

17 January 2022

## NOTICE

Notice is hereby given that there will be a meeting of the Broads (2006) IDB held virtually on Monday, 24 January at 10.00 am using Zoom. To join this meeting please [click here](#). Alternatively, please dial 0203 481 5240 and then enter the Meeting ID: 833 1799 0203 and Passcode: 609356.

If any member of the public would like to join the general business session, please contact Karen Bingham, Business Support Officer, via email at [karen.bingham@wlma.org.uk](mailto:karen.bingham@wlma.org.uk) before 3.00 pm on Friday 21 January.

## AGENDA

1. Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the last Board meeting held on 18 October 2021 (**Pages 3- 9**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
  - Health, Safety & Welfare Performance Review (**Page 10**)
  - Capital Works Programme Overview and Project Development Update (**Pages 11-13**)
  - Operations Report (**Pages 14-21**)
  - Environmental Report (**Pages 22-35**)
  - Sustainable Development Report (**Pages 36-39**)
6. To consider and approve the Financial Report for the period 01 April 2021 to 30 November 2021 (**Pages 40-47**)
7. To consider and approve the Schedule of Paid Accounts for the period 01 September 2021 to 30 November 2021 for publication on the WMA Group's website (**Pages 48-49**)
8. To consider and approve the Rate Estimates for 2022/23 (**Pages 50-55**)
9. To Lay and Seal the Drainage Rates and Special Levies for 2022/23
10. To review the Board's performance for 2021/22 and approve the Board's objectives for 2022/23 (**Pages 56-58**)
11. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 59-64**)

Cont./d



Robin Buxton (Chairman)  
Simon Daniels (Vice-Chairman) Louis Baugh (Vice-Chairman)  
Phil Camamile (Chief Executive)

Constituted by The Broads (2006) Internal Drainage Board Order 2006  
Statutory Instrument 2006 No. 773



12. Correspondence:
  - ADA Red Diesel update, dated 06 January 2022 (**Pages 65-68**)
13. Date / Time / Type of next meeting: 16 May 2022 at 10.00 am face-to-face at Hickling Barn
14. Any other business
15. Open Forum: to hear from any member of the public, with leave of the Chairman
16. **CONSORTIUM MATTERS**
  - 16.1. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 10 December 2021, to view [click here](#)
    - Unconfirmed minutes from the meeting
    - New Operations and Project Delivery management structure
    - WMA Schedule of Paid Accounts for the period 01 September 2021 to 30 November 2021, for publication on the WMA Group's website
    - WMA recommendation for the use of alternative fuel to red diesel from 01 April 2022
    - Social Media Report for the period 22 August 2021 to 05 November 2021
  - 16.2. To consider and approve the WMA Projected Out-turns for 2021/22 and the Estimates for 2022/23 (**Pages 69-75**)
  - 16.3. To consider and approve the WMA Health & Safety Policy following the new management restructure, [click here](#)
  - 16.4. To consider and approve the amended WMA Planning and Byelaw Strategy (**Pages 76-77**)
  - 16.5. To mandate Board Representatives on any specific matter relating to the WMA for discussion at the next CMC meeting on 29 April 2022
17. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

  - 17.1. Any confidential business