

A MEETING OF THE SOUTH HOLLAND INTERNAL DRAINAGE BOARD WAS HELD IN THE BOARD ROOM, MARSH REEVES, FOXES LOWE ROAD, HOLBEACH, LINCOLNSHIRE ON TUESDAY 9 FEBRUARY 2010 AT 9.00 AM.

- | Elected Members | Appointed Members |
|------------------------|--|
| * J L van Geest | South Holland D C |
| * N J Grundy | * F Biggadike |
| * A G Hay | * S M Booth |
| G A Hay | * A Casson |
| * S A R Markillie | P A Espin |
| * D Sly | S Keeble |
| S Taylor | * P S Przyszlak |
| R C Thompson | M R Taylor |
| J W Ward | * P M Walls |
| * D R Worth | * D J Wilkinson |
| | A R Woolf |
| | South Holland D C/
Boston B C |
| | * Mrs R M Rudkin |
| | * Present (62%) |

Mr S A R Markillie in the Chair

In attendance:

Mr P J Camamile (Chief Executive),
 Mr K L J Vines (District Engineer/Health and Safety Officer),
 Mr A D Price (Operations Manager/Health and Safety Supervisor),
 Mr G R Dann (Planning/Enforcement Officer),
 Mrs L Mayer (Environmental Officer) and Mrs M E Creasy (minutes)

ID	South Holland IDB, Minute	Action
01/10	REMEMBRANCE	
01/10/01	Members and Officers stood for a minute's silence in memory of former Board Member, Mr M Atkin, who had recently passed away.	
02/10	APOLOGIES FOR ABSENCE	
02/10/01	Apologies for absence were received on behalf of Messrs P A Espin, G A Hay, S Keeble, S Taylor, M R Taylor, R C Thompson, J W Ward, A Woolf and Mrs K M Daft (Finance Officer).	

ID	South Holland IDB, Minute	Action
03/10	RESTATED FINANCIAL STATEMENTS YEARS ENDING 31 MARCH 2008 AND 2009	
03/10/01	The restated Financial Statements and Annual Governance Reports for 2007/08 and 2008/09 were presented to Members at the request of Grant Thornton LLP, the Board's Appointed Auditor.	
03/10/02	The Chief Executive introduced Paul Winrow and Liz Sanford from Grant Thornton LLP, who then joined the meeting and reported to the Board that they had now completed the external audit of the Board's Financial Statements for 2007/08 and 2008/09. Paul Winrow presented the Annual Governance Report for each year to the Board, (copies of which are filed in the Report Book), detailing the key audit findings, Value for Money Conclusion and Action Plan for Improvement.	
03/10/03	Action Plan for Improvement	
	It was agreed and thereby RESOLVED to implement the Action Plan for Improvement as detailed below, on the presumption that, when implemented, the Board would receive a favourable audit opinion and value for money conclusion in future:	
	(i) Capitalising Pumping Stations - Pumping stations must be included as fixed assets in the Board's Financial Statements for the year ending 31 March 2010. The pumping stations must be re-valued as at 31 March 2010 based on current value, ie the lower of reinstatement cost and market value. The revaluation would have to be undertaken by a Chartered Surveyor and the process must be approved by the auditor. The current value of the pumping stations must then be capitalised as at 31 March 2010 and depreciated annually thereafter.	PJC/KMD
	(ii) Asset Register – The asset register should be reviewed against the general ledger on an annual basis to ensure that all transactions are accounted for in the correct year.	KMD
	(iii) Authorisation and review of journals – All journal ledger entries must be reviewed in future and authorised by the Chief Executive prior to being processed.	KMD
	(iv) Quarterly Financial Reports – From 1 April 2010 the Financial Reports must be supported by explanatory notes outlining the key features of the Board's financial performance. Where appropriate, action plans must be developed to address variances.	KMD
	(v) Depreciation – The Depreciation Policy should be updated to determine the appropriate Useful Economic Life over which depreciation is charged and charges for depreciation must be consistent with the Depreciation Policy.	KMD
	(vi) Stock-take procedure – A procedure for reconciling stock balances reported at the annual stock-take against the balance of stock held on the accounts system was required.	KMD

ID South Holland IDB, Minute	Action
(vii) Risk Management – The Risk Management Strategy must be updated to explain the basis for scoring risk and its inclusion in the risk register. Mitigating controls must be identified for each risk on the risk register and a risk owner identified for each one, together with review dates for each risk.	PJC
(viii) Risk Management –The Risk Register must be reviewed regularly, with updates reported at every Board meeting.	PJC
(ix) Financial Regulations – The Financial Regulations must be updated to include a Scheme of Budget Delegation.	PJC
(x) Financial Procedures - The Board’s routine transaction processes associated with the finance section must be fully documented.	KMD
(xi) Anti Fraud and Corruption – The Board’s counter fraud and corruption arrangements must be updated to include a requirement to notify external audit of all frauds over £10,000 or those considered to be significant.	PJC
(xii) Anti Fraud and Corruption – From 1 April 2010 the Board agreed to participate in the National Fraud Initiative and submit the necessary returns to the Audit Commission, should the Chief Executive be unable to secure an exemption for IDBs through ADA. The Chief Executive advised Members that the Board had in actual fact submitted data to the Audit Commission as part of this initiative, albeit by email, as opposed to through the website. RESOLVED that this be noted.	KMD
03/10/04 Restated Financial Statements 2007/08	
It was agreed and thereby RESOLVED to approve the re-stated Financial Statements for the year ending 31 March 2008, (a copy of which is filed in the Report Book), together with the Letter of Representation dated 09/02/2010 required by Grant Thornton.	
03/10/05 Restated Financial Statements 2008/09	
It was agreed and thereby RESOLVED to approve the re-stated Financial Statements for the year ending 31 March 2009, (a copy of which is filed in the Report Book), together with the Letter of Representation dated 09/02/2010 required by Grant Thornton	
03/10/06 Paul Winrow advised that the 2009/10 audit would look closely at the Board’s Asset Management processes, and that notification of this intention had been published on the Audit Commission’s website. He agreed to discuss the specific requirements with the Finance Officer in due course.	KMD/ Auditor
03/10/07 The Chairman expressed his disappointment that the Finance Officer was not in attendance, especially in view of the fact that a number of the issues identified by the Auditor could appear to have been resolved	

without recourse to the Board. The Chief Executive advised Members that the Finance Officer did intend to be at the meeting but could not rearrange a hearing date with regard to a personal matter. RESOLVED that this be noted.

Paul Winrow and Liz Sanford left the meeting at this point.

04/10 MINUTES OF THE LAST BOARD MEETING

04/10/01 The minutes of the last Board meeting held on 3 November 2009 were approved and signed as a true record. Arising therefrom:

04/10/02 Surface Water Development Contribution Rate (60/09/05)

The Chief Executive had requested ADA to liaise nationally with the Local Government Association to ensure that all Local Authorities incorporated the collection of development contributions for IDBs into the Community Infrastructure Levy if/when it was introduced.

04/10/03 Small Drove, Weston (68/09/01)

Following the overflow of sewerage onto the road and gardens at Small Drove, Weston, the Planning and Enforcement Officer had written to the Environment Agency asking that they review the conditions of the licence issued to Anglian Water allowing them to pump sewerage into the Board's drain in an emergency situation. A response had not been received at the time of this meeting.

05/10 MINUTES OF THE LAST PLANT AND DEVELOPMENT MEETINGS

05/10/01 The minutes of the Plant and Development Committee meetings held on 26 October 2009 and 3 December 2009 were considered in detail and approved. Arising therefrom:

05/10/02 Supplementary Guidance Adoption and abandonment of watercourses (17/09/01)

It was agreed and thereby RESOLVED to approve the Plant and Development Committee's recommendation to adopt the Supplementary Guidance for the Adoption and Abandonment of Watercourses, as presented.

06/10 PERFORMANCE SUB COMMITTEE MEETING

06/10/01 The unconfirmed minutes of the Performance Sub-Committee meeting held on 12 January 2010 were considered in detail and approved. Arising therefrom:

06/10/02 Review of Objectives for 2009/10

The Performance Review for 2009/10 (a copy of which is filed in the Report Book) was considered in detail and approved.

06/10/03 Objectives for 2010/11 (04/10)

It was agreed and thereby RESOLVED to approve the objectives for 2010/11 as follows:

- (i) To ensure that total expenditure does not exceed the expenditure budget for 2010/11 and plan for next year's rate requirement to equate to no more than an inflationary increase.
- (ii) To ensure that the Finance Department undertakes all aspects of this function cost-effectively and complies with external audit requirements.
- (iii) To implement any further actions arising from the DEFRA Implementation Plan, following on from the Review of IDBs in 2006.
- (iv) To start implementing Phase 1 of the new maintenance programme and revise the Indicative 5 year Asset Management Plan accordingly.
- (v) To complete capital works as planned within the agreed timescale/budgets and obtain grant aid to part fund these schemes.
- (vi) To work towards persuading DEFRA to accept South Holland IDB as an independent sub catchment.
- (vii) To start visually inspecting free span bridges where the Board has been found to have some responsibility.
- (viii) Assist the Lead Local Flood Authority to establish a new delivery framework, as required by the Flood Risk Management Regulations 2009.

**07/10 ESTIMATES FOR 2010/11
CHAIRMAN'S COMMITTEE MEETING**

07/10/01 The detailed estimates (a copy of which is filed in the Report Book), together with the recommendations arising from the minutes of the Chairman's Committee meeting held on 12 January 2010 were considered in detail and approved. Arising therefrom:

07/10/02 Capital Programme 2010/11

The Capital Works Estimate for 2010/11 as prepared by the District Engineer, totalling £935,000 was considered in detail and approved. Applications would be submitted for grant aid of 45% on all schemes where possible, to reduce the net cost to the Board. RESOLVED that this be noted.

07/10/03 Maintenance Programme 2010/11

The Maintenance Works Estimate for 2010/11 as prepared by the Operations Manager, totalling £1,339,330, (including £65,000 allocated for the implementation of Phase 1 of the revised Asset Management Plan from 1 April 2010), was considered in detail and approved.

07/10/04 Administration and Technical Support Costs 2010/11

The Estimate of Administration and Technical Support Costs for 2010/11, as recommended by the Consortium Management Committee on 10 December 2009 was considered in detail and approved. Arising therefrom:

07/10/05 The Chief Executive explained that as agreed, from 2010/11 the administrative staff costs charged to each Board would be based on actual time spent rather than on a proportion of aggregate rateable value. This represented an overall reduction of 3.01% in Consortium charges for South Holland IDB.

07/10/06 It was agreed and thereby RESOLVED to approve the inclusion of the Administrative charges of £197,945 in the Board's Rate Estimates for 2010/11.

07/10/07 It was agreed and thereby RESOLVED to approve the inclusion of the Technical Support charges of £100,172 in the Board's Rate Estimates for 2010/11.

07/10/08 Bad Debts 2009/10

The Chief Executive advised Members that the Board had received payment from F H Bowser Ltd, resulting in a reduced estimate for bad/doubtful debts during 2009/10. RESOLVED that this be noted.

07/10/09 Earmarked Balances and Reserves Policy 2010/11

It was agreed and thereby RESOLVED to approve the Earmarked Balances and Reserves Policy for 2010/11 (a copy of which is filed in the Report Book).

07/10/10 Indicative 5 Year Forecast

It was agreed and thereby RESOLVED to approve the indicative 5 year forecast, which showed the estimated annual increase in drainage rates and special levies for each year.

**08/10 FINANCIAL YEAR 2010/11
LAY AND SEAL THE DRAINAGE RATE AND SPECIAL LEVIES**

08/10/01 It was agreed and thereby RESOLVED to approve the net requirement

of £2,072,202 for 2010/11 (a copy of which is filed in the Report Book).
Arising therefrom:

08/10/02 It was proposed by Mr P S Przyszlak and seconded by Mr F Biggadike to approve Option 3, which was recommended by the Chief Executive and the Chairman’s Committee, and, equated to a Drainage Rate freeze for the year (the original motion).

08/10/03 It was proposed by Mr A Hay and seconded by Mr D Sly to approve Option 2, which equated to a Drainage Rate increase of 2.1%, (the amendment).

08/10/04 The Chairman put the amendment to members and this was rejected:

In Favour: 6
Against: 7

It was noted that the Chairman used his casting vote.

08/10/05 The Chairman put the original motion to members, which was carried:

In Favour: 7
Against: 6

It was noted that the Chairman used his casting vote.

Option 3

Drainage Rate in the Pound: 10.756p

Financed by:

Occupiers Drainage Rates	£868,091
South Holland District Council	£1,093,190
Boston Borough Council	£779
Emergency Reserve	<u>£110,142</u>
	£2,072,202

09/10 OPERATIONS REPORT

09/10/01 The Operations Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:

09/10/02 Gary Hare Retirement (3.2)

The Chairman informed Members that Mr Hare, who had retired in December 2009, had been presented with a retirement gift of a wrist watch on behalf of both the Board and Mr Hare’s work colleagues. RESOLVED that this be noted.

ID South Holland IDB, Minute	Action
<p>10/10 ENGINEERING REPORT</p> <p>10/10/01 The Engineering Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p> <p>10/10/02 Catchment Modelling (1.5)</p> <p>The District Engineer informed Members that the Clay Lake and Wisemans hydrological models were expected to be completed by the end of February 2010. It was agreed and thereby RESOLVED to arrange a meeting of the Plant and Development Committee on 3 March 2010 at 9.00am to discuss the findings.</p> <p>10/10/03 Pump Renewals Programme (1.6)</p> <p>It was agreed and thereby RESOLVED to delegate authority to the Board's Chairman and Plant and Development Committee Chairman to approve the purchase of replacement pumps for Peartree Hill and Fleet Fen Pumping Stations, once the outcome of the associated grant applications were known.</p> <p>10/10/04 Revision of Watercourse Maintenance Programme (2.3)</p> <p>(a) The District Engineer, Operations Manager and Environmental Officer had, as recommended by the Plant and Development Committee at its meeting on 3 December 2009, modified the Revision of Priority Watercourse Designations and Maintenance Programme to include a further option 1a for consideration by the Board.</p> <p>(b) It was agreed and thereby RESOLVED to approve the implementation of option 1a from 2011/12 at an increased annual budgetary cost of £120,000. Maintenance would be brought forward by one month with a full cut starting 1 June on high priority infrastructure and a pre-flail monthly from March for high priority watercourses. Any areas left uncut due to nesting birds would be recorded in order to record potential bottlenecks should a heavy rainfall event occur, and would be cut during a second cut, or before should events prove necessary. Access strips would be provided for all high priority drains and should be included in the notices issued in June 2010 for effect during the 2011/12 season. The annual compensation expenditure would therefore increase by approximately £20,000 for 2011/12 and the compensation rate would in future be reviewed on an annual basis.</p> <p>(c) It was further agreed and thereby RESOLVED to implement a trial run of option 1a with early flailing in March 2010 and cutting beginning in June 2010, utilising the existing access strips, and where these were not in place, approaching occupiers with regard to allowing the Board access at short notice on a voluntary basis. The additional budgetary cost of £65,000 for this had been included in the 2010/11 maintenance budget.</p> <p>(d) It was agreed and thereby RESOLVED to approve the recommendation</p>	<p>PJC</p>

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<p>to retain the Berkenheger for the 2010/11 roding season, since the new access strips would not be in place until 2011/12. The Berkenheger would reach the end of its economic useful life on 31 March 2011.</p> <p>(e) It was agreed and thereby RESOLVED to approve the recommendation to jet and camera survey high priority and low priority pipelines on a 5 and 10 year cycle respectively, to reduce the risk of bottle necks in the system.</p> <p>(f) It was agreed and thereby RESOLVED to approve the recommendation to revise the Board's high priority watercourse designation criteria to include the following:</p> <p>(i) Watercourses that fulfil the Environment Agency's Critical Ordinary Watercourse criteria, land use A and B</p> <p>(ii) The main pumped or gravity watercourse in each catchment</p> <p>(iii) Arterial branches into large areas of agricultural land otherwise unprotected by high priority watercourses</p>	
<p>10/10/05 Drain Abandonments K14 Hovenden House Drain and Upstream End of K19 Pound Rig Drain (4.1)</p> <p>(a) Mr D Worth declared an interest.</p> <p>(b) Members considered the request to abandon the low priority watercourses Hovenden House Drain (530m) and the upstream end of Pound Rig Drain (380m).</p> <p>(c) It was agreed and thereby RESOLVED to abandon these drains, subject to the riparian owner confirming in writing their agreement to take responsibility for future maintenance of the drains and the upstream owner Mr Ellis agreeing in writing for the abandonment to take place.</p>	<p>KLJV</p>
<p>10/10/06 Emergency Plan (Internal Use) (4.3)</p> <p>It was agreed and thereby RESOLVED to approve the updated Emergency Plan Revision 1 (for internal use) as presented, subject to the inclusion of a remit to undertake an emergency response drill annually and to also contact North Level IDB to invite their participation as a neighbouring IDB.</p>	<p>KLJV</p>
<p>11/10 PLANNING REPORT</p>	
<p>11/10/01 The Planning Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p>11/10/02 Application for relaxation of Byelaw 10 (2.1) Full Planning Application – H13-0862-09 Extension and alterations at 94 Church Lane, Moulton</p>	

Members considered an application for the demolition of part of the existing bungalow and the construction of a larger extension, approximately 6 metres from the centreline of the privately owned Moulton River pipeline. It was agreed and thereby RESOLVED to consent to this application, subject to the following conditions:

- (i) In consenting to the application the Board relaxed the clause set out in a conveyance made in 1982 between the Board and the then owner of the property at 94 Church Lane, preventing the erection of any building or structure within 9 metres of the centreline of the property.
- (ii) The Board would not incur any additional costs when accessing the pipeline to undertake maintenance.
- (iii) The applicant enters into the Board's standard Deed of Indemnity, and pays all costs incurred by the Board in the preparation and execution of that document.
- (iv) The foundations of the new extension to be designed by a suitably qualified, structural engineer to ensure the structure does not have an adverse impact on the Board's culvert, or vice-versa, and must then be constructed in accordance with that foundation design.

12/10 BIODIVERSITY ACTION PLAN

12/10/01 The Biodiversity Action Plan (BAP), a copy of which is filed in the Report Book, was considered in detail and approved in principle, subject to the following:

12/10/02 It was agreed and thereby RESOLVED that the aims of the BAP must always remain secondary to the core function of the Board, which was to reduce the risk of flooding to people, property and critical public infrastructure.

12/10/03 It was agreed and thereby RESOLVED to note that the actions in the BAP were aspirational and had to be realistic, affordable and subject to change given the prevailing economic situation.

12/10/04 It was agreed and thereby RESOLVED that the Conservation Committee would meet to consider the 5 year costs indicated in the BAP and make recommendations for approval at the next Board meeting. It was further agreed that the BAP should include confirmation where relevant of the participation of outside organisations in the action plan, rather than potential participation.

LM/PJC

13/10 FINANCIAL REPORT

13/10/01 The Financial Report for the year to 22 January 2010 was considered in detail and approved, (a copy of which is filed in the Report Book).

ID	South Holland IDB, Minute	Action
	There were no matters arising.	
	14/10 SCHEDULE OF PAID ACCOUNTS	
14/10/01	The Schedule of Paid Accounts for the period 1 October 2009 to 22 January 2010, totalling £351,141.80 was considered in detail and approved, (a copy of which is filed in the Report Book). There were no matters arising.	
	15/10 INVESTMENT STRATEGY 2010/11	
15/10/01	The Board's proposed Investment Strategy for 2010/11 (a copy of which is filed in the Report Book), was considered in detail and approved, subject to the following amendment:	
15/10/02	The Investment Strategy items 3.1 and 3.3 would be amended to change the word 'institution' to 'group'. RESOLVED that this be noted.	PJC
	16/10 RISK MANAGEMENT STRATEGY RISK MANAGEMENT POLICY AND RISK REGISTER	
16/10/01	Members considered the proposed Risk Management Strategy, Policy and Corporate Risk Register, which had been amended by the Chief Executive to include a Risk Assessment Matrix, as required by the Board's external auditor.	
16/10/02	It was agreed and thereby RESOLVED to approve the revised Risk Management Strategy, Risk Management Policy and Corporate Risk Register, (a copy of which is filed in the Report Book), subject to:	PJC
	<ul style="list-style-type: none"> (i) Including in the Register the risk of losing the Chief Officer, which would be mitigated by arranging 'Key Man' Insurance, (ii) Amending the tolerate risk score to read <2 in the risk assessment matrix 	
16/10/03	It was agreed and thereby RESOLVED to report any material changes to the Risk Register at every Board meeting, as a fixed agenda item.	PJC
	17/10 IDB PUBLICATION SCHEME	
17/10/01	It was agreed and thereby RESOLVED to adopt the latest model IDB Publication Scheme, as issued by the Information Commissioner's office, in accordance with Section 20 of the Freedom of Information Act 2000, (a copy of which is filed on the Report Book). The latest version would replace the current version on the Board's website.	

ID South Holland IDB, Minute	Action
<p>18/10 DEFRA LETTER AND ACCOMPANYING FACT SHEET</p>	
<p>18/10/01 Members considered DEFRA's letter and fact sheet sent to IDBs summarising key provisions of the Flood and Water Management Bill and how IDBs may be affected, the contents of which were noted. The Chief Executive advised members that following the meeting on 5 February 2010 with the Chairman, Vice-Chairman, Lord Taylor of Holbeach and himself, he had proposed 3 amendments for IDBs, which Lord Taylor agreed to raise in the House of Lords during the 'wash up' session. RESOLVED that this be noted.</p>	
<p>19/10 R P WORTH & SON LTD</p>	
<p>19/10/01 Members considered the letter received from Roythornes LLP acting for R P Worth & Son Ltd, relating to issues arising from the high rainfall event during July/August 2009. It was agreed and thereby RESOLVED for the Chief Executive to respond accordingly.</p>	<p>PJC</p>
<p>20/10 BOARD RESPONSE DEFRA SUB CATCHMENT PROPOSALS WELLAND SUB CATCHMENT</p>	
<p>20/10/01 Following David Noble's independent review of the Welland and Deepings IDB and South Holland IDB, Members considered the Board's draft response to DEFRA's proposed Welland Sub Catchment, which was tabled by the Chief Executive.</p>	
<p>20/10/02 It was agreed and thereby RESOLVED to approve the Board's response to DEFRA's sub catchment proposal as drafted, (a copy of which is filed in the Report Book).</p>	
<p>21/10 ANY OTHER BUSINESS</p>	
<p>21/10/01 Members considered the request received by the District Engineer from a resident of John Swains Way, Long Sutton, whose property backed on to the Board's Brewery Drain access strip. The resident had requested that the Board fit gates preventing public access to the strip as it was being used by the public to gain unauthorised access to residents' gardens.</p>	
<p>21/10/02 It was agreed and thereby RESOLVED that the Board would not fit gates across the access strip but would refer the matter to the anti-social behaviour office at South Holland District Council to deal with the matter.</p>	<p>KLJV</p>

22/10 CONSORTIUM MATTERS**22/10/01 Unconfirmed Minutes**

The unconfirmed minutes of the last Consortium Management Committee meeting held on 10 December 2009 were considered in detail and approved. Arising therefrom:

**22/10/02 WMA Consortium Agreement (38/09/02)
Receipt of Counsel's Opinion**

It was agreed and thereby RESOLVED to accept the following minor amendments to the WMA Consortium Agreement as recommended by the Consortium Management Committee, following receipt of Counsel's Opinion:

- (i) In order to clarify and reflect the language of s.1.(1) of the Land Drainage Act 1991, Part 1 of the Schedule of Reserved Matters should be changed to state that the 'general supervision over all matters relating to the drainage of land in the IDB's district shall be a matter reserved to the IDB'.
- (ii) The word 'long-term' should be removed from paragraph 1.2 of the Schedule of Reserved Matters.
- (iii) The proviso 'subject to the provisions of the Consortium Agreement' in Clause 4.2 of the Schedule of Reserved Matters should be made clearer to identify that this proviso is a reference to the cost sharing, or other financial arrangements of the Consortium.

22/10/03 Net Consortium Charges (41/09/03)

It was agreed and thereby RESOLVED to approve the net Consortium charges to South Holland IDB of £298,117, as recommended by the Consortium Management Committee.

22/10/04 Schedule of Paid Accounts

The Schedule of Paid Accounts for the period 1 October 2009 to 30 November 2009 totalling £115,316.64 which was approved at the last Consortium Management Committee meeting held on 10 December 2009 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.

22/10/05 Projected Out-turn year ending 31 March 2010

The projected out-turn for the year ending 31 March 2010, which was approved at the last Consortium Management Committee meeting on 10 December 2009, was considered in detail and adopted by the Board. There were no matters arising.

22/10/06 Issues for discussion at next CMC meeting

There were no specific issues raised by members that would require discussion at the next Consortium Management Committee meeting on 26 March 2010. The Chief Executive reminded members that this was their opportunity to scrutinise the workings of the consortium and to raise any issues or concerns with their representatives and the staff.