

21 October 2019

## NOTICE

Notice is hereby given that there will be a meeting of Broads (2006) IDB at Hickling Barn, Tate Loke (off Mallards Way), Hickling, Norfolk NR12 0YU on Monday 28 October 2019 at 10.00 am.

## AGENDA

1. Apologies for absence
2. To report the newly elected membership of the Board
3. To elect a Chairman and Vice-Chairmen to hold office for the three year term to 31 October 2022
4. To consider and approve the terms of reference and membership on the following Committees:
  - (a) Plenary Committees: [https://www.wlma.org.uk/uploads/BIDB\\_Plenary\\_Committees.pdf](https://www.wlma.org.uk/uploads/BIDB_Plenary_Committees.pdf)
  - (b) Joint Advisory Committees: [https://www.wlma.org.uk/uploads/BIDB\\_Joint\\_Committees.pdf](https://www.wlma.org.uk/uploads/BIDB_Joint_Committees.pdf)
5. Declarations of interest
6. To confirm the minutes of the last Board meeting held on 12 August 2019 (**Pages 1-9**)
7. Matters arising from the minutes
8. To consider and approve the Operations Report, (including, Health and Safety), Environmental and Planning Reports, with appendices (**Pages 10-30**)
9. To consider and approve the Financial Report for the period 1 April 2019 to 30 September 2019 (**Pages 31-38**)
10. To consider and approve the Schedule of Paid Accounts for the period 1 July 2019 to 30 September 2019 (**Pages 39-40**)
11. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 41-45**)

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H G Cator Esq OBE DL (Chairman)  
Mr S G Daniels (Vice-Chairman) Mr R Buxton (Vice-Chairman)

Mr P J Camamile (Chief Executive)



12. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2019 (**Pages 46-52**)
13. To consider and approve ADA's proposal to take a seat on Water Resources East's (WRE's) Board of Directors, as a representative of IDBs in the East of England (**Pages 53-55**)
14. Correspondence
15. To consider and approve the calendar of meetings for 2020 (**Page 56**)
16. Date / time/ venue next meeting: 20 January 2020 at 10.00 am at Hickling Barn (to be confirmed)
17. Any other business
18. Open Forum: to hear from any member of the public, with leave of the Chairman

## **19. CONSORTIUM MATTERS**

1. To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 27 September 2019 (**Pages 57-59**)
2. To receive the WMA Schedule of Paid Accounts for the period 1 April 2019 to 31 July 2019 (**Page 60-61**)
3. To receive the WMA Financial Report for the period 1 April 2019 to 31 July 2019 (**Pages 62-70**)
4. To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 13 December 2019

## **20. CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

1. To receive the unconfirmed confidential minutes of the Consortium Management Committee meeting held on 27 September 2019 (**Pages 71-72**)