

28 May 2026

NOTICE

Notice is hereby given that there will be a meeting of the Broads (2006) Internal Drainage Board held at Hickling Barn Community Centre, Tate Loke (off Mallard Way), Hickling, Norwich NR12 0YU on Thursday, 04 June 2026 at 10.00 am.

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at business.support@wlma.org.uk before 3.00 pm on Wednesday, 03 June 2026.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of interest
3. Gifts and Hospitality Register for 2025/26
4. To confirm the minutes of the last Board meeting held on 29 January 2026 (**Pages 3 - 10**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Page 11**)
 - Capital Works Programme Overview (**Page 12**)
 - Project Delivery Report (**Pages 13 - 18**)
 - Operations Report (**Pages 19 - 22**)
 - Catchment Services Report (**Pages 23 - 26**)
7. To receive the Schedule of Paid Accounts for the period 01 January 2026 to 31 March 2026, for publication on the Water Management Alliance (WMA) Group's website (**Pages 27 - 29**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2026 and confirm the reappointment of the Internal Auditor for 2026/27 (**Pages 30 - 38**)
9. To consider and approve the Internal Audit Plan for 2026/27 (**Pages 39 - 40**)
10. To consider and approve the Financial Report and the reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2026 (**Pages 41 - 54**)
11. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2026 for submission to the external auditor (**Pages 55 - 60**)
12. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return for the year ending 31 March 2026 (Friday 19 June 2026 to Thursday 30 July 2026)

Robin Buxton
(Chairman)

Simon Daniels
(Vice-Chairman)

Louis Baugh
(Vice-Chairman)

Marcus Coleman
(Chief Executive)

Constituted by The Broads (2006) Internal Drainage Board Order 2006. Statutory Instrument 2006 No. 773

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13. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 61 - 63**)
14. To review any official complaints, correspondence and other feedback received since the last Board meeting (**Page 64**)
15. To consider and approve the updated Terms of Reference for the Upper Thurne Committee (**Pages 65 - 70**)
16. Date / Time / Type of next meeting: Thursday, 22 October 2026 at 10.00 am, face-to-face at Hickling Barn Community Centre
17. Any other business
18. Open Forum: to hear from any member of the public, with leave of the Chairman

19. CONSORTIUM MATTERS

- 19.1. To receive the unconfirmed minutes and the report extracts from the last Consortium Management Committee (CMC) meeting held on 24 April 2026, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 November 2025 to 31 March 2026
 - WMA Financial Report for the year ending 31 March 2026
 - WMA Group's Portfolio of Capital Works as at 10 April 2026
 - WMA Communications Report for the period 01 November 2025 to 31 March 2026
- 19.2. To consider and approve the WMA policies due for review (**Page 71**)
- 19.3. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 June 2026

20. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 20.1. To confirm the confidential minutes of the last Board meeting held on 29 January 2026 (**Pages 72 - 73**)
- 20.2. Matters arising from the confidential minutes
- 20.3. To receive the unconfirmed confidential minutes of the last CMC meeting held on 24 April 2026 (**Pages 74 -75**)
- 20.4. To consider and approve the new Consortium Agreement that enables the Upper Ouse Water Management Board to join the WMA group with a commencement date 01 April 2026, as previously agreed (**Pages 76 – 106**)
- 20.5. Any other confidential business