

A MEETING OF THE SOUTH HOLLAND INTERNAL DRAINAGE BOARD WAS HELD IN THE BOARD ROOM, MARSH REEVES, FOXES LOWE ROAD, HOLBEACH, LINCOLNSHIRE ON TUESDAY 5 AUGUST 2008 AT 10.30 AM.

Elected Members	Appointed Members
* J L van Geest	South Holland D C
N J Grundy	* J M Atkin
* A G Hay	* F Biggadike
* G A Hay	* S M Booth
* S A R Markillie	A Casson
* D Sly	* P A Espin
* S Taylor	S Keeble
R C Thompson	* P S Przyszlak
* J W Ward	* M R Taylor
* D R Worth	* P M Walls
	* D J Wilkinson

**South Holland D C/
Boston B C**
Mrs R M Rudkin

* Present (76%)

Mr S A R Markillie in the Chair

In attendance:

Mr P J Camamile (Chief Executive),
Mr K L J Vines (District Engineer/Health and Safety Officer),
Mr A Price (Operations Manager),
Mr G R Dann (Planning/Enforcement Officer) and
Mrs M E Creasy (Minutes)

ID	South Holland IDB, Minute	Action
31/08	APOLOGIES FOR ABSENCE	
31/08/01	Apologies for absence were received from Messrs A Casson, N J Grundy, S Keeble, R C Thompson and Mrs R M Rudkin.	
32/08	MINUTES OF THE LAST BOARD MEETING	
32/08/01	The minutes of the last meeting of the Board held on 13 May 2008 were approved and signed as a true record. Arising therefrom:	

32/08/02 Austendyke Road, Broadgate, Weston Hills (19/08/03)

The District Engineer had been advised that the Highways Authority did not intend to replace the railings as the hazard for which they were erected had been removed by piping in the channel, and were therefore no longer required.

32/08/03 Grant Aid (21/08/02)

Mr Dominic Morris had been appointed as the Board's Assistant Engineer and had started surveying the Board's hydraulic catchments. The District Engineer would use this information to formulate hydrological models, which was now a prerequisite when applying for grant to fund capital works.

KLJV

32/08/04 Fly Tipping – Holbeach (21/08/04)

A letter had gone to the registered owner requesting ownership of the access strip be passed to the Board as agreed with the developer when the application to construct the site was consented. The letter also stated that until ownership was transferred to the Board, the current owner was responsible for the removal of all rubbish left as a result of fly tipping. A response was awaited.

32/08/05 Audit Plan 2007/08 and 2008/09 (26/08)

Now that the Board's finance and administration was dealt with from the office at Kettlewell House in King's Lynn, the Audit Commission had indicated it would appoint the Norwich office, rather than the Lincoln office, to audit the Financial Statements year ended 31 March 2008.

32/08/06 Minister's view of proposal to combine the Welland and Nene Catchments (27/08/03)

Mr S A R Markillie advised that consultation with Welland and Nene IDBs was continuing. A further meeting would take place in the next month on a date to be confirmed.

32/08/07 Joint Meeting Angling Committee and Holbeach Angling Club (28/08)

- (a) At the Joint Meeting held on 22 May 2008, the Angling Committee had agreed to apply for a European grant to build fishing platforms along the Main Drain. Once the grant had been approved the Angling Committee would approach the Board for consent on the design and location of the platform.

- (b) It was noted that the licence fee payable by the Angling Club to the Board may have to increase after 2008, when a new 5 year agreement was due to be drawn up. This was due in part to the Bell Row freshwater feed and bubble curtain costs.

32/08/08 Catchment 08 (29/08/07)

Board Members were reminded to contact the Chief Executive as soon as possible if attending the ADA conference and/or gala dinner.

33/08 OPERATIONS REPORT

33/08/01 The Operations Report was considered in detail and approved (a copy of which is filed in the Report Book. Arising therefrom:

33/08/02 Culvert/Pipeline Repairs and Renewals (1.7)

The Operations Manager noted that the repairs to Northons Lane pipeline were approximately 50 yards from the site of problems experienced 5 years previously. Due to the silting nature of the soil in the area, it was likely that similar problems would arise in the future.

33/08/03 Rubbish Clearance (1.8)

The amount of rubbish removed from the Board's drains had reduced during this reporting period. This was thought to be due to the Local Authority's new arrangements for clearance of garden waste.

33/08/04 Pumping Stations (1.10)

- (a) It was noted that Shoebridge Engineering had completed refurbishment of the pumping stations at Lawyers and Donningtons and anodes had been fitted to prevent erosion in salt water.

- The specification for future replacement pumps would be investigated
- (b) to ensure the most efficient, but cost effective replacements were sourced.

33/08/05 Training (3.2)

On behalf of the Board the Chairman congratulated Dean Holland on achieving a credit pass in unit 2 electrical, testing and commissioning and unit 3 fault diagnosis. RESOLVED that this be noted.

34/08 ENGINEERING REPORT

34/08/01 The Engineering Report was considered in detail and approved (a copy of which is filed in the Report Book. Arising therefrom:

ID South Holland IDB, Minute	Action
<p>34/08/02 Cleansing and Annual Access Notices (2.1)</p> <p>Changes in nitrate vulnerable zones (NVZs) were due to be published by the Environment Agency in September 2008 and take effect from January 2010. It was agreed that the District Engineer would arrange to take samples testing for nitrate levels before dredging in the 2008/09 cleansing season.</p>	<p>KLJV</p>
<p>34/08/03 Exeter Drain North Pipeline, Spalding</p> <p>It was agreed that the section of Exeter Drain North Pipeline 40m from the open drain downstream of Halmer Gate would be surveyed as soon as possible, while the water level was at its lowest. The results of this survey would determine what work would be required, if any, to alleviate the subsidence experienced at 39 Halmer Gate.</p>	<p>ADP</p>
<p>35/08 ENVIRONMENTAL REPORT</p>	
<p>35/08/01 The Environmental Report was considered in detail and approved (a copy of which is filed in the Report Book. There were no matters arising.</p>	
<p>36/08 PLANNING REPORT</p>	
<p>36/08/01 The Planning Report was considered in detail and approved (a copy of which is filed in the Report Book. Arising therefrom:</p>	
<p>36/08/02 Access strips above Foxes Lowe Drain Pipeline, Holbeach</p> <p>It was acknowledged that the access strips adjacent to and over the pipeline were badly overgrown and this was exacerbated by fly tipping, but until ownership of the land was transferred, the Board had no legal responsibility to clear the site. The Planning/Enforcement Officer had written to the land owner requesting ownership be transferred to the Board, (per the conditions of the planning consent given ~ 10 years previously), and also reminding them of their liabilities whilst the land was in their ownership, but to date no response had been received. Any complaints received from local residents concerning this matter would be directed to the land owner until such time as ownership was transferred.</p>	<p>GRD</p>
<p>37/08 FINANCIAL REPORT</p>	
<p>37/08/01 The Financial Report for the period 1 April 2008 to 18 July 2008 was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	

ID South Holland IDB, Minute	Action
<p>37/08/02 The Chief Executive advised that some monies for technical charges would need to be transferred from Consortium Charges to Maintenance Works. This would be reflected in the Financial Report at the next meeting.</p>	<p>KMD</p>
<p>38/08 SCHEDULE OF PAID ACCOUNTS</p>	
<p>38/08/01 The Schedule of Paid Accounts, totalling £408,965.43 for the period 1 April 2008 to 30 June 2008 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p>39/08 FINANCIAL STATEMENTS</p>	
<p>39/08/01 The Financial Statements for the year ending 31 March 2008 were considered in detail and approved. Arising therefrom:</p>	
<p>39/08/02 The attendance of Mr P Walls, as recorded on page 2 of the Financial Statements, would be corrected to reflect his 100% record of attendance.</p>	<p>PJC</p>
<p>39/08/03 It was agreed and thereby RESOLVED to re-appoint Mr Godfrey Parkes as the Board's Internal Auditor for the Financial Year 2008/09.</p>	
<p>40/08 PITT REVIEW</p>	
<p>40/08/01 The final report for the Pitt Review had been published containing 92 recommendations, which if implemented would fundamentally change the management of surface water drainage. In particular, recommendations 14, 15, 16 placed the responsibility for surface water drainage with local authorities.</p>	
<p>40/08/02 It was agreed that the Board should provide written comments to Defra as soon as possible.</p>	<p>PJC</p>
<p>40/08/03 Additionally, the Board would contact the Local Authorities within its area to discuss partnership working.</p>	<p>PJC</p>
<p>41/08 CONSORTIUM MATTERS</p>	
<p>41/08/01 Unconfirmed Minutes</p> <p>The unconfirmed minutes of the last Consortium Management Committee meeting held on 30 June 2008 were considered in detail and approved. Arising therefrom:</p>	

ID South Holland IDB, Minute	Action
<p>41/08/02 It was noted that East Suffolk IDB had now joined the WMA with effect from 1 April 2008 by virtue of a new Consortium Agreement dated 15 May 2008, on terms approved by the Board on 6 November 2007, (minute number: 63/07/03).</p>	
<p>41/08/03 The unconfirmed minutes of the last Pay and Conditions Sub Committee meeting held on 27 May 2008 were considered in detail and approved. Arising therefrom:</p>	
<p>41/08/04 It was noted that the Chief Engineer attended external meetings and where relevant fed back information from these meetings to the District Engineer at South Holland. Both also communicated on a regular basis. This accounted for the 5% usage of the Chief Engineer's time which had been allocated to South Holland. It was agreed to approve this change.</p>	
<p>41/08/05 Chief Executive's Report</p> <p>The Chief Executive's Report which was approved at the last Consortium Management Committee held on 30 June 2008 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p>41/08/06 Financial Report</p> <p>(a) The Financial Report for the period 1 April 2007 to 31 March 2008 which was approved at the last Consortium Management Committee on 30 June 2008 was considered in detail and adopted by the Board (a copy of which is filed on the Report Book). There were no matters arising.</p> <p>(b) The Financial Report for the period 1 April 2008 to 31 May 2008 which was approved at the last Consortium Management Committee on 30 June 2008 was considered in detail and adopted by the Board (a copy of which is filed on the Report Book). There were no matters arising.</p>	
<p>41/08/06 Schedule of Paid Accounts</p> <p>The Schedule of Paid Accounts, totalling £313,033.70, which was approved at the last Consortium Management Committee on 30 June 2008 was considered in detail and adopted by the Board (a copy of which is filed on the Report Book). There were no matters arising.</p>	
<p>42/08 ANY OTHER BUSINESS</p>	
<p>42/08/01 The Conservation Committee scheduled for 9 July 2008 had been cancelled due to non-availability of most members. It was therefore proposed and agreed to hold the next Conservation Committee meeting on 7 October 2008 at 9.00am at Marsh Reeves.</p>	<p>PJC</p>

ID	South Holland IDB, Minute	Action
42/08/02	The Plant and Development Committee meeting was rescheduled from 28 October to 27 October 2008, at 9.45am at Marsh Reeves. This would be preceded by the Health and Safety Committee meeting at 9.00am on 27 October 2008.	PJC
42/08/03	Mrs Vera Winch had resigned from her position as Office Cleaner after 11 years and was moving to Spain. On behalf of the Board, the Chief Executive had presented her with a leaving gift.	
42/08/04	It was agreed to take a group photograph of Board Members at the next meeting on 4 November 2008.	PJC
42/08/05	It was noted that the routine annual inspection would continue to take place during the winter months and a summer inspection would only be arranged if and when there was a specific reason to do so.	