

11 May 2020

NOTICE

Notice is hereby given that there will be a meeting of Broads (2006) IDB held via video/ telephone link on Monday 18 May 2020 at 10.00 am. To join this meeting please click on the link: <https://us02web.zoom.us/j/89637003737?pwd=RmN6aVNYQ3dnc25NUklvd2RBdTc5UT09> Alternatively, please dial: 0203 481 5240; Meeting ID: 896 3700 3737; Password: 462376

If any members of the public would like to join the general business session, please contact Karen Bingham, Business Support Officer, via email at Karen.Bingham@wlma.org.uk before 4.00 pm on Friday 15 May 2020. Details of how to join the meeting will be emailed to you prior to the start of the meeting.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 20 January 2020 (**Pages 3 - 12**)
4. Matters arising from the minutes
5. To consider and approve the Engineering, Environmental and Planning Reports (**Pages 13 - 38**)
6. To consider the Board's Health, Safety and Welfare Report (**Pages 39 - 42**)
7. To consider and approve the Internal Audit Report for the financial year ending 31 March 2020 and confirm the reappointment of the Internal Auditor for 2020/21 (**Pages 43 - 73**)
8. To consider and approve the Financial Report for the year ending 31 March 2020 (**Pages 74 - 84**)
9. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2020 for submission to external audit (**Pages 85 - 90**)
10. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2020



Mr R Buxton (Chairman)

Mr S G Daniels (Vice-Chairman) Mr L Baugh (Vice-Chairman)

Mr P J Camamile (Chief Executive)

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11. To consider and approve the Schedule of Paid Accounts for the period 1 January 2020 – 31 March 2020 (**Pages 91 - 93**)
12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 94 - 98**)
13. Correspondence
14. Date/Time/Venue of next meeting: Monday 10 August 2020 at 10 am at Hickling Barn
15. Any other business
16. Open Forum: to hear from any member of the public, with leave of the Chairman
17. **CONSORTIUM MATTERS**
 1. To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 27 March 2020 (**Pages 99 - 102**)
 2. To receive the WMA Schedule of Paid Accounts for the period 1 December 2019 – 29 February 2020 (**Pages 103 - 104**)
 3. To receive the WMA Financial Report from the period 1 April 2019 – 29 February 2020 (**Pages 105 - 113**)
 4. To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 26 June 2020
18. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

1. To confirm the confidential minutes of the meeting held on 20 January 2020 (**Pages 114 - 115**)
2. To receive the unconfirmed confidential minutes of the Consortium Management Committee meeting held on 27 March 2020 (**Pages 116 - 118**)