

Invitation to Tender (ITT)

For: PEVENSEY & CUCKMERE Water Level Management Board

Date: December 2016

1 Overview of the Pevensey & Cuckmere IDB (the “Customer Organisation”)

1.1 The PEVENSEY & CUCKMERE Water Level Management Board is a public body, administered by the Water Level Management Alliance. The board’s aim is to reduce the risk to people, property, infrastructure and the natural environment by providing and maintaining technically, environmentally and economically sustainable flood defences and drainage networks within our hydraulic sub catchment areas.

We aim to enable and facilitate land use for residential, commercial, recreational and environmental purposes by guiding and regulating activities that would otherwise increase flood or coastal erosion risk.

The board aims to nurture, enhance and maintain the natural habitats and species, which exist in and alongside watercourses and other flood and coastal erosion risk management infrastructure.

2 Introduction and Background to the Project / Programme

2.1 The purpose and scope of this ITT and supporting documents is to explain in further detail the requirements of the Customer Organisation and the procurement process for submitting a tender proposal.

3. Tender Conditions and Contractual Requirements

This section of the ITT sets out the Customer Organisation’s contracting requirements, general policy requirements, and the general tender conditions relating to this procurement process (“**Procurement Process**”).

3.1 Contracting requirements

3.1.1 The contracting authority is the Customer Organisation, which includes any subsidiary companies and other organisations that control or are controlled by the Customer Organisation from time to time.

3.1.2 The appointed supplier will be expected to provide services within the Customer Organisation’s area of the Pevensey & Cuckmere Water Level Management District, as set out on the enclosed drawings (*DETAILED IN ANNEX 3*)

3.1.3 The Customer Organisation’s contracting and commercial approach in respect of the required services is set out at Annex 1 (Terms and Conditions of contract) (“**Contract**”). By submitting a tender response, you are agreeing to be bound by the terms of this ITT and the Contract without further negotiation or amendment.

3.1.4 The Contract awarded will be for a duration of 1st April 2017 to 31st December 2017 with an option for an extension for up to an additional 3 months.

3.1.5 In the event that you have any concerns or queries in relation to the Contract, you should submit a clarification request in accordance with the provisions of this ITT by the Clarification Deadline (as defined below in the Timescales section of this ITT). Following such clarification requests, the Customer Organisation may issue a clarification change to the Contract that will apply to all potential suppliers submitting a tender response.

3.1.6 The Customer Organisation is under no obligation to consider any clarifications / amendments to the Contract proposed following the Clarification Deadline, but before the Tender Response Deadline (as defined below in the Timescales section of this ITT). Any proposed amendments that are received from a potential supplier as part of its tender response shall entitle the Customer Organisation to reject that tender response and to disqualify that potential supplier from this Procurement Process.

3.2 General Policy Requirements

3.2.1 By submitting a tender response in connection with this Procurement Process, potential suppliers confirm that they will, and that they shall ensure that any consortium members and/or subcontractors will, comply with all applicable laws, codes of practice, statutory guidance and applicable Customer Organisation policies relevant to the services being supplied.

3.3 General tender conditions ("Tender Conditions")

3.3.1 Application of these Tender Conditions – In participating in this Procurement Process and/or by submitting a tender response it will be implied that you accept and will be bound by all the provisions of this ITT and its Annexes. Accordingly, tender responses should be on the basis of and strictly in accordance with the requirements of this ITT.

3.3.2 Third party verifications – Your tender response is submitted on the basis that you consent to the Customer Organisation carrying out all necessary actions to verify the information that you have provided, and the analysis of your tender response being undertaken by one or more third parties commissioned by the Customer Organisation for such purposes.

3.3.3 Information provided to potential suppliers – Information that is supplied to potential suppliers as part of this Procurement Process is supplied in good faith. The information contained in the ITT and the supporting documents and in any related written or oral communication is believed to be correct at the time of issue but the Customer Organisation will not accept any liability for its accuracy, adequacy or completeness and no warranty is given as such. This exclusion does not extend to any fraudulent misrepresentation made by or on behalf of the Customer Organisation.

3.3.4 Potential suppliers to make their own enquires – You are responsible for analysing and reviewing all information provided to you as part of this Procurement Process and for forming your own opinions and seeking advice as you consider appropriate. You should notify the Customer Organisation promptly of any perceived ambiguity, inconsistency or omission in this ITT and/or any in of its associated documents and/or in any information

provided to you as part of this Procurement Process.

3.3.5 Amendments to the ITT – At any time prior to the Tender Response Deadline, the Customer Organisation may amend the ITT. Any such amendment shall be issued to all potential suppliers, and if appropriate to ensure potential suppliers have reasonable time in which to take such amendment into account, the Tender Response Deadline shall, at the discretion of the Customer Organisation, be extended. Your tender response must comply with any amendment made by the Customer Organisation in accordance with this paragraph 3.3.5 or it may be rejected.

3.3.6 Compliance of tender response submission – Any goods and/or services offered should be on the basis of and strictly in accordance with the ITT (including, without limitation, any specification of the Customer Organisation's requirements, these Tender Conditions and the Contract) and all other documents and any clarifications or updates issued by the Customer Organisation as part of this Procurement Process.

3.3.7 Format of tender response submission – Tender responses must comprise the relevant documents specified by the Customer Organisation completed in all areas and in the format as detailed by the Customer Organisation in Annex 2 (Supplier Response). Any documents requested by the Customer Organisation must be completed in full. It is, therefore, important that you read the ITT carefully before completing and submitting your tender response.

3.3.8 Modifications to tender response documents once submitted – You may modify your tender response prior to the Tender Response Deadline by giving written notice to the Customer Organisation. Any modification should be clear and submitted as a complete new tender response in accordance with Annex 2 (Supplier Response) and these Tender Conditions.

3.3.9 Rejection of tender responses or other documents – A tender response or any other document requested by the Customer Organisation may be rejected which:

- contains gaps, omissions, misrepresentations, errors, uncompleted sections, or changes to the format of the tender documentation provided;
- contains hand written amendments which have not been initialled by the authorised signatory;
- does not reflect and confirm full and unconditional compliance with all of the documents issued by the Customer Organisation forming part of the ITT;
- contains any caveats or any other statements or assumptions qualifying the tender response that are not capable of evaluation in accordance with the evaluation model or requiring changes to any documents issued by the Customer Organisation in any way;
- is not submitted in a manner consistent with the provisions set out in this ITT;
- contains information which is inconsistent with answers already given in the pre-qualification questionnaire completed as part of this Procurement Process or;
- is received after the Tender Response Deadline.

3.3.10 Disqualification – If you breach these Tender Conditions, if there are any errors, omissions or material adverse changes relating to any information supplied by you at any stage in this Procurement Process, if any other circumstances set out in this ITT, and/or in any supporting documents, entitling the Customer Organisation to reject a tender response apply and/or if you or your appointed advisers attempt:

- to inappropriately influence this Procurement Process;
- to fix or set the price for goods or services;
- to enter into an arrangement with any other party that such party shall refrain from submitting a tender response;
- to enter into any arrangement with any other party (other than another party that forms part of your consortium bid or is your proposed sub-contractor) as to the prices submitted;
- to collude in any other way;
- to engage in direct or indirect bribery or canvassing by you or your appointed advisers in relation to this Procurement Process; or
- to obtain information from any of the employees, agents or advisors of the Customer Organisation concerning this Procurement Process (other than as set out in these Tender Conditions) or from another potential supplier or another tender response,

The Customer Organisation shall be entitled to reject your tender response in full and to disqualify you from this Procurement Process. Subject to the "Liability" Tender Condition below, by participating in this Procurement Process you accept that the Customer Organisation shall have no liability to a disqualified potential supplier in these circumstances.

3.3.11 Tender costs – You are responsible for obtaining all information necessary for preparation of your tender response and for all costs and expenses incurred in preparation of the tender response. Subject to the "Liability" Tender Condition below, you accept by your participation in this procurement, including without limitation the submission of a tender response, that you will not be entitled to claim from the Customer Organisation any costs, expenses or liabilities that you may incur in tendering for this procurement irrespective of whether or not your tender response is successful.

3.3.12 Rights to cancel or vary this Procurement Process - By issuing this ITT, entering into clarification communications with potential suppliers or by having any other form of communication with potential suppliers, the Customer Organisation is not bound in any way to enter into any contractual or other arrangement with you or any other potential supplier. It is intended that the remainder of this Procurement Process will take place in accordance with the provisions of this ITT but the Customer Organisation reserves the right to terminate, suspend, amend or vary (to include, without limitation, in relation to any timescales or deadlines) this Procurement Process by notice to all potential supplier in writing. Subject to the "Liability" Tender Condition below, the Customer Organisation will have no

liability for any losses, costs or expenses caused to you as a result of such termination, suspension, amendment or variation.

3.3.13 Consortium Members and sub-contractors – It is your responsibility to ensure that any staff, consortium members, sub-contractors and advisers abide by these Tender Conditions and the requirements of this ITT.

3.3.14 Liability – Nothing in these Tender Conditions is intended to exclude or limit the liability of the Customer Organisation in relation to fraud or in other circumstances where the Customer Organisation's liability may not be limited under any applicable law.

4. Confidentiality and Information Governance

4.1 All information supplied to you by the Customer Organisation, including this ITT and all other documents relating to this Procurement Process, either in writing or orally, must be treated in confidence and not disclosed to any third party (save to your professional advisers, consortium members and/or sub-contractors strictly for the purposes only of helping you to participate in this Procurement Process and/or prepare your tender response) unless the information is already in the public domain or is required to be disclosed under any applicable laws.

4.2 You shall not disclose, copy or reproduce any of the information supplied to you as part of this Procurement Process other than for the purposes of preparing and submitting a tender response. There must be no publicity by you regarding the Procurement Process or the future award of any contract unless the Customer Organisation has given express written consent to the relevant communication.

4.3 This ITT and its accompanying documents shall remain the property of the Customer Organisation and must be returned on demand.

4.4 The Customer Organisation reserves the right to disclose all documents relating to this Procurement Process, including without limitation your tender response, to any employee, third party agent, adviser or other third party involved in the procurement in support of, and/or in collaboration with, the Customer Organisation. The Customer Organisation further reserves the right to publish the Contract once awarded and/or disclose information in connection with supplier performance under the Contract in accordance with any public sector transparency policies (as referred to below). By participating in this Procurement Process, you agree to such disclosure and/or publication by the Customer Organisation in accordance with such rights reserved by it under this paragraph.

4.5 The Freedom of Information Act 2000 ("FOIA"), the Environmental Information Regulations 2004 ("EIR"), and public sector transparency policies, including the placing of contract award notices on the Contracts Finder database, apply to the Customer Organisation (together the "**Disclosure Obligations**").

4.6 You should be aware of the Customer Organisation's obligations and responsibilities under the Disclosure Obligations to disclose information held by the Customer Organisation. Information provided by you in connection with this Procurement Process, or with any contract that may be awarded as a result of this exercise, may therefore have to be disclosed by the Customer Organisation under the Disclosure Obligations, unless the Customer Organisation decides that one of the statutory exemptions under the FOIA or the EIR applies.

4.7 If you wish to designate information supplied as part of your tender response or otherwise in connection with this tender exercise as confidential, using any template and/or further guidance provided at Part 2 of Annex 2 (Supplier Response), you must provide clear and specific detail as to:

- the precise elements which are considered confidential and/or commercially sensitive;
- why you consider an exemption under the FOIA or EIR would apply; and
- the estimated length of time during which the exemption will apply.

4.8 The use of blanket protective markings of whole documents such as “commercial in confidence” will not be sufficient. By participating in this Procurement Process you agree that the Customer Organisation should not and will not be bound by any such markings.

4.9 In addition, marking any material as “confidential” or “commercially sensitive” or equivalent should not be taken to mean that the Customer Organisation accepts any duty of confidentiality by virtue of such marking. You accept that the decision as to which information will be disclosed is reserved to the Customer Organisation, notwithstanding any consultation with you or any designation of information as confidential or commercially sensitive or equivalent you may have made. You agree, by participating further in this Procurement Process and/or submitting your tender response, that all information is provided to the Customer Organisation on the basis that it may be disclosed under the Disclosure Obligations if the Customer Organisation considers that it is required to do so and/or may be used by the Customer Organisation in accordance with the provisions provision of this ITT.

4.10 Tender responses are also submitted on the condition that the appointed supplier will only process personal data (as may be defined under any relevant data protection laws) that it gains access to in performance of this Contract in accordance with the Customer Organisation’s instructions and will not use such personal data for any other purpose. The contracted supplier will undertake to process any personal data on the Customer Organisation’s behalf in accordance with the relevant provisions of any relevant data protection laws and to ensure all consents required under such laws are obtained.

5. Tender Validity

5.1 Your tender response must remain open for acceptance by the Customer Organisation for a period of sixty days from the Tender Response Deadline. A tender response not valid for this period may be rejected by the Customer Organisation.;

6. Payment and Invoicing

6.1 The Customer Organisation will pay correctly addressed and undisputed invoices within 30 days in accordance with the requirements of the Contract. Suppliers to the Customer Organisation must ensure comparable payment provisions apply to the payment of their sub-contractors and the sub-contractors of their sub-contractors. General requirements for an invoice for the Customer Organisation include:

- A description of the good/services supplied is included.
- The Customer Organisation's Purchase Order number is included.
- It must be addressed to Trish Walker, Kettlewell House, Austin Fields Industrial Estate, Kings Lynn, Norfolk, PE30 1PH

7. Specification

- The work required and described below relates the schedule of work ref: SCHED_P&C_001 and drawings (*DETAILED IN ANNEX 3*)
- The successful tenderer will report daily to the Pevensey & Cuckmere Operations Manager & Ecologist
- All relevant environmental assents and approvals will be obtained by the Customer and provided to the Tenderer.
- The tenderer must work in accordance with the requirements of the relevant environmental assents.
- **Tender Item 1:** From 31st March conduct Pennywort removal by excavator from the full extent of the drain(s) on schedule of work ref: SCHED_P&C_001, followed by spraying of all removed arisings on the bank with Glyphosate bi-active (please note some land holdings will not require this due to organic status, which will be advised (allow for 100% of arisings to be sprayed in costing)). Work is to be completed by no later than 1st July 2017.
- **Tender item 2:** From the 21st of July, complete weed cut of drains & flail one edge of the drain in schedule of work ref: SCHED_P&C_001. All drains to be cut to a detail, as per Environment Agency Maintenance standards document (included in Annex 3). Work to be completed by December 25th 2017.
- **Tender item 3:** From first week of September 2017 complete spot spraying of new pennywort growth in all drains detailed on schedule of work ref: SCHED_P&C_001 which have had a weed-cut completed on them, with Glyphosate bi-active (please note some land holdings will not require this due to organic status, which will be advised (allow for 100% in costing)). Work to be completed by no later than 31 December 2017.
- **Tender item 4:** Respective hourly rate for additional work to that set out in schedule of work ref: SCHED_P&C_001, as directed by the operations manager, for an operator & a fuelled machine with a standard ditching bucket between the hours of 0730 – 1730 Monday - Friday.
- **Tender item 5:** Respective hourly rate for additional work to that set out in schedule of work ref: SCHED_P&C_001, as directed by the operations manager, for an operator & a fuelled machine with a standard ditching bucket between the hours of 1730 – 0730 Monday to Friday
- **Tender item 6:** Respective hourly rate for additional work to that set out in schedule of work ref: SCHED_P&C_001, as directed by the operations manager, for an operator & a fuelled machine with a standard ditching bucket between the hours of 0730 – 1730 Saturday - Sunday.
- **Tender item 7:** Respective hourly rate for additional work to that set out in schedule of work ref: SCHED_P&C_001, as directed by the operations manager, for an operator & a fuelled machine with a standard ditching bucket between the hours of 1730 – 0730 Saturday – Sunday
- **Tender item 8:** Respective day rate for a weed basket attachment between the hours of 0730 – 1730 Monday - Friday.

- **Tender item 9:** Respective day rate for a flail attachment between the hours of 0730 – 1730 Monday - Friday.
- **Tender item 10: Provision of suitably trained operatives to operate the Board's pumping stations with max 24 hours' notice:** Please state if you have the ability to provide up to 6 suitably trained operatives to operate the Board's pumping stations along with 6 general operatives, for emergency response work. Please state if you have access to any further labour and/or equipment resources through your business and the details of these arrangements. Please state if the rates for these operatives would vary from those stated in Tender item 4-7 and any additional costs
- All individuals who will undertake spraying work must have the following qualifications (or equivalent, to be approved by the Customer);
 - City & Guilds Level 2 award PA1 Safe Use and handling of Chemicals
 - City & Guilds Level 2 award PA6 AW knapsack with extendable lance spraying in or near water
- All machines used for maintenance work must;
 - Have full specification sheets available at all times,
 - run on bio-degradable oil
 - Be CE certified
 - Have appropriate spill kits available in the machine at all times
 - Be provided with a Flail attachment with rollers (in order to complete the flailing of the banks to set levels, as set out in the EA Maintenance standards document)
 - Be provided with a weed basket / Bradshaw bucket to complete the weed cut, as set out in the EA Maintenance standards document.
- All machine drivers must hold;
 - CPCS or Lantra qualified for use on the appropriate machine
 - CSCS card holder
- All operations must comply with the DEFRA 'Check. Clean, Dry' best practice at all times.
- Tendering for all or some of the tender elements/numbers is permitted, as set out on the Tender Response, *Tender_Response_P&C_001*, is permitted.

8. Mandatory Requirements / Constraints

8.1 As part of your tender response, you must confirm on the Tender Response, *Tender_Response_P&C_001* that you meet the mandatory requirements / constraints, as set out in the Customer Organisation' s specification forming part of this ITT. A failure to comply with one or more mandatory requirements or constraints shall entitle the Customer Organisation to reject a tender response in full.

9. Key background documents and further information

9.1 Further relevant background documents / information may be provided to potential suppliers as set out below, as an Annex to this ITT and/or by way of the issue of additional documents / links to additional information / documents. Where no such information / documents are provided, this Section of the ITT will not apply.

9.2 The following additional documentation / information is provided as part of this ITT

- Environment Agency Maintenance Standards Document (included in Annex 3)

10. Timescales

10.1 Subject to any changes notified to potential suppliers by the Customer Organisation in accordance with the Tender Conditions, the following timescales shall apply to this Procurement Process:

Activity	Date / time
Issue of Contract Notice / availability of ITT documents	16/12/2016
Deadline for clarification questions (Clarification Deadline)	1400hrs 30/12/2016
Customer Organisation to respond to clarification questions	06/01/2017
Deadline for submission of ITT responses by potential suppliers (Tender Response Deadline)	1400hrs 18/01/17
Contract concluded with winning supplier	01/03/17
Contract start date	01/04/17

11 Instructions for Responding

11.1 The documents that must be submitted to form your tender response are listed at Part 2 of Annex 2 (Supplier Response) to this ITT. All documents required as part of your tender response should be submitted to Phil Camamile, Kettlewell House, Austin Fields Industrial Estate, Kings Lynn, Norfolk, PE30 1PH by the Tender Response Deadline, as set out in the Timescales section of this ITT.

11.2 The following requirements should be complied with when submitting your response to this ITT:

- Please ensure that you send your submission in good time to prevent issues with technology – late tender responses may be rejected by the Customer Organisation.
- Please ensure that information provided as part of its response is of sufficient quality and detail that an informed assessment of it can be made by the Customer Organisation.
- Do not submit any additional supporting documentation with your ITT response except where specifically requested to do so as part of this ITT. PDF, JPG, PPT, Word and Excel formats can be used for any additional supporting documentation (other formats should not be used without the prior written approval of the Customer Organisation).
- All attachments/supporting documentation should be provided separately to your main tender response and clearly labelled to make it clear as to which part of your tender response it relates.

- If you submit a generic policy / document you must indicate the page and paragraph reference that is relevant to a particular part of your tender response.
- Unless otherwise stated as part of this ITT or its Annexes, all tender responses should be in the format of the relevant Customer Organisation requirement with your response to that requirement inserted underneath.
- Where supporting evidence is requested as ‘or equivalent’ – you must demonstrate such equivalence as part of your tender response.
- Any deliberate alteration of a Customer Organisation requirement as part of your tender response will invalidate your tender response to that requirement and for evaluation purposes you shall be deemed not to have responded to that particular requirement.
- Responses should be concise, unambiguous, and should directly address the requirement stated.
- Your tender responses to the tender requirements and pricing will be incorporated into the Contract, as appropriate.

12 Clarification Requests

12.1 All clarification requests should be submitted to Phil Camamile, phil@wlma.org.uk by the Clarification Deadline, as set out in the Timescales section of this ITT. The Customer Organisation is under no obligation to respond to clarification requests received after the Clarification Deadline.

12.2 Any clarification requests should clearly reference the appropriate paragraph in the ITT documentation and, to the extent possible, should be aggregated rather than sent individually.

12.3 The Customer Organisation reserves the right to issue any clarification request made by you, and the response, to all potential suppliers unless you expressly require it to be kept confidential at the time the request is made. If the Customer Organisation considers the contents of the request not to be confidential, it will inform you and you will have the opportunity to withdraw the clarification query prior to the Customer Organisation responding to all potential suppliers.

12.4 The Customer Organisation may at any time request further information from potential suppliers to verify or clarify any aspects of their tender response or other information they may have provided. Should you not provide supplementary information or clarifications to the Customer Organisation by any deadline notified to you, your tender response may be rejected in full and you may be disqualified from this Procurement Process.

13 Evaluation Criteria

13.1 You will have your tender response evaluated as set out below:

Stage 1: Tender responses will be checked to ensure that they have been completed correctly and all necessary information has been provided. Tenders responses correctly completed with all relevant information being provided

will proceed to Stage 2. Any tender responses not correctly completed in accordance with the requirements of this ITT and/or containing omissions may be rejected at this point. Where a tender response is rejected at this point it will automatically be disqualified and will not be further evaluated.



Stage 2: If a bidder succeeds in passing Stage 1 of the evaluation, then it will have its detailed tender response to the Customer Organisation's requirements evaluated in accordance with the evaluation methodology set out below.

13.2 Award Criteria – Responses from potential suppliers will be assessed to determine the most economically advantages tender using the following criteria and weightings and will be assessed entirely on your response submitted:

Criteria	Weighting
Quality	40%
Methodology and Approach	10%
Commercial	50%

13.3 Scoring Model – Tender responses will be subject to an initial review at the start of Stage 2 of the evaluation process. Any tender responses not meeting mandatory requirements or constraints (if any) will be rejected in full at this point and will not be assessed or scored further. Tender responses not so rejected will be scored by an evaluation panel appointed by the Customer Organisation for all criteria other than Commercial using the following scoring model:

Points	Interpretation
10	Excellent – Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas of evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the bidder can meet the requirement.
7	Good - Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas of evidence requested, but contains some trivial omissions in relation to the level of detail requested, in terms of either the response or the evidence. This, therefore, is a good response that meets all aspects of the requirement with only a trivial level ambiguity due to the bidder's failure to provide all information at the level of detail requested.

5	Adequate - Overall the response demonstrates that the bidder meets all areas of the requirement, but not all of the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the bidder can meet the requirement due to the bidder’s failure to provide all of the evidence requested.
3	Poor – The response does not demonstrate that the bidder meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the bidder can meet the requirement due to the failure by the bidder to show that it meets one or more areas of the requirement.
0	Unacceptable - The response is non-compliant with the requirements of the ITT and/or no response has been provided.

13.4 Commercial Evaluation – Your “Overall Price” for the goods and/or services will be evaluated by the evaluation panel for the purposes of the commercial evaluation. Prices must not be subject to any pricing assumptions, qualifications or indexation not provided for explicitly by the Customer Organisation as part of the pricing approach. In the event that any prices are expressed as being subject to any pricing assumptions, qualifications or indexation not provided for by the Customer Organisation as part of the pricing approach, the Customer Organisation may reject the full tender response at this point. The Customer Organisation may also reject any tender response where the Overall Price for the goods and/or services is considered by the Customer Organisation to be abnormally low following the relevant processes set out under the EU procurement rules. A maximum offer score of 10 will be awarded to the tender response offering the lowest “Overall Price”. Other tender responses will be awarded a mark by application of the following formula: (Lowest Overall Price/Overall Price being evaluated) x 10 (rounded to two decimal places) = commercial score.

13.5 Moderation and application of weightings – The evaluation panel appointed for this procurement will meet to agree and moderate scores for each award criteria. Final scores in terms of a percentage of the overall tender score will be obtained by applying the relevant weighting factors set out as part of the award criteria table above. The percentage scores for each award criteria will be amalgamated to give a percentage score out of 100.

13.6 The winning tender response – The winning tender response shall be the tender response scoring the highest percentage score out of 100 when applying the above evaluation methodology

Annexes

Annex 1 - Terms and Conditions of Contract

- Public Sector Co-operation Agreement (If successful bidder is a public body/risk management organisation)
- The Engineering and Construction Short Contract (ECSC) for all private companies

Annex 2 – Supplier Response

The supplier Tender Response should be submitted on form Tender_Response_P&C_001.

All documents and all correspondence relating to this Procurement Process must be written in English including without limitation any documents submitted as part of a tender response.

The supplier may also provide any other documents they feel beneficial to the customer.

Annex 3 – List of documents included

- Environment Agency Maintenance standards document
- Schedule of work ref: SCHED_P&C_001
- Tender_Response_P&C_001
- **Drawings;**
 - CMT220P: PevenseyCuckmereWLMB-Barnhorn,
 - CMT221G: PevenseyCuckmereWLMB-Combe Haven,
 - CMT212G: PevenseyCuckmereWLMB-Cuckmere (C),
 - CMT212G: PevenseyCuckmereWLMB-Cuckmere (N),
 - CMT212G: PevenseyCuckmereWLMB-Cuckmere (S),
 - CMT215P: PevenseyCuckmereWLMB-Glynleigh,
 - CMT214P: PevenseyCuckmereWLMB-Horse Eye and Down,
 - CMT216P: PevenseyCuckmereWLMB-Manxey,
 - CMT217G: PevenseyCuckmereWLMB-Pevensey,
 - CMT219P: PevenseyCuckmereWLMB-Star Inn,
 - CMT218P: PevenseyCuckmereWLMB-Waterlot (N),
 - CMT218P: PevenseyCuckmereWLMB-Waterlot (S),
 - CMT213P: PevenseyCuckmereWLMB-Whelpley,

- *CMT222G: PevenseyCuckmereWLMB-Willington and Langney*

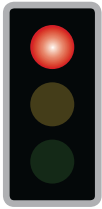
External consultation Maintenance Standards

delivering consistent standards for sustainable asset management

FCRM Asset Management

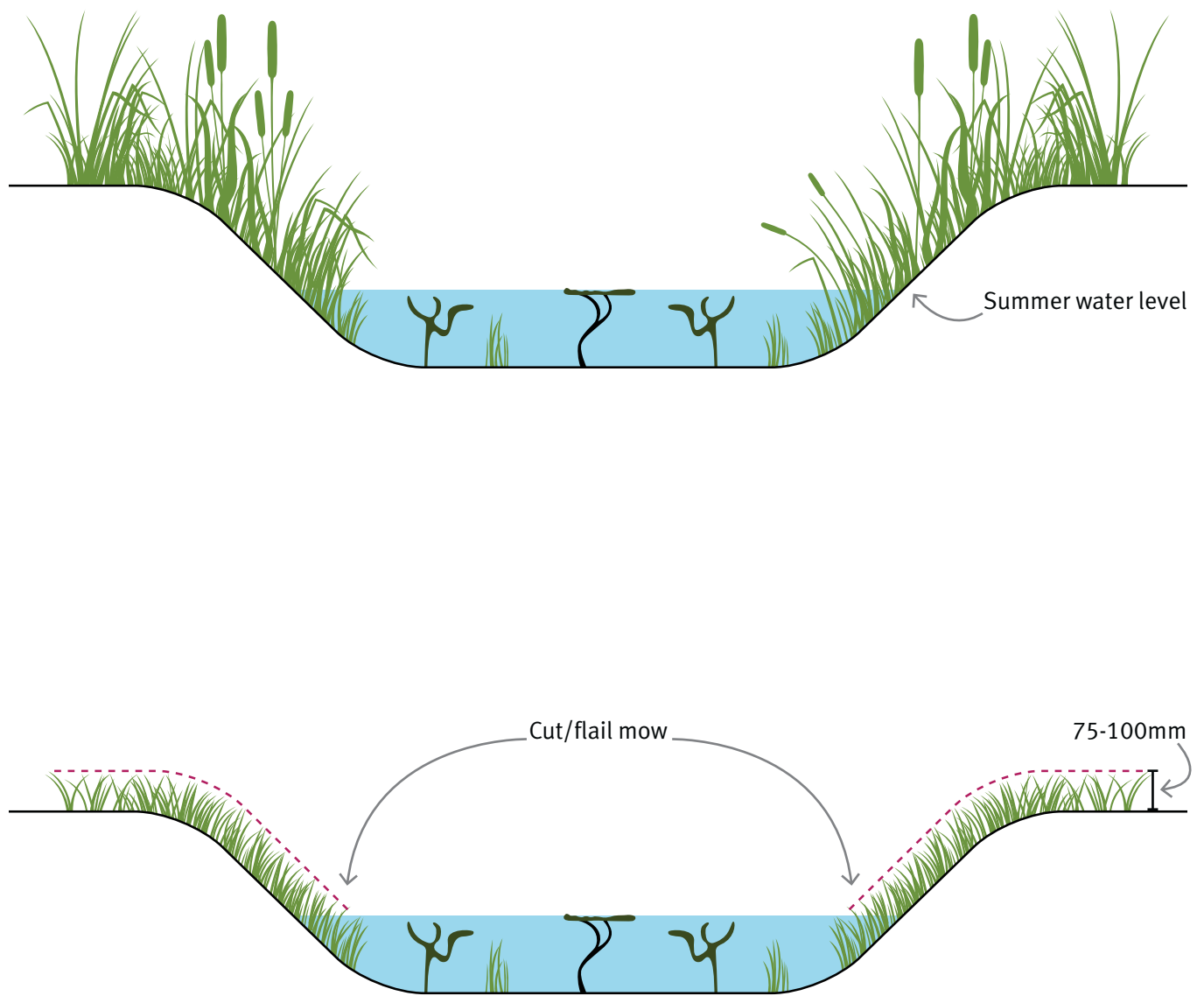
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Version 3 March 2012

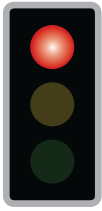




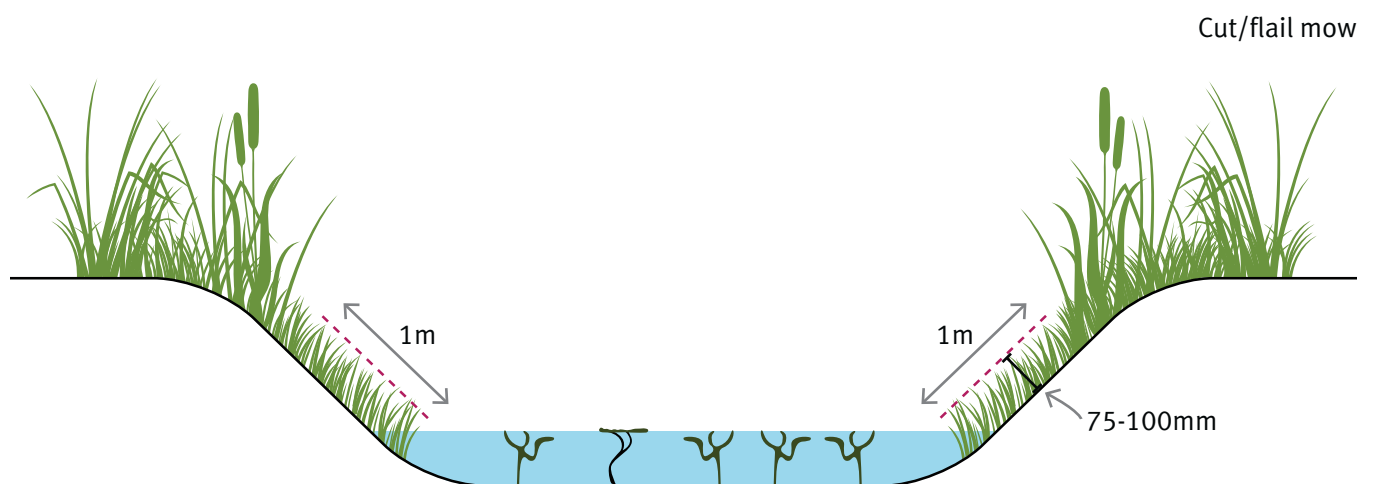
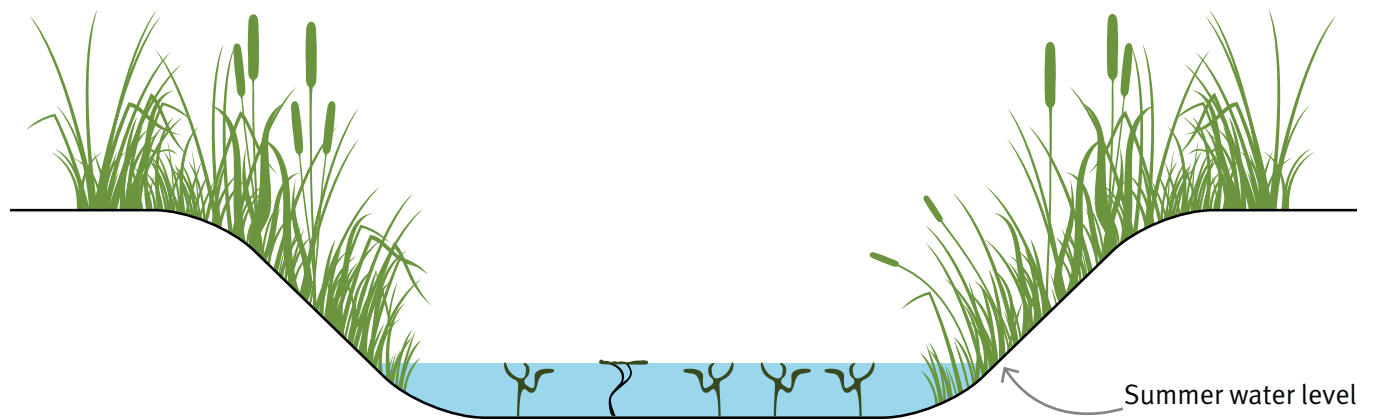
M1 Grass control

Use only where risk/limited capacity dictates. Look to enhance



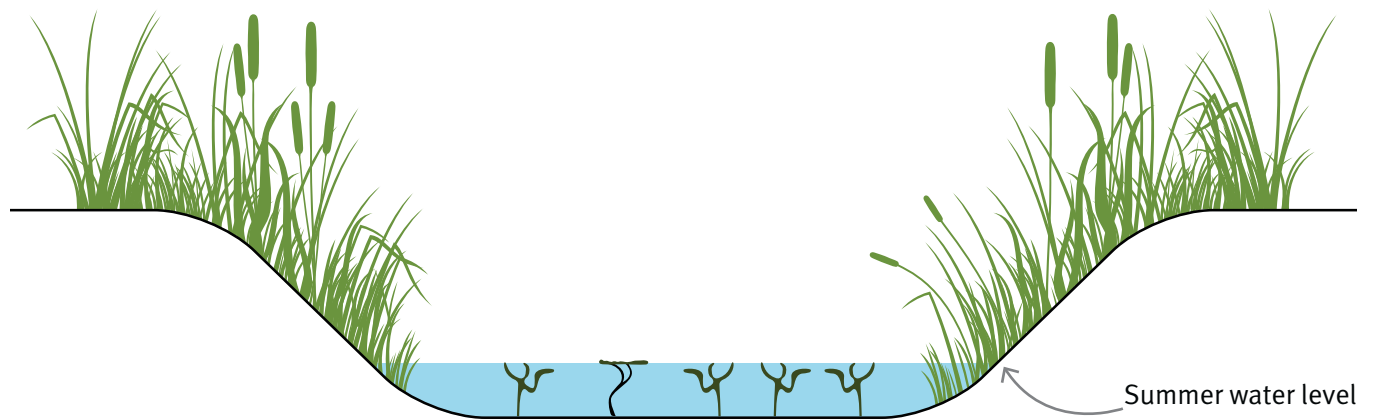


M2 Grass control



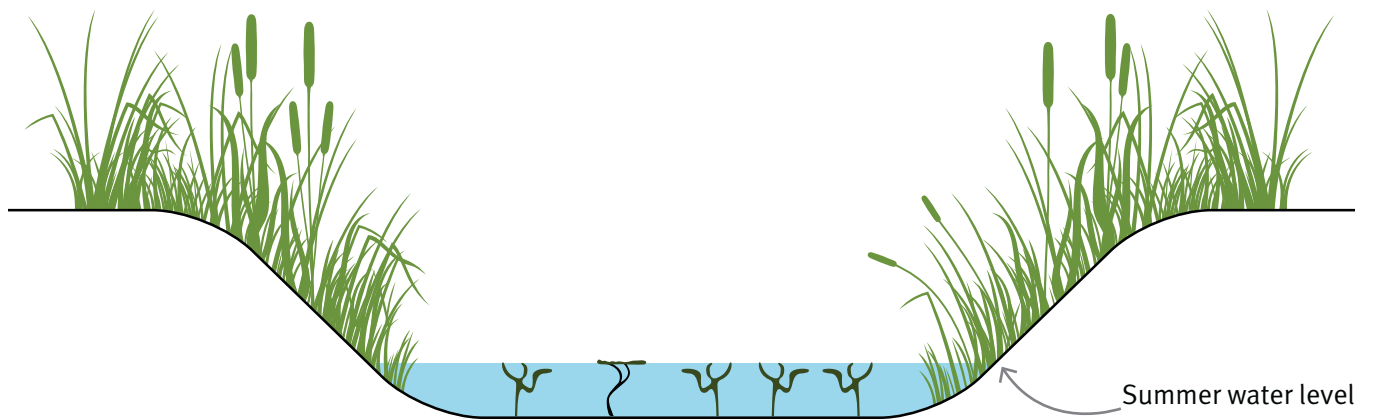


M3 Grass control





M4 Grass control

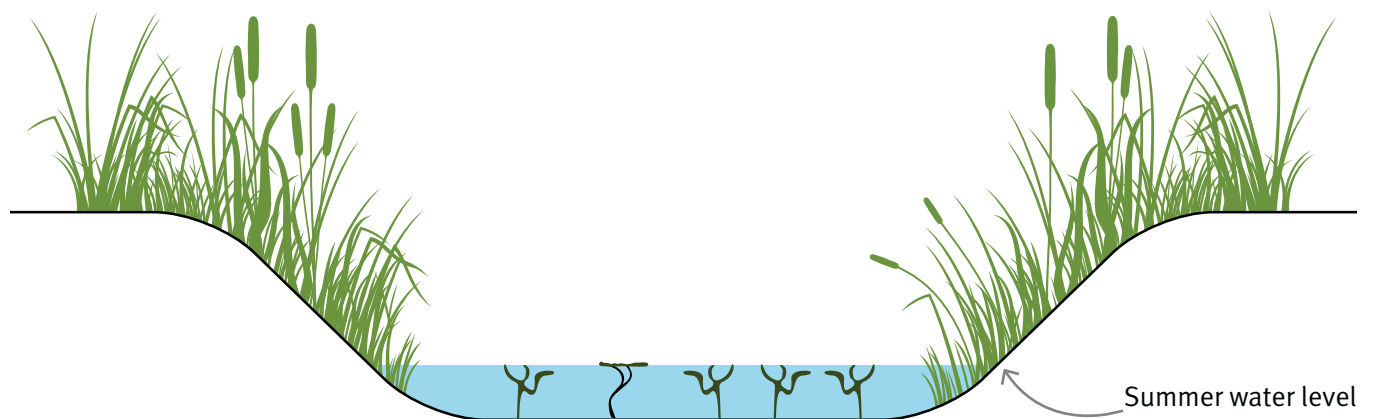


Maintenance this side only

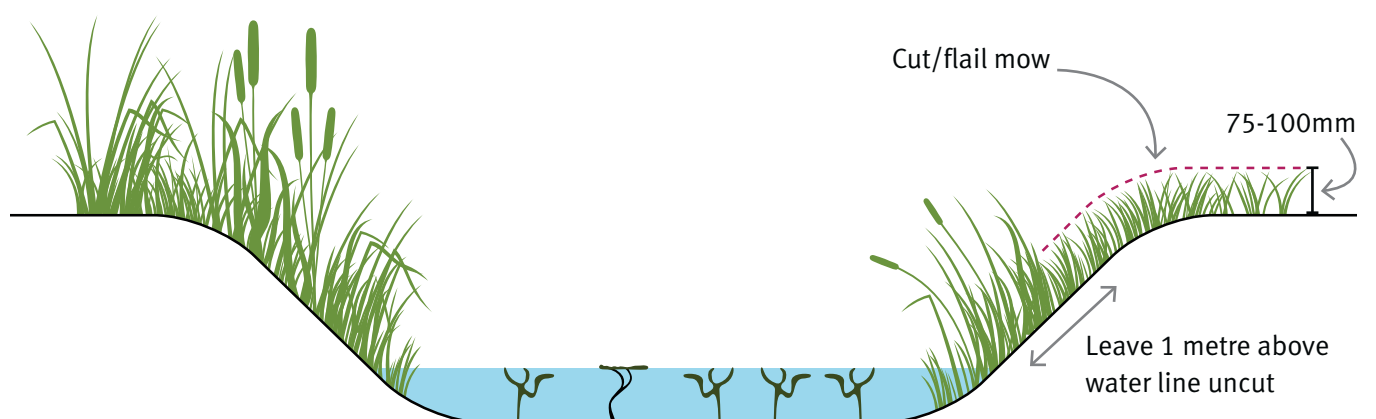


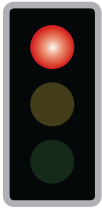


M5 Grass control

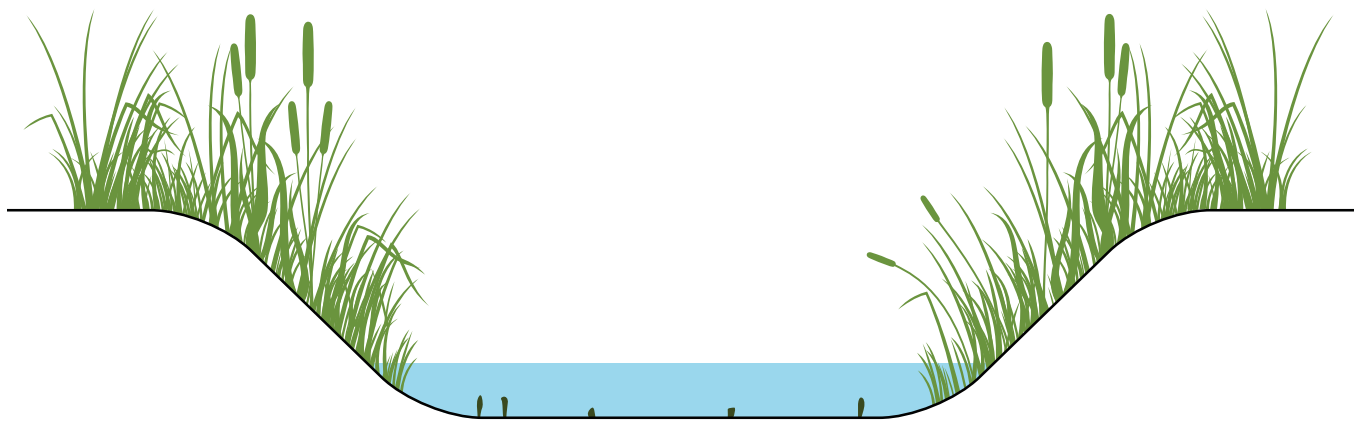
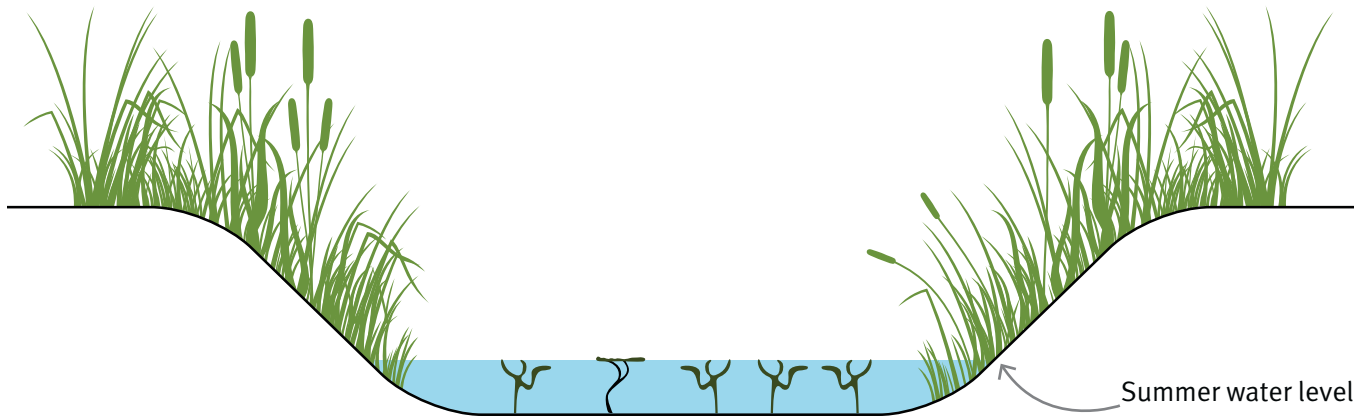


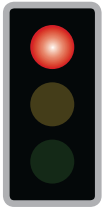
Annual maintenance this side only



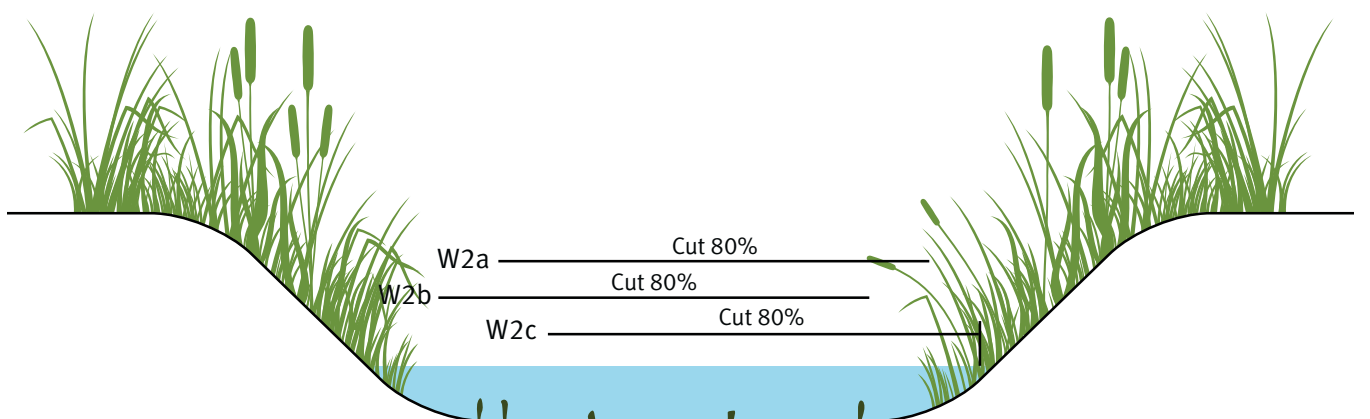
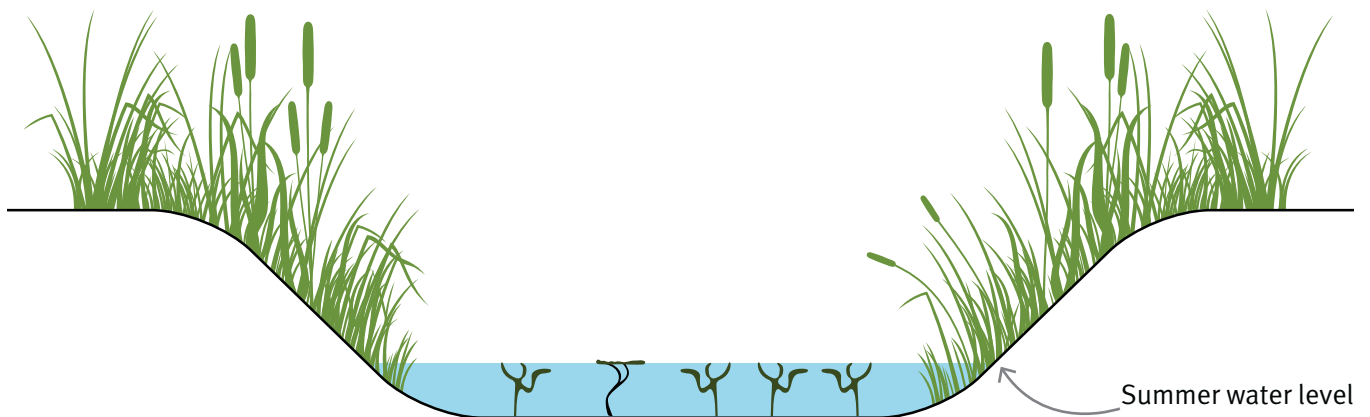


W1 Weed control



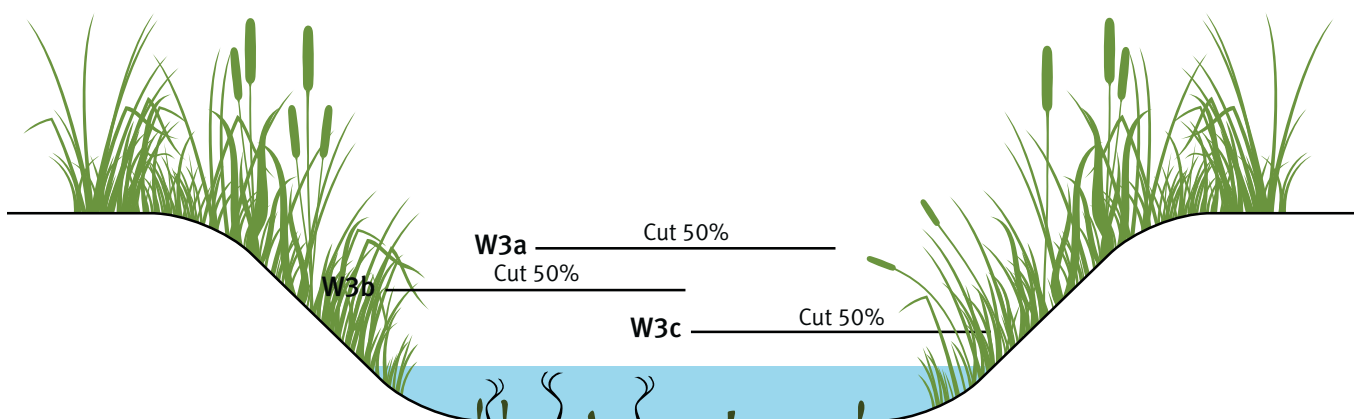
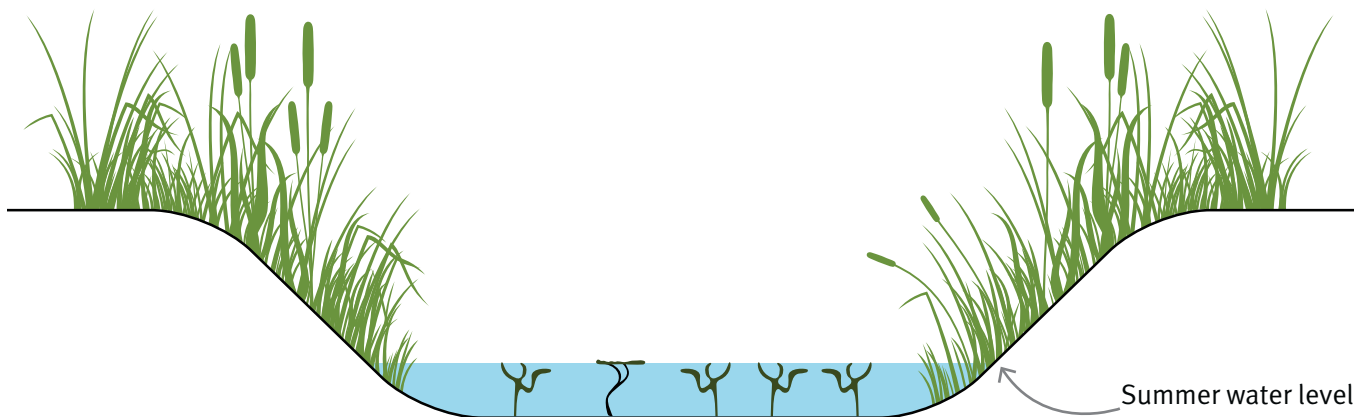


W2 a, b, c Weed control





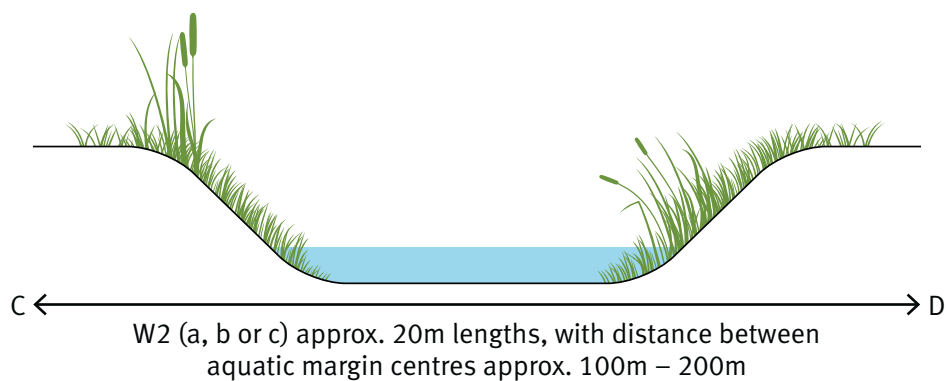
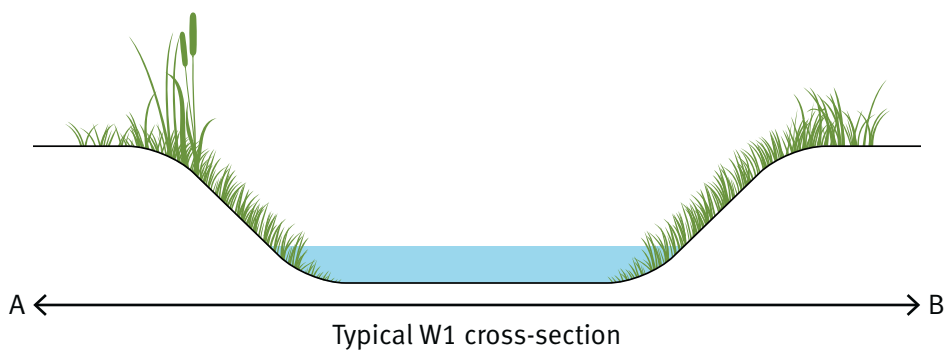
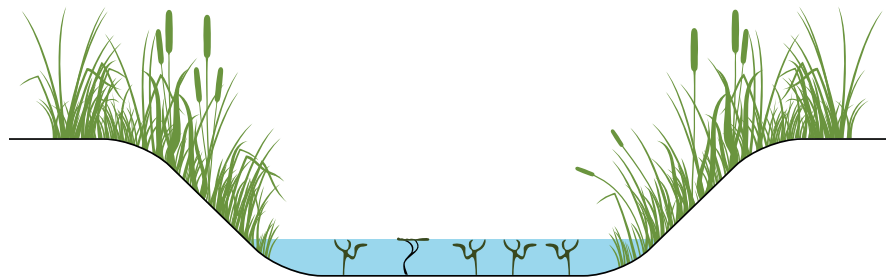
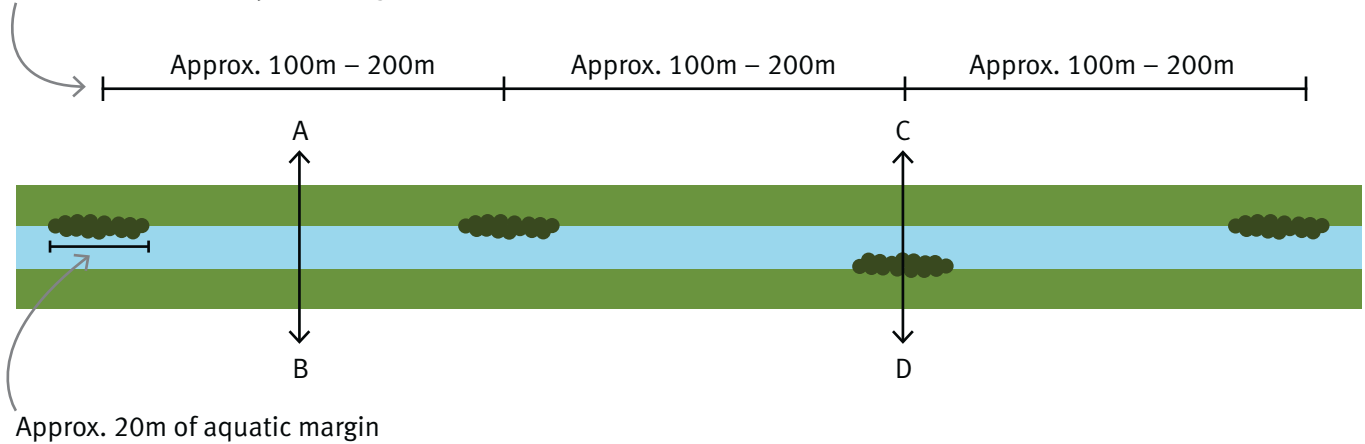
W3 a, b, c Weed control





W4 Weed control

Distance between aquatic margin centres

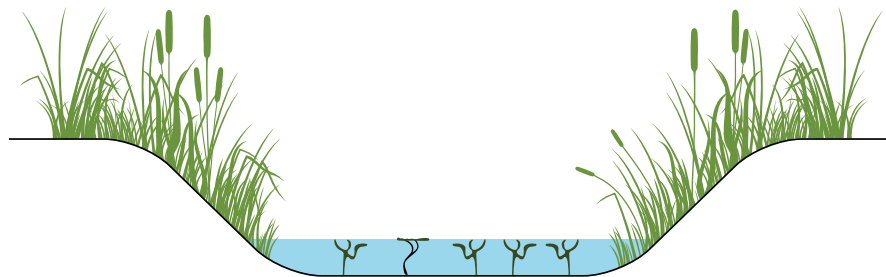
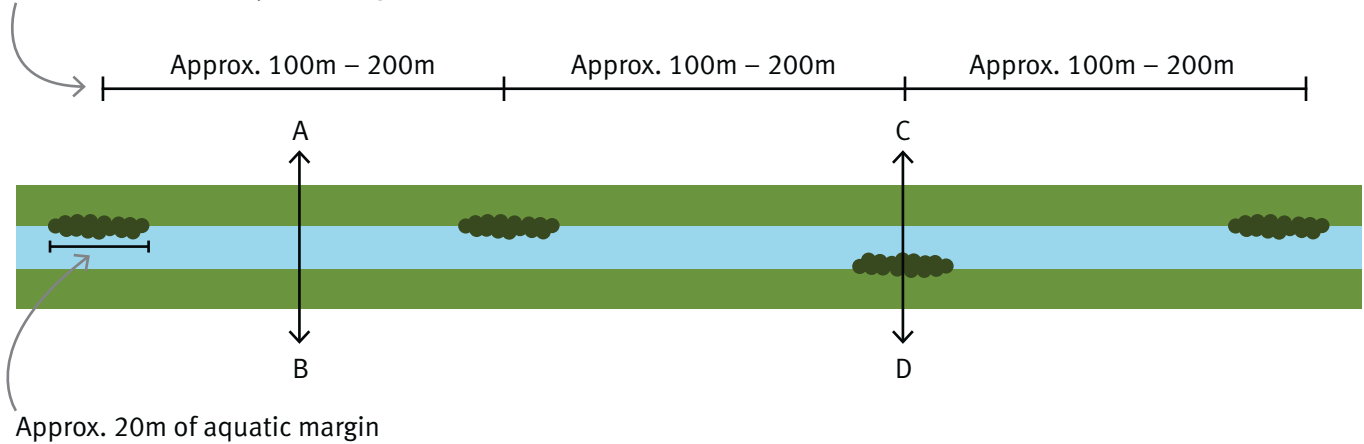


Maintain short lengths of approx. 20m of aquatic margin on alternating sides

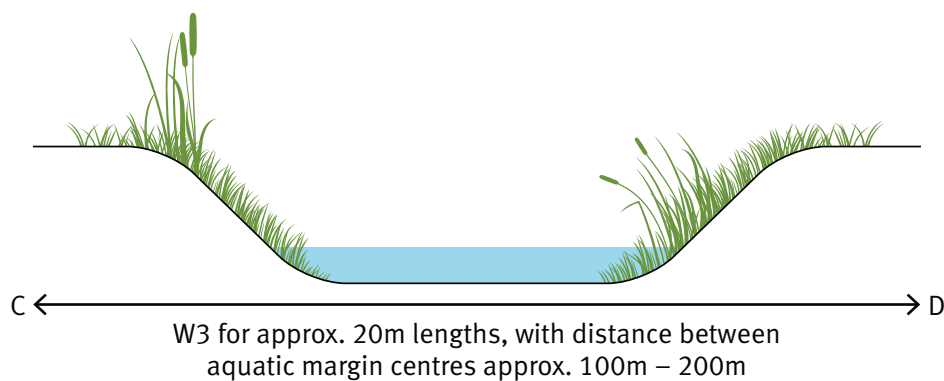
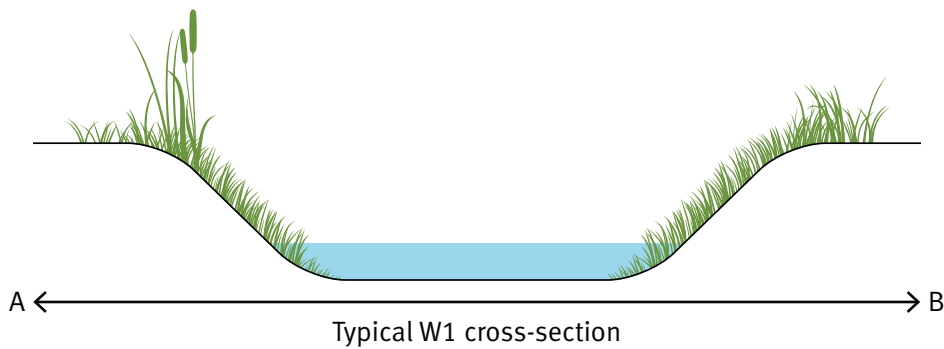


W5 Weed control

Distance between aquatic margin centres



Typical growth before maintenance

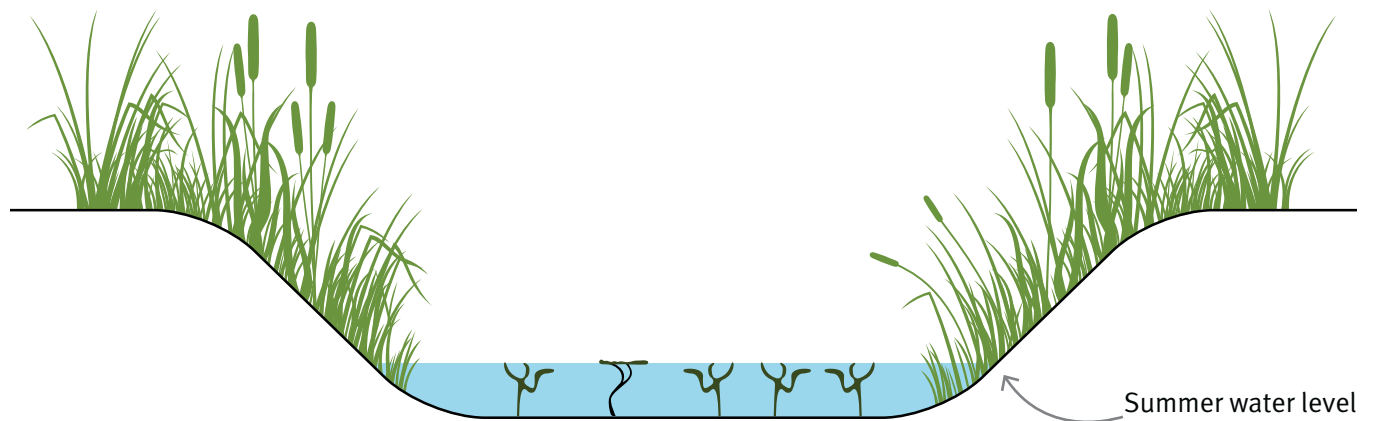


Maintain short lengths of approx. 20m of aquatic margin on alternating sides



W6 Weed control

Use only where risk/limited capacity dictates. Look to enhance



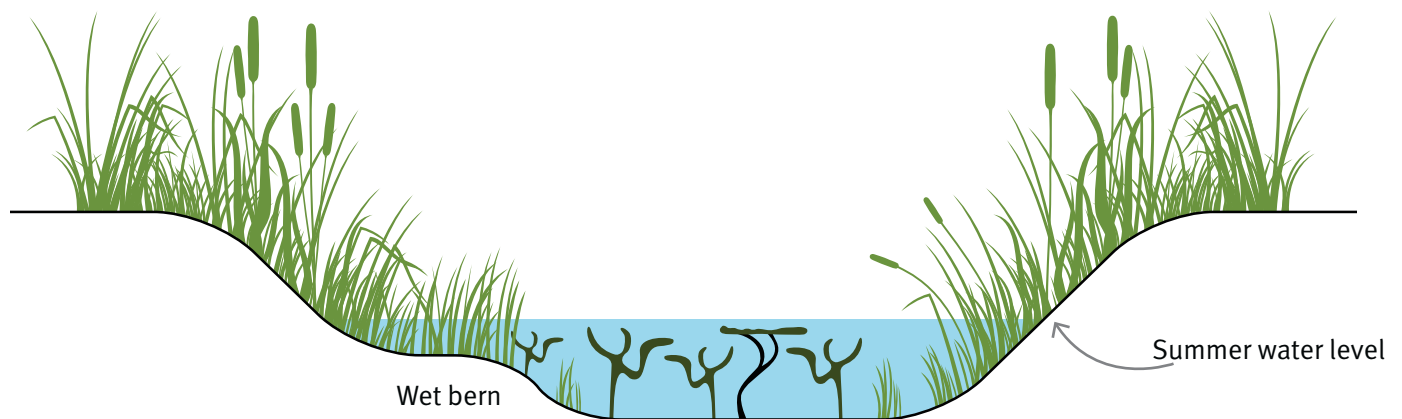
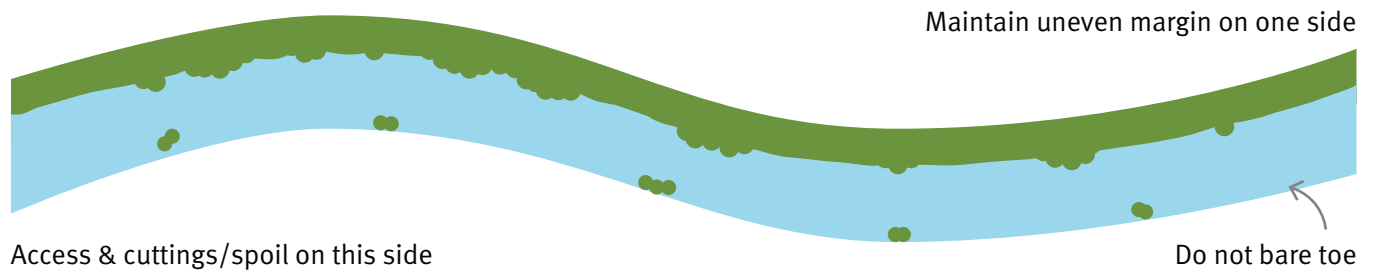
Do not cut aquatic (reed) fringes

Weedcuttings to be placed as far from the channel as possible

Do not expose toe or bank side soils by excessive cutting and avoid disturbance of bed material



W7 Weed control



No cutting or spoil on this side

Channel width <10m = min, 10% of retained margin

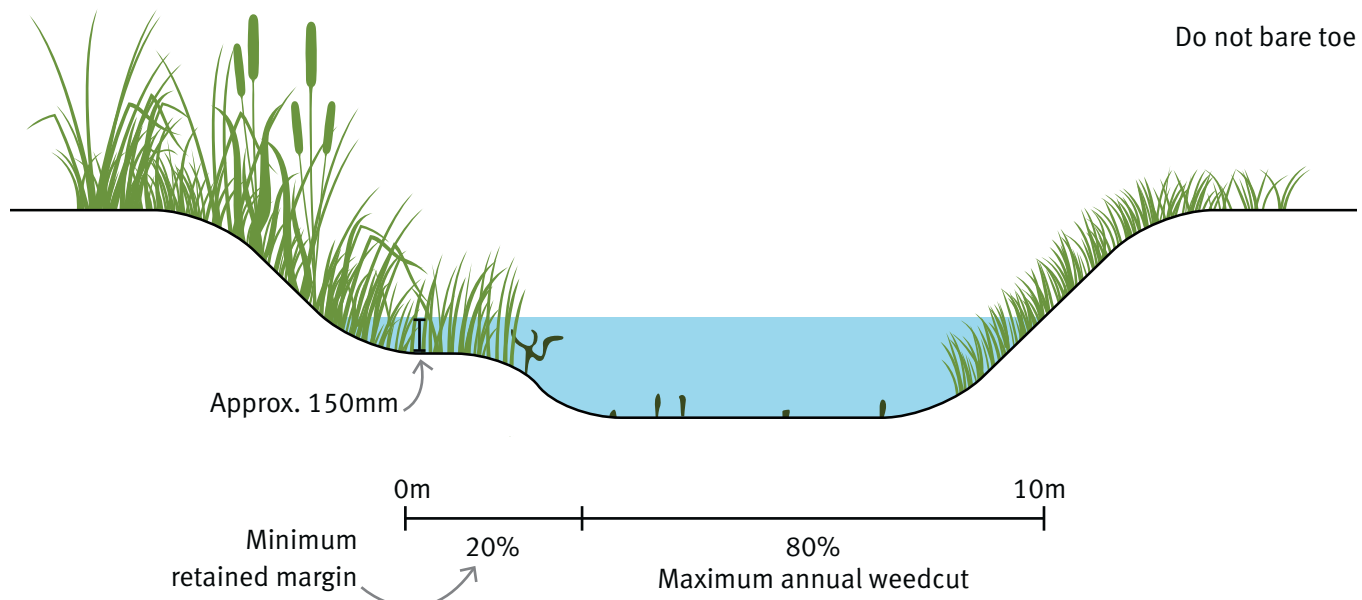
Channel width 10m+ = min, 20% of retained margin

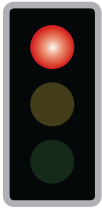
THIS SIDE ONLY Annual maintenance access

Weedcuttings to be placed as far from the channel as possible

Cut using a reciprocating blade on basket

Do not bare toe

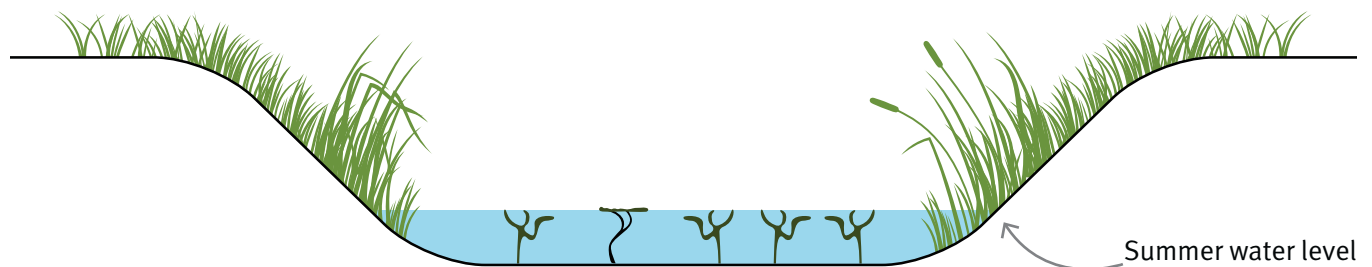




WB1 Weed control

Use only where risk/limited capacity dictates. Look to enhance

Use alternate bank for disposal where possible



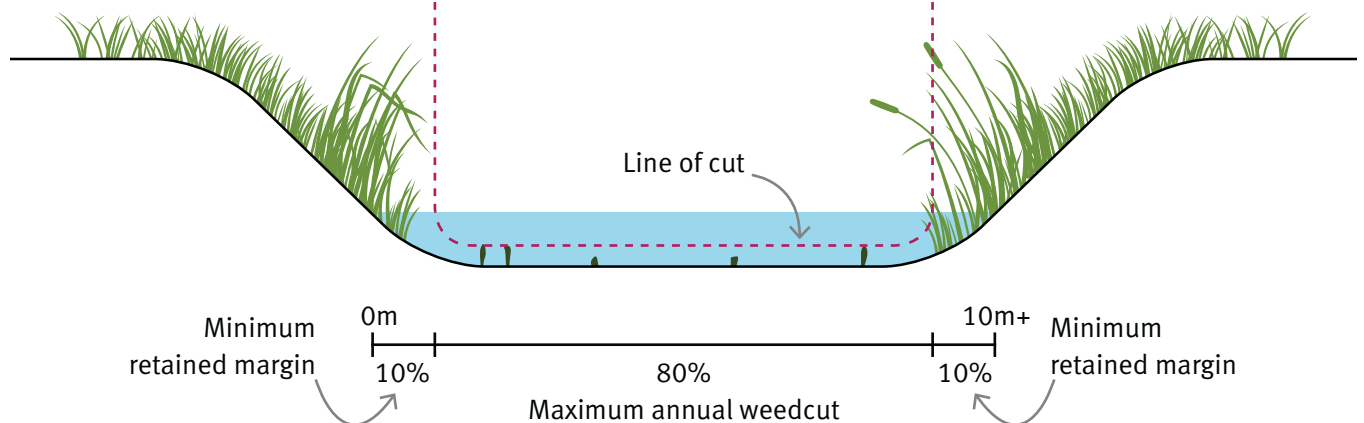
Channel width <10m = min
10% of retained margin

Channel width 10m+ = min
20% of retained margin

Cut and remove all weed in central
80%. Rake whole channel width to
remove “loose” and floating weed,
except through established reed beds.

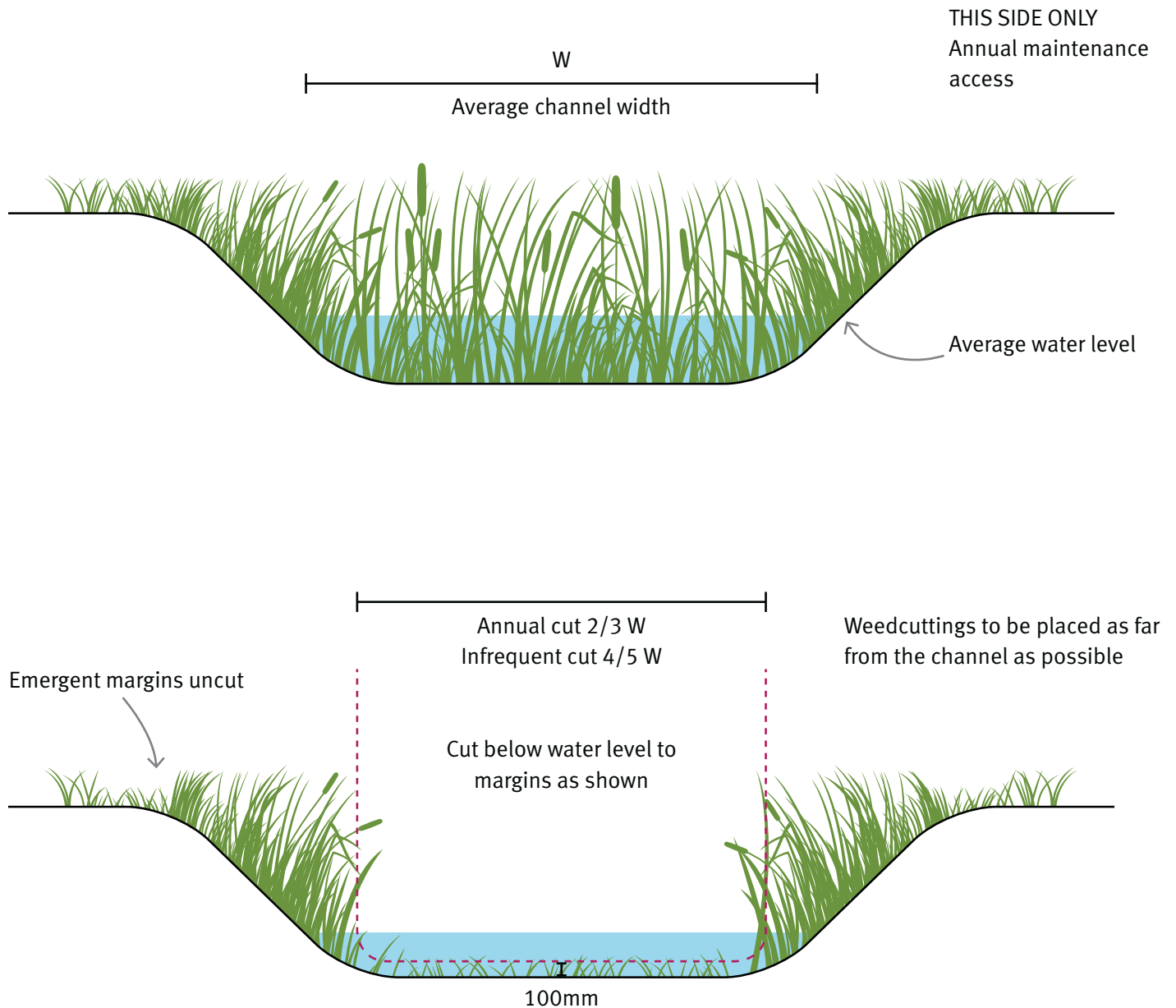
Weedcuttings to be placed
as far from the channel
as possible

Cuttings removed to
specified site or placed
on bank NOT on margins





WB2 Weed control



Note: 'W' is designed wetted width of channel to provide indicative standard of protection



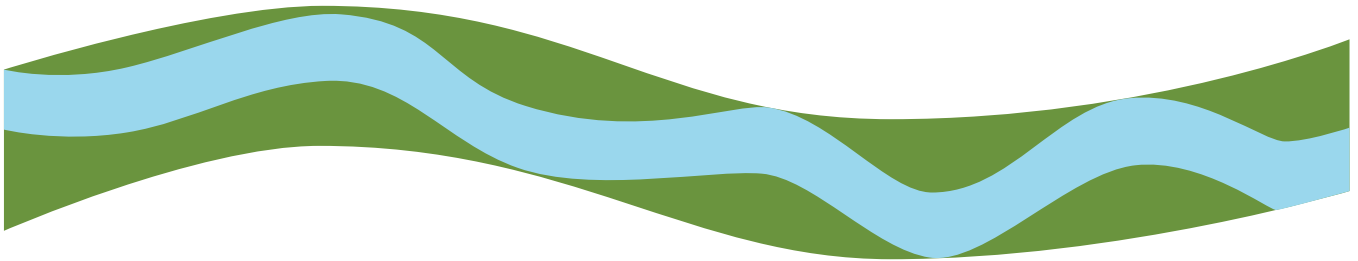
WB2 (Plan) **Weed control**

No weedcutting shall take place between April and the beginning of July

Annual cut

Cut a meandering channel retain 33% (1/3) of vegetation

Maintain uneven margins



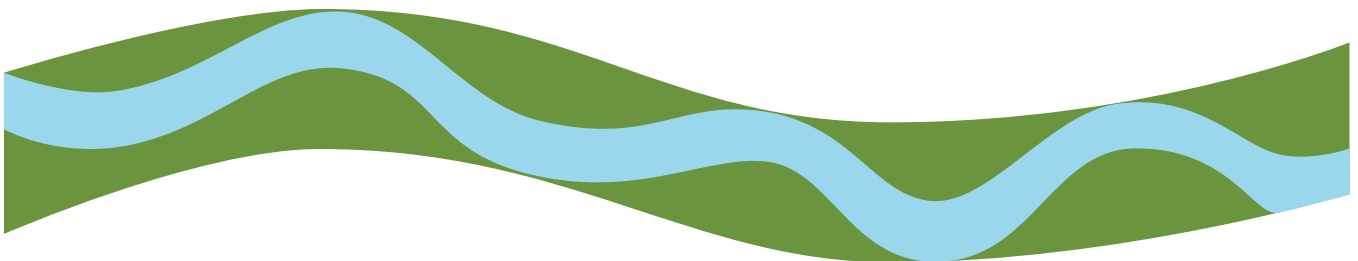
Access & cuttings on this side

Weedcuttings to be placed as far from the channel as possible

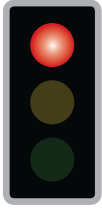
Infrequent cut

Cut a meandering channel retain 20% (1/5) of vegetation

Maintain uneven margins



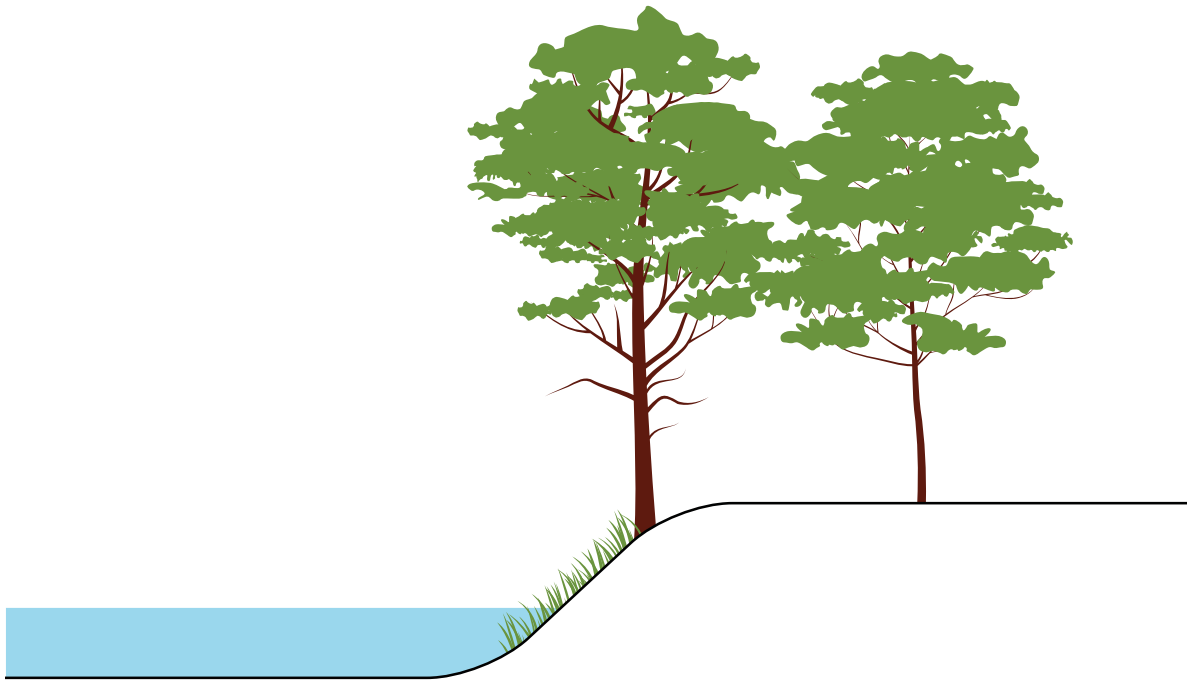
Access & cuttings on this side



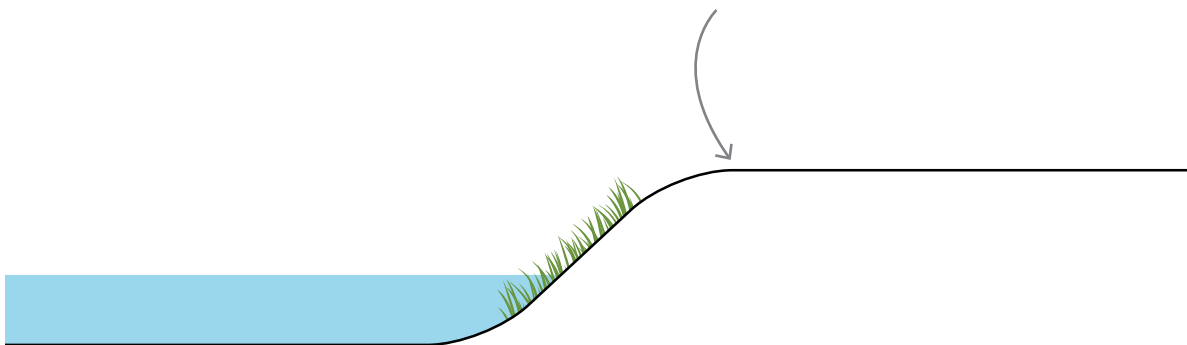
TB1 Tree and bush management

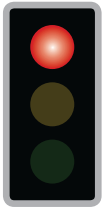
Tree and bush work can usually be undertaken between September and Mid-February, unless nesting birds are present.

Work should be phased over a number of years.



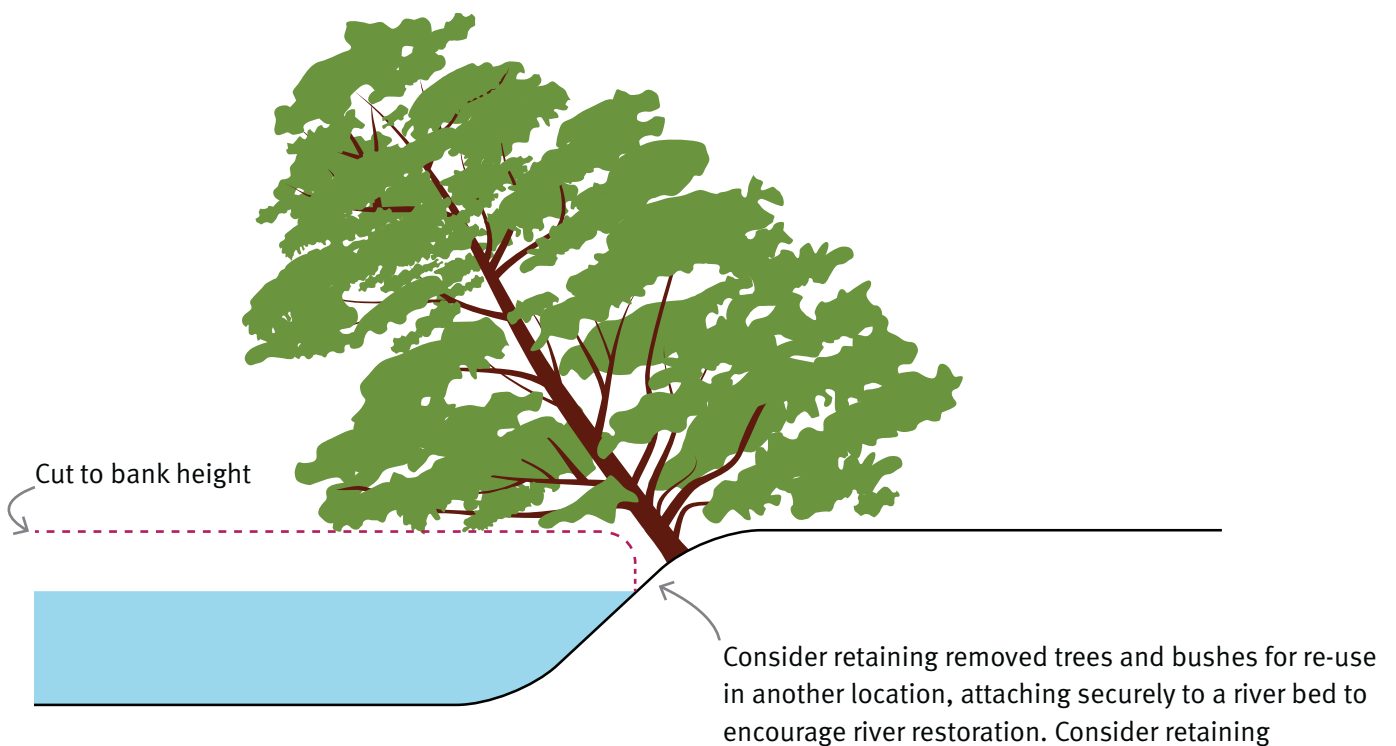
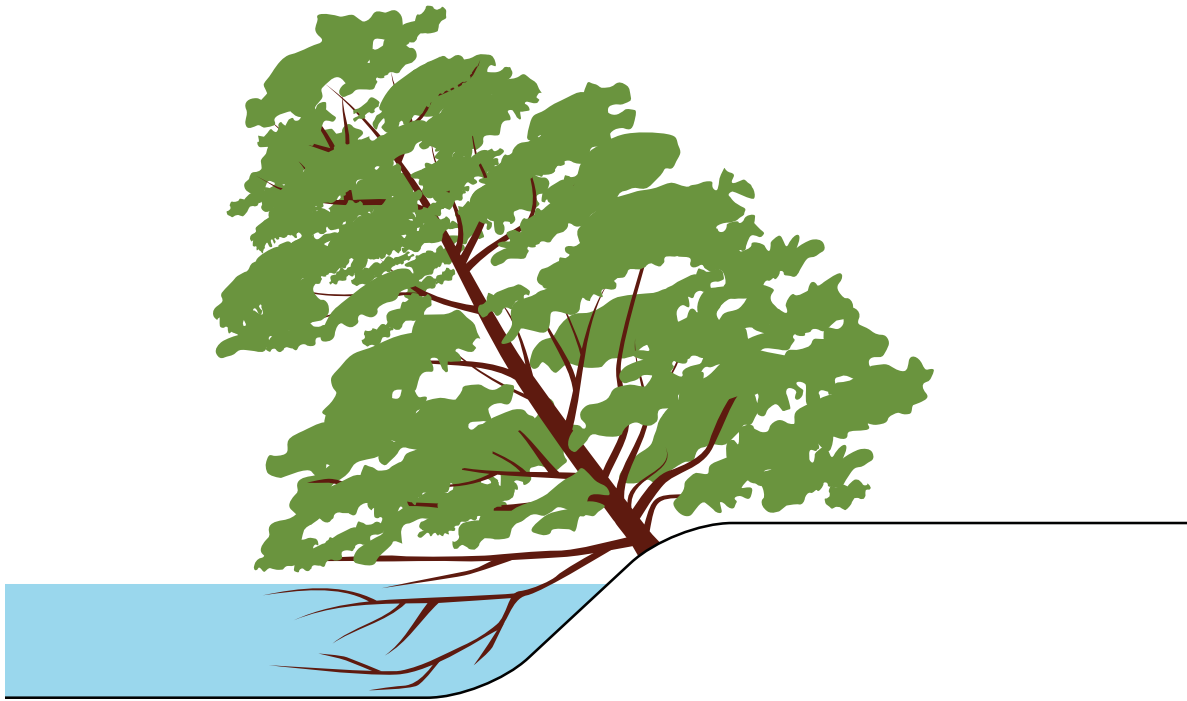
All trees and bushes to be removed from banks. Consider retaining trees and bushes for reuse in another location, attaching securely to a river bed to encourage river restoration





TB2 Tree and bush management

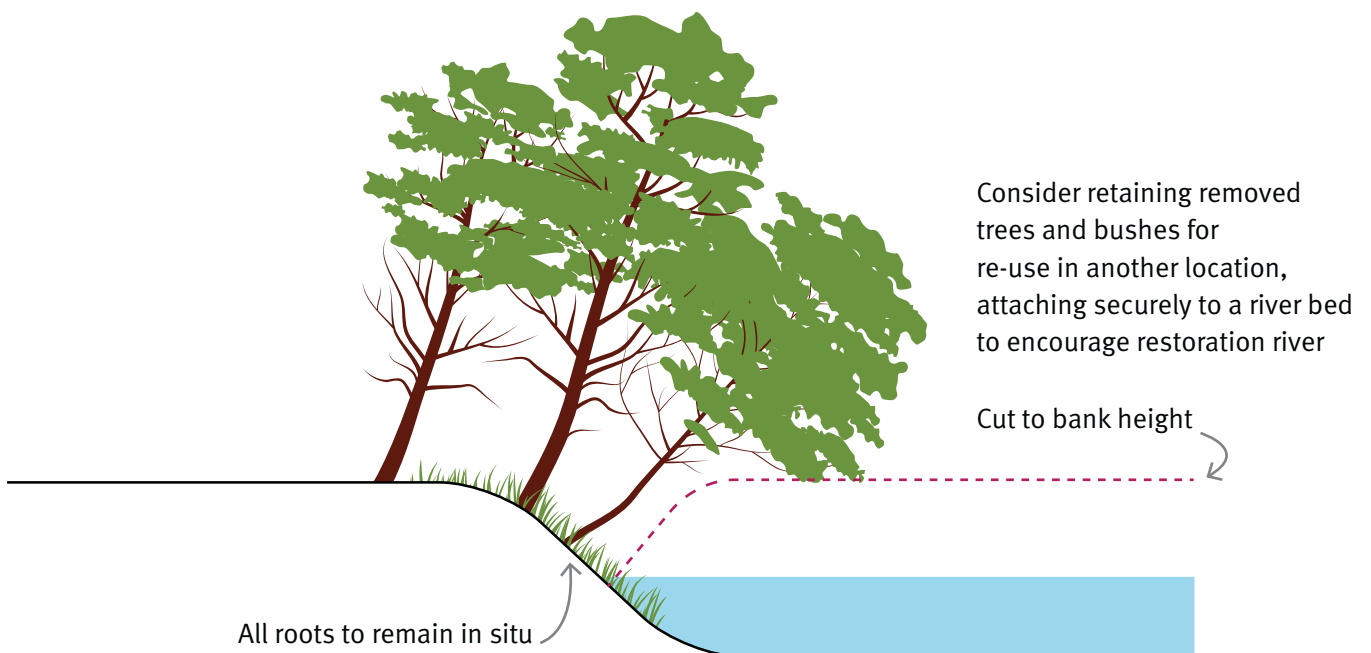
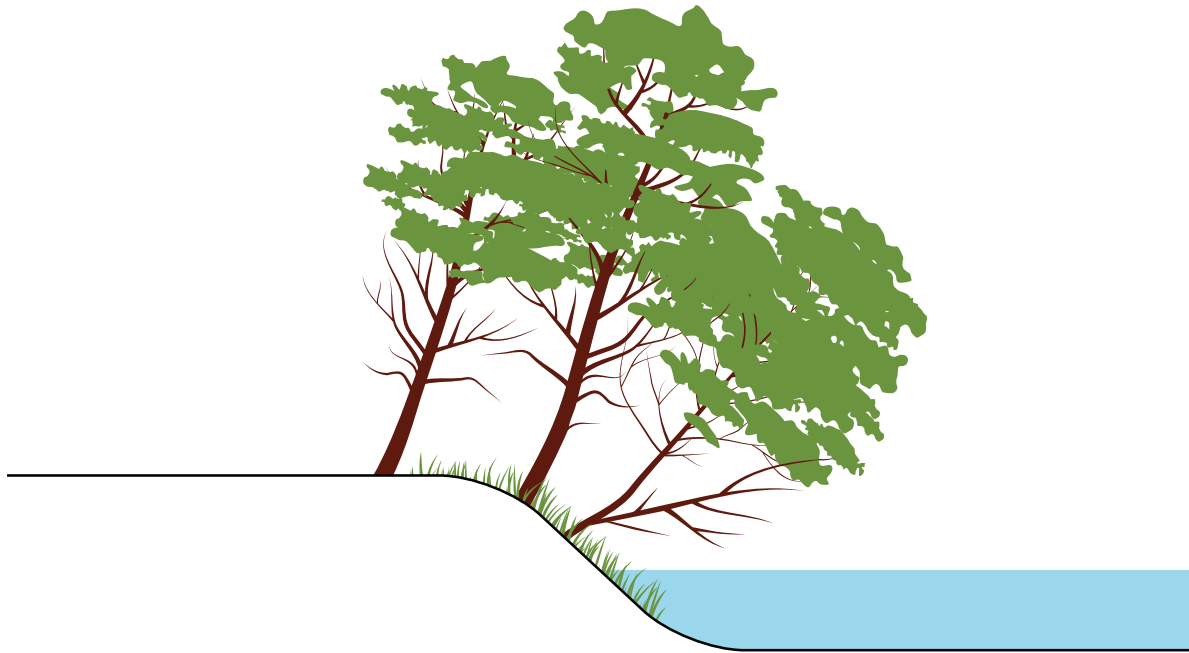
Tree and bush work can usually be undertaken between September and Mid-February, unless nesting birds are present.





TB3 Tree and bush management

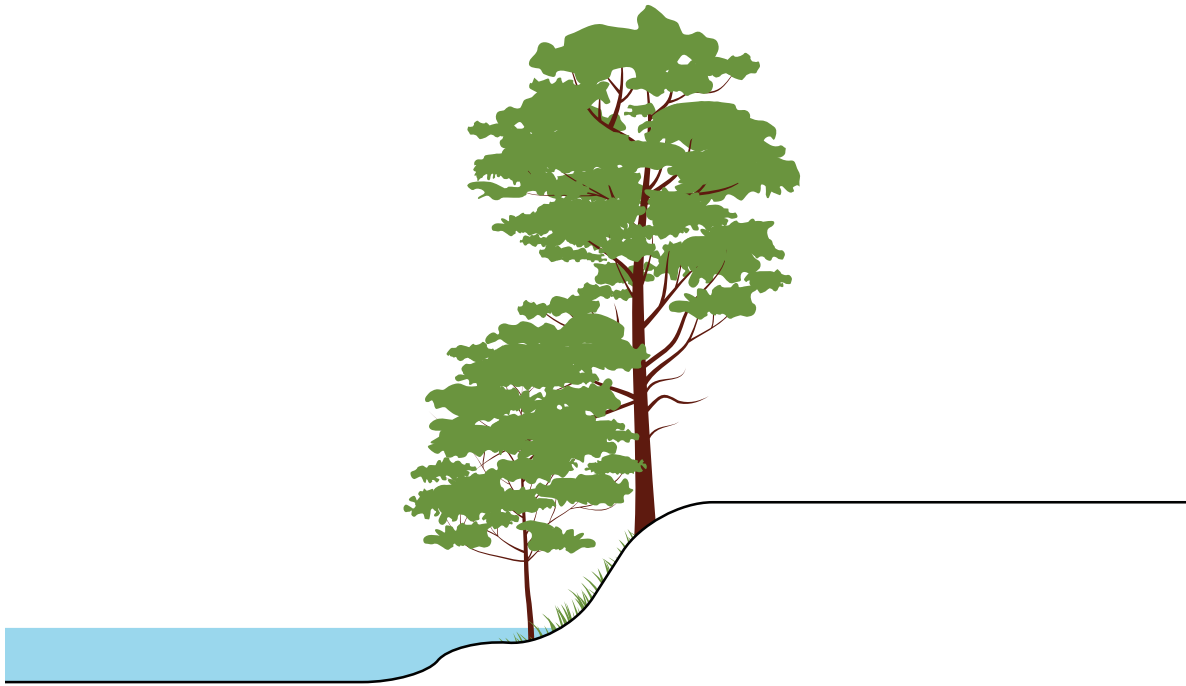
Tree and bush work can usually be undertaken between September and Mid-February, unless nesting birds are present.



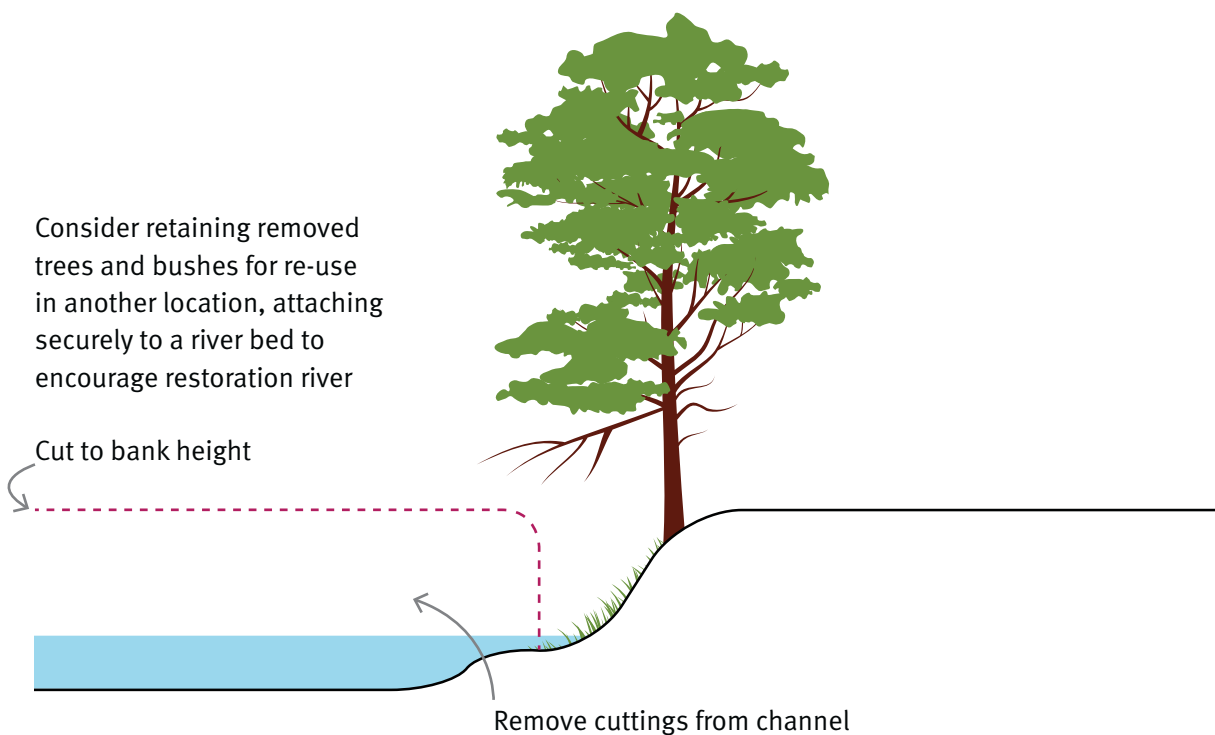


TB4 Tree and bush management

Tree and bush work can usually be undertaken between September and Mid-February, unless nesting birds are present.



Consider retaining removed trees and bushes for re-use in another location, attaching securely to a river bed to encourage restoration river



New woody debris options

Woody debris management




Woody debris (e.g. branches, large limbs of trees, root boles or entire trees) often fall into rivers. Historically we have removed woody debris to maintain flow conveyance and prevent downstream blockages. It is good practice to either retain or introduce new woody debris into river channels because it is a cheap and effective means of enhancing rivers for wildlife.

When deciding whether to retain or introduce new woody debris to a river channel you must fully consider whether it would be suitable in the river in question. There are four risk factors you need to consider:

- Flood risk – is your site in a low, medium or high consequence system?
- Risk of obstructing a structure downstream – is the site close to a bridge or culvert that could block if woody debris was dislodged?
- River channel depth – is the channel deeper than the height of the woody debris?
- Setting – is the site in an urban, parkland or rural location?

The matrix in Table below can be used to help decide whether woody debris should be retained/introduced into a river channel. In general, if two or more of your risk factors are coloured red, then consideration is needed as to whether woody debris should be installed/retained, and how it can be designed to minimise risk.

Woody debris risk matrix

	 Low Risk	 Med Risk	 High Risk
Flood risk	Low risk FRM system	Medium risk FRM system	High risk FRM system
Channel depth	Woody debris is half the height of the channel depth or less	Woody debris is the same height of the channel depth	Woody debris is higher than the channel depth
Site setting	Rural	Parkland	Urban
Risk of obstructing a structure downstream	Low	Med	High

Retaining woody debris

Three new environmental options have been created to encourage retention of woody debris. Table above should be used to help decide whether to retain woody debris, in general woody debris should not be removed when there is no evidence that it is causing flooding risk or that it could cause a blockage.

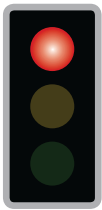
Introducing new woody debris

The existing tree and bush management options (TB1 to 4) have been updated. When removing woody debris in one location, you are encouraged to keep the woody debris as it may be installed at a different lower risk site. **You must consult with your local Development and Flood Risk Team as Land Drainage Consent may be needed.** When moving woody debris from one site to another, check that the source material is free of disease and non-native invasive species. Appropriate Biosecurity measures must be taken when moving material between sites.

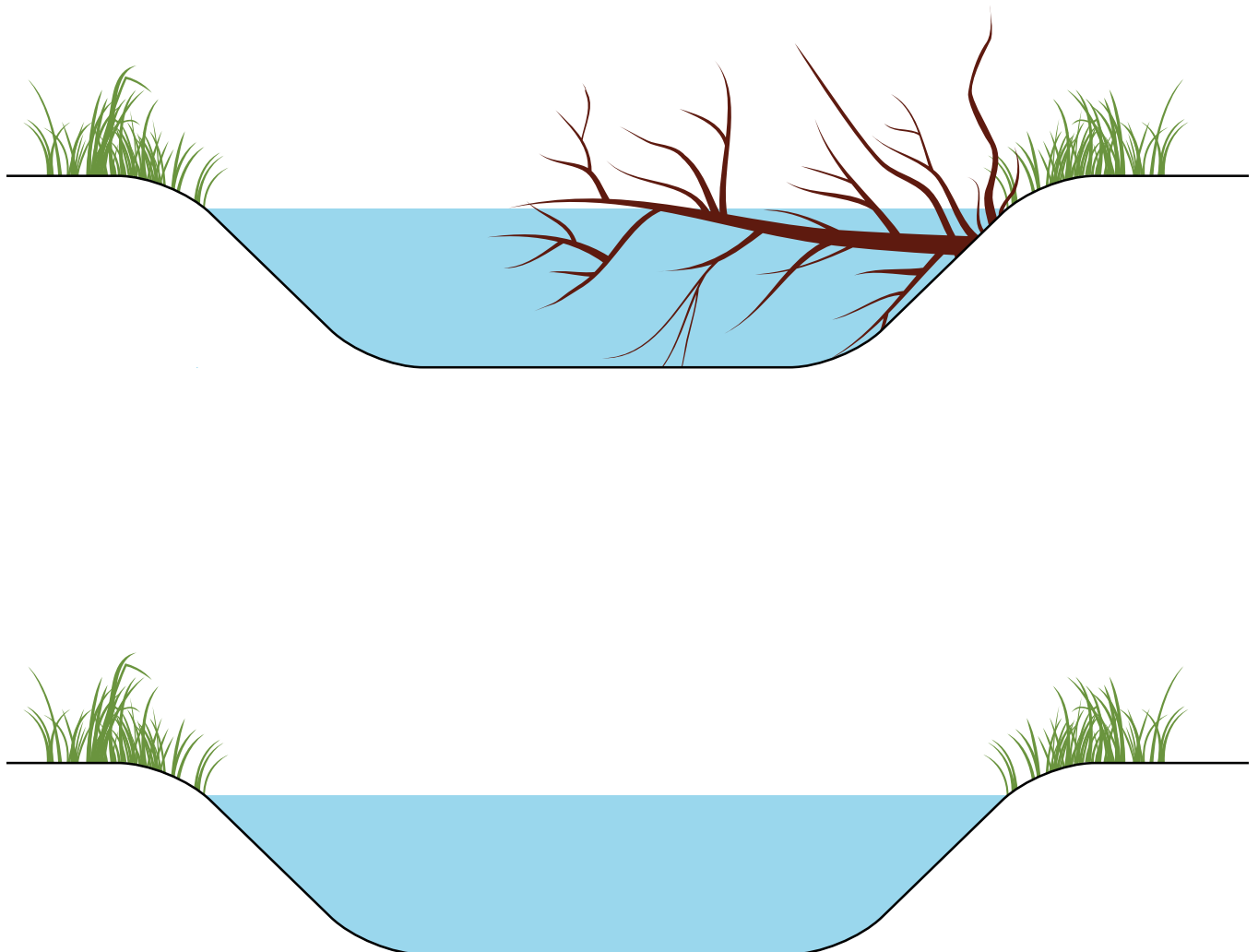
Best practice

When retaining or installing woody debris the following best practice should be followed:

- selective (rather than wholesale) removal of woody debris.
- realigning the woody debris so that it is pointing in a downstream direction.
- repositioning woody debris away from culverts and bridges which are at risk of blockage.
- pegging the woody debris securely to the channel bed. This can be achieved by using ground anchors to secure the woody debris in place.
- ensuring that the woody debris' height is equal to or no greater than half the channel's depth.

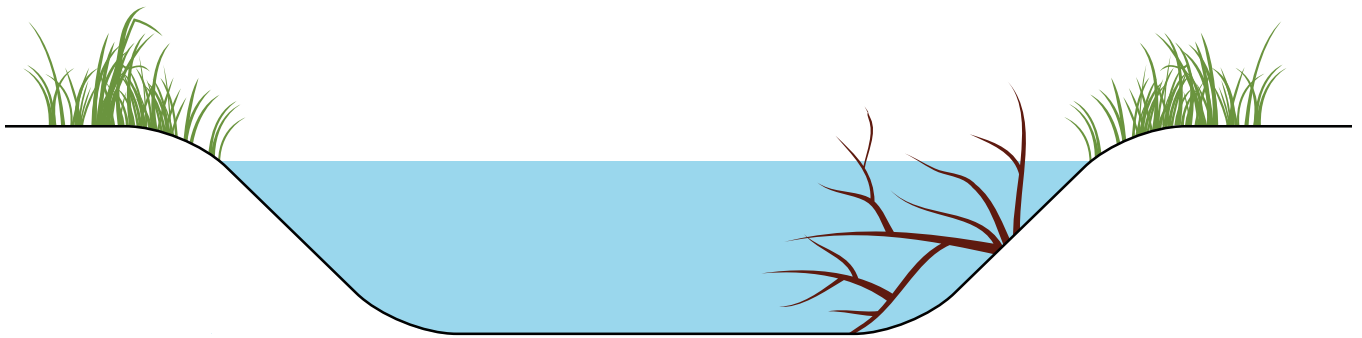
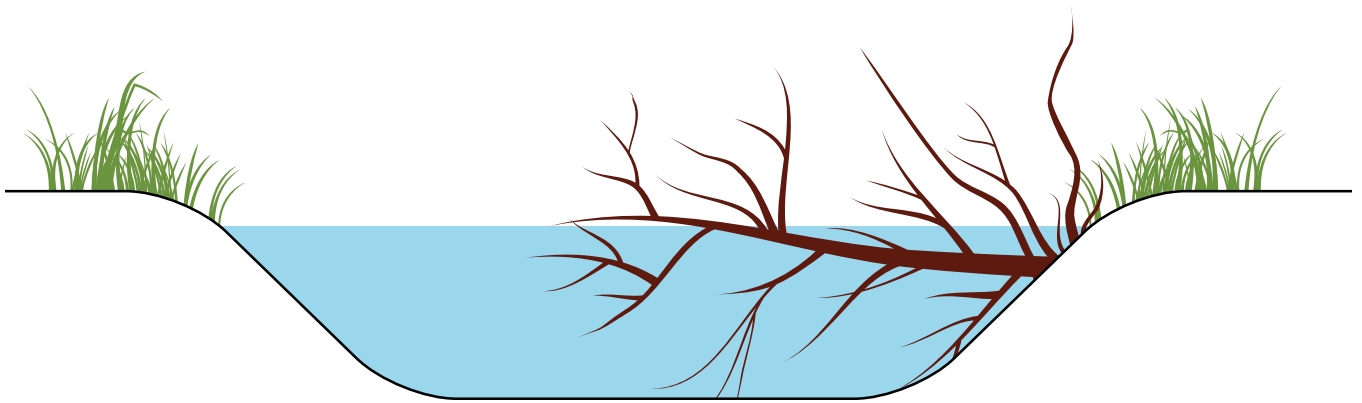


WD1 Remove all woody debris



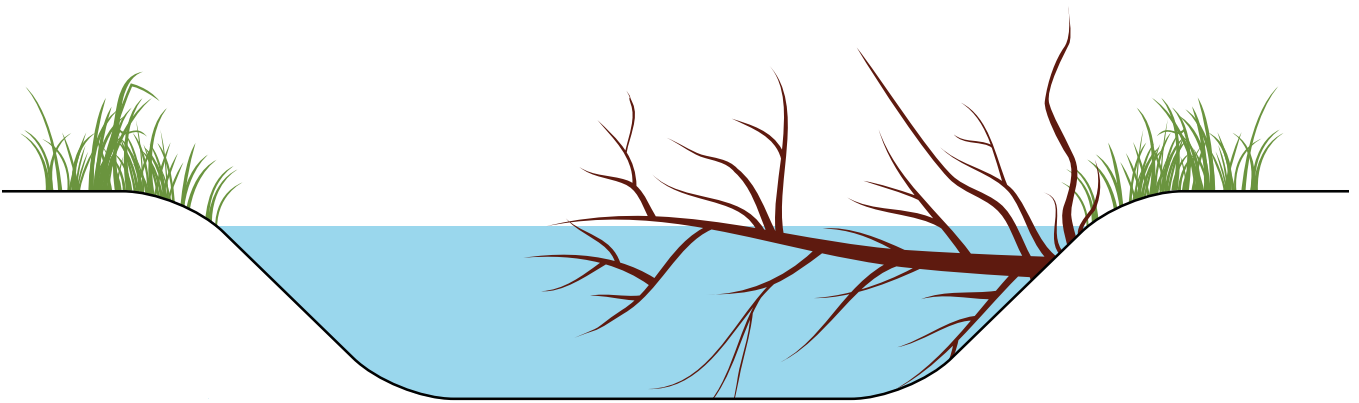
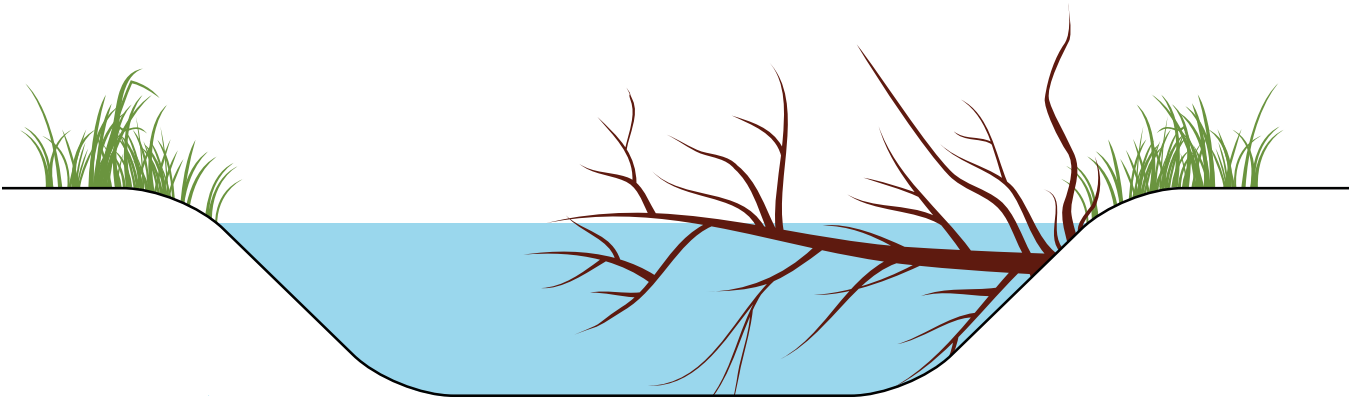


WD 2 Selective removal of some woody debris and reorientation to enable conveyance through middle of channel





WD 3 Leave in all woody debris, and peg to the banks and bed of the channel



	Referenece Number	Name	LENGTH OF DRAIN (m)	Operation Reference (Refer schedule 7 of the ITT)
CMT212G - Cuckmere Haven;				
	DRN212G0101	Freshwater Stream (EA 1526)	5,886	Tender Item 2 - Weed Cut & Flail
	DRN212G0102	Freshwater Stream (EA 1526)	727	Tender Item 2 - Weed Cut & Flail
	DRN212G0201	Milton Hide Stream (EA 1527)	593	Tender Item 2 - Weed Cut & Flail
			7,206	
CMT213P - Pevensey; Whepley				
	DRN213P0101	Magham Sewer (EA 1345)	2,208	Tender item 1 - Pennywort removal & Spray
	DRN213P0201	Bowley Sewer (EA 1344)	1,837	Tender item 1 - Pennywort removal & Spray
	DRN213P0301	Sackville Sewer (EA 1343)	1,718	Tender item 1 - Pennywort removal & Spray
	DRN213P0101	Magham Sewer (EA 1345)	2,208	Tender Item 2 - Weed Cut & Flail
	DRN213P0201	Bowley Sewer (EA 1344)	1,837	Tender Item 2 - Weed Cut & Flail
	DRN213P0301	Sackville Sewer (EA 1343)	1,718	Tender Item 2 - Weed Cut & Flail
	DRN213P0101	Magham Sewer (EA 1345)	2,208	Tender item 3 - Spot Spraying
	DRN213P0201	Bowley Sewer (EA 1344)	1,837	Tender item 3 - Spot Spraying
	DRN213P0301	Sackville Sewer (EA 1343)	1,718	Tender item 3 - Spot Spraying
			5,763	
CMT214P - Pevensey; Horse Eye & Down				
	DRN214P0101	Rickney Sewer (EA 1358)	330	Tender item 1 - Pennywort removal & Spray
	DRN214P0102	Rickney Sewer (EA 1358)	1,770	Tender item 1 - Pennywort removal & Spray
	DRN214P0103	Rickney Sewer (EA 1358)	1,433	Tender item 1 - Pennywort removal & Spray
	DRN214P0104	Rickney Sewer (EA 1358)	1,293	Tender item 1 - Pennywort removal & Spray
	DRN214P0201	Drove Sewer (EA 1357)	1,033	Tender item 1 - Pennywort removal & Spray
	DRN214P0202	Old Whelpley Sewer (EA 1354)	646	Tender item 1 - Pennywort removal & Spray
	DRN214P0301	Snapsons Sewer (EA 1353)	641	Tender item 1 - Pennywort removal & Spray
	DRN214P0401	Horse Eye Sewer (EA 1351)	1,256	Tender item 1 - Pennywort removal & Spray
	DRN214P0402	Horse Eye Sewer (EA 1351)	3,179	Tender item 1 - Pennywort removal & Spray
	DRN214P0403	Horse Eye Sewer (EA 1351)	243	Tender item 1 - Pennywort removal & Spray
	DRN214P0501	White Dyke Sewer (EA 1359)	1,945	Tender item 1 - Pennywort removal & Spray
	DRN214P0502	Lewens Sewer (EA 1355)	1,190	Tender item 1 - Pennywort removal & Spray
	DRN214P0601	Crossing Sewer (EA 1356)	1,844	Tender item 1 - Pennywort removal & Spray
	DRN214P0602	Crossing Sewer (EA 1356)	776	Tender item 1 - Pennywort removal & Spray
	DRN214P0701	Down Sewer (EA 1349)	1,387	Tender item 1 - Pennywort removal & Spray
	DRN214P0101	Rickney Sewer (EA 1358)	330	Tender Item 2 - Weed Cut & Flail
	DRN214P0102	Rickney Sewer (EA 1358)	1,770	Tender Item 2 - Weed Cut & Flail
	DRN214P0103	Rickney Sewer (EA 1358)	1,433	Tender Item 2 - Weed Cut & Flail
	DRN214P0104	Rickney Sewer (EA 1358)	1,293	Tender Item 2 - Weed Cut & Flail
	DRN214P0201	Drove Sewer (EA 1357)	1,033	Tender Item 2 - Weed Cut & Flail
	DRN214P0202	Old Whelpley Sewer (EA 1354)	646	Tender Item 2 - Weed Cut & Flail
	DRN214P0301	Snapsons Sewer (EA 1353)	641	Tender Item 2 - Weed Cut & Flail
	DRN214P0401	Horse Eye Sewer (EA 1351)	1,256	Tender Item 2 - Weed Cut & Flail
	DRN214P0402	Horse Eye Sewer (EA 1351)	3,179	Tender Item 2 - Weed Cut & Flail
	DRN214P0403	Horse Eye Sewer (EA 1351)	243	Tender Item 2 - Weed Cut & Flail
	DRN214P0501	White Dyke Sewer (EA 1359)	1,945	Tender Item 2 - Weed Cut & Flail
	DRN214P0502	Lewens Sewer (EA 1355)	1,190	Tender Item 2 - Weed Cut & Flail
	DRN214P0601	Crossing Sewer (EA 1356)	1,844	Tender Item 2 - Weed Cut & Flail
	DRN214P0602	Crossing Sewer (EA 1356)	776	Tender Item 2 - Weed Cut & Flail
	DRN214P0701	Down Sewer (EA 1349)	1,387	Tender Item 2 - Weed Cut & Flail
	DRN214P0101	Rickney Sewer (EA 1358)	330	Tender item 3 - Spot Spraying
	DRN214P0102	Rickney Sewer (EA 1358)	1,770	Tender item 3 - Spot Spraying
	DRN214P0103	Rickney Sewer (EA 1358)	1,433	Tender item 3 - Spot Spraying
	DRN214P0104	Rickney Sewer (EA 1358)	1,293	Tender item 3 - Spot Spraying
	DRN214P0201	Drove Sewer (EA 1357)	1,033	Tender item 3 - Spot Spraying
	DRN214P0202	Old Whelpley Sewer (EA 1354)	646	Tender item 3 - Spot Spraying
	DRN214P0301	Snapsons Sewer (EA 1353)	641	Tender item 3 - Spot Spraying
	DRN214P0401	Horse Eye Sewer (EA 1351)	1,256	Tender item 3 - Spot Spraying
	DRN214P0402	Horse Eye Sewer (EA 1351)	3,179	Tender item 3 - Spot Spraying
	DRN214P0403	Horse Eye Sewer (EA 1351)	243	Tender item 3 - Spot Spraying
	DRN214P0501	White Dyke Sewer (EA 1359)	1,945	Tender item 3 - Spot Spraying
	DRN214P0502	Lewens Sewer (EA 1355)	1,190	Tender item 3 - Spot Spraying
	DRN214P0601	Crossing Sewer (EA 1356)	1,844	Tender item 3 - Spot Spraying
	DRN214P0602	Crossing Sewer (EA 1356)	776	Tender item 3 - Spot Spraying
	DRN214P0701	Down Sewer (EA 1349)	1,387	Tender item 3 - Spot Spraying
			18,966	
CMT215P - Pevensey; Glynleigh				
	DRN215P0101	Drockmill Hill Gut (EA 1346)	2,579	Tender item 1 - Pennywort removal & Spray
	DRN215P0102	Drockmill Hill Gut (EA 1346)	553	Tender item 1 - Pennywort removal & Spray
	DRN215P0201	Downwash Ditch (EA 1360)	1,488	Tender item 1 - Pennywort removal & Spray
	DRN215P0202	Winters Cut (EA 1361)	451	Tender item 1 - Pennywort removal & Spray
	DRN215P0203	Winters Cut (EA 1361)	383	Tender item 1 - Pennywort removal & Spray
	DRN215P0204	Winters Cut (EA 1361)	785	Tender item 1 - Pennywort removal & Spray
	DRN215P0301	Otham Feed (EA 1362)	346	Tender item 1 - Pennywort removal & Spray
	DRN215P0302	Otham Feed (EA 1362)	186	Tender item 1 - Pennywort removal & Spray
	DRN215P0303	Otham Court Ditch (EA 1363)	544	Tender item 1 - Pennywort removal & Spray
	DRN215P0304	Otham Court Ditch (EA 1363)	70	Tender item 1 - Pennywort removal & Spray

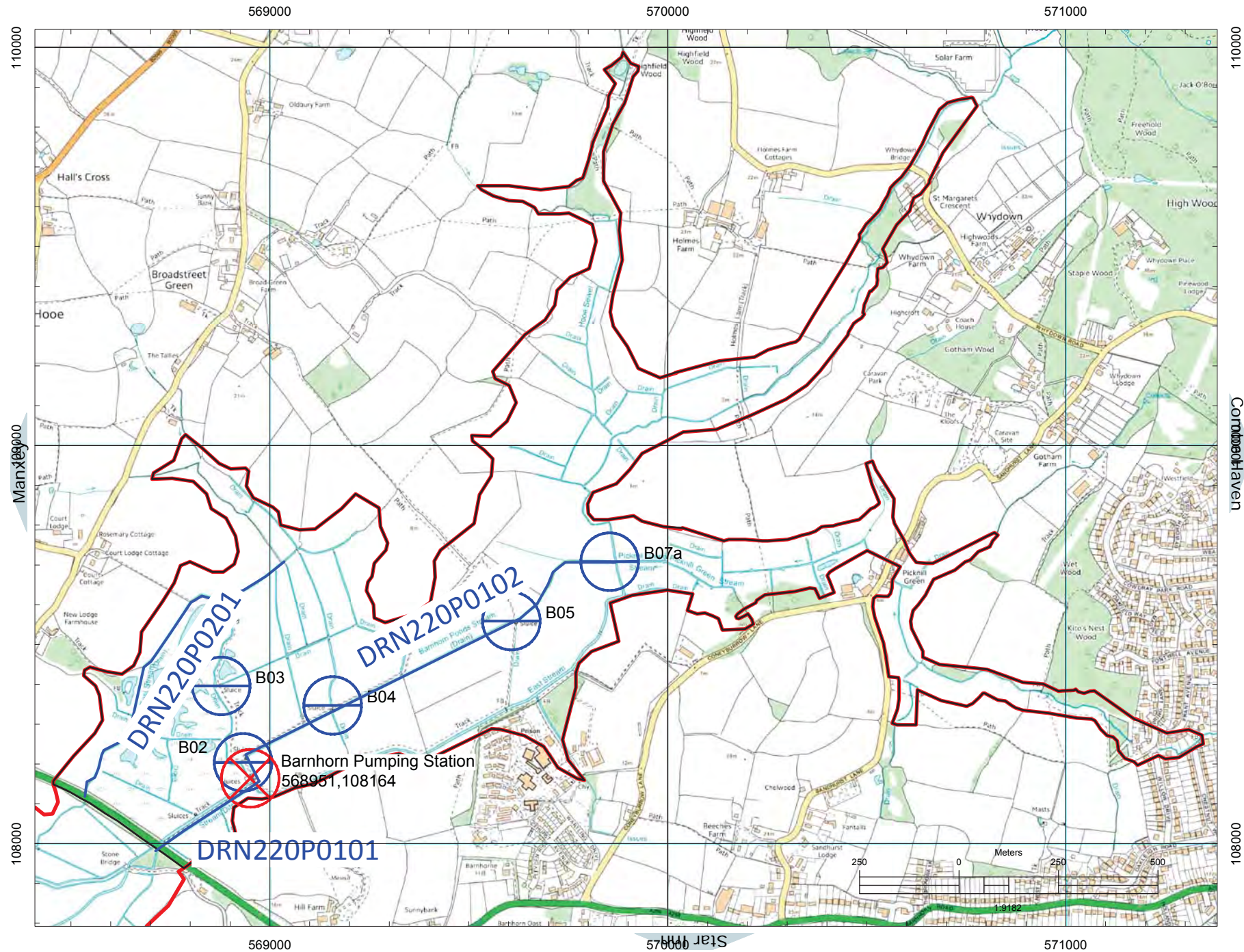
	Referenece Number	Name	LENGTH OF DRAIN (m)	Operation Reference (Refer schedule 7 of the ITT)
	DRN215P0401	Duck Puddle (EA 1348)	1,032	Tender item 1 - Pennywort removal & Spray
	DRN215P0501	Wadham New Cut (EA 1364)	667	Tender item 1 - Pennywort removal & Spray
	DRN215P0601	Maryland Sewer (EA 1347)	767	Tender item 1 - Pennywort removal & Spray
	DRN215P0101	Drockmill Hill Gut (EA 1346)	2,579	Tender Item 2 - Weed Cut & Flail
	DRN215P0102	Drockmill Hill Gut (EA 1346)	553	Tender Item 2 - Weed Cut & Flail
	DRN215P0201	Downwash Ditch (EA 1360)	1,488	Tender Item 2 - Weed Cut & Flail
	DRN215P0202	Winters Cut (EA 1361)	451	Tender item 2 - Weed Cut & Flail
	DRN215P0203	Winters Cut (EA 1361)	383	Tender Item 2 - Weed Cut & Flail
	DRN215P0204	Winters Cut (EA 1361)	785	Tender Item 2 - Weed Cut & Flail
	DRN215P0301	Otham Feed (EA 1362)	346	Tender Item 2 - Weed Cut & Flail
	DRN215P0302	Otham Feed (EA 1362)	186	Tender Item 2 - Weed Cut & Flail
	DRN215P0303	Otham Court Ditch (EA 1363)	544	Tender Item 2 - Weed Cut & Flail
	DRN215P0304	Otham Court Ditch (EA 1363)	70	Tender Item 2 - Weed Cut & Flail
	DRN215P0401	Duck Puddle (EA 1348)	1,032	Tender Item 2 - Weed Cut & Flail
	DRN215P0501	Wadham New Cut (EA 1364)	667	Tender Item 2 - Weed Cut & Flail
	DRN215P0601	Maryland Sewer (EA 1347)	767	Tender Item 2 - Weed Cut & Flail
	DRN215P0101	Drockmill Hill Gut (EA 1346)	2,579	Tender item 3 - Spot Spraying
	DRN215P0102	Drockmill Hill Gut (EA 1346)	553	Tender item 3 - Spot Spraying
	DRN215P0201	Downwash Ditch (EA 1360)	1,488	Tender item 3 - Spot Spraying
	DRN215P0202	Winters Cut (EA 1361)	451	Tender item 3 - Spot Spraying
	DRN215P0203	Winters Cut (EA 1361)	383	Tender item 3 - Spot Spraying
	DRN215P0204	Winters Cut (EA 1361)	785	Tender item 3 - Spot Spraying
	DRN215P0301	Otham Feed (EA 1362)	346	Tender item 3 - Spot Spraying
	DRN215P0302	Otham Feed (EA 1362)	186	Tender item 3 - Spot Spraying
	DRN215P0303	Otham Court Ditch (EA 1363)	544	Tender item 3 - Spot Spraying
	DRN215P0304	Otham Court Ditch (EA 1363)	70	Tender item 3 - Spot Spraying
	DRN215P0401	Duck Puddle (EA 1348)	1,032	Tender item 3 - Spot Spraying
	DRN215P0501	Wadham New Cut (EA 1364)	667	Tender item 3 - Spot Spraying
	DRN215P0601	Maryland Sewer (EA 1347)	767	Tender item 3 - Spot Spraying
			9,851	
CMT216P - Pevensey; Manxey				
	DRN216P0101	Kentland Sewer (EA 1367)	1,555	Tender item 1 - Pennywort removal & Spray
	DRN216P0102	Kentland Sewer (EA 1367)	694	Tender item 1 - Pennywort removal & Spray
	DRN216P0103	Kentland Sewer (EA 1367)	1,216	Tender item 1 - Pennywort removal & Spray
	DRN216P0201	Church Farm Ditch (EA 1339)	1,278	Tender item 1 - Pennywort removal & Spray
	DRN216P0202	Church Farm Feed (EA 1338)	603	Tender item 1 - Pennywort removal & Spray
	DRN216P0301	Curteis Ditch (EA 1337)	1,475	Tender item 1 - Pennywort removal & Spray
	DRN216P0401	Mark Dyke (EA 1333)	1,529	Tender item 1 - Pennywort removal & Spray
	DRN216P0501	Upper Dowles Stream (EA 1366)	2,012	Tender item 1 - Pennywort removal & Spray
	DRN216P0101	Kentland Sewer (EA 1367)	1,555	Tender Item 2 - Weed Cut & Flail
	DRN216P0102	Kentland Sewer (EA 1367)	694	Tender Item 2 - Weed Cut & Flail
	DRN216P0103	Kentland Sewer (EA 1367)	1,216	Tender Item 2 - Weed Cut & Flail
	DRN216P0201	Church Farm Ditch (EA 1339)	1,278	Tender Item 2 - Weed Cut & Flail
	DRN216P0202	Church Farm Feed (EA 1338)	603	Tender Item 2 - Weed Cut & Flail
	DRN216P0301	Curteis Ditch (EA 1337)	1,475	Tender Item 2 - Weed Cut & Flail
	DRN216P0401	Mark Dyke (EA 1333)	1,529	Tender Item 2 - Weed Cut & Flail
	DRN216P0501	Upper Dowles Stream (EA 1366)	2,012	Tender Item 2 - Weed Cut & Flail
	DRN216P0101	Kentland Sewer (EA 1367)	1,555	Tender item 3 - Spot Spraying
	DRN216P0102	Kentland Sewer (EA 1367)	694	Tender item 3 - Spot Spraying
	DRN216P0103	Kentland Sewer (EA 1367)	1,216	Tender item 3 - Spot Spraying
	DRN216P0201	Church Farm Ditch (EA 1339)	1,278	Tender item 3 - Spot Spraying
	DRN216P0202	Church Farm Feed (EA 1338)	603	Tender item 3 - Spot Spraying
	DRN216P0301	Curteis Ditch (EA 1337)	1,475	Tender item 3 - Spot Spraying
	DRN216P0401	Mark Dyke (EA 1333)	1,529	Tender item 3 - Spot Spraying
	DRN216P0501	Upper Dowles Stream (EA 1366)	2,012	Tender item 3 - Spot Spraying
			10,362	
CMT217P - Pevensey; Pevensey				
	DRN217G0101	Burgh Fleet and Monkham Sewe	1,078	Tender item 1 - Pennywort removal & Spray
	DRN217G0102	Burgh Fleet and Monkham Sewe	901	Tender item 1 - Pennywort removal & Spray
	DRN217G0103	Sew Ditch (EA 1334)	572	Tender item 1 - Pennywort removal & Spray
	DRN217G0201	Dowles Stream (EA 1331)	1,355	Tender item 1 - Pennywort removal & Spray
	DRN217G0202	Dowles Stream (EA 1331)	538	Tender item 1 - Pennywort removal & Spray
	DRN217G0301	Hankman Sewer (EA 1342)	810	Tender item 1 - Pennywort removal & Spray
	DRN217G0401	Callows Stream (EA 1355)	1,490	Tender item 1 - Pennywort removal & Spray
	DRN217G0402	Manxey Sewer (EA 1330)	1,885	Tender item 1 - Pennywort removal & Spray
	DRN217G0403	Manxey Sewer (EA 1330)	637	Tender item 1 - Pennywort removal & Spray
	DRN217G0501	Martins Ditch (EA 1341)	1,610	Tender item 1 - Pennywort removal & Spray
	DRN217G0502	Martins Ditch (EA 1341)	62	Tender item 1 - Pennywort removal & Spray
	DRN217G0601	Wrenham Stream and Bill Gut (E	3,638	Tender item 1 - Pennywort removal & Spray
	DRN217G0701	Tower Ditch (EA 1328)	1,361	Tender item 1 - Pennywort removal & Spray
	DRN217G0101	Burgh Fleet and Monkham Sewe	1,078	Tender Item 2 - Weed Cut & Flail
	DRN217G0102	Burgh Fleet and Monkham Sewe	901	Tender Item 2 - Weed Cut & Flail
	DRN217G0103	Sew Ditch (EA 1334)	572	Tender Item 2 - Weed Cut & Flail
	DRN217G0201	Dowles Stream (EA 1331)	1,355	Tender Item 2 - Weed Cut & Flail
	DRN217G0202	Dowles Stream (EA 1331)	538	Tender Item 2 - Weed Cut & Flail
	DRN217G0301	Hankman Sewer (EA 1342)	810	Tender Item 2 - Weed Cut & Flail

	Referenece Number	Name	LENGTH OF DRAIN (m)	Operation Reference (Refer schedule 7 of the ITT)
	DRN217G0401	Callows Stream (EA 1355)	1,490	Tender Item 2 - Weed Cut & Flail
	DRN217G0402	Manxey Sewer (EA 1330)	1,885	Tender Item 2 - Weed Cut & Flail
	DRN217G0403	Manxey Sewer (EA 1330)	637	Tender Item 2 - Weed Cut & Flail
	DRN217G0501	Martins Ditch (EA 1341)	1,610	Tender Item 2 - Weed Cut & Flail
	DRN217G0502	Martins Ditch (EA 1341)	62	Tender Item 2 - Weed Cut & Flail
	DRN217G0601	Wrenham Stream and Bill Gut (E	3,638	Tender Item 2 - Weed Cut & Flail
	DRN217G0701	Tower Ditch (EA 1328)	1,361	Tender item 2 - Weed Cut & Flail
	DRN217G0101	Burgh Fleet and Monkham Sewe	1,078	Tender item 3 - Spot Spraying
	DRN217G0102	Burgh Fleet and Monkham Sewe	901	Tender item 3 - Spot Spraying
	DRN217G0103	Sew Ditch (EA 1334)	572	Tender item 3 - Spot Spraying
	DRN217G0201	Dowles Stream (EA 1331)	1,355	Tender item 3 - Spot Spraying
	DRN217G0202	Dowles Stream (EA 1331)	538	Tender item 3 - Spot Spraying
	DRN217G0301	Hankman Sewer (EA 1342)	810	Tender item 3 - Spot Spraying
	DRN217G0401	Callows Stream (EA 1355)	1,490	Tender item 3 - Spot Spraying
	DRN217G0402	Manxey Sewer (EA 1330)	1,885	Tender item 3 - Spot Spraying
	DRN217G0403	Manxey Sewer (EA 1330)	637	Tender item 3 - Spot Spraying
	DRN217G0501	Martins Ditch (EA 1341)	1,610	Tender item 3 - Spot Spraying
	DRN217G0502	Martins Ditch (EA 1341)	62	Tender item 3 - Spot Spraying
	DRN217G0601	Wrenham Stream and Bill Gut (E	3,638	Tender item 3 - Spot Spraying
	DRN217G0701	Tower Ditch (EA 1328)	1,361	Tender item 3 - Spot Spraying
			15,937	
CMT218P - Pevensey; Waterlot (N&S)				
	DRN218P0201	Waterlot Stream (EA 1229)	1,107	Tender item 1 - Pennywort removal & Spray
	DRN218P0202	Waterlot Stream (EA 1229)	4,089	Tender item 1 - Pennywort removal & Spray
	DRN218P0301	Lamb Inn Stream (EA 1239)	1,664	Tender item 1 - Pennywort removal & Spray
	DRN218P0401	Pinnock Stream (EA 1231)	253	Tender item 1 - Pennywort removal & Spray
	DRN218P0402	Pinnock Stream (EA 1231)	432	Tender item 1 - Pennywort removal & Spray
	DRN218P0501	New Guy Stream (EA 1232)	456	Tender item 1 - Pennywort removal & Spray
	DRN218P0601	Inn Strea (EA 1233)	2,497	Tender item 1 - Pennywort removal & Spray
	DRN218P0602	Boreham Pond Stream (EA 1235	695	Tender item 1 - Pennywort removal & Spray
	DRN218P0603	Waterhouse Stream (EA 1238)	1,082	Tender item 1 - Pennywort removal & Spray
	DRN218P0701	Dodsons Ditch (EA 1234)	304	Tender item 1 - Pennywort removal & Spray
	DRN218P0801	Nunningham Sewer (EA 1236)	1,509	Tender item 1 - Pennywort removal & Spray
	DRN218P0201	Waterlot Stream (EA 1229)	1,107	Tender Item 2 - Weed Cut & Flail
	DRN218P0202	Waterlot Stream (EA 1229)	4,089	Tender Item 2 - Weed Cut & Flail
	DRN218P0301	Lamb Inn Stream (EA 1239)	1,664	Tender Item 2 - Weed Cut & Flail
	DRN218P0401	Pinnock Stream (EA 1231)	253	Tender Item 2 - Weed Cut & Flail
	DRN218P0402	Pinnock Stream (EA 1231)	432	Tender Item 2 - Weed Cut & Flail
	DRN218P0501	New Guy Stream (EA 1232)	456	Tender Item 2 - Weed Cut & Flail
	DRN218P0601	Inn Strea (EA 1233)	2,497	Tender Item 2 - Weed Cut & Flail
	DRN218P0602	Boreham Pond Stream (EA 1235	695	Tender Item 2 - Weed Cut & Flail
	DRN218P0603	Waterhouse Stream (EA 1238)	1,082	Tender Item 2 - Weed Cut & Flail
	DRN218P0701	Dodsons Ditch (EA 1234)	304	Tender Item 2 - Weed Cut & Flail
	DRN218P0801	Nunningham Sewer (EA 1236)	1,509	Tender Item 2 - Weed Cut & Flail
	DRN218P0201	Waterlot Stream (EA 1229)	1,107	Tender item 3 - Spot Spraying
	DRN218P0202	Waterlot Stream (EA 1229)	4,089	Tender item 3 - Spot Spraying
	DRN218P0301	Lamb Inn Stream (EA 1239)	1,664	Tender item 3 - Spot Spraying
	DRN218P0401	Pinnock Stream (EA 1231)	253	Tender item 3 - Spot Spraying
	DRN218P0402	Pinnock Stream (EA 1231)	432	Tender item 3 - Spot Spraying
	DRN218P0501	New Guy Stream (EA 1232)	456	Tender item 3 - Spot Spraying
	DRN218P0601	Inn Strea (EA 1233)	2,497	Tender item 3 - Spot Spraying
	DRN218P0602	Boreham Pond Stream (EA 1235	695	Tender item 3 - Spot Spraying
	DRN218P0603	Waterhouse Stream (EA 1238)	1,082	Tender item 3 - Spot Spraying
	DRN218P0701	Dodsons Ditch (EA 1234)	304	Tender item 3 - Spot Spraying
	DRN218P0801	Nunningham Sewer (EA 1236)	1,509	Tender item 3 - Spot Spraying
			14,088	
CMT219P - Pevensey, Star Inn				
	DRN219P0101	Stream Ditch (EA 1226)	109	Tender item 1 - Pennywort removal & Spray
	DRN219P0102	Stream Ditch (EA 1226)	1,886	Tender item 1 - Pennywort removal & Spray
	DRN219P0103	Stream Ditch (EA 1226)	2,017	Tender item 1 - Pennywort removal & Spray
	DRN219P0104	Stream Ditch (EA 1226)	286	Tender item 1 - Pennywort removal & Spray
	DRN219P0105	Stream Ditch (EA 1226)	580	Tender item 1 - Pennywort removal & Spray
	DRN219P0201	Waterlot Stream (EA 1229)	2,530	Tender item 1 - Pennywort removal & Spray
	DRN219P0202	Waterlot Stream (EA 1229)	519	Tender item 1 - Pennywort removal & Spray
	DRN219P0203	Waterlot Stream (EA 1229)	407	Tender item 1 - Pennywort removal & Spray
	DRN219P0301	Cheney Stream (EA 1230)	835	Tender item 1 - Pennywort removal & Spray
	DRN219P0401	Pinnock Stream (EA 1231)	726	Tender item 1 - Pennywort removal & Spray
	DRN219P0501	Foul Ditch (EA 1227)	737	Tender item 1 - Pennywort removal & Spray
	DRN219P0601	East Stream (EA 1228)	762	Tender item 1 - Pennywort removal & Spray
	DRN219P0701	Star Inn Feed Ditch (EA 1241)	273	Tender item 1 - Pennywort removal & Spray
	DRN219P0702	Star Inn Feed Ditch (EA 1241)	153	Tender item 1 - Pennywort removal & Spray
	DRN219P0101	Stream Ditch (EA 1226)	109	Tender Item 2 - Weed Cut & Flail
	DRN219P0102	Stream Ditch (EA 1226)	1,886	Tender Item 2 - Weed Cut & Flail
	DRN219P0103	Stream Ditch (EA 1226)	2,017	Tender Item 2 - Weed Cut & Flail
	DRN219P0104	Stream Ditch (EA 1226)	286	Tender Item 2 - Weed Cut & Flail
	DRN219P0105	Stream Ditch (EA 1226)	580	Tender Item 2 - Weed Cut & Flail


	Referenece Number	Name	LENGTH OF DRAIN (m)	Operation Reference (Refer schedule 7 of the ITT)
	DRN219P0201	Waterlot Stream (EA 1229)	2,530	Tender Item 2 - Weed Cut & Flail
	DRN219P0202	Waterlot Stream (EA 1229)	519	Tender Item 2 - Weed Cut & Flail
	DRN219P0203	Waterlot Stream (EA 1229)	407	Tender Item 2 - Weed Cut & Flail
	DRN219P0301	Cheney Stream (EA 1230)	835	Tender Item 2 - Weed Cut & Flail
	DRN219P0401	Pinnock Stream (EA 1231)	726	Tender Item 2 - Weed Cut & Flail
	DRN219P0501	Foul Ditch (EA 1227)	737	Tender Item 2 - Weed Cut & Flail
	DRN219P0601	East Stream (EA 1228)	762	Tender item 2 - Weed Cut & Flail
	DRN219P0701	Star Inn Feed Ditch (EA 1241)	273	Tender Item 2 - Weed Cut & Flail
	DRN219P0702	Star Inn Feed Ditch (EA 1241)	153	Tender Item 2 - Weed Cut & Flail
	DRN219P0101	Stream Ditch (EA 1226)	109	Tender item 3 - Spot Spraying
	DRN219P0102	Stream Ditch (EA 1226)	1,886	Tender item 3 - Spot Spraying
	DRN219P0103	Stream Ditch (EA 1226)	2,017	Tender item 3 - Spot Spraying
	DRN219P0104	Stream Ditch (EA 1226)	286	Tender item 3 - Spot Spraying
	DRN219P0105	Stream Ditch (EA 1226)	580	Tender item 3 - Spot Spraying
	DRN219P0201	Waterlot Stream (EA 1229)	2,530	Tender item 3 - Spot Spraying
	DRN219P0202	Waterlot Stream (EA 1229)	519	Tender item 3 - Spot Spraying
	DRN219P0203	Waterlot Stream (EA 1229)	407	Tender item 3 - Spot Spraying
	DRN219P0301	Cheney Stream (EA 1230)	835	Tender item 3 - Spot Spraying
	DRN219P0401	Pinnock Stream (EA 1231)	726	Tender item 3 - Spot Spraying
	DRN219P0501	Foul Ditch (EA 1227)	737	Tender item 3 - Spot Spraying
	DRN219P0601	East Stream (EA 1228)	762	Tender item 3 - Spot Spraying
	DRN219P0701	Star Inn Feed Ditch (EA 1241)	273	Tender item 3 - Spot Spraying
	DRN219P0702	Star Inn Feed Ditch (EA 1241)	153	Tender item 3 - Spot Spraying
			11,820	
CMT220P - Pevensey; Barnhorn				
	DRN220P0101	Stream Ditch (EA 1226)	314	Tender item 1 - Pennywort removal & Spray
	DRN220P0102	Barnhorn Ponds Stream (EA 124	1,156	Tender item 1 - Pennywort removal & Spray
	DRN220P0201	East Stream (EA 1228)	850	Tender item 1 - Pennywort removal & Spray
	DRN220P0101	Stream Ditch (EA 1226)	314	Tender Item 2 - Weed Cut & Flail
	DRN220P0102	Barnhorn Ponds Stream (EA 124	1,156	Tender Item 2 - Weed Cut & Flail
	DRN220P0201	East Stream (EA 1228)	850	Tender Item 2 - Weed Cut & Flail
	DRN220P0101	Stream Ditch (EA 1226)	314	Tender item 3 - Spot Spraying
	DRN220P0102	Barnhorn Ponds Stream (EA 124	1,156	Tender item 3 - Spot Spraying
	DRN220P0201	East Stream (EA 1228)	850	Tender item 3 - Spot Spraying
			2,320	
CMT221G - Pevensey; Combe Haven				
	DRN221G0101	Russell Stream (EA 1127)	289	Tender item 1 - Pennywort removal & Spray
	DRN221G0201	Rackwell Stream (EA 1129)	165	Tender item 1 - Pennywort removal & Spray
	DRN221G0101	Russell Stream (EA 1127)	289	Tender Item 2 - Weed Cut & Flail
	DRN221G0201	Rackwell Stream (EA 1129)	165	Tender Item 2 - Weed Cut & Flail
	DRN221G0101	Russell Stream (EA 1127)	289	Tender item 3 - Spot Spraying
	DRN221G0201	Rackwell Stream (EA 1129)	165	Tender item 3 - Spot Spraying
			454	
CMT222G - Pevensey; Glynleigh				
	DRN222G0101	Middle Sewer (EA 1427)	742	Tender item 1 - Pennywort removal & Spray
	DRN222G0201	East Langney Sewer (EA 1429)	2,644	Tender item 1 - Pennywort removal & Spray
	DRN222G0202	East Langney Sewer (EA 1429)	211	Tender item 1 - Pennywort removal & Spray
	DRN222G0203	Springfield Farm Ditch (EA 1430)	243	Tender item 1 - Pennywort removal & Spray
	DRN222G0204	Springfield Farm Ditch (EA 1430)	260	Tender item 1 - Pennywort removal & Spray
	DRN222G0301	Wrenham Stream and Bill Gut (E	1,283	Tender item 1 - Pennywort removal & Spray
	DRN222G0302	New Mountney Sewer (EA 1237)	780	Tender item 1 - Pennywort removal & Spray
	DRN222G0401	Lottbridge Sewer (EA 1426)	147	Tender item 1 - Pennywort removal & Spray
	DRN222G0101	Middle Sewer (EA 1427)	742	Tender Item 2 - Weed Cut & Flail
	DRN222G0201	East Langney Sewer (EA 1429)	2,644	Tender Item 2 - Weed Cut & Flail
	DRN222G0202	East Langney Sewer (EA 1429)	211	Tender Item 2 - Weed Cut & Flail
	DRN222G0203	Springfield Farm Ditch (EA 1430)	243	Tender Item 2 - Weed Cut & Flail
	DRN222G0204	Springfield Farm Ditch (EA 1430)	260	Tender Item 2 - Weed Cut & Flail
	DRN222G0301	Wrenham Stream and Bill Gut (E	1,283	Tender Item 2 - Weed Cut & Flail
	DRN222G0302	New Mountney Sewer (EA 1237)	780	Tender Item 2 - Weed Cut & Flail
	DRN222G0401	Lottbridge Sewer (EA 1426)	147	Tender Item 2 - Weed Cut & Flail
	DRN222G0101	Middle Sewer (EA 1427)	742	Tender item 3 - Spot Spraying
	DRN222G0201	East Langney Sewer (EA 1429)	2,644	Tender item 3 - Spot Spraying
	DRN222G0202	East Langney Sewer (EA 1429)	211	Tender item 3 - Spot Spraying
	DRN222G0203	Springfield Farm Ditch (EA 1430)	243	Tender item 3 - Spot Spraying
	DRN222G0204	Springfield Farm Ditch (EA 1430)	260	Tender item 3 - Spot Spraying
	DRN222G0301	Wrenham Stream and Bill Gut (E	1,283	Tender item 3 - Spot Spraying
	DRN222G0302	New Mountney Sewer (EA 1237)	780	Tender item 3 - Spot Spraying
	DRN222G0401	Lottbridge Sewer (EA 1426)	147	Tender item 3 - Spot Spraying
			6,310	

	Description	cost (£)
Tender item 1	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 2	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 3	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 4	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 5	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 6	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 7	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 8	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 9	As detailed in section 7 of the Invitation to Tender (ITT) Document	
Tender item 10	As detailed in section 7 of the Invitation to Tender (ITT) Document	Answer below
Confirm that you meet the mandatory requirements / constraints as set out in section 7 '<i>Specification</i>' of the ITT or any variations		


Signed		Refer to Annex 2
Job Role		





Barnhorn


**Pevensey and Cuckmere**
Water Level Management Board


MAP KEY

 - Board's Boundary

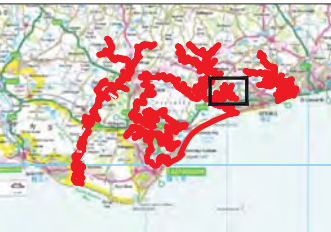
 - Hydrological catchment


 - IDB Watercourses

 - Pumping Station

 - Water Control Structure

KEY





SCALE	MAP No.
Best Fit	© Crown Copyright and database rights [2016]. All rights reserved OS licence number 100057850
PLOT DATE	CMT220P
13/12/2016	
FILE NAME	
PevenseyCuckmereWLMB	

114000
112000
110000
108000

Barnhorn

572000 574000 576000 578000



572000 574000 576000 578000

Combe Haven



**Pevensey and
Cuckmere**
Water Level Management Board

MAP KEY

- Board's Boundary
- Hydrological catchment
- IDB Watercourses
- Pumping Station
- Water Control Structure

KEY



SCALE

Best fit

PLOT DATE

13/12/2016

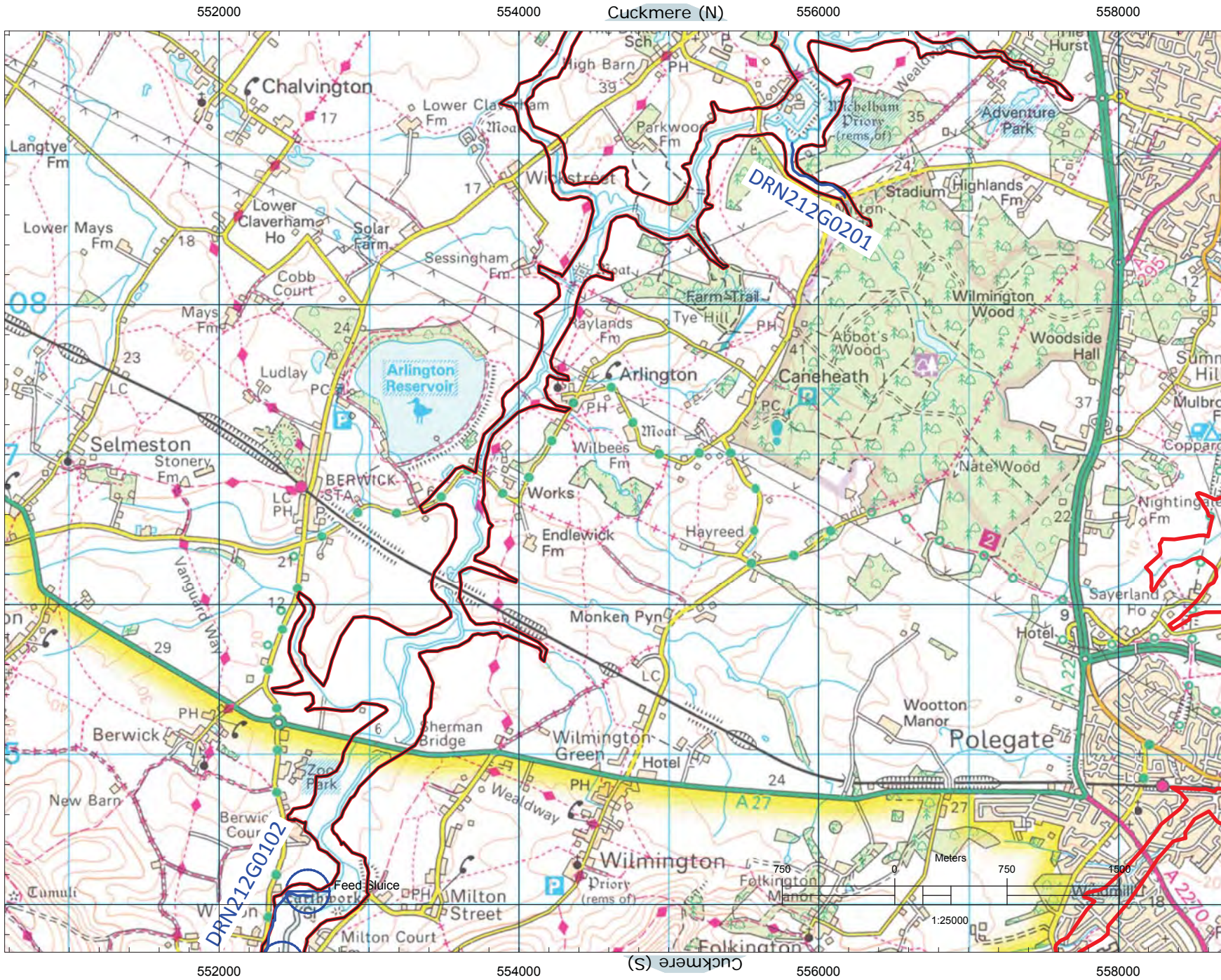
FILE NAME

PevenseyCuckmereWLMB


MAP No.

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CMT221G



Cuckmere (C)

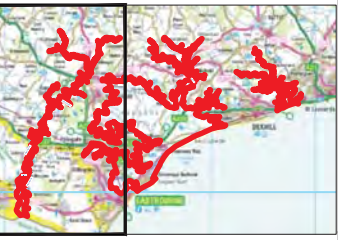



Pevensey and Cuckmere
Water Level Management Board

MAP KEY

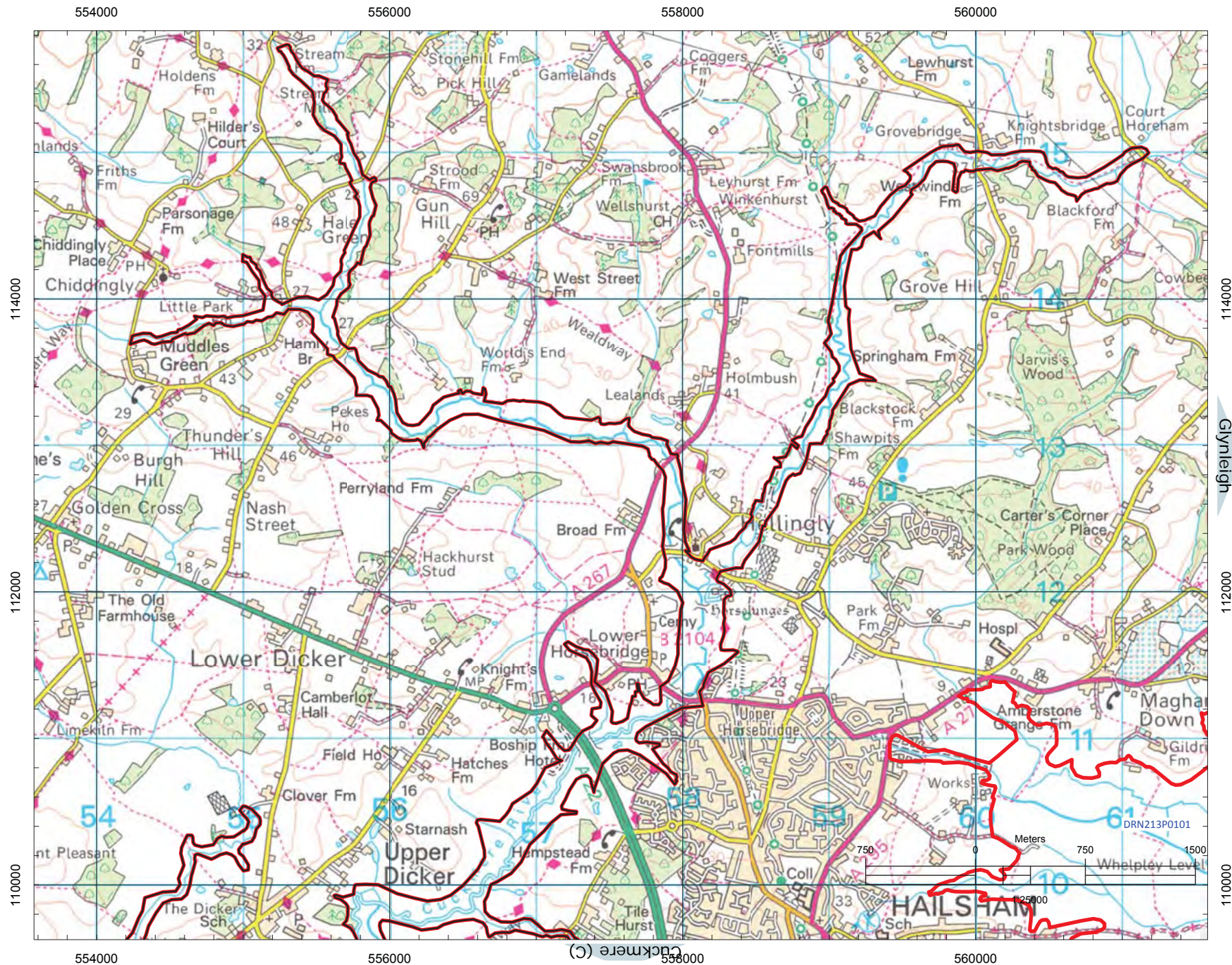
- - Board's Boundary
- - Hydrological catchment
- - IDB Watercourses
- ⊗ - Pumping Station
- ⊖ - Water Control Structure

KEY











SCALE	MAP No.
Best Fit	CMT212G
PLOT DATE	
13/12/2016	
FILE NAME	
PevenseyCuckmereWLMB	



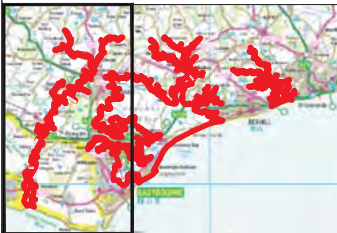
Cuckmere (N)


**Pevensey and Cuckmere**
Water Level Management Board

MAP KEY

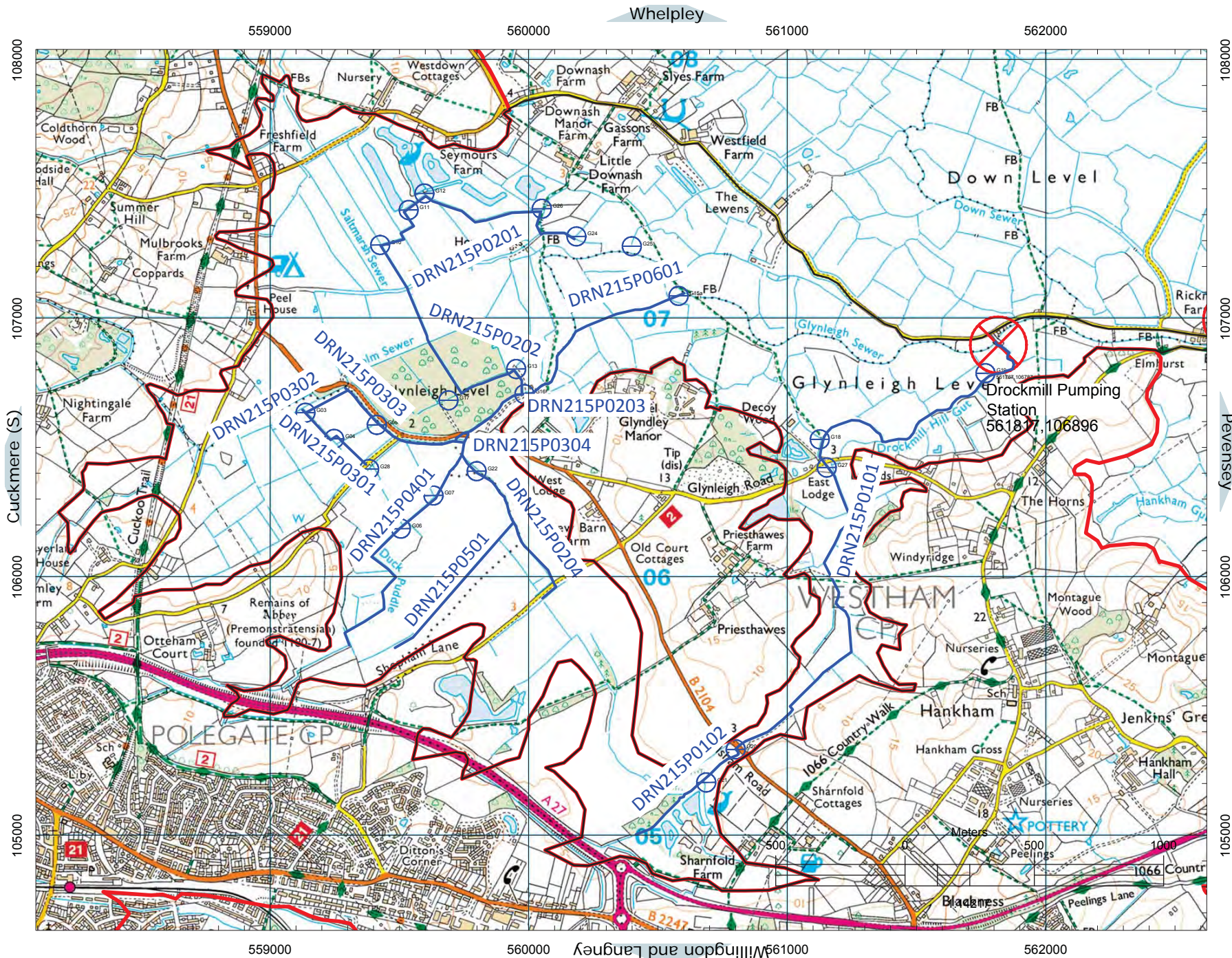
-  - Board's Boundary
-  - Hydrological catchment
-  - IDB Watercourses
-  - Pumping Station
-  - Water Control Structure

KEY






SCALE	MAP No.
Best Fit	© Crown Copyright and database rights (2016). All rights reserved OS licence number 100057850
PLOT DATE	CMT212G
13/12/2016	
FILE NAME	
PevenseyCuckmereWLMB	



Glynleigh




Pevensey and Cuckmere


Water Level Management Board

MAP KEY

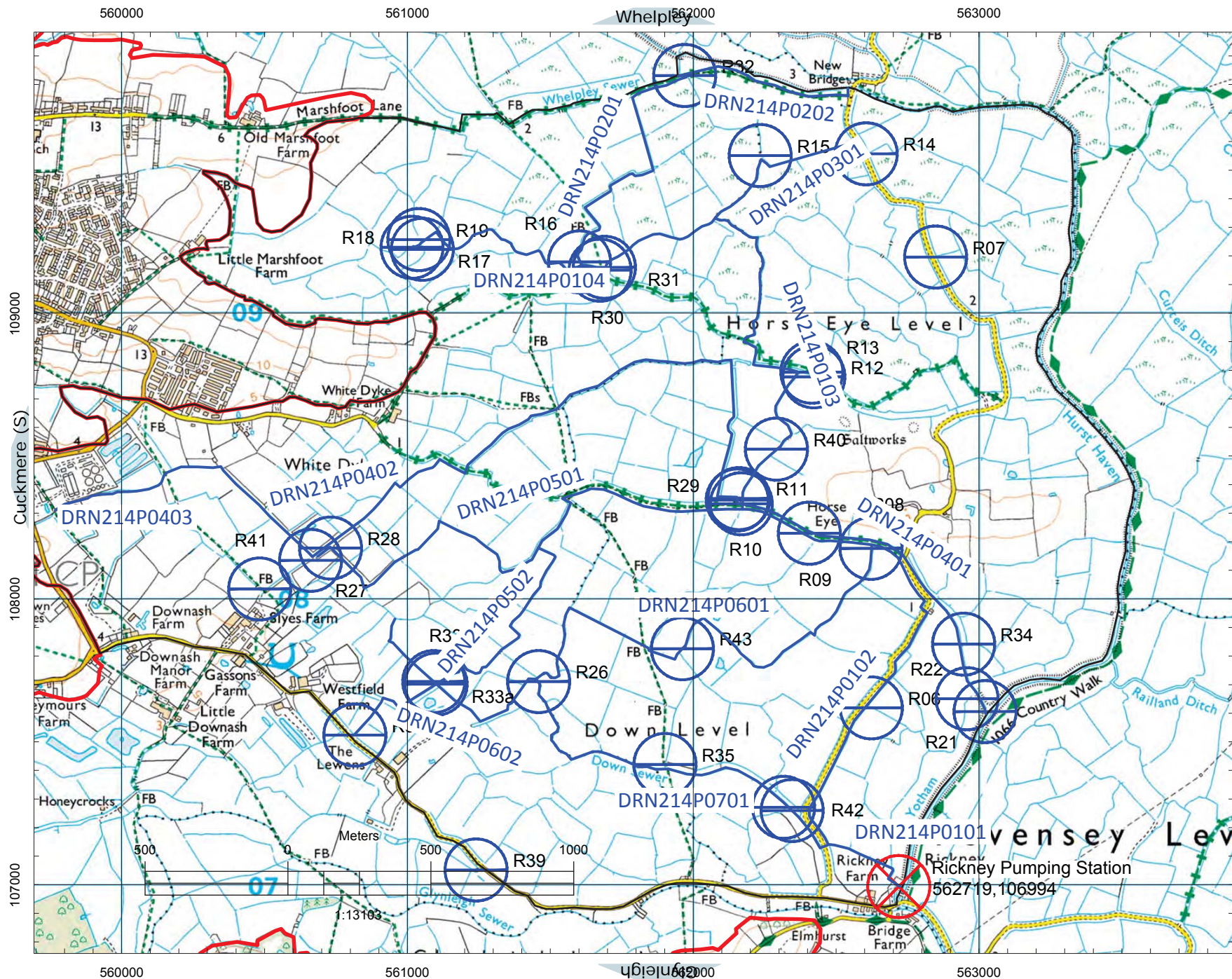
- - Board's Boundary
- - Hydrological catchment
- - IDB Watercourses
- ⊗ - Pumping Station
- ⊕ - Water Control Structure

KEY






SCALE	MAP No.
Best fit	<small>© Crown Copyright and database rights [2016]. All rights reserved OS licence number 100057850</small>
PLOT DATE	CMT215P
13/12/2016	
FILE NAME	
PevenseyCuckmereWLMB	



Horse Eye And Down

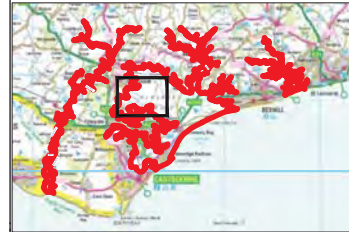



Pevensey and Cuckmere
Water Level Management Board

MAP KEY

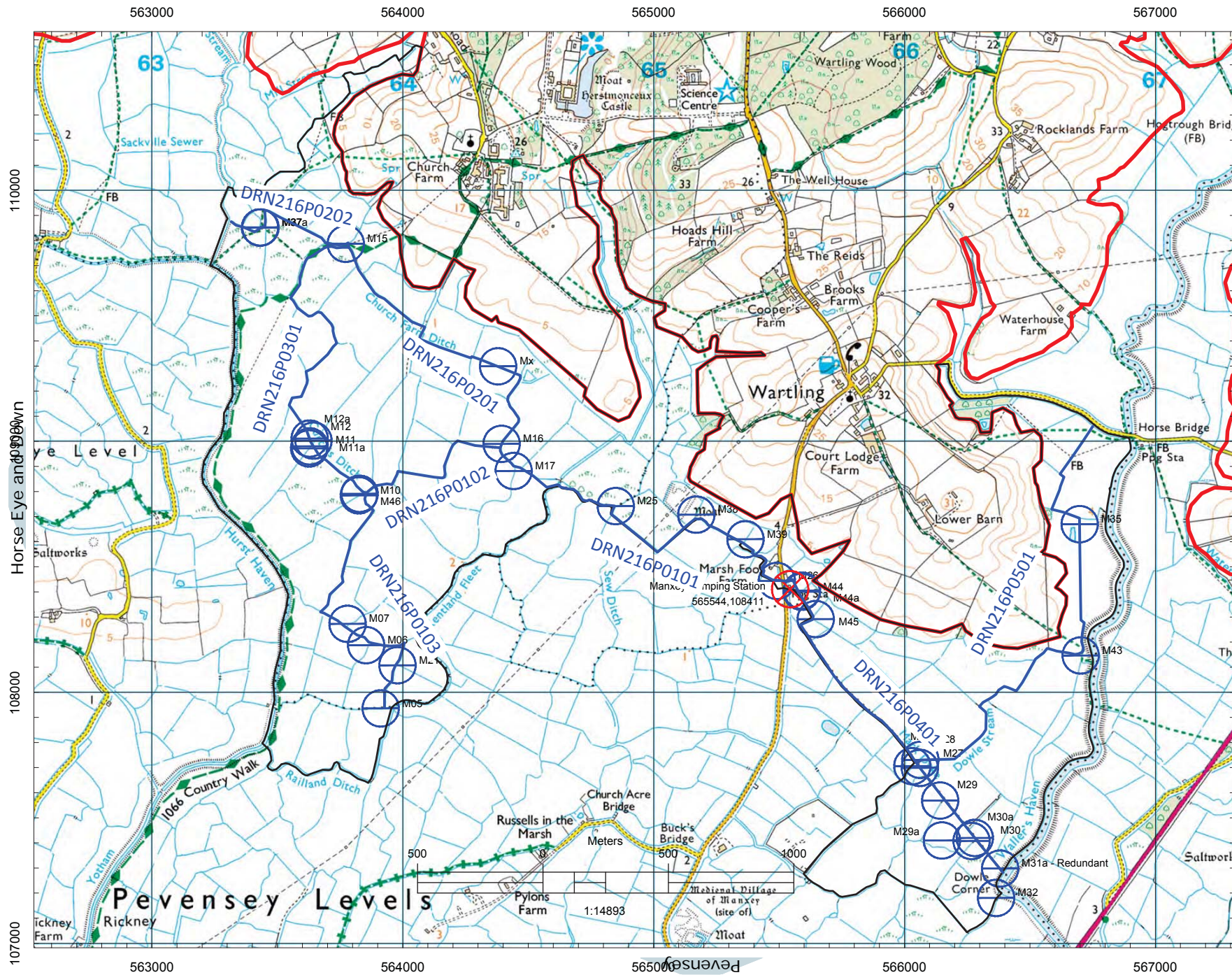
- - Board's Boundary
- - Hydrological catchment
- - IDB Watercourses
- ⊗ - Pumping Station
- ⊗ - Water Control Structure

KEY











SCALE	MAP No.
Best Fit	CMT214P
PLOT DATE	
13/12/2016	
FILE NAME	
PevenseyCuckmereWLMB	




Manxey


**Pevensey and Cuckmere**
Water Level Management Board

MAP KEY

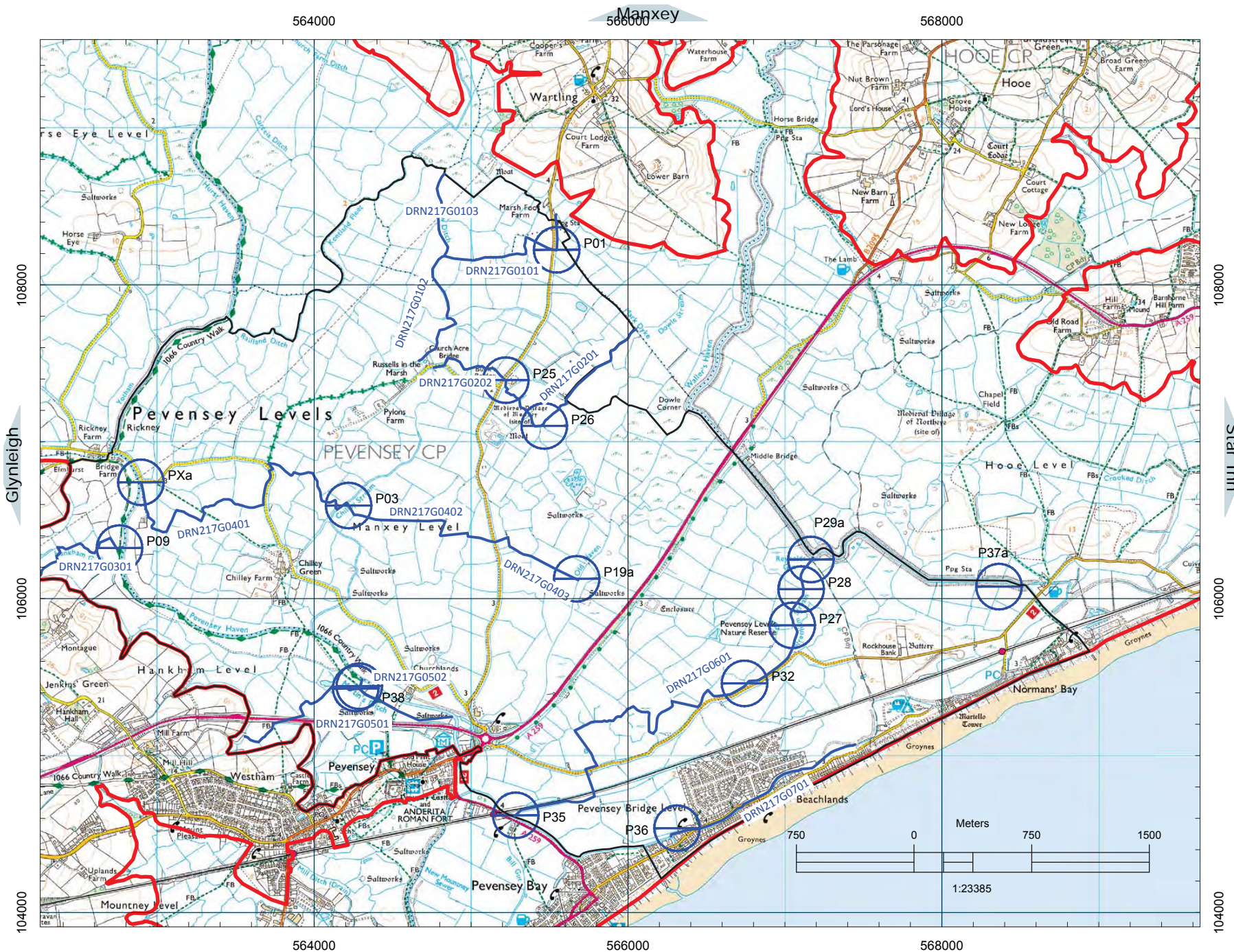
-  - Board's Boundary
-  - Hydrological catchment
-  - IDB Watercourses
-  - Pumping Station
-  - Water Control Structure

KEY






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PevenseyCuckmereWLMB	





Pevensey





Pevensey and Cuckmere
Water Level Management Board


MAP KEY

 - Board's Boundary

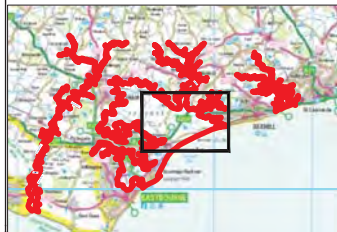
 - Hydrological catchment


 - IDB Watercourses

 - Pumping Station

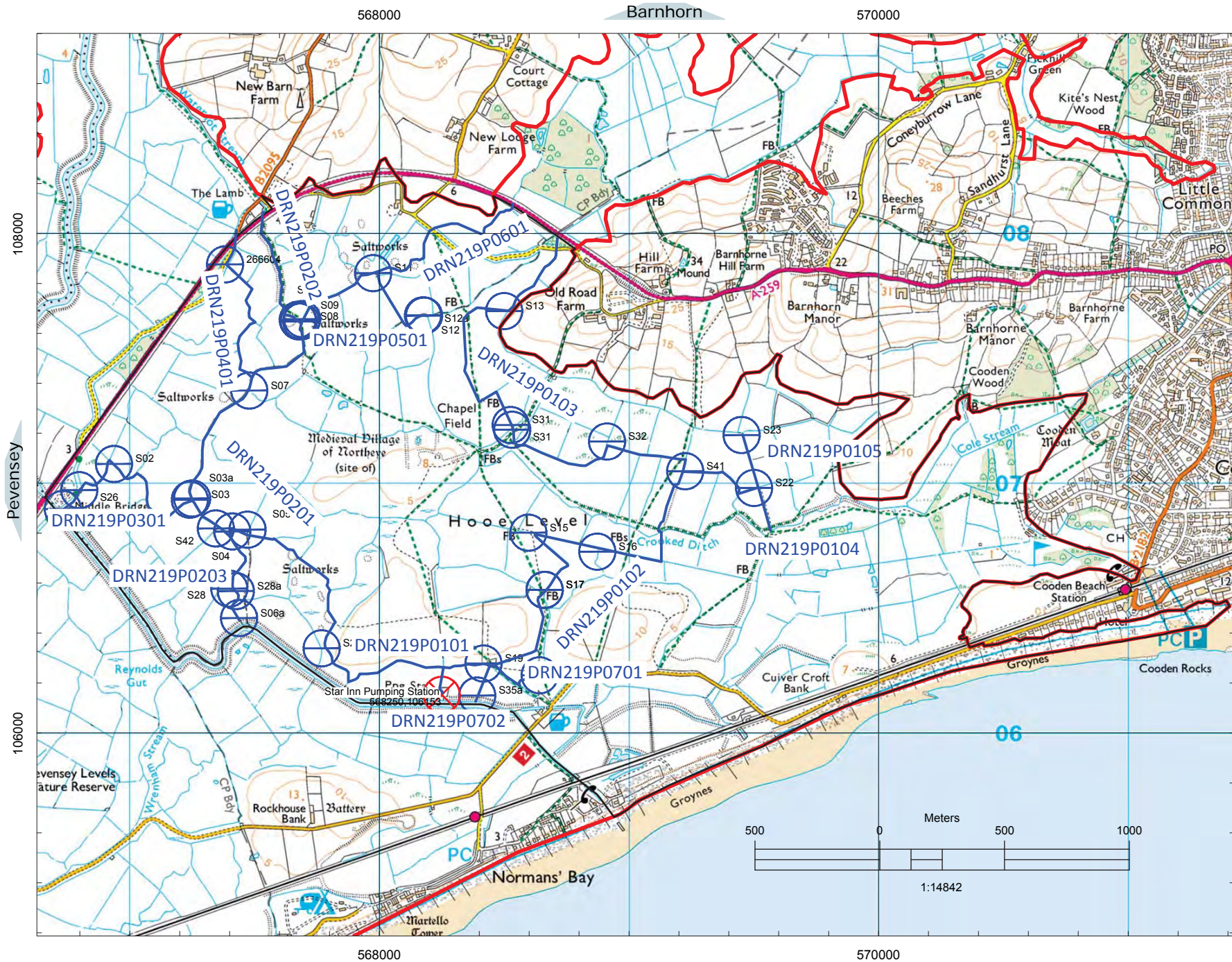
 - Water Control Structure

KEY





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Star Inn

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Water Level Management Board

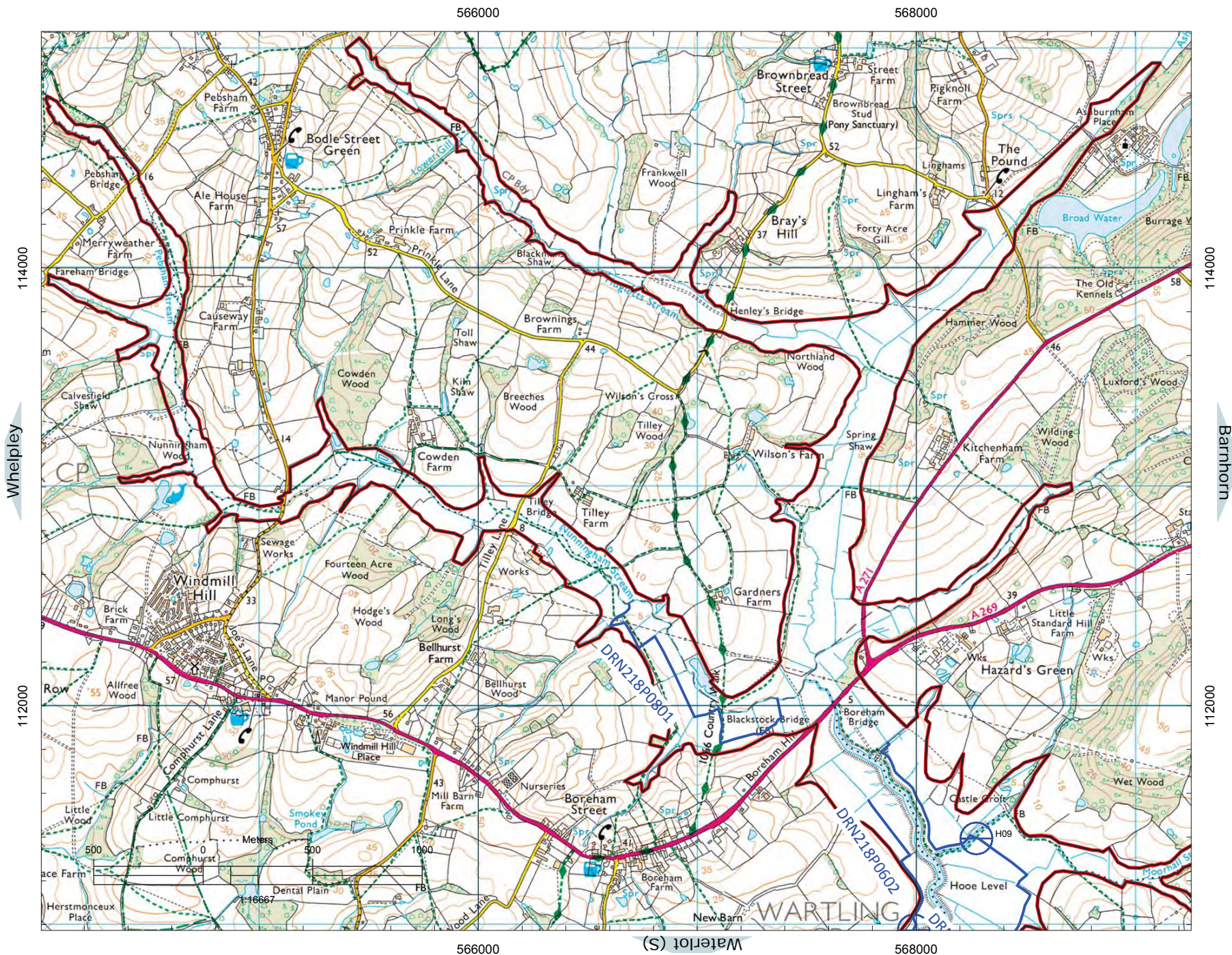
MAP KEY

- - Board's Boundary
- - Hydrological catchment
- - IDB Watercourses
- ⊗ - Pumping Station
- ⊕ - Water Control Structure

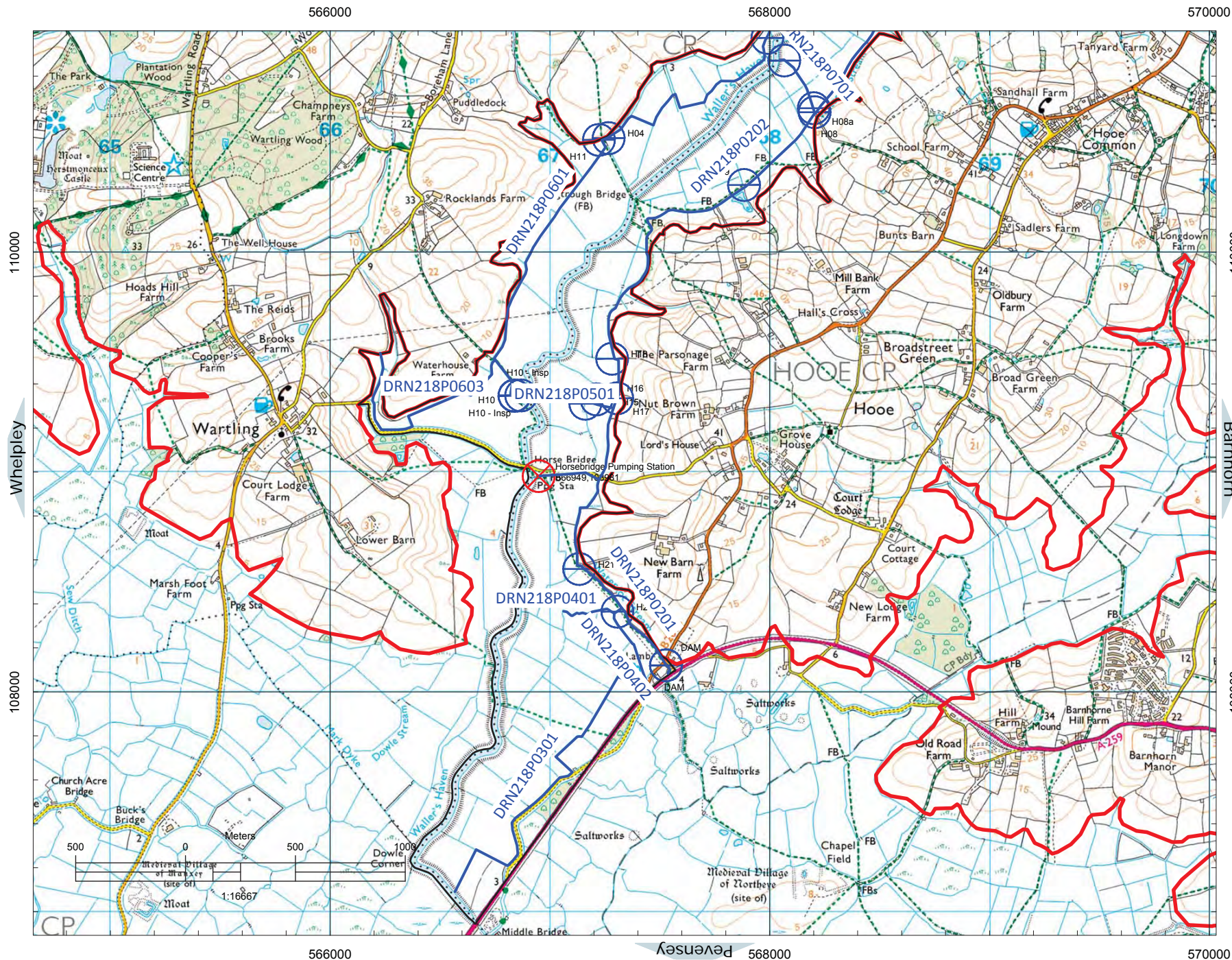
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Waterlot (N)	
MAP KEY	
	- Board's Boundary
	- Hydrological catchment
	- IDB Watercourses
	- Pumping Station
	- Water Control Structure
KEY	
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Waterlot (S)

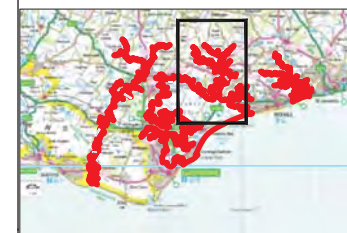


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Water Level Management Board

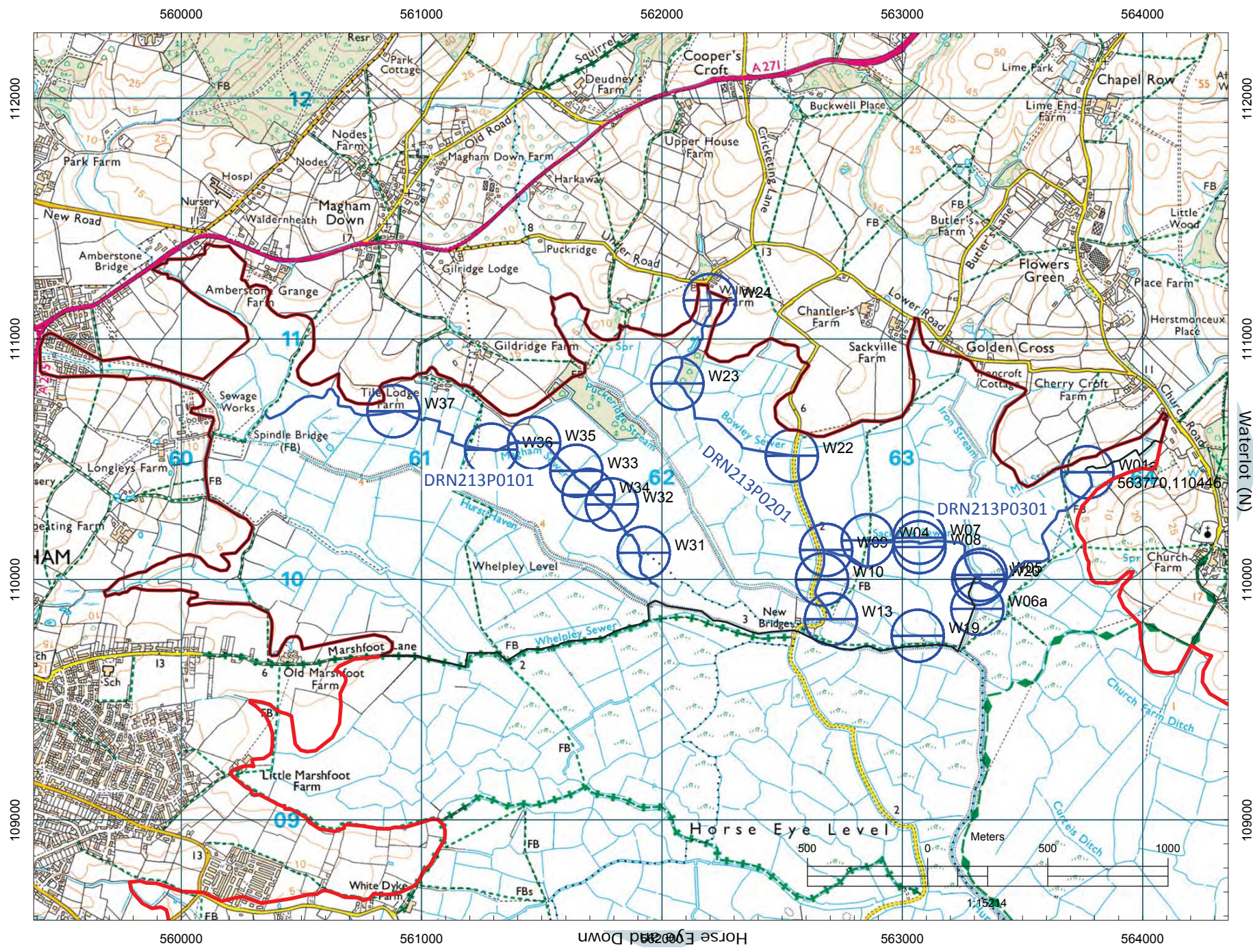
MAP KEY

- - Board's Boundary
- - Hydrological catchment
- - IDB Watercourses
- ⊗ - Pumping Station
- ⊖ - Water Control Structure


KEY



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Whelpley





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Water Level Management Board


MAP KEY

 - Board's Boundary

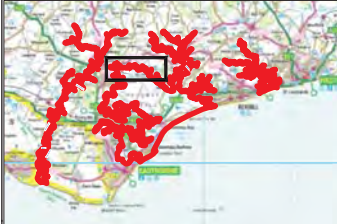
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 - IDB Watercourses

 - Pumping Station

 - Water Control Structure

KEY





SCALE

Best Fit

PLOT DATE

13/12/2016

FILE NAME

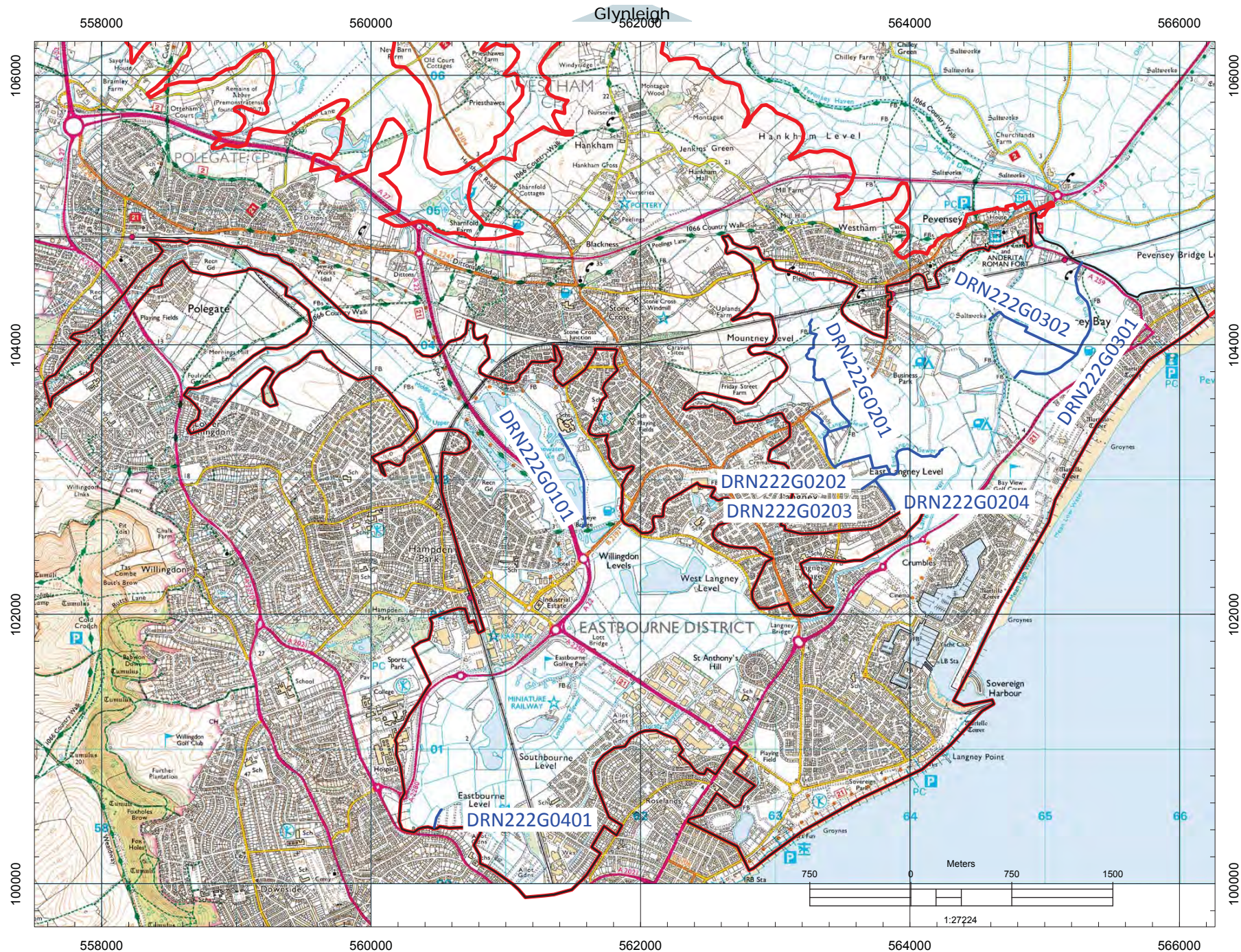
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CMT213P

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Pevensey and Cuckmere
Water Level Management Board

MAP KEY

- - Board's Boundary
- - Hydrological catchment
- - IDB Watercourses
- ⊗ - Pumping Station
- ⊖ - Water Control Structure

KEY

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FILE NAME	
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