

10 May 2021

NOTICE

Notice is hereby given that there will be a meeting of Broads (2006) IDB held virtually via Zoom video link on Monday 17 May 2021 at 10.00 am. To join this meeting please click on this [link](#). Alternatively, please dial 0203 051 2874 and then enter the Meeting ID: 865 2037 7540 and Passcode: 453254.

If any member of the public would like to join the general business session, please contact Karen Bingham, Business Support Officer, via email at karen.bingham@wlma.org.uk before 3.00 pm on Friday 14 May. Details of how to join the meeting will be emailed to you prior to the start of the meeting.

AGENDA

1. Apologies for absence
2. To consider and approve the revised Standing Orders permitting the Board to hold lawful virtual and hybrid meetings beyond 7 May 2021 (**Pages 3-11**)
3. Declarations of interest
4. To confirm the minutes of the last Board meeting held on 18 January 2021 (**Pages 12-21**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve the Health, Safety and Welfare Performance Report (**Pages 22-23**)
7. To consider and approve the Engineering, Operations, Environmental and Planning Reports (**Pages 24-56**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2021 and confirm the reappointment of the Internal Auditor for 2021/22 (**Pages 57-79**)
9. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2021 (**Pages 80-90**)
10. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2021 for submission to external audit (**Pages 91-96**)

Cont./d



Robin Buxton (Chairman)

Simon Daniels (Vice-Chairman) Louis Baugh (Vice-Chairman)



Phil Camamile (Chief Executive)

11. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2021
12. To consider and approve the Schedule of Paid Accounts for the period 1 December 2020 to 31 March 2021 for publication on the WMA Group's website (**Pages 97-98**)
13. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 99-104**)
14. Correspondence (**Pages 105-108**)
 - Email from Jonathan Glerum at Anglian Water, dated 11 February 2021
 - Email from Robin Price at WRE, dated 17 March 2021
 - Letter from Alan Peck, dated 04 May 2021
15. Date / Time of next meeting: 9 August 2021 at 10.00 am
16. Any other business
17. Open Forum: to hear from any member of the public, with leave of the Chairman

18. **CONSORTIUM MATTERS**

- 18.1. To receive the unconfirmed minutes of the Consortium Management Committee meeting held on 26 March 2021 (**Pages 109-112**)
- 18.2. To receive the WMA Schedule of Paid Accounts for the period 1 December 2020 to 28 February 2021, for publication on the WMA Group's website (**Page 113-114**)
- 18.3. To receive the WMA Financial Report for the period 1 April 2020 to 28 February 2021 (**Pages 115-122**)
- 18.4. To consider and approve the WMA Planning Report – Byelaw Delegation (**Pages 123-124**)
- 18.5. To receive the Social Media Report for the period 5 December 2020 to 5 March 2021 (**Pages 125-128**)
- 18.6. To mandate Board Representatives on any specific matter relating to the Water Management Alliance for discussion at the next Consortium Management Committee meeting on 25 June 2021

19. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

- 19.1. To confirm the confidential minutes of the last Board meeting held on 18 January 2021 (**Pages 129-130**)
- 19.2. Matters arising from the confidential minutes
- 19.3. To receive the unconfirmed confidential minutes of the Consortium Management Committee meeting held on 26 March 2021 (**Pages 131-133**)
- 19.4. Any other confidential business