

**A MEETING OF THE SOUTH HOLLAND INTERNAL DRAINAGE BOARD WAS HELD IN THE BOARD ROOM, MARSH REEVES, FOXES LOWE ROAD, HOLBEACH, LINCOLNSHIRE ON TUESDAY 4 AUGUST 2009 AT 10.30 AM.**

<b>Elected Members</b>	<b>Appointed Members</b>
* J L van Geest	<b>South Holland D C</b>
* N J Grundy	* F Biggadike
* A G Hay	S M Booth
* G A Hay	A Casson
* S A R Markillie	* P A Espin
* D Sly	S Keeble
S Taylor	* P S Przyszlak
* R C Thompson	M R Taylor
J W Ward	* P M Walls
* D R Worth	* D J Wilkinson
	* A R Woolf
	<b>South Holland D C/ Boston B C</b>
	* Mrs R M Rudkin
	* Present (71%)

Mr S A R Markillie in the Chair

In attendance:

Mr P J Camamile (Chief Executive),  
 Mr K L J Vines (District Engineer/Health and Safety Officer),  
 Mr A D Price (Operations Manager/Health and Safety Supervisor),  
 Mr G R Dann (Planning/Enforcement Officer), Mrs K M Daft (Finance Officer),  
 and Mrs M E Creasy (minutes)

<b>ID</b>	<b>South Holland IDB, Minute</b>	<b>Action</b>
<b>40/09</b>	<b>WELCOME AND INTRODUCTIONS</b>	
<b>40/09/01</b>	The Chairman welcomed Mr A R Woolf to his first Board meeting as an Appointed Member from South Holland District Council, replacing Mr J M Atkin, who had retired from the Council.	
<b>41/09</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>41/09/01</b>	Apologies for absence were received on behalf of Messrs S M Booth, A Casson, S Keeble, M R Taylor, S Taylor and J W Ward.	

ID South Holland IDB, Minute	Action
<p><b>42/09 MINUTES OF THE LAST BOARD MEETING</b></p>	
<p><b>42/09/01</b> The minutes of the last scheduled meeting of the Board held on 26 May 2009 were approved and signed as a true record. Arising therefrom:</p>	
<p><b>42/09/02 Audit Plan 2007/08 and 2008/09 (20/09/02)</b></p>	
<p>(a) Grant Thornton LLP had still not been able to issue an external audit opinion for the financial years ending 31 March 2008 and 2009. RESOLVED that this be noted.</p>	
<p>(b) It was agreed and thereby RESOLVED to revalue the Board's Pumping Stations and show them as Fixed Assets in the Board's Financial Statements, with effect from the year ending 31 March 2010. It was agreed that these values would initially be assessed by the Board's Engineer and then approved by a Chartered Surveyor for inclusion in the Accounts.</p>	<p><b>KMD/KLV</b></p>
<p><b>43/09 MINUTES OF THE SPECIAL MEETING OF THE BOARD</b></p>	
<p><b>43/09/01</b> The minutes of the Special Meeting of the Board held on 6 July 2009 were approved and signed as a true record. Arising therefrom:</p>	
<p><b>43/09/02 Board's Response Draft Flood and Water Management Bill (39/09)</b></p>	
<p>The final version of the Board's response to the Draft Flood and Water Management Bill had been sent electronically to DEFRA on 24 July 2009. RESOLVED that this be noted.</p>	
<p><b>43/09/03 Planning Report Application for relaxation of Byelaw 10 Roads and acoustic fencing in conjunction with new A1073 road at land and properties off Moulton Chapel Road, Cowbit (36/09/01)</b></p>	
<p>The Planning Officer had notified Lincolnshire County Council of the Board's conditional consent to the relaxation of Byelaw 10 in respect of the access road running parallel to the Wheatmere Drain, the access road running perpendicular to the Wheatmere Drain and the acoustic fencing. The County Council had been made aware that all consents were subject to certain conditions, as set out in minute 36/09/01. RESOLVED that this be noted.</p>	
<p><b>44/09 OPERATIONS REPORT</b></p>	
<p><b>44/09/01</b> The Operations Report was considered in detail and approved (a copy of which is filed in the Report Book). There were no matters arising.</p>	

ID South Holland IDB, Minute	Action
<p><b>45/09 ENGINEERING REPORT</b></p>	
<p><b>45/09/01</b> The Engineering Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p><b>45/09/02 Pump Renewals Programme (1.1)</b> ) It was agreed and thereby RESOLVED to approve the District Engineer's recommendation to install the replacement pumps at Fleet Fen and Peartree Hill Pumping Stations horizontally in the sump, (as per the existing configuration), because this was the most cost effective option.</p>	<p><b>KLJV</b></p>
<p><b>45/09/03 Emergency Power Back Up Generator/Connections facility at Pumping Stations (1.3)</b></p>	
<p>(a) The District Engineer reported that the application for 45% Grant Aid had been successful for the emergency generator scheme. As such a 400KVA generator had been ordered from Welland Engineering Company Ltd, Holbeach. RESOLVED that this be noted.</p>	
<p>(b) It was agreed and thereby RESOLVED to approve the District Engineer's recommendation to replace the entire switchgear, (which was 26 years old), with new switchgear incorporating a generator connection facility at the Manor Farm Pumping Station. A quotation for this replacement, from Paktronic Engineering of Grantham was tabled by the District Engineer and it was agreed and thereby RESOLVED to employ Paktronic Engineering for the work, subject to them using the same design as the six sets of switchgear already installed by them at various sites for the Board. Hence to standardise the switchgear operating in the Board's Pumping Stations, no other quotes had been sought. It was noted that this was contrary to the Board's Financial Regulations.</p>	<p><b>KLJV</b></p>
<p><b>45/09/04 Drainage Problem Arable Field off High Road, Moulton (4.1)</b> <b>Owner: Mr M O Lyon; Occupier: Mr C G Beba</b></p>	
<p>The District Engineer would meet with the landowner on 18 August 2009 to discuss the cost/benefit of the Board's suggested improvement scheme. RESOLVED that this be noted.</p>	<p><b>KLJV</b></p>
<p><b>46/09 PLANNING REPORT</b></p>	
<p><b>46/09/01</b> The Planning Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:</p>	
<p><b>46/09/02 Application for relaxation of Byelaw 10 (2.1)</b> <b>Proposed wall at Farm Lodge, Winslow Gate, Fleet Hargate</b></p>	
<p>(a) Members considered an application to construct a new brick security</p>	<p><b>GRD</b></p>

wall, no greater than 2.1 metres in height and no closer than 4 metres from the brink of the Board's Washway Road drain, which would run alongside for approximately 28 metres. This application also included the fitting of new gates to prevent unauthorised access to the property. It was agreed and thereby RESOLVED to consent to this application subject to the following conditions:

- (i) The wall being built 6 metres, rather than 4 metres from the Board's watercourse, in order to allow sufficient access for maintenance.
  - (ii) The applicant entering into the Board's standard Deed of Indemnity, and paying the Board's costs of preparation and execution of that document.
  - (iii) The foundations of the wall being designed by a suitably qualified structural engineer and in accordance with the foundation design.
- (b) It was agreed and thereby RESOLVED to update the Planning Policy/Protocol accordingly.

**GRD**

**46/09/03 Application for relaxation of Byelaw 10 (2.2)  
Outline Planning Application – H09/0402/09  
Residential development of 2 bungalows to rear of 18 Edinburgh Walk, Holbeach**

Members considered an application for the development of land to either side of the Board's Cemetery Drain pipeline, and the construction of 2 bungalows, one 6 metres from the centreline of the pipeline and the other 7 metres from the centreline of the pipeline. The application also proposed the erection of a new fence from the pipeline centreline, the planting of a new section of hedge and the transplanting of a tree within the Byelaw 10 zone, together with the construction of a private driveway and services across the pipeline to a distance of within nine metres to either side. It was agreed and thereby RESOLVED to consent to this application, subject to the following conditions:

- (i) The applicant entering into the Board's standard Deed of Indemnity, and paying the Board's costs of preparation and execution of that document.
- (ii) The new dwellings and the section of 1.8 metre high wooden fence being constructed no closer than 6 metres from the centreline of the pipeline at any point.
- (iii) The foundations of the new dwellings being designed by a suitably qualified, independent structural engineer to ensure the dwellings will not have an adverse affect on the Board's culvert, (or vice-versa) and being constructed in accordance with that design.
- (iv) The new driveway being constructed from temporary, permeable materials with an excavated depth below ground level of no more than 200mm.

- (v) All services crossing the pipeline complying with clearances from the culvert and being specified by the Board's Engineer prior to the start of any development.
- (vi) No further landscaping within the Byelaw 10 area being undertaken on this site in future.

**46/09/04 Application for relaxation of Byelaw 10**

**Application to replace existing Board-maintained pipeline and to extend culvert by piping approximately 90m of Board-maintained open drain alongside Bridge Road, Long Sutton**

- (a) The Chairman welcomed Tracey Pearson to the meeting, (representing the applicant, Longhurst Group).
- (b) Members considered an application made by the Longhurst Group to replace the existing Board-maintained 225mm culvert with a 450mm culvert and to extend the length of the pipeline to 90m, in order to discharge surface water run-off from a proposed residential development off Roman Bank.
- (c) Members considered that the proposed works would improve the standard of drainage at this location, which would be of benefit to the Board. It was agreed and thereby RESOLVED to consent to this application, subject to compliance with the conditions itemised in the Planning Officer's Report and also subject to the applicant agreeing to abide by the results of the required surveys and the District Engineer's specifications/conditions arising therefrom. Delegated authority was granted to the Board's District Engineer to decide if the application should proceed, when he had assessed the survey findings. Provided the works were approved it was further agreed and thereby RESOLVED that any issues arising during the programme would be resolved by the Board's District Engineer in consultation with the Board's Chairman. It was agreed and thereby RESOLVED not to charge a Commuted Maintenance fee on this occasion.

GRD/KLJV

*Tracey Pearson left the meeting at this point.*

**46/09/05 Delegated Deeds of Indemnity (3.4)**

The Schedule of Deeds of Indemnity arranged by Officers using their delegated powers was considered in detail and approved, (a copy of which is filed in the Report Book). There were no matters arising.

**47/09 FINANCE REPORT**

- 47/09/01** The Financial Report for the year to 15 July 2009 was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:

ID South Holland IDB, Minute	Action
<p><b>47/09/02</b> The Finance Officer reported that the Board's investments were currently attracting interest rates of slightly higher than the base rate. It was agreed and thereby RESOLVED that the Finance Officer would continue to monitor interest rates to ensure the best return on the Board's investments.</p>	<p><b>KMD</b></p>
<p><b>48/09 SCHEDULE OF PAID ACCOUNTS</b></p>	
<p><b>48/09/01</b> The Schedule of Paid Accounts for the period 25 June 2009 to 15 July 2009, totalling £77,033.81 was considered in detail and approved, (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>49/09 CONSORTIUM MATTERS</b></p>	
<p><b>49/09/01 Unconfirmed Minutes</b></p> <p>The unconfirmed minutes of the last Consortium Management Committee meeting held on 24 July 2009 were considered in detail and approved. Arising therefrom:</p>	
<p><b>49/09/02 Future of the King's Lynn IDB within the WMA (17/09/07)</b></p> <p>Members were pleased to note that King's Lynn IDB had resolved to remain in the WMA.</p>	
<p><b>49/09/03 Chief Executive's Report</b></p> <p>The Chief Executive's Report which was approved at the last Consortium Management Committee meeting held on 24 July 2009 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>49/09/04 Finance Report</b></p> <p>The Finance Report for the year to 30 June 2009 which was approved at the last Consortium Management Committee meeting held on 24 July 2009 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>49/09/05 Schedule of Paid Accounts</b></p> <p>The Schedule of Paid Accounts for the period from 21 March 2009 to 30 June 2009, totalling £359,847.00 which was approved at the last Consortium Management Committee meeting held on 24 July 2009 was considered in detail and adopted by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>	

**49/09/06 ADA Annual Conference 2009**

Members were reminded to notify the Chief Executive by 5 August 2009 if they wished to attend the ADA Conference in Peterborough on 16 September 2009.

**49/09/07 Issues for discussion at next CMC meeting**

- (a) There were no specific issues raised by those present that required discussion at the next CMC meeting on 19 October 2009. RESOLVED that this be noted.
- (b) The Chief Executive reminded Members that this was their opportunity to scrutinise the workings of the consortium, to raise any issues or concerns they had and to mandate representatives accordingly. RESOLVED that this be noted.

**50/09 ANY OTHER BUSINESS****50/09/01 Nitrate Vulnerable Zones (NVZs)**

The Chairman advised Members that the Board's appeal regarding NVZs had been deferred until the end of 2009.

*The District Engineer and Operations Manager left the meeting at this point.*

**50/09/02 Performance Sub-Committee**

The Chairman advised Members that the Performance Sub-Committee had met prior to the full Board meeting to review the 2009 pay award in respect of South Holland IDB officers. It was agreed and thereby RESOLVED to award the Board's Engineer and Operations Manager a 5% bonus each, based on their salary as at 31 March 2009 in recognition of their high performance during 2008/09.