

A MEETING OF THE EAST SUFFOLK WATER MANAGEMENT BOARD WAS HELD AT EAST SUFFOLK HOUSE, STATION ROAD, MELTON, WOODBRIDGE IP12 1RT ON MONDAY, 27 JANUARY 2025 AT 10.00 AM.

Elected Members		Appointed Members	
*	J Cooke		Ipswich BC
*v	J Foskett	*	P Smart
	Vacancy		
*	Sir E Greenwell		Mid Suffolk DC
*v	N Hardingham	*v	T Davis
	C Loyd		
*	C Mann		East Suffolk Council
*	R Mann	*	D Beavan
*	J Marson	*v	J Ewart
*	M Paul	*v	S Plummer
		*v	R Smithson
			Jointly Appointed
		*v	P Byatt

\*Present (88%)

Jane Marson in the Chair

In attendance / <sup>v</sup>Virtual Attendance:

<sup>v</sup>Cathryn Brady (Sustainable Development Manager), Katie Byrne (Business Support Officer), Phil Camamile (Chief Executive), Tom Hunter (Area Manager), Sallyanne Jeffrey (Chief Financial Officer), <sup>v</sup>Kari Nash (Project Delivery Manager) Matthew Philpot (Deputy Chief Executive) and <sup>v</sup>Pete Roberts (Project Delivery Engineer).

ID East Suffolk WMB, Minute		Action
01/25	WELCOME AND APOLOGIES FOR ABSENCE	
01/25/01	Apologies for absence were received from Charles Loyd. RESOLVED that this be noted.	
02/25	DECLARATIONS OF INTEREST	
02/25/01	There were no declarations of interest reported.	
03/25	MINUTES OF THE LAST BOARD MEETING	
03/25/01	The minutes of the last Board meeting held on 18 November 2024 were approved, signed and confirmed as a true record. Arising therefrom:	
03/25/02	Maintenace Works Programme for 2024/25 (62/24/02)	

ID East Suffolk WMB, Minute	Action
<p>The Area Manager confirmed that maps would be sent out to landowners along with the Notices of Entry advising them of planned work, in advance of the work starting. RESOLVED that this be noted.</p>	
<p><b>03/25/03 MP Engagement with Flooding Issues (68/24/04)</b></p> <p>The Chairman updated the Board from the previous meeting regarding MP engagement. The Chairman had met with the new MP following the November 2024 Board meeting and had apprised her of the priority issues facing the Board. Sir Edward Greenwell added that he had met with the MP at Orford Ness to discuss the Alde-Ore Estuary Wall Reinstatement project and the AOCF had separately written to her suggesting that some fundamental changes were made to the current FCERM Delivery Framework, which should help expedite projects of this nature and reduce costs, if implemented. RESOLVED that this be noted.</p>	
<p><b>03/25/04 Snape Maltings (69/24/02)</b></p> <p>Jack Cooke confirmed that the Project Delivery Engineer had asked him to sign a document to gain access to the Sampling Report of the clay at Iken. This hadn't been received at the time of the meeting. RESOLVED that this be actioned.</p>	PR/JC
<p><b>04/25 RIVER DEBEN CATCHMENT WORKS COMMITTEE</b></p>	
<p><b>04/25/01</b> The recommendations arising from the unconfirmed minutes of the River Deben Catchment Works Committee meeting held on 04 December 2024 were considered in detail and approved. Arising therefrom:</p>	
<p><b>04/25/02</b> The Vice Chairman apprised the Board that the current membership of the Committee was low on members. Charles Loyd had recently stepped down, leaving 5 vacancies on the Committee.</p>	
<p><b>04/25/03</b> The Vice Chairman highlighted that David Brien, a new resident agent would be interested in joining the River Deben Works Committee. RESOLVED that this be actioned.</p>	KB
<p><b>04/25/04</b> The Chairman suggested the new owners at Simpess Farm could also be approached. The Chairman would pass on the details to Vice-Chairman, Michael Paul for further consideration. RESOLVED that this be actioned.</p>	JM
<p><b>04/25/05</b> James Foskett highlighted that Andrew Greenwell would also be a good addition to the group. James Foskett mentioned that there were still serious problems in the area. A new Riparian Group for the Lower Deben had been established, the first meeting being on the 29/01/2025, consisting of 25 members, aiming to access new funding. James Foskett added that Sir Michael Bumbry would be chairing this group. RESOLVED that this be noted.</p>	

ID East Suffolk WMB, Minute	Action
<p><b>04/25/06</b> David Beavan offered his assistance to help as he was the Chairman of the Coastal Forum. David agreed to find out who else may be interested in joining the Committee. RESOLVED that this be actioned.</p>	<b>DB</b>
<p><b>05/25 ALDE &amp; ORE WORKS COMMITTEE</b></p>	
<p><b>05/25/01</b> The recommendations arising from the unconfirmed minutes of the Alde &amp; Ore Works Committee meeting held on 04 December 2024 were considered in detail and approved. Arising therefrom:</p>	<b>JM</b>
<p><b>05/25/02</b> Richard Mann highlighted that following the recent northerly storms, he had a visit from the Environment Agency (EA) to assess the situation on site. A report would follow, but nothing had been received to date. Richard Mann agreed to follow this up with David Kemp. The Chairman suggested approaching Andrew St Joseph for engagement and collaboration to go through the findings. RESOLVED that this be actioned.</p>	
<p><b>06/25 HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW</b></p>	
<p><b>06/25/01</b> The Health, Safety and Welfare Performance Report (a copy of which is filed in the Report Book), was considered in detail and approved. There were no matters arising.</p>	
<p><b>07/25 CAPITAL WORKS PROGRAMME OVERVIEW AND PROJECT DEVELOPMENT UPDATE</b></p>	
<p><b>07/25/01</b> The Capital Works Programme Overview and Project Development Update Report (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:</p>	
<p><b>07/25/02</b> The Project Delivery Manager advised members that the Environmental Statutory Allowance Fund, which paid for projects that protect designated habitats was fully allocated and had run out money. A meeting with the Environment Agency's Director had taken place, and the issues had now also been raised with Defra and Natural England. There was a review of the partnership funding rules underway, which presented the Board with another opportunity to highlight this issue. RESOLVED that this be noted.</p>	
<p><b>08/25 PROJECT DELIVERY REPORT</b></p>	
<p><b>08/25/01</b> The Project Delivery Report, (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:</p>	
<p><b>08/25/02</b> The Board unanimously agreed to the decision to move forward with Option C, subject to the EA agreeing that the funds could be used for a smaller project and the remaining funding gap being met in full by the Alde Ore Estuary Trust. RESOLVED that this be actioned.</p>	

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<p><b>09/25 OPERATIONS REPORT</b></p> <p><b>09/25/01</b> The Operations Report, (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:</p> <p><b>09/25/02 Culvert Replacement Works (1.3.)</b></p> <p>The Area Manager informed the Board that the 3 culverts due for replacement under Tranche 1 of the IDB Fund had been completed. A further 8 culverts have been identified for replacement using funding from Tranche 2 of the IDB Fund. The Area Manager agreed to share the locations of these culverts with landowners. RESOLVED that this be actioned.</p> <p><b>09/25/03 East Suffolk Council / Coastal Partnership East – Coastal Repairs and Maintenance Contract (3.1.)</b></p> <p>David Beavan updated the Board that the works on the Southwold promenade were scheduled for late April 2025. RESOLVED that this be noted.</p>	TH
<p><b>10/25 ENVIRONMENTAL REPORT</b></p> <p><b>10/25/01</b> The Environmental Report, (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:</p> <p><b>10/25/02 Natural England Beaver Management (1.1)</b></p> <p>The Area Manager highlighted that the environment team had now been on the necessary course to be able to deal with Beavers should they dam up lower reaches of the arterial network in the Board's area. The license they are now able to apply for will allow the Board to remove a dam if one is built, within a short period of time.</p>	
<p><b>11/25 SUSTAINABLE DEVELOPMENT REPORT</b></p> <p><b>11/25/01</b> The Sustainable Development Report, (a copy of which is filed in the Report Book), was considered in detail and approved. Arising therefrom:</p> <p><b>11/25/02 Sizewell C</b></p> <p>The Sustainable Development Manager updated the Board that Sizewell C had submitted a draft application for the watercourse realignment around the main footprint of the power station. The Sustainable Development Manager is confident that the application can be determined by officers (the Chief Executive's Management Committee) in accordance with the scheme of delegation, however will likely approach the Chairman's Committee to confirm this position for the avoidance of doubt. RESOLVED that this be noted.</p>	



## 16/25 FINANCIAL YEAR 2025/26 LAY AND SEAL THE DRAINAGE RATE AND SPECIAL LEVIES

### 16/25/01 Annual Values as at 31 December 2024

It was agreed and thereby RESOLVED to approve the aggregate annual values as at 31 December 2024 as presented, used for the purposes of raising and apportioning expenses from agricultural drainage rates and special levies for 2025/26 (a copy of which is filed in the Report Book).

### 16/25/02 River Deben Tidal Pumped Sub District

It was agreed and thereby RESOLVED to approve the net requirement of £66,833 for 2025/26, and a rate increase of 3.00% at 37.273p in the pound:

Agricultural Drainage Rates	£42,233
East Suffolk Council	£37,158
Reserves	<u>-£12,558</u>
	<b>£66,833</b>

### 16/25/03 Lower Alde Tidal Pumped Sub District

It was agreed and thereby RESOLVED to approve the net requirement of £248,201 for 2025/26, and a rate increase of 4.00% at 131.225p in the pound:

Agricultural Drainage Rates	£208,657
East Suffolk Council	£33,818
Reserves	<u>£5,726</u>
	<b>£248,201</b>

### 16/25/04 Alderton, Hollesley and Bawdsey (AHB) Tidal Pumped Sub District

It was agreed and thereby RESOLVED to approve the net requirement of £13,076 for 2025/26, and a rate increase of 3.00% at 44.392p in the pound:

Agricultural Drainage Rates	£13,603
Reserves	<u>-£527</u>
	<b>£13,076</b>

### 16/25/05 Blyth Tidal Pumped Sub District

It was agreed and thereby RESOLVED to approve the net requirement of £14,261 for 2025/26, and a rate increase of 4.00% at 140.295p in the pound:

Agricultural Drainage Rates	£11,478
East Suffolk Council	£185
Reserves	<u>£2,598</u>
	<b>£14,261</b>

**16/25/06 Composite Gravity Sub District**

It was agreed and thereby RESOLVED to approve the net requirement of £164,812 for 2025/26, and a rate increase of 2.00% at 7.425p in the pound:

Agricultural Drainage Rates	£31,215
East Suffolk Council	£43,272
Mid Suffolk District Council	£48,016
Ipswich Borough Council	£44,981
Babergh District Council	£2,124
Reserves	<u>-£4,796</u>
	<b>£164,812</b>

**16/25/07 Lower Alde (Tidal Gravity) Sub District**

It was agreed and thereby RESOLVED to approve the net requirement of £23,048 for 2025/26, and a rate increase of 2.00% at 83.381p in the pound:

Agricultural Drainage Rates	£31,868
East Suffolk Council	£25,711
Reserves	<u>-£34,531</u>
	<b>£23,048</b>

**16/25/08 Earmarked Balances and Reserves**

The adequacy and appropriateness of the Earmarked Balances and Reserves was considered in detail and approved. It was agreed and thereby RESOLVED to approve the transfer of actual operating surplus monies in 2025/26 from the General Reserve to the Capital Reserve for each district, in accordance with the Board's Capital Finance and Reserves Policy.

**17/25 BOARD'S PERFORMANCE FOR 2024/25**

**17/25/01** The Performance Review of objectives for 2024/25 (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.

**18/25 BOARD'S OBJECTIVES FOR 2025/26**

**18/25/01** It was agreed and thereby RESOLVED to approve the following objectives for 2025/26:

- (i) Promote the Board's activities, engaging with partners and working with the other Boards of the WMA to implement best practice.
- (ii) Work with RMAs in and around our districts to solve local water management issues. This will include design and/or delivery of solutions, proactively finding solutions to problems in the district and

ID East Suffolk WMB, Minute	Action
<p>prioritising work amongst RMAs.</p> <p>(iii) Deliver routine maintenance operations on time and to budget, in line with the programme of works. Ensure the Board's Byelaws are upheld and utilise data systems to drive efficiencies in our maintenance operations, always ensuring works are undertaken in accordance with environmental standards.</p> <p>(iv) Regularly inspect the Board's assets to inform and update capital and revenue replacement and repair programmes and monitor and react to all development that could compromise our boards area</p> <p>(v) Continue to work towards a balanced budget by the end of 2027-28, through implementing a sustainably affordable business model.</p>	
<p><b>19/25 RISK REGISTER</b></p> <p><b>19/25/01</b> Members considered and approved the risk register for those risks with a risk assessment matrix score of <math>\geq 6</math> (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>20/25 OFFICIAL COMPLAINTS AND OTHER FEEDBACK</b></p> <p><b>20/25/01</b> Extracts taken from the Official Complaints and Other Feedback Registers were considered in detail and noted (a copy of which is filed in the Report Book). There were no matters arising.</p>	
<p><b>21/25 DATE OF NEXT MEETING</b></p> <p><b>21/25/01</b> The next Board meeting would take place at 10.00 am on Monday, 09 June 2025 at East Suffolk House, Woodbridge and via MS Teams. RESOLVED that this be noted.</p>	
<p><b>22/25 ANY OTHER BUSINESS</b></p> <p><b>22/25/01</b> There were no other items of business to discuss.</p>	
<p><b>23/25 OPEN FORUM: TO HEAR FROM MEMBERS OF THE PUBLIC, WITH LEAVE OF THE CHAIRMAN</b></p> <p><b>23/25/01</b> There were no members of the public present at this meeting.</p>	
<p><b>24/25 CONSORTIUM MATTERS</b></p> <p><b>24/25/01 Unconfirmed Minutes and Report Extracts</b></p> <p>The unconfirmed minutes and report extracts from the last Consortium</p>	

ID	East Suffolk WMB, Minute	Action
	<p>Management Committee (CMC) meeting held on 06 December 2024 were considered in detail and approved. There were no matters arising.</p>	
24/25/02	<p><b>WMA Projected Out-turns for 2024/25 and the Estimates for 2025/26</b></p>	
	<p>The Projected Out-turns for 2024/25 and the Estimates for 2025/26, as reviewed at the CMC meeting on 06 December 2024 were considered in detail and approved by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>	
24/25/03	<p><b>WMA Data Protection Policy</b></p>	
	<p>The WMA Data Protection Policy as reviewed at the CMC meeting on 06 December 2024 was considered in detail and approved by the Board (a copy of which is filed in the Report Book). There were no matters arising.</p>	
24/25/04	<p><b>Issues for discussion at the next CMC meeting</b></p>	
	<p>Should members wish to raise any other item for discussion at the next meeting, they should contact any of the Board's representatives: the Chairman, the Vice-Chairman and the substitute member Sir Edward Greenwell or the Chief Executive directly.</p>	
25/25	<p><b>CONFIDENTIAL BUSINESS</b></p>	
25/25/01	<p>It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and the Board's Standing Orders.</p>	

## **HEALTH, SAFETY AND WELFARE PERFORMANCE REVIEW**

### **For the period October 2024 to December 2024**

#### **1. LEARNING EVENTS**

- 1.1 No learning events during this period
- 1.2 Near miss reporting was noted in the last Board meeting and has been discussed with KLIDB operatives. To better facilitate and encourage reporting of near misses and H&S concerns, near miss reporting cards will be made available at depots in the new year.

#### **2. ACCIDENTS**

- 2.1. No accidents during this period

#### **3. TOOLBOX TALKS & TRAINING**

- Loader quick hitch: Ops staff, Martham Depot, November 2024
- Martham Depot fire procedures – Ops Staff, Martham Depot - November 2024
- Martham Depot security and sign in – Ops Staff, Martham Depot - November 2024
- Site Managers Safety Training Scheme – Operations Managers, BIDB, NRIDB, ESWMB – December 2024

#### **4. UPDATES TO GENERIC RISK ASSESSMENTS (GRA) & SAFE SYSTEMS OF WORK**

- 4.1. No changes.

#### **5. HEALTH & SAFETY INSPECTIONS**

- 5.1. Alliance lifting checks – 6 monthly
- 5.2. Copes H&S visits to KLIDB

**Tom Hunter**  
**AREA MANAGER**

EAST SUFFOLK WMB - CAPITAL WORKS PROGRAMME OVERVIEW & PROJECT DEVELOPMENT REPORT  
FOR THE PERIOD 28 OCTOBER 2024 TO 09 JANUARY 2025

6 Year Actual Spend

1.1M

2024/25 Forecast

1.0M

Variance

-0.5M

6 Year Forecast

12.3M

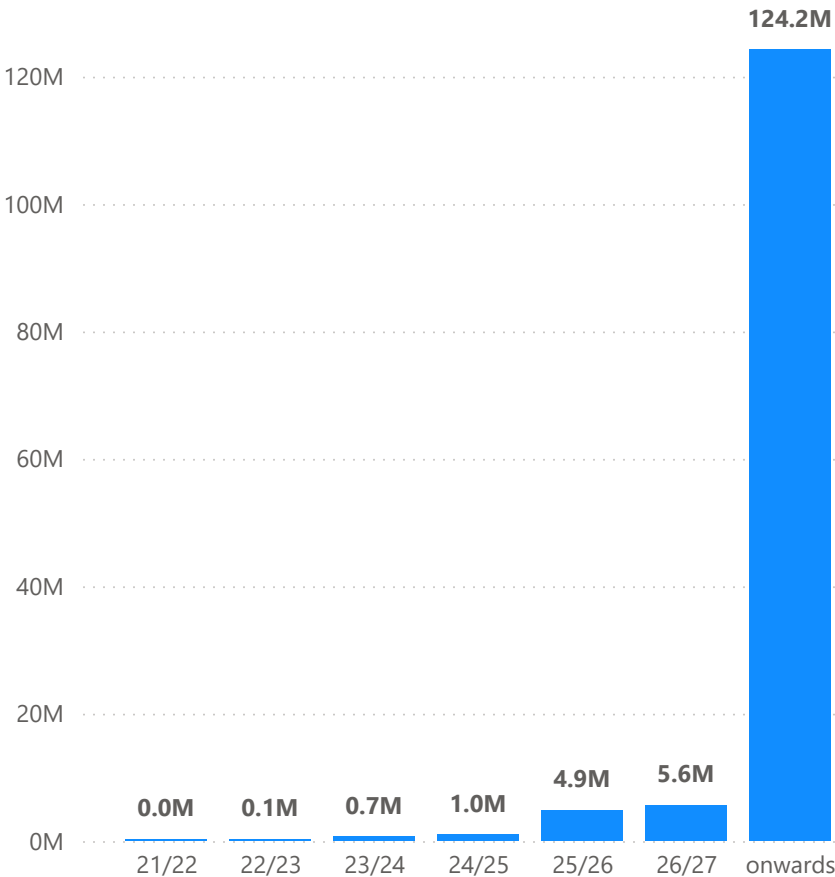
Variance

-1.3M

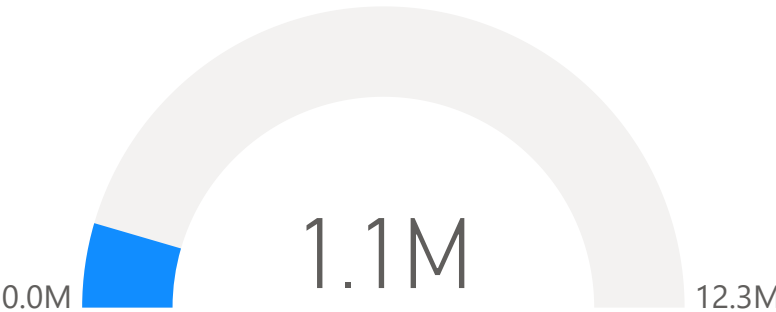
Forecast beyond 2027

124.2M

Expenditure Profile by Year



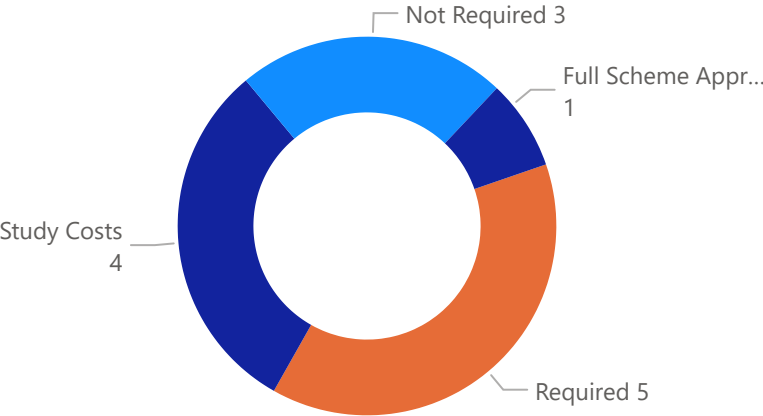
6 Year Forecast & Actual Spend



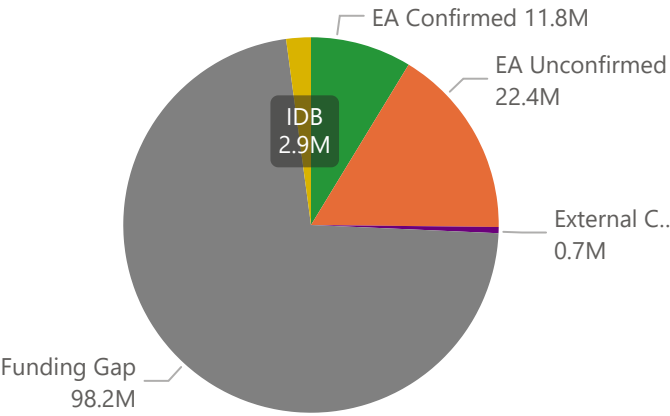
6 Year Forecast & Approvals



EA Approval Level Received (No)



Funding Sources



Projects forecasting expenditure within the 6 Year Programme

SCH No	Project Name	Description	Project Manager	Project Stage	OBC Approval	Start Construction	Complete Construction
12	Upper Alde Ore Estuary Embankment improvements - FC 6 & 7	Strengthening & Raising Tidal Embankments	Pete Roberts	Detail Design	01/01/2023	01/10/2025	01/10/2028
tbc	Upper Alde Ore Estuary Embankment improvements - FC 5 & 10	Strengthening & Raising Tidal Embankments	Pete Roberts	Detail Design		01/04/2027	01/03/2032
14	Outfall Repairs, Falkenham, Chillesford & Gedgrave - Tranche 1	Outfall repairs	Tom Hunter	Progressing	N/A	01/08/2024	31/03/2025
13	Lower Alde Ore Estuary Embankment Improvements	Strengthening & Raising Tidal Embankments		Study	01/04/2026	01/04/2028	01/03/2032
15	Culvert replacement - Falkenham & Kingsfleet - Tranche 1	Culvert Replacements	Tom Hunter	Complete	N/A	01/08/2024	31/03/2025
10	Alde and Ore Water Level Management Improvements	3 Pumping station Replacements & Refurbishments		Study	01/03/2026	01/05/2027	01/03/2030
tbc	Alde & Ore Pumping Station Phase 2 - Sudbourne	1 Pumping station Refurbishment		Study	01/08/2024	01/03/2026	01/03/2027
tbc	11 Culvert Replacements Falkenham Marshes, Suffolk - Tranche 2	Culvert Replacements	Tom Hunter	Progressing	N/A	01/11/2024	31/03/2025

Update

A full update on Upper Alde and Ore can be found in the Delivery Report.

Risks

High Risk – We will not be able to gain full approval on projects unless the funding gaps are closed.

Change

The Upper Alde & Ore - During November 2024 we undertook a re-costing exercise before committing to delivery which has resulted in splitting the work in to two projects; one project to progress work in Flood Cell 6 & 7 (Snape Maltings and Snape Village) with work scheduled to start in September 2025, and a further project to progress work in Flood Cell 5 & 10 (Iken and Aldeburgh) once more funding has been raised with work likely starting from 2026/27 onwards. The full detail can be found within the appendix - Upper Alde Ore Estuary Embankment Improvements Cost Review Nov 2024. The overall change to the project is £17.4m.

Approvals

The OBC for Sudbourne was submitted in mid October 2024. The area supported the Outline Business Case (OBC) which is now with the assurance review group and we await the outcome of their review.

Recommendations for Board

WMA officers seek approval from the board to progress with Option C on the Upper Alde and Ore project. Option C is progressing FC 6 & 7, Snape Maltings and Snape Village, to delivery (subject to consents and permissions) and progressing FC 5 and 10 when all the funding gap has been closed predominantly by the Alde & Ore Estuary Trust (AOET).

## Briefing Note – January 2025

Contact: Matthew Philpot, [matthew@wlma.org.uk](mailto:matthew@wlma.org.uk), 07884327849, [www.wlma.org.uk](http://www.wlma.org.uk)

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### Executive summary

It is crucial that the upcoming 2025 Defra Partnership funding review ensures the replacement or continuation of a funding mechanism similar to the current Environmental Statutory Allowance (ESA). The size of this funding allocation also needs to be increased, in order to meet the collective industry investment programme need, for the protection of designated habitats. This funding is vital to fill the funding gaps for projects that, while cost beneficial, do not secure a full funding package under the current Partnership Funding (PF) Calculator rules which govern Grant-in-Aid (GiA) eligibility. Without this funding there is a real risk that assets protecting the Norfolk Broads, the Suffolk Coast, the Pevensey Levels and hundreds of other SSSIs nationally will fail and that the conditions of the designations will decline.

### Introduction

Environmental Statutory Allowance (ESA) funding, administered by the Environment Agency on behalf of Defra, is the current funding stream to enable the UK Government to fund projects to meet its statutory obligations to the environment. These projects do not attract full funding under the existing Partnership Funding Calculator rules but are funded by a combination of FCERM Grant in Aid, Partnership Funding and ESA. The addition of ESA was acknowledged as a way to enable Risk Management Authorities (RMAs) to receive funding to do the minimal amount to meet their environmental statutory obligations in the funding period of 2021-2027.

Of the £5.2bn 2021-2027 capital investment programme, £160m was 'ringfenced' as ESA funding. Of this, £140m was for statutory protected habitat projects to comply with the Conservation of Habitats and Species Regulations 2017 and the Wildlife and Countryside Act 1981. This includes work to maintain or improve existing assets (such as pumping stations and sluice gates) that are required to manage water levels so that SSSI habitats (such as various wetlands, the Broads National Park, the Suffolk Estuary's) can be sustained or improved.

Within the previous capital investment programme 2015 – 2021 the partnership funding calculator had payment rates for Outcome Measure 4s, that meant statutory environmental outcomes would

be funded. However, changes implemented from 2021 to simplify OM4s meant that obligations to deliver environment outcomes would now be funded by ESA.

The IDBs of the Water Management Alliance (including the Broads IDB, East Suffolk WMB, Waveney, Lower Yare & Lothingland IDB and the Pevensey & Cuckmere WLMB) all manage lowland environments which are highly designated under UK & EU Law and include many water dependent habitats that require special water management via Water Level Management Plans (WLMP's) and pumping/water control infrastructure. The legal obligation for the IDB to maintain these water levels via their assets puts projects relating to their improvement or replacement into the category for ESA funding, as described above.

For certain IDBs, in most instances, pumping stations are the only option to manage water levels in their areas where land is well below sea level. The perched river systems adjacent to them, mean a gravity drained catchment is rarely possible and without the ability to pump water these catchments would be subject to permanent, deep, widespread flooding and a complete loss of the species for which they are designated (as well as agricultural land, properties, road and railway lines, abstraction points and other infrastructure). In addition, climate change will see higher intensity rain events, delivering more water more quickly to the pumps from upstream and more overtopping from main rivers – pumping will become more critical to sustain the landscape and its designations over time.

### **What's the problem?**

The £140m that is available for schemes with legal obligations is insufficient. The value was based on a needs-based assessment of the forward programme by the EA and was set prior to the start of the current 6-year programme (pre-April 2021) and has not been adjusted to match the current requirements, despite the April 2022 EA Policy Note acknowledging that '*Funding requirements may change during the course of the programme as projects are developed*'. Since August 2022 the national ESA pot has been fully allocated, so no more schemes can access this funding.

The IDBs of the Water Management Alliance have a large programme of work necessitated by IDB pump infrastructure which has exceeded its design life and is no longer fit for purpose. Over the next 6-year programme the WMA alone is forecasting that its member IDBs will require circa £60m.

At present a number of our projects have ground to a halt because of this funding shortfall.

In November 2024 Defra have announced that the current 6-year programme, due to finish in April 2027, will now finish in April 2026 and that there will be a review of the funding formula within the Partnership Funding Calculator. The current funding formula was established in 2011 and the new government will launch a consultation early in 2025.

We will obviously feed into this consultation however we have written this paper, in order to highlight the crucial point, that Defra must be ready to sufficiently fund work to assets which are essential for the protection of environmentally designated habitats, such as SSSI's, SACs, SPAs, RAMSAR sites or to change the law itself, in order to protect the UK and RMA's (as defined under the Flood & Water Management Act 2010) from being prosecuted, for potentially failing in their obligation to protect designated habitats and species due to a lack of available funding.

### **Conclusions and next steps**

- We believe that (subject to best practice procedures being implemented in the design and procurement of solutions) a clear mechanism for the funding of projects, that are essential for the protection of designated habitats, must be supported by government and provision made for this through the new partnership funding calculator.
- This fundamental starting point should be made from the highest levels of parliament as a matter of principle and also by affected MPs, county councillors, RFCCs, Natural England (local and national), national park authorities and Rivers Trusts.
- We request therefore that all people who can comment on the EA Partnership Funding consultation do so, making clear that funding for designated habitat protection is essential.
- For those that cannot comment on the aforementioned EA Partnership Funding consultation we request that you write to the Flooding Minister and the CEO of Defra stating the importance of this funding being available. We would welcome discussions to facilitate this.
- If there is no continuation of a funding mechanism for assets protecting designated habitats then IDBs will be unable to replace or refurbish our existing asset stock. Therefore we seek confirmation from Defra that a continuation and increase of funding for projects that are essential for the protection of designated habitats is to be guaranteed from April 2026 onwards.

If no change to the funding rules are made, then as discussed ultimately discussions need to be had on how we intend to collectively manage the deterioration of the Broads, Suffolk and Pevensey Levels landscape and designations. We also need to be clear to the local communities and to the nation on the changes to the environment which are likely to be seen.

## **Appendix A – WMA Actions and Timeline**

### **What have we done to date?**

1. We worked with our Environment Agency Area Flood & Coastal Risk Manager and Regional Flood and Coastal Committee (RFCC) to escalate this issue since August 2021.
2. In May 2023 we prioritised our asset replacement programme to only the most critical assets in the immediate projects (Phase 1) and deferred lower priority assets to Phase 2 to improve affordability. We have made this decision based on residual life.
3. We will further split our Phase 1 projects into even smaller packages to improve affordability.
4. We have used the EA framework to design our solutions as the most cost-effective, offering the least cost option to conserve and sustain the natural environment.
5. We have gained full Natural England support for our projects in writing, whose position is that the complete delivery of the water level management plan programme is necessary for the favourable condition of the designated sites, species and surrounding landscape, with full flexible and adaptable pumps, along with updating Water Level Management Plans. This will ensure the system is effective and fit for the immediate and medium-term future at least.
6. In late October 2024, we met with EA directors (Julie Foley and John Russon), who informed us that not only was there to be no change to the ESA funding situation within the current programme, but that given the significant oversubscription of Grant-in -Aid funding for the remainder of the programme they would not support the funding of pre-construction work on our projects (ground investigations, detailed designs, etc to become 'shovel ready') because there is currently no funding to fund the eventual build. Instead the EA are focussing on achieving their target of houses better protected by April 2027. Pre-construction work does not contribute to this target.

*Note: We have also approached the RFCC to fund some of the design work to keep the projects progressing, but they have also declined based on the oversubscribed nature of their local levy pot.*

7. At the same meeting EA directors made clear, that they are only an arm's length organisation whos' job it is to implement government policy only and that they are unable to work with us to approach Defra in any way for discussions on these challenges or any required changes to the funding needed for these environmentally based schemes. Instead they advised that we as IDBs should approach Defra directly. We will therefore be

undertaking this exercise as soon as possible and we hope to do this with the support of the [Office for Environmental Protection](#).

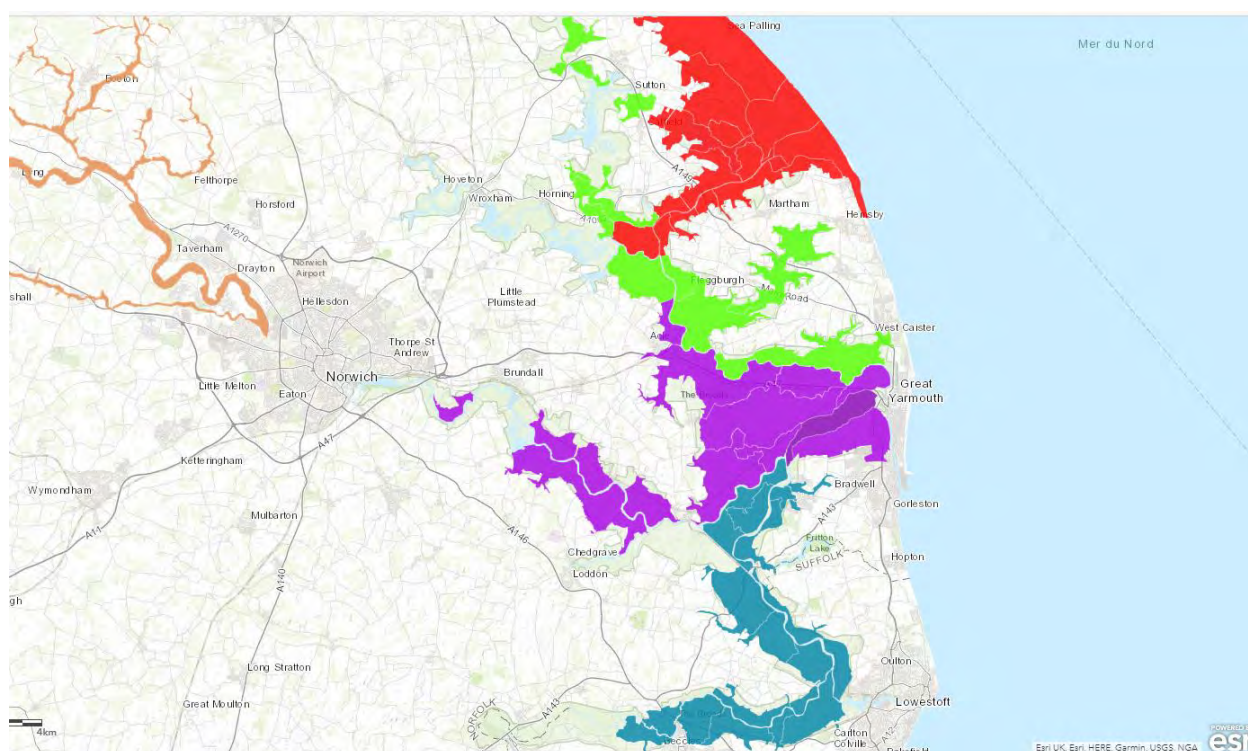
Make no mistake, there could be a wholesale landscape change if IDB assets fail and a complete loss of some of the most highly designated habitats in the country.

It is important to also recognise that our IDBs are currently in a state of limbo, not knowing how these projects are going to be funded, not able to get the upfront design and preparatory work completed and not able to get any meaningful support or guidance on a way forward. Our assets meanwhile continue to deteriorate, and the risks of failure become ever more real.

## **Appendix B**

### **Project Specific Example: Broadland Rivers Investment Requirements - Catchment Scale Investment**

The map below (Figure 2) shows four areas forming part of the Broads National Park. These sites are all filled with designated habitats and environmental legal obligations. We have packaged the priority assets within these catchments into the four catchment scale projects below.



**Figure 2: WMA Project Areas: Red - River Thurne, Green - River Bure, Purple - River Yare, Blue - River Waveney,**

The Broads Internal Drainage Board (BIDB) and the Waveney, Lower Yare & Lothingland Internal Drainage Board (WLYLIDB) are Risk Management Authorities operating and maintaining [36](#) and [19](#) pumping stations respectively within the Norfolk and Suffolk Broads. These pumping stations manage water levels within 22,000 hectares of low-lying land, preventing permanent inundation. Excess water from the catchments are pumped over Environment Agency maintained flood embankments into the main river system. The main rivers are perched above the surrounding floodplain and pumping is the only method to manage water levels within these catchments.

The pumping stations work in combination with the Environment Agency Flood Defences (earth embankments) managing flood risk. The Environment Agency flood defence prevents water from the perched main river systems entering the catchments and the pumping stations remove excess water from the low-lying catchments returning it to the main rivers. The Environment Agency, through the Broadland Flood Alleviation Project, invested £140 million between 2001 and 2021 to improve the flood defence embankments.

The pumping stations were mainly constructed during the mid-twentieth century and the design life has been significantly exceeded, resulting in a high risk of failure. The pumps operate at an efficiency as low as 36%.

The BIDB and WLYLIDB have produced, and are currently developing, Outline Business Cases (OBC) to identify the preferred solution for these failing assets. The works have also been packaged in order to offer efficiencies in delivery and the preferred solution represents the least cost option to fulfil the statutory obligation.

### **Statutory obligations to undertake the works**

The management of water levels within the catchments are defined by various Water Level Management Plans (WLMPs) which provide a means of balancing and integrating the water level requirements of a range of activities within the various sub-catchments, including agriculture, flood risk management and conservation.

Notably, the WLMPs set out policies to manage water levels across the following internationally designated nature conservation sites present within the catchment:

- The Broads Special Area of Conservation (SAC).
- Broadland Special Protection Area (SPA).
- Broadland Ramsar.

These designations are legally underpinned by the following component Sites of Special Scientific Interest (SSSI's) located within the pumped catchments and which support wetland habitats and species of national and international importance:

- Halvergate Marshes SSSI,
- Cantley Marshes SSSI,
- Limpenhoe Meadows SSSI,

- Yare Broads and Marshes SSSI,
- Poplar Farm Meadows, Langley SSSI,
- Duncan's Marsh, Claxton SSSI,
- Broad Fen, Dilham SSSI,
- Shallam Dyke Marshes, Thurne SSSI,
- Ludham – Potter Heigham Marshes SSSI,
- Upper Thurne Broads and Marshes SSSI,
- Winterton-Horsey Dunes SSSI,
- Burgh Common and Muckfleet Marshes SSSI,
- Upton Road & Marshes SSSI,
- Decoy Carr, Acle SSSI,
- Damgate Marshes, Acle SSSI,
- Sprat's Water and Marshes, Carlton Colville SSSI,
- Barnby Broad & Marshes SSSI.

The remainder of the catchments predominantly comprise of agricultural arable and grazing marshland, which, despite being undesignated, provides important habitats for the populations of qualifying species associated with the aforementioned internationally and nationally designated sites. These areas outside of the designated site boundaries are termed functional habitats or functionally linked land, which is considered to be critical to, or necessary for, the ecological or behavioural functions in a relevant season of a qualifying feature for which a SAC/SPA/Ramsar site has been designated. For example, non-breeding Bewick's swans are often dependent on agricultural fields outside of the SPA and Ramsar site boundaries within the catchment for foraging.

The principal function of the existing pumping stations and ancillary assets is therefore to maintain prescribed water levels across the multiple internationally and nationally designated nature conservation sites within the catchments in accordance with the existing WLMPs. In short, the pumping stations and ancillary assets are critical to the maintenance of the designated sites and adjoining functional habitats, which together cover the majority of the catchments.

The BIDB and WLYLIDB are required to have regard for the requirements of The Conservation of Habitat and Species Regulations 2017 (as amended) in the exercise of their statutory functions (regulation 9(3)).

These requirements are to achieve Favourable Conservation Status (FCS) of the habitats and species of The Broads SAC and Broadland SPA/Ramsar site, specifically by achieving the conservation objectives to ensure that the integrity of the sites is maintained or restored as appropriate, and to ensure that the sites contribute to achieving the FCS of its qualifying features, by maintaining or restoring:

- The extent and distribution of qualifying natural habitats and habitats of qualifying species.
- The structure and function (including typical species) of qualifying natural habitats.
- The structure and function of the habitats of qualifying species.
- The supporting processes on which qualifying natural habitats and the habitats of qualifying species rely.

The BIDB and WLYLIDB therefore have a statutory obligation to maintain the current pumping system to manage water levels within the internationally designated nature conservation sites and adjoining functional habitats, in accordance with the existing WLMPs.

The BIDB and WLYLIDB has a duty under Section 28G of the Wildlife and Countryside Act 1981 (as amended) and Countryside and Rights of Way Act 2000 to take reasonable steps, consistent with the proper exercise of the authority's functions, to achieve Favourable Condition of the associated underpinning SSSIs and to further the conservation and enhancement of the flora, fauna or geological or physiographical features by reason of which the sites are of special scientific interest. The BIDB and WLYLIDB therefore has a statutory duty to maintain the current pumping system, to manage water levels in the various SSSIs within the catchment, in accordance with the existing WLMPs. These designations contain wetland habitats of international and national importance, including alder carr woodland, open fen, reedbed and grazing marshes which support assemblages of rare plants and invertebrates.

As a Risk Management Authority, the BIDB and WLYLIDB also has a statutory role in managing flood risk for people, homes and businesses in accordance with the Flood and Water Management Act 2010. The existing pumping stations play a critical role in the BIDB's and WLYLIDB's management of flood risk by removing excess flood water from the catchment, thereby protecting local people, homes and businesses.

Under Section 40 of the Natural Environment and Rural Communities (NERC) Act 2006, as amended by Section 102 of the Environment Act 2021, the BIDB and WLYLIDB, as a public body, has a duty to conserve and enhance biodiversity when undertaking its statutory functions. The BIDB and WLYLIDB therefore has a statutory duty to maintain the current pumping system which helps to conserve a wide range of terrestrial and freshwater habitats and species of principal importance within the catchment, including coastal floodplain grazing marsh, lowland fens, water voles *Arvicola amphibius* and widespread reptiles including adder *Vipera berus*, common lizard *Zootoca vivipara* and grass snake *Natrix helvetica*.

Without future funding commitments the BIDB and WLYLIDB will not be able to meet its statutory duty to manage water levels within designated, functionally linked and priority habitat and achieve Favourable Conservation Status of the habitats and species of The Broads SAC and Broadland SPA/Ramsar.

### **Project approach and rational**

The BIDB and WLYLIDB are developing Outline Business Case's (OBC) in line with Environment Agency Appraisal Guidance. The OBC has identified the preferred solution which represents the least cost option to fulfil the statutory obligation to manage water levels and flood risk.

The Broadland Futures Initiative (BFI) is a partnership looking at how flood risk management in the Broadlands area will be managed in the future. The BFI is looking to agree a framework for future flood risk management that can better cope with climate change and rising sea levels. The project objectives have been developed to comply with adaptive pathway principles considering climate change, future changes in land management and providing resilience to flood risk. Using the latest technology the replacement pumping stations will have the ability to provide the following benefits;

- enhanced water level management through the use of *Variable Frequency Drives*, allowing the pump to operate over a broad range of flows and achieving a steady upstream water level. This will lead to water quality and biodiversity benefits.
- meet the water management needs of the catchments into the future as climate change occurs by including a 50% increase in duty capacity (based on current predictions on climate change for intense rainfall events).

- Climate adaption and mitigation is achieved through potential to accommodate larger capacity pumps and increased power requirements to adapt to increased frequency overtopping events.
- The control and instrumentation has the capability to adjust water levels providing adaptability for any future changes in WLMPs. This will enable changes in land use such as paludiculture and wetland habitat creation (sustainable agriculture).

All adaptive options being developed by the BFI will require functioning pumping stations to remove excess water from the catchments.

The BFI leadership support the proposed approach that we have taken developing our projects and provide a statement of support which is appended to the OBC submission.

### **Funding position**

The Environment Agency introduced Environmental Statutory Allowance (ESA) funding as part of the current £5.2billion 6-year FCRM capital programme (2021-27).

A guidance document prepared by the Environment Agency (Environmental Statutory Allowance (ESA) Programme Refresh 25/26 Guidance) provides an overview and confirms that funding from the ESA programme is available to Risk Management Authorities (RMAs) to implement schemes:

- to meet statutory requirements under specified environmental legislation to address impacts arising out of previous FCRM assets or actions.
- which are otherwise unaffordable under the partnership funding policy (coupled with available external contributions).
- sustain asset that support protected environmental features.
- to deliver outcomes required under the Habitats Regulations, Sites of Special Scientific Interest (SSSIs), and Water Environment Regulations – (River Basin Management Plan (RBMP) objectives).
- that deliver legal requirements in a sustainable way, taking account of climate change scenario.

To date two projects have received partial funding from ESA, Norton and Raveningham Pumping Station Replacement (total project value £8.6m) and Upper Thurne Integrated

Drainage Improvement project (total project value c. £48.3m, to replace 13 pumping stations and water control structures).

A subsequent OBC for the Lower Waveney achieved assurance, but failed to secure funding approval. The reason given is that the £160m National ESA funding is fully allocated and oversubscribed for the current six-year programme.

The projects are eligible for Flood and Coastal Erosion Risk Management Grant in Aid (FCERM GiA) funding but, in order to mitigate the unavailability of ESA funding our most recent project, submission sought funding for only the design phase. This approach of splitting the design and construction phases of the project allowed FCERM GiA to be used to fund detail design, in order to get designs on the shelf and ready, so that we could progress into construction swiftly at the start of the next programme - when we hope there is a renewed ESA funding pot or other funding mechanism. However due to the uncertainties around future ESA programme funding the Environment Agency did not support this approach and have blocked our projects.

Moderation is a process whereby high priority legally required projects can be assessed and funded before prioritising the main capital programme. The moderation must include evidence and justification as to why the project is a statutory obligation.

We submitted moderation evidence as part of the 2024/25 'programme refresh' and following review by the Environment Agency they determined that the scale of the project exceeded what can be accommodated through moderation and that moderation cannot be used to access ESA funding.

In summary therefore we have now reached a position where the EA have informed us that there is insufficient funding for our pumping station replacement projects and that they will not fund up-front design work because of the uncertainty around future funding for the projects. We are therefore in a position of complete stalemate and are unable to progress our pumping station replacement programme.

Meetings have been held with EA Directors (including Julie Foley) who have informed us that the EA will not support us in speaking to Defra regarding this, because as an arm's length body their job is simply to implement Defra policy, not raise issues with it.

# PROJECT DELIVERY REPORT

## For the period 29 October 2024 to 8 January 2025

### 1. UPPER ALDE & ORE ESTUARY EMBANKMENT IMPROVEMENTS

- 1.1. The project received full approval from LPRG for £11.9m in January 2023.
- 1.2. In November 2024 a cost review was undertaken by the Project Delivery Engineer across all four Flood Cells in the Upper Estuary. This milestone in delivery was possible based on significant progress, design work being near completion and significantly enough to inform a detailed costed works delivery programme. An overview of the costing outcome is presented below, taken from Figure 3 of the November 2024 cost review report.

UPPER ESTUARY FLOOD CELL PROFILES	RISK RATING %	FY SUM 22/23	FY SUM 23/24	FY SUM 24/25	FY SUM 25/26	FY SUM 26/27	FY SUM 27/28	FY SUM 28/29	FY SUM 29/30	Forecast Project Sum
<b>FLOOD CELL 05</b>										
CONSTRUCTION		£ 13,955.55	£ 214,037.15	£ 64,089.99	£ 727,557.31	£ 2,881,742.77	£ 2,924,527.76	£ 2,423,647.88	£ -	£ 9,249,558
RISK	33%			£ 21,149.70	£ 240,093.91	£ 950,975.11	£ 965,094.16	£ 799,803.80	£ -	£ 2,977,117
<b>FLOOD CELL 06</b>										
CONSTRUCTION		£ 13,954.55	£ 140,791.07	£ 254,250.00	£ 3,167,205.85	£ 1,415,804.40	£ 17,000.00	£ 5,105.13	£ -	£ 5,014,111
RISK	33%			£ 83,902.50	£ 1,045,177.93	£ 467,215.45	£ 5,610.00	£ 1,684.69	£ -	£ 1,603,591
<b>FLOOD CELL 07</b>										
CONSTRUCTION		£ 13,954.55	£ 103,366.87	£ 50,258.72	£ 98,059.50	£ 1,537,455.14	£ 1,710,694.48	£ 142,319.81	£ -	£ 3,656,109
RISK	33%			£ 16,585.38	£ 32,359.64	£ 507,360.20	£ 564,529.18	£ 46,965.54	£ -	£ 1,167,800
<b>FLOOD CELL 10</b>										
CONSTRUCTION		£ 13,954.54	£ 155,862.58	£ 66,435.89	£ 339,447.84	£ 1,900,888.96	£ 1,736,960.57	£ 288,196.50	£ -	£ 4,501,747
RISK	25%			£ 16,608.97	£ 84,861.96	£ 475,222.24	£ 434,240.14	£ 72,049.13	£ -	£ 1,082,982
<b>TOTAL FORECAST SPEND EACH FINANCIAL YEAR</b>										
CONSTRUCTION		£ 55,819.19	£ 614,057.67	£ 435,034.60	£ 4,332,270.50	£ 7,735,891.27	£ 6,389,182.81	£ 2,859,269.31	£ -	£22,421,525
RISK				£ 138,246.55	£ 1,402,493.44	£ 2,400,773.00	£ 1,969,473.48	£ 920,503.15	£ -	£ 6,831,490
<b>TOTAL PROJECT FORECAST CONSTRUCTION + RISK</b>		£ 55,819.19	£ 614,057.67	£ 573,281.14	£ 5,734,763.94	£ 10,136,664.27	£ 8,358,656.30	£ 3,779,772.47	£ -	£29,253,015

- 1.3. A paper reporting on the cost review was shared and presented to the Alde and Ore Works Committee meeting held on 4<sup>th</sup> December 2024. This is included within board papers as **Appendix A**. The Options within the paper were reviewed and the committee's unanimous decision to move forward with Option C.
- 1.4. WMA officers are seeking approval from the board to progress with Option C.
- 1.5. Option C allows preparation work in Flood Cell 06 and 07 to continue to the point of construction delivery and completion. There are specific goals that must be achieved to enable construction, and the Project Delivery Team remain engaged in attaining these.
- 1.6. Further delivery of improvements to Flood Cell 10 and 05 are still possible but will require significantly more funds which are not currently available and will need to be raised predominantly by the Alde & Ore Estuary Trust (AOET) in the coming months.
- 1.7. Flood Cell 06 and 07 delivery is conditional on key outstanding work. This includes reassessment of the business case cost:benefit / economics and eligibility for GiA / LL funding streams, reassessment and confirmation of hydraulic modelling scenarios in line with Option C construction programme (and mitigation of any adverse impacts), submission and acceptance of an FCRM 4 – project change of scope form to the EA Large Projects Review Group (LPRG), application and issue of a Flood Risk Activity Permit (FRAP) from the EA.

Other key matters such as environmental licences, public rights of way and ongoing community communications are a key part of the work remaining.

- 1.8. A modification to the FC06 Snape Maltings design is underway, this will reduce the previous design complexity and hopefully a small cost reduction too.
- 1.9. Outstanding statutory permits and permissions are being progressed. Consultation with landowners, parishes, and all other affected parties is continuing.
- 1.10. Environmental surveys and assessments are complete for now. Most of this information has been finalised into reports that will be submitted to statutory bodies as part of our environmental risk assessment and mitigation plans.

- 1.11. A key licence to allow progression of work in both FC06 and 07 is the bespoke waste permit which is needed to allow importation of embankment construction material.
- 1.12. It will be necessary to undertake a procurement and assessment process before the eventual appointment of construction delivery subcontractors for each flood cell. Work on this can hopefully begin from Spring 2025 onwards.
- 1.13. When all necessary licences, permissions and acceptance by EA of project change are in place the project can progress to construction.
- 1.14. Construction work can optimistically start from Autumn 2025 onwards, most likely at Flood Cell 06 and then Flood Cell 07. Construction completion in FC06 and 07 aims for October 2027.
- 1.15. The latest programme shows the following key milestones:
  - FC06/07 design completion February 2025.
  - FRAP application for FC06/07 combined February 2025.
  - Bespoke Waste Permit submission to follow immediately after FRAP application.
  - Wider environmental and Water Vole mitigation FC06/07 Jan 2026 onwards.
  - Construction start FC06 Autumn 2025.
  - Construction start FC07 May / June 2027 (material import in summer 2026).
  - Construction finish October 2027.

**Pete Roberts**  
**Project Delivery Engineer**

# East Suffolk Water Management Board

Upper Alde Ore Estuary Embankment Improvements

Cost Review November 2024 v1.01

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## 1. Introduction

This report presents an updated cost estimate for the Upper Alde & Ore Estuary Embankment Improvement Project. The cost review was completed through late October and early November 2024. It utilises market tested costs from a variety of suppliers and compiles this into a fully costed detailed delivery programme.

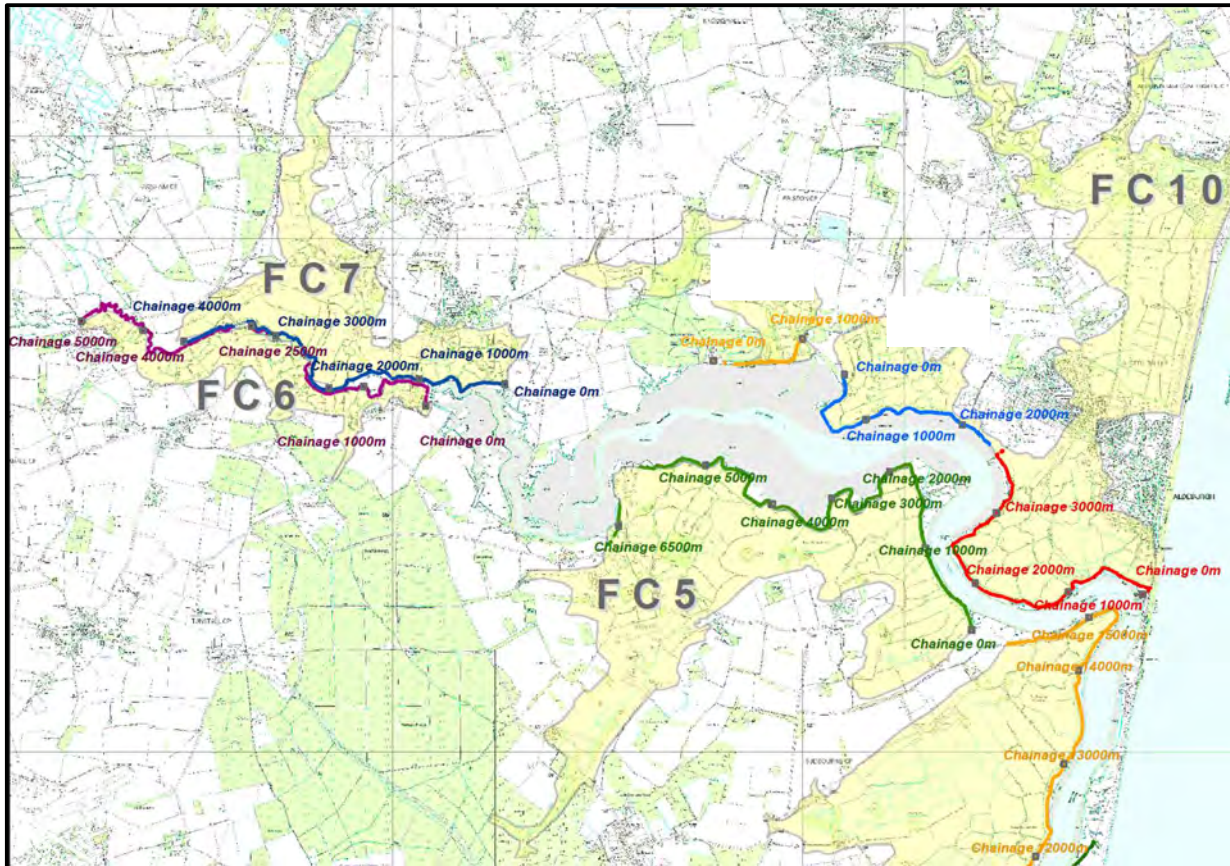


Figure 1 Upper Alde & Ore Estuary Flood Cells

### 1.1. The drivers for cost review

The Outline Business Case (OBC) was costed in 2022 and approved in January 2023. Since then, significant work has been completed including.

- Ground Investigations & soil testing
- Ecology surveys including nesting / over wintering birds, reptiles, aquatic invertebrates, molluscs, water voles
- Permitting including draft Flood Risk Activity Permit (FRAP) and listed building consent for FC06
- Topographic survey
- Detailed design
- Landowner liaison
- Early contractor Involvement to update costs in FC6
- Liaison with Snape Maltings and their architect to design an acceptable solution
- Liaison with EA regarding Snape West Bank
- Development of a detailed works delivery programme
- Detailed costing review

### 1.2. Staged project review

On a project of this nature and scale it is essential to undertake a critical review of delivery costs when moving from high-level OBC estimates to construction delivery.

As far as possible this cost forecast has been made based on current market rates, using detailed engagement with specific suppliers and sub-contractors, to add detail into the forecast that would previously not have been possible at OBC stage.

## 2. The approved January 2023 costs

The table below presents a summary of the financial situation upon receipt of the January 2023 OBC approval.

<b>AEC501E000A082A_Upper Alde Ore Estuary Embankment Improvement</b>			
<u>Grant Approval Letter 05/01/2023</u>			
Total Project Value	£	<b>11,941,000</b>	
Less Partnership Funding Contributions	£	891,000	-
Less Optimism Bias and Risk Contingency (Combined)	£	2,400,000	-
Total Approved Funding Allocation	£	8,650,000	
<u>Funded by:</u>			
FCERM Capital Grant	£	8,046,000	
Local Levy	£	3,004,000	
Partnership Contributions	£	891,000	(LEP & PWL)
Alde & Ore Estuary Trust Grant	£	250,000	(A&OE Trust Grant Funds - OBC sunk costs to date)
	£	12,191,000	
<b>Correct as of 09/01/2023</b>			

*Figure 2 The January 2023 OBC approved financial position*

### 3. Cost review November 2024 outcome

Below are the new Upper Alde and Ore Estuary Embankment Improvement projected delivery costs.

UPPER ESTUARY FLOOD CELL PROFILES	RISK RATING %	FY SUM 22/23	FY SUM 23/24	FY SUM 24/25	FY SUM 25/26	FY SUM 26/27	FY SUM 27/28	FY SUM 28/29	FY SUM 29/30	Forecast Project Sum
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CONSTRUCTION + RISK		£ 55,819.19	£ 614,057.67	£ 573,281.14	£5,734,763.94	£10,136,664.27	£ 8,358,656.30	£ 3,779,772.47	£ -	£29,253,015

Figure 3 The November 2024 cost review updated estimates.

Current 2024/25 expended costs to 31/10/2024 are approximately £150k.

### 3.1. Summary of cost review

Table 3-1 below summaries the existing approved business case budgets available against the latest November 2024 cost review outcome.

	Approved OBC	November 2024 Cost review	Variation
Delivery Cost	£11,941,000	£29,253,015	£17,312,015

*Table 3-1 Summary comparison of project delivery costs*

There are numerous reasons for the increased delivery cost estimate. Some of these are applicable across the project, others are more specific to an individual Flood Cell, however £7.2m of this cost increase relates to future inflation allowances and £6.8m is risk allocation, as is described in more detail below:

### 3.2. Changes to the Design Solution

As we commenced detailed design our designers specified a more extensive and significant Ground Investigation (GI) programme than was costed for in the OBC. The increased GI requirements, in turn increased the complexity of the analysis required by our designers to form the design solution. In addition increased supervision of the GI works and increased post GI testing and analysis has had a significant effect on the project cost of circa £200k.

The results from the Ground Investigation surveys and subsequent development into a detailed geotechnical appraisal, have indicated that a significant change is required to the original design assumption of a 1:3 back face angle to the new improved embankments. Ground conditions and design standards are dictating that a more relaxed 1:4 back face angle is required in order to make the design safe and stable, given the inconsistent, but generally very poor ground conditions present throughout all of the flood cells.

Changing the back face angle to a less steep profile has a significant impact on nearly every element of the project delivery costs. The most substantial being the additional amount of material needing to either be won locally or, in certain locations, imported.

This is an addition of approximately 6-Tonnes per linear metre of upgraded embankment, which amounts to an increase in the amount of material being required by an estimated 64,000 Tonnes across Flood Cells 05, 07 and 10.

This results in changes to the type and quantity of plant required on site to undertake this work. It also leads to large increases to the time required to excavate or import material, the movement, handling,

preparation and placing of that material, as well as the management time, additional fuel and supervision and sign off construction elements once built.

Although we have kept to the 3-season, 4 year build programme, as discussed in order to maintain this plant amounts have increased, but also the additional work has contributed to the lengthening of the programme of work for each flood cell, over each year of construction, for at least an additional 1 month. In total this adds an extra 6 months to the programme in total, with this additional resource.

It should also be noted that parts of Flood Cell 06 and all of Flood Cell 07 is imported material and as such the costs of this have also increased significantly, due to material cost increases.

As discussed, the costs relating to this major design change are spread across numerous elements, however it is believed that in total this has added circa £7m to the cost of the programme overall.

### 3.3. Staff and labour

Based on learning from other similar earthwork projects delivered over recent years by the WMA our site management and project management teams will need to be bolstered to provide a more robust resource allocation than that costed in the 2022 OBC. We have learnt that the management of dispersed working sites requires additional management resource and welfare provision, for safety and quality purposes. In addition, due to the changes in design and poor ground the complexity of the management of the sites has increased, as additional checking and testing of completed work will be required. This has led to an additional four site managers, so that there is one per site as opposed to one per two flood cells, and one more project manager because of the complexity of the project and the additional support required to achieve overall delivery within the four-year programme.

Further to learning on the Halvergate Marshes project in the Broads IDB area, the financial management of the cells will also require additional support officers to ensure quality systems are met.

In addition, since 2022 large national infrastructure projects, such as Sizewell C, have affected local labour markets, pushing up the costs of all professional and trade skills (for example Sizewell C are known to be offering excavator driver roles at more than £50k per year). Works such as these inflate salary expectations and as such a number of the local sub-contractors whose rates were previously used for the OBC costing, have now increased significantly, in order to mitigate this labour challenge. Because of this and the additional staff costs required, the project staff costs have increased from circa £1m to circa £4m over the duration of the project, for WMA staff, and from circa £1.1m to circa £3.3m of sub-contractor costs. This has therefore added circa £5.2m to the staff cost element.

### 3.4. Plant & Materials

Due to the increased volume of material now required per linear metre of improved embankment a complete review of the amount and types of plant has been made. Learning from other WMA projects has also been applied to the 2022 cost review and has led us to increase the size of each field-based construction team.

For example, in Flood Cell 05 Iken the main seasonal construction delivery team consists of: 6 No, 360-degree rotating tracked dumpers, 4 No. 20-tonne excavators and 1 No. D5 bulldozer. Previously this was worked with 2 No. excavators, 4 No. dumpers and 1 No. bulldozer. This is replicated across the project and has increased costs by circa £2.3m.

Fuel costs are another element subject to market volatility from external influences and since 2022 has also been seen to be a high-risk element of our works. Couple this with the increased number of pieces of plant required and the longer build times and additional fuel requirements have added circa £0.63m to the cost of the works alone.

In addition, general material prices have also increased since 2022, well over the rate of inflation. These disproportionate material cost increases have been seen for clay, geotextiles, concrete, pipework and fencing and have added to the build costs. These additional costs over the entire build programme has led to an increase of approximately £0.3m from 2022 costings.

### 3.5. Consultants

Further to the detailed design process discussed, the more specialist nature of the design analysis required meant the costs allocated in the OBC for detailed design were found to be insufficient. Detailed design costs from consultants have increased by £330k.

### 3.7. Risk allocation

The latest cost estimate incorporates a robust allowance for risk against each flood cell's forecast construction cost. The following profile has been adopted:

<b>FLOOD CELL 05</b>	<b>RISK RATING</b>	<b>RISK RATING %</b>
RISK	HIGH	33%
<b>FLOOD CELL 06</b>		
RISK	HIGH	33%
<b>FLOOD CELL 07</b>		
RISK	HIGH	33%
<b>FLOOD CELL 10</b>		
RISK	MEDIUM	25%

Table 3-2 Adopted Flood Cell risk allocation.

EA guidance requires 30% optimism bias to be added to projects to cover remaining uncertainty and this was applied to the 2022 costing. Flood Cells 05, 06 and 07 have a higher risk rating percentage, 33%, because of our understanding of the key delivery risks around soft ground, potential bank instability and re-working requirements.

Flood Cell 10 has a lower risk rating percentage, 25%. This is justified by our understanding of this Flood Cell from the approximate 1,500metres of embankment improvement work completed in 2016 / 2017.

The value of overall risk sums allocation to each Flood Cell as illustrated in Figure 2 are proportionately more in recent costing work due to the larger baseline construction cost to which the risk percentage is applied. It is not recommended to revise these risk percentages downward.

### 3.8. Inflation

An allowance for inflation was made in the original OBC costings at a rate of 7% up to the end of the 2025/26 financial year. Since then we have seen how local, national and international events can and have significantly affected this rate. On a high value project the effects of this on items such as fuel, materials, plant and labour markets has a massive effect on the budget.

The latest cost estimate review incorporates a robust allowance for future inflation, based on latest advice from the Environment Agency. And are shown in Table 4-3 along with an inflation sensitivity analysis on the costed delivery programme.

	<b>FY SUM 24/25</b>	<b>FY SUM 25/26</b>	<b>FY SUM 26/27</b>	<b>FY SUM 27/28</b>	<b>FY SUM 28/29</b>	<b>FY SUM 29/30</b>	<b>Total</b>
WMA Staff / labour	5%	5%	5%	5%	5%	5%	
Current (EA setup)	6.3%	4.2%	3.8%	2%	2%	2%	£29,253,015
<b>Sensitivity Analysis</b>							
Current to 25/26 then 0	6.3%	4.2%	0%	0%	0%	0%	£22,029,966
6% flat rate	6%	6%	6%	6%	6%	6%	£29,835,199
High-rate 1	6%	10%	10%	6%	2%	2%	£30,645,852
High-rate 2	6%	10%	10%	10%	10%	10%	£30,744,140

*Table 3-3 Summary of applied inflation model sensitivity testing outcome.*

The inflation allowance in the 2022 costs accounted for circa £1m. Applying the above EA inflation model from 26/27 onwards accounts for £7.2m.

### 3.9. Flood Cell specific considerations

#### 3.9.1. Flood Cell 06 Snape Maltings

Snape Maltings West of the road bridge was not priced as part of the 2022 OBC cost preparation. Previous work here undertaken for *Britten Pears Arts Ltd* (BPA) by a private engineer does not comply with the design approach that is being adopted on this wider project. To ensure all defences within FC06 comply to the same performance standard this previous work will be removed and replaced with an upgraded embankment in line with industry design methods. At that time, the overall impact of defence failure here and whether the work would be needed was unknown. This has increased costs by circa £1m from the OBC.

Snape Maltings West design proposal incorporates a new landward vehicular access track and pad able to accommodate a large mobile crane to give the EA access to their Snape Sluice for future maintenance and replacement work. This cost, until recovered from the EA, remains a burden to the project and has added in the order of £150k to the total.

Snape Maltings East of the road bridge was previously priced assuming only temporary flood barrier purchase and not a permanent increase in defence standard through hard engineering and demountable solutions, which are now significant and whilst justified in their approach, are correspondingly more expensive.

The Snape Maltings East design costs were also higher than first anticipated due in part to the complexities of the site and the protracted timescales required to derive an agreeable design.

The additional GI, detailed design, negotiation and tendering has increased the costs by circa £1.5m from the 2022 costing. In addition, the costs of the work itself are estimated, until tender returns are received.

#### 3.9.2. Flood Cell 07 Snape Village

The OBC was costed based on winning material locally from the adjacent marshes, however subsequent ground investigation results have concluded that local material is not of sufficient quality to meet the design parameters.

This has increased the costs by £1.7m as this is now being imported and phased over a longer duration.

## 4 Options for the project's future

Any further delay beyond the current proposed delivery timescales as outlined in Appendix A will lead to further financial risk realisation.

Most pressing is delivery in Flood Cell 06, Snape Maltings. This requires final design amendments and competitive tendering and assessment to happen early in 2025 if not sooner to enable a construction start date of early autumn 2025 to be realised.

Our ability to effectively deliver in Flood Cell 06 from autumn 2025 will be drastically reduced for every week of delay leading to a set back of the competitive tender.

The following options are presented:

<a href="#">Option A</a>	Finish preparation, pause construction start and close funding gap
<a href="#">Option B</a>	Finish preparation, works to FC06 & FC07 only
<a href="#">Option C</a>	Finish preparation, works to FC06 & FC07, AOET to raise funds for FC10 and FC05
<a href="#">Option D</a>	Finish preparation, hand project back to EA

*Table 4-1 Options summary*

### 4.1. Option A – Finish preparation, pause construction start and close funding gap

- Project development / design and preparation continues to a point where consents are in place and the necessary non-financial approvals are achieved.
- No further funding from GiA is expended beyond 2024 / 25.
- Construction start is paused until the remaining £17.3m is fund raised externally through all methods available to AOET and partners.

#### RISKS –

- Adverse public relation issues.
- Perpetual loop of not starting due to no funding, time lag to fund raise and subsequent inflation / cost risk increase.
- Elements of work to date will become redundant / dated, such as environmental assessments for each season that passes with no construction.

#### 4.2. Option B – Finish preparation, works to FC06 & FC07 only

- Project development / design and preparation continues to a point where consents are in place and all necessary non-financial approvals are achieved.
- Undertake competitive tender for FC06 Snape Maltings (East) and prepare for construction start in autumn 2025 through into summer 2026. West of road earthworks to commence in spring 2026 through into summer 2026.
- Start preparation works to FC07 coming out of winter 2026 / spring 2027.
- Receive imported construction materials spring / summer 2026.
- Implement upgrade to main village embankment, spring / summer 2027 and complete works by end of October 2027.

#### RISKS –

- Adverse public relation issues.
- Revised Outcome Measure deliverables will need to be agreed with the EA.
- Pro-rata application of Flood Cell benefits from whole upper estuary back to individual flood cells could open further funding demands, although FC06 and FC07 are economically robust. Some sensitivity checks on this proposal are underway.
- Construction programme indicates funding estimate of at least £11.8m to enable construction with ongoing risk to FC06 cost estimate clarification as flagged in Section 4 above.
- FRAP approval required from EA.
- Hydraulic modelling by HR Wallingford concluded that there may be negative knock-on effects of works in FC06 and 07 to other downstream flood cells. Understanding what mitigation is required to address this will be required to achieve Environment Agency Flood Risk Activity Permit (FRAP) approval.
- A bespoke waste licence is needed to import construction materials. This application must follow the FRAP approval. Timescales for determination of the FRAP and the bespoke waste licence by the EA are likely to be protracted and pose a considerable time and cost risk that we cannot control.
- Elements of work to date may become redundant / dated, such as environmental assessments for each season that passes with no construction.

#### 4.2.1. Option B revised cost estimate

UPPER ESTUARY FLOOD CELL PROFILES	RISK RATING %	FY SUM 24/25	FY SUM 25/26	FY SUM 26/27	FY SUM 27/28	FY SUM 28/29	FY SUM 29/30	Forecast Project Sum
<b>FLOOD CELL 06</b>								
CONSTRUCTION		£ 286,875.00	£ 3,054,368.15	£ 1,530,226.48	£ 17,000.00	£ -	£ -	£ 5,043,215
RISK	33%	£ 94,668.75	£ 1,007,941.49	£ 504,974.74	£ 5,610.00	£ -	£ -	£ 1,613,195
<b>FLOOD CELL 07</b>								
CONSTRUCTION		£ 90,288.72	£ 224,109.50	£ 1,666,533.64	£ 1,784,861.20	£ 19,000.00	£ -	£ 3,902,114
RISK	33%	£ 29,795.28	£ 73,956.14	£ 549,956.10	£ 589,004.20	£ 6,270.00	£ -	£ 1,248,982
<b>TOTAL FORECAST SPEND EACH FINANCIAL YEAR</b>								
CONSTRUCTION		£ 377,163.72	£ 3,278,477.65	£ 3,196,760.11	£ 1,801,861.20	£ 19,000.00	£ -	£ 8,945,330
RISK		£ 124,464.03	£ 1,081,897.63	£ 1,054,930.84	£ 594,614.20	£ 6,270.00	£ -	£ 2,862,177
<b>TOTAL PROJECT FORECAST</b>								
<b>CONSTRUCTION + RISK</b>		£ 501,627.75	£ 4,360,375.28	£ 4,251,690.95	£ 2,396,475.40	£ 25,270.00	£ -	£ 11,807,506

Figure 4 Flood Cell 06 and 07 only estimated delivery costs.

#### 4.3. Option C – Finish preparation, works to FC06 & FC07, AOET to raise funds for FC10 and FC05

- Project development / design and preparation continues to a point where consents are in place and necessary non-financial approvals are achieved.
- Undertake competitive tender for FC06 Snape Maltings (East) and prepare for construction start in autumn 2025 through into 2026. West of road earthworks to commence in spring 2026 through into summer 2026.
- Assume modelling / flood risk issues can be overcome for FRAP or temporarily mitigated.
- Trust and Partnership to fund raise from Jan 2025 through to December 2026. Funding commitment needed at end of December 2026 to enable progression for FC10 construction commencement in spring 2027.
- Aim to start FC10 downstream in spring 2027 onwards effectively pushing this cell's start date back by one build season compared to latest delivery programme. Follow previous delivery programme for this Flood Cell.
- Fund raise from Jan 2025 through to December 2027. Funding commitment needed at end of December 2027 to enable progression for FC05 construction commencement in spring 2028.
- Aim to start FC05 upstream in spring 2028 onwards effectively pushing this cell's start date back by two build seasons compared to latest delivery programme to enable time to fund raise.
- Follow previous delivery programme for this Flood Cell. Works complete October 2031.

#### RISKS -

- Fund raising timescale not met and work commitment cannot progress in FC10 and 05.
- Adverse public relation issues.
- FRAP approval not gained from EA.
- FRAP conditions on water vole habitat advanced creation, due to work extent and impact, at least one year before works commence demanding earlier financial commitments.

#### 4.4. Option D Finish preparation, hand project back to EA

- Project development / design and preparation continues to a conclusion where it can be handed back to EA as a viable buildable scheme. Consents and permissions will remain outstanding.
- No further funding from GiA is expended beyond 2024 / 25 until new priorities agreed with all partners.
- Hand the project back to EA.

#### RISKS –

- Adverse public relation issues.
- FC06 have a clear ambition to improve their flood risk management situation, they may choose to go ahead regardless and fund directly themselves, removing the benefit points from a wider scheme.

## 5. Appendix A

DRAFT



East Suffolk  
Water Management Board

Upper A&O Estuary Embknt Imp. Delivery Programme - LIVE from Aug 2024

<https://www.wlma.org.uk>

## OPERATIONS REPORT

### For the period 1 November 2024 to 10 January 2025

#### 1. MAINTENANCE WORK

##### 1.1 De-silt and weed removal

The programme of routine drain maintenance has continued through this period with work in the Falkenham and Kings Fleet and upper Deben (Monewden) catchments completed.

DRN184G0601	Monewden	849m
DRN179P0201	Falkenham Delph 1	1017m
DRN179P0202	Falkenham Delph 2 / Kirton Drain	1576m
DRN179P0203	Falkenham Delph 3	1262m
DRN179P0204	Falkenham Drain	1589m
DRN179P0206	Falkenham Marsh Drain	1,179m
DRN179P0101	Kings Fleet	1,826m

Much of the work at Falkenham and Kings Fleet in the period has been on the wider soke dyke drains requiring the use of a 30t long reach excavator.



With de-silts now on a regular cycle at Falkenham we anticipate that time required on de-silt work in this area will reduce slightly and allow a shift toward more weed removal to try and better manage the increasing burden on weed screen clearance.



The next sites for drains maintenance will be Butley Marshes (starting in the week commencing 13 January), then the team will move on to the Bawdsey catchment. Excavator work is currently being prioritised to sites requiring the 30t long reach whilst we have it on hire.

### 1.3 Culvert replacement works

Following water vole mitigation in October, three large culverts have now been replaced in the Falkenham catchment. This included two 1500mm diameter culverts and a 900mm diameter culvert.



The cost of these replacements has been covered by the first tranche of DEFRA IDB recovery funding. Officers successfully bid for this funding following issues last winter including a failure, highlighting the concern with deterioration of many corrugated steel pipes installed around 30 years ago.

The replacement of several more similar culverts was including in a bid to the second tranche of the DEFRA IDB fund. Delays to the determination and release of the Tranche 2 funding has left a very tight delivery window. However, pipe material will be procured and the sites surveyed in preparation for the work with a priority initially on the large critical culverts close to the Falkenham pump.

A third tranche (Tranche 2B) of the IDB fund has been opened for bids. This has been done in recognition of the tight delivery window and potential for further improvement projects. Tranche 2B gives an opportunity for us to bid to cover the cost of installing the additional replacement culverts.

## **2. MECHANICAL & ELECTRICAL WORK**

- 2.1 The M&E team have continued to undertake pump maintenance and electrical testing at pumping stations as required during this period.
- 2.2 Planned work to replace outfall pipework at Falkenham, Gedgrave and Chillesford pumping stations was reported to the Board in November. These sites have since been assessed for the pipe and fittings required and the work is now being planned. The cost of the heavy ductile iron pipes is significant, but this will be covered by Tranche 1 of the IDB fund. The installation work will require flood risk activity permits due to the interaction with the flood defence embankment, therefore it is likely that the installation of the pipework will need to be undertaken in the next financial year. Tranche 2B provides an opportunity to bid for funding to cover this.



Gedgrave Pumping Station outfall. Current temporary pipework over the flood defence.

- 2.3 Since the last Board meeting approval has also been confirmed for two other IDB fund Tranche 2 bids. These were WMA wide bids which include the procurement of mobile pumping equipment and pumping station telemetry upgrades. Officers have been working with suppliers during November and December to secure orders.
- 2.4 The procurement of mobile pumping equipment will benefit ESWMB with access to additional 6" and 8" diesel pumps and submersible electric pumps. This provides the board with greater resilience to flood events and contingency with regard to pumping station failure.
- 2.4 New telemetry equipment ordered for all ESWMB pumping stations is greatly welcomed. The telemetry systems provide officers with remote access to pump operation, water level information and some controls. The current provider of our telemetry system in East Suffolk is ceasing production of equipment and system support. Therefore, the opportunity to fund replacement equipment and services has been very timely. Within the time available tranche 2 will cover the procurement of the equipment at a cost of approximately £65k across the 10 sites. The M&E team will look to undertake the install in-house in the next financial year, but officers will make a bid through Tranche 2B to attempt to cover the cost of installation and commissioning.

### **3. RECHARGEABLE WORKS**

#### **3.1 East Suffolk Council / Coastal Partnership East - Coastal Repairs and Maintenance Contract**

Through the Repair and Maintenance contract with East Suffolk Council / CPE, ESWMB has continued to provide general reactive and planned maintenance along the Suffolk coastline. This is currently keeping three operatives (supplied by the Broads IDB) fully utilised. In this period the team has undertaken work to replace a long length of coping stones along Felixstowe promenade and emergency work has had to be undertaken at Southwold promenade where winter storms led to serious damage.



Voiding and slab collapse on Southwold promenade

### **3.2 Debenham NFM**

Officers continue to work on progressing NFM / flood storage schemes near Debenham. Funding has just been approved through the EA for a new site near Winston Green and a planning application has now been submitted. It is hoped that this will be able to progress to construction in the summer. A further site has also been identified and design work is being undertaken.

## **4 OPERATIONAL MATTERS**

### **4.1 Alderton and Hollesley**

Officers have been working with landowners to replace an EA outfall near Oxley Dairy. A report was brought to the Board last February and the Board agreed to fund 50% of the cost with a view to the ESWMB taking on maintenance from the EA to better control water level management within the district. Whilst this work is progressing landowners have recently raised concern with officers about the condition of the statutory main river leading to the EA's Hollesley Pumping Station. The concern is that the channel is overgrown, preventing adequate flow to the pumping station and causing prolonged and unmanaged high levels in the wider catchment.

Officers have been asked to approach the EA to help resolve the issue, potentially through work undertaken by the ESWMB provided the EA provide funding.

## **5. COMPLAINTS/ENFORCEMENT**

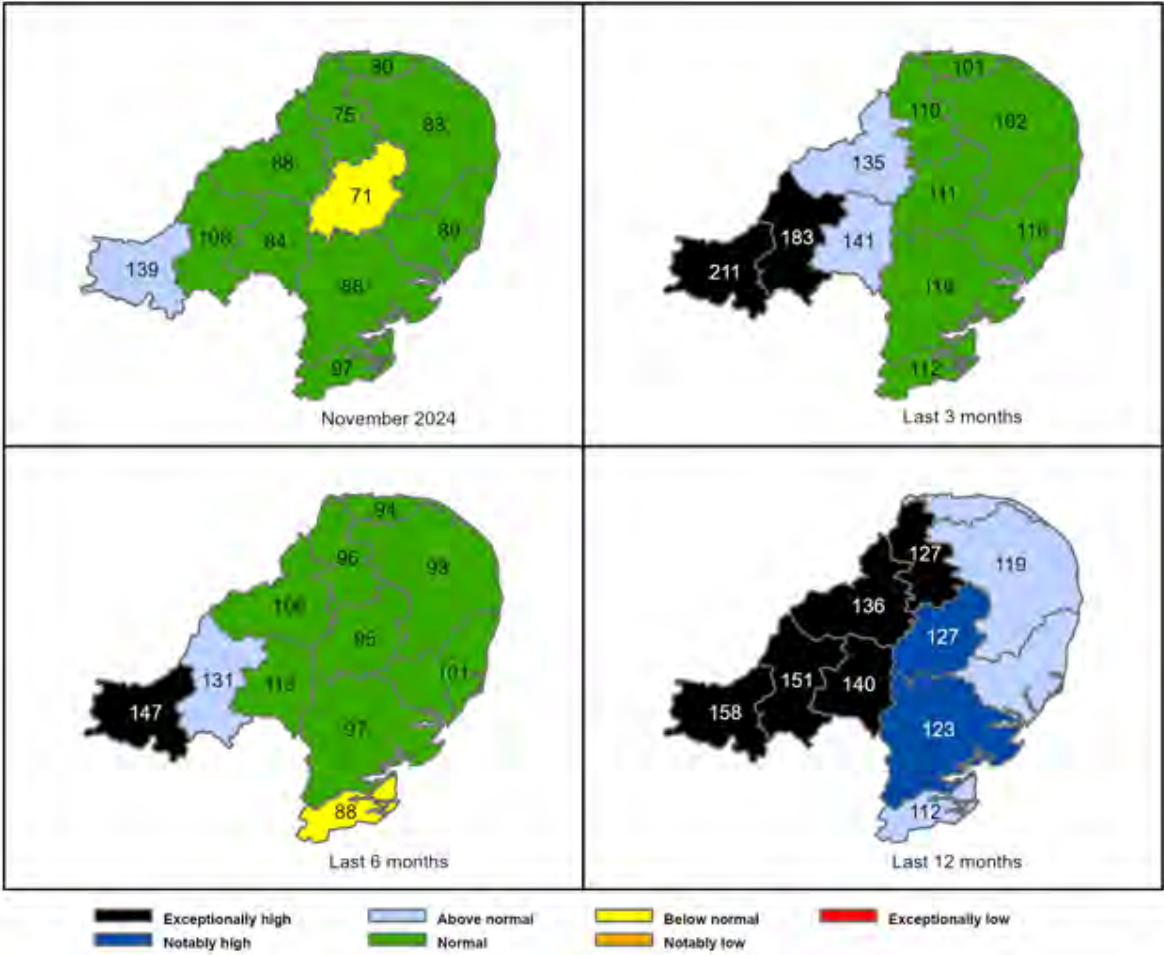
None this period.

## **6. HYDROLOGY**

On the following pages are some extracts on rainfall from the latest Water Situation Report for East Anglia covering the period up to November 2024. The full report can be found online at:

[https://assets.publishing.service.gov.uk/media/675affe1b915d092055a01b3/East\\_Anglia\\_Water\\_Situation\\_Report\\_November\\_2024.pdf](https://assets.publishing.service.gov.uk/media/675affe1b915d092055a01b3/East_Anglia_Water_Situation_Report_November_2024.pdf)

Figure 2.1: Total rainfall for hydrological areas across East Anglia, expressed as a percentage of long term average rainfall for the current month (up to 30 November 2024), the last 3 months, the last 6 months, and the last 12 months. Category classes are based on an analysis of respective historic totals. Table available in the appendices with detailed information.



HadUK data based on the Met Office 1km gridded rainfall dataset derived from rain gauges (Source: Met Office. Crown copyright, 2024). Provisional data based on Environment Agency

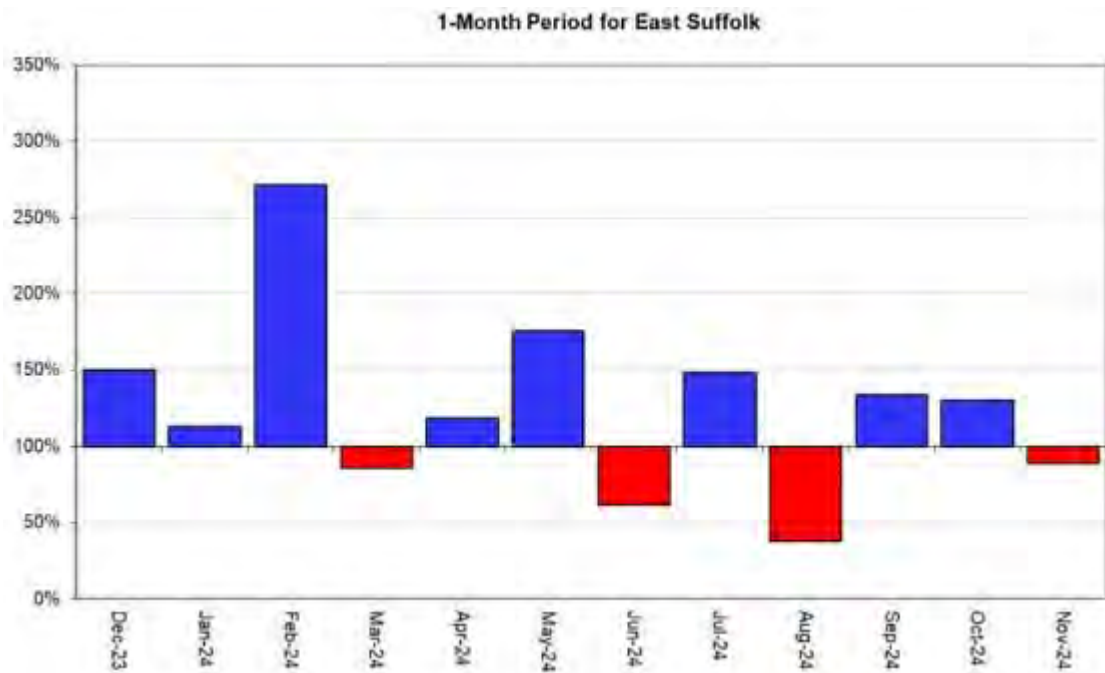


Figure 2.2: Monthly rainfall totals for the past 12 months as a percentage of the 1961 to 1990 long term average for each region and for England.

■ Above average rainfall

■ Below average rainfall

**ALI BLOOMFIELD**  
**OPERATIONS MANAGER**

**TOM HUNTER**  
**AREA MANAGER**

**JANUARY 2025**

# ENVIRONMENTAL REPORT

## For the period 04 November 2024 to 10 January 2025

### 1. INFORMATION FOR THE BOARD

#### 1.1. NATURAL ENGLAND BEAVER MANAGEMENT – CL51 CLASS LICENSE TRAINING

The WMA Environment Team and P&C WLMB officer Gareth Oliver attended the Natural England training session for the CL51 beaver class licence '**Beavers: licence to modify or remove dams, burrows and lodges (CL51)**' on the 19<sup>th</sup> – 20<sup>th</sup> November 2024 in the River Stour catchment in Kent. The River Stour IDB have been managing wild beavers in their catchment for the last 20 years. The course discussed some of the challenges of introduction whilst aiming to deliver some practical considerations for beaver management.

The training was organised by ADA and delivered by beaver experts from Natural England, the Environment Agency, Kent Wildlife Trust as well as the River Stour IDB. Participants were able to visit sites occupied by beaver to look at field signs and discuss where the licence should be used.



*Upstream of a beaver dam.*

A person registered under the CL51 licence can, modify or remove beaver dams, burrows and lodges and possess dead beavers or their body parts. These activities can be carried out at any time of year. Natural England issues the CL51 licence to public bodies, water managers and named others to allow licensable activities to take place to:

- prevent serious damage to livestock, animal feed, crops, growing timber, fisheries or any other property
- preserve public health or safety
- conserve wild animals or plants of conservation concern
- allow you to carry out scientific or educational work

However, to ensure conflict between beaver activity and people is minimised whilst maximising the benefits that beaver can bring to an area, a 5 step approach to beaver management should be implemented whilst considering options for management and the reasoning behind the management option recorded.

Day 1 of the training was held at the Sandwich Bay Bird Observatory Trust (SBBO) in Kent where lecture style sessions were delivered by Natural England and the Environment Agency. These sessions covered;

- Beaver biology, ecology and management
- Identification and interpretation of beaver field signs and management techniques
- CL51 licence information and other legislative requirements
- EA permitting and other legislation

In the afternoon, the Engineer to River Stour IDB provided a talk on beavers within the River Stour IDB catchment area, which included a site visit to have a look at the impacts beavers have and can have on the IDB drainage system.

Day two of the training involved site visits to beaver territories at Stodmarsh National Nature Reserve to see beaver field signs, discuss management techniques and the CL51 licence and at Ham Fen beaver enclosure (one of the few locations in Kent with beaver dams) to discuss dam management and CL51 licence.

A CL51 licence has now been applied for to ensure the IDB team are ready to deal with beaver activity in the future.



*Beaver Canal.*



*Collapsed burrow.*



*Various tree or sapling cutting for feeding and/or damming activities.*

## 2. BIODIVERSITY ACTION PLAN - UPDATE

### 2.1. ESWMB BIODIVERSITY ACTION PLAN (BAP) – PROGRESS REVIEW 2024-2025

The Biodiversity Action Plan for the ESWMB has been subject to an annual review of progress. Various actions have been undertaken during 2024 by the Board, mostly via the day to day running of the Boards Maintenance and Capital Scheme Delivery programmes. Some actions, however, are delivered via other organisations on behalf of the Board, where they receive funding from the Board to facilitate projects. A summary of the progress made thus far in 2024-25 can be found in **Appendix A**.

### 3. PRE-WORKS SITE VISITS DURING THE PERIOD:

Date	Officer	Project / Maintenance/ BAP	Site	Comments
06/11/24	CL, PW	Project- Tranche	Falkenham	Water vole mitigation flail checks undertaken and to provide onsite mitigation advise to driver.
13/11/24	EB, CH	Project – Tranche	Falkenham	Water vole mitigation destructive searches prior to the culvert replacements.

### 4. ASSENTS/LICENCES GRANTED AND/OR APPLIED FOR DURING THE PERIOD:

Licence / WFD Assessments / Assent / Habitat Regulations Assessment	Applied	Granted
Butley Marsh WFD – Desilt and Flail	20/12/2024	N/A

### 5. TRAINING AND MEETINGS ATTENDED:

Date Applied	Meeting / Training Attended	Brief Description
19/11/24 - 20/11/24	Natural England Beaver Training Course	As above.
11/12/24	ISO 14001/9001 Internal Audit Team Meeting	Meeting to discuss progress of the internal audit.

### 6. NON-COMPLIANCE

Nothing to report within this period.

### 7. COMPLAINTS

Nothing to report within this period.

**CAROLINE LABURN**  
**ENVIRONMENTAL MANAGER**  
**JANUARY 2025**

## Appendix A: ESWMB BAP Progress 2024-25

ACTION		PARTNERS	DATE	2024-25 STATUS	2024-25 PROGRESS
<b>COASTAL AND FLOODPLAIN GRAZING MARSH</b>					
<b>1a</b>	Continue to work in partnership with stakeholders to look for opportunities, to enhance grazing marshes by appropriate water level management practice through maintenance or partnership working	SWT, RSPB, NE, EA, Landowners	Ongoing	Ongoing	ESWMB is a partner with the Suffolk Wader Strategy. This will enable the ESWMB to share knowledge and to contribute to habitat enhancement projects that will help meet BAP targets.
<b>1b</b>	Work in partnership with the Suffolk Wader Strategy Group	Suffolk Wader Strategy Group	Ongoing	Ongoing	2 meetings per year were held by the SWS, both of which were attended by an environment officer.
<b>1d</b>	Work in partnership via the Local Nature Recovery Strategy partnerships to look for opportunities to enhance grazing marshes through involvement in projects.	SCC	Ongoing	Ongoing	A meeting was held between Environment Officers and NCC LNRS Officer in October to discuss the current progress on the LNRS mapping system and how this could be used by the IDB's.
<b>REEDBEDS</b>					
<b>2b</b>	Identify potential sites for habitat restoration and expansion within the WMB area during WLMP and Capital Scheme delivery and consider future management planning on these sites during this process.	NE, EA, SRT, SWT, Landowners	Ongoing	Complete 2023	A table was created in 2023 of recorded reedbed locations and extent within the IDD has been created to highlight areas that could be considered if appropriate Capital Schemes are to be delivered.
<b>2c</b>	Enhance and maintain reedbed fringe habitat on the Boards main drains.	WMB Ops	Ongoing	Ongoing	Reedbed fringe habitat maintained through compliance with the SMO.
<b>2e</b>	Work in partnership via the Local Nature Recovery Strategy partnerships to look for opportunities to enhance	SCC	Ongoing	Ongoing	A meeting was held between Environment Officers and NCC LNRS Officer in October to discuss the current progress on the LNRS mapping system and how this could be used by the IDB's.

	reedbeds through involvement in projects.				
RIVERS, CANALS AND DRAINS					
<b>3a</b>	Work with the planning department to review the boards culverting policy	Planning Department	2024	Ongoing	A meeting between the planning department and environment team was held during March 2023 to review the boards culverting policy.
<b>4a</b>	Record species present in watercourses managed by the board	SBIS	Ongoing	Ongoing	The Environment Team purchased two tables to be used in the field to record surveys and species. Additionally, staff can download and use the iRecord app and use it in the field.
<b>5a</b>	Review SMO when any material change occurs or otherwise every 5 years.	NE	2023	Complete	SMO review undertaken in 2023, in line with the enactment of the Environment Act 2021 and endorsed by Natural England.
<b>5b</b>	Ensure compliance with the ESWMB SMO by auditing on identified number of maintenance works jobs annually, to ensure they are being carried out to an agreed standard across the whole board.		Annually	Ongoing	The Environment team have undertaken two SMO audit during 2024. SMO Audit 1: Gulpher's Stream was audited in April 2024 SMO Audit 2: Ramsholt Dock was audited in April 2024
<b>6a</b>	Work in partnership via the Local Nature Recovery Strategy partnerships to look for opportunities to undertake watercourse restoration through involvement in projects.	SCC	Ongoing	Ongoing	A meeting was held between Environment Officers and NCC LNRS Officer in October to discuss the current progress on the LNRS mapping system and how this could be used by the IDB's.
BARN OWL AND KESTREL					
<b>7d</b>	Continue to maintain sward height during bankside maintenance mowing of 150mm.	Staff, Contractors	Ongoing	Ongoing	Habitat maintained to sward height through compliance with the SMO.
BREEDING WADERS					
<b>8a</b>	Attend the Suffolk Wader Strategy Group meetings	Suffolk Wader Strategy Group	Annually	Ongoing	2 meetings were held by the SWS, both of which were attended by an environment officer.

GRASS SNAKE					
<b>11a</b>	Determine the extent and distribution of the existing populations at the Board's pumping stations and on key drains using ESRI maps and working in partnership with ARG UK.	SBIS	Ongoing	Complete	A table of locations was created in 2023 of grass snakes around ESWMB pumping stations has been created, using the records displayed on ESRI maps.
<b>11b</b>	Using the distribution data, develop Hibernacula and egg laying sites at pumping stations or key locations where appropriate.		Ongoing	Ongoing	A meeting about Grass snake feasibility was undertaken between the Environment Team and WMA Eastern Area Manager in June 2024. The Environment team will look to develop Hibernacula and egg laying sites at pumping stations or key locations where appropriate (with landowner permission where required).
BATS					
<b>12b</b>	Ensure survey training is delivered to all environment officers.		Ongoing	Ongoing	Two Environment Officers have booked onto the CIEEM Introduction to Bat Ecology and Bat Surveys Course in January 2025 as a part of the CIEEM Early Careers Training Programme.
WATER VOLE					
<b>14a</b>	Continue to contribute funding to the Water Life Recovery Trust.	WLRE, SWT	Annually	Ongoing	ESWMB contributing £2500 toward the Water Life Recovery Trust during 2024-2025: <a href="https://www.waterliferecoverytrust.org.uk/">https://www.waterliferecoverytrust.org.uk/</a>
<b>14b</b>	Continue to work with the WLRT on mink eradication.	WLRE, Suffolk Wildlife Trust	Annually	Ongoing	Water Life Recovery Trust steering group meeting attended 3 times per year by Environmental Manager.
<b>16a</b>	Ensure compliance with the WMB SMO by auditing 4 jobs per year jobs, to ensure they are being carried out sensitively and to an agreed standard across the Board.		Annually	Ongoing	The Environment team have undertaken two SMO audit during 2024. SMO Audit 1: Gulpher's Stream was audited in April 2024 SMO Audit 2: Ramsholt Dock was audited in April 2024
NATIVE BLACK POPLAR					
<b>18a</b>	Liaise with the Suffolk Black Poplar Working Group to identify suitable sites and opportunities for planting Native Black Poplar within the WMB district	SCC, Suffolk Black Poplar Working Group	Ongoing	Complete	Environment Officer had a meeting with the Suffolk Tree Wardens Network project in March 2024 on Black Poplars to initiate a conversation about identifying suitable sites and opportunities for planting Native Black Poplar within the IDB district. The board are able to

					contact the Suffolk Tree wardens when ready to do so about receiving some Black Poplars to plant.
NON NATIVE INVASIVE SPECIES					
<b>19a</b>	Establish a partnership with the SBIS to receive up to date records of Invasives within the local area.	SBIS	Ongoing	Ongoing	Partnership established and regular updated records received.
<b>19b</b>	Continue to work in partnership with SWT and WLRT and look to work in partnership with other organisations such as Essex and Suffolk Rivers Trust to continue the fight against Non-Native Species.	WLRE, ESRT	Ongoing	Ongoing	£2500 provided to the Waterlife Recovery East Project to aid mink eradication project in East Suffolk.
<b>19c</b>	Maintain records for all species of concern using the 'iRecord' app.	Staff, Contactors	Ongoing	Ongoing	A shared IDB iRecord app is active and used by IDB officers to record and report INNS.
<b>20a</b>	To continue to work in partnership and contribute to the WLRT	WLRE	Ongoing	Ongoing	The Environment team continue to have ongoing work with the Water Life Recovery Trust steering group partnership, attending meetings with the partnership.

## SUSTAINABLE DEVELOPMENT REPORT

### 1. REPORTING PERIOD

This planning report covers the reporting period 1 November to 15 December 2024.

### 2. CONSENT APPLICATIONS

There are currently 5 consent applications being processed as shown below.

<i>Application Type</i>	<i>Number</i>
Byelaw 3 (B3) – Discharge of Treated Foul Water (TFW):	0
Byelaw 3 (B3) – Discharge of Surface Water (SW):	1
Byelaw 4 (B4) / Section 23 (S23), LDA 1991 – Alteration of watercourse:	3
Byelaw 10 (B10)– Works within 9 m of a Board's maintained watercourse:	1
Total:	5

There are no applications requiring consideration by the Board within this report.

### 3. CONSENTS DETERMINED

During this short reporting period, no consents under the Land Drainage Act 1991 and Board's Byelaws have been determined by Officers in accordance with their delegated authority.

### 4. PLANNING COMMENTS

Officers have provided comments on 16 applications that are either in or could impact on the Boards Internal Drainage District. 4 of these applications are major applications, detailed below;

<b>Planning App. Ref.</b>	<b>Parish</b>	<b>Location / Site Name</b>	<b>Description</b>
DC/24/3505	Leiston	Sizewell B	Commercial Development
DC/24/05090	Bramford	Bullen Lane	Commercial Development

Additionally, officers continue to engage with the following Nationally Significant Infrastructure Projects which are at various stages of applying to the Planning Inspectorate for a Development Consent Order (DCO):

Project	Planning Status	Board Update
Sizewell C (Nuclear Facility)	DCO Granted 2022	Ongoing and frequent engagement with developer. IDB consenting nearing completion for initial main site works affecting watercourses within IDD including watercourse realignment.
National Grid Norwich to Tilbury (Electricity Transmission)	Pre-application	Discussions initiated with applicant regarding watercourse crossing methodology, cost recovery and use of protective provisions.
National Grid Bramford to Twinstead (Electricity Transmission)	DCO Granted 2024	No active engagement at present
East Anglia ONE and THREE (Windfarm / Electricity Transmission)	DCO granted 2014 (EA1) and 2017 (EA3)	Ongoing review of detailed design.
East Anglia TWO and ONE North (Windfarm / Electricity Transmission)	DCO Granted 2022	Ongoing review of detailed design.
Sea Link (Electricity Transmission)	Pre-application	Applicant is refining plans before DCO application
Lion Link (Electricity Transmission)	Pre-application	No current engagement. Public consultation anticipated in 2025 however proposed route is now via Kent rather than Suffolk.
Five Estuaries Offshore Wind (Windfarm / Electricity Transmission)	Electricity Transmission	Application Active. Proposals no longer include works within Drainage District.

## 6. FEES

There have been no surface water development contribution fees invoiced or paid during the reporting period.

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**CATHRYN BRADY**  
**SUSTAINABLE DEVELOPMENT MANAGER**  
**DECEMBER 2024**

## EAST SUFFOLK WMB

### SCHEDULE OF PAID ACCOUNTS

Payment Date From : 01/10/2024

Payment Date To : 31/12/2024

<u>Account ID</u>	<u>Name</u>	<u>Details</u>	<u>Amount Paid This Period</u>
AN0001	The AF Group Ltd	Electricity/Materials	10,062.54
AN0008	Anglian Plant Limited	Capital Works	144.00
AS0002	Ashtons Legal	Legal Fees	15,110.40
BE0001	Bear Terrain Ltd	Maintenance/Capital Works	26,988.96
BI0002	Bidwells LLP	Capital Works	600.00
BMT001	British Metal Treatments Limited	Maintenance Works	502.15
BR0004	Broads (2006) IDB	Maintenance/Recharge/Capital	101,440.61
CA0001	Capel St Andrew Farms	Butley Pump Attendance	2,400.00
CI0002	City Electrical Factors	Maintenance Works	5.46
DI0002	DIY Tool Hire Ltd	Rechargeable Works	663.48
EE0001	EE Ltd	SIMO for Security Camera's	108.72
EN0001	Environment Agency	Flood and Coastal Erosion Levy	49,552.74
HI0001	Highway Assurance Ltd	Recharge - Traffic Management	4,782.00
HO0001	J Hollingsworth & Sons	Falkenham Pump Attendance	1,200.00
HO0002	Holmes Plant & Construction Ltd	Plant Hire	940.50
HU0003	Hubble	Rechargeable/Maintenance Works	1,139.33
IN0001	Independent Lifting Services Ltd	Rechargeable Works	42.83
LA0001	Mervyn Lambert Plant Ltd	Rechargeable Works	21,982.84
MA0004	Maverick Engineering Ltd	Maintenance Works	108.00
NO0001	Norfolk Rivers IDB	Rechargeable Works	342.00
PP0001	PPH Access Platform Hire	Rechargeable Works	3,084.00
PR0002	R J Pryce & Co Ltd	Rechargeable/Capital Works	6,934.34
PW0001	Public Works Loan Board	Public Works Loan Board	85,772.43
RE0002	Rexel UK Ltd	Maintenance Works	80.04
RI0007	RingGo	Rechargeable Works	150.00
ST0007	Stantec UK Limited	Capital Works	5,102.40
SW0002	Sweco UK Ltd	Capital Works	101,967.68
TH0004	Robert P Thain	Lorry Moves	3,204.00
TR0001	Travis Perkins Ltd	Rechargeable Works	2,296.16
VA0002	JH Vaudrey & Son (EA) Ltd	Capital Works	7,560.00
WA0006	Waveney Lower Yare &	Rechargeable Works	547.20
WA0007	Waterlife Recovery Trust	Biodiversity Direct Costs	2,500.00
WA0008	Phil Watson	Capital Works	10,491.00
WA0011	Water Management Alliance	Recharge/Capital Works	123,389.75
WO0002	Workwear (East Anglia) Ltd	PPE (Recharge to WMA)	489.43

Please note that the amounts shown above include Vat £ 591,684.99

From: 01 April 2024  
To: 31 December 2024

Period: 9  
Year Ending: 31 March 2025

NOTE	INCOME AND EXPENDITURE ACCOUNT	YTD Budget £	YTD Actual £	YTD Variance £	Annual Budget £	Projected Out-Turn £	Projected Variance £
<b><u>INCOME</u></b>							
1	Drainage Rates	326,622	326,622	0	326,622	326,622	0
2	Special Levies issued by the Board	229,527	229,527	0	229,527	229,527	0
3	Grants Applied	350,000	333,805	16,195	5,152,000	400,000	4,752,000
	Tranche 1 + 2 Grant Applied	0	36,794	-36,794	0	87,006	-87,006
4	Highland Water Contributions	111,206	103,694	7,512	111,206	103,694	7,512
5	Income from Rechargeable Works	40,000	222,190	-182,190	40,000	0	40,000
6	Other Income	346,032	430,221	-84,189	461,376	662,112	-200,736
<b>Total Income</b>		<b>£1,403,387</b>	<b>£1,682,852</b>	<b>-£279,466</b>	<b>£6,320,731</b>	<b>£1,808,960</b>	<b>£4,511,770</b>
<b><u>EXPENDITURE</u></b>							
7	Capital Works	350,000	333,805	0	5,152,000	400,000	-4,752,000
	Tranche 1 + 2 Expenditure	0	36,794	0	0	36,794	36,794
8	Environment Agency Precept	100,077	99,105	0	100,077	99,105	-972
9	Maintenance Works	618,621	529,000	56,802	813,592	814,064	473
10	Administration Charges	127,883	122,823	-7,512	180,461	171,903	-8,558
11	Cost of Rechargeable Works	20,000	290,394	103,383	20,000	20,000	0
12	Development Expenditure	0	383	89,430	0	0	0
<b>Total Expenditure</b>		<b>£1,216,581</b>	<b>£1,412,303</b>	<b>£242,103</b>	<b>£6,266,130</b>	<b>£1,541,867</b>	<b>-£4,724,263</b>
Profit/(Loss) on disposal of Fixed Assets			0		0	0	0
<b>Net Surplus/(Deficit) for the Year</b>		<b>£186,805</b>	<b>£270,549</b>	<b>£83,744</b>	<b>£54,602</b>	<b>£267,093</b>	<b>-£212,492</b>

From: 01 April 2024  
To: 31 December 2024

Period: 9  
Year Ending: 31 March 2025

NOTE BALANCE SHEET AS AT 31-12-2024			
	2023/24 £	MOVEMENT £	2024/25 £
<b>13 Fixed Assets</b>			
Land and Buildings	25,359	-11,969	13,391
Estuary Walls	160,150	-70,198	89,952
Shared Consortium Assets	0	0	0
	<b>185,510</b>	<b>-82,167</b>	<b>103,343</b>
<b>Current Assets</b>			
14 Cash at Bank and in Hand	527,129	-131,672	395,457
15 Short term Investments	4,000,000	250,000	4,250,000
16 Debtors and Prepayments	167,521	-82,862	84,660
	<b>4,694,650</b>	<b>35,466</b>	<b>4,730,116</b>
<b>Current Liabilities</b>			
17 Creditors and Receipts in Advance	439,506	-307,390	132,117
18 Loans Repayable within the next 12 months	99,501	-99,501	0
	<b>539,008</b>	<b>-406,891</b>	<b>132,117</b>
<b>Net Current Assets</b>	<b>4,155,643</b>	<b>442,357</b>	<b>4,597,999</b>
<b>Less Long Term Liabilities</b>			
18 Long Term Borrowing	2,507,580	0	2,507,580
	<b>2,507,580</b>	<b>0</b>	<b>2,507,580</b>
<b>Net Assets</b>	<b>£1,833,572</b>	<b>£360,190</b>	<b>£2,193,762</b>
<b>Reserves</b>			
19 General Reserves	169,802	0	169,802
20 Grants Reserve	667,221	-83,805	583,416
Grant Reserve Tranche 1 + 2	0	173,446	173,446
19 Development Reserve	167,766	0	167,766
19 Capital Reserves	828,784	270,549	1,099,332
	<b>1,833,572</b>	<b>360,190</b>	<b>2,193,762</b>
<b>Reserves</b>	<b>£1,833,572</b>	<b>£360,190</b>	<b>£2,193,762</b>

S JEFFREY BSc (Hons) FCCA CPFA  
CHIEF FINANCIAL OFFICER

From: 01 April 2024  
To: 31 December 2024

Period: 9  
Year Ending: 31 March 2025

INCOME AND EXPENDITURE ACCOUNT	RIVER DEBEN (PUMPED)		LOWER ALDE (PUMPED)		AHB (PUMPED)		BLYTH (PUMPED)		BUDGET	GRAVITY		ALDE (TIDAL GRAVITY)		BUDGET	TOTAL ACTUAL
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		BUDGET	ACTUAL	BUDGET	ACTUAL		
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>INCOME</b>															
Drainage Rates	40,366	40,366	200,655	200,655	13,006	13,006	11,036	11,036	30,259	30,259	31,300	31,300	326,622	326,622	
Special Levies issued by the Board	36,075	36,075	32,517	32,517	0	0	178	178	135,550	135,550	25,207	25,207	229,527	229,527	
Grants Applied	0	36,794	5,152,000	333,805	0	0	0	0	0	0	0	0	5,152,000	370,599	
Highland Water Contributions	32,561	25,184	56,184	70,336	1,293	1,435	14,547	6,040	6,305	383	316	316	111,206	103,694	
Income from Rechargeable Works	0	0	0	0	0	0	0	0	40,000	222,190	0	0	40,000	222,190	
Other Income	131,810	110,963	210,322	201,365	34,871	27,844	27,234	22,425	24,405	28,182	32,734	39,442	461,376	430,221	
<b>Total Income</b>	<b>£240,811</b>	<b>£249,381</b>	<b>£5,651,678</b>	<b>£838,678</b>	<b>£49,169</b>	<b>£42,285</b>	<b>£52,995</b>	<b>£39,678</b>	<b>£236,519</b>	<b>£416,564</b>	<b>£89,557</b>	<b>£96,265</b>	<b>£6,320,731</b>	<b>£1,682,852</b>	
<b>EXPENDITURE</b>															
Capital Works	0	36,794	5,152,000	333,805	0	0	0	0	0	0	0	0	5,152,000	370,599	
Environment Agency Precept	7,629	7,555	6,706	6,641	1,119	1,108	298	295	81,803	81,009	2,522	2,497	100,077	99,105	
Maintenance Works	216,098	140,340	404,884	263,327	41,694	23,089	52,230	33,182	49,734	24,920	48,952	44,141	813,592	529,000	
Administration Charges	27,069	18,423	36,092	24,565	7,218	4,913	3,609	2,456	101,058	68,781	5,414	3,685	180,461	122,823	
Development Expenditure	0	0	0	0	0	0	0	0	0	383	0	0	0	383	
Cost of Rechargeable Works	0	0	20,000	48,884	0	0	0	0	0	241,509	0	0	20,000	290,394	
<b>Total Expenditure</b>	<b>£250,796</b>	<b>£203,112</b>	<b>£5,619,682</b>	<b>£677,222</b>	<b>£50,032</b>	<b>£29,110</b>	<b>£56,138</b>	<b>£35,933</b>	<b>£232,596</b>	<b>£416,602</b>	<b>£56,887</b>	<b>£50,323</b>	<b>£6,266,130</b>	<b>£1,412,304</b>	
Profit/(Loss) on disposal of Fixed Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Net Surplus/(Deficit) for the Year</b>	<b>-£9,984</b>	<b>£46,269</b>	<b>£31,997</b>	<b>£161,456</b>	<b>-£862</b>	<b>£13,175</b>	<b>-£3,142</b>	<b>£3,745</b>	<b>£3,923</b>	<b>-£38</b>	<b>£32,670</b>	<b>£45,942</b>	<b>£54,602</b>	<b>£270,549</b>	

From: 01 April 2024  
To: 31 December 2024

Period: 9  
Year Ending: 31 March 2025

STATEMENT OF MOVEMENT ON RESERVES	RIVER DEBEN (PUMPED)		LOWER ALDE (PUMPED)		AHB (PUMPED)		BLYTH (PUMPED)		BUDGET	ACTUAL	GRAVITY		ALDE (TIDAL GRAVITY)		TOTAL
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL			BUDGET	ACTUAL	BUDGET	ACTUAL	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£

#### GENERAL RESERVES

Opening Balances as 1-4-2024	114,719	114,719	15,330	15,330	14,156	12,359	8,749	8,749	12,009	12,009	6,635	6,635	171,598	169,802
Net Surplus/(Deficit) for the Year	-9,984	46,269	31,997	161,456	-862	13,175	-3,142	3,745	3,923	-38	32,670	45,942	54,601	270,549
Transfers (to)/from Development Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers (to)/from Capital Reserve	9,984	-46,269	-31,997	-161,456	862	-13,175	3,142	-3,745	-3,923	38	-32,670	-45,942	-54,601	-270,549

<b>Closing Balances as at 31-12-2024</b>	<b>£114,719</b>	<b>£114,719</b>	<b>£15,330</b>	<b>£15,330</b>	<b>£14,156</b>	<b>£12,359</b>	<b>£8,749</b>	<b>£8,749</b>	<b>£12,009</b>	<b>£12,009</b>	<b>£6,635</b>	<b>£6,635</b>	<b>£171,598</b>	<b>£169,802</b>
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#### CAPITAL RESERVES

Opening Balances as at 1-4-2024	318,977	318,417	153,917	239,249	25,182	24,294	48,615	53,515	128,125	139,827	51,601	53,482	726,417	828,784
Transfers (to)/from General Reserve	-9,984	46,269	31,997	161,456	-862	13,175	-3,142	3,745	3,923	-38	32,670	45,942	54,601	270,549

<b>Closing Balances as at 31-12-2024</b>	<b>£308,993</b>	<b>£364,686</b>	<b>£185,915</b>	<b>£400,705</b>	<b>£24,320</b>	<b>£37,469</b>	<b>£45,472</b>	<b>£57,260</b>	<b>£132,048</b>	<b>£139,789</b>	<b>£84,271</b>	<b>£99,425</b>	<b>£781,018</b>	<b>£1,099,332</b>
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#### DEVELOPMENT RESERVES

Opening Balances as at 1-4-2024	0	0	0	0	0	0	0	0	77,645	167,766	0	0	77,645	167,766
Transfers (to)/from General Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0

<b>Closing Balances as at 31-12-2024</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£77,645</b>	<b>£167,766</b>	<b>£0</b>	<b>£0</b>	<b>£77,645</b>	<b>£167,766</b>
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From: 01 April 2024  
To: 31 December 2024

Period: 9  
Year Ending: 31 March 2025

OUR ID	NAME	ACTUAL FY 2023/24	ACTUAL M9 2023/24	ACTUAL M9 2024/25	YTD M9 BUDGET	ANNUAL BUDGET
<b><u>DRAINS MAINTENANCE</u></b>						
<b><u>SD1: River Deben (Tidal Pumped) Sub District</u></b>						
<a href="#">DRN179P0101/4/5</a>	King's Fleet	0	0	0	0	0
<a href="#">DRN179P0102</a>	Laurel Farm Delph	0	0	1,359	0	0
<a href="#">DRN179P0103</a>	Gulpher	5,156	0	0	0	0
<a href="#">DRN179P0201</a>	Falkenham Delph	0	0	1,305	3,000	4,050
<a href="#">DRN179P0204</a>	Falkenham Marsh Drain	0	0	3,335	3,850	4,100
<a href="#">DRN179P0203</a>	Falkenham Delph 3	350	0	326	1,500	3,900
<a href="#">DRN179P0202</a>	Kirton Drain	0	0	3,179	3,750	3,900
<a href="#">DRN179P0205</a>	King's Fleet Weir Drain	0	0	1,305	1,200	1,200
<a href="#">DRN178P0301/3</a>	Ramsholt Marsh	4,799	0	0	0	0
<a href="#">DRN178P0101/4</a>	Queen's Fleet	9,852	4,628	0	0	6,260
<a href="#">DRN178P0201</a>	Bawdsey Marsh	0	0	0	0	4,340
Contingency	Spraying	0	0	0	500	500
		<b>£20,156</b>	<b>£4,628</b>	<b>£10,808</b>	<b>£13,800</b>	<b>£28,250</b>
<b><u>SD2: Lower Alde (Tidal Pumped) Sub District</u></b>						
<a href="#">DRN172P0101</a>	Iken Marsh Drain	2,733	0	0	0	0
<a href="#">DRN171P0101</a>	Ferry Farm Drain	0	0	0	0	0
<a href="#">DRN171P0201</a>	Sudbourne Delph	0	0	0	0	0
<a href="#">DRN171P0202</a>	Church Farm Drain	0	0	0	0	5,300
<a href="#">DRN170P0101</a>	Gedgrave Drain (North)	9,516	0	0	0	0
<a href="#">DRN170P0201</a>	Gedgrave Drain (South)	0	0	0	0	0
<a href="#">DRN168P0101</a>	Chillesford Drain	2,718	0	0	0	0
<a href="#">DRN167P0101</a>	Butley Marsh Drain	0	0	0	0	7,300
<a href="#">DRN167P0102</a>	Stonebridge Drain	0	0	0	0	0
<a href="#">DRN167P0103</a>	Capel Drain	0	0	0	0	3,380
<a href="#">DRN176P0101</a>	Colony Marsh Drain	0	0	0	0	2,500
Contingency	Various	0	0	0	0	0
		<b>£14,967</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£18,480</b>
<b><u>SD3: AHB (Tidal Pumped) Sub District</u></b>						
<a href="#">DRN176P0101</a>	Holton Drain, Blyth	0	0	0	0	0
<a href="#">DRN177P0101</a>	Alderton & Hollesley 1	2,424	2,424	0	0	5,200
<a href="#">DRN177P0201</a>	Alderton & Hollesley 2	0	0	0	0	4,800
<a href="#">DRN177P0202</a>	Alderton & Hollesley 3	0	0	0	0	2,800
<a href="#">DRN177P0301</a>	Alderton & Hollesley	0	0	0	0	0
<a href="#">DRN177P0302</a>	Alderton & Hollesley	0	0	0	0	0
<a href="#">DRN177P0303</a>	Alderton & Hollesley	0	0	0	0	0
		<b>£2,424</b>	<b>£2,424</b>	<b>£0</b>	<b>£0</b>	<b>£12,800</b>
<b><u>SD4: Blyth (Tidal Pumped) Sub District</u></b>						
<a href="#">DRN160P0101</a>	Holton Drain, Blyth	2,793	0	0	0	0
<a href="#">DRN160P0102</a>	Reyden	0	0	0	0	0
		<b>£2,793</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

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OUR ID	NAME	ACTUAL FY 2023/24	ACTUAL M9 2023/24	ACTUAL M9 2024/25	YTD M9 BUDGET	ANNUAL BUDGET
<b>SD5: Gravity Sub District</b>						
<a href="#">DRN162G0101</a>	Blyth, Henham Park	0	0	0	0	0
<a href="#">DRN164G0101</a>	Thorpeness 100	0	0	0	585	2,340
	Bologney River (if enmained)	0	0	0	0	0
<a href="#">DRN182G0101/7</a>	Shottisham River, Lower Deben	0	0	0	0	0
<a href="#">DRN180G0101/3</a>	Ramsholt Dock Drain, Lower Del	3,200	0	0	0	0
	Ringfence for Lower Deben at Uf	0	0	0	0	0
	Middle Deben Drain	0	0	0	0	0
<a href="#">DRN163G0101</a>	Eastbridge Drain, Minsmere	0	0	0	0	0
<a href="#">DRN163G0301</a>	Theberton, Minsmere	0	0	0	0	0
<a href="#">DRN163G0401</a>	Yew Tree Farm	0	0	0	0	0
<a href="#">DRN163G0203</a>	Leiston 3, Minsmere	0	0	0	0	0
<a href="#">DRN163G0201</a>	Leiston 1, Minsmere	0	0	0	0	0
<a href="#">DRN163G0202</a>	Leiston 2, Minsmere	0	0	0	0	0
<a href="#">DRN161G0101</a>	Holton Drain, Blyth	0	0	0	0	0
<a href="#">DRN163G0501</a>	Darsham Station	0	0	0	0	0
<a href="#">DRN175G0201</a>	Sternfield Drain, FRAT	0	0	0	0	0
<a href="#">DRN175G0401</a>	Upper Alde (Rendham)	0	0	0	0	250
<a href="#">DRN175G0501</a>	Bruisyard Hall Drain, Upper Alde	0	0	0	0	250
<a href="#">DRN175G0301</a>	Blackstock Drain, Upper Alde	0	0	0	375	500
<a href="#">DRN183G0101/3</a>	River Fynn, Lower Deben	0	0	0	0	0
<a href="#">DRN184G0901</a>	Kettleburgh, River Deben	167	0	0	375	500
<a href="#">DRN184G0801/3</a>	Framsden Drain, Upper Deben	0	0	0	0	0
<a href="#">DRN184G0701</a>	Horsefen Drain, Upper Deben	0	0	0	0	0
<a href="#">DRN184G0601</a>	Moneweden Drain, Upper Deben	0	0	1,868	500	500
<a href="#">DRN184G0501</a>	Rendlesham Drain, Upper Deben	0	0	0	0	0
<a href="#">DRN184G0101/5</a>	Byng Brook, Upper Deben	0	0	0	1,500	2,500
<a href="#">DRN184G0201</a>	Eyke Marsh Drain, Upper Deben	0	0	0	0	0
<a href="#">DRN184G0301/3</a>	Loudham Drain, Upper Deben	0	0	0	0	0
<a href="#">DRN184G0401</a>	Ashe Abbey Drain, Upper Deben	0	0	0	0	0
<a href="#">DRN190G0101</a>	Wetherden Stream Catchment, F	500	0	-5	750	1,000
<a href="#">DRN191G0101/3</a>	Gipping Stream, River Gipping	0	0	0	0	0
<a href="#">DRN186G1001</a>	Rattlesden River Catchment	0	0	0	750	1,000
<a href="#">DRN189G0101</a>	Rattlesden River Catchment	425	0	-5	750	1,000
<a href="#">DRN189G0102/3</a>	Rattlesden River Catchment	825	0	-5	0	0
<a href="#">DRN186G0901/2</a>	Cretings Watercourse	250	0	-3	750	1,000
<a href="#">DRN186G0801/6</a>	Badley Stream, River Gipping	680	0	0	750	1,000
<a href="#">DRN186G0701/4</a>	Jack's Green Watercourse	574	0	0	375	500
<a href="#">DRN186G0601/5</a>	Coddenham Stream, River Gippi	700	0	-355	750	1,000
<a href="#">DRN186G0301/4</a>	Claydon Marsh Drain, River Gipp	0	0	220	3,000	5,000
<a href="#">DRN186G0201/3</a>	Claydon Hill Drain, River Gipping	450	0	-230	750	1,000
<a href="#">DRN186G0101</a>	Bramford Marsh Drain, River Gipp	0	0	0	375	500
<a href="#">DRN186G0401</a>	Barham Marsh Drain, River Gipp	0	0	0	0	0
<a href="#">DRN188G0101/5</a>	River Jordan, River Gipping	148	148	0	750	1,000
<a href="#">DRN186G0501</a>	Gallows Hill Drain, River Gipping	0	0	345	0	0
		<b>£7,918</b>	<b>£148</b>	<b>£1,831</b>	<b>£13,085</b>	<b>£20,840</b>
<b>SD6: Alde (Tidal Gravity) Sub District</b>						
<a href="#">DRN169G0101</a>	Butley Mill River, Lower Alde	0	0	0	1,000	1,000
<a href="#">DRN165G0102</a>	Boyton Marsh Drain, Lower Alde	0	0	0	0	0
<a href="#">DRN165G0101</a>	Boyton Marsh Delph, Lower Alde	0	0	0	0	0
<a href="#">DRN175G0101</a>	The Canal, (Benhall)	0	0	0	0	0
		<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£1,000</b>	<b>£1,000</b>
<b>DRAINS MAINTENANCE</b>		<b>£48,258</b>	<b>£7,200</b>	<b>£12,639</b>	<b>£27,885</b>	<b>£81,370</b>

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OUR ID	NAME	ACTUAL FY 2023/24	ACTUAL M9 2023/24	ACTUAL M9 2024/25	YTD M9 BUDGET	ANNUAL BUDGET
<b>PUMPING STATION MAINTENANCE</b>						
<b><u>SD1: River Deben (Tidal Pumped) Sub District</u></b>						
<a href="#">PMP178P001</a>	Bawdsey Pumping Station					
	Power	16,011	10,527	2,149	8,000	12,000
	Repairs and Maintenance	4,833	2,127	2,116	3,000	6,000
	Superintendence	0	0	0	0	1,000
	Telemetry	0	0	0	252	336
		20,843	12,654	4,265	11,252	19,336
<a href="#">PMP179P001</a>	King's Fleet Pumping Station					
	Power	11,539	382	3,012	6,000	8,000
	Repairs and Maintenance	2,493	2,215	2,045	3,000	6,000
	Superintendence (Gratis)	-1,000	0	0	0	0
	Telemetry	0	0	0	252	336
		13,032	2,597	5,057	9,252	14,336
<a href="#">PMP179P002</a>	Falkenham Pumping Station					
	Power	20,362	5,826	9,029	9,000	12,000
	Repairs and Maintenance	4,131	3,890	2,432	3,000	6,000
	Superintendence	-1,000	0	1,000	0	1,000
	Telemetry	0	0	0	252	336
		23,493	9,716	12,461	12,252	19,336
		<b>£57,368</b>	<b>£24,967</b>	<b>£21,782</b>	<b>£32,756</b>	<b>£53,008</b>
<b><u>SD2: Lower Alde (Tidal Pumped) Sub District</u></b>						
<a href="#">PMP167P001</a>	Butley Pumping Station					
	Power	20,240	1,173	3,897	8,000	12,000
	Repairs and Maintenance	2,572	2,051	2,281	4,500	6,000
	Superintendence	950	0	1,000	0	1,000
	Depreciation	6,820	3,990	3,990	5,115	6,820
	Telemetry	0	0	0	252	336
		30,583	7,214	11,168	17,867	26,156
<a href="#">PMP168P001</a>	Chillesford Pumping Station					
	Power	4,796	6,719	4,094	4,500	6,000
	Repairs and Maintenance	5,445	4,411	2,231	4,500	6,000
	Superintendence	0	0	0	0	1,150
	Depreciation	6,820	3,990	3,990	5,115	6,820
	Telemetry	0	0	0	252	336
		17,062	15,120	10,315	14,367	20,306
<a href="#">PMP170P001</a>	Gedgrave Pumping Station					
	Power	8,359	5,016	713	5,625	7,500
	Repairs and Maintenance	2,766	2,235	1,455	2,000	6,000
	Superintendence	1,050	0	0	0	1,050
	Depreciation	6,820	3,990	3,990	5,115	6,820
	Telemetry	0	0	0	252	336
		18,996	11,241	6,157	12,992	21,706
<a href="#">PMP172P001</a>	Iken Pumping Station					
	Power	13,736	5,008	4,259	9,563	12,750
	Repairs and Maintenance	3,535	2,402	2,119	2,500	4,000
	Superintendence	155	0	0	0	1,205
	Telemetry	219	211	30	252	336
		17,644	7,622	6,408	12,315	18,291

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OUR ID	NAME	ACTUAL FY 2023/24	ACTUAL M9 2023/24	ACTUAL M9 2024/25	YTD M9 BUDGET	ANNUAL BUDGET
<a href="#">PMP171P001</a>	Sudbourne Pumping Station					
	Power	32,575	2,940	1,051	11,250	15,000
	Repairs and Maintenance	2,737	2,415	1,361	2,000	6,000
	Superintendence	300	0	0	0	1,200
	Telemetry	219	211	30	252	336
		35,830	5,566	2,442	13,502	22,536
<a href="#">PMP176P001</a>	Colony Marsh Pumping Station					
	Power	-1,596	19,867	-3,420	3,000	4,000
	Repairs and Maintenance	1,615	1,250	1,318	2,000	6,000
	Superintendence	950	0	0	0	1,000
	Telemetry	0	0	0	252	336
		£969	£21,117	-£2,103	£5,252	£11,336
		<b>£121,084</b>	<b>£67,879</b>	<b>£34,388</b>	<b>£76,295</b>	<b>£120,331</b>
<a href="#">SD4: Blyth (Tidal Pumped) Sub District</a>						
<a href="#">PMP160P001</a>	Reydon Pumping Station					
	Power	15,499	9,674	7,999	10,000	16,000
	Repairs and Maintenance	5,972	5,506	2,063	2,500	6,000
	Superintendence	-1,000	0	0	0	1,000
	Telemetry	212	204	30	252	336
		£20,683	£15,384	£10,092	£12,752	£23,336
<b>PUMPING STATION MAINTENANCE</b>		<b>£199,135</b>	<b>£108,230</b>	<b>£66,262</b>	<b>£121,803</b>	<b>£196,675</b>
<b>ESTUARY WALL REINSTATEMENT WORKS</b>						
<a href="#">Alde-Ore Estuary</a>						
Aldeburgh Phase 1 Impairment charge		30,903	23,177	24,146	24,146	32,195
Revenue Contribution to Capital Outlay		45,243	0	46,052	46,052	46,052
		£76,146	£23,177	£70,198	£70,198	£78,247
<b>ESTUARY WALL REINSTATEMENT WORKS</b>		<b>£76,146</b>	<b>£23,177</b>	<b>£70,198</b>	<b>£70,198</b>	<b>£78,247</b>
<b>DIRECT WORKS</b>		<b>£323,539</b>	<b>£138,607</b>	<b>£149,099</b>	<b>£219,885</b>	<b>£356,292</b>
<b>TECHNICAL SUPPORT STAFF COSTS</b>		319,758	211,784	280,002	291,644	342,569
<b>OTHER TECHNICAL SUPPORT COSTS</b>		38,795	24,390	25,355	32,548	33,187
<b>EXTERNAL TECHNICAL SUPPORT COSTS</b>		0	0	0	0	0
<b>BAP IMPLEMENTATION</b>		9,500	2,500	2,500	2,500	9,500
<b>TECHNICAL SUPPORT (INCLUDING BAP IMPLEM</b>		<b>£368,053</b>	<b>£238,674</b>	<b>£307,857</b>	<b>£326,692</b>	<b>£385,256</b>
<b>FINANCE COSTS (LOAN INTEREST: LOWER ALDI</b>		<b>£55,691</b>	<b>£55,691</b>	<b>£53,174</b>	<b>£53,174</b>	<b>£53,174</b>
<b>FINANCE COSTS (LOAN INTEREST: LOWER ALDI</b>		<b>£19,443</b>	<b>£19,443</b>	<b>£18,869</b>	<b>£18,869</b>	<b>£18,869</b>
<b>MAINTENANCE WORKS</b>		<b>£766,726</b>	<b>£452,415</b>	<b>£529,000</b>	<b>£618,621</b>	<b>£813,592</b>

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## NOTE NOTES TO THE ACCOUNTS

1 DRAINAGE RATES	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	39,769	40,366	40,366	0
Lower Alde (Tidal Pumped) Sub District	194,810	200,655	200,655	0
AHB (Tidal Pumped) Sub District	12,751	13,006	13,006	0
River Blyth (Tidal Pumped) Sub District	10,715	11,036	11,036	0
Gravity Sub District	29,192	30,259	30,259	0
Alde (Tidal Gravity)	30,636	31,300	31,300	0
	<b>317,873</b>	<b>326,622</b>	<b>326,622</b>	<b>0</b>

2 SPECIAL LEVIES ON COUNCILS	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
<b>River Deben (Tidal Pumped) Sub District:</b>				
East Suffolk Council	35,542	36,075	36,075	0
<b>Lower Alde (Tidal Pumped) Sub District:</b>				
East Suffolk Council	31,570	32,517	32,517	0
<b>River Blyth (Tidal Pumped) Sub District:</b>				
East Suffolk Council	173	178	178	0
<b>Gravity Sub District:</b>				
Babergh District Council	2,021	2,082	2,082	0
Ipswich Borough Council	42,812	44,097	44,097	0
Mid Suffolk Borough Council	45,701	47,072	47,072	0
East Suffolk Council	41,067	42,299	42,299	0
	<b>131,601</b>	<b>135,550</b>	<b>135,550</b>	<b>0</b>
<b>Alde (Tidal) Gravity Sub District:</b>				
East Suffolk Council	24,713	25,207	25,207	0
	<b>223,599</b>	<b>229,527</b>	<b>229,527</b>	<b>0</b>

Special Levies are due to be paid by constituent Councils in two equal halves on 1 May and 1 November every year.

## 3i GRANTS APPLIED

Grants Applied for this year and last year are as follows:

Capital Scheme	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
<b>River Deben (Tidal Pumped) Sub District:</b>				
Deben Estuary Partnership Scheme Development	665	0	0	0
SCH08 Falkenham Marshes: Pumping Station (Replacement & Relocation)	0	0	0	0
	<b>665</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Lower Alde (Tidal Pumped) Sub District:</b>				
SCH10 Alde and Ore Estuary WLM FCERM 7 Study	76,862	81,031	1,000,000	-918,969
SCH12 Upper Alde Ore Estuary Bank Improvements	615,599	222,291	3,912,000	-3,689,709
SCH13 Lower Alde Ore Estuary Bank Improvements	2,561	30,483	240,000	-209,517
	<b>695,022</b>	<b>333,805</b>	<b>5,152,000</b>	<b>-4,818,195</b>
<b>AHB (Tidal Pumped) Sub District:</b>				
Colony Marsh Pumping Station (Health & Safety Improvements)	0	0	0	0
<b>River Blyth (Tidal Pumped) Sub District:</b>				
SCH11 Tidal Blyth WLM FCERM 7 Study	1,330	0	0	0
	<b>1,330</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>697,017</b>	<b>333,805</b>	<b>5,152,000</b>	<b>-4,818,195</b>

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**NOTE NOTES TO THE ACCOUNTS**

**3ii GRANTS APPLIED - Tranche 1 + 2**

Grants Applied for this year and last year are as follows:

	2024/25 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
<b>Capital Scheme</b>				
<b>River Deben (Tidal Pumped) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
SCH14 AT1-126 Outfall Replacements	0	1,958		
SCH15 AT1-127 Culvert Replacement Falkenham	0	34,836	0	34,836
	<b>0</b>	<b>36,794</b>	<b>0</b>	<b>34,836</b>
<b>Lower Alde (Tidal Pumped) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
AT1-126 Outfall Replacements	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>AHB (Tidal Pumped) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>River Blyth (Tidal Pumped) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Gravity Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Lower Alde (Tidal Gravity) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>0</b>	<b>36,794</b>	<b>0</b>	<b>34,836</b>

**4 HIGHLAND WATER CONTRIBUTIONS**

- (i) This income now comes from the Environment Agency in September each year. Highland Water income has been derived from a relatively complex calculation designed to recompense the Board for managing the water that enters its Drainage District from the upper reaches of its hydraulic catchment.
- (ii) Highland water contributions are credited to each of the 6 Sub Districts according to an agreed fraction of the value of the maintenance work that has been carried out in each Sub District. These fractions are determined by the Environment Agency:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	47,038	25,184	32,561	-7,377
Lower Alde (Tidal Pumped) Sub District	77,838	70,336	56,184	14,152
AHB (Tidal Pumped) Sub District	0	1,435	1,293	142
River Blyth (Tidal Pumped) Sub District	20,233	6,040	14,547	-8,508
Gravity Sub District	11,286	383	6,305	-5,922
Alde (Tidal Gravity) Sub District	0	316	316	0
	<b>156,394</b>	<b>103,694</b>	<b>111,206</b>	<b>-7,512</b>

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**NOTE NOTES TO THE ACCOUNTS**

**5 INCOME FROM RECHARGEABLE WORKS**

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
<b>River Deben (Tidal Pumped) Sub District:</b>				
Saltmarsh Restoration Fencing at Waldringfield	0	0	0	0
Upper Deben	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Lower Alde (Tidal Pumped) Sub District:</b>				
Iken	0	0	0	0
Alde and Ore Costed Delivery Programme	1,122	0	0	0
	<b>1,122</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>AHB (Tidal Pumped) Sub District:</b>				
	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>River Blyth (Tidal Pumped) Sub District:</b>				
N/A	0	0	0	0
<b>Gravity Sub District:</b>				
Coastal Partnerships East (CPE004 fm October 2022)	296,882	167,447	40,000	127,447
RESC0005	21,395	0	0	0
RGYBC002	4,898	0	0	0
RGYB003	7,000	0	0	0
RSU0001	54,520	0	0	0
RSCC002	10,365	0	0	0
RSCC004	0	1,006	0	1,006
RWI0002	0	5,813	0	0
RWV0007 - ESC re Lowestoft Barrier Deployment	58,362	42,907	0	42,907
RNO001 Norfolk Rivers IDB	7,794	480	0	480
RBR0002 Broad (2006) IDB Recharge	14,941	335	0	335
RKI0017 Kings Lynn IDB (Fram Farmers Electricity)	4,530	0	0	0
RSO0001 South Holland	0	370	0	370
RWALB01 Walberwick Sluice Repair	4,750	0	0	0
RWA0004 Waveney Lower yare & Lorchingland IDB	699	3,805	0	3,805
RWA0001 WMA Recharge	218	29	0	29
	<b>486,355</b>	<b>222,190</b>	<b>40,000</b>	<b>176,377</b>
	<b>487,477</b>	<b>222,190</b>	<b>40,000</b>	<b>182,190</b>

**6 OTHER INCOME**

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
<b>River Deben (Tidal Pumped) Sub District:</b>				
Investment Interest	18,666	19,179	14,400	4,779
Other Income from WMA (35%)	106,688	91,784	117,410	-25,626
Summons Costs	0	0	0	0
	<b>125,354</b>	<b>110,963</b>	<b>131,810</b>	<b>-20,847</b>
<b>Lower Alde (Tidal Pumped) Sub District:</b>				
Investment Interest	96,521	95,158	74,463	20,696
Other Income from WMA (40.5%)	123,453	106,207	135,860	-29,653
Summons Costs	0	0	0	0
	<b>219,974</b>	<b>201,365</b>	<b>210,322</b>	<b>-8,957</b>
<b>AHB (Tidal Pumped) Sub District:</b>				
Investment Interest	1,718	1,620	1,325	295
Other Income from WMA (10%)	30,482	26,224	33,546	-7,322
Summons Costs	0	0	0	0
	<b>32,200</b>	<b>27,844</b>	<b>34,871</b>	<b>-7,026</b>
<b>River Blyth (Tidal Pumped) Sub District:</b>				
Investment Interest	2,690	2,757	2,075	682
Other Income from WMA (7.5%)	22,862	19,668	25,159	-5,491
Summons Costs	0	0	0	0
	<b>25,552</b>	<b>22,425</b>	<b>27,234</b>	<b>-4,810</b>
<b>Gravity Sub District:</b>				
Investment Interest	8,701	14,150	6,713	7,438
Other Income from WMA (5%)	15,241	13,112	16,773	-3,661
Other Income	920	920	920	0
SWDC	90,121	0	0	0
Summons Costs	375	0	0	0
	<b>115,358</b>	<b>28,182</b>	<b>24,405</b>	<b>3,777</b>
<b>Lower Alde (Tidal Gravity) Sub District:</b>				
Investment Interest	33,735	34,197	26,025	8,172
Other Income from WMA (2%)	6,096	5,245	6,709	-1,464
Summons Costs	150	0	0	0
	<b>39,981</b>	<b>39,442</b>	<b>32,734</b>	<b>6,708</b>
	<b>558,418</b>	<b>430,221</b>	<b>461,376</b>	<b>-31,154</b>

Investment Interest is apportioned to each sub district according to the closing balances of the Sub District, along with the year end balance of the Public Works Board Loan, when expressed as a proportion of the Board's total closing balances as at the previous year end: River Deben (11.48%), Lower Alde (56.96%), AHB (0.97%), River Blyth (1.65%), Gravity (8.47%) and Lower Alde TG (20.47%).

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**NOTE NOTES TO THE ACCOUNTS**

**7 CAPITAL WORKS**

- (i) The following capital work was undertaken during this year and last year. The Board is happy to receive any questions the reader may have about this work and contact details can be accessed from our website:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
<b>Grant Aided Works</b>				
<b>SD1 River Deben (Tidal Pumped) Sub District:</b>				
Deben Estuary Partnership Scheme Development	665	0	0	0
Culvert Replacement - Tranche 1	0	0	0	0
SCH08 Falkenham Marshes:Pumping Station (Replacement & Relocation)	0	0	0	0
	<b>665</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SD2 Lower Alde (Tidal Pumped) Sub District:</b>				
Alde & Ore Estuary Tidal Defence Refurbishment	0	0	0	0
Alde & Ore Estuary Modelling Study	0	0	0	0
SCH10 Alde and Ore Estuary WLM FCERM 7 Study	76,862	81,031	1,000,000	918,969
SCH12 Upper Alde Ore Estuary Bank Improvements	615,599	222,291	3,912,000	3,689,709
SCH13 Lower Alde and Ore Estuary Bank Improvements	2,561	30,483	240,000	209,517
	<b>695,022</b>	<b>333,805</b>	<b>5,152,000</b>	<b>4,818,195</b>
<b>SD4 River Blyth (Tidal Pumped) Sub District:</b>				
Reydon Marsh Pumping Station Improvement Scheme	0	0	0	0
SCH11 Tidal Blyth WLM FCERM 7 Study	1,330	0	0	0
	<b>1,330</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SD6 Alde (Tidal Gravity) Sub District:</b>				
Public Works Loan: £3m, Interest Payments	0	0	0	0
Public Works Loan: £3m, Principal Repayments	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>697,017</b>	<b>333,805</b>	<b>5,152,000</b>	<b>4,818,195</b>

**3ii CAPITAL WORKS - Tranche 1 + 2**

Grants Applied for this year and last year are as follows:

	2024/25 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
<b>Capital Scheme</b>				
<b>River Deben (Tidal Pumped) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
AT1-126 Outfall Replacements	0	1,958	0	0
AT1-127 Culvert Replacement Falkenham & Kings Fleet	0	34,836	0	34,836
	<b>0</b>	<b>36,794</b>	<b>0</b>	<b>34,836</b>
<b>Lower Alde (Tidal Pumped) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
AT1-126 Outfall Replacements	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>AHB (Tidal Pumped) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>River Blyth (Tidal Pumped) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Gravity Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Lower Alde (Tidal Gravity) Sub District:</b>				
AT1-036 Pumping Station Electricity	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>0</b>	<b>36,794</b>	<b>0</b>	<b>34,836</b>

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**NOTE NOTES TO THE ACCOUNTS**

**8 ENVIRONMENT AGENCY PRECEPT**

The Precept is paid to the Environment Agency for maintaining the main rivers and sea defences that help protect the Board's area. Half of the Precept is payable to the Environment Agency on 31 May and the other half is paid to them on 30 November each year. The amount payable is apportioned to each of the Board's sub districts according to assessable value:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	7,407	7,555	7,629	74
Lower Alde (Tidal Pumped) Sub District	6,511	6,641	6,706	65
AHB (Tidal Pumped) Sub District	1,086	1,108	1,119	11
Blyth (Tidal Pumped) Sub District	290	295	298	3
Gravity Catchments Sub District	79,421	81,009	81,803	794
Alde (Tidal Gravity) Sub District	2,448	2,497	2,522	24
	<b>97,162</b>	<b>99,105</b>	<b>100,077</b>	<b>972</b>

**9 MAINTENANCE WORKS**

- (i) The detailed maintenance work undertaken in each of the Board's sub districts is charged directly and can be viewed in the Maintenance section of this Report (other than Technical Support Costs, which are apportioned as follows: Lower Deben 35%, Lower Alde 40.5%, AHB 7.5%, River Blyth 7.5%, Gravity Areas 7.5%, and Lower Alde 2%. Maintenance work undertaken during this year and last year is summarised as follows:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	206,343	140,340	216,098	75,757
Lower Alde (Tidal Pumped) Sub District	396,214	263,327	404,884	141,556
AHB (Tidal Pumped) Sub District	39,229	23,089	41,694	18,605
Blyth (Tidal Pumped) Sub District	51,080	33,182	52,230	19,049
Gravity Catchments Sub District	26,320	24,920	49,734	24,814
Alde (Tidal Gravity) Sub District	47,539	44,141	48,952	4,810
	<b>766,726</b>	<b>529,000</b>	<b>813,592</b>	<b>284,592</b>

**10 ADMINISTRATION CHARGES**

- (i) Administration charges include the Board's share of consortium expenditure, together with other expenses shown below (excluding technical support costs, which are included in the maintenance works expenditure). Detailed expenditure is regularly monitored by the Consortium Management Committee and the Board. The Board's representatives are happy to receive any questions the reader may have and their contact details can be accessed from the Board's website:

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
(ii) Shared Administration Staff Costs	109,846	86,953	125,426	38,473
Other Staff Administration Costs	48,620	34,332	51,535	17,203
	<b>158,466</b>	<b>121,285</b>	<b>176,961</b>	<b>55,676</b>
Anglia Farmers Annual Subscription	264	0	300	300
Sundry Expenses	699	0	200	200
Drainage Rates: AV Increases/Decreases	0	-260	1,000	1,260
Drainage Rates: Settlement Discount	1,375	1,798	2,000	202
<b>Other Expenses</b>	<b>2,337</b>	<b>1,538</b>	<b>3,500</b>	<b>1,962</b>
<b>Total Administration Charges</b>	<b>160,803</b>	<b>122,823</b>	<b>180,461</b>	<b>57,638</b>

(iii) **Consortium Charges**

	Y-T-D Budget	Y-T-D Actual
<u>Expenses</u>		
Technical Support Staff (see Maintenance Works Sheet)	291,644	280,002
Other Technical Support (see Maintenance Works Sheet)	32,548	25,355
Administration Staff Costs (note 10ii)	94,092	86,953
Other Administration Costs (Note 10ii)	33,791	34,332
Shared Income from the WMA (note 6)	-291,508	-262,240
<b>Net Consortium Charge</b>	<b>160,567</b>	<b>219,167</b>

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**NOTE NOTES TO THE ACCOUNTS**

- (iv) Administration costs are apportioned to each of the Board's sub districts as follows: River Deben (15%), Lower Alde TP (20%), AHB (4%), River Blyth (2%), Gravity (56%) and Lower Alde TG (3%). The Consultancy for the funding initiative is apportioned to each of the 3 relevant sub districts according to their proportion of aggregate assessable value. Depreciation for the Estuary Walls is split across Lower Alde and Alde, according to the Loan Ratio Principle Lower Alde Pumped (72.77%) Alde TG (27.23%):

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
River Deben (Tidal Pumped) Sub District	19,296	18,423	27,069	8,646
Lower Alde (Tidal Pumped) Sub District	32,161	24,565	36,092	11,528
AHB (Tidal Pumped) Sub District	6,432	4,913	7,218	2,306
Blyth (Tidal Pumped) Sub District	3,216	2,456	3,609	1,153
Gravity Catchments Sub District	96,482	68,781	101,058	32,277
Alde (Tidal Gravity) Sub District	3,216	3,685	5,414	1,729
	<b>160,803</b>	<b>122,823</b>	<b>180,461</b>	<b>57,638</b>

**11 COST OF RECHARGEABLE WORKS**

	2023/24 Actual (£)	2024/25 Actual (£)	2024/25 Budget (£)	2024/25 Variance (£)
<b>River Deben (Tidal Pumped) Sub District:</b>				
Upper Deben (RUD0002/3/4)	0	0	0	0
Waldringfield Tidal Defence Reinstatement Work	0	0	0	0
Waldringfield Salt Marsh	0	0	0	0
Saltmarsh Restoration Fencing at Waldringfield	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Lower Alde (Tidal Pumped) Sub District:</b>				
Iken Wall	35,955	48,884	20,000	-28,884
Alde and Ore Costed Delivery Programme	0	0	0	0
Emergency Sea Wall Reinstatement Work: Ham Creek	0	0	0	0
Emergency Sea Wall Reinstatement Work: Hazlewood	0	0	0	0
	<b>35,955</b>	<b>48,884</b>	<b>20,000</b>	<b>-28,884</b>

<b>AHB (Tidal Pumped) Sub District:</b>				
Twin Banks Watercourse (EA)	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>River Blyth (Tidal Pumped) Sub District:</b>				
N/A	0	0	0	0

**Gravity Sub District:**

Coastal Partnership East ESC (RCPE001)	-19,644	0	0	0
Coastal Partnership East ESC (RCPE004)	296,882	212,860	0	-212,860
RESC0005	21,395	0	0	0
RGYBC001	333	0	0	0
RGYBC002	3,684	0	0	0
RGYBC003	6,933	0	0	0
RSCC002	3,837	0	0	0
RSCC004	0	1,006	0	-1,006
RSU0001	35,457	0	0	0
RWALB01 - Walberwick Sluice Repair	2,646	0	0	0
RWI0002	0	5,813	0	-5,813
RWV0007 Waveney District Council - re Lowestoft Barriers	67,573	16,813	0	-16,813
RKI0017 Kings Lynn IDB	4,530	0	0	0
RNO001 Norfolk Rivers IDB Recharge	7,808	480	0	-480
RBR0002 Broad (2006) IDB Recharge	14,927	335	0	-335
RSO0001 South Holland IDB	0	370	0	-370
RWA0004 Waveney Lower Yare & Lothingland	699	3,805	0	-3,805
RWA0001 WMA Recharge	218	29	0	-29
	<b>447,280</b>	<b>241,509</b>	<b>0</b>	<b>-241,509</b>
	<b>483,236</b>	<b>290,394</b>	<b>20,000</b>	<b>-270,394</b>

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**NOTE NOTES TO THE ACCOUNTS**

**12 DEVELOPMENT EXPENDITURE**

	2023/24 Actual (£)	2024/25 Actual (£)
Other Expenditure	0	383
	<b>0</b>	<b>383</b>

**13 TANGIBLE FIXED ASSETS**

	Estuary Walls	Land and Buildings	Total
<b>Cost</b>			
Opening Balance as at 1-4-2024	769,995	255,334	1,025,329
(+) Additions	0	0	0
(-) Disposals	0	0	0
Closing Balance as at 31-12-2024	<b>769,995</b>	<b>255,334</b>	<b>1,025,329</b>
<b>Depreciation</b>			
Opening Balance as at 1-4-2024	609,845	229,975	839,820
(+) Depreciation Charge for year	70,198	11,969	82,167
(+) Cash Payment Received From Alde and Ore Estuary Trust	0	0	0
(-) Accumulated depreciation written out on disposal	0	0	0
Closing Balance as at 31-12-2024	<b>680,043</b>	<b>241,944</b>	<b>921,987</b>
Net Book Value at 31-3-2024	<b>160,150</b>	<b>25,359</b>	<b>185,510</b>
Net Book Value at 31-12-2024	<b>89,952</b>	<b>13,391</b>	<b>103,343</b>

- (i) Full details of all Assets are recorded in the Board's Fixed Asset Register, which can be made available to the reader upon request.
- (ii) It should be noted that only 3 of the Board's 10 Pumping Stations have a net book value of greater than zero. If all 10 of the Board's Pumping Stations were revalued and capitalised it would lead to a significant impairment charge being made to the Lower Alde Sub District.

**14 CASH AT BANK AND IN HAND**

	2023/24	2024/25
Opening Balance as at 1-4-2024 b/fwd	331,314	527,129
(+) Receipts	2,465,659	1,955,179
(-) Payments	-2,269,844	-2,086,851
(=) Closing Balance as at 31-12-2024 c/fwd	<b>527,129</b>	<b>395,457</b>
Balance on Statement as at 31-12-2024	527,078	395,457
(-) Less: Unpresented Payments	0	0
(+) Add: Unpresented Receipts	51	0
(=) Closing Balance as at 31-12-2024 c/fwd	<b>527,129</b>	<b>395,457</b>

**15 SHORT TERM INVESTMENTS**

Short term Investments as at 31-12-2024 are as follows:

Financial Institution	Capital	Investment Date	Maturity Date	Variable Interest Rate
Newcastle Building Society	250,000	13/12/2024	13/01/2025	4.60%
Newcastle Building Society	250,000	17/09/2024	17/01/2025	5.00%
National Counties Building Society	500,000	30/09/2024	30/01/2025	4.86%
Principality Building Society	500,000	03/10/2024	03/02/2025	4.79%
Progressive Building Society	500,000	29/08/2024	28/02/2025	4.85%
West Bromwich Building Society	500,000	09/12/2024	10/03/2025	4.60%
Vernon Building Society	500,000	19/11/2024	19/03/2025	4.72%
Newcastle Building Society	250,000	20/12/2024	20/03/2025	4.75%
Melton Mowbray Building Society	500,000	25/11/2024	25/04/2025	4.75%
Saffron Building Society	500,000	03/12/2024	03/06/2025	4.65%
	<b>4,250,000</b>			

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**NOTE NOTES TO THE ACCOUNTS**

**16 DEBTORS AND PREPAYMENTS**

<u>Work In Progress:</u>	<b>2023/24</b>	<b>2024/25</b>
RCPE0004	0	558
RSCC003	0	29,243
RSCC004	0	344
RWA001	0	210
RWI0002	0	2,782
RNO001 - Norfolk Rivers IDB	480	0
Sizewell C	9,750	9,750
Fram Farmer's	3,987	5,762
	<b>14,217</b>	<b>48,650</b>

Debtors

Trade Debtors	86,402	49,645
---------------	--------	--------

	<b>Number of Debtors</b>	<b>Amount</b>
<=30 days	1	49,645
> 30 days and <= 60 days	0	0
> 60 days and <= 90 days	0	0
> 90 days	0	0
	<b>1</b>	<b>49,645</b>

Other Debtors

Drainage Rates and Special Levies Due	791	6,105
H M Revenue and Customs	8,959	41,256
Amounts owed from/(to) WMA	57,152	-60,996
Grants Due	0	0
	<b>167,521</b>	<b>84,660</b>

**17 CREDITORS AND RECEIPTS IN ADVANCE**

	<b>2023/24</b>	<b>2024/25</b>
Trade Creditors	73,058	-7,746
H M Revenue and Customs	0	0
Accruals (Pump Attendance: £5,030, BAP £13,200)	21,280	18,230
Accruals (Rechargeable Works Costs)	178,386	97,901
Accruals (Electricity)	74,004	6,964
Accruals (Invoices Received)	62,734	0
Rates/Special Levies Received In Advance	13,276	0
Payments received in advance/Other	0	0
Payments received in advance (AOET: Grant 2 incl Final Payment, Rechargeable Works.)	3,937	3,937
Payments received in advance (WFDG: Waldringfield)	12,832	12,832
	<b>439,506</b>	<b>132,117</b>

**18 LOANS OUTSTANDING**

	<b>2023/24</b>	<b>2024/25</b>
Loans Payable in next 12 months	99,501	0
Loans Payable in more than 12 months	2,507,580	2,507,580
	<b>2,607,082</b>	<b>2,507,580</b>

One of the Board's predecessors (Lower Alde IDB) took out 4 loans to refurbish the following pumping stations in 2005: Butley, Chillesford and Gedgrave pumping stations. The cost of servicing these loans is charged directly to the Lower Alde (Tidal Pumped) Sub District. The Interest rates on these loans vary from 4.70% to 5.15%.

In 2017 the Board took out a loan of £3m at a fixed rate of interest of 2.74% repayable over 30 years, to part fund estuary wall reinstatement work in the Alde-Ore Estuary. The estuary walls protect this area of the drainage district.

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**NOTE NOTES TO THE ACCOUNTS**

**19 RESERVES**

	<b>Development Reserves</b>	<b>General Reserves</b>	<b>Capital Reserves</b>	<b>Total Reserves</b>
Opening Balances as at 1-4-2024	167,766	169,802	828,784	1,166,351
Net Surplus/(Deficit) for the year	0	270,549	0	270,549
Transfers to/(from) Reserves	0	-270,549	270,549	0
Closing Balances as at 31-12-2024	<b>167,766</b>	<b>169,802</b>	<b>1,099,332</b>	<b>1,436,900</b>

- (i) Please note the Statement of Movement on Reserves, which shows the movements and balances of the General and Capital Reserves for each of the Board's Sub Districts.
- (ii) The Board is a member of the Water Management Alliance Consortium and as such also has a proportion of the pension liability for the shared staff that are employed by King's Lynn IDB, t/a the Water Management Alliance. The Fund Actuary for Norfolk County Council has prepared a separate Report for the Water Management Alliance, which identifies a notional net pension liability of £720,000 as at 31 March 2024 that is shared by all 6 Member Boards. The Board's share of this pension liability is set out every year in the WMAs Basis of Apportionment, which was approved by the Board on 12 February 2024.

**20 GRANTS RESERVE**

Opening Balances as at 1-4-2024	£667,221
Add: Grant Received during the year	£250,000
Less: Grant Applied	-£333,805
	<b>£583,416</b>
Add: Grant Due	£0
<b>Closing Balances as at 31-12-2024</b>	<b>£583,416</b>

**21 RELATED PARTY DISCLOSURES**

- (i) The following Board members have performed pump attendance duties at the Board's pumping stations during the year, for which they have claimed/will claim the following payments:

Mr R Mann (Iken Hall Farms)	£680 Iken
Sir E Greenwell (Greenwell Farms)	£1,050 Gedgrave
	<b>£1,730</b>

- (ii) The following Works Committee members have performed pump attendance duties at the Board's pumping stations during the year, for which they have claimed/will claim the following payments:

Major J Greenwell (Capel St Andrew Farms)	£1,000 Butley
Mr R Skepper (Ferry Farm Co)	£1,200 Sudbourne
Mr G Watson (Chillesford Lodge Estate)	£1,150 Chillesford
Mr M Hollingsworth	£1,000 Falkenham
	<b>£4,350</b>

- (iii) All elected members of the Board pay Drainage Rates either as Individuals, Partners in Partnerships, or as Directors of limited companies; the exact nature of which can be found in the Rate Book as at 1 April 2024.

- (iv) The Board is a member of the Water Management Alliance Consortium, who provide administrative and technical support services to the Board. The Board has 2 representatives and 1 substitute member who serve on the Consortium Management Committee, which include the Chairman, and the Board Members Sir Edward Greenwell and Mr M Paul.

**Recommended Actions:**

1. To approve the Financial Report for the period ending 31-12-2024.

S JEFFREY BSc (Hons) FCCA CPFA  
**CHIEF FINANCIAL OFFICER**

EAST SUFFOLK WATER MANAGEMENT BOARD  
ROLLING 5-YEAR INDICATIVE CAPITAL PROGRAMME

[Interactive Google Map Link](#)

SCH NO	PROJECT TITLE	PROBABLE 2024/25	ESTIMATE 2024/25	ESTIMATE 2025/26	ESTIMATE 2026/27	ESTIMATE 2027/28	ESTIMATE 2028/29	ESTIMATE 2029/30
		£	£	£	£	£	£	£
TBC	Tidal Deben Water Level Management Improvements (*Note 1)	0	0	0	0	450,000	1,000,000	5,000,000
10	Alde & Ore Estuary Water Level Management Improvements (*Note 2)	100,000	1,000,000	8,000	0	250,000	3,170,000	3,170,000
TBC	Alde & Ore Pumping Station Phase 2 - Sudbourne	0	0	500,000	1,058,411	4,920,000	500,000	0
11	Tidal Blyth Water Level Management Improvements (*Note 3)	0	0	0	0	0	500,000	2,400,000
12	Upper Alde Ore Estuary Embankment improvements - FC 6 & 7(*Note 4)	501,628	3,912,000	4,356,198	4,196,288	2,354,019	25,270	0
TBC	Upper Alde Ore Estuary Embankment improvements - FC 5 & 10 (*Note 4)	0	0	0	168,285	1,376,742	6,108,954	5,885,650
13	Lower Alde Ore Estuary Embankment improvements (*Note 5)	50,000	240,000	0	200,000	500,000	500,000	1,840,000
14	Outfall Repairs, Falkenham, Chillesford & Gedgrave (*Note 6)	111,336	0	0	0	0	0	0
15	Culvert replacement - Falkenham & Kingsfleet (*Note 6)	62,108	0	0	0	0	0	0
16	11 Culvert Replacements Falkenham Marshes, Suffolk (*Note 6)	181,302	0	0	0	0	0	0
<b>GROSS COST OF CAPITAL PROGRAMME</b>		<b>1,006,374</b>	<b>5,152,000</b>	<b>4,864,198</b>	<b>5,622,984</b>	<b>9,850,761</b>	<b>11,804,224</b>	<b>18,295,650</b>
<b>(-) CAPITAL FINANCING (Flood Defence Grant in Aid)</b>								
TBC	Tidal Deben Water Level Management Improvements	0	0	0	0	450,000	1,000,000	5,000,000
10	Alde & Ore Estuary Water Level Management Improvements	100,000	1,000,000	8,000	0	250,000	3,170,000	3,170,000
TBC	Alde & Ore Pumping Station Phase 2 - Sudbourne	0	0	500,000	1,058,411	4,920,000	500,000	0
11	Tidal Blyth Water Level Management Improvements	0	0	0	0	0	500,000	2,400,000
12	Upper Alde Ore Estuary Embankment improvements - FC 6 & 7	501,628	3,912,000	4,356,198	4,196,288	1,582,398	25,270	0
TBC	Upper Alde Ore Estuary Embankment improvements - FC 5 & 10	0	0	0	168,285	1,376,742	6,108,954	5,885,650
13	Lower Alde Ore Estuary Embankment improvements	50,000	240,000	0	49,000	500,000	500,000	1,840,000
<b>(-) CAPITAL FINANCING (Tranche 1 &amp; 2)</b>								
14	Outfall Repairs, Falkenham, Chillesford & Gedgrave	111,336	0	0	0	0	0	0
15	Culvert replacement - Falkenham & Kingsfleet	62,108	0	0	0	0	0	0
16	11 Culvert Replacements Falkenham Marshes, Suffolk	181,302	0	0	0	0	0	0
<b>(-) CAPITAL FINANCING (PWL Credit) (*Note 7)</b>								
TBC	Upper Alde Ore Estuary Embankment improvements	0	0	0	0	771,621	0	0
<b>(-) CAPITAL FINANCING (The Alde &amp; Ore Estuary Trust)</b>								
13	Lower Alde Ore Estuary Embankment improvements (*Note 8)	0	0	0	151,000	0	0	0
<b>(-) CAPITAL FINANCING</b>		<b>1,006,374</b>	<b>5,152,000</b>	<b>4,864,198</b>	<b>5,622,984</b>	<b>9,850,761</b>	<b>11,804,224</b>	<b>18,295,650</b>
<b>(=) NET REVENUE CONTRIBUTION TO CAPITAL OUTLAY</b>		<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

(\*) Notes:

- 1) The Tidal Deben will assess 3 pumping station replacements & refurbishments. The Study is planned to commence in 2027/28. We will only be able to progress the project post OBC when a full funding package is in place.
- 2) The Alde & Ore Estuary WLMI is assessing 3 pumping station replacements & refurbishments. Work started on the Outline Business Case (OBC) for Sudbourne in 2024/25 and is awaiting Approval. We will only be able to progress the project post OBC when a full funding package is in place.
- 3) The Tidal Blyth will assess 1 pumping station replacement or refurbishment. The Study is planned to commence in 2028/29. We will only be able to progress the project post OBC when a full funding package is in place.
- 4) The Upper Alde & Ore will strengthen & raise tidal embankments in the upper estuary. The project received Approval in January 2023. During November 2024 we undertook a re-costing exercise before committing to delivery which has resulted in splitting the work in to two projects; one project to progress work in Flood Cell 6 & 7 (Snape Maltings and Snape Village) with work scheduled to start in September 2025, and a further project to progress work in Flood Cell 5 & 10 (Iken and Aldeburgh) once more funding has been raised with work likely starting from 2026/27 onwards.
- 5) Lower Alde & Ore will strengthen & raise tidal embankments in the lower estuary. Work will start on the OBC in 2027/28. We will only be able to progress the project post OBC when a full funding package is in place.
- 6) We have secured £173,444 of funding within the £75m Tranche 1 allocation and £181,302 of funding within the £75m Tranche 2 allocation.
- 7) The Public works loan of £772k in 2028/29 helped close the funding gap on Upper Alde & Ore.
- 8) The Alde and Ore Estuary Trust has previously funded the OBC for Upper Alde & Ore. There is £151k allocated to the OBC work on the Lower Estuary project.

K NASH  
PROJECT DELIVERY MANAGER

EAST SUFFOLK INTERNAL DRAINAGE BOARD  
MAINTENANCE WORKS PROGRAMME 2025/26

DRAIN ID	DRAINS NAME	FLOOD RISK LEVEL	FREQUENCY	TOTAL LENGTH OF DRAIN (M)	Start Date	Operations Type	BUDGET (ALLOCATION) 2024/25
<b>Alderton and Hollesley - CMT177P</b>							
DRN177P0301	Alderton & Hollesley	Medium	1:5 years	1,255	November	Silt Clearance	£ 4,800
DRN177P0302	Alderton & Hollesley	Medium	1:5 years	1,133	November	Silt Clearance	£ 4,800
DRN177P0303	Alderton & Hollesley	Medium	1:5 years	418	November	Silt Clearance	£ 2,400
DRN177P0401	Alderton & Hollesley	Medium	1:5 years	1,288	November	Silt Clearance	£ 2,400
							£ 14,400
<b>Falkenham and Kings Fleet - CMT179P</b>							
DRN179P0104	Rosier Marsh (King's Fleet)	Medium	1:5 years	813	October	Silt Clearance	£ 1,000
DRN179P0201	Falkenham Delph 1	High	1:2 years	1,017	September	Weed Cutting / Flailing	£ 1,725
DRN179P0203	Falkenham Delph 3	High	1:2 years	1,262	September	Weed Cutting / Flailing	£ 1,725
DRN179P0205	King's Fleet Weir Drain	High	1:2 years	957	September	Weed Cutting / Flailing	£ 1,725
DRN179P0206	Falkenham Marshes	High	1:3 years	1,179	September	Weed Cutting / Flailing	£ 1,725
							£ 7,900
<b>Gedgrave - CMT170P</b>							
DRN170P0101	Gedgrave (North)	High	1:2 years	2,150	December	Silt Clearance	£ 10,925
DRN170P0201	Gedgrave (South)	High	1:2 years	309	December	Silt Clearance	£ 3,375
							£ 14,300
<b>Sudbourne - CMT171P</b>							
DRN171P0101	Ferry Farm	High	1:3 years	1,529	January	Silt Clearance	£ 2,900
DRN171P0201	Sudbourne Delph	High	1:2 years	3,952	January	Silt Clearance	£ 4,800
							£ 7,700
<b>Butley Marsh - CMT167P</b>							
DRN167P0101	Butley Marsh	High	1:2 years	2,113	October	Silt Clearance	£ 2,900
DRN167P0102	Stonebridge	High	1:2 years	746	January	Silt Clearance	£ 2,900
DRN167P0103	Capel Drain	High	1:3 years	528	January	Silt Clearance	£ 2,420
							£ 8,220
<b>Chillesford - CMT168P</b>							
DRN168P0101	Chillesford	High	1:2 years	1,710	February	Silt Clearance	£ 5,300
							£ 5,300
<b>TOTAL FOR PUMPED CATCHMENTS</b>							£ 57,820
<b>Wetherden Stream - CMT190G</b>							
DRN190G0101	Wetherden Stream 1	Lower	Annual	179	January	Hand Roding	£ 200
DRN190G0102	Wetherden Stream 2	Lower	Annual	570	January	Hand Roding	£ 400
DRN190G0103	Wetherden Stream 3	Lower	Annual	501	January	Hand Roding	£ 400
							£ 1,000
<b>Rattlesden River - CMT189G</b>							
DRN189G0101	Golf Course 1	Lower	1:3 years	215	January	Hand Roding	£ 500
DRN189G0102	Golf Course 2	Lower	1:3 years	635	January	Hand Roding	£ 1,000
DRN189G0103	Golf Course 3	Lower	1:3 years	578	January	Hand Roding	£ 500
							£ 2,000
<b>River Jordan - CMT188G</b>							
DRN188G0101	River Jordan	Medium	Annual	159	January	Hand Roding	£ 100
DRN188G0102	River Jordan	Medium	Annual	355	January	Hand Roding	£ 100
DRN188G0103	River Jordan	Medium	Annual	204	January	Hand Roding	£ 100
DRN188G0104	River Jordan	Medium	Annual	180	January	Hand Roding	£ 100
DRN188G0105	River Jordan	Medium	Annual	221	January	Hand Roding	£ 100
							£ 500
<b>River Gipping Central - CMT186G</b>							
DRN186G0601	Coddenham Stream 1	Lower	1:3yrs	146	February	Hand Roding	£ 250
DRN186G0602	Coddenham Stream 2	Lower	1:3yrs	118	February	Hand Roding	£ 500
DRN186G0603	Coddenham Stream 13	Lower	1:3yrs	493	February	Hand Roding	£ 250
DRN186G0701	Jacks Green Watercourse 1	Lower	BI-ANNUAL	92	February	Hand Roding	£ 500
DRN186G0801	Bradly Stream 1	Lower	1:3yrs	506	February	Hand Roding	£ 1,000
							£ 2,500
<b>River Deben - CMT184G</b>							
DRN184G0801	Framsden Watercourse 1	Medium	1:3yrs	478	February	Hand Roding	£ 500
DRN184G0802	Framsden Watercourse 2	Medium	1:3yrs	262	February	Hand Roding	£ 250
DRN184G0803	Framsden Watercourse 3	Medium	1:3yrs	544	February	Hand Roding	£ 250
DRN184G0901	Kettleburgh	Medium	ANNUAL	158	February	Hand Roding	£ 500
							£ 1,500
<b>Upper Alde - CMT175G</b>							
DRN175G0101	The Canal	Lower	1:5 year	859	February	Hand Roding	£ 1,000
DRN175G0501	Bruisyard Hall Drain	Lower	1:5yrs	345	February	Weed Cutting / Flailing	£ 2,500
							£ 3,500
<b>Minsmere - CMT163G</b>							
DRN163G0101	Eastbridge	High	1:3yrs	3,326	October	Silt Clearance	£ 7,750
DRN163G0202	Leiston 2	Medium	1:3yrs	1,180	October	Silt Clearance	£ 2,400
DRN163G0301	Theberton	High	1:3yrs	998	October	Silt Clearance	£ 2,950
DRN163G0401	Yew Tree Farm	Medium	1:3yrs	1,409	October	Silt Clearance	£ 2,400
							£ 15,500
<b>TOTAL GRAVITY SUB DISTRICTS</b>							£ 26,500
<b>Drains Maintenance</b>							£ 84,320

## ESTIMATES 2025/26: EXECUTIVE SUMMARY

**The Board is asked to approve the following increases for Drainage Rates and Special Levies, with effect from 01 April 2025:**

1. Sub District 1 (River Deben)	3.00%
2. Sub District 2 (Lower Alde Tidal Pumped)	4.00%
3. Sub District 3 (AHB)	3.00%
4. Sub District 4 (Blyth)	4.00%
5. Sub District 5 (Gravity)	2.00%
6. Sub District 6 (Lower Alde Tidal Gravity)	2.00%

1. The rate increases for each Sub-District have been reviewed individually, and recommendations made accordingly, as the Board requested last year. Each Sub-District has been assessed by looking at several different factors which include the level of reserves held, anticipated spend for the next financial year, whether they are a pumped district and reliance on external economic factors such as interest rate volatility.
2. Pumped Sub-Districts are SD1, 2 and 4. The electricity contract has been renewed with Fram Farmers for two years to September 2026, therefore costs are certain but usage remains dependent on level of rainfall during the period.
3. Each Sub-District receives investment interest. SD2 and SD6 have the largest exposure to fluctuation in interest rates. The Public Works Loan taken out by the Board to part fund the planned capital project in the Alde Ore Estuary which has since been delayed, is currently held in reserves in these Sub Districts. These monies have been invested to achieve the optimum return per the Board's [Investment Strategy](#), and this income has been included in the estimates to offset the costs of servicing the loan.
4. The Environment Agency (EA) have also advised that there is likely to be a shortfall in future Highland Water Contributions. At present, the value of the potential shortfall is unknown, but will significantly impact future increases for both Special Levy paying councils and Agricultural Drainage ratepayers

**S JEFFREY**  
**CHIEF FINANCIAL OFFICER/RFO**

From: 01 April 2025  
To: 31 March 2026

Estimated Income and Expenditure  
Financial Year Ending: 31 March 2026

NOTES	INCOME AND EXPENDITURE ACCOUNT	RIVER DEBEN (PUMPED)		LOWER ALDE (PUMPED)		AHB (PUMPED)		BLYTH (PUMPED)		GRAVITY		ALDE (TIDAL GRAVITY)		TOTAL	
		PROJECTED 2024/25	BUDGET 2025/26	PROJECTED 2024/25	BUDGET 2025/26	PROJECTED 2024/25	BUDGET 2025/26	PROJECTED 2024/25	BUDGET 2025/26	PROJECTED 2024/25	BUDGET 2025/26	PROJECTED 2024/25	BUDGET 2025/26	PROJECTED 2024/25	BUDGET 2025/26
INCOME															
1	Drainage Rates	40,366	42,233	200,655	208,657	13,006	13,603	11,036	11,478	30,259	31,215	31,300	31,868	326,622	339,054
	Special Levies issued by the Board	36,075	37,158	32,517	33,818	0	0	178	185	135,550	138,393	25,207	25,711	229,527	235,265
	Grants Applied	0	0	400,000	4,864,198	0	0	0	0	0	0	0	0	400,000	4,864,198
	Tranche 1 + 2 Grant Applied	17,557	0	27,514	0	0	0	5,141	0	0	0	0	0	50,212	0
2	Highland Water Contributions	25,184	28,306	70,336	48,607	1,435	1,247	6,040	11,144	383	4,313	316	258	103,694	93,875
	Other Income	153,844	130,794	288,070	204,559	38,502	34,454	30,844	26,731	93,461	30,291	57,391	32,991	662,112	459,819
Total Income		£273,026	£238,491	£1,019,092	£5,359,839	£52,942	£49,304	£53,239	£49,538	£259,653	£204,212	£114,214	£90,828	£1,772,166	£5,992,211
EXPENDITURE															
3	Capital Works & PWLB Costs	0	0	510,044	4,973,204	0	0	0	0	0	0	40,246	40,246	550,290	5,013,450
	Tranche 1 + 2 Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	Environment Agency Precept	7,555	7,782	6,641	6,840	1,108	1,141	295	304	81,009	83,439	2,497	2,572	99,105	102,079
5	Maintenance Works	219,551	190,102	295,834	288,120	40,066	40,156	50,602	48,092	48,451	51,256	9,271	7,868	663,774	625,594
	(Profit)/Loss on Rechargeable Works	0	0	60,000	60,000	0	0	0	0	-40,000	-40,000	0	0	20,000	20,000
6	Administration Charges and Other Expenses	25,785	28,050	34,381	37,400	6,876	7,480	3,438	3,740	96,266	104,721	5,157	5,610	171,903	187,001
Total Expenditure		£252,891	£225,933	£906,900	£5,365,564	£48,050	£48,777	£54,335	£52,136	£185,726	£199,416	£57,171	£56,296	£1,505,073	£5,948,124
Profit/(Loss) on disposal of Fixed Assets		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net Surplus/(Deficit) for the Year		£20,135	£12,558	£112,192	£-5,726	£4,893	£527	£-1,097	£-2,598	£73,927	£4,796	£57,043	£34,531	£267,093	£44,087
Increase/(Decrease)		1.50%	3.00%	3.00%	4.00%	2.00%	3.00%	3.00%	4.00%	3.00%	2.00%	2.00%	2.00%		
Rate in the Pound		36.187p	37.273p	126.178p	131.225p	43.099p	44.392p	134.899p	140.295p	7.279p	7.425p	81.746p	83.381p		
Number of Agricultural Ratepayers		17	17	40	40	12	12	13	13	735	735	50	50		

From: 01 April 2025  
To: 31 March 2026

Estimated Income and Expenditure  
Financial Year Ending: 31 March 2026

NOTES	MOVEMENT ON RESERVES	RIVER DEBEN (PUMPED)		LOWER ALDE (PUMPED)		AHB (PUMPED)		BLYTH (PUMPED)		GRAVITY	ALDE (TIDAL GRAVITY)		TOTAL		
		PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET
		2024/25	2025/26	2024/25	2025/26	2024/25	2025/26	2024/25	2025/26	2024/25	2025/26	2024/25	2025/26	2024/25	2025/26
GENERAL RESERVES															
	Opening Balances as at 1 April	114,719	114,719	15,330	15,330	12,359	12,359	8,749	8,749	12,009	12,009	6,635	6,635	169,801	169,801
	Net Surplus/(Deficit) for the Year	20,135	12,558	112,192	-5,726	4,893	527	-1,097	-2,598	73,927	4,796	57,043	34,531	267,093	44,087
	Transfers (to)/from Capital Reserve	-20,135	-12,558	-112,192	5,726	-4,893	-527	1,097	2,598	-19,162	-4,796	-57,043	-34,531	-212,328	-44,087
	Transfers (to)/from Development Reserve	0	0	0	0	0	0	0	0	-54,765	0	0	0	-54,765	0
	Closing Balances as at 31 March	£114,719	£114,719	£15,330	£15,330	£12,359	£12,359	£8,749	£8,749	£12,009	£12,009	£6,635	£6,635	£169,801	£169,801
CAPITAL RESERVES															
	Opening Balances as at 1 April	307,202	327,337	271,630	302,179	24,294	29,186	49,049	47,953	123,386	142,547	53,222	110,265	828,783	959,468
	Transfers (to)/from General Reserve	20,135	12,558	112,192	-5,726	4,893	527	-1,097	-2,598	19,162	4,796	57,043	34,531	212,328	44,087
	Capital Provision Utilisation	0	0	-81,643	0	0	0	0	0	0	0	0	0	-81,643	0
	Closing Balances as at 31 March	£327,337	£339,894	£302,179	£296,453	£29,186	£29,713	£47,953	£45,354	£142,547	£147,343	£110,265	£144,796	£959,468	£1,003,555

From: 01 April 2025  
To: 31 March 2026

Estimated Income and Expenditure  
Financial Year Ending: 31 March 2026

NOTES	INCOME AND EXPENDITURE ACCOUNT	RIVER DEBEN (PUMPED)		LOWER ALDE (PUMPED)		AHB (PUMPED)		BLYTH (PUMPED)			GRAVITY		ALDE (TIDAL GRAVITY)		TOTAL
		PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET		
		2024/25	2025/26	2024/25	2025/26	2024/25	2025/26	2024/25	2025/26	2024/25	2025/26	2024/25	2025/26		
1	Drainage Rates and Special Levies are shown to increase/decrease as shown above. Special Levies on the Billing Authorities are as follows:														
	East Suffolk Council	36,075	37,158	32,517	33,818	0	0	178	185	42,299	43,272	25,207	25,711	136,276	140,144
	Mid Suffolk District Council	0	0	0	0	0	0	0	0	47,072	48,016	0	0	47,072	48,016
	Ipswich Borough Council	0	0	0	0	0	0	0	0	44,097	44,981	0	0	44,097	44,981
	Babergh District Council	0	0	0	0	0	0	0	0	2,082	2,124	0	0	2,082	2,124
		36,075	37,158	32,517	33,818	0	0	178	185	135,550	138,393	25,207	25,711	229,527	235,265

- 2 Pressure from the EA to reduce/abolish highland water claims has not gone away, with early warning received in 2024/25 that there is likely to be a shortfall in future funding. Even though the Board has no real choice other than to continue managing surface water that enters its district from the upland catchment. This situation presents a significant risk to the Board - rates/levies would need significantly increase if the Board lost this income source. This threat reinforces the importance of extending the drainage district to the watershed, so that an upland drainage rate can instead be collected from what is now the general drainage charge payer.
- 3 Capital Works expenditure relates to the public works loans that are payable by the Alde - Ore Sub Districts. Two equal payments are made to the Public Works Loan Board each year, in April and October. GIA funded Capital Works projects are detailed within the Capital Works Programme for 2025/26.
- 4 The Board were successful in its application for Tranche 1 funding receiving £50k for the additional electricity costs incurred in 2023/24, due to Storm Babet. This income can be seen in the applicable sub-districts. The Board have also been successful in their bid for £355k to fund outfall and culvert works. This is not shown within the projected outturn as the split across the sub-districts cannot be determined until the project is complete. Any cost incurred would be matched against the applicable expenditure, so would not affect the projected outturn figures.
- 5 The EA Precept charge is forecast to increase by 3% from 2024/25 to 2025/26 and the Board still has no real idea of where most of this precept money will be spent.
- 6 The annual maintenance programme has been developed by the Board's Area Manager and Operations Manager, and this 5 year programme will be reviewed in detail with the assistance of the two sub-committees, in 2025/26.
- 7 The Administration and Technical Support charges for 2025/26 have been considered and recommended by the Consortium Management Committee (CMC) on 06 December 2024. The detailed Administration and Technical Support expenditure budget is included within the meeting paperwork for the Board's consideration. The CMC have recommended a net increase of 6.97% for East Suffolk WMB, which is reflected in the budget figures shown above for 2025/26.

#### RECOMMENDATIONS:

- 1 To approve the aggregate annual values as at 31 December 2024, shown in the detailed Income and Expenditure Account for each Sub District.
- 2 To approve the increases for Drainage Rates and Special Levies with effect from 1 April 2025, as detailed below.

Sub District 1 (River Deben):	3.00%
Sub District 2 (Lower Alde Tidal Pumped):	4.00%
Sub District 3 (AHB):	3.00%
Sub District 4 (Blyth):	4.00%
Sub District 5 (Gravity):	2.00%
Sub District 6 (Lower Alde Tidal Gravity):	2.00%

- 3 To note the transfer of projected operating surpluses for 2024/25 from the General Reserves to the Capital Reserves and vice-versa, in accordance with the Board's Capital Financing and Reserves Policy which is available for viewing on the Board's website.

S JEFFREY  
CHIEF FINANCIAL OFFICER

## CAPITAL WORKS PROGRAMME FOR 2025/26

ID	NEW WORKS AND IMPROVEMENT WORKS	Actual 2023/24	Estimate 2024/25	Probable 2024/25	Estimate 2025/26
<b>SD1: River Deben (Tidal Pumped) Sub District</b>					
	Deben Estuary Partnership Scheme Development SCH07	665	0	0	0
	Tidal Deben WLMI	0	0	0	0
<u>PMP179P002</u>	Falkenham: Replacement and Relocation Feasibility - SCH08	0	0	0	0
		<b>665</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SD2: Lower Alde (Tidal Pumped) Sub District</b>					
	Public Works Loan: £300k, Servicing Costs (less Depn in Maint for C&G)	3,965	2,976	2,976	1,938
	Public Works Loan: £3m, Servicing Costs	107,068	107,068	107,068	107,068
	Alde & Ore Pumping Station Phase 2 Sudbourne	0	0	0	500,000
	Alde & Ore Estuary WLMI - SCH10	76,862	1,000,000	100,000	8,000
	Upper Alde Ore Estuary Bank Improvements - SCH12	615,599	3,912,000	250,000	4,356,198
	Lower Alde Ore Estuary Bank Improvements - SCH13	2,561	240,000	50,000	0
		<b>806,055</b>	<b>5,262,044</b>	<b>510,044</b>	<b>4,973,204</b>
<b>SD3: AHB (Tidal Pumped) Sub District</b>					
		0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SD4: Blyth (Tidal Pumped) Sub District</b>					
	Tidal Blyth WLMI - SCH11	1,330	0	0	0
		<b>1,330</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SD5: Gravity Sub District</b>					
		0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SD6: Lower Alde (Tidal Gravity) Sub District</b>					
	Public Works Loan: £3m, Servicing Costs	40,246	40,246	40,246	40,246
		<b>40,246</b>	<b>40,246</b>	<b>40,246</b>	<b>40,246</b>
<b>All Sub Districts: New Works and Improvement Works</b>		<b>£848,296</b>	<b>£5,302,290</b>	<b>£550,290</b>	<b>£5,013,450</b>

**K NASH**

**PROJECT DELIVERY MANAGER**

**MAINTENANCE WORKS PROGRAMME FOR 2025/26**

OUR ID	MAINTENANCE	Actual 2023/24	Estimate 2024/25	Probable 2024/25	Estimate 2025/26
<b><u>DRAINS MAINTENANCE</u></b>					
<b>SD1: River Deben (Tidal Pumped) Sub District</b>					
<u>DRN179P0101</u>	King's Fleet	0	0	0	1,725
<u>DRN179P0104</u>	King's Fleet	0	0	0	0
<u>DRN179P0105</u>	King's Fleet	0	0	0	0
<u>DRN179P0102</u>	Laurel Farm Delph	0	0	54	0
<u>DRN179P0103</u>	Gulphers Stream (Kings Fleet)	5,156	0	0	1,000
<u>DRN179P0201</u>	Falkenham Delph 1	0	4,050	4,050	1,725
<u>DRN179P0204</u>	Falkenham Marsh Drain	0	4,100	4,100	0
<u>DRN179P0202</u>	Falkenham Delph 2/Kirton Drain	0	3,900	3,900	0
<u>DRN179P0203</u>	Falkenham Delph 3	350	3,900	3,900	1,725
<u>DRN179P0205</u>	King's Fleet Weir Drain	0	1,200	1,200	1,725
<u>DRN179P0206</u>	Falkenham Marshes	0	0	0	0
<u>DRN178P0301/3</u>	Ramsholt Marsh	4,799	0	0	0
<u>DRN178P0101/4</u>	Queen's Fleet	9,852	6,260	6,260	0
<u>DRN178P0201</u>	Bawdsey Marsh	0	4,340	4,340	0
Contingency	Spraying	0	500	0	0
		<b>£20,156</b>	<b>£28,250</b>	<b>£27,804</b>	<b>£7,900</b>
<b>SD2: Lower Alde (Tidal Pumped) Sub District</b>					
<u>DRN172P0101</u>	Iken Marsh Drain	2,733	0	0	0
<u>DRN171P0101</u>	Ferry Farm Drain	0	0	0	2,900
<u>DRN171P0201</u>	Sudbourne Delph	0	0	0	4,800
<u>DRN171P0202</u>	Church Farm Drain	0	5,300	5,300	0
<u>DRN170P0101</u>	Gedgrave Drain (North)	9,516	0	0	10,925
<u>DRN170P0201</u>	Gedgrave Drain (South)	0	0	0	3,375
<u>DRN168P0101</u>	Chillesford Drain	2,718	0	0	5,300
<u>DRN167P0101</u>	Butley Marsh Drain	0	7,300	7,300	2,900
<u>DRN167P0102</u>	Stonebridge Drain	0	0	0	2,900
<u>DRN167P0103</u>	Capel Drain	0	0	0	2,420
<u>DRN176P0101</u>	Colony Marsh Drain	0	3,380	3,380	0
Contingency	Various	0	2,500	2,500	0
		<b>£14,967</b>	<b>£18,480</b>	<b>£18,480</b>	<b>£35,520</b>
<b>SD3: AHB (Tidal Pumped) Sub District</b>					
<u>DRN177P0101</u>	Alderton & Hollesley 1	2424	5,200	5,200	0
<u>DRN177P0201</u>	Alderton & Hollesley 2	0	4,800	4,800	0
<u>DRN177P0202</u>	Alderton & Hollesley 3	0	2,800	2,800	0
<u>DRN177P0301</u>	Alderton & Hollesley	0	0	0	9,600
<u>DRN177P0302</u>	Alderton & Hollesley	0	0	0	4,800
<u>DRN177P0303</u>	Alderton & Hollesley	0	0	0	0
		<b>£2,424</b>	<b>£12,800</b>	<b>£12,800</b>	<b>£14,400</b>
<b>SD4: Blyth (Tidal Pumped) Sub District</b>					
<u>DRN160P0101</u>	Reydon	2,793	0	0	0
<u>DRN160P0102</u>	Reydon	0	0	0	0
		<b>£2,793</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
<b>SD5: Gravity Sub District</b>					
<u>DRN162G0101</u>	Blyth, Henham Park	0	0	0	0
<u>DRN164G0101</u>	Thorpeness 100	0	2,340	2,340	0
	Bologney River (if enmained)	0	0	0	0
<u>DRN182G0101/6</u>	Shottisham River, Lower Deben	0	0	0	0
<u>DRN180G0101/3</u>	Ramsholt Dock Drain, Lower Deben	3,200	0	0	0
	Ringfence for Lower Deben at Ufford	0	0	0	0
<u>TBC</u>	Middle Deben Drain	0	0	0	0
<u>DRN163G0101</u>	Eastbridge Drain, Minsmere	0	0	0	7,750
<u>DRN163G0301</u>	Theberton, Minsmere	0	0	0	2,950
<u>DRN163G0401</u>	Yew Tree Farm	0	0	0	2,400
<u>DRN163G0203</u>	Leiston 3, Minsmere	0	0	0	0
<u>DRN163G0201</u>	Leiston 1, Minsmere	0	0	0	0
<u>DRN163G0202</u>	Leiston 2, Minsmere	0	0	0	2,400
<u>DRN163G0501</u>	Darsham Station	0	0	0	0
<u>DRN175G0201</u>	Sternfield Drain, FRAT	0	0	0	0
<u>DRN175G0401</u>	Upper Alde (Rendham)	0	250	250	0
<u>DRN175G0501</u>	Bruisyard Hall Drain, Upper Alde	0	250	250	2,500
<u>DRN175G0301</u>	Blackstock Drain, Upper Alde	0	500	500	0
<u>DRN183G0101/3</u>	River Fynn, Lower Deben	0	0	0	0
<u>DRN184G0901</u>	Kettleburgh, River Deben	167	500	500	500
<u>DRN184G0801/3</u>	Framsden Drain, Upper Deben	0	0	0	1,000
<u>DRN184G0701</u>	Horsefen Drain, Upper Deben	0	0	0	0
<u>DRN184G0601</u>	Moneweden Drain, Upper Deben	0	500	500	0
<u>DRN184G0501</u>	Rendlesham Drain, Upper Deben	0	0	0	0
<u>DRN184G0101/5</u>	Byng Brook, Upper Deben	0	2,500	2,500	0

## MAINTENANCE WORKS PROGRAMME FOR 2025/26

OUR ID	MAINTENANCE	Actual 2023/24	Estimate 2024/25	Probable 2024/25	Estimate 2025/26
<u>DRN184G0201</u>	Eyke Marsh Drain, Upper Deben	0	0	0	0
<u>DRN184G0301/3</u>	Loudham Drain, Upper Deben	0	0	0	0
<u>DRN184G0401</u>	Ashe Abbey Drain, Upper Deben	0	0	0	0
<u>DRN190G0101/3</u>	Wetherden Stream Catchment, River Gipping	500	1,000	1,000	1,000
<u>DRN186G1001</u>	Gipping Stream, River Gipping	0	0	0	0
<u>DRN189G0101</u>	Rattlesden River Catchment	425	1,000	1,000	0
<u>DRN189G0102</u>	Rattlesden River Catchment	825	1,000	1,000	1,000
<u>DRN189G0103</u>	Rattlesden River Catchment	0	0	0	0
<u>DRN186G0901/2</u>	Creetings Watercourse	250	1,000	1,000	1,000
<u>DRN186G0801/6</u>	Badley Stream, River Gipping	680	1,000	1,000	1,000
<u>DRN186G0701/4</u>	Jack's Green Watercourse	574	500	500	500
<u>DRN186G0601/5</u>	Coddenham Stream, River Gipping	700	1,000	1,000	1,000
<u>DRN186G0301/4</u>	Claydon Marsh Drain, River Gipping	0	5,000	5,000	0
<u>DRN186G0201/3</u>	Claydon Hill Drain, River Gipping	450	1,000	1,000	0
<u>DRN186G0101</u>	Bramford Marsh Drain, River Gipping	0	500	500	0
<u>DRN186G0401</u>	Barham Marsh Drain, River Gipping	0	0	0	0
<u>DRN188G0101/5</u>	River Jordan, River Gipping	148	1,000	1,000	500
<u>DRN186G0501</u>	Gallows Hill Drain, River Gipping	0	0	345	0
		<b>£7,918</b>	<b>£20,840</b>	<b>£21,185</b>	<b>£25,500</b>
<b>SD6: Alde (Tidal Gravity) Sub District</b>					
<u>DRN169G0101</u>	Butley Mill River, Lower Alde	0	2,000	2,000	0
<u>DRN165G0102</u>	Boyton Marsh Drain, Lower Alde	0	0	0	0
<u>DRN165G0101</u>	Boyton Marsh Delph, Lower Alde	0	0	0	0
<u>DRN175G0101</u>	The Canal, (Benhall)	0	0	0	1,000
		<b>£0</b>	<b>£2,000</b>	<b>£2,000</b>	<b>£1,000</b>
<b>DRAINS MAINTENANCE</b>		<b>£48,258</b>	<b>£82,370</b>	<b>£82,269</b>	<b>£84,320</b>

**MAINTENANCE WORKS PROGRAMME FOR 2025/26**

OUR ID	MAINTENANCE	Actual 2023/24	Estimate 2024/25	Probable 2024/25	Estimate 2025/26
<b><u>PUMPING STATION MAINTENANCE</u></b>					
<b>SD1: River Deben (Tidal Pumped) Sub District</b>					
<u>PMP178P001</u>	Bawdsey Pumping Station				
	Power	16,011	12,000	16,000	16,000
	Repairs and Maintenance	4,833	6,000	6,000	4,000
	Superintendence	0	1,000	1,000	1,000
	Telemetry	0	336	336	336
		20,843	19,336	23,336	21,336
<u>PMP179P001</u>	King's Fleet Pumping Station				
	Power	11,539	8,000	10,000	10,000
	Repairs and Maintenance	2,493	6,000	6,000	4,000
	Superintendence (Gratis)	-1,000	0	0	0
	Telemetry	0	336	336	336
		13,032	14,336	16,336	14,336
<u>PMP179P002</u>	Falkenham Pumping Station				
	Power	20,362	12,000	17,500	20,000
	Repairs and Maintenance	4,131	6,000	6,000	5,000
	Superintendence	-1,000	1,000	1,000	1,000
	Telemetry	0	336	336	336
		23,493	19,336	24,836	26,336
		<b>£57,368</b>	<b>£53,008</b>	<b>£64,508</b>	<b>£62,008</b>
<b>SD2: Lower Alde (Tidal Pumped) Sub District</b>					
<u>PMP167P001</u>	Butley Pumping Station				
	Power	20,240	12,000	15,000	17,000
	Repairs and Maintenance	2,572	6,000	6,000	7,000
	Superintendence	950	1,000	1,000	1,000
	Depreciation	6,820	6,820	6,820	1,633
	Telemetry	0	336	336	336
		30,583	26,156	29,156	26,969
<u>PMP168P001</u>	Chillesford Pumping Station				
	Power	4,796	6,000	6,000	6,000
	Repairs and Maintenance	5,445	6,000	6,000	7,000
	Superintendence	0	1,150	1,150	1,150
	Depreciation	6,820	6,820	6,820	1,633
	Telemetry	0	336	336	336
		17,062	20,306	20,306	16,119
<u>PMP170P001</u>	Gedgrave Pumping Station				
	Power	8,359	7,500	9,000	9,000
	Repairs and Maintenance	2,766	6,000	6,000	7,000
	Superintendence	1,050	1,050	1,050	1,050
	Depreciation	6,820	6,820	6,820	1,633
	Telemetry	0	336	336	336
		18,996	21,706	23,206	19,019
<u>PMP172P001</u>	Iken Pumping Station				
	Power	13,736	12,750	13,000	13,000
	Repairs and Maintenance	3,535	4,000	4,039	4,000
	Superintendence	155	1,205	1,205	1,205
	Telemetry	219	336	336	336
		17,644	18,291	18,580	18,541
<u>PMP171P001</u>	Sudbourne Pumping Station				
	Power	32,575	15,000	20,000	21,000
	Repairs and Maintenance	2,737	6,000	6,000	4,000
	Superintendence	300	1,200	1,200	1,200
	Telemetry	219	336	336	336
		35,830	22,536	27,536	26,536
<u>PMP176P001</u>	Colony Marsh Pumping Station				
	Power	-1,596	4,000	4,000	3,000
	Repairs and Maintenance	1,615	6,000	6,000	2,000
	Superintendence	950	1,000	1,000	1,000
	Telemetry	0	336	336	336
		<b>£969</b>	<b>£11,336</b>	<b>£11,336</b>	<b>£6,336</b>
		<b>£121,084</b>	<b>£120,331</b>	<b>£130,120</b>	<b>£113,519</b>

## MAINTENANCE WORKS PROGRAMME FOR 2025/26

OUR ID	MAINTENANCE	Actual 2023/24	Estimate 2024/25	Probable 2024/25	Estimate 2025/26
<b>SD4: Blyth (Tidal Pumped) Sub District</b>					
<u>PMP160P001</u>	Reydon Pumping Station				
	Power	15,499	16,000	16,000	16,000
	Repairs and Maintenance	5,972	6,000	6,000	5,000
	Superintendence	-1,000	1,000	1,000	1,000
	Telemetry	212	336	336	336
		<b>£20,683</b>	<b>£23,336</b>	<b>£23,336</b>	<b>£22,336</b>
<b>PUMPING STATION MAINTENANCE</b>		<b>£199,135</b>	<b>£196,675</b>	<b>£217,964</b>	<b>£197,863</b>
<b>ESTUARY WALL REINSTATEMENT WORKS</b>		<b>£76,146</b>	<b>£78,247</b>	<b>£78,247</b>	<b>£80,406</b>
<b>DIRECT WORKS</b>		<b>£323,538</b>	<b>£357,292</b>	<b>£378,479</b>	<b>£362,589</b>
<b>TECHNICAL SUPPORT COSTS (INCLUDING BAP IMPLEMENTATION)</b>		<b>£368,053</b>	<b>£385,256</b>	<b>£363,542</b>	<b>£343,411</b>
<b>MAINTENANCE WORKS</b>		<b>£691,592</b>	<b>£742,548</b>	<b>£742,021</b>	<b>£706,000</b>

**A BLOOMFIELD**  
**OPERATIONS MANAGER**

**T HUNTER**  
**AREA MANAGER**

**EAST SUFFOLK WATER MANAGEMENT BOARD  
ESTIMATES FOR THE FINANCIAL YEAR 2025/26**

<b>RIVER DEBEN (TIDAL PUMPED) SUB DISTRICT 1</b>	<b>ACTUAL 2023/24</b>	<b>ESTIMATE 2024/25</b>	<b>PROBABLE 2024/25</b>	<b>ESTIMATE 2025/26</b>
New Works and Improvement Works	665	0	0	0
Tranche 1 + 2 Expenditure	0	0		0
Contributions Payable to the Environment Agency	7,407	7,629	7,555	7,782
Maintenance Works	206,343	216,098	219,551	190,102
(Profit)/Loss on Rechargeable Works	0	0	0	0
Administration Costs and Other Expenses	19,296	27,069	25,785	28,050
	<b>£233,712</b>	<b>£250,796</b>	<b>£252,891</b>	<b>£225,933</b>
<b>Less:</b>				
Government Grants	665	0	0	0
Tranche 1 + 2 Grant Applied	0	0	17,557	0
Contributions from the Environment Agency	47,038	32,561	25,184	28,306
Other Income	125,354	131,810	153,844	130,794
	<b>£173,056</b>	<b>£164,370</b>	<b>£196,585</b>	<b>£159,100</b>
<b>NET REQUIREMENT</b>	<b>£60,655</b>	<b>£86,425</b>	<b>£56,306</b>	<b>£66,833</b>

**FINANCED BY:-**

**SECTION 40, LAND DRAINAGE ACT 1991  
DRAINAGE RATES AND SPECIAL LEVIES**

(Add)/Deduct for adjustment of Balances	-14,656	9,984	-20,135	-12,558
Occupiers Drainage Rates	39,769	40,366	40,366	42,233
East Suffolk Council	35,542	36,075	36,075	37,158
Mid Suffolk District Council	0	0	0	0
Ipswich Borough Council	0	0	0	0
Babergh District Council	0	0	0	0
	<b>£60,655</b>	<b>£86,425</b>	<b>£56,306</b>	<b>£66,833</b>

**DRAINAGE RATE**

Penny Rate in the Pound	35.652p	36.187p	36.187p	37.273p
Annual Increase/(Decrease)	6.00%	1.50%	1.50%	3.00%
Number of Agricultural Ratepayers	16	16	17	17

**GENERAL RESERVE**

Balance brought forward at 1 April	114,719	114,719	114,719	114,719
ADD: Net Surplus/(Deficit) for the year	14,656	(9,984)	20,135	12,558
Transfer from/(to) Development Reserve	0	0	0	0
Transfer from/(to) Capital Reserve	(14,656)	9,984	(20,135)	(12,558)
Balance carried forward at 31 March	<b>£114,719</b>	<b>£114,719</b>	<b>£114,719</b>	<b>£114,719</b>

**CAPITAL RESERVE**

Balance brought forward at 1 April	292,546	318,977	307,202	327,337
Transfer from/(to) General Reserve	14,656	(9,984)	20,135	12,558
Utilisation of Capital Reserves	0	0	0	0
Balance carried forward at 31 March	<b>£307,202</b>	<b>£308,993</b>	<b>£327,337</b>	<b>£339,894</b>

**DEVELOPMENT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**GRANT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**SECTION 37, LAND DRAINAGE ACT 1991  
DETERMINATION OF ANNUAL VALUES**

	<b>31/12/2023</b>	<b>31/12/2024</b>
Agricultural Land and/or Buildings	111,547	113,306
Other Land - East Suffolk Council	99,691	99,691
Other Land - Mid Suffolk District Council	0	0
Other Land - Ipswich Borough Council	0	0
Other Land - Babergh District Council	0	0
	<b>£211,238</b>	<b>£212,997</b>

The current headline rate of inflation (RPIJ) as indicated by the National Statistics Office in October 2024 is 3.4%.

**EAST SUFFOLK WATER MANAGEMENT BOARD  
ESTIMATES FOR THE FINANCIAL YEAR 2025/26**

<b>LOWER ALDE (TIDAL PUMPED) SUB DISTRICT 2</b>	<b>ACTUAL 2023/24</b>	<b>ESTIMATE 2024/25</b>	<b>PROBABLE 2024/25</b>	<b>ESTIMATE 2025/26</b>
New Works and Improvement Works	806,055	5,262,044	510,044	4,973,204
Tranche 1 + 2 Expenditure	0	0		0
Contributions Payable to the Environment Agency	6,511	6,706	6,641	6,840
Maintenance Works	285,181	294,840	295,834	288,120
(Profit)/Loss on Rechargeable Works	34,833	20,000	60,000	60,000
Administration Costs and Other Expenses	32,161	36,092	34,381	37,400
	<b>£1,164,741</b>	<b>£5,619,681</b>	<b>£906,900</b>	<b>£5,365,564</b>
<b>Less:</b>				
Government Grants	695,022	5,152,000	400,000	4,864,198
Tranche 1 + 2 Grant Applied	0	0	27,514	0
Contributions from the Environment Agency	77,838	56,184	70,336	48,607
Other Income	219,974	210,322	288,070	204,559
	<b>£992,834</b>	<b>£5,418,506</b>	<b>£785,920</b>	<b>£5,117,364</b>
<b>NET REQUIREMENT</b>	<b>£171,907</b>	<b>£201,175</b>	<b>£120,980</b>	<b>£248,201</b>

**FINANCED BY:-**

**SECTION 40, LAND DRAINAGE ACT 1991  
DRAINAGE RATES AND SPECIAL LEVIES**

(Add)/Deduct for adjustment of Balances	-54,473	-31,997	-112,192	5,726
Occupiers Drainage Rates	194,810	200,655	200,655	208,657
East Suffolk Council	31,570	32,517	32,517	33,818
Mid Suffolk District Council	0	0	0	0
Ipswich Borough Council	0	0	0	0
Babergh District Council	0	0	0	0
	<b>£171,907</b>	<b>£201,175</b>	<b>£120,980</b>	<b>£248,201</b>

**DRAINAGE RATE**

Penny Rate in the Pound	122.503p	126.178p	126.178p	131.225p
Annual Increase/(Decrease)	6.00%	3.00%	3.00%	4.00%
Number of Agricultural Ratepayers	40	40	40	40

**GENERAL RESERVE**

Balance brought forward at 1 April	15,330	15,330	15,330	15,330
ADD: Net Surplus/(Deficit) for the year	54,472	31,997	112,192	(5,726)
Transfer from/(to) Development Reserve	0	0	0	0
Transfer from/(to) Capital Reserve	(54,472)	(31,997)	(112,192)	5,726
Balance carried forward at 31 March	<b>£15,330</b>	<b>£15,330</b>	<b>£15,330</b>	<b>£15,330</b>

**CAPITAL RESERVE**

Balance brought forward at 1 April	217,158	153,917	271,630	302,179
Transfer from/(to) General Reserve	54,472	31,997	112,192	(5,726)
Utilisation of Capital Reserves	0	0	(81,643)	0
Balance carried forward at 31 March	<b>£271,630</b>	<b>£185,914</b>	<b>£302,179</b>	<b>£296,453</b>

**DEVELOPMENT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**GRANT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**SECTION 37, LAND DRAINAGE ACT 1991  
DETERMINATION OF ANNUAL VALUES**

	<b>31/12/2023</b>	<b>31/12/2024</b>
Agricultural Land and/or Buildings	159,025	159,007
Other Land - East Suffolk Council	25,771	25,771
Other Land - Mid Suffolk District Council	0	0
Other Land - Ipswich Borough Council	0	0
Other Land - Babergh District Council	0	0
	<b>£184,796</b>	<b>£184,778</b>

The current headline rate of inflation (RPIJ) as indicated by the National Statistics Office in October 2024 is 3.4%.

**EAST SUFFOLK WATER MANAGEMENT BOARD  
ESTIMATES FOR THE FINANCIAL YEAR 2025/26**

**ALDERTON, HOLLESLEY AND BAWDSEY (AHB)  
AHB (TIDAL PUMPED) SUB DISTRICT 3**

	ACTUAL 2023/24	ESTIMATE 2024/25	PROBABLE 2024/25	ESTIMATE 2025/26
New Works and Improvement Works	0	0	0	0
Tranche 1 + 2 Expenditure	0	0		0
Contributions Payable to the Environment Agency	1,086	1,119	1,108	1,141
Maintenance Works	39,229	41,694	40,066	40,156
(Profit)/Loss on Rechargeable Works	0	0	0	0
Administration Costs and Other Expenses	6,432	7,218	6,876	7,480
	<b>£46,748</b>	<b>£50,031</b>	<b>£48,050</b>	<b>£48,777</b>
<b>Less:</b>				
Government Grants	0	0	0	0
Tranche 1 + 2 Grant Applied	0	0		0
Contributions from the Environment Agency	0	1,293	1,435	1,247
Other Income	32,200	34,871	38,502	34,454
	<b>£32,200</b>	<b>£36,163</b>	<b>£39,936</b>	<b>£35,701</b>
<b>NET REQUIREMENT</b>	<b>£14,548</b>	<b>£13,868</b>	<b>£8,113</b>	<b>£13,076</b>

**FINANCED BY:-**

**SECTION 40, LAND DRAINAGE ACT 1991  
DRAINAGE RATES AND SPECIAL LEVIES**

(Add)/Deduct for adjustment of Balances	1,797	862	-4,893	-527
Occupiers Drainage Rates	12,751	13,006	13,006	13,603
East Suffolk Council	0	0	0	0
Mid Suffolk District Council	0	0	0	0
Ipswich Borough Council	0	0	0	0
Babergh District Council	0	0	0	0
	<b>£14,548</b>	<b>£13,868</b>	<b>£8,113</b>	<b>£13,076</b>

**DRAINAGE RATE**

Penny Rate in the Pound	42.254p	43.099p	43.099p	44.392p
Annual Increase/(Decrease)	6.00%	2.00%	2.00%	3.00%
Number of Agricultural Ratepayers	12	12	12	12

**GENERAL RESERVE**

Balance brought forward at 1 April	14,156	14,156	12,359	12,359
ADD: Net Surplus/(Deficit) for the year	(1,797)	(862)	4,893	527
Transfer from/(to) Development Reserve	0	0	0	0
Transfer from/(to) Capital Reserve	0	862	(4,893)	(527)
Balance carried forward at 31 March	<b>£12,359</b>	<b>£14,156</b>	<b>£12,359</b>	<b>£12,359</b>

**CAPITAL RESERVE**

Balance brought forward at 1 April	24,294	25,182	24,294	29,186
Transfer from/(to) General Reserve	0	(862)	4,893	527
Utilisation of Capital Reserves	0	0		0
Balance carried forward at 31 March	<b>24,294</b>	<b>£24,320</b>	<b>£29,186</b>	<b>£29,713</b>

**DEVELOPMENT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**GRANT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**SECTION 37, LAND DRAINAGE ACT 1991  
DETERMINATION OF ANNUAL VALUES**

	31/12/2023	31/12/2024
Agricultural Land and/or Buildings	30,178	30,643
Other Land - East Suffolk Council	0	0
Other Land - Mid Suffolk District Council	0	0
Other Land - Ipswich Borough Council	0	0
Other Land - Babergh District Council	0	0
	<b>£30,178</b>	<b>£30,643</b>

The current headline rate of inflation (RPIJ) as indicated by the National Statistics Office in October 2024 is 3.4%.

**EAST SUFFOLK WATER MANAGEMENT BOARD**  
**ESTIMATES FOR THE FINANCIAL YEAR 2025/26**

<b>BLYTH (TIDAL PUMPED) SUB DISTRICT 4</b>	<b>ACTUAL 2023/24</b>	<b>ESTIMATE 2024/25</b>	<b>PROBABLE 2024/25</b>	<b>ESTIMATE 2025/26</b>
New Works and Improvement Works	1,330	0	0	0
Tranche 1 + 2 Expenditure	0	0		0
Contributions Payable to the Environment Agency	290	298	295	304
Maintenance Works	51,080	52,230	50,602	48,092
(Profit)/Loss on Rechargeable Works	0	0	0	0
Administration Costs and Other Expenses	3,216	3,609	3,438	3,740
	<b>£55,915</b>	<b>£56,138</b>	<b>£54,335</b>	<b>£52,136</b>
<b>Less:</b>				
Government Grants	1,330	0	0	0
Tranche 1 + 2 Grant Applied	0	0	5,141	0
Contributions from the Environment Agency	20,233	14,547	6,040	11,144
Other Income	25,552	27,234	30,844	26,731
	<b>£47,115</b>	<b>£41,781</b>	<b>£42,025</b>	<b>£37,875</b>
<b>NET REQUIREMENT</b>	<b>£8,801</b>	<b>£14,356</b>	<b>£12,311</b>	<b>£14,261</b>

**FINANCED BY:-**

**SECTION 40, LAND DRAINAGE ACT 1991**  
**DRAINAGE RATES AND SPECIAL LEVIES**

(Add)/Deduct for adjustment of Balances	-2,087	3,142	1,097	2,598
Occupiers Drainage Rates	10,715	11,036	11,036	11,478
East Suffolk Council	173	178	178	185
Mid Suffolk District Council	0	0	0	0
Ipswich Borough Council	0	0	0	0
Babergh District Council	0	0	0	0
	<b>£8,801</b>	<b>£14,356</b>	<b>£12,311</b>	<b>£14,261</b>

**DRAINAGE RATE**

Penny Rate in the Pound	130.970p	134.899p	134.899p	140.295p
Annual Increase/(Decrease)	6.00%	3.00%	3.00%	4.00%
Number of Agricultural Ratepayers	13	13	13	13

**GENERAL RESERVE**

Balance brought forward at 1 April	8,749	8,749	8,749	8,749
ADD: Net Surplus/(Deficit) for the year	2,087	(3,142)	(1,097)	(2,598)
Transfer from/(to) Development Reserve	0	0	0	0
Transfer from/(to) Capital Reserve	(2,087)	3,142	1,097	2,598
Balance carried forward at 31 March	<b>£8,749</b>	<b>£8,749</b>	<b>£8,749</b>	<b>£8,749</b>

**CAPITAL RESERVE**

Balance brought forward at 1 April	46,962	48,615	49,049	47,953
Transfer from/(to) General Reserve	2,087	(3,142)	(1,097)	(2,598)
Utilisation of Capital Reserves	0	0		0
Balance carried forward at 31 March	<b>£49,049</b>	<b>£45,473</b>	<b>£47,953</b>	<b>£45,354</b>

**DEVELOPMENT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**GRANT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**SECTION 37, LAND DRAINAGE ACT 1991**  
**DETERMINATION OF ANNUAL VALUES**

	<b>31/12/2023</b>	<b>31/12/2024</b>
Agricultural Land and/or Buildings	8,181	8,181
Other Land - East Suffolk Council	132	132
Other Land - Mid Suffolk District Council	0	0
Other Land - Ipswich Borough Council	0	0
Other Land - Babergh District Council	0	0
	<b>£8,313</b>	<b>£8,313</b>

The current headline rate of inflation (RPIJ) as indicated by the National Statistics Office in October 2024 is 3.4%.

**EAST SUFFOLK WATER MANAGEMENT BOARD  
ESTIMATES FOR THE FINANCIAL YEAR 2025/26**

<b>COMPOSITE GRAVITY SUB DISTRICT 5</b>	<b>ACTUAL 2023/24</b>	<b>ESTIMATE 2024/25</b>	<b>PROBABLE 2024/25</b>	<b>ESTIMATE 2025/26</b>
New Works and Improvement Works	0	0	0	0
Tranche 1 + 2 Expenditure	0	0		0
Contributions Payable to the Environment Agency	79,421	81,803	81,009	83,439
Maintenance Works	26,320	49,734	48,451	51,256
(Profit)/Loss on Rechargeable Works	-39,075	-40,000	-40,000	-40,000
Administration Costs and Other Expenses	96,482	101,059	96,266	104,721
	<b>£163,148</b>	<b>£192,596</b>	<b>£185,726</b>	<b>£199,416</b>
<b>Less:</b>				
Government Grants	0	0	0	0
Tranche 1 + 2 Grant Applied	0	0		0
Contributions from the Environment Agency	11,286	6,305	383	4,313
Other Income	115,358	24,405	93,461	30,291
	<b>£126,644</b>	<b>£30,710</b>	<b>£93,844</b>	<b>£34,604</b>
<b>NET REQUIREMENT</b>	<b>£36,504</b>	<b>£161,886</b>	<b>£91,882</b>	<b>£164,812</b>

**FINANCED BY:-**

**SECTION 40, LAND DRAINAGE ACT 1991  
DRAINAGE RATES AND SPECIAL LEVIES**

(Add)/Deduct for adjustment of Balances	-124,289	-3,923	-73,927	-4,796
Occupiers Drainage Rates	29,192	30,259	30,259	31,215
East Suffolk Council	41,067	42,299	42,299	43,272
Mid Suffolk District Council	45,701	47,072	47,072	48,016
Ipswich Borough Council	42,812	44,097	44,097	44,981
Babergh District Council	2,021	2,082	2,082	2,124
	<b>£36,504</b>	<b>£161,886</b>	<b>£91,882</b>	<b>£164,812</b>

**DRAINAGE RATE**

Penny Rate in the Pound	7.067p	7.279p	7.279p	7.425p
Annual Increase/(Decrease)	6.00%	3.00%	3.00%	2.00%
Number of Agricultural Ratepayers	740	740	735	735

**GENERAL RESERVE**

Balance brought forward at 1 April	12,009	12,009	12,009	12,009
ADD: Net Surplus/(Deficit) for the year	124,289	3,923	73,927	4,796
Transfer from/(to) Development Reserve	(90,121)	0	(54,765)	0
Transfer from/(to) Capital Reserve	(34,168)	(3,923)	(19,162)	(4,796)
Balance carried forward at 31 March	<b>£12,009</b>	<b>£12,009</b>	<b>£12,009</b>	<b>£12,009</b>

**CAPITAL RESERVE**

Balance brought forward at 1 April	89,218	128,125	123,386	142,547
Transfer from/(to) General Reserve	34,168	3,923	19,162	4,796
Utilisation of Capital Reserves	0	0	0	0
Balance carried forward at 31 March	<b>£123,386</b>	<b>£132,048</b>	<b>£142,547</b>	<b>£147,343</b>

**DEVELOPMENT RESERVE**

Balance brought forward at 1 April	77,645	77,645	167,766	222,531
Transfer from/(to) General Reserve	90,121	0	54,765	0
Balance carried forward at 31 March	<b>£167,766</b>	<b>£77,645</b>	<b>£222,531</b>	<b>£222,531</b>

**GRANT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**SECTION 37, LAND DRAINAGE ACT 1991  
DETERMINATION OF ANNUAL VALUES**

	<b>31/12/2023</b>	<b>31/12/2024</b>
Agricultural Land and/or Buildings	415,697	420,403
Other Land - East Suffolk Council	581,109	582,793
Other Land - Mid Suffolk District Council	646,682	646,682
Other Land - Ipswich Borough Council	605,806	605,806
Other Land - Babergh District Council	28,601	28,601
	<b>£2,277,895</b>	<b>£2,284,285</b>

The current headline rate of inflation (RPIJ) as indicated by the National Statistics Office in October 2024 is 3.4%.

**EAST SUFFOLK WATER MANAGEMENT BOARD  
ESTIMATES FOR THE FINANCIAL YEAR 2025/26**

<b>LOWER ALDE (TIDAL GRAVITY) SUB DISTRICT 6</b>	<b>ACTUAL 2023/24</b>	<b>ESTIMATE 2024/25</b>	<b>PROBABLE 2024/25</b>	<b>ESTIMATE 2025/26</b>
New Works and Improvement Works	40,246	40,246	40,246	40,246
Tranche 1 + 2 Expenditure	0	0		0
Contributions Payable to the Environment Agency	2,448	2,522	2,497	2,572
Maintenance Works	7,292	9,705	9,271	7,868
(Profit)/Loss on Rechargeable Works	0	0	0	0
Administration Costs and Other Expenses	3,216	5,414	5,157	5,610
	<b>£53,203</b>	<b>£57,887</b>	<b>£57,171</b>	<b>£56,296</b>
<b>Less:</b>				
Government Grants	0	0	0	0
Tranche 1 + 2 Grant Applied	0	0		0
Contributions from the Environment Agency	0	316	316	258
Other Income	39,981	32,734	57,391	32,991
	<b>£39,981</b>	<b>£33,050</b>	<b>£57,707</b>	<b>£33,249</b>
<b>NET REQUIREMENT</b>	<b>£13,222</b>	<b>£24,837</b>	<b>-£536</b>	<b>£23,048</b>

**FINANCED BY:-**

**SECTION 40, LAND DRAINAGE ACT 1991  
DRAINAGE RATES AND SPECIAL LEVIES**

(Add)/Deduct for adjustment of Balances	-42,127	-31,670	-57,043	-34,531
Occupiers Drainage Rates	30,636	31,300	31,300	31,868
East Suffolk Council	24,713	25,207	25,207	25,711
Mid Suffolk District Council	0	0	0	0
Ipswich Borough Council	0	0	0	0
Babergh District Council	0	0	0	0
	<b>£13,222</b>	<b>£24,837</b>	<b>-£536</b>	<b>£23,048</b>

**DRAINAGE RATE**

Penny Rate in the Pound	80.143p	81.746p	81.746p	83.381p
Annual Increase/(Decrease)	6.00%	2.00%	2.00%	2.00%
Number of Agricultural Ratepayers	50	50	50	50

**GENERAL RESERVE**

Balance brought forward at 1 April	6,635	6,635	6,635	6,635
ADD: Net Surplus/(Deficit) for the year	42,127	31,670	57,043	34,531
Transfer from/(to) Development Reserve	0	0	0	0
Transfer from/(to) Capital Reserve	(42,127)	(31,670)	(57,043)	(34,531)
Balance carried forward at 31 March	<b>£6,635</b>	<b>£6,635</b>	<b>£6,635</b>	<b>£6,635</b>

**CAPITAL RESERVE**

Balance brought forward at 1 April	11,095	51,601	53,222	110,265
Transfer from/(to) General Reserve	42,127	31,670	57,043	34,531
Utilisation of Capital Reserves	0	0		0
Balance carried forward at 31 March	<b>£53,222</b>	<b>£83,271</b>	<b>£110,265</b>	<b>£144,796</b>

**DEVELOPMENT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**GRANT RESERVE**

Balance brought forward at 1 April	0	0	0	0
Transfer from/(to) General Reserve	0	0	0	0
Balance carried forward at 31 March	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

**SECTION 37, LAND DRAINAGE ACT 1991  
DETERMINATION OF ANNUAL VALUES**

	<b>31/12/2023</b>	<b>31/12/2024</b>
Agricultural Land and/or Buildings	38,289	38,220
Other Land - East Suffolk Council	30,836	30,836
Other Land - Mid Suffolk District Council	0	0
Other Land - Ipswich Borough Council	0	0
Other Land - Babergh District Council	0	0
	<b>£69,125</b>	<b>£69,056</b>

The current headline rate of inflation (RPIJ) as indicated by the National Statistics Office in October 2024 is 3.4%.

**EAST SUFFOLK WATER MANAGEMENT BOARD  
ESTIMATES FOR THE FINANCIAL YEAR 2025/26**

<b>ALL SUB DISTRICTS (6)</b>	<b>ACTUAL 2023/24</b>	<b>ESTIMATE 2024/25</b>	<b>PROBABLE 2024/25</b>	<b>ESTIMATE 2025/26</b>
New Works and Improvement Works	848,296	5,302,290	550,290	5,013,450
Tranche 1 + 2 Expenditure	0	0	0	0
Contributions Payable to the Environment Agency	97,162	100,077	99,105	102,079
Maintenance Works	615,446	664,301	663,774	625,594
(Profit)/Loss on Rechargeable Works	-4,241	-20,000	20,000	20,000
Administration Costs and Other Expenses	160,803	180,461	171,903	187,001
	<b>£1,717,466</b>	<b>£6,227,129</b>	<b>£1,505,073</b>	<b>£5,948,124</b>
<b>Less:</b>				
Government Grants	697,017	5,152,000	400,000	4,864,198
Tranche 1 + 2 Grant Applied	0	0	50,212	0
Contributions from the Environment Agency	156,394	111,206	103,694	93,875
Other Income	558,418	461,376	662,112	459,819
	<b>£1,411,829</b>	<b>£5,724,582</b>	<b>£1,216,017</b>	<b>£5,417,892</b>
<b>NET REQUIREMENT</b>	<b>£305,638</b>	<b>£502,547</b>	<b>£289,056</b>	<b>£530,232</b>

**FINANCED BY:-**

**SECTION 40, LAND DRAINAGE ACT 1991  
DRAINAGE RATES AND SPECIAL LEVIES**

(Add)/Deduct for adjustment of Balances	-235,834	-53,602	-267,093	-44,087
Occupiers Drainage Rates	317,873	326,622	326,622	339,054
East Suffolk Council	133,065	136,276	136,276	140,144
Mid Suffolk District Council	45,701	47,072	47,072	48,016
Ipswich Borough Council	42,812	44,097	44,097	44,981
Babergh District Council	2,021	2,082	2,082	2,124
	<b>£305,638</b>	<b>£502,547</b>	<b>£289,056</b>	<b>£530,232</b>

**GENERAL RESERVES**

Balance brought forward at 1 April	171,599	171,598	169,802	169,802
ADD: Net Surplus/(Deficit) for the year	235,834	53,602	267,093	44,087
Transfer from/(to) Development Reserve	-90,121	0	-54,765	0
Transfer from/(to) Capital and Contingency Reserves	-147,510	-53,602	-212,328	-44,087
Balance carried forward at 31 March	<b>£169,802</b>	<b>£171,598</b>	<b>£169,802</b>	<b>£169,802</b>

**CAPITAL AND CONTINGENCY RESERVES**

Balance brought forward at 1 April	681,273	726,417	828,783	959,468
Transfer from/(to) General Reserve	147,510	53,602	212,328	44,087
Utilisation of Capital Reserves	0	0	-81,643	0
Balance carried forward at 31 March	<b>£828,783</b>	<b>£780,019</b>	<b>£959,468</b>	<b>£1,003,555</b>

**DEVELOPMENT RESERVE**

Balance brought forward at 1 April	77,645	77,645	167,766	222,531
Transfer from/(to) General Reserve	90,121	0	54,765	0
Balance carried forward at 31 March	<b>£167,766</b>	<b>£77,645</b>	<b>£222,531</b>	<b>£222,531</b>

**GRANT RESERVE**

Balance brought forward at 1 April	615,238	615,238	667,221	667,221
Transfer from/(to)	51,983	0	0	0
Balance carried forward at 31 March	<b>£667,221</b>	<b>£615,238</b>	<b>£667,221</b>	<b>£667,221</b>

**SECTION 37, LAND DRAINAGE ACT 1991  
DETERMINATION OF ANNUAL VALUES**

	<b>31/12/2023</b>	<b>31/12/2024</b>
Agricultural Land and/or Buildings	762,917	769,760
Other Land - East Suffolk Council	737,539	739,223
Other Land - Mid Suffolk District Council	646,682	646,682
Other Land - Ipswich Borough Council	605,806	605,806
Other Land - Babergh District Council	28,601	28,601
	<b>£2,781,545</b>	<b>£2,790,072</b>

The current headline rate of inflation (RPIJ) as indicated by the National Statistics Office in October 2024 is 3.4%.

## EAST SUFFOLK WATER MANAGEMENT BOARD OBJECTIVES FOR 2024/25

### **Objective**

1. *To ensure total expenditure does not exceed the expenditure budget for 2024/25 and present a balanced budget within the next 3 years.*

### **Comment**

The Board budgeted for a surplus of £53,602 in 2024/25 and is projected to achieve a surplus of £267,093 at year end. This surplus is due to the receipt of £36k, due to the successful application for Tranche 1 funding, as a one-off contribution towards the excess pumping costs incurred in 2023/24 due to Storm Babet. The Board also received an additional £120k interest on investments compared to what was estimated in 2024/25. A surface water development contribution of £55k was also received.

The detailed projected income and expenditure for the financial year are shown within the 2025/26 estimates.

East Suffolk WMB is achieving a balanced budget overall. However, if you review each individually, Sub-District 2 and Sub-District 4 currently both show a small deficit. SD2 is currently incurring legal fees and once this matter has been concluded should achieve the balanced budget by 2027/28, as the Board requested.

The Environment Agency (EA) have also advised that there is likely to be a shortfall in future Highland Water Contributions. At present, the value of the potential shortfall is unknown, but will significantly impact future increases for both Special Levy paying councils and Agricultural Drainage ratepayers.

### **Objective**

2. *Continue to ensure that the Environment Agency's annual precept charge on the Board is fair and is spent on work that benefits the Internal Drainage District. In the Gravity districts, aim to get the EA to invest this money primarily in the extensive 'low consequence' main river network that the Board's watercourses discharge into.*

### **Comment**

The annual precept charge remains a challenging area for the board to understand exactly where it is spent, however we continue to work closely with the EA and receive the same value in recharge work as the precept charge annually undertaking weed cutting work on rivers in our network (which is EA work that benefits the board area). We continue to work with the EA on the precept charge and will formally write to the new EA Area Manager on their appointment re-stating our requests to understand where this money is spent in Suffolk.

### **Objective**

3. *To ensure that the Board receives as much Capital FDGiA from the Environment Agency and financial contributions from third parties as possible. Ensure that the approved capital programme is delivered, as planned.*

### **Comment**

Officers have worked hard to ensure this objective is achieved. Tangible evidence of this is the obtaining of circa £405k of Tranche funding for work previously due to come from board reserves.

As the board is aware there have been affordability issues with the A&O embankment project, however officers have continued to work with the trust and the partnership to provide them with the information they need to obtain third party funding.

The capital programme also includes a number of projects, all of which remain on target.

### **Objective**

4. *To start building support locally for extending the Board's Drainage District to the watershed catchment boundary, should Highland Water Contributions reduce or no longer be paid by the Environment Agency for managing surface water entering the Drainage District from the Upland Catchment.*

### **Comment**

This year has seen the Chief Executive work with DEFRA and ADA on a draft statutory instrument which will allow rating of land to be undertaken through an agreed rating process and calculation, which is essential if IDBs can ever extend their districts, and is what has stopped district expansion to date.

In April 2024 Defra sought views on the content of a draft statutory instrument, which will enable implementation in England of sections 94 to 97 of the [Environment Act 2021](#) that amend and insert various provisions in the [Land Drainage Act 1991](#). The draft SI was entitled: [The English Drainage Boards \(Alternative Valuation Calculation\) Regulations 2024](#). This ran to Friday 19th April 2024, with 40 responses being received, all bar one of which (from the Environment Agency) were positive and in support. We now expect the statutory instrument to be laid before parliament, although a date has not been confirmed for this at time of writing.

### **Objective**

5. *To ensure that the Board's Top 40 ratepayers are registered to use DRS Online and increase the value of drainage rates that are managed through DRS Online to 60%.*

### **Comment**

Achieved. 78% of the Board's Top 40 ratepayers have signed up to use DRS Online. 94% of drainage rates are collected by BACS, Direct Debit and DRS Online.

**Objective**

6. *To monitor the WMA group's performance in reducing carbon emissions to ensure that targets set out in the Carbon Management Plan are delivered and met.*

**Comment**

The ESWMB Board continue to work toward achieving their part of the annual reporting and carbon management plan. The objectives are reviewed quarterly, with a number of initiatives being investigated in more detail through the various teams.

**Objective**

7. *To continue to encourage the Environment Agency to conclude their Waste License Investigation at Iken.*

**Comment**

The case has progressed this year and the board and its officers have worked with the EA to provide any evidence or information required in good time.

The court data has been delayed in year from December 2024 and is now set for March 2025, when sentencing will be undertaken. Provided there are no further appeals or legal actions, the case may be considered concluded at this point.

## EAST SUFFOLK WATER MANAGEMENT BOARD DRAFT OBJECTIVES 2025/26

*A dashboard to monitor progress has been developed and will be brought to each board meeting as a standard agenda item.*

Aim 1	<b>Prove ourselves to be a progressive, environmentally aware and delivery-based IDB, through having a strong identity as a highly competent water management organisation.</b>
Objective 1	<b><i>Promote the Boards activities, engaging with partners and working with the other boards of the WMA to implement best practice.</i></b>
Actions against objective (2025-26)	<ul style="list-style-type: none"> <li>• Area Manager and ops managers to work with the WMA Communications officer to publicise the boards work and project news on social media and through press releases. Ensure staff are on LinkedIn to also widen reach of posts.</li> <li>• When appropriate Area Manager, Projects Manager and Ops managers are to work with the WMA Communications officer to produce videos highlighting works undertaken in the boards area.</li> <li>• When appropriate Area Manager and ops managers are to work with the WMA Communications officer to write and submit papers to relevant technical journals on the work undertaken in the boards district</li> <li>• When appropriate Area Manager and ops managers are to work with the WMA Communications officer to enter awards from membership organisations on work undertaken in the boards district</li> <li>• Where appropriate increase projects being undertaken for a diverse range of partners across the boards area</li> <li>• Identify if Local Planning Authorities in the boards area have not received training events / talks regarding the Boards adopted Planning and Byelaw Strategy since April 2020. Write to the head of planning for all of these councils offering this training. Publicise this in the board reports.</li> <li>• Environment Team to review and publish an updated SMO document and to give training on this to all of the boards operational staff.</li> <li>• Work with the WMA Carbon Team to identify board related carbon management activities that will contribute to the WMAs group wide carbon management plan</li> <li>• Develop a spreadsheet showing electricity use, unit costs and standing charges, per pumping station.</li> </ul>

Aim 2	<b>Ensure that the board is seen as an important partner organisation to other Risk Management Authorities.</b>
Objective 2	<b><i>Work with RMAs in and around our districts to solve local water management issues. This will include design and/or delivery of solutions, proactively finding solutions to problems in the district and prioritising work amongst RMAs.</i></b>
Actions against objective (2025-26)	<ul style="list-style-type: none"> <li>• Engage with relevant Section 19 reports produced within the Board's Internal Drainage District and design solutions where appropriate</li> <li>• Undertake in house training for all senior SDO's and partnership project engineers to ensure they understand the Board's Powers and Permitted Development Rights, to assist WMA teams in scoping projects and winning contracts.</li> <li>• Keep detailed records of all permitted development projects in the boards area, such that reasoned arguments can be had with planning authorities if required.</li> <li>• Work with the process developed by the WMA compliance team, to design solutions to water management issues in the boards area</li> <li>• Proactively maintain a list of any areas where future projects could be implemented that would benefit the boards area. Have a minimum of 5 (designed) solutions to local water management issues such that when the time comes, grants can be applied for.</li> <li>• Maintain a list of a minimum of 5 (designed) solutions to local water management issues such that when the time comes, grants can be applied for.</li> <li>• Deliver a 10% increase in recharge work for partner RMAs relative to the previous year.</li> <li>• Ensure PSCA agreements are in place with all other RMAs within the boards district.</li> </ul>

Aim 3	<b>Deliver safe effective, consistent and efficient routine maintenance operations.</b>
Objective 3	<b><i>Deliver routine maintenance operations on time and to budget, in line with the programme of works. Ensure the boards bylaws are upheld and utilise data systems to drive efficiencies in our maintenance operations, always ensuring works are undertaken in accordance with environmental standards.</i></b>
Actions against Objective (2025-26)	<ul style="list-style-type: none"> <li>• Develop a 3-5 year programme of work using the WMA agreed template, which accurately maps out resources, costs and timings.</li> <li>• Critically evaluate monthly financial figures to ensure effective time and plant recording is being achieved.</li> <li>• Publish the annual maintenance programme by December of each year for the coming financial year.</li> <li>• Review the plant held by the board and identify any pieces which have low utilisation.</li> <li>• Ensure any H&amp;S recommendations from across the WMA group are implemented. Ensure all SSOW are in place at all times.</li> <li>• Ensure all environmental surveys and permits for the board are completed on time.</li> <li>• Training to be delivered to operations manager and key board staff on class licence interpretation for water vole, badgers, snails and beavers</li> <li>• Ensure a minimum of 3 audits per year are undertaken on the boards maintenance activities, covering contractors and in house staff, to ensure compliance with the SMO and to gather learning. Ensure these are shared with the Ops manager and Area Manager and COO and reported to the board.</li> <li>• Review arterial watercourse network maps for any watercourses that we do not undertake maintenance on or wish to regulate and look for de-mainment opportunities.</li> <li>• Use enforcement flowchart and policy to act on unauthorised works adjacent to arterial watercourses within prescribed timescales. Report enforcement cases to each Board.</li> </ul>

Aim 4	<b>Have a well-functioning drainage network, with reliable assets that collectively work together to provide effective drainage.</b>
Objective 4	<b><i>Regularly inspect the boards assets to inform and update capital and revenue replacement and repair programmes and monitor and react to all development that could compromise our boards area</i></b>
Actions against objective (2025-26)	<ul style="list-style-type: none"> <li>• Have a 6-year capital replacement programme, linked to maintenance records, in place at all times</li> <li>• Have robust annual (minimum) service plans in place for all mechanical assets.</li> <li>• Review and where required develop redundancy plans for all mechanical assets in the boards area</li> <li>• Review mechanical and electrical assets in stock, or have plans for obtaining key elements, such that de-minims downtimes can be achieved.</li> <li>• Produce a register (including map layer) of land owned and registered to the Board.</li> <li>• Produce a register (including map layer) of tenancy agreements for the Board.</li> <li>• Produce an inspection programme of Board owned assets and landholdings.</li> <li>• Collate a collective list of projects which would improve the boards network and keep this up to date at all times.</li> </ul>

Aim 5	<b>Operate in a cost-effective way for rate payers, leveeing justifiable and proportionate drainage &amp; consortium rates.</b>
Objective 5	<b><i>Continue to work towards a balanced budget by the end of 27-28, through implementing a sustainably affordable business model.</i></b>
Actions against objective (2025-26)	<ul style="list-style-type: none"> <li>• Undertake an annual review of sub-contractor use, costs and quality. Review this in detail to review where work could be brought in house or should continue to be subcontracted to get best value.</li> <li>• Utilise rechargeable elements of work to minimise consortium charges.</li> <li>• Undertake a review of the income and actions required to create a balanced budget by the end of 27-28</li> <li>• Utilise the existing charging policy to charge for additional water as result of development. Report to the Board with monies received.</li> <li>• Produce an annual report on recharge work carried out each year, reviewing surplus and diversity of work undertaken.</li> <li>• Ensure all recharge works are completed without a deficit.</li> </ul>

## East Suffolk Water Management Board Risk Register – Risk Register +6

As a Risk Management Authority the East Suffolk Water Management Board are required to have a risk register in order to systematically identify, assess and manage any potential risks to our business. It will also be used to ensure accountability, compliance with regulations, and the effective use of resources to safeguard public interests. The risk Register is a live document and should be reviewed regularly.

With regard to the Risk Register below;

- A Consequence of 3 relates to repercussions which would have a serious effect on the operation/service delivery, which may result in major financial loss (over £100,000) and/or major service disruption (+5 days) or impact on the public. Death of an individual or several people. Complete failure of project or extreme delay (over 2 months). Many individual personal details compromised/revealed. Adverse publicity in national press.
- A Consequence of 2 relates to repercussions which would have a noticeable effect on the operation/service delivery. May result in significant financial loss (over £25,000). Would cause a degree of disruption (2 – 5 days) or impact on the public. Severe injury to an individual or several people. Adverse effect on project/significant slippage. Some individual personal details compromised/revealed. Adverse publicity in local press.
- A Consequence of 1 relates to repercussions which would not be severe and any associated losses and or financial implications will be low (up to £10,000). Negligible effect on service delivery (1 day). Minor injury or discomfort to an individual or several people. Isolated individual personal detail compromised/revealed. NB A number of low incidents may have a significant cumulative effect and require attention.
- A Likelihood of 1 relates to an unlikely, outside risk of occurrence.
- A likelihood of 2 relates to this being a foreseeably realistic risk, which could happen infrequently.
- A likelihood of 3 relates to this being a high likelihood of occurrence.

Using the risk matrix shown below a risk rating score is determined, which enables risks to be prioritised using one or more of the “four T’s”

- **Tolerate - score 1-2 - Accept the risk**
- **Treat - score 3–4 - Take cost effective in-house actions to reduce the risk**
- **Transfer – score 6 - Dedicate major resources to managing the risk. If possible transfer the risk to someone else (e.g: by insurance or passing responsibility for the risk to another)**
- **Terminate – score 9 - Agree that the risk is too high and do not proceed with the project or activity**

Likelihood (1 – 3)	Consequence (1-3)		
	1	2	3
1	1	2	3
2	2	4	6
3	3	6	9

### Officers Responsible for actions:

PC - Phil Camamile, Chief Executive: MP – Chief Operating Officer & Deputy CEO: SJ - Sallyanne Jeffrey, Chief Financial Officer,  
 KN - Kari Nash, Project Delivery Manager: TH - Tom Hunter, Area Manager: AB – Ali Bloomfield, Operations Manager:  
 CL - Caroline Laburn, Environmental Manager: CB - Cathryn Brady, Sustainable Development Manager

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
(1) To reduce the flood risk to people, property, public infrastructure and the natural environment by providing and maintaining technically, environmentally and economically sustainable flood defences within the Internal Drainage District (IDD).	(1a) Reduction in, or insufficient finance, grant and income.	Erosion of Board's capital and general reserves.  Unable to replace assets as scheduled in the Board's asset plan and EA MTP.	2	3	6	Transfer	<p>Use knowledge and skills of the projects team to fully utilize all funding streams available to projects, thus transferring the risk across a more diverse funding landscape.</p> <p>Undertake recharge works to build board reserves.</p> <p>Continue to lobby Defra to update the Land Drainage Act 1991 to refer to current rating lists used by billing authorities for levying agricultural drainage rates and special levies, as this would support the extension of the Board's area to its watershed catchment. This would provide additional rates to the Board from the upland area (and negate the need for HWCs). The Environment Act 2021 has been enacted, and the Statutory Instrument to update rating calculations has also been consulted on. We now wait for the relevant procedure to be followed for the law to be updated, after which further processes can commence.</p>	31.03.2025	MP
	(1b) EA may cease to pay highland water contribution to IDBs	Reduction in FCREM service the Board is able to provide.	2	3	6	Transfer	<p>Ensure highland water claims are clear, transparent, discussed with the EA in good time and submitted on time.</p> <p>Ensure the importance of the HWC is recognized and supported by the EA, RFCC and constituent councils.</p>	31.03.2025	SJ/MP

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
							Continue with the district expansion plans such that HWC would no longer be needed.		
	(1f) Alde/Ore Estuary Trust (AOET) unable to raise sufficient funding to pay for works, beyond that which could be paid for by the Public Works Loan for reinstatement works in the Alde/Ore Estuary.	May prevent works being carried out in the Alde/Ore Estuary to the programme as set out in the Alde/Ore Estuary Plan	2	3	6	Treat	<p>Some FDGiA has been secured to deliver the estuary wall reinstatement works programme in the Upper Estuary.</p> <p>Confirmation has been received from the LPA we can use WMB permitted development powers to protect drainage district from tidal inundation.</p> <p>Board Officers are working with Somerton Environmental to resubmit a Waste Recovery Plan to the EA, which, if permitted, would allow the Board to use the clay already on-site at Iken and help control costs.</p>	31.03.2025	GB/KN
	(1g) The risk of work being stopped by the EA on the Alde Ore project, due to non-acceptance of the proposed work.	FRAP declined	2	3	6	Treat	<p>Will apply for a FRAP clearly stating our works intentions.</p> <p>We will not start work until the Waste Licencing Investigation at Iken has concluded.</p>	31.03.2025	KN
	(1r) The increasing number of water management initiatives being developed and promoted across the region could lead to a duplication of effort and emerging strategies which	Increase pressure on management time as the Board attempts to keep a handle on the growing number of plans and initiatives in the catchment.	2	3	6	Transfer	<p>IDB consenting team to receive training on the possible impacts of water level management schemes.</p> <p>Management to carefully assess whether or not to directly engage with each water management initiative being developed by other RMAs in the catchment, could adversely impact on the</p>	31.03.2025	CB

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	have conflicting objectives that could adversely impact on the Board's operations and/or increase flood risk.						Board's operations and/or increase flood risk.		
	(1s) HMRC have confirmed via Excise Notice 75, that as of 1 April 2022, IDBs can continue to use red diesel for works benefitting agriculture. It is highly likely that this is a temporary decision and that at some point in the future, the use of rebated fuel will not be possible for IDB works.	An annual fuel increase in cost of approximately £70,000, meaning an increase of circa 3% in drainage rates and special levies.	2	3	6	Transfer	Continue to support lobbying through ADA for the law not to be widened out to IDBs.	31.03.2025	TH/MP
	(1t) Significant increases in wages, fuel and energy costs and difficulty of passing on the associated increases to drainage ratepayers and councils.	Cuts to service delivery would have to be made which could significantly increase flood risk.	2	3	6	Transfer	<p>Additional costs passed on in rates and special levies</p> <p>Assess where cuts could be made without increasing flood risk to an unacceptable level.</p> <p>Support the Council and ADA in actively lobbying Central Government for funding support due to concerns of rising special levies.</p>	31.03.2025	SJ/TH

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	(1x) Potential liability for certain bridges and culverts in the district.	If the Board is found to have some operational responsibility, this could have a significant financial impact as well as associated health and safety/ public liability concerns.	2	3	6	Transfer	<p>The Board's position is that all bridges and culverts carrying public highways are the responsibility of the relevant Highway Authority. All bridges and culverts that carry unadopted highways/private access routes are the responsibility of the riparian landowner.</p> <p>WMA staff to undertake a task &amp; Finish activity search of archives to understand situations where the IDB may have explicitly taken responsibility for certain culverts/bridges in the district. This can then be used to ring fence funds for managing these assets as required.</p>	31.03.2025	CB
(2) To enable and facilitate land use for residential, commercial, recreational, and environmental purposes by guiding and regulating activities, which have the potential to increase flood risk.	(3a) Planning Authorities ignore advice provided by Board, which leads to increased flood risk.	<p>Increased flood risk.</p> <p>Potential for lost income for SWDCs and commuted sums.</p>	2	3	6	Transfer	<p>The Sustainable Development team work closely with Local Planning Authorities and Lead Local Flood Authorities while proactively engaging with the planning process as outlined with the WMA's Planning and Byelaw Strategy, thus fostering an increasingly strong relationship with these authorities.</p> <p>Furthermore, the WMA's charging policy was reviewed in 2024 to ensure charges were fair, reasonable and consistent.</p>	31.03.2025	CB
	(3b) SUDs managed by private management companies who allow them to fall into disrepair through lack of	Inadequate or lack of maintenance of SUDs could have an adverse impact on the IDB infrastructure & subsequently increase the risk of	2	3	6	Transfer	The Sustainable Development team proactively promotes best practice when considering on-site drainage design as part of planning submissions and consent applications. This includes advocating for SuDS adoptions wherever feasible and	31.03.2025	CB

Objective	Risk Identified	Impact	Likelihood of risk identified occurring	Consequence of risk identified occurring	Risk Level	Action	Details of how risk will be managed	Review Date	Officer responsible
	long-term maintenance.	flooding.					ensuring that SuDS design facilitates effective maintenance.		

**FEEDBACK & COMPLAINTS REVIEW**  
**For the period November 2024 – December 2024**

**1. OFFICIAL COMPLAINTS**

Date of complaint	Location	Nature of complaint	Allocated to	Status	Action taken

No official complaints have been received or dealt with during the reporting period and there are no outstanding complaints to resolve brought forward from previous reporting periods.

**2. OTHER FEEDBACK**

Date of feedback	Location	Nature of feedback	Allocated to	Status	Action taken

No feedback has been received or dealt with during the reporting period and there is no outstanding feedback to monitor brought forward from previous reporting periods.

**FRANCES BLIGH**  
**ICT MANAGER**

## **CONSORTIUM MATTERS**

To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 06 December 2024, to view [Click Here](#):

- Unconfirmed minutes of the meeting
- WMA Schedule of Paid Accounts for the period 01 September 2024 to 31 October 2024
- Social Media Report for the period 01 September 2024 to 31 October 2024

From: 01 April 2025  
To: 31 March 2026

Administration and Technical Support Services  
Financial Year Ending: 31 March 2026

NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2023/24	ESTIMATE 2024/25	PROBABLE 2024/25	ESTIMATE 2025/26
<b>Income</b>					
	<b>Net Consortium Charges</b>				
	Broads IDB	347,617	369,402	366,953	394,461
	East Suffolk WMB	212,196	217,262	215,478	232,415
	King's Lynn IDB	421,583	442,446	441,055	471,938
	Norfolk Rivers IDB	235,290	242,302	241,235	259,067
	Pevensey and Cuckmere WLMB	0	0	0	331,201
	South Holland IDB	393,038	421,580	421,192	446,716
	Waveney Lower Yare and Lothingland IDB	139,542	144,297	141,686	156,344
1	<b>Net Consortium Charges</b>	<b>1,749,267</b>	<b>1,837,289</b>	<b>1,827,598</b>	<b>2,292,142</b>
	<b>(+) Other Income</b>				
	Services provided to third parties	1,551,078	1,785,893	1,669,670	1,491,325
	Surface Water Development Contributions	636,108	310,000	785,564	355,000
	Sales of Rating Software Licences	2,525	10,000	10,000	90,000
	Rating Software Support	22,275	10,500	14,535	45,000
	Rental/Sundry Income from Offices	47,584	22,000	32,806	18,000
	Sundry Income	30,850	26,000	40,142	29,000
	<b>(+) Other Income</b>	<b>2,290,420</b>	<b>2,164,393</b>	<b>2,552,716</b>	<b>2,028,325</b>
	<b>(=) Total Income</b>	<b>4,039,687</b>	<b>4,001,682</b>	<b>4,380,315</b>	<b>4,320,467</b>
<b>(-) Expenditure</b>					
	<b>Administration Costs</b>				
2	<b>Shared Administration Staff</b>	<b>673,731</b>	<b>748,730</b>	<b>697,160</b>	<b>791,661</b>
	<b>Establishment</b>				
	Kettlewell House (BR/KL/NR; 10/80/10)	29,399	25,000	34,311	0
	Marsh Reeves (South Holland IDB)	20,950	27,648	28,830	28,018
	Martham Office (Broads IDB and Norfolk Rivers IDB)	520	344	1,417	372
	Norwich Office (BR, ES, NR, WLYL)	2,170	6,000	6,000	6,000
	East Sussex County Council Office (PCWLMB)	0	0	0	5,500
	Pierpoint House (Shared)	126,500	122,239	121,361	125,354
	<b>Establishment</b>	<b>179,540</b>	<b>181,231</b>	<b>191,919</b>	<b>165,244</b>
	<b>Shared ICT</b>				
	Hardware Support and Maintenance	27,973	27,720	35,623	39,059
	Software Support and Maintenance	54,033	62,203	72,987	92,459
	Website Maintenance and Development	3,025	3,120	3,000	23,240
	Software and Upgrades	17,273	12,990	6,229	10,000
	ICT Infrastructure	31,240	31,000	40,395	31,429
	<b>Shared ICT</b>	<b>133,544</b>	<b>137,033</b>	<b>158,233</b>	<b>196,187</b>

From: 01 April 2025  
To: 31 March 2026

Administration and Technical Support Services  
Financial Year Ending: 31 March 2026

NOTES	WMA GROUP INCOME AND EXPENDITURE ACCOUNT	ACTUAL 2023/24	ESTIMATE 2024/25	PROBABLE 2024/25	ESTIMATE 2025/26
	<b>Other Shared Administration</b>				
	Legal and Professional Charges	5,850	9,775	9,500	8,775
	Insurances	135,821	172,813	174,732	186,210
	Marketing and PR Expenses	2,449	1,520	990	1,520
	WMA Chairman's Allowance	1,500	1,500	1,500	1,500
	Annual Subscriptions	1,649	5,241	1,978	2,339
	Actuary Fees	-905	1,400	495	520
	Sundry Expenses	13,929	11,635	13,648	13,735
	<b>Other Shared Administration</b>	<b>160,293</b>	<b>203,884</b>	<b>202,843</b>	<b>214,600</b>
	<b>Other Administration</b>				
	Public Notices	0	0	0	0
	Former Staff Pension Charges	4,544	4,964	4,853	4,801
	Members Expenses	35	450	100	200
	Chairman's Allowances	20,522	21,483	21,000	24,500
	Meetings and Inspections	1,567	3,895	2,815	6,095
	Legal and Professional Charges	25,614	18,900	22,402	11,850
	Audit and Compliance Fees	34,196	29,541	31,452	35,105
	ADA Expenses	25,596	26,805	26,793	32,755
	<b>Other Administration</b>	<b>112,074</b>	<b>106,039</b>	<b>109,416</b>	<b>115,305</b>
	<b>Administration Costs</b>	<b>1,259,182</b>	<b>1,376,916</b>	<b>1,359,571</b>	<b>1,482,997</b>
	<b>Technical Support Costs</b>				
2	<b>Technical Support Staff Costs</b>	<b>2,379,415</b>	<b>2,601,343</b>	<b>2,506,833</b>	<b>2,806,153</b>
	<b>Other Technical Support</b>				
	Technical Consultants	8,303	8,640	9,287	11,340
	Land Registry Fees	6,537	8,508	9,113	13,692
	Sundry Expenses	7,545	6,275	4,285	6,285
	<b>Other Technical Support</b>	<b>22,385</b>	<b>23,423</b>	<b>22,685</b>	<b>31,317</b>
	<b>Technical Support Costs</b>	<b>2,401,800</b>	<b>2,624,766</b>	<b>2,529,518</b>	<b>2,837,470</b>
	<b>(-) Total Expenditure</b>	<b>£3,660,982</b>	<b>£4,001,682</b>	<b>£3,889,089</b>	<b>£4,320,467</b>
	<b>(+/-) Transfer of Surface Water Development Contributions</b>	<b>-378,705</b>	<b>0</b>	<b>-491,226</b>	<b>0</b>
	<b>(=) Net Surplus/(Deficit) for the Year</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
3	<b>Increases/(Decreases) in Net Consortium Charges</b>	<b>-2.20%</b>	<b>2.72%</b>	<b>-0.53%</b>	<b>6.74%</b>

From: 01 April 2025  
To: 31 March 2026

Administration and Technical Support Services  
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	WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES	INCOME AND EXPENDITURE ACCOUNT	2023/24	2024/25	2024/25	2025/26

**Notes:**

- 1 The Capital Works programme with secured funding is still in progress and on course to be successfully delivered over the next few years. Given the reduction in funding available these costs are having to be very carefully managed to ensure they can be delivered within the agreed profile. These services are largely made up of Technical Support Staff time that will be charged to Grant Aided Schemes, in line with the programme of works. There are currently no vacant positions within these teams, and no plans for any further recruitment within the next financial year.

We have anticipated income from the sale of DRS 365 rating licences and from providing software support. We have had enquiries from a number of IDBs and demonstrated this software, however we have received no firm orders to date. Should we not receive this income, we will need to consider other options to reduce financial pressures for all Consortium Member Boards, otherwise the net consortium charges for 2025/26 would need to increase by a further 8%.

- 2 A provision has been made to increase staff salaries by an average of 3% with effect from 1 April 2025. Pension costs are to decrease by 0.5% to 22.5% of employees pensionable pay with effect from 1 April 2025. The CMC Pay and Conditions Committee had authorised a 5% pay increase to be used for budgetary purposes, however after the Government announced the change to National Insurance Contributions, a review showed this would have increased staff costs by £50,000 across the WMA, with consortium charge increases ranging from 3.7% to 5% on individual Board costs, not taking into account any salary increases. A 5% salary increase for budgetary purposes would amount to further Consortium increases averaging 3% more per Board than those detailed below.
- 3
  - (i) The rate of Inflation as at 31 October 2024 was 3.4% (Retail Price Index).
  - (ii) It is important to note that we are still expecting 47% of the Group's Administration and Technical Support Costs to be paid for by others in 2025/26, reduced from 54% estimated for 2024/25. This is due to both the reduction in and uncertainty with future funding available for the Capital Works Programmes.

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	WMA GROUP	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE
NOTES	INCOME AND EXPENDITURE ACCOUNT	2023/24	2024/25	2024/25	2025/26

**Recommendations:**

- 1 To approve the following increases in Net Consortium Charges for 2025/26:

Broads IDB	£25,059	6.78%
East Suffolk WMB	£15,153	6.97%
King's Lynn IDB	£29,492	6.67%
Norfolk Rivers IDB	£16,766	6.92%
Pevensey and Cuckmere WLMB	£16,816	5.35%
South Holland IDB	£25,136	5.96%
Waveney Lower Yare and Lothingland IDB	£12,047	8.35%

- 2 To approve the hourly charge out rates, as detailed below:

Chief Executive Officer:	£175/hour
Deputy Chief Executive/Chief Operating Officer:	£120/hour
Area Managers/Capital Works Manager/RFO:	£105/hour
Project Delivery Engineers/Technical Managers:	£90/hour
Project Managers/Operations Managers/MEICA Manager:	£88/hour
Senior Sustainable Development, Compliance and Estates Officers:	£70/hour
Flood Risk Engineers/Sustainable Development and Environmental Officers:	£66/hour
Assistant Technical Officers/Assistant Environmental Officers	£60/hour
Administration Team (Finance & Rating/ICT/GIS Technicians/BST/M&C Lead):	£50/hour

**S JEFFREY**  
**CHIEF FINANCIAL OFFICER/RFO**

From: 01 April 2025 Administration and Technical Support Services  
To: 31 March 2026 Financial Year Ending: 31 March 2026

ID	Income and Expenditure	Basis of apportionment	BIDB (%)	ESWMB (%)	KLIDB (%)	NRIDB (%)	PCWLMB (%)	SHIDB (%)	WLYLIDB (%)	TOTAL (%)							
Percentages shown in red were the apportionments for last year, where they have been changed for this year.																	
Other Income																	
Contributions towards Staff Costs																	
	Contributions from BIDB to part fund staff costs	Credited to BIDB	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from NRIDB to part fund staff costs	Credited to NRIDB	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from ESWMB to part fund staff costs	Credited to ESWMB	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from SHIDB to part fund staff costs	Credited to SHIDB	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%							
	Contributions from KLIDB to part fund staff costs	Credited to KLIDB	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Contributions from WLYLIDB to part fund staff costs	Credited to WLYLIDB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%							
	Contributions from Bedford for CEO Services	Credited to each WMA Board as per employment costs	17.50%	17.50%	17.50%	17.50%	0.00%	17.50%	12.50%	100.00%							
	Contributions from East Anglia Team to part fund staff costs	Credited to each WMA Board as per employment costs	36.67%	30.00%	18.75%	22.50%	5.83%	6.25%	22.50%	0.00%	0.00%	0.00%	16.25%	18.75%	100.00%		
	Contributions from SDT Team to part fund staff costs	Credited to each WMA Board as per employment costs	10.00%	6.00%	51.00%	6.00%	0.00%	26.00%	1.00%	100.00%							
	Contributions from Environment Team	Credited to each WMA Board as per employment costs	29.38%	13.00%	16.00%	23.38%	1.25%	6.00%	11.00%	100.00%							
	Contributions from P&C/PPW to part fund shared staff costs	Credited to each WMA Board as per employment costs	17.50%	17.50%	17.50%	17.50%	0.00%	17.50%	12.50%	100.00%							
	Contributions from Project Teams to part fund staff costs	Credited to each WMA Board as per employment costs	20.00%	20.00%	20.00%	20.00%	0.00%	0.00%	20.00%	100.00%							
Contributions towards Staff Costs (FDGIA and Other Recharge Works)																	
Surface Water Development Contributions																	
	Broads IDB - SWDC	Credited to BIDB	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	East Suffolk WMB - SWDC	Credited to ESWMB	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Kings Lynn IDB - SWDC	Credited to KLIDB	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Norfolk Rivers IDB - SWDC	Credited to NRIDB	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%							
	Pevensey and Cuckmere WLMB - SWDC	Credited to PCWLMB	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%							
	South Holland IDB - SWDC	Credited to SHIDB	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%							
	Waveney Lower Yare and Lothingland IDB - SWDC	Credited to WLYLIDB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%							
Collection of Surface Water Development Contributions																	
Sales of Rating Software Licences																	
	Sales of DRS365	Split Equally BR/ES/KL/NR/SH/WLYL	16.67%	16.67%	16.67%	16.67%	0.00%	16.67%	16.67%	100.00%							
	Sales of DRS	South Holland IDB wholly owned asset (SHIDB)	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%							
Sales of Rating Software Licences																	
Rating Software Support																	
	DRS	Split Equally BR/ES/KL/NR/SH/WLYL	16.67%	16.67%	16.67%	16.67%	0.00%	16.67%	16.67%	100.00%							
Rating Software Support																	
Rental Income from Offices																	
	Marsh Reeves	Income credited to property owner	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%							
	Kettlewell House	Income credited to property owners	10.00%	0.00%	80.00%	10.00%	0.00%	0.00%	0.00%	100.00%							
	Nar Ouse Way: Kings Lynn IDB	Income credited to property owner	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%							
	Kettlewell House: Vodafone Mast	Income credited to property owners	10.00%	0.00%	80.00%	10.00%	0.00%	0.00%	0.00%	100.00%							
Rental Income from Offices																	
Sundry Income																	
	Bank Account Interest (WMA Only)	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Pierpoint House Sales of Electricity Back to the Grid	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
	Various - adhoc contributions	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
Sundry Income																	

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
Percentages shown in red were the apportionments for last year, where they have been changed for this year.																	
Expenditure																	
Administration Costs																	
Shared Administration Staff																	
	ICT Manager	Assessment of Time Spent on each Member Board	17.10%	17.50%	17.10%	17.50%	17.10%	17.50%	17.10%	17.50%	2.00%	0.00%	17.10%	17.50%	12.50%		100.00%
	PA (CEO)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Chief Financial Officer	Assessment of Time Spent on each Member Board	16.50%	17.50%	16.50%	17.50%	16.50%	17.50%	16.50%	17.50%	5.00%	0.00%	16.50%	17.50%	12.50%		100.00%
	GIS Technician (SC)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Rating & Enforcement Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Business Support Officer (37)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (16)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	GIS Technician (MB)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Senior Business Support Officer	Assessment of Time Spent on each Member Board	17.10%	17.50%	17.10%	17.50%	17.10%	17.50%	17.10%	17.50%	2.00%	0.00%	17.10%	17.50%	12.50%		100.00%
	Business Support Officer (22.5)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance & Rating Officer	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice ((KH)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Finance and Rating Officer (Vacant Position)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	Accounting Apprentice (BA)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
	ICT Officer (30)	Assessment of Time Spent on each Member Board	17.50%		17.50%		17.50%		17.50%		0.00%		17.50%		12.50%		100.00%
Shared Administration Staff																	
Establishment																	
	Landlord's obligations	Proportion of beneficial interest in Kettlewell House	10.00%		0.00%		80.00%		10.00%		0.00%		0.00%		0.00%		100.00%
	Office and Site Maintenance	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
	Rent, Rates and Metered Water	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
	Telecoms	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
	Heat and Light	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
	Office Cleaning and Supplies	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
	Refuse Collection and Waste Disposal	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
	Printing, Postages and Stationery	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
	Office Sundries	Proportion of people working in Pierpoint House	15.58%	15.91%	12.71%	13.67%	32.15%	30.17%	13.73%	14.50%	0.27%	0.00%	16.91%	16.01%	8.65%	9.74%	100.00%
Pierpoint House (shared)																	
	Landlord obligations	Proportion of beneficial interest in Marsh Reeves	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office and Site Maintenance	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Business Rates and Metered Water	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Telecoms	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Heat and Light	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Cleaning and Supplies	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Refuse Collection and Waste Disposal	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Printing, Postages and Stationery	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Office Sundries	Expenditure charged to property owner	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
Marsh Reeves (South Holland IDB)																	

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ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
Percentages shown in red were the apportionments for last year, where they have been changed for this year.																	
	Office and Site Maintenance	Broads IDB and Norfolk Rivers IDB	75.00%		0.00%		0.00%		25.00%		0.00%		0.00%		0.00%		100.00%
	Rent, Light, Heat and Water	Broads IDB and Norfolk Rivers IDB	75.00%		0.00%		0.00%		25.00%		0.00%		0.00%		0.00%		100.00%
	Telecoms	Broads IDB and Norfolk Rivers IDB	75.00%		0.00%		0.00%		25.00%		0.00%		0.00%		0.00%		100.00%
	Office Sundries	Broads IDB and Norfolk Rivers IDB	75.00%		0.00%		0.00%		25.00%		0.00%		0.00%		0.00%		100.00%
Martham Office (Broads IDB and Norfolk Rivers IDB)																	
	Rent	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	25.00%		25.00%		0.00%		25.00%		0.00%		0.00%		25.00%		100.00%
	Printing & Stationary	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	0.00%		100.00%		0.00%		0.00%		0.00%		0.00%		0.00%		100.00%
	Office Equipment/Small Purchases	Broads, East Suffolk, Kings Lynn, Norfolk Rivers WLYL	0.00%		100.00%		0.00%		0.00%		0.00%		0.00%		0.00%		100.00%
Norwich Office (BR, ES, NR and WLYL)																	
	Office Equipment/Small Purchases	Pevensey and Cuckmere WLMB	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		0.00%		100.00%
East Sussex CC Office (PCWLMB)																	
Shared ICT																	
	Hardware Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Software Support and Maintenance	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Website Maintenance and Development	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Software and Upgrades	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	ITC Infrastructure	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
Shared ICT																	
Other Shared Administration																	
	Legal and Professional Charges	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Insurances	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Marketing and PR Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	WMA Chairman's Allowance	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Annual Subscriptions	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Actuary Fees	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
	Sundry Expenses	Proportion of aggregate Annual Value (WMA, as at 31/12/2024)	5.10%	5.83%	3.90%	4.45%	43.21%	49.59%	4.95%	5.65%	12.71%	0.00%	26.51%	30.35%	3.62%	4.13%	100.00%
Other Shared Administration																	
Technical Support Costs																	
Shared Technical Support Staff																	
CEO Team																	
	Chief Executive	Assessment of Time Spent on each Member Board	17.10%	17.50%	17.10%	17.50%	17.10%	17.50%	17.10%	17.50%	2.00%	0.00%	17.10%	17.50%	12.50%		100.00%
	Chief Operating Officer/Deputy Chief Executive	Assessment of Time Spent on each Member Board	50.00%		10.00%		10.00%		10.00%		0.00%		0.00%		20.00%		100.00%
Environment Team																	
	Environmental Manager (CL)	Assessment of Time Spent on each Member Board	27.50%	30.00%	13.00%	19.00%	16.00%	3.00%	21.50%	27.50%	5.00%	0.00%	6.00%	3.00%	11.00%	17.50%	100.00%
	Assistant Environmental Officer (DP)	Assessment of Time Spent on each Member Board	30.00%		13.00%	19.00%	16.00%	3.00%	24.00%	27.50%	0.00%		6.00%	3.00%	11.00%	17.50%	100.00%
	Environmental Officer (CH)	Assessment of Time Spent on each Member Board	30.00%		13.00%	19.00%	16.00%	3.00%	24.00%	27.50%	0.00%		6.00%	3.00%	11.00%	17.50%	100.00%
	Environmental Officer (EB)	Assessment of Time Spent on each Member Board	30.00%		13.00%	19.00%	16.00%	3.00%	24.00%	27.50%	0.00%		6.00%	3.00%	11.00%	17.50%	100.00%

From: 01 April 2025 Administration and Technical Support Services  
To: 31 March 2026 Financial Year Ending: 31 March 2026

ID	Income and Expenditure	Basis of apportionment	BIDB (%)		ESWMB (%)		KLIDB (%)		NRIDB (%)		PCWLMB (%)		SHIDB (%)		WLYLIDB (%)		TOTAL (%)
Percentages shown in red were the apportionments for last year, where they have been changed for this year.																	
Sustainable Development Team																	
	Sustainable Development Manager (CB)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Senior Sustainable Development Officer (ER)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Compliance Manager (PN)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Assistant Compliance Officer (SCR)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Sustainable Development Officer (XX)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Assistant Sustainable Development Officer (PNA)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Sustainable Development Officer (EM)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Sustainable Development Officer (ET)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Sustainable Development Officer (RY)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Sustainable Development Officer (WC)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	Compliance Officer (PSC)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
	National Infrastructure Officer (JS - Sizewell C)	East Suffolk WMB Only (fully funded by Sizewell C)	0.00%		100.00%		0.00%		0.00%		0.00%		0.00%		0.00%		100.00%
	Estates Officer (SF)	Assessment of Time Spent on each Member Board	10.00%		6.00%		51.00%		6.00%		0.00%		26.00%		1.00%		100.00%
Capital Projects Team																	
	Project Delivery Manager (KN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%		0.00%		20.00%		100.00%
	Project Delivery Engineer (TJJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%		0.00%		20.00%		100.00%
	Project Delivery Engineer (TJ)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%		0.00%		20.00%		100.00%
	Project Delivery Engineer (PR)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%		0.00%		20.00%		100.00%
	Project Delivery Engineer (ATH)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%		0.00%		20.00%		100.00%
	Project Manager (GH)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%		0.00%		20.00%		100.00%
	Project Manager (MN)	Assessment of Time Spent on each Member Board	20.00%		20.00%		20.00%		20.00%		0.00%		0.00%		20.00%		100.00%
East Anglia Team																	
	Area Manager (East Anglia) (TH)	Assessment of Time Spent on each Member Board	50.00%	50.00%	10.00%	10.00%	20.00%	10.00%	10.00%	10.00%	0.00%		0.00%		10.00%	20.00%	100.00%
	MEICA Manager (RG)	Assessment of Time Spent on each Member Board	55.00%	27.50%	12.50%	32.50%	15.00%	7.50%	5.00%	5.00%	0.00%		0.00%		12.50%	27.50%	100.00%
	Partnership Project Engineer (PG)	Assessment of Time Spent on each Member Board	40.00%	40.00%	0.00%	0.00%	0.00%	0.00%	60.00%	60.00%	0.00%		0.00%		0.00%	0.00%	100.00%
	Operations Manager (East Anglia) (AB)	Assessment of Time Spent on each Member Board	0.00%	22.50%	55.00%	42.50%	0.00%	0.00%	0.00%	0.00%	0.00%		0.00%		45.00%	35.00%	100.00%
	Flood Risk Engineer (East Anglia)	Assessment of Time Spent on each Member Board	35.00%	10.00%	35.00%	20.00%	0.00%	10.00%	0.00%	40.00%	0.00%		0.00%		30.00%	20.00%	100.00%
	Flood Risk Engineer (East Anglia)	Assessment of Time Spent on each Member Board	40.00%	30.00%	0.00%	30.00%	0.00%	10.00%	60.00%	20.00%	0.00%		0.00%		0.00%	10.00%	100.00%
Shared Technical Support Staff																	
South Holland Team																	
	Area Manager (South Holland IDB) (KV)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
	Flood Risk Engineer (South Holland IDB) (LT)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		100.00%
Other Technical Support Staff Costs																	
Pevensley & Cuckmere WLMB Team																	
	Area Manager (Pevensley & Cuckmere WLMB) (RK)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		0.00%		100.00%
	Flood Risk Officer (Pevensley & Cuckmere WLMB) (GO)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		0.00%		100.00%
	Operations Manager (Pevensley & Cuckmere WLMB) (RD)	Assessment of Time Spent on each Member Board	0.00%		0.00%		0.00%		0.00%		100.00%		0.00%		0.00%		100.00%
Other Technical Support Staff Costs																	

Approved by the Consortium Management Committee on 06 December 2024 and recommended to each of the Member Boards in January/February 2025.  
(As required by clause 4.2 of the Consortium Agreement, dated 29 March 2024).

S JEFFREY  
CHIEF FINANCIAL OFFICER/RFO

## **WATER MANAGEMENT ALLIANCE**

# **DATA PROTECTION POLICY**

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## **GOVERNANCE**

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**Last review date: October 2024**

**To be reviewed annually**

**Next review date: October 2025**

**Reviewed by: WMA Consortium Management Committee**

### **Adopted by:**

Broads Internal Drainage Board  
East Suffolk Water Management Board  
King's Lynn Internal Drainage Board  
Norfolk Rivers Internal Drainage Board  
Pevensey and Cuckmere Water Level Management Board  
South Holland Internal Drainage Board  
Waveney, Lower Yare and Lothingland Internal Drainage Board

The Data Protection Act 2018 and the UK General Data Protection Regulation are designed to cover the collecting, storing, processing and distribution of personal data. It gives rights to individuals about whom information is recorded and maintained. This applies to all individuals whether they are employees, Board members, ratepayers, customers, suppliers, partners, stakeholders, or members of the public. This policy sets out how the WMA Member Boards will ensure that your personal data is protected.

## DATA PROTECTION POLICY

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# DATA PROTECTION POLICY

## 1. INTERPRETATION

### Definitions:

**Automated Decision-Making (ADM):** when a decision is made which is based solely on Automated Processing (including profiling) which produces legal effects or significantly affects an individual. The UK GDPR prohibits Automated Decision-Making (unless certain conditions are met) but not Automated Processing.

**Automated Processing:** any form of automated processing of Personal Data consisting of the use of Personal Data to evaluate certain personal aspects relating to an individual, in particular to analyse or predict aspects concerning that individual's performance at work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements. Profiling is an example of Automated Processing, as are many uses of artificial intelligence (AI) where they involve the processing of Personal Data.

**Company name:** Water Management Alliance consisting of the following member boards:

Broads (2006) Internal Drainage Board

East Suffolk Water Management Board

King's Lynn Internal Drainage Board

Norfolk Rivers Internal Drainage Board

Pevensey & Cuckmere Water Level Management Board

South Holland Internal Drainage Board

Waveney, Lower Yare & Lothingland Internal Drainage Board.

**Company Personnel:** all employees, workers, contractors, agency workers, consultants, directors, board members, members and others.

**Consent:** agreement which must be freely given, specific, informed and be an unambiguous indication of the Data Subject's wishes by which they, by a statement or by a clear positive action, signify agreement to the Processing of Personal Data relating to them.

**Controller:** the person or organisation that determines when, why and how to process Personal Data. It is responsible for establishing practices and policies in line with the UK GDPR. We are the Controller of all Personal Data relating to our Company Personnel and Personal Data used in our business for our own commercial purposes.

**Criminal Convictions Data:** personal data relating to criminal convictions and offences, including personal data relating to criminal allegations and proceedings.

**Data Subject:** a living, identified or identifiable individual about whom we hold Personal Data. Data Subjects may be nationals or residents of any country and may have legal rights regarding their Personal Data.

**Data Privacy Impact Assessment (DPIA):** tools and assessments used to identify and reduce risks of a data processing activity. A DPIA can be carried out as part of Privacy by Design and should be

## DATA PROTECTION POLICY

conducted for all major system or business change programmes involving the Processing of Personal Data.

**Data Protection Officer (DPO):** either of the following:

the person required to be appointed in specific circumstances under the UK GDPR; or

where a mandatory DPO has not been appointed, a data privacy manager or other voluntary appointment of a DPO or the Company data privacy team with responsibility for data protection compliance.

**Explicit Consent:** consent which requires a very clear and specific statement (that is, not just action).

**UK GDPR:** the retained EU law version of the General Data Protection Regulation ((EU) 2016/679) as defined in the Data Protection Act 2018. Personal Data is subject to the legal safeguards specified in the UK GDPR.

**Personal Data:** any information identifying a Data Subject or information relating to a Data Subject that we can identify (directly or indirectly) from that data alone or in combination with other identifiers we possess or can reasonably access. Personal Data includes Special Categories of Personal Data and Pseudonymised Personal Data but excludes anonymous data or data that has had the identity of an individual permanently removed. Personal data can be factual (for example, a name, email address, location or date of birth) or an opinion about that person's actions or behaviour. Personal Data specifically includes but is not limited to the details in the Personal Data Category spreadsheet, available here [WMA\IDBPolicies\](#) **OR** from your line manager **OR** from the DPO.

**Personal Data Breach:** any act or omission that compromises the security, confidentiality, integrity or availability of Personal Data or the physical, technical, administrative or organisational safeguards that we or our third-party service providers put in place to protect it. The loss, or unauthorised access, disclosure or acquisition, of Personal Data is a Personal Data Breach.

**Privacy by Design:** implementing appropriate technical and organisational measures in an effective manner to ensure compliance with the UK GDPR.

**Privacy Guidelines:** the Company privacy and UK GDPR-related guidelines provided to assist in interpreting and implementing this Data Protection Policy and Related Policies, available here <https://www.wlma.org.uk/kings-lynn-idb/policy/> **OR** from your line manager **OR** from the DPO.

**Privacy Notices (also referred to as Fair Processing Notices) or Privacy Policies:** separate notices setting out information that may be provided to Data Subjects when the Company collects information about them. These notices may take the form of:

general privacy statements applicable to a specific group of individuals (for example, employee privacy notices or the website privacy policy); or

stand-alone, one-time privacy statements covering Processing related to a specific purpose.

**Processing or Process:** any activity that involves the use of Personal Data. It includes obtaining, recording or holding the data, or carrying out any operation or set of operations on the data including organising, amending, retrieving, using, disclosing, erasing or destroying it. Processing also includes transmitting or transferring Personal Data to third parties.

## DATA PROTECTION POLICY

**Pseudonymisation or Pseudonymised:** replacing information that directly or indirectly identifies an individual with one or more artificial identifiers or pseudonyms so that the person to whom the data relates cannot be identified without the use of additional information which is meant to be kept separately and secure.

**Related Policies:** the Company's policies, operating procedures or processes related to this Data Protection Policy and designed to protect Personal Data, available on the intranet, here: <https://www.wlma.org.uk/kings-lynn-idb/policy/> **OR** from your line manager **OR** from the DPO.

**Special Categories of Personal Data:** information revealing racial or ethnic origin, political opinions, religious or similar beliefs, trade union membership, physical or mental health conditions, sexual life, sexual orientation, biometric or genetic data.

## 2. INTRODUCTION

This Data Protection Policy sets out how the Water Management Alliance and its member boards ("we", "our", "us", "the Company") handle the Personal Data of our customers, prospective customers, suppliers, employees, workers, business contacts and other third parties.

This Data Protection Policy applies to all Personal Data we Process regardless of the media on which that data is stored or whether it relates to past or present employees, workers, customers, clients or supplier contacts, shareholders, website users, or any other Data Subject.

This Data Protection Policy applies to all Company Personnel ("you", "your"). You must read, understand and comply with this Data Protection Policy when Processing Personal Data on our behalf and attend training on its requirements. Data protection is the responsibility of everyone within the Company and this Data Protection Policy sets out what we expect from you when handling Personal Data to enable the Company to comply with applicable law. Your compliance with this Data Protection Policy is mandatory. Related Policies and Privacy Guidelines are available to help you interpret and act in accordance with this Data Protection Policy. You must also comply with all those Related Policies and Privacy Guidelines. Any breach of this Data Protection Policy may result in disciplinary action.

Where you have a specific responsibility in connection with Processing, such as capturing Consent, reporting a Personal Data Breach or conducting a DPIA as referenced in this Data Protection Policy or otherwise, then you must comply with the Related Policies and Privacy Guidelines.

## 3. SCOPE OF POLICY AND WHEN TO SEEK ADVICE ON DATA PROTECTION COMPLIANCE

We recognise that the correct and lawful treatment of Personal Data will maintain trust and confidence in the organisation and will provide for successful business operations. Protecting the confidentiality and integrity of Personal Data is a critical responsibility that we take seriously at all times. The Company is exposed to potential fines of up to £17.5 million or 4% of total worldwide

## DATA PROTECTION POLICY

annual turnover, whichever is higher and depending on the breach, for failure to comply with the UK GDPR.

All CEOs, departments, line managers, and other responsible parties are responsible for ensuring all Company Personnel comply with this Data Protection Policy and need to implement appropriate practices, processes, controls and training to ensure that compliance.

The DPO is responsible for overseeing this Data Protection Policy and, as applicable, developing Related Policies and Privacy Guidelines. That post is held by the Chief Executive, and they can be reached at 07841 571251 and [DPO@wlma.org.uk](mailto:DPO@wlma.org.uk).

Please contact the DPO with any questions about the operation of this Data Protection Policy or the UK GDPR or if you have any concerns that this Data Protection Policy is not being or has not been followed. In particular, you must always contact the DPO in the following circumstances:

if you are unsure of the lawful basis on which you are relying to process Personal Data (including the legitimate interests used by the Company);

if you need to rely on Consent or need to capture Explicit Consent;

if you need to draft Privacy Notices;

if you are unsure about the retention period for the Personal Data being Processed;

if you are unsure what security or other measures you need to implement to protect Personal Data;

if there has been a Personal Data Breach;

if you are unsure on what basis to transfer Personal Data outside the UK;

if you need any assistance dealing with any rights invoked by a Data Subject;

whenever you are engaging in a significant new, or change in, Processing activity which is likely to require a DPIA or plan to use Personal Data for purposes other than for which it was collected;

if you plan to undertake any activities involving Automated Processing including profiling or Automated Decision-Making;

if you need help complying with applicable law when carrying out direct marketing activities; or

if you need help with any contracts or other areas in relation to sharing Personal Data with third parties (including our vendors).

## 4. PERSONAL DATA PROTECTION PRINCIPLES

We adhere to the principles relating to Processing of Personal Data set out in the UK GDPR which require Personal Data to be:

Processed lawfully, fairly and in a transparent manner (lawfulness, fairness and transparency);

collected only for specified, explicit and legitimate purposes (purpose limitation);

## DATA PROTECTION POLICY

adequate, relevant and limited to what is necessary in relation to the purposes for which it is Processed (data minimisation);

accurate and where necessary kept up to date (accuracy);

not kept in a form which permits identification of Data Subjects for longer than is necessary for the purposes for which the data is Processed (storage limitation);

Processed in a manner that ensures its security using appropriate technical and organisational measures to protect against unauthorised or unlawful Processing and against accidental loss, destruction or damage (security, integrity and confidentiality);

not transferred to another country without appropriate safeguards in place (transfer limitation); and  
made available to Data Subjects and allow Data Subjects to exercise certain rights in relation to their Personal Data (data subject's rights and requests).

We are responsible for and must be able to demonstrate compliance with the data protection principles listed above (accountability).

### 5. LAWFULNESS, FAIRNESS AND TRANSPARENCY

Personal data must be Processed lawfully, fairly and in a transparent manner in relation to the Data Subject.

You may only collect, Process and share Personal Data fairly and lawfully and for specified purposes. The UK GDPR restricts our actions regarding Personal Data to specified lawful purposes. These restrictions are not intended to prevent Processing but ensure that we Process Personal Data fairly and without adversely affecting the Data Subject.

The UK GDPR allows Processing for specific purposes, some of which are set out below:

the Data Subject has given their Consent;

the Processing is necessary for the performance of a contract with the Data Subject;

to meet our legal compliance obligations;

to protect the Data Subject's vital interests;

to pursue our legitimate interests (or those of a third party) for purposes where they are not overridden because the Processing prejudices the interests or fundamental rights and freedoms of Data Subjects. The purposes for which we process Personal Data for legitimate interests need to be set out in applicable Privacy Notices; or

to pursue our public interest

You must identify and document the legal ground being relied on for each Processing activity.

## DATA PROTECTION POLICY

### 6. CONSENT

A Controller must only process Personal Data on one or more of the lawful bases set out in the UK GDPR, which include Consent.

A Data Subject consents to Processing of their Personal Data if they clearly indicate agreement to the Processing. Consent requires affirmative action, so silence, pre-ticked boxes or inactivity will not be sufficient to indicate consent. If Consent is given in a document which deals with other matters, then the Consent must be kept separate from those other matters.

A Data Subject must be easily able to withdraw Consent to Processing at any time and withdrawal must be promptly honoured. Consent may need to be refreshed if you intend to Process Personal Data for a different and incompatible purpose which was not disclosed when the Data Subject first consented.

When processing Special Category Data or Criminal Convictions Data, we will usually rely on a legal basis for processing other than Explicit Consent or Consent if possible. Where Explicit Consent is relied on, you must issue a Privacy Notice to the Data Subject to capture Explicit Consent.

You will need to evidence Consent captured and keep records of all Consents in accordance with Related Policies and Privacy Guidelines, so that the Company can demonstrate compliance with Consent requirements.

### 7. TRANSPARENCY (NOTIFYING DATA SUBJECTS)

The UK GDPR requires a Controller to provide detailed, specific information to a Data Subject depending on whether the information was collected directly from the Data Subject or from elsewhere. The information must be provided through an appropriate Privacy Notice which must be concise, transparent, intelligible, easily accessible, and in clear and plain language so that a Data Subject can easily understand them.

Whenever we collect Personal Data directly from a Data Subject, including for HR or employment purposes, we must provide the Data Subject with all the information required by the UK GDPR including the identity of the Controller and DPO, and how and why we will use, Process, disclose, protect and retain that Personal Data through a Privacy Notice which must be presented when the Data Subject first provides the Personal Data.

When Personal Data is collected indirectly (for example, from a third party or publicly available source), we must provide the Data Subject with all the information required by the UK GDPR as soon as possible after collecting or receiving the data. We must also check that the Personal Data was collected by the third party in accordance with the UK GDPR and on a basis which contemplates our proposed Processing of that Personal Data.

## DATA PROTECTION POLICY

If you are collecting Personal Data from a Data Subject, directly or indirectly, then you must provide the Data Subject with a Privacy Notice obtained from the DPO.

### 8. PURPOSE LIMITATION

Personal Data must be collected only for specified, explicit and legitimate purposes. It must not be further Processed in any manner incompatible with those purposes.

You cannot use Personal Data for new, different or incompatible purposes from that disclosed when it was first obtained unless you have informed the Data Subject of the new purposes and they have Consented where necessary.

If you want to use Personal Data for a new or different purpose from that for which it was obtained, you must first contact the DPO for advice on how to do this in compliance with both the law and this Data Protection Policy.

### 9. DATA MINIMISATION

Personal Data must be adequate, relevant and limited to what is necessary in relation to the purposes for which it is Processed.

You may only Process Personal Data when performing your job duties requires it. You cannot Process Personal Data for any reason unrelated to your job duties.

You may only collect Personal Data that you require for your job duties: do not collect excessive data. Ensure any Personal Data collected is adequate and relevant for the intended purposes.

You must ensure that when Personal Data is no longer needed for specified purposes, it is deleted or anonymised in accordance with the Company's data retention guidelines.

### 10. ACCURACY

Personal Data must be accurate and, where necessary, kept up to date. It must be corrected or deleted without delay when inaccurate.

You must ensure that the Personal Data we use and hold is accurate, complete, kept up to date and relevant to the purpose for which we collected it. You must check the accuracy of any Personal Data at the point of collection and at regular intervals afterwards. You must take all reasonable steps to destroy or amend inaccurate or out-of-date Personal Data.

### 11. STORAGE LIMITATION

Personal Data must not be kept in an identifiable form for longer than is necessary for the purposes for which the data is processed.

## DATA PROTECTION POLICY

The Company will maintain retention policies and procedures to ensure Personal Data is deleted after an appropriate time, unless a law requires that data to be kept for a minimum time.

You must not keep Personal Data in a form which permits the identification of the Data Subject for longer than needed for the legitimate business purpose or purposes for which we originally collected it including for the purpose of satisfying any legal, accounting or reporting requirements.

You will take all reasonable steps to destroy or erase from our systems all Personal Data that we no longer require in accordance with all the Company's applicable records retention schedules and policies. This includes requiring third parties to delete that data where applicable.

You will ensure Data Subjects are provided with information about the period for which data is stored and how that period is determined in any applicable Privacy Notice.

### 12. SECURITY INTEGRITY AND CONFIDENTIALITY

Personal Data must be secured by appropriate technical and organisational measures against unauthorised or unlawful Processing, and against accidental loss, destruction or damage.

We will develop, implement and maintain safeguards appropriate to our size, scope and business, our available resources, the amount of Personal Data that we own or maintain on behalf of others, and identified risks (including use of encryption and Pseudonymisation where applicable). We will regularly evaluate and test the effectiveness of those safeguards to ensure security of our Processing of Personal Data. You are responsible for protecting the Personal Data we hold. You must implement reasonable and appropriate security measures against unlawful or unauthorised Processing of Personal Data and against the accidental loss of, or damage to, Personal Data. You must exercise particular care in protecting Special Categories of Personal Data and Criminal Convictions Data from loss and unauthorised access, use or disclosure.

You must follow all procedures and technologies we put in place to maintain the security of all Personal Data from the point of collection to the point of destruction. You may only transfer Personal Data to third-party service providers who agree to comply with the required policies and procedures and who agree to put adequate measures in place, as requested.

You must maintain data security by protecting the confidentiality, integrity and availability of the Personal Data, defined as follows:

**Confidentiality:** only people who have a need to know and are authorised to use the Personal Data can access it;

**Integrity:** Personal Data is accurate and suitable for the purpose for which it is processed; and

**Availability:** authorised users are able to access the Personal Data when they need it for authorised purposes.

## DATA PROTECTION POLICY

You must comply with all applicable aspects of our WMA Information Security and Systems Acceptable Use Policy **OR** comply with and not attempt to circumvent the administrative, physical and technical safeguards we implement and maintain in accordance with the UK GDPR and relevant standards to protect Personal Data.

### 13. REPORTING A PERSONAL DATA BREACH

The UK GDPR requires Controllers to notify any Personal Data Breach to the Information Commissioner and, in certain instances, the Data Subject.

We have put in place procedures to deal with any suspected Personal Data Breach and will notify the Data Subject or any applicable regulator where we are legally required to do so.

If you know or suspect that a Personal Data Breach has occurred, do not attempt to investigate the matter yourself. Immediately contact the person or team designated as the key point of contact for Personal Data Breaches your line manager **OR** the ICT department **OR** the DPO and follow the Company's WMA Data Breach Procedures. You should preserve all evidence relating to the potential Personal Data Breach.

### 14. TRANSFER LIMITATION

The UK GDPR restricts data transfers to countries outside the UK to ensure that the level of data protection afforded to individuals by the UK GDPR is not undermined. You transfer Personal Data originating in one country across borders when you transmit, send, view or access that data in or to a different country.

You may only transfer Personal Data outside the UK if one of the following conditions applies:

the UK has issued regulations confirming that the country to which we transfer the Personal Data ensures an adequate level of protection for the Data Subject's rights and freedoms;

appropriate safeguards are in place such as binding corporate rules, standard contractual clauses approved for use in the UK, an approved code of conduct or a certification mechanism, a copy of which can be obtained from the DPO;

the Data Subject has provided Explicit Consent to the proposed transfer after being informed of any potential risks; or

the transfer is necessary for one of the other reasons set out in the UK GDPR including:

the performance of a contract between us and the Data Subject;

reasons of public interest;

to establish, exercise or defend legal claims;

to protect the vital interests of the Data Subject where the Data Subject is physically or legally incapable of giving Consent; and

## DATA PROTECTION POLICY

in some limited cases, for our legitimate interest.

### 15. DATA SUBJECT'S RIGHTS AND REQUESTS

A Data Subject has rights when it comes to how we handle their Personal Data. These include rights to:

withdraw Consent to Processing at any time;

receive certain information about the Controller's Processing activities;

request access to their Personal Data that we hold (including receiving a copy of their Personal Data);

prevent our use of their Personal Data for direct marketing purposes;

ask us to erase Personal Data if it is no longer necessary in relation to the purposes for which it was collected or Processed or to rectify inaccurate data or to complete incomplete data;

restrict Processing in specific circumstances;

object to Processing which has been justified on the basis of our legitimate interests or in the public interest;

request a copy of an agreement under which Personal Data is transferred outside of the UK;

object to decisions based solely on Automated Processing, including profiling (ADM);

prevent Processing that is likely to cause damage or distress to the Data Subject or anyone else;

be notified of a Personal Data Breach which is likely to result in high risk to their rights and freedoms;

make a complaint to the supervisory authority;

in limited circumstances, receive or ask for their Personal Data to be transferred to a third party in a structured, commonly used and machine-readable format; and

You must verify the identity of an individual requesting data under any of the rights listed above (do not allow third parties to persuade you into disclosing Personal Data without proper authorisation).

You must immediately forward any Data Subject request you receive to your line manager **OR** the DPO and comply with the Company's Response procedures for data subject requests.

### 16. ACCOUNTABILITY

The Controller must implement appropriate technical and organisational measures in an effective manner to ensure compliance with data protection principles. The Controller is responsible for, and must be able to demonstrate, compliance with the data protection principles.

The Company must have adequate resources and controls in place to ensure and to document UK GDPR compliance including:

appointing a suitably qualified DPO (where necessary) and an executive accountable for data privacy;

## DATA PROTECTION POLICY

implementing Privacy by Design when Processing Personal Data and completing DPIAs where Processing presents a high risk to rights and freedoms of Data Subjects;

integrating data protection into internal documents including this Data Protection Policy, Related Policies, Privacy Guidelines or Privacy Notices;

regularly training Company Personnel on the UK GDPR, this Data Protection Policy, Related Policies and Privacy Guidelines, and data protection matters including, for example, a Data Subject's rights, Consent, legal basis, DPIA and Personal Data Breaches. The Company must maintain a record of training attendance by Company Personnel; and

regularly testing the privacy measures implemented and conducting periodic reviews and audits to assess compliance, including using results of testing to demonstrate compliance improvement effort.

### 17. RECORD KEEPING

The UK GDPR requires us to keep full and accurate records of all our data Processing activities.

You must keep and maintain accurate corporate records reflecting our Processing including records of Data Subjects' Consents and procedures for obtaining Consents.

These records should include, at a minimum:

the name and contact details of the Controller and the DPO; and

clear descriptions of:

the Personal Data types;

the Data Subject types;

the Processing activities;

the Processing purposes;

the third-party recipients of the Personal Data;

the Personal Data storage locations;

the Personal Data transfers;

the Personal Data's retention period; and

the security measures in place.

To create the records, data maps should be created which should include the detail set out above together with appropriate data flows.

## DATA PROTECTION POLICY

### 18. TRAINING AND AUDIT

We are required to ensure all Company Personnel have undergone adequate training to enable them to comply with data privacy laws. We must also regularly test our systems and processes to assess compliance.

You must undergo all mandatory data privacy-related training and ensure your team undergoes similar mandatory training.

You must regularly review all the systems and processes under your control to ensure they comply with this Data Protection Policy and check that adequate governance controls and resources are in place to ensure proper use and protection of Personal Data.

### 19. PRIVACY BY DESIGN AND DATA PROTECTION IMPACT ASSESSMENT (DPIA)

We are required to implement Privacy by Design measures when Processing Personal Data by implementing appropriate technical and organisational measures (like Pseudonymisation) in an effective manner, to ensure compliance with data privacy principles.

You must assess what Privacy by Design measures can be implemented on all programmes, systems or processes that Process Personal Data by taking into account the following:

The state of the art.

The cost of implementation.

The nature, scope, context and purposes of Processing.

The risks of varying likelihood and severity for rights and freedoms of the Data Subject posed by the Processing.

The Controller must also conduct a DPIA in respect to high-risk Processing.

You should conduct a DPIA (and discuss your findings with the DPO) when implementing major system or business change programs involving the Processing of Personal Data including:

Use of new technologies (programs, systems or processes, including the use of AI), or changing technologies (programs, systems or processes).

Automated Processing including profiling and ADM.

Large-scale Processing of Special Categories of Personal Data or Criminal Convictions Data.

Large-scale, systematic monitoring of a publicly accessible area.

A DPIA must include:

A description of the Processing, its purposes and the Controller's legitimate interests if appropriate.

## DATA PROTECTION POLICY

An assessment of the necessity and proportionality of the Processing in relation to its purpose.

An assessment of the risk to individuals.

The risk mitigation measures in place and demonstration of compliance.

You must comply with the Company's guidelines on DPIA and Privacy by Design.

### 20. AUTOMATED PROCESSING (INCLUDING PROFILING) AND AUTOMATED DECISION-MAKING

Generally, ADM is prohibited when a decision has a legal or similar significant effect on an individual unless:

a Data Subject has Explicitly Consented;

the Processing is authorised by law; or

the Processing is necessary for the performance of or entering into a contract.

If certain types of Special Categories of Personal Data or Criminal Convictions Data are being processed, then grounds (b) or (c) will not be allowed. However, the Special Categories of Personal Data and Criminal Convictions Data can be Processed where it is necessary (unless less intrusive means can be used) for substantial public interest like fraud prevention.

If a decision is to be based solely on Automated Processing (including profiling), then the Data Subject must be informed when you first communicate with them of their right to object. This right must be explicitly brought to their attention and presented clearly and separately from other information. Further, suitable measures must be put in place to safeguard the Data Subject's rights and freedoms and legitimate interests.

We must also inform the Data Subject of the logic involved in the decision making or profiling, the significance and the envisaged consequences, and give the Data Subject the right to request human intervention, express their point of view or challenge the decision.

A DPIA must be carried out before any Automated Processing (including profiling) or ADM activities are undertaken.

### 21. DIRECT MARKETING

We are subject to certain rules and privacy laws when engaging in direct marketing to our customers and prospective customers (for example when sending marketing emails or making telephone sales calls).

For example, in a business to consumer context, a Data Subject's prior consent is generally required for electronic direct marketing (for example, by email, text or automated calls). The limited exception

## DATA PROTECTION POLICY

for existing customers known as "soft opt-in" allows an organisation to send marketing texts or emails without consent if it:

Has obtained contact details in the course of a sale to that person.

Is marketing similar products or services.

Gave the person an opportunity to opt out of marketing when first collecting the details and in every subsequent marketing message.

The right to object to direct marketing must be explicitly offered to the Data Subject in an intelligible manner so that it is clearly distinguishable from other information.

A Data Subject's objection to direct marketing must always be promptly honoured. If a customer opts out of marketing at any time, their details should be suppressed as soon as possible. Suppression involves retaining just enough information to ensure that marketing preferences are respected in the future.

You must comply with the Company's guidelines on direct marketing to customers and you should consult your line manager **OR** the DPO if you are unsure regarding how to comply with either the Company's guidelines or the law.

## 22. SHARING PERSONAL DATA

Generally, we are not allowed to share Personal Data with third parties unless certain safeguards and contractual arrangements have been put in place.

You must comply with the Company's guidelines on sharing data with third parties.

You may only share the Personal Data we hold with another employee, agent or representative of our group (which includes our subsidiaries and our ultimate holding company along with its subsidiaries) if the recipient has a job-related need to know the information and the transfer complies with any applicable cross-border transfer restrictions.

You may only share the Personal Data we hold with third parties, such as our service providers, if:

they have a need to know the information for the purposes of providing the contracted services;

sharing the Personal Data complies with the Privacy Notice provided to the Data Subject and, if required, the Data Subject's Consent has been obtained;

the third party has agreed to comply with the required data security standards, policies and procedures, and put adequate security measures in place;

the transfer complies with any applicable cross-border transfer restrictions; and

a fully executed written contract that contains UK GDPR-approved third party clauses has been obtained.

## DATA PROTECTION POLICY

### 23. CHANGES TO THIS DATA PROTECTION POLICY

We keep this Data Protection Policy under regular review-

This Data Protection Policy does not override any applicable national data privacy laws and regulations in countries where the Company operates.

### 24. ACKNOWLEDGEMENT AND REVIEW

I, Phil Camamile acknowledge that on 23/10/2024, I received and approved the WMA's Data Protection Policy, October 2024

Signed .....  


Printed name ...CEO Phil Camamile.....

Date .....23/10/2024.....

**Meeting Pack Distributed to:**

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Nick Hardingham		03/11/2021
Charles Loyd		13/06/2022
Christopher Mann		27/10/2021
Richard Mann		31/01/2022
Jane Marson (Chairman)	YES	03/11/2021
Michael Paul (Vice-Chairman)	YES	29/11/2021
Sarah Plummer		
Philip Smart		
Rosie Smithson		

**Officers:**

Ali Bloomfield	Operations Manager
Cathryn Brady	Sustainable Development Manager
Katie Byrne	Business Support Officer
Phil Camamile	Chief Executive
Tom Hunter	Area Manager (East Anglia)
Sallyanne Jeffrey	Chief Financial Officer
Caroline Laburn	Environmental Manager
Kari Nash	Project Delivery Manager
Matthew Philpot	Deputy Chief Executive

**East Suffolk WMB****Meeting: 27 January 2025**