

7 June 2021

NOTICE

Notice is hereby given that there will be a meeting of the East Suffolk IDB held virtually via Zoom video link on Monday 14 June 2021 at 10.00 am. To join this meeting please [click here](#) or dial 0203 481 5240 and enter the Meeting ID: 871 8665 4267 then Passcode: 951458

If any member of the public would like to join the general business session, please contact Karen Bingham, Business Support Officer, via email at karen.bingham@wlma.org.uk before 3.00 pm on Friday 11 June. Details of how to join the meeting will be emailed to you prior to the start of the meeting.

AGENDA

1. Apologies for absence
2. To consider and approve the revised Standing Orders permitting the Board to hold lawful virtual and hybrid public meetings beyond 7 May 2021 (**Pages 3-11**)
3. Declarations of Interest
4. To confirm the minutes of the last Board meeting held on 11 January 2021 (**Pages 12-21**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To receive the minutes of the Chairman's Committee meeting 11 March 2021 (**Pages 22-23**)
7. To consider the recommendations arising from the unconfirmed minutes of the Alde & Ore Works Committee meeting held on 12 May 2021 (**Pages 24-27**)
8. To consider the recommendations arising from the unconfirmed minutes of the River Deben Catchment Works Committee meeting held on 18 May 2021 (**Pages 28-30**)
9. To consider and approve the Health, Safety and Welfare Performance Report (**Pages 31-32**)
10. To consider and approve the Engineering, Operations, Environmental and Planning Reports (**Pages 33-56**)
11. To consider and approve the Internal Audit Report for the financial year ending 31 March 2021 and confirm the reappointment of the Internal Auditor for 2021/22 (**Pages 57-79**)
12. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2021 (**Pages 80-98**)

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Jane Marson (Chairman) Michael Paul (Vice-Chairman)

Phil Camamile (Chief Executive)



13. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2021 for publication and submission to external audit (**Pages 99-104**)
14. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2021 as 01 July 2021 to 11 August 2021
15. To consider and approve the Schedule of Paid Accounts for the period 01 December 2020 to 31 March 2021 for publication on the WMA Group's website (**Page 105**)
16. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 106-111**)
17. To seek approval from the Secretary of State for Defra to pay a Chairman's Allowance of up to £3,500 per annum to the Board's Chairman
18. To approve the Register of Electors in accordance with Rule 3 (11) of the Land Drainage (Election of Drainage Boards) Regulations 1938 (as amended) (**tabled**)
19. Correspondence (**Page 112**)
 - Email from Robin Price at WRE, dated 17 March 2021
20. Date / Time of next meeting: 01 November 2021 at 10.00 am
21. Any other business, with leave of the Chairman
22. Open Forum: to hear from any member of the public, with leave of the Chairman

23. CONSORTIUM MATTERS

- 23.1 To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 26 March 2021 (**Pages 113-116**)
- 23.2 To receive the WMA Schedule of Paid Accounts for the period 01 December 2020 to 28 February 2021, which will be published on the WMA Group's website (**Pages 117-118**)
- 23.3 To receive the WMA Financial Report for the period 01 April 2020 to 28 February 2021 (**Pages 119-126**)
- 23.4 To consider and approve the WMA Planning Report – Byelaw Delegation (**Pages 127-128**)
- 23.5 To receive the Social Media Report for the period 05 December 2020 to 05 March 2021 (**Pages 129-132**)
- 23.6 To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 25 June 2021

24. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

- 24.1 To confirm the confidential minutes of the last Board meeting held on 11 January 2021 (**Pages 133-134**)
- 24.2 Matters arising from the confidential minutes
- 24.3 To receive the unconfirmed confidential minutes of the Consortium Management Committee meeting held on 26 March 2021 (**Pages 135-137**)
- 24.4 Any other confidential business, with leave of the Chairman