

01 February 2024

NOTICE

Notice is hereby given that there will be a meeting of the Broads (2006) Internal Drainage Board held at Hickling Barn Community Centre, Tate Loke (off Mallard Way), Hickling, Norwich NR12 0YU on Thursday, 08 February 2024 at 10.00 am.

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at business.support@wlma.org.uk before 3.00 pm on 07 February 2024.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 30 October 2023 (**Pages 3 - 9**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 10 - 11**)
 - Capital Works Programme Overview and Project Development Report (**Pages 12 - 13**)
 - Project Delivery Report (**Pages 14 - 16**)
 - Operations Report (**Pages 17 - 21**)
 - Environmental Report (**Pages 22 - 33**)
 - Sustainable Development Report (**Pages 34 - 40**)
6. To consider and approve the Schedule of Paid Accounts for the period 01 October 2023 to 31 December 2023 for publication on the WMA Group website (**Pages 41 - 42**)
7. To consider and approve the Financial Report for the period 01 April 2023 to 31 December 2023 (**Pages 43 - 50**)
8. To consider and approve the Capital and Maintenance Works Programmes for 2024/25, as financed by Option 3 in the Rate Estimates for 2024/25 (**Pages 51 - 53**)
9. To consider and approve the Rate Estimates for 2024/25 (**Pages 54 - 59**)
10. To Lay and Seal the Drainage Rates and Special Levies for 2024/25
11. To review the Board's performance for 2023/24 and approve the Board's objectives for 2024/25 (**Pages 60 - 62**)

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12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 63 - 69**)
13. To review any official complaints and other feedback received since the last Board meeting (**Page 70**)
14. To review and discuss the correspondence received from Potter Heigham Parish Council on 20 December 2023, regarding the recent flooding experience in the village (**Pages 71 - 72**)
15. To co-opt Jon Burton as a Board member to represent the Reedham Electoral Division
16. Date / Time / Type of next meeting: Thursday, 13 June 2024 at 10.00 am, to be held face-to-face at Hickling Barn
17. Open Forum: to hear from any member of the public, with leave of the Chairman
18. **CONSORTIUM MATTERS**
 - 18.1. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 08 December 2023, to view [Click Here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2023 to 31 October 2023
 - Social Media Report for the period 01 September 2023 to 31 October 2023
 - 18.2. To consider and approve the WMA Projected Out-turns for 2023/24 and the Estimates for 2024/25 (**Pages 73 - 80**)
 - 18.3. To consider and approve the WMA proposed changes to the Planning and Byelaw Strategy (**Pages 81 - 82**)
 - 18.4. To consider and approve the WMA Communications Policy (which replaces the Stakeholder Engagement Policy) (**Pages 83 - 88**)
 - 18.5. To consider and approve both the WMA Annual Carbon Report for 2022/23 [Click Here](#) and the Carbon Management Plan [Click Here](#)
 - 18.6. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 April 2024
19. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 - 19.1. To confirm the confidential minutes of the last Board meeting held on 30 October 2023 (**Pages 89 - 90**)
 - 19.2. Matters arising from the minutes
 - 19.3. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 08 December 2023 (**Pages 91 - 94**)
 - 19.4. To consider and approve the new Consortium Agreement that enables the Pevensey & Cuckmere Water Level Management Board to join the WMA group with effect from 01 April 2024, as previously agreed (**Pages 95 - 123**)
 - 19.5. Any other confidential business