

**A MEETING OF THE SOUTH HOLLAND INTERNAL DRAINAGE BOARD WAS HELD IN THE BOARD ROOM, MARSH REEVES, FOXES LOWE ROAD, HOLBEACH, LINCOLNSHIRE ON TUESDAY 13 MAY 2008 AT 10.30 AM.**

<b>Elected Members</b>	<b>Appointed Members</b>
J L van Geest	<b>South Holland D C</b>
* N J Grundy	* J M Atkin
* A G Hay	* F Biggadike
* G A Hay	S M Booth
* S A R Markillie	* A Casson
* D Sly	* P A Espin
S Taylor	* S Keeble
* R C Thompson	P S Przyszlak
* J W Ward	* M R Taylor
* D R Worth	* P M Walls
	D J Wilkinson
	<b>South Holland D C/ Boston B C</b>
	* Mrs R M Rudkin
	* Present (76%)

Mr S A R Markillie in the Chair

In attendance:

Mr P J Camamile (Chief Executive),  
Mr K L J Vines (District Engineer/Health and Safety Officer),  
Mr A Price (Operations Manager),  
Mr G R Dann (Planning/Enforcement Officer) and  
Mrs L Mayer (Conservation Officer).

<b>ID</b>	<b>South Holland IDB, Minute</b>	<b>Action</b>
<b>18/08</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>18/08/01</b>	Apologies for absence were received from Messrs S M Booth, J L van Geest, P S Przyszlak, S Taylor and D J Wilkinson. RESOLVED that this be noted.	
<b>19/08</b>	<b>MINUTES OF THE LAST BOARD MEETING</b>	
<b>19/08/01</b>	The minutes of the last meeting of the Board held on 5 February 2008 were approved and signed as a true record. Arising therefrom:	
<b>19/08/02</b>	<b>Westmere Outfall</b>	

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<p>The District Engineer reported that the Environment Agency (EA) had undertaken improvement work to the tidal bank of the River Nene in March 2008 adjacent to the Board's Westmere Outfall. It was noted that the EA planned to improve the section from the Board's Westmere Outfall upstream to Sutton Bridge Port during May 2008.</p>	
<p><b>19/08/03 Austendyke Road, Broadgate, Weston Hills</b></p>	
<p>It was noted that the railings adjacent to the Austendyke Road, Broadgate, Weston Hills had not been repaired by the Highways Authority which represented a serious public safety hazard, despite being requested in writing to make them safe by the District Engineer.</p>	<p><b>KLJV</b></p>
<p><b>19/08/04 Tree Works – Exeter Drain</b></p>	
<p>It was noted that the South Holland District Council had made their decision not to remove the third tree based on the findings of the Board's Tree Consultant. The Conservation Officer had asked the Board's tree consultant to strengthen the case for felling in his report but he was not prepared to do this. It was agreed and thereby RESOLVED to re-inspect the tree 12 months hence.</p>	<p><b>LM</b></p>
<p><b>20/08 OPERATIONS REPORT</b></p>	
<p><b>20/08/01</b> The Operations Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p><b>20/08/02 Fly Tipping</b></p>	
<p>It was noted that rubbish was increasingly becoming the new crop in South Lincolnshire. It was agreed and thereby RESOLVED to investigate how the Board could better tackle this issue.</p>	<p><b>PJC</b></p>
<p><b>21/08 ENGINEERING REPORT</b></p>	
<p><b>21/08/01</b> The Engineering Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p><b>21/08/02 Grant Aid</b></p>	
<p>It was agreed and thereby RESOLVED to start modelling the Board's hydraulic catchments in this financial year, which would be required to substantiate the benefits associated with carrying out capital works included in the mid-term programme, when seeking formal approval for grant aid from the Environment Agency.</p>	<p><b>KLJV</b></p>
<p><b>21/08/03 Appointment of Assistant Engineer</b></p>	

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<p>It was agreed and thereby RESOLVED to delegate all necessary authority to the Chairman, Vice-Chairman and Chief Executive to appoint an Assistant Engineer as soon as possible.</p>	<b>PJC</b>
<p><b>21/08/04 Fly Tipping – Holbeach</b></p> <p>It was agreed and thereby RESOLVED that the Board insist upon ownership of the access strip above the Foxes Lowe pipeline between Sandringham Court/Kensington Close and Marshlands Drive, as was agreed with the developer when the application to construct the site was consented.</p>	<b>PJC/GRD</b>
<p><b>22/08 ENVIRONMENTAL REPORT</b></p>	
<p><b>22/08/01</b> The Environmental Report was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>23/08 PLANNING REPORT</b></p>	
<p><b>23/08/01</b> The Planning Report was considered in detail and approved (a copy of which is filed in the Report Book. Arising therefrom:</p>	
<p><b>23/08/02 Wayleave application (2.1) New access crossing the Lutton Leam</b></p> <p>Members considered an application for the construction of a new access across the Board’s Lutton Leam. Owing to the size of the watercourse and, therefore, the limited number of ways in which it could be crossed two options were considered:-</p> <ul style="list-style-type: none"> <li>(i) Installation of an open-span bridge</li> <li>(ii) Construction of a pipe arch</li> </ul>	
<p>It was agreed and thereby RESOLVED to consent to the installation of an open-span bridge, subject to the applicant agreeing to enter into a legal agreement making them responsible in perpetuity for the new structure.</p>	<b>GRD</b>
<p><b>23/08/03 Application for relaxation of Byelaw 10 (2.2) Extension to build swimming pool with games room/gym Highstock Drain North</b></p> <p>Members considered an application for consent to construct a swimming pool with games room/gym at Northholme, North Road, Gedney Hill, 8 metres from the brink of the Board’s Highstock Drain North. It was agreed and thereby RESOLVED to consent to this application, subject to the applicant entering into the Board’s standard Deed of Indemnity and the foundations of the extension being</p>	<b>GRD</b>

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<p>constructed to the same depth as the Board's Highstock Drain North.</p>	
<p><b>23/08/04 Application for relaxation of Byelaw 10 (2.3) Construction of a detached house adjacent to 49 Langwith Drive, Holbeach Langwith Drive Pipeline</b></p> <p>Members considered an application to allow the construction of a new dwelling, 6 metres from the centreline of the Board's Langwith Drive pipeline, and the erection of fencing adjacent to and across the pipeline. It was agreed and thereby RESOLVED to consent to this application, subject to the applicant entering into the Board's standard Deed of Indemnity and the foundations of the extension being constructed to the same depth as the invert level of the pipeline.</p>	<b>GRD</b>
<p><b>23/08/05 Application for relaxation of Byelaw 10 (2.4) 6 single-storey earth sheltered dwellings at Oddfellows, Bridge Road, Long Sutton Hundred Drain Extension</b></p> <p>(a) Members considered an application to allow the construction of 6 single-storey earth sheltered dwellings which included a 9 metre wide easement strip along the southern and part of the eastern site boundaries where maintenance access was not possible, but with this strip being reduced to 6 metres where access was possible from both sides of the drain.</p> <p>(b) The application also included a proposal to plant a hedgerow and trees along the boundary between the dwellings and the easement strip, and where the strip would be only 6 metres wide alongside plots 2 and 3, there would also be parts of these dwellings, their earth bunds, rainwater harvesting tanks and garden/yard areas less than 9 metres from the brink of Board's Hundred Drain extension.</p> <p>(c) It was agreed and thereby RESOLVED to consent to this application, subject to the applicant agreeing to maintain the hedgerow so that there would always be a 6 metre wide easement strip available to the Board, as measured from the brink of Hundred Drain Extension to the outside of the hedge.</p>	<b>GRD</b>
<p><b>23/08/06 Delegated Consents Granted (3.4)</b></p> <p>The Schedule of Delegated Consents granted by Officers was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>24/08 FINANCIAL REPORT</b></p>	
<p><b>24/08/01</b> The Financial Report for the year ending 31 March 2008 was considered in detail and approved (a copy of which is filed in the</p>	

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<p>Report Book). Arising therefrom:</p>	
<p><b>24/08/02</b> It was agreed and thereby RESOLVED to transfer £290,000 from the General Reserve to the Fixed Plant Renewals Fund and reflect this in the Financial Statements for the year ending 31 March 2008, as planned.</p>	<p><b>KMD</b></p>
<p><b>25/08 SCHEDULE OF PAID ACCOUNTS</b></p>	
<p><b>25/08/01</b> The Schedule of Paid Accounts from 1 January 2008 to 31 March 2008, totalling £277,845.08 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>26/08 AUDIT PLAN FOR 2007/08 AND 2008/09</b></p>	
<p><b>26/08/01</b> The Audit Commission's Audit Plan for 2007/08 and 2008/09 was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p><b>26/08/02</b> It was agreed and thereby RESOLVED to approve the proposed Audit plan for 2007/08 and 2008/09 together with the Audit fees as stated therein, on the understanding that the Commission noted that the Board had already implemented the new reporting requirements as set out in the Governance and Accountancy Practitioner's guide for IDBs.</p>	<p><b>PJC</b></p>
<p><b>27/08 DEFRA REVIEW OF IDBS</b></p>	
<p><b>27/08/01 Letter from DEFRA</b></p> <p>The letter of 6 February 2008 from Phil Woolas, the Minister for Climate Change and the Environment, proposing 23 Sub Catchment IDBs for England within 5 years was considered by members and duly noted.</p>	
<p><b>27/08/02 Board's Response to DEFRA letter</b></p> <p>It was agreed and thereby RESOLVED to approve the Board's letter of 14 February 2008, responding to the Minister's letter of 6 February 2008.</p>	
<p><b>27/08/03 Minister's view of proposal to combine the Welland and Nene Catchments</b></p> <p>(a) Members noted the letter of 6 March 2008 from Phil Woolas, in response to the Board's letter of 14 February 2008: DEFRA would appear to have agreed in principle to support the Board's amendment, whereby the Welland and Nene catchments would be combined and</p>	

that all IDBs in the Welland and Nene catchments could be administered by one 'Lead Board' organisation, as an alternative to the 'Single Board' solution proposed by DEFRA for just the Welland catchment.

- (b) It was noted that the consultation process had started with the other IDBs in the Welland and Nene catchments.

**27/08/04 ADAs View**

ADAs view of DEFRA's proposed Sub Catchment IDBs was considered in detail and noted by members.

**28/08 ANNUAL JOINT MEETING  
ANGLING COMMITTEE AND HOLBEACH ANGLING CLUB**

**28/08/01** It was agreed and thereby RESOLVED to arrange the joint annual meeting of the Board's Angling Committee and representatives of the Holbeach and District Angling Club, on Thursday 22 May 2008 at 6 pm here at the Board's offices, Marsh Reeves, Foxes Lowe Road, Holbeach,

**28/08/02** It was noted that the Angling Club may be looking for a reduction in the licence fee payable to the Board, in future years.

**29/08 CONSORTIUM MATTERS****29/08/01 Unconfirmed Minutes**

The unconfirmed minutes of the last Consortium Management Committee meeting held on 31 March 2008, together with the revised management structure, were considered in detail and approved by the Board. There were no matters arising.

**29/08/02** The unconfirmed minutes of the last Pay and Conditions Sub Committee meetings held on 10 January 2008 and on 18 March 2008 (as amended) were considered in detail and approved by the Board. Arising therefrom:

**29/08/03 Revised Reporting Structure**

It was noted that the management reporting structure would shortly be available for viewing and downloading on the Board's website: [www.wlma.org.uk](http://www.wlma.org.uk).

**29/08/04 Chief Executive's Report**

The Chief Executive's Report which was approved at the last

Consortium Management Committee held on 31 March 2008 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.

**29/08/05 Financial Report**

The Financial Report from 1 April 2007 to 29 February 2008 which was approved at the last Consortium Management Committee meeting held on 31 March 2008 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.

**29/08/06 Schedule of Paid Accounts**

The Schedule of Paid Accounts from 1 December 2007 to 29 February 2008, totalling £172,165.40 which was approved at the last Consortium Management Committee meeting held on 31 March 2008 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.

**29/08/07 Catchment 08**

It was noted that Catchment 08 would take place on the 17 and 18 September 2008 at the East of England Showground, Peterborough. This was the first year that both the ADA Conference and ADA Demonstration had been combined into one event. Those interested in attending should contact the Chief Executive as soon as possible.

**30/08 ANY OTHER BUSINESS**

**30/08/01** It was noted that the group's Finance Officer would attend future Board meetings to present the Final Accounts, Financial Report and Schedule of Paid Accounts, as per the Board's objectives for 2008/09.

**KMD**