

10 May 2019

NOTICE

Notice is hereby given that there will be a meeting of Broads (2006) IDB at Hickling Barn, Tate Loke (off Mallards Way), Hickling, Norfolk NR12 0YU on Monday 20 May 2019 at 10.00 am.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 28 January 2019 (**Pages 1-12**)
4. Matters arising from the minutes
5. To consider and approve the Operations Report, (including, Health and Safety), Environmental and Planning Reports, with appendices (**Pages 13-35**)
6. To consider and approve the Somerton Water Level Management Plan (WLMP):
https://www.wlma.org.uk/uploads/agendas/OHES_Somerton_WLMP_Jan_2019_Amendment.pdf
7. To consider and approve the revised Standard Maintenance Operations (SMO) Policy Document:
https://www.wlma.org.uk/uploads/agendas/BIDB_SMO_Review_3.0_FINAL.pdf
8. To consider and approve the revised Planning & Byelaw Strategy and view the Summary of Consultation Responses:
https://www.wlma.org.uk/uploads/agendas/0734_WMA-Planning_&_Byelaw_Strategy-April2019-v20.pdf
https://www.wlma.org.uk/uploads/agendas/20190322_Summary-of-Consultation-Responses.pdf
9. To consider and approve the Internal Audit Report for the financial year ending 31 March 2019 and confirm the reappointment of the Internal Auditor for 2019/20 (**Pages 36-57**)

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H G Cator Esq OBE DL (Chairman)
Mr S G Daniels (Vice-Chairman) Mr R Buxton (Vice-Chairman)



Mr P J Camamile (Chief Executive)

10. To consider and approve the Financial Report for the year ending 31 March 2019 (**Pages 58-65**)
11. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2019 for submission to external audit (**Pages 66-72**)
12. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2019
13. To consider and approve the Schedule of Paid Accounts for the period 1 January 2019 – 31 March 2019 (**Pages 73-74**)
14. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 75-85**)
15. Correspondence
16. Date/Time/Venue of next meeting: 12 August 2019 at 10.00 am at Hickling Barn
17. Any other business
 - Contribution towards the Halvergate Launch
 - Pump Attendants Review
18. Open Forum: to hear from any member of the public, with leave of the Chairman
19. **CONSORTIUM MATTERS**
 1. To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 29 March 2019 (**Pages 86-90**)
 2. To receive the WMA Schedule of Paid Accounts for the period 1 December 2018 – 28 February 2019 (**Pages 91-92**)
 3. To receive the WMA Financial Report from the period 1 April 2018 – 28 February 2019 (**Pages 93-101**)
 4. To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 28 June 2019
20. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 1. To confirm the confidential minutes of the meeting held on 28 January 2019 (**Pages 102-103**)
 2. To receive the unconfirmed confidential minutes of the Consortium Management Committee held on 29 March 2019 (**Pages 104-105**)