

6 June 2018

NOTICE

Notice is hereby given that there will be a meeting of the East Suffolk IDB on Wednesday, 13 June 2018 at 10.00 am in Orford Town Hall, Orford, Woodbridge, Suffolk IP12 2NZ

AGENDA

1. Apologies for absence
2. Appointed membership changes
3. Declarations of Interest
4. To confirm the minutes of the last Board meeting held on 26 January 2018 (**Pages 1 - 10**)
5. Matters arising from the minutes
6. To consider the recommendations arising from the minutes of the Alde and Ore Works Committee meeting held on 15 May 2018 (**Pages 11 - 14**)
7. To consider the recommendations arising from the minutes of the River Deben Catchment Works Committee meeting held on 22 May 2018 (**Pages 15 - 17**)
8. To consider and approve the Operations, Health and Safety, Planning and Environmental Reports including appendices (**Pages 18 - 34**)
9. To consider and approve the Internal Audit Report for 2017/18 and confirm the reappointment of the Internal Auditor for 2018/19 (**Pages 35 - 43**)
10. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2018 (**Pages 44 - 63**)
11. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2018 for submission to external audit (**Pages 64 - 69**)

cont/-



Mr R Pipe (Chairman) Mr J Foskett (Vice-Chairman)

Mr P J Camamile (Chief Executive)



12. To approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2018 (**Proposed dates: 18 June 2018 – 27 July 2018**)
13. To consider and approve the Schedule of Paid Accounts for the period 1 January 2018 to 31 March 2018 (**Page 70**)
14. To review the Board's performance for 2017/18 (**to follow**)
15. To consider and approve the Board's objectives for 2018/19 (**to follow**)
16. To consider and approve any material changes to the Risk Register (**Pages 71 - 74**)
17. To approve the Register of Electors in accordance with Rule 3 (11) of the Land Drainage (Election of Drainage Boards) Regulations 1938 (as amended)
18. To consider and approve the appointment of a Data Protection Officer as required under the General Data Protection Regulations introduced 25 May 2018
19. To consider and adopt the new IDB Policy Statement as endorsed by Defra:
https://www.wlma.org.uk/uploads/agendas/ADA_Defra_Model_IDB_Policy_Statement_April_2018_ESIDB.pdf
20. Blyth Estuary Partnership: Update
21. Correspondence
22. Board members' half-day training session – determine numbers interested and confirm date if required
23. Date / Time of next Board meeting: 10 October 2018 at 10.00 am
24. Any other business
25. Open Forum: to hear from any member of the public, with leave of the Chairman
26. **CONSORTIUM MATTERS**
 1. To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 23 March 2018 (**Pages 75 - 79**)
 2. To receive the WMA Schedule of Paid Accounts for the period 1 December 2017 to 28 February 2018 (**Pages 80 - 81**)
 3. To receive the WMA Finance Report for the period 1 April 2017 – 28 February 2018 (**Pages 82 - 90**)
 4. To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 29 June 2018
27. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 1. To confirm the confidential minutes of the meeting held on 26 January 2018 (**Pages 91 - 92**)