	8,000	1,667
	Repairs and Maintenance	2,493	2,100	6,000	3,900
	Superintendence (Gratis)	-1,000	7	0	-7
	Telemetry	0	0	336	336
		13,032	8,439	14,336	5,897
<u>PMP179P002</u>	Falkenham Pumping Station				
	Power	20,362	6,561	12,000	5,439
	Repairs and Maintenance	4,131	22,487	6,000	-16,487
	Superintendence	-1,000	1,000	1,000	0
	Telemetry	0	7	336	329
		23,493	30,055	19,336	-10,719
		£57,368	£56,671	£53,008	-£3,663
<u>SD2: Lower Alde (Tidal Pumped) Sub District</u>					
<u>PMP167P001</u>	Butley Pumping Station				
	Power	20,240	10,267	12,000	1,733
	Repairs and Maintenance	2,572	2,736	6,000	3,264
	Superintendence	950	1,000	1,000	0
	Depreciation	6,820	6,820	6,820	0
	Telemetry	0	7	336	329
		30,583	20,830	26,156	5,326
<u>PMP168P001</u>	Chillesford Pumping Station				
	Power	4,796	6,114	6,000	-114
	Repairs and Maintenance	5,445	2,286	6,000	3,714
	Superintendence	0	1,150	1,150	0
	Depreciation	6,820	6,820	6,820	0
	Telemetry	0	7	336	329
		17,062	16,376	20,306	3,930
<u>PMP170P001</u>	Gedgrave Pumping Station				
	Power	8,359	2,599	7,500	4,901
	Repairs and Maintenance	2,766	1,550	6,000	4,450
	Superintendence	1,050	1,050	1,050	0
	Depreciation	6,820	6,820	6,820	0
	Telemetry	0	0	336	336
		18,996	12,020	21,706	9,686
<u>PMP172P001</u>	Iken Pumping Station				
	Power	13,736	9,417	12,750	3,333
	Repairs and Maintenance	3,535	3,694	4,000	306
	Superintendence	155	-155	1,205	1,360
	Telemetry	219	53	336	283
		£46,444	13,008	18,291	5,283

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OUR ID	NAME	ACTUAL 2023/24	ACTUAL 2024/25	BUDGET 2024/25	VARIANCE
PMP171P001	Sudbourne Pumping Station				
	Power	32,575	10,344	15,000	4,656
	Repairs and Maintenance	2,737	2,585	6,000	3,415
	Superintendence	300	1,200	1,200	0
	Telemetry	219	53	336	283
		35,830	14,182	22,536	8,354
PMP176P001	Colony Marsh Pumping Station				
	Power	-1,596	689	4,000	3,311
	Repairs and Maintenance	1,615	1,372	6,000	4,628
	Superintendence	950	1,000	1,000	0
	Telemetry	0	0	336	336
		£969	£3,061	£11,336	£8,275
		£121,084	£79,478	£120,331	£40,853
SD4: Blyth (Tidal Pumped) Sub District					
PMP160P001	Reydon Pumping Station				
	Power	15,499	14,422	16,000	1,578
	Repairs and Maintenance	5,972	2,238	6,000	3,762
	Superintendence	-1,000	1,000	1,000	0
	Telemetry	212	53	336	283
		£20,683	£17,713	£23,336	£5,623
PUMPING STATION MAINTENANCE		£199,135	£153,861	£196,675	£42,814
<u>ESTUARY WALL REINSTATEMENT WORKS</u>					
Alde-Ore Estuary					
Aldeburgh Phase 1 Impairment charge		30,903	114,098	32,195	-81,903
Revenue Contribution to Capital Outlay		45,243	46,052	46,052	0
		£76,146	£160,150	£78,247	-£81,903
ESTUARY WALL REINSTATEMENT WORKS		£76,146	£160,150	£78,247	-£81,903
DIRECT WORKS		£323,539	£373,744	£357,292	-£16,452
TECHNICAL SUPPORT STAFF COSTS		319,758	363,340	342,569	-£20,771
OTHER TECHNICAL SUPPORT COSTS		38,795	37,929	33,187	-£4,742
EXTERNAL TECHNICAL SUPPORT COSTS		0	0	0	£0
BAP IMPLEMENTATION		9,500	9,500	9,500	£0
TECHNICAL SUPPORT (INCLUDING BAP IMPLEM		£368,053	£410,769	£385,256	-£25,513
FINANCE COSTS (LOAN INTEREST: LOWER ALD		£55,691	£53,174	£53,174	£0
FINANCE COSTS (LOAN INTEREST: LOWER ALD		£19,443	£18,869	£18,869	£0
MAINTENANCE WORKS		£766,726	£856,556	£814,592	-£41,965

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NOTE NOTES TO THE ACCOUNTS

1 DRAINAGE RATES

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	39,769	40,366	40,366	0
Lower Alde (Tidal Pumped) Sub District	194,810	200,655	200,655	0
AHB (Tidal Pumped) Sub District	12,751	13,006	13,006	0
River Blyth (Tidal Pumped) Sub District	10,715	11,036	11,036	0
Gravity Sub District	29,192	30,259	30,259	0
Alde (Tidal Gravity)	30,636	31,300	31,300	0
	317,873	326,622	326,622	0

2 SPECIAL LEVIES ON COUNCILS

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District:				
East Suffolk Council	35,542	36,075	36,075	0
Lower Alde (Tidal Pumped) Sub District:				
East Suffolk Council	31,570	32,517	32,517	0
River Blyth (Tidal Pumped) Sub District:				
East Suffolk Council	173	178	178	0
Gravity Sub District:				
Babergh District Council	2,021	2,082	2,082	0
Ipswich Borough Council	42,812	44,097	44,097	0
Mid Suffolk Borough Council	45,701	47,072	47,072	0
East Suffolk Council	41,067	42,299	42,299	0
	131,601	135,550	135,550	0
Alde (Tidal) Gravity Sub District:				
East Suffolk Council	24,713	25,207	25,207	0
	223,599	229,527	229,527	0

Special Levies are due to be paid by constituent Councils in two equal halves on 1 May and 1 November every year.

3i GRANTS APPLIED

Grants Applied for this year and last year are as follows:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
Capital Scheme				
River Deben (Tidal Pumped) Sub District:				
Deben Estuary Partnership Scheme Development	665	0	0	0
SCH08 Falkenham Marshes: Pumping Station (Replacement & Relocation)	0	0	0	0
	665	0	0	0
Lower Alde (Tidal Pumped) Sub District:				
SCH10 Alde and Ore Estuary WLM FCERM 7 Study	76,862	82,816	1,000,000	-917,184
SCH12 Upper Alde Ore Estuary Bank Improvements	615,599	394,477	3,912,000	-3,517,523
SCH13 Lower Alde Ore Estuary Bank Improvements	2,561	39,207	240,000	-200,793
	695,022	516,500	5,152,000	-4,635,500
River Blyth (Tidal Pumped) Sub District:				
SCH11 Tidal Blyth WLM FCERM 7 Study	1,330	0	0	0
	1,330	0	0	0
	697,017	516,500	5,152,000	-4,635,500

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NOTE NOTES TO THE ACCOUNTS

3ii GRANTS APPLIED - Tranche 1 + 2

Grants Applied for this year and last year are as follows:

	2024/25 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
Capital Scheme				
River Deben (Tidal Pumped) Sub District:				
AT1-036 Pumping Station Electricity	0	17,557	0	17,557
SCH14 AT1-126 Outfall Replacements	0	111,336	0	111,336
SCH15 AT1-127 Culvert Replacement Falkenham	0	51,894	0	51,894
SCH16 AT2-145 Culvert Replacement Falkenham Marshes	0	151,302	0	151,302
	0	332,089	0	332,089
Lower Alde (Tidal Pumped) Sub District:				
AT1-036 Pumping Station Electricity	0	27,514	0	27,514
AT1-126 Outfall Replacements	0	0	0	0
	0	27,514	0	27,514
AHB (Tidal Pumped) Sub District:				
	0	0	0	0
	0	0	0	0
River Blyth (Tidal Pumped) Sub District:				
AT1-036 Pumping Station Electricity	0	5,141	0	5,141
	0	5,141	0	5,141
Gravity Sub District:				
	0	0	0	0
	0	0	0	0
Lower Alde (Tidal Gravity) Sub District:				
	0	0	0	0
	0	0	0	0
	0	364,744	0	364,744

4 HIGHLAND WATER CONTRIBUTIONS

- (i) This income now comes from the Environment Agency in September each year. Highland Water income has been derived from a relatively complex calculation designed to recompense the Board for managing the water that enters its Drainage District from the upper reaches of its hydraulic catchment.
- (ii) Highland water contributions are credited to each of the 6 Sub Districts according to an agreed fraction of the value of the maintenance work that has been carried out in each Sub District. These fractions are determined by the Environment Agency:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	47,038	25,184	32,561	-7,376
Lower Alde (Tidal Pumped) Sub District	77,838	70,336	56,184	14,152
AHB (Tidal Pumped) Sub District	0	1,435	1,293	142
River Blyth (Tidal Pumped) Sub District	20,233	6,040	14,547	-8,508
Gravity Sub District	11,286	383	6,305	-5,922
Alde (Tidal Gravity) Sub District	0	316	316	0
	156,394	103,694	111,206	-7,512

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NOTE NOTES TO THE ACCOUNTS

5 INCOME FROM RECHARGEABLE WORKS

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District:				
Saltmarsh Restoration Fencing at Waldringfield	0	0	0	0
Upper Deben	0	0	0	0
	0	0	0	0
Lower Alde (Tidal Pumped) Sub District:				
Iken	0	0	0	0
Alde and Ore Costed Delivery Programme	1,122	0	0	0
	1,122	0	0	0
AHB (Tidal Pumped) Sub District:				
	0	0	0	0
	0	0	0	0
River Blyth (Tidal Pumped) Sub District:				
N/A	0	0	0	0
Gravity Sub District:				
Coastal Partnerships East (CPE004 fm October 2022)	296,882	339,997	40,000	299,997
RESC0005	21,395	0	0	0
RGYBC002	4,898	0	0	0
RGYB003	7,000	0	0	0
ROX0001	0	3,058	0	3,058
RSU0001	54,520	0	0	0
RSCC002	10,365	0	0	0
RSCC003	0	1,750	0	1,750
RSCC004	0	1,006	0	1,006
RWI0002	0	296,007	0	0
RWV0007 - ESC re Lowestoft Barrier Deployment	58,362	62,272	0	62,272
RNO001 Norfolk Rivers IDB	7,794	480	0	480
RBR0002 Broad (2006) IDB Recharge	14,941	924	0	924
RKI0017 Kings Lynn IDB (Fram Farmers Electricity)	4,530	1,613	0	1,613
RSO0001 South Holland	0	370	0	370
RWALB01 Walberwick Sluice Repair	4,750	0	0	0
RWA0004 Waveney Lower Yare & Lothingland IDB	699	4,055	0	4,055
RWA0001 WMA Recharge	218	29	0	29
	486,355	712,094	40,000	375,553
	487,477	712,094	40,000	672,094

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NOTE NOTES TO THE ACCOUNTS

6 OTHER INCOME

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District:				
Investment Interest	18,666	28,553	14,400	14,153
Other Income from WMA (35%)	106,688	125,467	117,410	8,057
Summons Costs	0	0	0	0
	125,354	154,020	131,810	22,210
Lower Alde (Tidal Pumped) Sub District:				
Investment Interest	96,521	141,669	74,463	67,207
Other Income from WMA (40.5%)	123,453	145,183	135,860	9,323
Summons Costs	0	0	0	0
	219,974	286,852	210,322	76,530
AHB (Tidal Pumped) Sub District:				
Investment Interest	1,718	2,413	1,325	1,088
Other Income from WMA (10%)	30,482	35,848	33,546	2,302
Summons Costs	0	0	0	0
	32,200	38,261	34,871	3,390
River Blyth (Tidal Pumped) Sub District:				
Investment Interest	2,690	4,104	2,075	2,029
Other Income from WMA (7.5%)	22,862	26,886	25,159	1,727
Summons Costs	0	0	0	0
	25,552	30,990	27,234	3,756
Gravity Sub District:				
Investment Interest	8,701	21,066	6,713	14,354
Other Income from WMA (5%)	15,241	17,924	16,773	1,151
Other Income	920	921	920	1
SWDC	90,121	54,765	0	54,765
Summons Costs	375	525	0	525
	115,358	95,201	24,405	70,796
Lower Alde (Tidal Gravity) Sub District:				
Investment Interest	33,735	50,912	26,025	24,887
Other Income from WMA (2%)	6,096	7,170	6,709	461
Summons Costs	150	0	0	0
	39,981	58,082	32,734	25,348
	558,418	663,407	461,376	202,032

Investment Interest is apportioned to each sub district according to the closing balances of the Sub District, along with the year end balance of the Public Works Board Loan, when expressed as a proportion of the Board's total closing balances as at the previous year end: River Deben (11.48%), Lower Alde (56.96%), AHB (0.97%), River Blyth (1.65%), Gravity (8.47%) and Lower Alde TG (20.47%).

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NOTE NOTES TO THE ACCOUNTS

7 CAPITAL WORKS

- (i) The following capital work was undertaken during this year and last year. The Board is happy to receive any questions the reader may have about this work and contact details can be accessed from our website:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
Grant Aided Works				
SD1 River Deben (Tidal Pumped) Sub District:				
Deben Estuary Partnership Scheme Development	665	0	0	0
Culvert Replacement - Tranche 1	0	0	0	0
SCH08 Falkenham Marshes:Pumping Station (Replacement & Relocation)	0	0	0	0
	665	0	0	0
SD2 Lower Alde (Tidal Pumped) Sub District:				
Alde & Ore Estuary Tidal Defence Refurbishment	0	0	0	0
Alde & Ore Estuary Modelling Study	0	0	0	0
SCH10 Alde and Ore Estuary WLM FCERM 7 Study	76,862	82,816	1,000,000	917,184
SCH12 Upper Alde Ore Estuary Bank Improvements	615,599	394,477	3,912,000	3,517,523
SCH13 Lower Alde and Ore Estuary Bank Improvements	2,561	39,207	240,000	200,793
	695,022	516,500	5,152,000	4,635,500
SD4 River Blyth (Tidal Pumped) Sub District:				
Reydon Marsh Pumping Station Improvement Scheme	0	0	0	0
SCH11 Tidal Blyth WLM FCERM 7 Study	1,330	0	0	0
	1,330	0	0	0
SD6 Alde (Tidal Gravity) Sub District:				
Public Works Loan: £3m, Interest Payments	0	0	0	0
Public Works Loan: £3m, Principal Repayments	0	0	0	0
	0	0	0	0
	697,017	516,500	5,152,000	4,635,500

7ii CAPITAL WORKS - Tranche 1 + 2				
Capital Scheme				
River Deben (Tidal Pumped) Sub District:				
AT1-126 Outfall Replacements	0	111,348	0	111,348
AT1-127 Culvert Replacement Falkenham & Kings Fleet	0	51,919	0	51,919
AT2-145 Culvert Replacement Falkenham Marshes	0	164,573	0	164,573
	0	327,841	0	163,268
Lower Alde (Tidal Pumped) Sub District:				
AT1-126 Outfall Replacements	0	0	0	0
	0	0	0	0
AHB (Tidal Pumped) Sub District:				
	0	0	0	0
	0	0	0	0
River Blyth (Tidal Pumped) Sub District:				
	0	0	0	0
	0	0	0	0
Gravity Sub District:				
	0	0	0	0
	0	0	0	0
Lower Alde (Tidal Gravity) Sub District:				
	0	0	0	0
	0	0	0	0
	0	327,841	0	163,268

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE NOTES TO THE ACCOUNTS

8 ENVIRONMENT AGENCY PRECEPT

The Precept is paid to the Environment Agency for maintaining the main rivers and sea defences that help protect the Board's area. Half of the Precept is payable to the Environment Agency on 31 May and the other half is paid to them on 30 November each year. The amount payable is apportioned to each of the Board's sub districts according to assessable value:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	7,407	7,555	7,629	74
Lower Alde (Tidal Pumped) Sub District	6,511	6,641	6,706	65
AHB (Tidal Pumped) Sub District	1,086	1,108	1,119	11
Blyth (Tidal Pumped) Sub District	290	295	298	3
Gravity Catchments Sub District	79,421	81,009	81,803	794
Alde (Tidal Gravity) Sub District	2,448	2,497	2,522	24
	97,162	99,105	100,077	972

9 MAINTENANCE WORKS

- (i) The detailed maintenance work undertaken in each of the Board's sub districts is charged directly and can be viewed in the Maintenance section of this Report (other than Technical Support Costs, which are apportioned as follows: Lower Deben 35%, Lower Alde 40.5%, AHB 7.5%, River Blyth 7.5%, Gravity Areas 7.5%, and Lower Alde 2%. Maintenance work undertaken during this year and last year is summarised as follows:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	206,343	231,135	216,098	-15,037
Lower Alde (Tidal Pumped) Sub District	396,214	421,596	404,884	-16,712
AHB (Tidal Pumped) Sub District	39,229	42,430	41,694	-735
Blyth (Tidal Pumped) Sub District	51,080	48,521	52,230	3,709
Gravity Catchments Sub District	26,320	42,181	49,734	7,553
Alde (Tidal Gravity) Sub District	47,539	70,694	49,952	-20,742
	766,726	856,556	814,592	-41,965

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE NOTES TO THE ACCOUNTS

10 ADMINISTRATION CHARGES

- (i) Administration charges include the Board's share of consortium expenditure, together with other expenses shown below (excluding technical support costs, which are included in the maintenance works expenditure). Detailed expenditure is regularly monitored by the Consortium Management Committee and the Board. The Board's representatives are happy to receive any questions the reader may have and their contact details can be accessed from the Board's website:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
(ii) Shared Administration Staff Costs	109,846	117,711	125,427	7,716
Other Staff Administration Costs	48,620	55,907	51,535	-4,372
	158,466	173,618	176,962	3,344
Anglia Farmers Annual Subscription	264	0	300	300
Sundry Expenses	699	1,080	200	-880
Drainage Rates: AV Increases/Decreases	0	-252	1,000	1,252
Drainage Rates: Settlement Discount	1,375	1,798	2,000	202
Other Expenses	2,337	2,626	3,500	874
Total Administration Charges	160,803	176,244	180,462	4,218

	Y-T-D Budget	Y-T-D Actual
(iii) Consortium Charges		
<u>Expenses</u>		
Technical Support Staff (see Maintenance Works Sheet)	388,557	363,340
Other Technical Support (see Maintenance Works Sheet)	40,264	37,929
Administration Staff Costs (note 10ii)	125,427	117,711
Other Administration Costs (Note 10ii)	51,536	55,907
Shared Income from the WMA (note 6)	-388,521	-358,476
Net Consortium Charge	217,263	216,411

- (iv) Administration costs are apportioned to each of the Board's sub districts as follows: River Deben (15%), Lower Alde TP (20%), AHB (4%), River Blyth (2%), Gravity (56%) and Lower Alde TG (3%). The Consultancy for the funding initiative is apportioned to each of the 3 relevant sub districts according to their proportion of aggregate assessable value. Depreciation for the Estuary Walls is split across Lower Alde and Alde, according to the Loan Ratio Principle Lower Alde Pumped (72.77%) Alde TG (27.23%):

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	19,296	26,437	27,069	633
Lower Alde (Tidal Pumped) Sub District	32,161	35,249	36,092	844
AHB (Tidal Pumped) Sub District	6,432	7,050	7,218	169
Blyth (Tidal Pumped) Sub District	3,216	3,525	3,609	84
Gravity Catchments Sub District	96,482	98,696	101,059	2,362
Alde (Tidal Gravity) Sub District	3,216	5,287	5,414	127
	160,803	176,244	180,462	4,218

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE NOTES TO THE ACCOUNTS

11 COST OF RECHARGEABLE WORKS

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District:				
N/A	0	0	0	0
	0	0	0	0
Lower Alde (Tidal Pumped) Sub District:				
Iken Wall - Legal Fees and Associated Costs	0	0	0	0
	0	0	0	0
AHB (Tidal Pumped) Sub District:				
N/A	0	0	0	0
	0	0	0	0
River Blyth (Tidal Pumped) Sub District:				
N/A	0	0	0	0
	0	0	0	0
Gravity Sub District:				
RBE0001	0	-10,493	0	10,493
Coastal Partnership East ESC (RCPE001)	-19,644	0	0	0
Coastal Partnership East ESC (RCPE004)	296,882	383,776	0	-383,776
RESC0003	0	-3,128	0	3,128
RESC0005	21,395	0	0	0
RGYBC001	333	0	0	0
RGYBC002	3,684	0	0	0
RGYBC003	6,933	0	0	0
RKE0001	0	-1,667	0	1,667
RLE0001	0	-15,000	0	15,000
RNI001	0	-1,635	0	1,635
ROX0001	0	3,058	0	-3,058
RROX001	0	-3,077	0	3,077
RSCC002	3,837	0	0	0
RSCC003	0	1,750	0	-1,750
RSCC004	0	1,006	0	-1,006
RSU0001	35,457	-179	0	179
RWALB01 - Walberwick Sluice Repair	2,646	0	0	0
RWI0002	0	296,007	0	-296,007
RWV0007 Waveney District Council - re Lowestoft Barriers	67,573	52,514	0	-52,514
RWV0020	0	-4,857	0	4,857
RKI0017 Kings Lynn IDB	4,530	0	0	0
RNO001 Norfolk Rivers IDB Recharge	7,808	480	0	-480
RBR0002 Broads (2006) IDB Recharge	14,927	924	0	-924
RSO0001 South Holland IDB	0	370	0	-370
RWA0004 Waveney Lower Yare & Lothingland	699	4,055	0	-4,055
RWA0001 WMA Recharge	218	29	0	-29
	447,280	703,934	0	-714,427
	447,280	703,934	0	-703,934

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE NOTES TO THE ACCOUNTS

11ii PROFESSIONAL FEES - IKEN COURT CASE (Lower Alde - Pumped)	2023/24	2024/25	2024/25	2024/25
	Actual (£)	Actual (£)	Budget (£)	Variance (£)
Iken Wall - Legal Fees and Associated External Costs	35,955	126,547	20,000	-106,547
	35,955	126,547	20,000	-106,547

12 DEVELOPMENT EXPENDITURE	2023/24	2024/25
	Actual (£)	Actual (£)
Other Expenditure	0	383
	0	383

13 TANGIBLE FIXED ASSETS	Estuary Walls	Land and Buildings	Total
Cost			
Opening Balance as at 1-4-2024	769,995	255,334	1,025,329
(+) Additions	0	0	0
(-) Impairment	-769,995	0	-769,995
(-) Disposals	0	0	0
Closing Balance as at 31-3-2025	0	255,334	255,334
Depreciation			
Opening Balance as at 1-4-2024	609,845	229,975	839,820
(+) Depreciation Charge for year	160,150	20,461	180,612
(+) Cash Payment Received From Alde and Ore Estuary Trust	0	0	0
(-) Accumulated depreciation written out on disposal	-769,995	0	-769,995
Closing Balance as at 31-3-2025	0	250,436	250,436
Net Book Value at 31-3-2024	160,150	25,359	185,510
Net Book Value at 31-3-2025	0	4,898	4,898

- (i) Full details of all Assets are recorded in the Board's Fixed Asset Register, which can be made available to the reader upon request.
- (ii) It should be noted that only 3 of the Board's 10 Pumping Stations have a net book value of greater than zero. If all 10 of the Board's Pumping Stations were revalued and capitalised it would lead to a significant impairment charge being made to the Lower Alde Sub District.
- (iii) Costs incurred for the works on the Estuary Walls has been fully written down in this financial year, the net cost capitalised was £769,995.20 (which was the total cost less contribution of £500,000 received from the Environment Agency). SD2 (Lower Alde Tidal Pumped) contributed £451,170.50, SD6 Alde (Tidal Gravity) contributed £168,824.70 and the Alde and Ore Estuary Trust contributed £150,000.

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE NOTES TO THE ACCOUNTS

14 CASH AT BANK AND IN HAND

	2023/24	2024/25
Opening Balance as at 1-4-2024 b/fwd	331,314	527,129
(+) Receipts	2,465,659	3,054,313
(-) Payments	-2,269,844	-3,243,075
(=) Closing Balance as at 31-3-2025 c/fwd	527,129	338,367
Balance on Statement as at 31-3-2025	527,078	338,344
(-) Less: Unpresented Payments	0	0
(+) Add: Unpresented Receipts	51	23
(=) Closing Balance as at 31-3-2025 c/fwd	527,129	338,367

15 SHORT TERM INVESTMENTS

Short term Investments as at 31-3-2025 are as follows:

Financial Institution	Capital	Investment Date	Maturity Date	Variable Interest Rate
Newcastle Building Society	250,000	13/03/2025	14/04/2025	4.35%
Melton Mowbray Building Society	500,000	25/11/2024	25/04/2025	4.75%
Nottingham Building Society	250,000	28/03/2025	28/04/2025	4.60%
Nottingham Building Society	500,000	04/02/2025	06/05/2025	4.45%
Newcastle Building Society	250,000	17/04/2025	19/05/2025	4.80%
Newcastle Building Society	150,000	20/03/2025	20/05/2025	4.40%
National Counties Building Society	500,000	31/03/2025	30/05/2025	4.43%
Saffron Building Society	500,000	03/12/2024	03/06/2025	4.65%
Vernon Building Society	500,000	19/03/2025	19/06/2025	4.25%
Progressive Building Society	500,000	28/02/2025	30/06/2025	4.45%
West Bromwich Building Society	500,000	10/03/2025	10/07/2025	4.35%
	4,400,000			

16 DEBTORS AND PREPAYMENTS

Work In Progress:	2023/24	2024/25
RSCC003	0	27,493
RSCC004	0	344
RWA001	0	210
RNO001 - Norfolk Rivers IDB	480	0
Sizewell C	9,750	9,750
Fram Farmers	3,987	0
	14,217	37,798

Debtors

Trade Debtors	86,402	408,527
Number of Debtors	Amount	
<=30 days	4	408,527
> 30 days and <= 60 days	0	0
> 60 days and <= 90 days	0	0
> 90 days	0	0
	4	408,527

Other Debtors

Drainage Rates and Special Levies Due	791	666
H M Revenue and Customs	8,959	0
Amounts owed from/(to) WMA	57,152	49,759
Grants Due	0	0
	167,521	496,749

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE NOTES TO THE ACCOUNTS

17 CREDITORS AND RECEIPTS IN ADVANCE

	2023/24	2024/25
Trade Creditors	73,058	336,458
H M Revenue and Customs	0	5,951
Accruals	336,404	695,761
Rates/Special Levies Received In Advance	13,276	947
Payments received in advance/Other	0	0
Payments received in advance (Rechargeable Works)	3,937	3,937
Payments received in advance (WFDG: Waldringfield)	12,832	12,832
	439,506	1,055,885

18 LOANS OUTSTANDING

	2023/24	2024/25
Loans Payable in next 12 months	99,501	102,698
Loans Payable in more than 12 months	2,507,580	2,404,883
	2,607,082	2,507,580

One of the Board's predecessors (Lower Alde IDB) took out 4 loans to refurbish the following pumping stations in 2005: Butley, Chillesford and Gedgrave pumping stations. The cost of servicing these loans is charged directly to the Lower Alde (Tidal Pumped) Sub District. The Interest rates on these loans vary from 4.70% to 5.15%.

In 2017 the Board took out a loan of £3m at a fixed rate of interest of 2.74% repayable over 30 years, to part fund estuary wall reinstatement work in the Alde-Ore Estuary. The estuary walls protect this area of the drainage district.

19 RESERVES

	Development Reserves	General Reserves	Capital Reserves	Total Reserves
Opening Balances as at 1-4-2024	167,766	169,802	828,784	1,166,351
Net Surplus/(Deficit) for the year	0	109,477	0	109,477
Transfers to/(from) Reserves	54,765	-164,242	109,477	0
Closing Balances as at 31-3-2025	222,531	115,037	938,260	1,275,828

- (i) Please note the Statement of Movement on Reserves, which shows the movements and balances of the General and Capital Reserves for each of the Board's Sub Districts.
- (ii) The Board is a member of the Water Management Alliance Consortium and as such also has a proportion of the pension liability for the shared staff that are employed by King's Lynn IDB, t/a the Water Management Alliance. The Fund Actuary for Norfolk County Council has prepared a separate Report for the Water Management Alliance, which identifies a notional net pension liability of £2,707,000 as at 31 March 2025 that is shared by all 7 Member Boards. The Board's share of this pension asset/liability is set out every year in the WMAs Basis of Apportionment, which was approved by the Board on 12 February 2024.

20 GRANTS RESERVE

Opening Balances as at 1-4-2024	£667,221
Add: Grant Received during the year	£250,000
Less: Grant Applied	-£516,500
	£400,721
Add: Grant Due	£0
Closing Balances as at 31-3-2025	£400,721

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

NOTE NOTES TO THE ACCOUNTS

21 RELATED PARTY DISCLOSURES

- (i) The following Board members have performed pump attendance duties at the Board's pumping stations during the year, for which they have claimed/will claim the following payments:

Mr R Mann (Iken Hall Farms)	£680 Iken
Sir E Greenwell (Greenwell Farms)	£1,050 Gedgrave
	£1,730

- (ii) The following Works Committee members have performed pump attendance duties at the Board's pumping stations during the year, for which they have claimed/will claim the following payments:

Major J Greenwell (Capel St Andrew Farms)	£1,000 Butley
Mr R Skepper (Ferry Farm Co)	£1,200 Sudbourne
Mr G Watson (Chillesford Lodge Estate)	£1,150 Chillesford
Mr M Hollingsworth	£1,000 Falkenham
	£4,350

- (iii) All elected members of the Board pay Drainage Rates either as Individuals, Partners in Partnerships, or as Directors of limited companies; the exact nature of which can be found in the Rate Book as at 1 April 2024.
- (iv) The Board is a member of the Water Management Alliance Consortium, who provide administrative and technical support services to the Board. The Board has 2 representatives and 1 substitute member who serve on the Consortium Management Committee, which include the Chairman, and the Board Members Sir Edward Greenwell and Mr M Paul.

Recommended Actions:

1. To approve the Financial Report for the period ending 31-3-2025.

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

BOX NO. ANNUAL RETURN, FOR THE YEAR ENDED 31 MARCH 2025		ACTUAL 2023/24 £	ACTUAL 2024/25 £
1	Balances brought forward		
	General Reserves	171,599	169,802
	Development Reserve	77,645	167,766
	Grants Reserve	615,238	667,221
	Capital Reserves	681,273	828,784
	As per Statement of Accounts	1,545,755	1,833,572
	(-) Fixed Assets, Long Term Liabilities and Loans		
	Loans Payable in less than 12 months	-96,411	-99,501
	Long Term Liabilities	-2,607,082	-2,507,580
	Net Book Value of Tangible Fixed Assets	282,117	185,510
		-2,421,375	-2,421,572
	(=) Adjusted Balances brought forward	3,967,131	4,255,144
2	(+) Rates and Special Levies		
	Drainage Rates	317,873	326,622
	Special Levies issued by the Board	223,599	229,527
	As per Statement of Accounts	541,472	556,149
3	(+) All Other Income		
	Grants Applied	697,017	516,500
	Grants Applied Tranche 1 + 2	0	364,744
	Highland Water Contributions	156,394	103,694
	Other Income	558,418	663,407
	Income from Alde and Ore Trust	0	0
	Income from Rechargeable Works	487,477	712,094
	As per Statement of Accounts	1,899,306	2,360,438
	(+) Grants Applied to Grants Received Conversion		
	(-) Grants Applied	-697,017	-516,500
	(-) Grants Applied Tranche 1 + 2	0	-364,744
	(+) Grants Received	749,000	250,000
	(+) Grants Received Tranche 1 + 2	0	364,744
		51,983	-266,500
	(=) Adjusted Other Income	1,951,289	2,093,938
4	(-) Staff Costs		
	Shared Technical Support Staff Costs	319,758	363,340
	Shared Administration Staff Costs	38,795	37,929
		358,553	401,269
5	(-) Loan Interest/Capital Repayments		
	Loan Interest	75,134	72,044
	Capital Repayments	96,411	99,501
	As per Statement of Accounts	171,545	171,545

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

BOX NO. ANNUAL RETURN, FOR THE YEAR ENDED 31 MARCH 2025		ACTUAL 2023/24 £	ACTUAL 2024/25 £
6	(-) All Other Expenditure		
	Capital Works	697,017	516,500
	Tranche Expenditure	0	327,841
	Maintenance Works	766,726	856,556
	Environment Agency Precept	97,162	99,105
	Administration Charges	160,803	176,244
	Development Expenditure	0	383
	Professional Fees Iken	35,955	126,547
	Cost of Rechargeable Works	447,281	703,934
	As per Statement of Accounts	2,204,944	2,807,110
	(-) Loan Interest shown separately	75,134	72,044
	(-) Depreciation charged to Maintenance Works	96,608	180,612
	(-) Staff Costs now recorded in Box 4	358,553	401,269
	(+) Capitalised Additions		
	Land and Buildings	0	0
	Plant and Equipment	0	0
		0	0
	(=) Adjusted Other Expenditure	1,674,650	2,153,186
7	(=) Balances carried forward		
	General Reserves	169,802	115,037
	Development Reserve	167,766	222,531
	Grants Reserve	667,221	400,721
	Grant Reserve Tranche 1 + 2	0	0
	Capital Reserves	828,784	938,260
	As per Statement of Accounts	1,833,572	1,676,549
	(-) Fixed Assets, Long Term Liabilities and Loans		
	Loans Payable in less than 12 months	-99,501	-102,698
	Long Term Borrowing	-2,507,580	-2,404,883
	Net Book Value of Tangible Fixed Assets	185,510	4,898
		-2,421,572	-2,502,682
	(=) Adjusted Balances carried forward	4,255,144	4,179,231
8	Total Cash and Short Term Investments		
	Cash at Bank and in Hand	527,129	338,367
	Short term Investments	4,000,000	4,400,000
	As per Statement of Accounts	4,527,129	4,738,367
9	Total Fixed Assets and Long Term Assets		
	Land and Buildings (valued at Purchase Cost)	255,334	255,334
	Alde Ore Estuary Walls (valued at Purchase Cost)	769,995	0
	Shared Consortium Assets (valued at Net Book Value)	0	0
	As per Statement of Accounts	1,025,329	255,334
10	Total Borrowings		
	Loans Due (<= 1 Year)	99,501	102,698
	Loans Due (> 1 Year)	2,507,580	2,404,883
	As per Statement of Accounts	2,607,082	2,507,580

From: 01 April 2024
To: 31 March 2025

Period: 12
Year Ending: 31 March 2025

BOX NO. ANNUAL RETURN, FOR THE YEAR ENDED 31 MARCH 2025	ACTUAL 2023/24 £	ACTUAL 2024/25 £
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7, 8 RECONCILIATION BETWEEN BOXES 7 AND 8	ACTUAL 2023/24 £	ACTUAL 2024/25 £
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7	Balances carried forward (adjusted)	4,255,144	4,179,231
	(-) Deduct: Debtors and Prepayments		
	Trade Debtors	86,403	408,527
	Work in Progress	14,217	37,798
	Drainage Rate Debtors	791	666
	H M Revenue and Customs	8,959	0
	Amounts owed from/(to) WMA	57,152	49,759
		167,521	496,749
	(+) Add: Creditors and Payments Received in Advance (<= 1 Year)		
	Trade Creditors	73,058	336,458
	H M Revenue and Customs	0	5,951
	Accruals	336,404	695,761
	Payments received in advance (AOET: Rechargeable Works)	3,937	3,937
	Payments received in advance (WFDG)	12,832	12,832
	Payments received in advance (Drainage Rates/Special Levy)	13,276	947
		439,506	1,055,885
	(=) Box 8	4,527,129	4,738,367
8	(=) Total Cash and Short Term Investments		
	Cash at Bank and in Hand	527,129	338,367
	Short term Investments	4,000,000	4,400,000
		4,527,129	4,738,367

S JEFFREY BSc (Hons) FCCA CPFA
CHIEF FINANCIAL OFFICER

09 JUNE 2025

Annual Governance and Accountability Return 2024/25 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2024/25

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
 - **Sections 1 and 2** **must** be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2025**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2025**. Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2025
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2024/25

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2025 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2024/25**, approved and signed, page 4
- **Section 2 - Accounting Statements 2024/25**, approved and signed, page 5

Not later than 30 September 2025 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2024/25

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2025.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2024) equals the balance brought forward in the current year (Box 1 of 2025).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2025**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2025 been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2024/25

EAST SUFFOLK WMB

<https://www.wlma.org.uk/east-suffolk-idb/home/>

During the financial year ended 31 March 2025, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2024/25 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2023/24, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2023/24 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2024-25 AGAR period, were public rights in relation to the 2023-24 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2023/24 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

10/03/2025 11/03/2025

Name of person who carried out the internal audit

David Robinson

Signature of person who carried out the internal audit



Date

03/04/2025

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

EN EAST SUFFOLK WMBITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

09/06/2025

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER <https://www.wlma.org.uk/east-suffolk-idb/home/> ADDRESS

Section 2 – Accounting Statements 2024/25 for

EN EAST SUFFOLK WMBITY

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	3,967,131	4,255,144	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	541,472	556,149	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	1,951,289	2,093,938	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	358,553	401,269	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	171,545	171,545	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	1,674,650	2,153,186	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	4,255,144	4,179,231	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	4,527,129	4,738,367	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	1,025,329	255,334	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	2,607,082	2,507,580	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)				The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

S. J. H. K. E. Y

Date

02/06/2025

I confirm that these Accounting Statements were approved by this authority on this date:

09/06/2025

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2024/25

In respect of

ENTER NAME OF AUTHORITY

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02 as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2024/25

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2024/25

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY

East Suffolk Water Management Board Risk Register – Risk Register +6

As a Risk Management Authority the East Suffolk Water Management Board are required to have a risk register in order to systematically identify, assess and manage any potential risks to our business. It will also be used to ensure accountability, compliance with regulations, and the effective use of resources to safeguard public interests. The risk Register is a live document and should be reviewed regularly.

With regard to the Risk Register below;

- A Consequence of 3 relates to repercussions which would have a serious effect on the operation/service delivery, which may result in major financial loss (over £100,000) and/or major service disruption (+5 days) or impact on the public. Death of an individual or several people. Complete failure of project or extreme delay (over 2 months). Many individual personal details compromised/revealed. Adverse publicity in national press.
- A Consequence of 2 relates to repercussions which would have a noticeable effect on the operation/service delivery. May result in significant financial loss (over £25,000). Would cause a degree of disruption (2 – 5 days) or impact on the public. Severe injury to an individual or several people. Adverse effect on project/significant slippage. Some individual personal details compromised/revealed. Adverse publicity in local press.
- A Consequence of 1 relates to repercussions which would not be severe and any associated losses and or financial implications will be low (up to £10,000). Negligible effect on service delivery (1 day). Minor injury or discomfort to an individual or several people. Isolated individual personal detail compromised/revealed. NB A number of low incidents may have a significant cumulative effect and require attention.
- A Likelihood of 1 relates to an unlikely, outside risk of occurrence.
- A likelihood of 2 relates to this being a foreseeably realistic risk, which could happen infrequently.
- A likelihood of 3 relates to this being a high likelihood of occurrence.

Using the risk matrix shown below a risk rating score is determined, which enables risks to be prioritised using one or more of the “four T’s”

- **Tolerate - score 1-2 - Accept the risk**
- **Treat - score 3–4 - Take cost effective in-house actions to reduce the risk**
- **Transfer – score 6 - Dedicate major resources to managing the risk. If possible transfer the risk to someone else (e.g: by insurance or passing responsibility for the risk to another)**
- **Terminate – score 9 - Agree that the risk is too high and do not proceed with the project or activity**

Likelihood (1 – 3)	Consequence (1-3)		
	1	2	3
1	1	2	3
2	2	4	6
3	3	6	9

Officers Responsible for actions:

PC - Phil Camamile, Chief Executive: MP – Chief Operating Officer & Deputy CEO: SJ - Sallyanne Jeffrey, Finance and Rating Manager,
 KN - Kari Nash, Project Delivery Manager: TH - Tom Hunter, Area Manager: AB – Ali Bloomfield, Operations Manager:
 CL - Caroline Laburn, Environmental Manager: CB - Cathryn Brady, Sustainable Development Manager

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
(1) To reduce the flood risk to people, property, public infrastructure and the natural environment by providing and maintaining technically, environmentally and economically sustainable flood defences within the Internal Drainage District (IDD).	(1a) Reduction in, or insufficient finance, grant and income.	Erosion of Board's capital and general reserves. Unable to replace assets as scheduled in the Board's asset plan and EA MTP.	2	3	6	Transfer	Use knowledge and skills of the projects team to fully utilize all funding streams available to projects, thus transferring the risk across a more diverse funding landscape. Undertake recharge works to build board reserves. Continue to lobby Defra to update the Land Drainage Act 1991 to refer to current rating lists used by billing authorities for levying agricultural drainage rates and special levies, as this would support the extension of the Board's area to its watershed catchment. This would provide additional rates to the Board from the upland area (and negate the need for HWCs). The Environment Act 2021 has been enacted, and the Statutory Instrument to update rating calculations has also been consulted on. We now wait for the relevant procedure to be followed for the law to be updated, after which further processes can commence.	31.03.2025	MP
	(1b) EA may cease to pay highland water contribution to IDBs	Reduction in FCREM service the Board is able to provide.	2	3	6	Transfer	Ensure highland water claims are clear, transparent, discussed with the EA in good time and submitted on time. Ensure the importance of the HWC is recognized and supported by the EA, RFCC and constituent councils.	31.03.2025	SJ/MP

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
							Continue with the district expansion plans such that HWC would no longer be needed.		
	(1f) Alde/Ore Estuary Trust (AOET) unable to raise sufficient funding to pay for works, beyond that which could be paid for by the Public Works Loan for reinstatement works in the Alde/Ore Estuary.	May prevent works being carried out in the Alde/Ore Estuary to the programme as set out in the Alde/Ore Estuary Plan	2	3	6	Treat	Some FDGiA has been secured to deliver the estuary wall reinstatement works programme in the Upper Estuary. Confirmation has been received from the LPA we can use WMB permitted development powers to protect drainage district from tidal inundation. Board Officers are working with Somerton Environmental to resubmit a Waste Recovery Plan to the EA, which, if permitted, would allow the Board to use the clay already on-site at Iken and help control costs.	31.03.2025	GB/KN
	(1g) The risk of work being stopped by the EA on the Alde Ore project, due to non-acceptance of the proposed work.	FRAP declined	2	3	6	Treat	Will apply for a FRAP clearly stating our works intentions. We will not start work until the Waste Licencing Investigation at Iken has concluded.	31.03.2025	KN
	(1r) The increasing number of water management initiatives being developed and promoted across the region could lead to a duplication of effort and emerging strategies which	Increase pressure on management time as the Board attempts to keep a handle on the growing number of plans and initiatives in the catchment.	2	3	6	Transfer	IDB consenting team to receive training on the possible impacts of water level management schemes. Management to carefully assess whether or not to directly engage with each water management initiative being developed by other RMAs in the catchment, could adversely impact on the	31.03.2025	CB

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	have conflicting objectives that could adversely impact on the Board's operations and/or increase flood risk.						Board's operations and/or increase flood risk.		
	(1s) HMRC have confirmed via Excise Notice 75, that as of 1 April 2022, IDBs can continue to use red diesel for works benefitting agriculture. It is highly likely that this is a temporary decision and that at some point in the future, the use of rebated fuel will not be possible for IDB works.	An annual fuel increase in cost of approximately £70,000, meaning an increase of circa 3% in drainage rates and special levies.	2	3	6	Transfer	Continue to support lobbying through ADA for the law not to be widened out to IDBs.	31.03.2025	TH/MP
	(1t) Significant increases in wages, fuel and energy costs and difficulty of passing on the associated increases to drainage ratepayers and councils.	Cuts to service delivery would have to be made which could significantly increase flood risk.	2	3	6	Transfer	Additional costs passed on in rates and special levies with effect from 1 April 2022. Assess where cuts could be made without increasing flood risk to an unacceptable level. Support the Council and ADA in actively lobbying Central Government for funding support due to concerns of rising special levies.	31.03.2025	SJ/TH

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	(1x) Potential liability for certain bridges and culverts in the district.	If the Board is found to have some operational responsibility, this could have a significant financial impact as well as associated health and safety/ public liability concerns.	2	3	6	Transfer	The Board's position is that all bridges and culverts carrying public highways are the responsibility of the relevant Highway Authority. All bridges and culverts that carry unadopted highways/private access routes are the responsibility of the riparian landowner. WMA staff to undertake a task & Finish activity search of archives to understand situations where the IDB may have explicitly taken responsibility for certain culverts/bridges in the district. This can then be used to ring fence funds for managing these assets as required.	31.03.2025	CB
(2) To enable and facilitate land use for residential, commercial, recreational, and environmental purposes by guiding and regulating activities, which have the potential to increase flood risk.	(3a) Planning Authorities ignore advice provided by Board, which leads to increased flood risk.	Increased flood risk. Potential for lost income for SWDCs and commuted sums.	2	3	6	Transfer	Planning/Enforcement to build close relationships with local planning officers, such that our role, input and comments are considered and valued. Officers' comments on planning applications are available on Local Authority website.	31.03.2025	CB
	(3b) SUDs managed by private	Inadequate or lack of maintenance of SUDs could have	2	3	6	Transfer	A SUDs adoption and charging policy has been approved by the Board.	31.03.2025	CB

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	management companies who allow them to fall into disrepair through lack of long-term maintenance.	an adverse impact on the IDB infrastructure & subsequently increase the risk of flooding.					Updated Planning and Byelaw Strategy Document approved by the WMA on 7 December 2018 and by the Board in May 2019.		

FEEDBACK & COMPLAINTS REVIEW

For the period 1st January 2025 – 19th May 2025

1. INTRODUCTION

To meet the strategic aims, the vision, mission and values of the board, it is important to monitor feedback from the public, organisations and other relevant stakeholders. Whether it is positive or negative, all feedback can be used to improve our performance and services.

2. HOW WE COLLATE FEEDBACK

We collate feedback through our website, emails and telephone calls. Links to Feedback and Customer Complaint forms are in all email footers.

3. OFFICIAL COMPLAINTS

Date of complaint	Location	Nature of complaint	Allocated to	Status	Action taken
03/04/2025	Woodbridge	Lack of maintenance and potential flooding of the local area	T. Hunter	Closed	Replied explaining the flooding is more likely to be a main river issue but will bring forward the ESWMB planned maintenance for the area.

The same reporting period last year contained no complaints.

4. OTHER FEEDBACK

No feedback has been received or dealt with during the reporting period and there is no outstanding feedback to resolve from previous reporting periods. The same reporting period last year contained no feedback.

FRANCES BLIGH
ICT MANAGER
19th May 2025

WMA Group policies for review – East Suffolk WMB, 09 June 2025

	Policy	Owner	Comments
1	Supplier Performance Policy Click here	MK	3-year review

Development Contribution Review

1. Introduction

The WMA Boards currently charge a Development Contribution for additional flows discharging into the Board's Internal Drainage District from new impermeable areas. This is known as the Surface Water Development Contribution (SWDC).

No charge is currently made for additional flows resulting from the discharge of treated effluent (used and treated potable water) such as discharges from a package treatment plant from a residential property.

2. Proposed Change

It is proposed that the WMA's approach to charging Development Contributions is expanded to include a Treated Foul Water Development Contribution (TFWDC). As with the SWDC, the TFWDC should reflect some of the actual likely costs resulting from the increased volume of water draining to infrastructure maintained by the Board, based on broad but realistic assumptions.

The following charges are proposed for adoption by the WMA Boards:

Property Type	TFWDC
Private Residential Dwelling	£184

Table 1: Proposed TFWDC charge per private residential dwelling.

Property Type	Charge per 100m ² floor space
Low Occupancy Commercial - Including Industrial / Agricultural Units (1-5 people per 100m ²)	£195
Medium Occupancy Commercial - Including Offices / Retail Units / Care Facilities (6-15 people per 100m ²)	£586
High Occupancy Commercial - Including Restaurants / Cafés / Schools (16+ people per 100m ²)	£977

Table 2: Proposed TFWDC charge for commercial development / premises.

The following broad but realistic assumptions have been used to support this proposal:

- Each occupant of a residential dwelling will use and dispose of 110 litres of water per day (equates to 40m³ per year). This is based on the UK's target to reduce average water consumption to 110 litres per person per day by 2050 according to Defra's 25 Year Environment Plan.

- Each occupant of a commercial premises will use and dispose of 55 litres of water per day (equates to 20m³ per year). This is a conservative assumption based on compiled data available from Ofwat and a report from South Staffs Water.
- A private residential dwelling has an average occupancy of 2.36 people (UK average) according to the Office for National Statistics.
- At least £6,250 of watercourse improvements will be eventually required for every 3200m³ of additional water which drains to Board Maintained watercourses.
 - o This equates to 1ha of additional impermeable area, and is an assumption which is shared with the SWDC charging approach assumptions.
 - o This also equates to 80 occupants in a residential setting, or 160 occupants in a commercial setting.
 - o This value is based on the cost of replacing a 12m length of 450mm culvert, or 1,000m³ of channel improvement works (this equates to approximately 0.5km of widening, if widened by 1m each side).

3. Impact of Change

In 2024 the WMA Boards collectively issued 32 consents for treated foul water discharges, collecting £0 in Development Contributions. Assuming a minimum charge of £184 was applied, the WMA Boards would have collected £5,888 in Treated Foul Water Development Contributions.

4. Legality of Change

In 2009, 2015 and 2018 the WMA sought legal advice regarding the legality of (SW)DC's. The advice has all confirmed that a charge is legal if it relates to actual or potential works to be undertaken by the IDB to manage the additional runoff and does not involve any profit making for the IDB, (instead representing a contribution towards eventual works undertaken) with a rational basis, and if the charge is a standard rate applied equally and in a transparent way (while being proportional to the size of the development). Officers believe the proposal satisfies the above requirements.

5. Officer Recommendation

Officers recommend that the WMA's charging policy is updated to include the TFWDC charges shown in tables 1 and 2.



Water Management Alliance

Annual Carbon Report

2023/2024 Financial Year Update

Published: January 2025

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1. INTRODUCTION

2. PURPOSE

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- 3.1 The GHG Protocol
- 3.2 Scope Definitions
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Appendix 1: South Holland IDB – Summary, Results and Data

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Appendix 4: Broads IDB – Summary, Results and Data

Appendix 5: Waveney, Lower Yare and Lothingland IDB – Summary, Results and Data

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Appendix 8: 2023 Weather Maps

1. INTRODUCTION

This report is an annual update to the Water Management Alliance's first-ever full carbon audit (Published February 2023), as it strives to reduce carbon emissions by 50% by 2030. This report now includes emissions data for the 2023/2024 financial year.

The carbon audit will allow the Water Management Alliance to calculate and benchmark its carbon emissions and enable the key sources of emissions to be identified. This report now sits alongside the Water Management Alliance's Carbon Management Plan which sets out short, medium and long term actions to reduce carbon emissions.

2. PURPOSE

The Water Management Alliance would like to commit to the Government's ask of small businesses (SMEs) to commit to take climate action in three ways:

- 50% reduction in greenhouse gas emissions before 2030. (Scope 1 and Scope 2)
- Achieve net zero emissions by 2050. (across Scope 1, 2 and 3)
- Disclose progress on a yearly basis.

3. METHODOLOGY

3.1 The GHG Protocol

The GHG Protocol establishes comprehensive global standardized frameworks to account for and report on greenhouse gas emissions. This carbon audit has been produced in line with the principles of the Greenhouse Gas (GHG) Protocol and UK Government Department for Business, Energy and Industrial Strategy (BEIS) GHG reporting guidance.

The GHG emissions have been calculated by multiplying activity data by the relevant emissions factor:

$$\text{Activity data} \times \text{GHG emissions factor} = \text{GHG emissions}$$

GHG emissions are expressed as carbon dioxide equivalents (CO₂e), and include; Carbon dioxide (CO₂), Methane (CH₄), Nitrous oxide (N₂O), Sulphur hexafluoride (SF₆), Hydrofluorocarbons (HFCs), Perfluorocarbons (PFCs) and Nitrogen trifluoride (NF₃).

3.2 Scope Definitions

The Green House Gas Protocol defines 3 types of emission categories referred to as Scopes. To help demonstrate Figure 1 is a Scope Infographic. Figure 2 describes each activity the WMA has included within each Scope.

Scope 1 - Direct Emissions from activities under our control. Primarily relating to fossil fuel combustion

Scope 2 - Indirect Emissions from the electricity we purchase and use

Scope 3 - All other indirect emissions from activities, sources we don't own or control

3.3 Organisational boundary

Calculating scope 3 emissions can often be difficult because the data required is mostly held by other organisations in the supply chain. For Scope 3 we have had to be clear which activities we are unable to report on

Included -

- Fuel purchased by WMA for owned plant used for PSCA Work

Excluded -

- Fuel purchased by contractors for their own vehicles and plant undertaking IDB work.

- Emissions from FCERM Capital projects where we use contractors.

- Employee Commuting

For the excluded items we may look to develop a reporting process that would allow us to report these emissions in future annual audits. We will request contractors for any construction projects to inform us of their emission reporting capabilities and which GHG calculation and reporting standards they operate to.

3.4 Coverage

The Water Management Alliance is an umbrella organisation, offering back-office and technical services to a consortium of seven Internal Drainage Boards. Each Internal drainage Boards managed by the WMA is an autonomous local, public body which has statutory duties to the environment as it undertakes its permissive powers.

The IDBs covered by the consortium are included – South Holland IDB, King's Lynn IDB, Norfolk Rivers IDB, Broads IDB, Waveney, Lower Yare & Lothingland IDB, East Suffolk WMB and Pevensey & Cuckmere WLMB. Data has been collected and summarised for individual Boards and collectively as the WMA.

3.5 Target

The IDBs of the WMA have a carbon net zero target date of 2050.

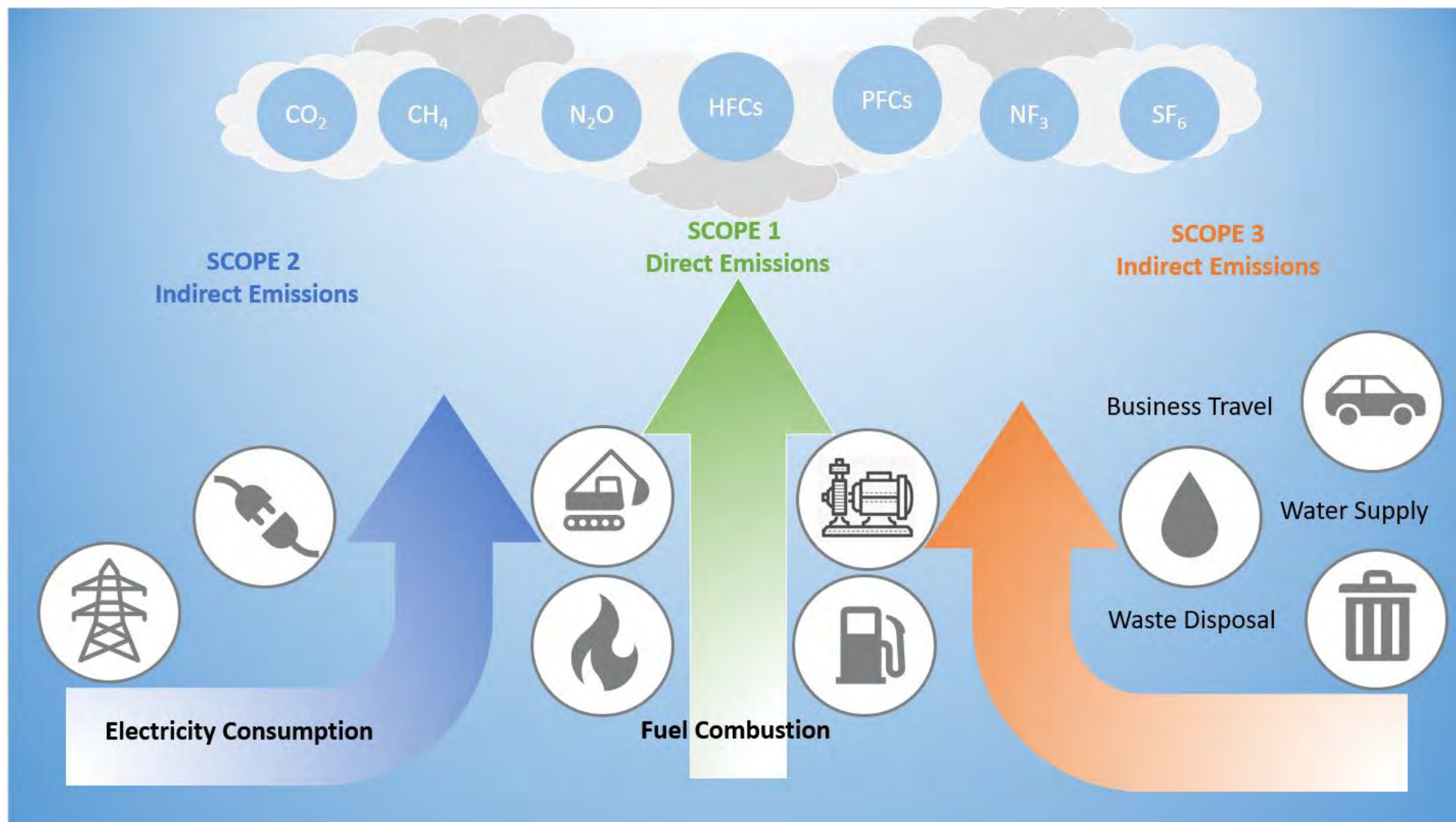


Figure 1: Scope Infographic

Activity		Description	Data Source	Unit
Scope 1 - Direct Emissions – Fuel Consumption				
Fuel in Fleet Vehicles	White Diesel	operational vehicle Fleet & Plant	fuel invoices	Litres
	Petrol			
	Red Diesel			
	Bio Oil			
Offices	Fugitive Emissions	Air con flouros	EOC Services	Kg
Pumping Station	Red Diesel Generators	Operating Pumping station back-up generators	fuel invoices	Litres
	Unleaded			
Scope 2 - Indirect Emissions – Electricity Consumption				
Electricity Emissions	Offices	Electricity purchased from the national grid to power the WMAs offices and Pumping Stations	utility bills	kWh
	Pumping Station			
Scope 3 - Other Indirect Emissions				
	Electricity Transmission & Distribution Losses	These are indirect emissions from the transmission and distribution of our purchased electricity. It is considered best practise to include these	utility bills	kWh
	Business travel inc Car, rail, and flights	Staff travel - in their own vehicles on business grounds, via train or plane	employee mileage claims / expenses	Miles / km
	Water Supply & Treatment	The supply of water to our buildings and sites. Treatment is the water we return to the system (90% return to sewer rate).	utility bills	m³
	Waste & Recycling	Weight of Waste and recycling collected from our offices	Veolia Dashboard	Kg

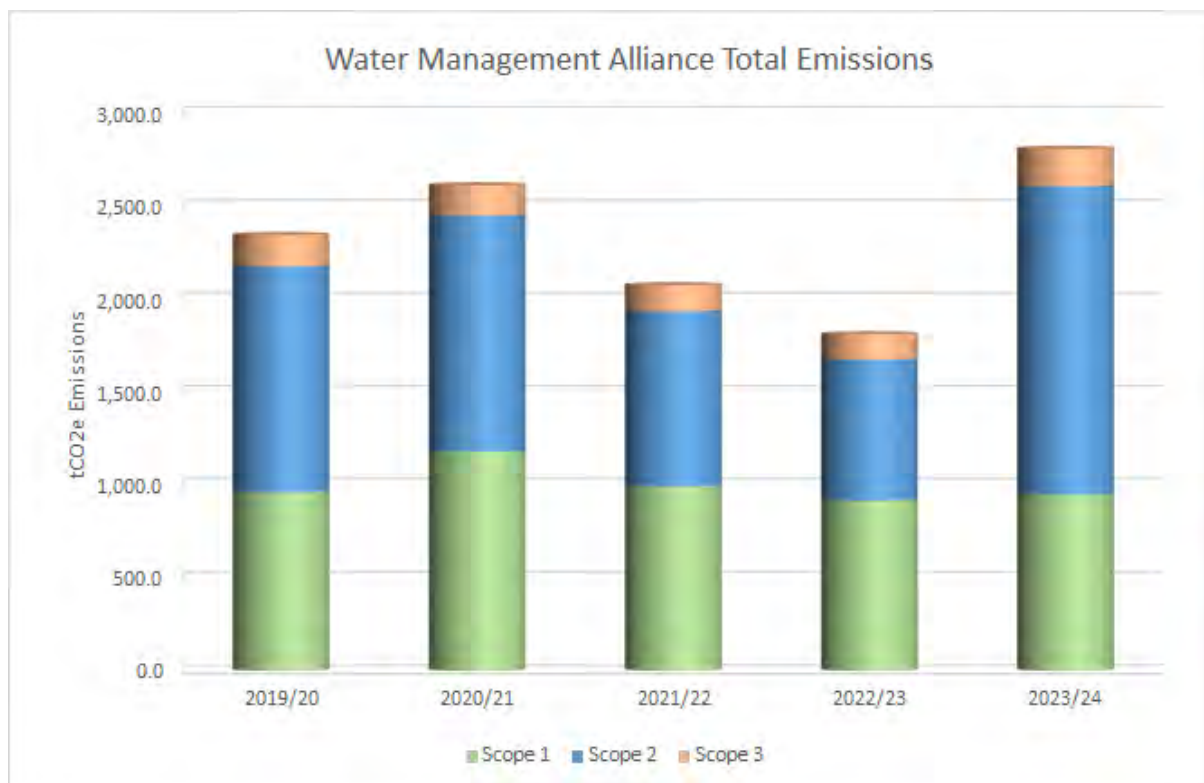
Figure 2: Description of each activity WMA included within each Scope

4. RESULTS

4.1 WMA Summary

The data shows that overall Carbon Emissions in 2023/24 are 20% higher compared to our baseline year of 2019/20, an increase of 462.9 tCO₂e. The emissions are 55% higher compared to 2022/23, an increase of 996 tCO₂e.

All Board's emissions have increased in 2023/24 compared against the previous year, 2022/23 due to the very wet weather endured during the Winter – as described and evidenced in 4.3 below and Appendix 8.



Scope 1

- Overall Emissions 3% higher (an increase of 32 tCO₂e) in 2023/24 than 2022/23, 1% lower (reduction of 13.4 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 119% higher (an increase of 898.8 tCO₂e) in 2023/24 than 2022/23, 37% higher (an increase of 447.1 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 48% higher (an increase of 65.1 tCO₂e) in 2023/24 than 2022/23, 19% higher (an increase of 32.2 tCO₂e) than 2019/20 baseline year.

4.2 Quality Control

The Finance team collating the data have applied data checks and consistency in producing data from the system. All outliers have been checked and explanations sought and documented from individual IDBs where large variations have occurred.

4.3 2023/2024 Weather

Summer 2023 was warmer and wetter than average with a record-breaking June. June 2023 was confirmed as the hottest June on record for the UK. The average mean temperature of 15.8°C in the month eclipsed the previous record for the Junes of 1940 and 1976 by 0.9°C, a huge margin.

Autumn 2023 was milder and wetter than average, with a fine start, a very wet October and a run of named storms including Agnes (late September), Babet (mid-October), Ciaran (start of November), Debi (mid-November), Elin and Fergus (early December) and Gerrit (late December).

October 2023 was the UK's equal sixth wettest October on record since 1836 with Storm Babet playing a large role.

February 2024 was very wet with roads across Essex, Cambridgeshire and Peterborough closed due to floodwater

All our IDBs experienced higher rainfall in 2023/2024 which explains why all Scope 2 Emissions, relating to electricity consumption in pumping stations, is higher for every board. It also explains why Scope 1 emissions, relating to fuel consumption to run temporary pumps, is higher for King's Lynn IDB, East Suffolk IDB, Broads IDB.

Given the significant increase in rainfall and operating costs felt by IDBs across the country as a result, in February 2024, the prime minister announced £75m to be split initially for two distinct purposes:

1. Storm recovery – assisting with IDB operational expenses following the winter storms of 2023/24, repairs to pumping stations, watercourses and other assets.
2. Investment to modernise and upgrade IDB assets/waterways for the future – modernise them, making them more efficient/effective, sustainable, environment friendly, to diversify the outcomes they achieve for lowland landscapes and communities.

[Prime Minister announces £75 million for IDBs to recover and modernise - Association of Drainage Authorities](#)

A third Tranche has recently been announced in November 2024 providing £19m of funding until April 2026.

4.4 Data

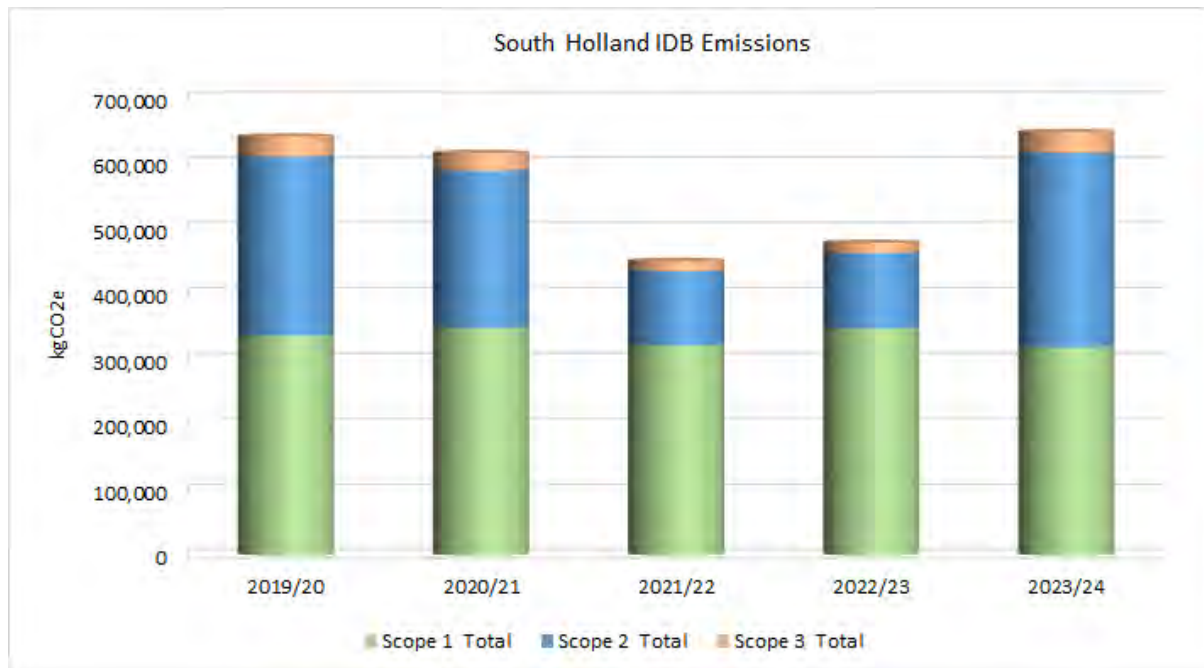
All the Boards are on 'Green Electricity Tariffs' but we have still recorded 100% of the electricity emissions as we do not believe the electricity provided from these tariffs is all from renewables.

		WMA TOTAL kgCO2e Emissions				
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24
Fuel in Fleet Vehicles	White Diesel	151,605.7	150,615.0	150,444.7	149,113.5	141,788.1
	Unleaded	1,614.9	1,454.4	1,464.5	1,121.3	8,266.1
	Red Diesel	730,561.6	885,025.9	744,720.1	741,692.0	759,135.2
	Bio Oil	0.0	0.0	550.0	137.5	0.0
	Gas	16,831.9	19,520.3	18,308.6	2,583.2	0.0
Small Tools / Others	Unleaded	211.7	189.1	95.7	253.0	588.8
	White Diesel	0.0	0.0	0.0	0.0	696.3
	Red Diesel	0.0	0.0	0.0	0.0	184.9
Offices	Oil	0.0	0.0	0.0	0.0	0.0
	Air con flouros	13,303.5	0.0	75,153.1	12,804.9	0.0
Pumping Station	Red Diesel Pump Engines or Generators	46,282.8	120,042.5	617.9	7,231.2	36,236.0
	Unleaded	11.0	362.3	100.5	83.1	140.3
Scope 2 - Indirect Emissions						
Electricity Emissions	Offices	23,489.3	17,327.2	19,364.0	21,042.0	14,943.4
	Pumping Station	1,188,238.7	1,251,588.7	920,709.5	735,919.5	1,640,860.2
Scope 3 - Other Indirect Emissions						
Electricity T&D Losses	Electricity T&D Losses	102,712.9	109,192.1	84,251.9	69,245.3	143,343.0
Business Travel	Private Car Business travel	65,653.4	52,275.5	55,324.2	66,162.6	57,326.6
	Rail	120.3	27.8	117.9	91.6	78.6
	Flying	0.0	0.0	0.0	264.3	0.0
Water Supply / Treatment	Water Supply	365.9	349.6	58.0	90.0	76.6
	Water treatment	26.5	30.8	22.2	82.0	50.4
Waste / recycling	Waste	76.6	76.5	117.3	100.7	260.6
	Recycling	9.5	9.5	11.6	31.4	25.2
TOTAL		2,341,116.3	2,608,087.1	2,071,431.8	1,808,049.0	2,804,000.5
Scope 1 Total		960,423.1	1,177,209.4	991,455.2	915,019.7	947,035.9
Scope 2 Total		1,211,728.0	1,268,915.9	940,073.5	756,961.5	1,655,803.6
Scope 3 Total		168,965.1	161,961.8	139,903.1	136,067.8	201,161.0
% Change from Baseline year 2019/20						20
% Change from 2022/23						55

APPENDIX 1: SOUTH HOLLAND IDB

1.1 Summary

The data shows that overall Carbon Emissions in 2023/24 are 1% higher compared to our baseline year of 2019/20, an increase of 6.5 tCO₂e. The emissions are 35% higher than 2022/23, an increase of 169 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 8% lower (a reduction of 28.7 tCO₂e) in 2023/24 than 2022/23, 5% lower (reduction of 17.7 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 157% higher (an increase of 181.7 tCO₂e) in 2023/24 than 2022/23, 9% higher (increase of 23.8 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 103% higher (increase of 16.0 tCO₂e) in 2023/24 than 2022/23, 2% higher (increase of 0.5 tCO₂e) than 2019/20 baseline year.

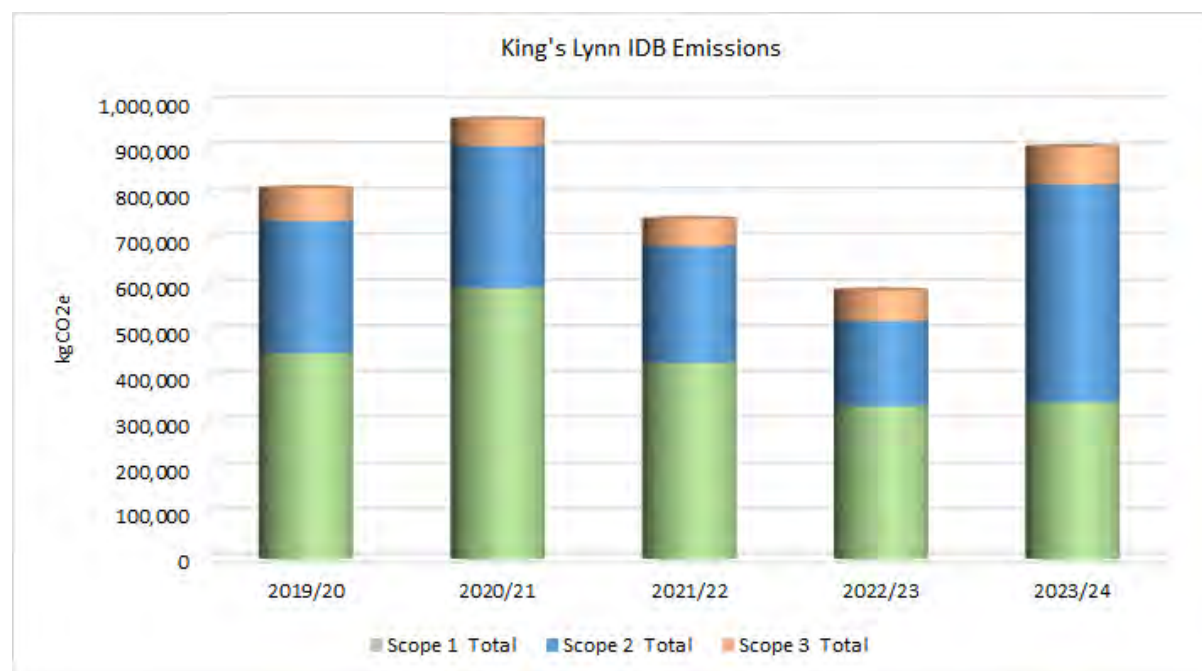
1.3 Data

		South Holland IDB kgCO ₂ e Emissions				
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24
Fuel in Fleet Vehicles	White Diesel	37,719.4	35,165.4	28,498.6	39,639.0	34,153.6
	Petrol	521.3	362.1	390.5	261.4	395.5
	Red Diesel	293,029.5	308,623.7	291,263.6	293,716.4	283,485.1
	Bio Oil	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0
	Air con flouros	4,434.5	0.0	0.0	12,804.9	0.0
Pumping Station	Red Diesel Pump Engines or Generators	69.0	3,623.7	617.9	358.8	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions						
Electricity Emissions	Offices	3,571.7	3,607.1	3,525.3	2,909.3	3,213.1
	Pumping Station	269,673.5	236,270.6	109,585.1	112,449.2	293,814.8
Scope 3 - Other Indirect Emissions						
Electricity T&D Losses	Electricity T&D Losses	23,161.8	20,641.8	10,137.3	10,552.8	25,713.7
Business Travel	Private Car Business travel	7,833.9	6,395.6	5,654.1	4,950.6	5,652.2
	Rail	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	72.2	67.8	15.3	16.8	23.5
	Water treatment	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	72.6	72.5	106.5	82.6	245.2
	Recycling	0.0	0.0	0.0	0.0	6.8
TOTAL		640,159.4	614,830.1	449,794.3	477,741.9	646,703.5
Scope 1 Total		335,773.6	347,774.8	320,770.7	346,780.5	318,034.2
Scope 2 Total		273,245.2	239,877.7	113,110.5	115,358.5	297,027.8
Scope 3 Total		31,140.6	27,177.7	15,913.2	15,602.8	31,641.4
% Change from Baseline year 2019/20						1
% Change from 2022/23						35

APPENDIX 2: KINGS LYNN IDB

1.1 Summary

The data shows that overall Carbon Emissions in 2023/24 are 11% higher compared to our baseline year of 2019/20, an increase of 90 tCO₂e. The emissions are 53% higher compared to 2022/23, an increase of 312.9 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 2% higher (an increase of 8.4 tCO₂e) in 2023/24 than 2022/23, 24% lower (reduction of 108 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 156% higher (an increase of 289.5 tCO₂e) in 2023/24 than 2022/23, 65% higher (an increase of 188 tCO₂e) than 2019/20 baseline year.
- Electricity usage in previous years 2021/22 and 2022/23 has been updated to reflect half hourly meter reads.

Scope 3

- Overall Emissions 22% higher (increase of 15.1 tCO₂e) in 2023/24 than 2022/23, 14% higher (an increase of 10 tCO₂e) than 2019/20 baseline year.

1.3 Data

		King's Lynn IDB kgCO2e Emissions				
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24
Fuel in Fleet Vehicles	White Diesel	30,152.8	28,556.1	27,229.1	24,647.1	26,889.0
	Unleaded	479.6	419.4	515.9	374.2	509.5
	Red Diesel	349,070.8	433,246.9	308,664.7	300,823.4	315,699.8
	Bio Oil	0.0	0.0	0.0	0.0	0.0
	Gas	16,831.9	19,506.6	18,294.9	2,560.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0
	Air con flouros	8,869.0	0.0	75,153.1	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	46,213.8	111,774.8	0.0	6,872.4	538.2
	Unleaded	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions						
Electricity Emissions	Offices	14,919.2	7,810.7	9,938.8	14,191.4	7,992.4
	Pumping Station	272,442.9	301,665.8	244,896.0	171,665.4	467,324.4
Scope 3 - Other Indirect Emissions						
Electricity T&D Losses	Electricity T&D Losses	24,358.4	26,630.9	22,839.0	17,001.8	41,148.2
Business Travel	Private Car Business travel	47,541.2	31,923.8	36,600.8	49,677.0	40,988.2
	Rail	120.3	27.8	117.9	91.6	78.6
	Flying	0.0	0.0	0.0	264.3	0.0
Water Supply / Treatment	Water Supply	293.7	281.8	42.7	73.2	53.1
	Water treatment	26.5	30.8	22.2	82.0	50.4
Waste / recycling	Waste	4.0	4.0	10.8	18.2	15.5
	Recycling	9.5	9.5	11.6	31.4	18.4
TOTAL		811,333.4	961,888.8	744,337.3	588,373.2	901,305.6
Scope 1 Total		451,617.8	593,503.7	429,857.6	335,277.1	343,636.5
Scope 2 Total		287,362.0	309,476.5	254,834.8	185,856.7	475,316.8
Scope 3 Total		72,353.5	58,908.6	59,644.9	67,239.4	82,352.4
% Change from Baseline year 2019/20						11
% Change from 2022/23						53

1.4 Solar Panels

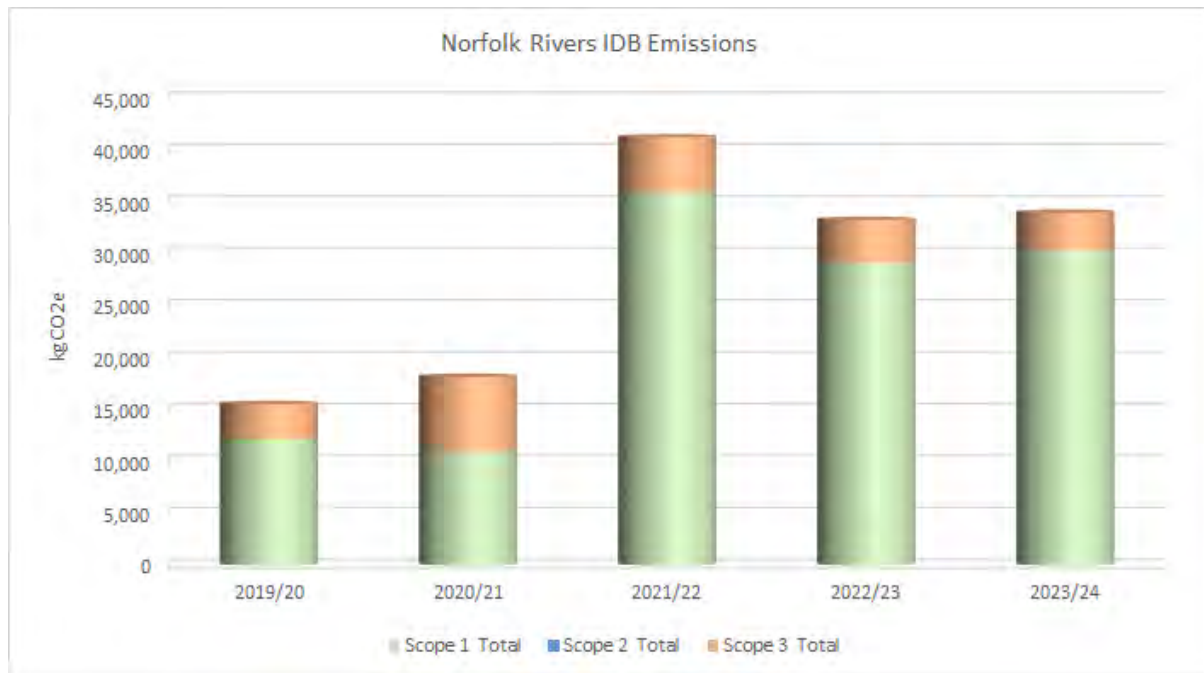
At Pierpoint House we commissioned solar panels in November 2022. Circa 51% (35.61 MWh) of our electricity consumption came from solar power during 2023/24. This avoided 8 tCO2e emissions compared with using electricity from the Grid. We have installed 60 kWh batteries to increase our storage and therefore the amount we can consume, before it is fed into the grid.

The solar also fed 33.9 MWh of excess generation that we could not consume into the grid. We get 6p per kWh from the grid generating a small income.

APPENDIX 3: NORFOLK RIVERS IDB

1.1 Summary

The data shows that overall Carbon Emissions in 2023/24 are 119% higher compared to our baseline year of 2019/20, an increase of 18.4 tCO₂e. The emissions are 2% higher compared to 2022/23, an increase of 0.7 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 4% higher (increase of 1.1 tCO₂e) in 2023/24 than 2022/23, 149% higher (increase of 18.1 tCO₂e) than 2019/20 baseline year.

Scope 2

- No Emissions as there are no Pumping Stations or office

Scope 3

- Overall Emissions 11% lower (reduction of 0.45 tCO₂e) in 2023/24 than 2022/23, 9% higher (increase of 0.3 tCO₂e) than 2019/20 baseline year.

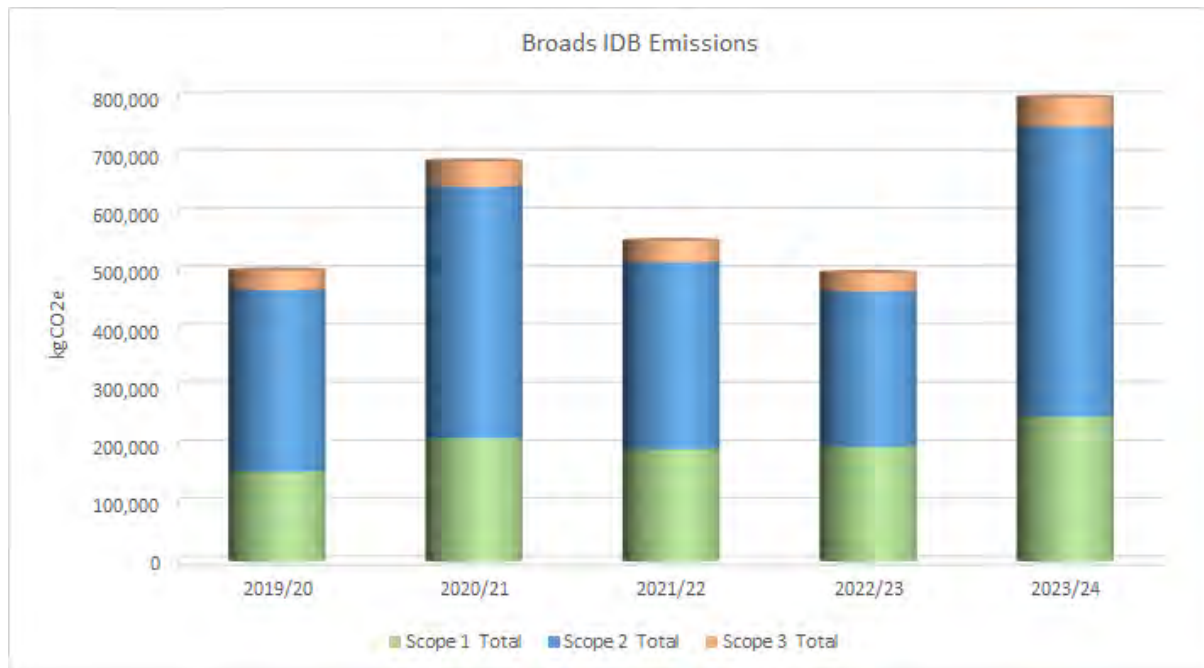
1.3 Data

		Norfolk Rivers IDB kgCO ₂ e Emissions				
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	148.5
	Unleaded	0.0	0.0	108.8	99.4	6,496.3
	Red Diesel	12,194.0	10,959.3	35,273.8	29,068.3	23,633.9
	Bio Oil	0.0	0.0	550.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	39.8
Scope 2 - Indirect Emissions						
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0
	Pumping Station	0.0	0.0	0.0	0.0	0.0
Scope 3 - Other Indirect Emissions						
Electricity T&D Losses	Electricity T&D Losses	0.0	0.0	0.0	0.0	0.0
Business Travel	Private Car Business travel	3,345.4	7,195.3	5,280.1	4,092.9	3,641.3
	Rail	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0
TOTAL		15,539.4	18,154.7	41,212.8	33,260.6	33,959.7
Scope 1 Total		12,194.0	10,959.3	35,932.7	29,167.7	30,318.4
Scope 2 Total		0.0	0.0	0.0	0.0	0.0
Scope 3 Total		3,345.4	7,195.3	5,280.1	4,092.9	3,641.3
% Change from Baseline year 2019/20						119
% Change from 2022/23						2

APPENDIX 4: BROADS IDB

1.1 Summary

The data shows that overall Carbon Emissions in 2023/24 are 59% higher compared to our baseline year of 2019/20, an increase of 297.9 tCO₂e. The emissions are 61% higher compared to 2022/23, an increase of 301.9 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 26% higher (an increase of 52.3 tCO₂e) in 2023/24 than 2022/23, 61% higher (increase of 94.8 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 86% higher (an increase of 231.3 tCO₂e) in 2023/24 than 2022/23, 60% higher (increase of 186.2 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 57% higher (an increase of 18.3 tCO₂e) in 2023/24 than 2022/23, 50% higher (increase of 16.8 tCO₂e) than 2019/20 baseline year.

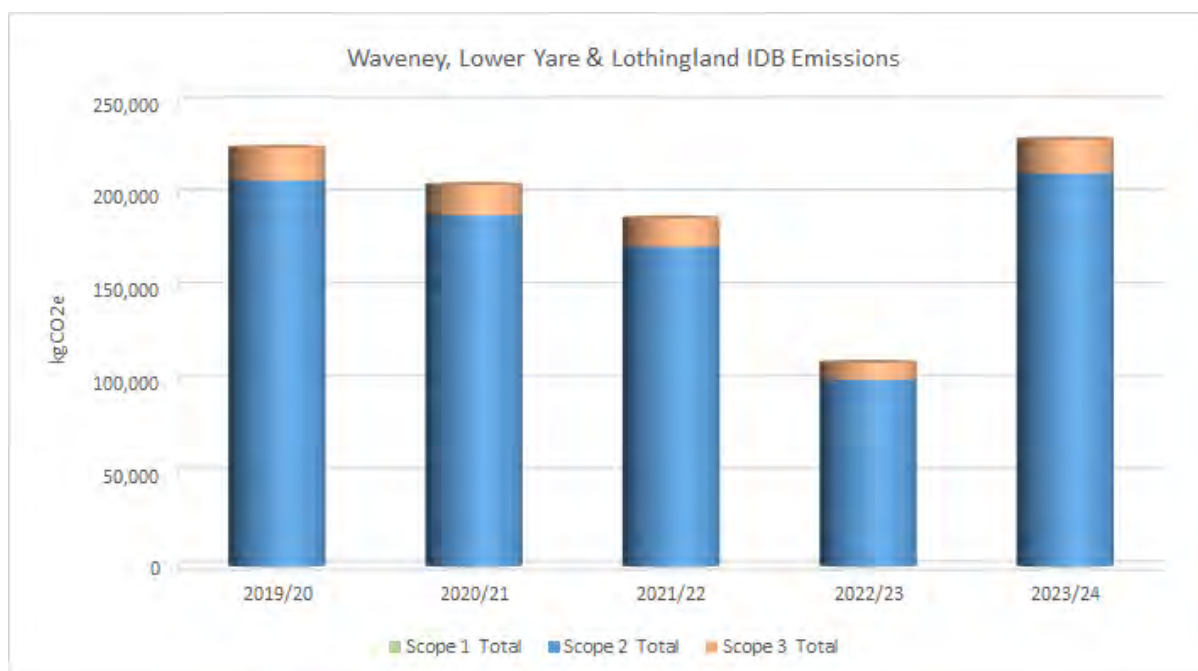
1.3 Data

		Broads IDB kgCO ₂ e Emissions				
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24
Fuel in Fleet Vehicles	White Diesel	78,842.3	78,093.9	86,688.6	79,281.6	76,594.4
	Unleaded	110.4	324.2	0.0	0.0	69.0
	Red Diesel	76,134.9	129,937.4	107,308.4	118,083.8	136,214.3
	Bio Oil	0.0	0.0	0.0	137.5	0.0
	Gas	0.0	13.7	13.7	12.2	0.0
Small Tools / Others	Unleaded	211.7	189.1	95.7	253.0	588.8
	White Diesel	0.0	0.0	0.0	0.0	696.3
	Red Diesel	0.0	0.0	0.0	0.0	184.9
Offices	Oil	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	4,644.1	0.0	0.0	35,697.8
	Unleaded	11.0	351.4	100.5	83.1	100.5
Scope 2 - Indirect Emissions						
Electricity Emissions	Offices	4,998.4	5,909.3	5,899.8	3,941.3	3,737.9
	Pumping Station	307,936.8	426,210.1	315,918.2	263,949.0	495,439.7
Scope 3 - Other Indirect Emissions						
Electricity T&D Losses	Electricity T&D Losses	26,526.1	37,184.5	28,842.2	24,506.0	43,213.8
Business Travel	Private Car Business travel	6,932.9	6,760.8	7,789.2	7,442.0	7,044.9
	Rail	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0
TOTAL		501,704.6	689,618.6	552,656.2	497,689.5	799,582.5
Scope 1 Total		155,310.4	213,553.8	194,206.9	197,851.2	250,146.1
Scope 2 Total		312,935.2	432,119.5	321,818.0	267,890.3	499,177.7
Scope 3 Total		33,459.1	43,945.3	36,631.4	31,948.1	50,258.7
% Change from Baseline year 2019/20						59
% Change from 2022/23						61

APPENDIX 5: WAVENEY, LOWER YARE & LOTHINGLAND IDB

1.1 Summary

The data shows that overall Carbon Emissions in 2023/24 are 2% higher compared to our baseline year of 2019/20, an increase of 4.5 tCO₂e. The emissions are 109% higher compared to 2022/23, an increase of 120.1 tCO₂e.



1.2 Results

Scope 1

- This is the second year there have been Scope 1 Emissions. These Emissions are 79% lower (reduction of 0.15 tCO₂e) in 2023/24 than 2022/23.
- This reflects the use of either diesel or petrol used in hand tools. The values are so low it's not visible on the graph above.

Scope 2

- Overall Emissions 111% higher (an increase of 111.1 tCO₂e) in 2023/24 than 2022/23, 2% higher (an increase of 3.7 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 99% higher (an increase of 9.1 tCO₂e) in 2023/24 than 2022/23, 4% higher (an increase of 0.7 tCO₂e) than 2019/20 baseline year.
- This only relates to an increase in Electricity T&D losses as the consumption of Electricity used in Scope 2 has increased significantly.

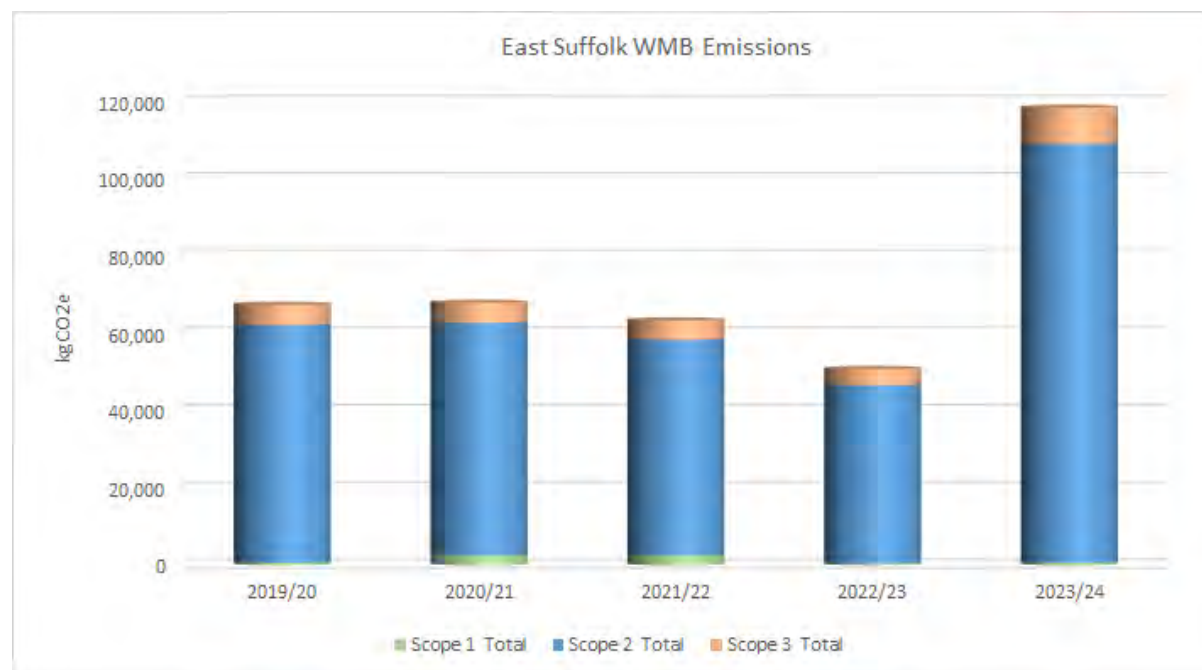
1.3 Data

		Waveney, Lower Yare & Lothingland IDB kgCO2e Emissions				
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	187.8	0.0
	Petrol	0.0	0.0	0.0	0.0	39.8
	Red Diesel	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions						
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0
	Pumping Station	207,825.7	189,153.8	172,105.6	100,458.0	211,574.3
Scope 3 - Other Indirect Emissions						
Electricity T&D Losses	Electricity T&D Losses	17,616.5	16,277.0	15,424.6	9,189.7	18,316.0
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0
TOTAL		225,442.1	205,430.8	187,530.2	109,835.5	229,930.1
Scope 1 Total		0.0	0.0	0.0	187.8	39.8
Scope 2 Total		207,825.7	189,153.8	172,105.6	100,458.0	211,574.3
Scope 3 Total		17,616.5	16,277.0	15,424.6	9,189.7	18,316.0
% Change from Baseline year 2019/20						2
% Change from 2022/23						109

APPENDIX 6: EAST SUFFOLK WMB

1.1 Summary

The data shows that overall Carbon Emissions in 2023/24 are 76% higher compared to our baseline year of 2019/20, an increase of 50.9 tCO₂e. The emissions are 133% higher compared to 2022/23, an increase of 67.6 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 53% higher (an increase of 0.2 tCO₂e) in 2023/24 than 2022/23, 4% lower (a reduction of 0.02 tCO₂e) than 2019/20 baseline year.
- The values are so low it's not visible on the graph above.

Scope 2

- Overall Emissions 135% higher (an increase of 62.2 tCO₂e) in 2023/24 than 2022/23, 76% higher (an increase of 46.8 tCO₂e) than 2019/20 baseline year.

Scope 3

- Overall Emissions 122% higher (an increase of 5.2 tCO₂e) in 2023/24 than 2022/23, 80% higher (an increase of 4.2 tCO₂e) than 2019/20 baseline year.
- This only relates to an increase in Electricity T&D losses as the consumption of Electricity used in Scope 2 has increased significantly.

1.3 Data

		East Suffolk WMB kgCO2e Emissions				
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24
Fuel in Fleet Vehicles	White Diesel	0.0	0.0	0.0	0.0	0.0
	Unleaded	503.6	270.2	342.9	386.4	507.2
	Red Diesel	132.4	2,258.6	2,209.6	0.0	102.1
	Bio Oil	0.0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	11.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	10.8	0.0	0.0	0.0
Scope 2 - Indirect Emissions						
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0
	Pumping Station	61,511.9	60,152.7	55,745.2	46,128.7	108,323.6
Scope 3 - Other Indirect Emissions						
Electricity T&D Losses	Electricity T&D Losses	5,214.1	5,176.2	4,996.0	4,219.8	9,377.6
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0
TOTAL		67,362.0	67,868.5	63,293.8	50,745.8	118,310.5
Scope 1 Total		636.0	2,539.6	2,552.5	397.4	609.3
Scope 2 Total		61,511.9	60,152.7	55,745.2	46,128.7	108,323.6
Scope 3 Total		5,214.1	5,176.2	4,996.0	4,219.8	9,377.6
% Change from Baseline year 2019/20						76
% Change from 2022/23						133

APPENDIX 7: PEVENSEY & CUCKMERE WLMB

1.1 Summary

The data shows that overall Carbon Emissions in 2023/24 are 7% lower compared to our baseline year of 2019/20, a reduction of 5.4 tCO₂e. The emissions are 47% higher compared to 2022/23, an increase of 23.8 tCO₂e.



1.2 Results

Scope 1

- Overall Emissions 21% lower (a reduction of 1.1 tCO₂e) in 2023/24 than 2022/23, 13% lower (a reduction of 0.6 tCO₂e) than 2019/20 baseline year.

Scope 2

- Overall Emissions 56% higher (an increase of 23.1 tCO₂e) in 2023/24 than 2022/23, 6% lower (a reduction of 4.5 tCO₂e) than 2019/20 baseline year.

Scope 3

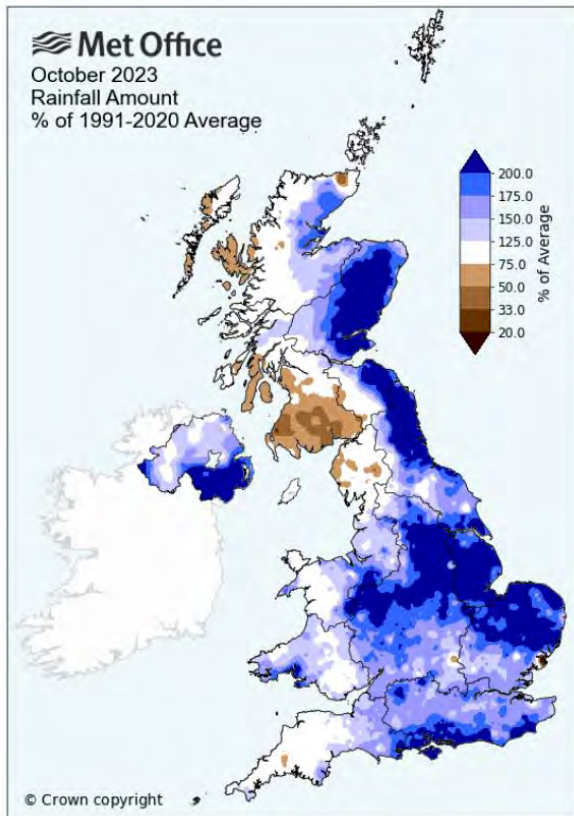
- Overall Emissions 48% higher (an increase of 1.8 tCO₂e) in 2023/24 than 2022/23, 4% lower (a reduction of 0.26 tCO₂e) than 2019/20 baseline year.
- This only relates to an increase in Electricity T&D losses as the consumption of Electricity used in Scope 2 has increased significantly.

1.3 Data

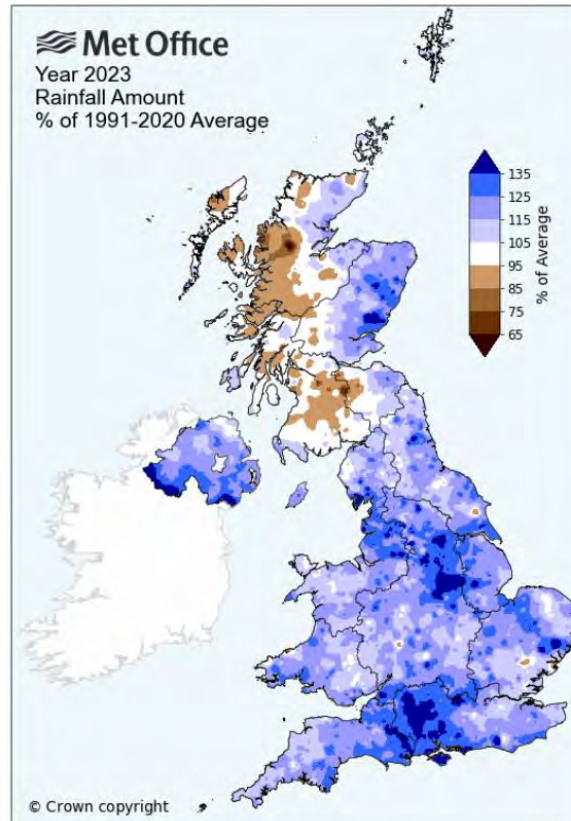
		Pevensey WLMB kgCO ₂ e Emissions				
Scope 1 - Direct Emissions		2019/20	2020/21	2021/22	2022/23	2023/24
Fuel in Fleet Vehicles	White Diesel	4,891.3	8,799.7	8,028.5	5,358.1	4,002.7
	Petrol	0.0	78.6	106.4	0.0	248.9
	Red Diesel	0.0	0.0	0.0	0.0	0.0
	Bio Oil	0	0.0	0.0	0.0	0.0
	Gas	0.0	0.0	0.0	0.0	0.0
Offices	Oil	0.0	0.0	0.0	0.0	0.0
	Air con flouros	0.0	0.0	0.0	0.0	0.0
Pumping Station	Red Diesel Pump Engines or Generators	0.0	0.0	0.0	0.0	0.0
	Unleaded	0.0	0.0	0.0	0.0	0.0
Scope 2 - Indirect Emissions						
Electricity Emissions	Offices	0.0	0.0	0.0	0.0	0.0
	Pumping Station	68,848.0	38,135.7	22,459.4	41,269.3	64,383.4
Scope 3 - Other Indirect Emissions						
Electricity T&D Losses	Electricity T&D Losses	5,835.9	3,281.6	2,012.9	3,775.2	5,573.7
Business Travel	Private Car Business travel	0.0	0.0	0.0	0.0	0.0
	Rail	0.0	0.0	0.0	0.0	0.0
	Flying	0.0	0.0	0.0	0.0	0.0
Water Supply / Treatment	Water Supply	0.0	0.0	0.0	0.0	0.0
	Water treatment	0.0	0.0	0.0	0.0	0.0
Waste / recycling	Waste	0.0	0.0	0.0	0.0	0.0
	Recycling	0.0	0.0	0.0	0.0	0.0
TOTAL		79,575.3	50,295.6	32,607.1	50,402.6	74,208.6
Scope 1 Total		4,891.3	8,878.3	8,134.8	5,358.1	4,251.6
Scope 2 Total		68,848.0	38,135.7	22,459.4	41,269.3	64,383.4
Scope 3 Total		5,835.9	3,281.6	2,012.9	3,775.2	5,573.7
% Change from Baseline year 2019/20						-7
% Change from 2022/23						47

APPENDIX 8: Maps showing anomalies relative to a 1991-2020 reference period for precipitation (%) The darker shading indicates the greater departure from average. Credit: Met Office, Exeter, UK.

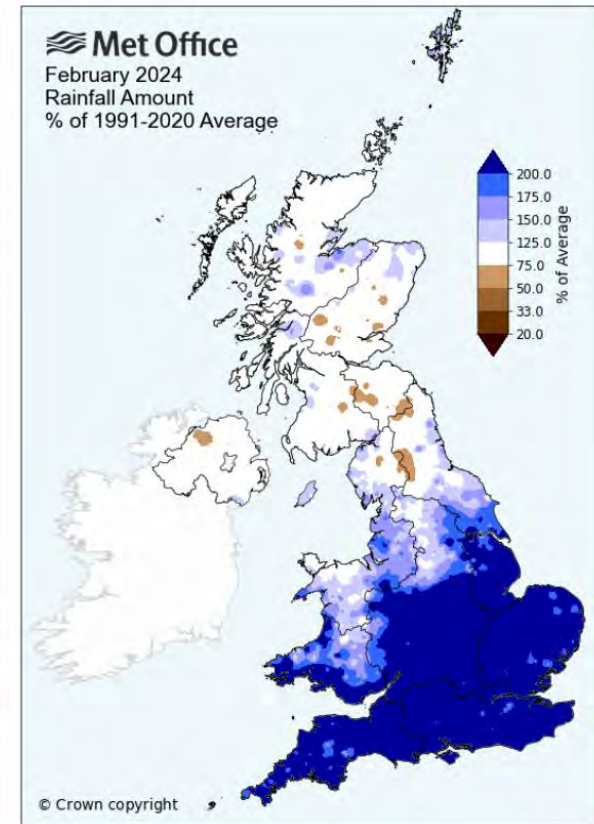
Rainfall 1991 - 2020 anomaly
October 2023



Rainfall 1991 - 2020 anomaly
Annual 2023



Rainfall 1991 - 2020 anomaly
February 2024



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Charles Loyd		13/06/2022
Christopher Mann		27/10/2021
Richard Mann		31/01/2022
Jane Marson (Chairman)	YES	03/11/2021
Michael Paul (Vice-Chairman)	YES	29/11/2021
Sarah Plummer		
Philip Smart		
Rosie Smithson		

Officers:

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Cathryn Brady	Sustainable Development Manager
Katie Byrne	Business Support Officer
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Kari Nash	Project Delivery Manager
Matthew Philpot	Deputy Chief Executive

East Suffolk WMB**Meeting: 09 June 2025**