

22 January 2026

NOTICE

Notice is hereby given that there will be a meeting of the Broads (2006) Internal Drainage Board held at Hickling Barn Community Centre, Tate Loke (off Mallard Way), Hickling, Norwich NR12 0YU on Thursday, 29 January 2026 at 10.00 am.

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at business.support@wlma.org.uk before 3.00 pm on Wednesday, 28 January 2026.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 13 November 2025 (**Pages 3 - 10**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 11 - 12**)
 - Capital Works Programme Overview and Project Development Report (**Page 13**)
 - Project Delivery Report (**Pages 14 - 20**)
 - Operations Report (**Pages 21 - 22**)
 - Environmental Report (**Pages 23 - 25**)
 - Sustainable Development Report (**Pages 26 - 27**)
6. To receive the Schedule of Paid Accounts for the period 01 September 2025 to 30 November 2025, for publication on the Water Management Alliance (WMA) Group website (**Pages 28 - 30**)
7. To consider and approve the Financial Report for the period 01 April 2025 to 30 November 2025 (**Pages 31 - 39**)
8. To consider and approve the Rate Estimates and the Capital and Maintenance Works Programmes for 2026/27, as financed by Option 3 in the Rate Estimates for 2026/27 (**Pages 40 - 48**)
9. To Lay and Seal the Drainage Rates and Special Levies for 2026/27
10. To review the Board's performance for 2025/26 and approve the Board's objectives for 2026/27 (**Pages 49 - 53**)

Con.t/

Robin Buxton
(Chairman)

Simon Daniels
(Vice-Chairman)

Louis Baugh
(Vice-Chairman)

Marcus Coleman
(Chief Executive)

Constituted by The Broads (2006) Internal Drainage Board Order 2006. Statutory Instrument 2006 No. 773

www.wlma.org.uk



11. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 54 - 59**)
12. To review any official complaints and other feedback received since the last Board meeting (**Page 60**)
13. To co-opt Mr Peter Gardiner as a Board Member to fill the casual vacancy in the Happisburgh Electoral Division for the remainder of the current 3-year term
14. Date / Time / Type of next meeting: Thursday, 04 June 2026 at 10.00 am, to be held face-to-face at Hickling Barn
15. Open Forum: to hear from any member of the public, with leave of the Chairman

16. CONSORTIUM MATTERS

- 16.1. To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 05 December 2025, to view [Click Here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2025 to 31 October 2025
 - WMA Group's Portfolio of Capital Work as at 21 November 2025
 - WMA Group's Communications Report for the period 01 September 2025 to 31 October 2025
- 16.2. To consider and approve the WMA's Projected Out-turns for 2025/26 and the Estimates for 2026/27 (**Pages 61 - 68**)
- 16.3. To consider and approve the following WMA policies due for review (**Page 69**):
 - Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy
 - WMA Arterial Infrastructure Policy (previously named: Supplementary Guidance for Adoption and Abandonment of Watercourses)
- 16.4. To consider and approve the Catchment Services Report (**Pages 70 - 73**)
- 16.5. To consider and adopt the WMA Annual Carbon Report for 2024/25 (**Pages 74 - 103**)
- 16.6. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 24 April 2026

17. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 17.1. To confirm the confidential minutes of the last Board meeting held on 13 November 2025 (**Pages 104 - 105**)
- 17.2. Matters arising from the minutes not covered elsewhere on the agenda
- 17.3. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 05 December 2025 (**Pages 106 - 108**)
- 17.4. Any other confidential business