

A MEETING OF THE SOUTH HOLLAND INTERNAL DRAINAGE BOARD WAS HELD IN THE BOARD ROOM, MARSH REEVES, FOXES LOWE ROAD, HOLBEACH, LINCOLNSHIRE ON TUESDAY 4 NOVEMBER 2008 AT 10.30 AM.

Elected Members	Appointed Members
* J L van Geest	South Holland D C
* N J Grundy	* J M Atkin
* A G Hay	* F Biggadike
G A Hay	* S M Booth
* S A R Markillie	* A Casson
* D Sly	* P A Espin
* S Taylor	S Keeble
* R C Thompson	* P S Przyszlak
* J W Ward	* M R Taylor
* D R Worth	* P M Walls
	* D J Wilkinson
	South Holland D C/ Boston B C
	* Mrs R M Rudkin
	* Present (90%)

Mr S A R Markillie in the Chair

In attendance:

Mr P J Camamile (Chief Executive),
Mr K L J Vines (District Engineer/Health and Safety Officer),
Mr A D Price (Operations Manager/Health and Safety Supervisor),
Mr G R Dann (Planning/Enforcement Officer) and
Mrs M E Creasy (minutes)

ID	South Holland IDB, Minute	Action
43/08	APOLOGIES FOR ABSENCE	
43/08/01	Apologies for absence were received on behalf of Messrs G A Hay and S Keeble.	
44/08	CALENDAR OF MEETINGS AND INSPECTIONS 2009	
44/08/01	The calendar of meetings and inspection dates for the period 1 January 2009 to 31 December 2009 was considered in detail and approved: 03 February 2009, 9 am (inspection afterwards, starting at 10.30 am)	

26 May 2009, 10.30 am
04 August 2009, 10.30 am
03 November 2009, 10.30 am

45/08 MINUTES OF THE LAST BOARD MEETING

45/08/01 The minutes of the last meeting of the Board held on 5 August 2008 were approved and signed as a true record. Arising therefrom:

45/08/02 Audit Plan 2007/08 and 2008/09 (32/08/05)

It was agreed that the Chief Executive would write to the Audit Commission expressing the Board's disappointment that the external audit was to be transferred to the Norwich office, bearing in mind this office had failed to demonstrate that it could meet any of the statutory deadlines. RESOLVED that this be noted.

PJC

45/08/03 Minister's view of proposal to combine the Welland and Nene Catchments (32/08/06)

A further meeting with the Welland and Nene IDBs was scheduled for 17 December 2009 and would include the Chairman, Vice-Chairman, Chief Executive/Clerk and Engineer from each Board. The Chairman of the EA Northern Regional Flood Defence Committee, Robert Caudwell would also attend. RESOLVED that this be noted.

45/08/04 Angling Committee and Holbeach Angling Club (32/08/07)

A joint meeting of the Board's Angling Committee and representatives from the Holbeach Angling Club would take place on 19 November 2008 to consider the terms upon which the fishing licence was to be renewed for the period 1 April 2009 to 31 March 2014. RESOLVED that this be noted.

45/08/05 Floods and Water Bill 2009 (40/08/02)

The Chief Executive advised members that DEFRA had acknowledged the Board's wish-list regarding the Floods and Water Bill 2009 and had confirmed that the points raised therein would be seriously considered when drafting the new Bill.

45/08/06 Pitt Review (40/08/03)

A response was still awaited from South Holland District Council regarding a meeting with the Chief Executive to discuss partnership working.

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<p>46/08 MINUTES OF THE CONSERVATION COMMITTEE MEETING</p>	
<p>46/08/01 The minutes of the Conservation Committee meeting held on 7 October 2008, together with the Environmental Report were considered in detailed and approved. Arising therefrom:</p>	
<p>46/08/02 Biodiversity Action Plan (04/08/01)</p> <p>It was agreed and thereby RESOLVED to seek approval from the other IDBs involved, to produce a single Biodiversity Action Plan (BAP) with King's Lynn IDB and North Level IDB, providing the costs of doing so could be shared equally.</p>	<p>LM/PJC</p>
<p>46/08/03 Conservation Committee Meeting (05/08/01)</p> <p>It was agreed and thereby RESOLVED to hold the next Conservation Committee meeting on 11 March 2009 at 9 am here at the Board's offices.</p>	<p>LM</p>
<p>47/08 MINUTES OF THE HEALTH AND SAFETY COMMITTEE MEETING</p>	
<p>47/08/01 The minutes of the Health and Safety Committee meeting held on 27 October 2008, together with the Health and Safety Report for 2008 were considered in detail and approved. Arising therefrom:</p>	
<p>47/08/02 Health And Safety Committee Meeting</p> <p>It was agreed and thereby RESOLVED to hold the next Health and Safety Committee meeting on 26 October 2009 at 9 am here at the Board's offices.</p>	<p>KLJV</p>
<p>48/08 MINUTES OF THE PLANT AND DEVELOPMENT COMMITTEE MEETING</p>	
<p>48/08/01 The minutes of the Plant and Development Committee meeting held on 27 October 2008 and associated reports were considered in detail and approved. Arising therefrom:</p>	
<p>48/08/02 Second Line Sea Defences (11/08/02)</p> <p>Mr P A Espin agreed to raise the issue of second line sea defences at the next meeting of the Wash Shoreline Management Plan Forum. RESOLVED that this be noted.</p>	<p>PAE</p>
<p>48/08/03 Mobile Plant Requirements 209/10 (13/08)</p> <p>It was agreed and thereby RESOLVED to approve the purchase and sale of mobile plant, as recommended by the Plant and Development Committee for 2009/10 (the details of which are annexed to these</p>	

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<p>minutes in the Minute Book).</p>	
<p>48/08/04 Capital Works Update (14/08/04)</p> <p>It was agreed and thereby RESOLVED to seek further legal opinion in respect of the possible liability for the replacement of certain bridges, before any structural surveys were undertaken.</p>	<p>KLJV</p>
<p>48/08/05 Plant and Development Committee Meeting</p> <p>It was agreed and thereby RESOLVED to hold the next Plant and Development Committee meeting on 26 October 2009 at 9.30am here at the Board's offices.</p>	<p>KLJV</p>
<p>49/08 OPERATIONS REPORT</p>	
<p>49/08/01 The Operations Report was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p>50/08 ENGINEERING REPORT</p>	
<p>50/08/01 The Engineering Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p>50/08/02 Telemetry Replacement (1.1)</p> <p>It was agreed and thereby RESOLVED to demonstrate the new telemetry system at the winter inspection on 3 February 2009.</p>	<p>KLJV</p>
<p>50/08/03 Sutton Bridge Sluice Door Refurbishment/Replacement (1.3)</p> <p>It was noted that the results of the survey undertaken on 23/24 October 2008 were awaited together with costings. The District Engineer reported that initial indications were that the sluice doors would be repairable.</p>	
<p>50/08/04 Proposed Improvement of Old Roft Drain (3.1)</p> <p><i>Mr J L van Geest declared an interest and took no part in the discussions.</i></p> <p>It was agreed and thereby RESOLVED to undertake the proposed improvements to Old Roft Drain, at a budget cost of £6,000.</p>	
<p>50/08/05 Exeter Drain North Pipeline, Spalding (3.2)</p> <p>It was agreed and thereby RESOLVED that the District Engineer would continue to monitor flows in the pipeline and in particular the house where subsidence had occurred.</p>	<p>KLJV</p>

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<p>51/08 ENVIRONMENTAL REPORT</p>	
<p>51/08/01 The Environmental Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p>51/08/02 Standard Maintenance Operations (SMO) (1.5)</p>	
<p>Members were advised of the Drainage Channel Biodiversity Manual recently produced by ADA and Natural England, which sought to demonstrate how maintenance operations could be undertaken without damaging the environment. However it was agreed that the Board should attempt to do more than just what was legally required. Therefore the Environmental Officer and Operations Manager were to produce a suitable document detailing standard maintenance operations (SMO) for consideration by the Board in due course.</p>	<p>LM/AP</p>
<p>52/08 PLANNING REPORT</p>	
<p>52/08/01 The Planning Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p>52/08/02 Offer to purchase land owned by the Board to the rear of Dolburn House, Hurn Bank, Holbeach Hurn (2.1)</p>	
<p>The Planning Officer's recommendation to accept the offer of £2,500 for 137m² of land at the upstream extent of the Board's Hurn Bank Drain was approved subject to contract, including the condition that the Board would then abandon the pipeline under the land, and maintenance of this pipeline would be adequately maintained by the new landowner to protect the drainage route of upstream properties. It was also agreed that the owners of the adjacent property be contacted with regard to them purchasing, for not less than £1,250, the area of land where a patio and fencing had been erected. Should the property owners not wish to purchase this land, the Board's Officers would arrange to have the patio and fencing removed. RESOLVED that this be noted.</p>	<p>GRD</p>
<p>52/08/03 Application to remove a condition imposed by the Board requiring the foundations of an extension to be constructed to the depth of the adjacent drain (2.2)</p>	
<p>It was agreed and thereby RESOLVED that it would no longer be necessary to rely on the condition that extension foundations should be constructed to the depth of open watercourses adjacent to proposed developments, subject to the following:</p>	<p>GRD</p>
<p>(i) The applicant entering into the Board's standard Deed of Indemnity.</p>	

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<p>(ii) The Board being able to obtain confirmation from a suitably qualified and insured structural engineer that the applicant's proposals were technically sound.</p>	
<p>52/08/04 Full Planning Application H22/0791/08 Proposed two-storey extension and alterations 528 Broadgate, Weston Hills (2.3)</p> <p>It was agreed and thereby RESOLVED to consent to the relaxation of Byelaw 10, subject to the applicant entering into the Board's standard Deed of Indemnity.</p>	
<p>52/08/05 Full Planning Application H23/0878/08 Proposed extension, double garage and front wall 362 High Road, Whaplode (2.4)</p> <p>It was agreed and thereby RESOLVED to consent to the relaxation of Byelaw 10 for all but one of the proposals, subject to the applicant entering into the Board's standard Deed of Indemnity. However, the erection of a 2 metre high wall along the brink of the drain would have a significant impact on accessibility to the drain by the Board and it was therefore agreed that this particular part of the application be refused.</p>	GRD
<p>52/08/06 Full Planning Application H07/0692/08 Proposed rear extension The Mill, Mill Lane, Gedney Hill (2.5)</p> <p>It was noted that the property in question had some 12 – 14 years previous, been the subject of a subsidence claim on the Board. It was agreed and thereby RESOLVED that the current landowner should be requested to undertake an independent structural engineering survey and providing this was satisfactory to the Board, consent to the relaxation of Byelaw 10 would be considered.</p>	GRD
<p>52/08/07 Full Planning Application H01/1004/08 Erection of two detached dwellings and new detached double garage to existing property Highgate House, Backgate, Cowbit (2.6)</p> <p>It was agreed and thereby RESOLVED to consent to the relaxation of Byelaw 10, subject to the applicant/future developer entering into the Board's standard Deed of Indemnity and also subject to a contractual right of access to the pipeline and associated inspection chambers being granted to the Board in perpetuity.</p>	GRD
<p>52/08/08 Proposed development of 16 affordable dwellings off Small Drove, Weston (2.7)</p> <p><i>Mr J M Atkin declared an interest and took no part in the discussion.</i></p>	GRD

It was agreed and thereby RESOLVED to consent to the relaxation of Byelaw 10, subject to the conditions recommended in the Planning Officer's Report.

**53/08 POLICY ON MANAGED RE-ALIGNMENT
WASH SHORELINE MANAGEMENT PLAN**

53/08/01 Members were requested to clarify the position regarding managed realignment, to ensure that Officers correctly represented the views of the Board when attending meetings in respect of coastal re-alignment.

53/08/02 It was agreed and thereby RESOLVED that the Board's policy would be to hold the line until at least 2050. Second line sea defences should also be maintained. The Board would be able to make the case for second line sea defences during the period of public consultation of the Wash Shoreline Management Plan.

54/08 FINANCIAL REPORT

54/08/01 The Financial Report for the period 1 April 2008 to 30 September 2008 was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:

54/08/02 Members queried the safety of the Board's investments during the current national economic crisis. The Finance Officer advised that investments were spread over a number of building societies, based on information provided by the Board's financial advisors and that she was satisfied with the current investment arrangements. RESOLVED that this be noted.

55/08 SCHEDULE OF PAID ACCOUNTS

55/08/01 The Schedule of Paid Accounts, totalling £392,287.28 for the period 1 July 2008 to 30 September 2008 was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.

56/08 INTERNAL AUDITOR'S REPORT 2007/08

56/08/01 The Internal Auditor's Report for the year 2007/08 was considered in detail and approved, (a copy of which is filed in the Report Book). There were no matters arising.

57/08 RISK MANAGEMENT POLICY AND FINANCIAL REGULATIONS

57/08/01 The Chief Executive advised members that both the Risk

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<p>Management Policy and the Financial Regulations had been prepared based on the standard model for IDBs and adapted to take into account the Board's membership of the Water Management Alliance. Both policies were considered in detail. Arising therefrom:</p>	
<p>57/08/02 It was agreed and thereby RESOLVED to approve the Risk Management Strategy and Policy.</p>	
<p>57/08/03 It was agreed and thereby RESOLVED to approve the Financial Regulations.</p>	
<p>58/08 PERFORMANCE SUB-COMMITTEE MEETING</p>	
<p>58/08/01 It was agreed and thereby RESOLVED to hold the next meeting of the Performance Sub-Committee on 13 January 2009 at 9 am here at the Board's offices. The purpose of this meeting would be to review the objectives for 2008/09, draft objectives for 2009/10 and make recommendations to the Board accordingly.</p>	<p>PJC</p>
<p>59/08 CHAIRMAN'S COMMITTEE MEETING</p>	
<p>59/08/01 It was agreed and thereby RESOLVED to hold a meeting of the Chairman's Committee on 13 January 2009 at 10 am. The purpose of this meeting would be to consider the Estimates for 2009/10 in detail and make recommendations to the Board accordingly.</p>	<p>PJC</p>
<p>60/08 CONSORTIUM MATTERS</p>	
<p>60/08/01 Unconfirmed Minutes</p> <p>The unconfirmed minutes of the last Consortium Management Committee meeting held on 29 September 2008 were considered in detail and approved. There were no matters arising.</p>	
<p>60/08/02 Chief Executive's Report</p> <p>The Chief Executive's Report which was approved at the last Consortium Management Committee held on 29 September 2008 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p>60/08/03 Financial Report</p> <p>The Financial Report for the period 1 April 2008 to 31 August 2008 which was approved at the last Consortium Management Committee on 29 September 2008 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>	

60/08/04 Schedule of Paid Accounts

The Schedule of Paid Accounts, totalling £202,850.82 for the period 1 June 2008 to 31 August 2008, which was approved at the last Consortium Management Committee on 29 September 2008 was considered in detail and adopted by the Board (a copy of which is filed on the Report Book). There were no matters arising.

61/08 CORRESPONDENCE

61/08/01 The Chief Executive advised members that he had received an appeal from J Kerkham regarding the amount of compensation being offered to provide 24/7 access to the Board's infrastructure. RESOLVED that this be noted.